



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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**REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, MARCH 3, 2020 at 7:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

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**MINUTES**

In Attendance:

Council: Mayor Ron McLaughlin  
Councillor Neville Abbott  
Councillor Fred Bain  
Councillor Norm Barmeier  
Councillor Jaime Cunliffe

Staff: Chief Administrative Officer Peter DeJong  
Chief Financial Officer Pamela Rooke  
Public Works Manager Nai Jaffer  
Municipal Coordinator Karla Duarte (Recorder)

Delegations: 1

Public: 4

**1. Call to Order**

Mayor McLaughlin called the meeting to order at 7:03 p.m.

**2. Adoption of Agenda**

Moved/Seconded

THAT:

- (1) Item 8Avi – Metro Vancouver Residential Burning update be added;
- (2) Item 8Avii – Verbal update on Appraisals on Two Road Ends be added;
- (3) Item 8Aviii – Verbal Update on the Lions Bay Beach Park Renovation Project be added; and
- (4) The agenda be adopted, as amended.

**CARRIED**

**3. Public Participation (2 minutes per person totalling 10 minutes maximum)**

**A. Ruth Simons**

Ms. Simons expressed concern about the construction of the communications tower and questioned the proposed location and whether there have been any studies regarding location, revenue and environmental impacts.

**B. Stephanie Beattie**

Ms. Beattie spoke to the potential opportunity to build a bike park in Lions Bay. She noted that a good location would be at the top of Oceanview Road, past the gate, at the tip of the first switchback leading to the new Harvey Water Tank, as it would require less excavating and has good access within the Village. A bike park could be built for all ages and customized for local usage. She referenced Squamish and Bowen Island as good examples that have successfully implemented a bike park and should be covered under municipal insurance with the right signage. Upon questioning, she advised that the School District is not in favour of using school property for such use due to liability and other considerations.

**C. Opportunity for persons who consider they are affected by**

- i. Inter-municipal TNS Business Licence Agreement Bylaw No.572, 2020 and**
- ii. Inter-municipal TNS Business Licence Bylaw No.573, 2020**  
**to make representations to Council.**

None

*Audio 0:00:51*

**4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)**

**A. Charlie Bradbury – Cell Tower**

Charlie Bradbury presented a You Tube video dealing with concerns over 5G technology and millimeter waves. She also provided results of a survey that she implemented with 60 local responses and noted that although there were no obvious trends, several factors impact satisfaction with cell phone usage including providers, construction material of homes and sight lines to Bowen Island.

Council requested that the survey results be provided at the next meeting as part of the agenda package.

*Audio 0:11:34*

**5. Review & Approval of Minutes of Prior Meetings**

**A. Regular Council Meeting – February 18, 2020**

The following amendments to the draft minutes of the February 18, 2020 Regular Council meeting were identified:

Page 5, Item 7Aii – Revise the first sentence under the discussion to read “~~The expectation that~~ **Whether** the installation of an electric vehicle (EV) charging station will proceed only if it is fully funded by a grant:”

Moved/Seconded

THAT the Regular Council Meeting Minutes of February 18, 2020 be approved, as amended.

**CARRIED**

*Audio 0:29:26*

**6. Business Arising from the Minutes**

**A. Village Update article on Bayview Drainage and Water Improvement Project (DWIP)**

PMW Jaffer noted that an article would be published in the Village Update pending project funding.

**B. Fire Hydrant maintenance project**

PWM Jaffer confirmed that fire hydrant maintenance is done in the spring when flushing commences.

*Audio 0:36:17*

**7. Unfinished Business**

**A. Follow-Up Action Items from Previous Meetings**

#	Meeting Date	Description of Action Item	Action
104	September 17, 2019	G2: Letter from Minister of Public Safety re. Speeding on Sea to sky – Mayor McLaughlin following up with Mayor of Squamish and RCMP.	Mayor McLaughlin to provide a paragraph in the Village Update
107	January 14, 2020	Post Request for Expressions of Interest for the 2 vacancies on CSMTFA Committee – Expressions of Interest to be provided at the Feb 18 Council meeting for consideration	Completed
110	January 28, 2020	Volunteer Week Update by end of February 2020	Completed
112	February 18, 2020	G2: MP Patrick Weiler - Draft Science Assessment of Plastic Pollution – Mayor McLaughlin to publicize the link for submission of public comments	Completed
113	February 18, 2020	R2: Gillian Smith - Noise Reduction Pavement – Mayor McLaughlin to respond	Completed

**B. Invitation to UNESCO and Idries Shah Foundation “World Tales” Short Story Competition (Tabled)**

Councillor Abbott confirmed interest in helping form a judging panel and discussed ideas for the short story competition.

