



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, OCTOBER 2, 2018 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Ron McLaughlin

Regrets: Councillor Norm Barmeier
Councillor Jim Hughes

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 1

1. Call to Order

Mayor Buhr called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

Moved/Seconded

THAT item 8Dii – Infrastructure Committee: Oceanview Road Stormwater Culvert Issue be added; and

THAT the agenda be adopted, as amended.

CARRIED

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

None

4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

None

5. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – September 18, 2018

Moved/Seconded

THAT the Regular Council Meeting Minutes of September 18, 2018 be approved as circulated.

CARRIED

6. Business Arising from the Minutes

None

7. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Action
32	February 6, 2018	Mayor Buhr and CAO DeJong to work on a Terms of Reference for a Lions Bay Trail Maintenance Committee	In progress
56	July 3, 2018	G4: City of North Vancouver – Notice to Withdraw from the North Shore Bylaw Notice Dispute Adjudication Registry Agreement – CAO to follow up	In progress
58	September 4, 2018	R2: Kelvin Grove Parking – Liz Bell – Mayor Buhr to respond	In progress
59	September 4, 2018	R4: Gate at End of Lions Bay Avenue – Max Wyman – CAO DeJong to respond and to look into the situation regarding control over use of easement	In progress

Moved/Seconded

THAT the Follow-Up Action Items be received.

CARRIED

Audio: 00:04

8. Reports

A. Staff

i. CAO: Traffic and Parking Layouts for CN Lot, Sunset Lot and Central Lions Bay
Council reviewed the proposal from Millenia Architecture for the parking layout at the CN lot, Sunset lot and Central Lions Bay.

Moved/Seconded

(1) THAT the proposal of Millenia Architecture Corp dated August 30, 2018, be approved to be undertaken in the following order and subject to the following conditions:

- (a) CN Lot layout;
- (b) Sunset Lot layout;
- (c) Municipal Precinct layout up to but not including any survey work, pending cost estimates for such survey work and sufficient budget to proceed.

(2) THAT the CAO be authorized to sign the accepted proposal on behalf of the Municipality.

CARRIED

Council later rescinded the above resolution under Item 13.

ii. CAO: Information Report (Verbal) re. ICIP-Community, Culture and Recreation (CCR) Infrastructure Grants

CAO DeJong advised Council of the key requirements of the ICIP grant, emphasizing the need for wheelchair accessibility and green building practices for structures. He noted that gas tax funds cannot be used as part of the municipal share, and that housing or daycare projects are ineligible. He also noted that a detailed financial analysis of any project is required as part of the application process. CFO Rooke cautioned that the CCR fund has a very low dollar value which may affect the success of any application. Terms of the program are to be emailed to Council.

Moved/Seconded

THAT the ICIP Community, Culture and Recreation Infrastructure Grants verbal report be received.

CARRIED

iii. CAO: Information Report (Verbal) re. CN Lot

CAO DeJong advised Council that the CN lot drainage work was due to commence this week however the backhoe is temporarily out of service and a rental will need to be booked in its place for the time being. Public Works is in the process of confirming calculations for the intended storm drainage system to ensure it'll be adequate for the purpose as required by the CN lease.

Moved/Seconded

THAT the verbal report regarding the CN lot be received.

CARRIED

Audio: 00:23

B. Mayor

Mayor Buhr advised Council that the designer for the community signage had completed his assignment and only had a few minor details to iron out. The date of the tender was discussed with a potential completion by the end of the week.

C. Council

None

D. Committees

i. Trees, Views and Landscapes Committee – Tree Application #88: 30 Lions Bay Avenue

Moved/Seconded

THAT as requested, the applicant is permitted to carry out work as requested in the application, clean up and remove all associated debris.

CARRIED

Audio: 00:27

ii. Infrastructure Committee: Oceanview Road Stormwater Culvert Issue

Council discussed the on-table report from the Infrastructure Committee with respect to a rotted culvert from Oceanview Road to Rundle Creek. The Infrastructure Committee recommended that staff determine how far into the end of the old culvert the concrete plug extends, and that if it's a short plug that could be hammered and broken out then the remainder of the culvert could be accessed and re-lined, but if it was full of concrete and not reusable then another option would be required.

Moved/Seconded

THAT Council receive the recommendation from the Infrastructure Committee.

CARRIED

Moved/Seconded

THAT staff determine how far into the end of the old culvert on Oceanview Road the concrete plug extends.

CARRIED

E. Emergency Services

i. RCMP Monthly Report

Council reviewed the RCMP monthly report. Staff to clarify what the Bylaw/Parking Violations statistic is at the next meeting with the RCMP.

Moved/Seconded

THAT the RCMP monthly report be received.

CARRIED

ii. ShakeOut BC and Emergency Preparedness

Councillor Bain mentioned an email he received regarding ShakeOut BC and requested it be added to the Village Update. It was noted that staff participates each year and already have on their calendar to include in the Village Update. He also advised that there was an emergency preparedness conference that was missed for this year but to add to the calendar for next year.

Moved/Seconded

THAT the verbal update regarding ShakeOut BC and Emergency Preparedness be received.

CARRIED

9. Resolutions

None

Audio: 00:40

10. Bylaws

A. Council Remuneration Bylaw No. 522, 2018 – Adoption

Mayor Buhr instructed staff to determine how to effect the provision of the existing Council Remuneration bylaw for missing three consecutive and unexcused Council meetings.

Moved/Seconded

THAT Council Remuneration Bylaw No. 552, 2018 be adopted.

CARRIED

11. Correspondence

None

12. New Business

None

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

Mr. Neville Abbott

Mr. Abbott reminded Council that Councillor McLaughlin recused himself in a prior meeting with respect to Millenia Architecture in item 8Ai and queried whether he should have recused himself during the discussion again this meeting.

The meeting was recessed at 7:47 p.m. to discuss Mr. Abbott's query.

The meeting continued at 7:52 p.m.

Moved/Seconded

THAT the resolution at item 8Ai of this meeting be rescinded.

CARRIED

Item 8Ai was then put forward for further consideration. Councillor McLaughlin rose and declared a conflict of interest and recused himself from further discussion regarding the matter, indicating that his wife does accounting work for the proponent. Council did not have quorum to consider the matter and the Corporate Officer indicated it will have to be brought back to the next meeting.

14. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- c) labour relations or other employee relations;
- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

CARRIED

The meeting was closed to the public at 7:54 p.m.

The meeting was re-opened to the public at 9:15 p.m.

15. Reporting Out From Closed Portion of Meeting

Council completed an end of term review of the CAO's performance which remains closed. Other matters were discussed pertaining to reasons for closing the meeting.

16. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 9:16 p.m.

Mayor

Corporate Officer

Date Approved by Council:	October 16, 2018
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