



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, OCTOBER 20, 2020 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY
AND VIA ZOOM VIDEO CONFERENCE**

MINUTES

In Attendance:

Council: Mayor Ron McLaughlin (via video conference)
Councillor Neville Abbott (via video conference)
Councillor Fred Bain (via video conference)
Councillor Norm Barmeier (via video conference)
Councillor Jaime Cunliffe (via video conference)

Staff: Chief Administrative Officer Peter DeJong (via video conference)
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer (via video conference)
Municipal Coordinator Karla Duarte (Recorder)

Delegations: 0

Public: 3

1. Call to Order

Mayor McLaughlin called the meeting to order at 7:03 p.m.

CAO DeJong confirmed that Ministerial Order 192 allows for electronic participation in meetings and that a Corporate Officer is present at the meeting.

2. Adoption of Agenda

Moved/Seconded

THAT

- (1) Item 8Bi CBC Our Town Series be added; and
- (2) Item 8Bii 50th Anniversary Committee be added; and
- (3) Item 8Biii Dates for Strategic Planning
- (4) the agenda be adopted, as amended.

CARRIED

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

None

4. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – September 22, 2020

The following amendment was identified to the minutes of September 22, 2020:

- Item 11 Correspondence item R16, third paragraph: change “sEplanade” to “Esplanade”.

Moved/Seconded

THAT the Regular Council Meeting Minutes of September 22, 2020 be approved, as amended.

CARRIED

5. Business Arising from the Minutes

None

6. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Person Responsible
104	September 17, 2019	Unfinished Business: Speeding on Sea to Sky and noise	Mayor McLaughlin and CAO DeJong are in communication with the Province – to be brought into Strategic Planning session
127	May 5, 2020	Options for Electronic Building Submissions	CAO DeJong – requested that this be removed – to be removed
150	July 28, 2020	R10: re relaxation of amplification bylaw granted to Craig Doherty	Completed
153	July 28, 2020	R5: Nelson re 35: Kelvin Grove Way	Councillor Cunliffe to respond
154	September 22, 2020	Response to M. Sredzki re Kelvin Grove Sewage	CFO Rooke
155	September 22, 2020	Stair replacement and paving project communication in the VU	Completed
156	September 22, 2020	R2 - N. Rodgers re: human waste and parking	Completed
157	September 22, 2020	R3 - I. Wray re: 35 Kelvin Grove Way	Completed
158	September 22, 2020	R4 - T. Leger re: OCP alignment and decision making	Completed
159	September 22, 2020	R6 - D. Kirkwood re: Parking at Crystal Falls Rd	Completed
160	September 22, 2020	R10 - J. Stoddart re: Lions Bay Postal Code	Councillor Barmeier to respond

161	September 22, 2020	R11 – Residents of Tidewater Way petition	Completed
162	September 22, 2020	R12 – R15 Liu re 35 Kelvin Grove Way	Completed
163	September 22, 2020	R16 – 61 Brunswick Beach Road	Completed

7. Reports

A. Staff

i. 20-02 Application for Extraordinary Vehicle Parking Permit

CAO DeJong presented an overview of the application for Extraordinary Vehicle Parking Permit, noting the reasons provided by the applicant, challenges to staff for maintenance throughout the winter, and neighbour feedback.

K. Duarte confirmed fines applicable should the trailer not be moved.

Discussion ensued on:

- No appeal for hardship or clear plan provided
- Options for parking and permanent solution
- Time was provided to find alternate plan

Moved/Seconded

THAT the October 10, 2020 Application for Parking of Extraordinary Vehicle be rejected; and

THAT Council direct staff to communicate with the applicant that the vehicle must be removed by October 31, 2020.

CARRIED

ii. 2020 Third Quarter Review

CFO Rooke responded to questions regarding the 2020 Third Quarter Review noting:

- Variance in the Public Works budget reflects seasonality of parks and work on CN railway crossings that has not yet commenced
- Overview of parking fine revenue – analysis will be provided at the next meeting
- Overview on grants
- Overview on asset management and records management budget
- Expenses that have not been spent
- Summary of reimbursements we will be receiving

PWM Jaffer confirmed that neither rail projects have been completed. PW is in discussions with CN to do work, grant completion deadline March 2021– received grant only for Brunswick – both crossings must be upgraded by Nov. 2021.

PWM Jaffer provided an update on the wastewater treatment plant, noting that completion is very close, treatment plant is functioning and treating waste. Minor items are being finalized.

Councillor Abbott questioned whether certain capital expenditures were necessary and fiscally responsible considering current pandemic situation.

CAO DeJong noted potential expenses that may be required to meet work plan and Council objectives reflected in May 2020 budget and provided an overview of status of certain items, noting the progress and effort on behalf of staff to accomplish Council's goals.

Discussion ensued on:

- current commitments with contractors and vendors - staff have already selected vendor for generator and scheduled installation meetings
- dynamic nature of advancing progress of multiple projects simultaneously
- not following through on some items could harm Village's reputation if delayed
- to not take the pandemic situation and uncertainty into consideration would be remiss but not at expense of projects if they cost more money later
- moving ahead with current projects and delaying new expenses until after strategic planning session

Moved/Seconded

THAT the Council of the Village of Lions Bay hereby resolves that:

- staff be directed to suspend all uninitiated capital expenditures both budgeted and unbudgeted until after the next strategic planning session,
- staff be directed to reassess next year's budget in light of the current economy assuming COVID-19 remains an impact for 2021, and
- staff be directed to make the necessary arrangements for the next planning session as soon as possible.

CARRIED

B. Mayor

i. CBC Our Town Series

Mayor McLaughlin provided an update on potential CBC Our Town Series.

ii. 50th Anniversary Committee

Expressions of interest from established volunteer groups

iii. Dates for Strategic Planning

CAO DeJong proposed dates for the strategic session to be held on December 1 and 2, 2020.

Councillor Abbott proposed that public be in attendance.

CAO DeJong will present a draft agenda at the next Council meeting.

C. Council

None

D. Committees

None

E. Emergency Services

None

8. Resolutions

None

9. Correspondence

A. List of Correspondence to October 15, 2020

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

G1 - City of Port Moody re: resolution for dedication of 1% PST to local governments – received

G2 - Cory Heavener, Provincial Director of Child Welfare re: Foster Family Month – Received

G3 - Bonnie Henry re: Immunization Clinic venues – Received

R1 – Broughton’s re: Concrete stairs – Received and replied

R2 - K. Buhr re: municipal streetscape – Received and replied

CARRIED

10. New Business

None

11. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

None

12. Closed Council Meeting

Proposed topics for discussion in the absence of the public:

A. Update re. Sale of Municipal Land

B. Legal matters

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(d) the security of the property of the municipality;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

(g) litigation or potential litigation affecting the municipality;

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

CARRIED

The meeting was closed to the public at 8:34 p.m.

The meeting was reopened to the public at 10:50pm

13. Reporting Out from Closed Portion of Meeting

None

14. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 10:50 p.m.

Mayor

Corporate Officer

Date Approved by Council:	November 17, 2020
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