



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

### REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, JUNE 2, 2015 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

#### MINUTES

In Attendance: Mayor Karl Buhr  
Councillor Fred Bain  
Councillor Jim Hughes  
Councillor Ron McLaughlin  
Councillor Helen Waterson  
Chief Financial Officer Pamela Rooke  
Public Works Manager Nikii Hoglund  
Accounting Clerk Hayley Cook  
Office Coordinator Shawna Gilroy (Recorder)

Attendees in Gallery: 6

**1. Call to Order**

Mayor Buhr called the meeting to order at 7:00 p.m.

**2. Approval of Agenda**

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council approves the Agenda of the June 2, 2015 Regular Council meeting, as submitted.

**CARRIED**

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council rescind the previous motion to approve the agenda.

**CARRIED**

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council approves the Agenda of the June 2, 2015 Regular Council Meeting with the following additions:

- 7E – Unfinished Business – Lions Bay Fitness Day Challenge
- 7F – Unfinished Business – I Love Lions Bay Photo Contest
- 8D – Staff Reports – this was changed to be discussed before 8A; 8i and 8ii were also reversed. The order will then resume as presented.

- 12C – New Business – Canada Day Liquor License at Lions Bay Beach
- 12D – New Business – Rain Barrels

**CARRIED**

**3. Public Participation**

A. Mr. Kambiz Azordegan

Mr. Azordegan expressed his concerns around parking fines being too low and having no after-hours bylaw officer.

**4. Delegations**

There were no delegations.

**5. Adoption of Minutes**

The following items were amended:

- 8Bi – change “and thanked to” to say “and thanked the”.
- Items 3, 4 and 6 – write the word “none” to show there was no discussion.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adopts the Minutes of the May 19, 2015 Regular Council meeting, as amended.

**CARRIED**

**6. Business Arising from the Minutes**

A. Action Items Report

The action items were discussed from the previous meeting; the following new actions arose from the discussion:

**ACTION: Ms. Hoglund to find out if lead based paint is unsafe to touch with wet hands.**

**ACTION: Building Inspector, Dave Butler, to inspect the structural integrity of Lions Bay Beach Washrooms and report back to Council via a ½ page report with his opinion on whether to repair or replace the building.**

**ACTION: Councillor Waterson and/or Mayor Buhr to research the Bear Smart Committee requirements.**

**7. Unfinished Business**

A. Key Performance Indicators Discussion

Mayor Buhr presented his KPI suggestions.

B. Updated Council Priority List

Mayor Buhr briefed Council on the status of the Council Priority List; it will be published by the end of the week.

C. Lions Bay Beach Update

This item was brought up during a previous discussion and the update was satisfied.

D. Volunteer Day

Mayor Buhr discussed Volunteer Day and suggested taking a poll for volunteers from the Village.

E. Lions Bay Fitness Day Challenge

Councillor Waterson reminded Council to attend the Fitness Day Challenge on Saturday, June 6<sup>th</sup> from 12-3pm.

F. I Love Lions Bay Photo Contest

Councillor Waterson updated Council on the voting portion of the I Love Lions Bay Photo Contest; the winners were chosen and will be announced at the Lions Bay Fitness Day Challenge on June 6<sup>th</sup>.

**ACTION: Mayor Buhr to write a thank you letter to the photo contest sponsors.**

**8. Reports**

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council receives the reports of June 2, 2015, as submitted.

**CARRIED**

A. CAO

Council reviewed the CAO transition report.

B. Mayor and Council

There was nothing to report.

C. Committees

i. Board of Variance – May 14, 2015 Signed Meeting Minutes

Council reviewed the Board of Variance Meeting Minutes from their May 14, 2015 meeting.

D. Staff

i. Manager of Public Works

Ms. Hoglund discussed the punch-list report and updated Council on what has been completed.

Ms. Hoglund was excused from the meeting at 8:17 p.m.

ii. Finance Report – Update on Disaster Funding

CFO Rooke presented the Finance Report which addressed the funding shortfall related to the two debris slides in 2014.

