

# THE LIONS BAY COMMUNITY SCHOLARSHIP FOUNDATION



Thank you for your interest in the Lions Bay Scholarship.

## *Scholarship information*

The purpose of the Lions Bay Community Scholarship Foundation (LBCSF) is to encourage learning. Towards this end the LBCSF awards scholarships to successful applicants from the Lions Bay community who are in Grade 12 and pursuing further education at a post-secondary institution.

This information package includes:

- An application form to be completed by the applicant or, under special circumstances, a Nominator who submits an application on behalf of a student who otherwise meets the application criteria.
- The “Rules and Regulations concerning the awarding of scholarships” which outlines the documents to be submitted and the criteria to be addressed in the application.

Note that the deadline for receipt of applications is the first Tuesday of May each year. Please submit all relevant documents with your application on or before the deadline to:

LBCSF SCHOLARSHIP APPLICATION  
c/o THE VILLAGE OF LIONS BAY OFFICE  
400 CENTRE ROAD  
LIONS BAY, BC  
V0N 2E0

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## Scholarship Application Form

If you are a Grade 12 student residing in Lions Bay and intend to pursue post-secondary education, you are invited to apply for consideration for a Scholarship under the aegis of the Lions Bay Community Scholarship Foundation (LBCSF).

Please read carefully the Rules and Regulations pertaining to the LBCSF. The Application Form and the Rules and Regulations pertaining to the LBCSF may be obtained from your School Counselor or from the Village Office in Lions Bay, or from L. K. Peterson (lpeterso@sfu.ca), Chair of the LBCSF. For further information, you may contact lpeterso@sfu.ca.

Name of student (First and Last names):

Street Address:

PO Box Number:

Telephone:

Date of Birth:

Student's current  
School and School  
Address:

If applicable, name and  
address of Nominator:

**Documents enclosed (see Rules and Regulations) (please check ✓):**

- A completed **Application Form**.
- A **Confidential Sealed Letter #1** that addresses the criteria listed in section 4 of the Rules and Regulations concerning the awarding of scholarships (see below), from a school teacher who is well informed regarding the Candidate's ability, achievements, character, leadership qualities, and participation in school activities, and, if applicable, resilience and ability to overcome personal hardship.
- A **Confidential Sealed Letter #2** from a recent (within 1 year) or current member of the Lions Bay community attesting to the Candidate's leadership abilities and contributions to the community, and, if applicable, resilience and ability to overcome personal hardship.
- Copies of the Candidates final **Grade 11 Transcript** and the most current **Grade 12 Report Card**.
- A **Resume**, prepared by the Candidate, of work experience (paid and/or volunteer), school activities, community involvement (Lions Bay or otherwise), and special training and interests.
- A written or typed **Essay** (300-500 words) entitled "**My Interests, Plans and Goals**," including an outline or details of your post-secondary aspirations.

**Student signature:**

**Date of Application:**

**DEADLINE FOR RECEIPT OF APPLICATIONS IS THE FIRST TUESDAY IN MAY EACH YEAR**

**Please submit all relevant documents with your application on or before the **deadline** to:**

LBCSF SCHOLARSHIP APPLICATION, c/o THE VILLAGE OF LIONS BAY OFFICE,  
400 CENTRE ROAD, LIONS BAY, BC, V0N 2E0

## *Rules and Regulations concerning the awarding of scholarships*

The following Rules and Regulations apply to Scholarship eligibility and the Adjudication process. The Lions Bay Community Scholarship Foundation (LBCSF) Board appreciates that individual students have particular talents and skills, and will consider recognition of applications from Lions Bay graduating students to the extent that they match the application criteria and to the extent that resources permit.



For the purpose of clarity, the term 'Scholarship' in this document refers to a grant or payment made to support a student's education, awarded on the basis of academic or other achievement.

1.

(i) The Directors of the LBCSF will appoint a Scholarship Adjudication Panel comprised of a minimum of three members from among the members of the Foundation. The Chair of the Foundation may not be appointed to the Adjudication Panel. The Adjudication Panel will select its own Chair. The Adjudication Panel will consider student applications and make recommendations to the LBCSF Board for Scholarship/s to be distributed based on a ranking system.

(ii) Prior to the Adjudication Panel process commencing, the Adjudication Panel will be informed of the maximum funds available to be dispersed for that particular year.

(iii) A member of the Foundation who has an immediate family member as a candidate for any of the Lions Bay Scholarships may not serve on the Adjudication Panel.

(iv) To protect the Privacy of Applicants, the Adjudication Panel will maintain in confidence the names and supporting documents of all Applicants, and their evaluations of the merits of the candidates. The announcement of the recipient(s) will be made by the Chair of the Board of Directors. The Chair of the Adjudication Panel will pass all relevant materials, sealed, to the Chair of the Board who will maintain them in a secure place until secure disposal is authorized by the LBCSF Board.

2. To be eligible for a Scholarship, a candidate:

(i) Must be graduating from Grade 12 at a B.C. Senior Secondary School (Public, Independent, Private Schools and Home Schooled students included).

(ii) Must have resided in Lions Bay at least for the Grade 12 year and must be a current resident.

(iii) Must intend to pursue post-secondary education at an institution approved by the Board of Directors of the Foundation within 18 months of receipt of the Scholarship.

3.

(i) The amount of the Scholarship(s) to be awarded will be recommended by the Adjudication Panel and approved by the Board of Directors of the Foundation.

(ii) The Scholarship(s) will be awarded to qualifying candidates when proof of registration at an approved post-secondary institution is presented to the Foundation. Registration at the post-secondary institution must occur within 18 months of the date of secondary school graduation for the award to be claimed.

4. The Adjudication Panel will recommend the Scholarship recipients to the Board, based on a consideration and evaluation of any of the following criteria (not listed in rank order):

- Academic Achievement: Academic Subjects, Fine Arts and Technical/Trade related subjects.
- Community Involvement: Community Participation and Contribution, and Extra-curricular School Activities.
- Interpersonal Strength: Leadership, character, resilience and / or financial need or benefit.
- Passion for our community in Lions Bay.
- Quality of the Application.

5. The Candidate, or under special circumstances a Nominator, must submit or arrange the submission of the following documents, which will be held in confidence by the Chair of the Adjudication Panel.

***Incomplete applications will not be considered***

- i. A completed **Application Form**.
- ii. A **Confidential Sealed Letter #1** that addresses the criteria listed in section 4 of the Rules and Regulations concerning the awarding of scholarships (see below), from a school teacher who is well informed regarding the Candidate's ability, achievements, character, leadership qualities, and participation in school activities, and, if applicable, resilience and ability to overcome personal hardship.
- iii. A **Confidential Sealed Letter #2** from a recent (within 1 year) or current member of the Lions Bay community attesting to the Candidate's leadership abilities and contributions to the community, and, if applicable, resilience and ability to overcome personal hardship.
- iv. Copies of the Candidates final **Grade 11 Transcript** and the most current **Grade 12 Report Card**.
- v. A **Resume**, prepared by the Candidate, of work experience (paid and/or volunteer), school activities, community involvement (Lions Bay or otherwise), and special training and interests.
- vi. A written or typed **Essay** (300-500 words) entitled "**My Interests, Plans and Goals**," including an outline or details of your post-secondary aspirations.
- vii. If applicable, a letter from a Nominator can address points (iv), (v) and (vi) as appropriate.