MOVED/SECONDED

THAT Councillor Abbott lead Council's efforts to coordinate a resident volunteer judging panel for the UNESCO and Idries Shah Foundation "World Tales" Short Story Competition; and

THAT staff be directed to publish information regarding the competition in the Village Update.

**CARRIED**

*Audio: 0:37:44*

## 8. Reports

### A. Staff

#### i. CFO: Council Remuneration

CFO Rooke provided detail on the Council Remuneration report that was provided with the agenda material.

MOVED/SECONDED

THAT the report "Council Remuneration" be received for information purposes.

**CARRIED**

*Audio: 0:46:05*

#### ii. CFO: 2020 Preliminary Budget

CFO Rooke provided details on the Preliminary Budget report that was provided with the agenda material and noted:

- the budget included a preliminary 3% tax increase and a 10% infrastructure levy on the updated tax amount
- the need to determine which projects should be prioritized for the 2020 budget

PWM Jaffer provided an overview on the following:

- the projects that have been completed, projects that are ongoing, projects for the 2020 budget discussion, and projects for the next five years.

Discussion ensued on:

- Capital projects and their priorities
- The eligibility of Oceanview Road Drainage for a grant
- Continued discussion on the priority of the IMP projects during the fall Strategic Planning sessions
- Bridge repairs on eight bridges
- Walkway to Lions Bay Beach Park
- Firehall expansion: design and drawing for this year

Staff were directed to include supplemental requests in the 2020 budget to be covered by a draw from surplus.

MOVED/SECONDED

THAT the report “2020 Preliminary Budget” be received for information purposes.

**CARRIED**

*Audio: 0:46:59*

iii. Council Resolution for UBCM EOC Grant

CAO DeJong presented information on the Union of British Columbia Municipalities (UBCM) Emergency Operating Centre (EOC) Grant and confirmed that it provides 100% funding for projects.

MOVED/SECONDED

THAT an application be submitted under the UBCM Community Emergency Preparedness Fund for an Emergency Operations Centre (EOC) stream grant for the purpose of funding the purchase of new equipment and technology assets to support and enhance the operation of an Emergency Operations Centre within the Village when required. Support for this project and overall grant management will be provided by the Village of Lions Bay.

**CARRIED**

*Audio: 1:30:45*

iv. Curly Stewart Memorial Trust Fund Award Committee Terms of Reference

The following amendments to the Curly Stewart Memorial Trust Fund Award Committee Terms of Reference were identified:

Page 3 – Delete the sentence “In the event of a tie, the Chair shall cast the deciding vote, but the dissenting views shall be minuted for Council.”

MOVED/SECONDED

THAT the amended Curly Stewart Memorial Trust Fund Award Committee Terms of Reference be adopted, as amended.

**CARRIED**

*Audio: 1:34:05*

v. PWM: 3 PRV Station Project Engineering Services

PWM Jaffer referenced the report provided with the agenda material and confirmed that the manner of pricing provided by the contractor is a standard methodology for such agreements.

**MOVED/SECONDED**

- (1) THAT Council award the 3 PRV Station Project Engineering Services to ISL Engineering and Land Services Limited in the amount of \$66,405.00; and
- (2) THAT Council authorize the Mayor and Corporate Officer to execute contract documents substantially in the form attached.

**CARRIED**

*Audio: 1:40:14*

vi. CAO: Metro Vancouver Residential Wood Burning – verbal report

CAO DeJong provided an update on the phased-in approach of Metro Vancouver’s residential wood burning restrictions and noted the prohibition of residential wood smoke emissions from unregistered devices during the period May 15-September 15 as part of the Phase 1 restrictions in 2021. A draft bylaw will be presented at the March 13<sup>th</sup> Metro Vancouver Climate Action Committee and Metro Vancouver will work with Lions Bay on an education and communication campaign in respect of the proposed transition to the new bylaw, with an extended end date for Lions Bay of 2032.

Council requested that flexibility on the Phase 1 restrictions in the proposed bylaw be provided as feedback to the Metro Vancouver Climate Action Committee.

**MOVED/SECONDED**

THAT the verbal report “Metro Vancouver Residential Wood Burning” be received for information purposes.