**9. Resolutions**

There were no resolutions.

**10. Bylaws**

A. Bylaw Enforcement Amendment Bylaw No. 492 - Adoption

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adopts Bylaw Enforcement Amendment Bylaw No. 492.

**CARRIED**

B. Official Community Plan Amendment Bylaw No. 493 – First and Second Reading

Staff and Council had several minor changes which are to be sent to Mayor Buhr, who will update the original version before Third Reading.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council passes first and second reading of Official Community Plan Amendment Bylaw No. 493;

AND THAT staff facilitate a public hearing prior to third reading, pursuant to section 890 of the Local Government Act.

**CARRIED**

C. Council Procedures Bylaw No. 476 – Third Reading

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council tabled third reading of Council Procedures Bylaw No. 476.

**OPPOSED**

Moved/Seconded

BE IT RESOLVED that the Village of Lions Bay Council adopts Council Procedures Bylaw No. 476, as amended to stipulate that meetings be held on the first and third Tuesday's of every month, rather than the first alone.

**CARRIED**

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council rescinds the adoption of Council Procedures Bylaw No. 476.

**CARRIED**

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay council approves third reading of Council Procedures Bylaw No. 476, as amended to stipulate that meetings be held on the first and third Tuesday's of every month, rather than the first alone.

**CARRIED**

D. Officers Bylaw No. 494 – First, Second and Third Reading

The font is to be changed to Calibri to retain consistency with all updated bylaws.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council passes first, second and third reading of Officers Bylaw No. 494.

**CARRIED**

**11. Correspondence**

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council receives the list of Correspondence to May 27, 2015.

**CARRIED**

**12. New Business**

**A. Community Container**

Council discussed locations within the Village where the Community Container could be placed.

**B. CAO Hiring Committee – Terms of Reference (TOR)**

Council discussed the details of the CAO Hiring Committee. Members of the public who were chosen to be a part of the selected committee will be subject to the same terms and conditions of the TOR and must sign a Non-Disclosure Agreement (NDA).

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adopted the CAO Hiring Committee – Terms of Reference, as amended.

WHEREAS by the authority of Community Charter S.142, Council on June 2, 2015 strikes a Select Committee for the purpose of managing the search for and vetting of a permanent CAO for the Village of Lions Bay, and recommending suitable candidates to Council. The Committee is chaired by the Mayor and comprises one further Councillor (Helen Waterson), two members of staff (Pam Rooke and Nikii Hoglund), and two residents (Pieter Dorsman and Andrew Oliver).

**CARRIED**

**C. Canada Day Liquor License at Lions Bay Beach**

Councillor McLaughlin discussed the terms of the liquor license in order to host a beer garden at Lions Bay Beach on Canada Day.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council grants the approval of the establishment of the beer garden by the Events Committee between 12:00 p.m. and 4:00 p.m. on Canada Day.

**CARRIED**

**D. Rain Barrels**

This item was deferred.

**13. Public Questions & Comments**

A. Mr. Wilke

Mr. Wilke made a suggestion regarding the pipe on Oceanview Road.

**14. Closed Resolution**

Section [c] and [m] of the Community Charter were added to the Closed Resolution.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council does close the June 2, 2015 Regular Council Meeting to the public at 9:38 p.m. on the basis of matters to be considered under the following section of the *Community Charter*:

**90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- c) labour relations or other employee relations;
- g) litigation or potential litigation affecting the municipality;
- l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*];
- m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

**CARRIED**

**15. Reporting Out**

Council will be providing their updates and inputs of the 2014 Annual Report to staff by the June 16, 2015 Regular Council Meeting.

**16. Adjournment**

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adjourns the June 2, 2015 Regular Council meeting at 10:43 p.m.

**CARRIED**

Karen H. Gehr

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Mayor

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CAO

Date Adopted by Council:

June 16, 2015