**CARRIED**

*Audio: 1:44:04*

vii. CAO: Surveys & Appraisals for two road ends – verbal update report

CAO DeJong provided an update on the surveys and appraisals for the two road ends and noted that a topographical survey for the Oceanview road end had been received and is awaiting a survey quote for the Brunswick Beach location. A report to Council will be provided once appraisals are received. The CAO also noted that several possibilities exist for development density for the Oceanview road end.

**MOVED/SECONDED**

THAT the verbal report “Surveys and Appraisals on Two Road Ends” be received for information purposes.

**CARRIED**

*Audio: 1:51:44*

viii. Verbal Update on the Beach Walkway Renovation Project

PWM Jaffer and CFO Rooke provided a verbal update regarding options for the Lions Bay Beach Park Revitalization Project during the budget discussion at Item 8Aii.

B. Mayor

None

C. Council

Councillor Barmeier provided an update on the concept drawings for the EV Charging station for information purposes.

D. Committees

None

E. Emergency Services

None

**9. Resolutions**

None

**10. Bylaws**

A. Inter-municipal TNS Business Licence Agreement Bylaw No.572, 2020

CAO DeJong presented the Inter-municipal Business Licence Bylaw report and noted that data sharing is going to be administered by the Province. Per-vehicle costs are set up based on expected administration costs.

Council discussed the rate structure, the bylaw suspension process and how to encourage people to take up driving for a ride hailing company.

MOVED/SECONDED

THAT Inter-municipal TNS Business Licence Agreement Bylaw No.572, 2020 be introduced and given three readings.

**CARRIED**

B. Inter-municipal TNS Business Licence Bylaw No.573, 2020

MOVED/SECONDED

THAT Inter-municipal TNS Business Licence Bylaw No.573, 2020 be introduced and given three readings; and

THAT persons who consider they are affected by Bylaws 572 and 573 be given an opportunity to make representations to Council during the Public Participation and Public Questions and Comments portions of the Council meeting on March 3 and during the Public Participation portion on March 17, 2020, prior to consideration of adoption of the bylaws by Council; and

THAT Council directs staff to publish the information regarding Bylaws 572 and 573 in the Village Update.

**CARRIED**

*Audio: 2:04:15*

**11. Correspondence**

A. List of Correspondence to February 27, 2020

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: Wilderness Committee – Climate Emergency - Received
- G2: Alzheimer Society of BC – Walk in a Box 2020 - Received
- G3: Howe Sound Community Forum – Climate Emergency Newsletter – Refer to Lions Bay Climate Action Committee
- G4: MP Patrick Weiler – Local Labour Market Areas - Received
- G5: LMLGA – Strata Premiums and deductibles - Received
- R1: Karl Buhr – Wood Burning Appliances – Mayor McLaughlin to reply
- R2: Andrea & Matthew Klas – Mayor Mclaughlin to reply
- R3: Rose Dudley – Dog Bags and Collection – Further Response - Received
- R4: Gillian Smith – Noise reduction pavement - Received

**CARRIED**

*Audio: 2:18:25*

**12. New Business**

None

**13. A. Public Questions & Comments (2 minutes on any topic discussed in this meeting)**

None

B. Opportunity for persons who consider they are affected by

i. Inter-municipal TNS Business Licence Agreement Bylaw No.572, 2020 and

ii. Inter-municipal TNS Business Licence Bylaw No.573, 2020

to make representations to Council.

None

**14. Closed Council Meeting**

Proposed topics for discussion in the absence of the public:

A. Citizen of the Year and Citizen of Distinction Awards

B. 2020 Preliminary Budget

MOVED/SECONDED

THAT the Council considers that disclosure could reasonably be expected to harm the interests of the municipality if discussion regarding the acquisition, disposition or expropriation of land or improvements is held in open meeting.

**CARRIED**

C. Observations from the February ESS Monthly Meeting



**MOVED/SECONDED**

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

**90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

**CARRIED**

*The meeting was closed to the public at 9:43 p.m.*

*The meeting was re-opened to the public at 10:39 p.m.*

**15. Reporting Out From Closed Portion of Meeting**

Mayor McLaughlin reported that during the Closed portion of the meeting, Council received and discussed the Citizen of the Year and Citizen of Distinction Awards report and a decision on successful recipient(s) will be made on March 17, 2020. The award(s) will be announced during Volunteer Week in April.

**16. Adjournment**

Moved/Seconded

THAT the meeting be adjourned.

**CARRIED**

*The meeting was adjourned at 10:40 p.m.*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

Date Approved by Council:

March 26, 2020