



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

SPECIAL MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, NOVEMBER 10, 2020 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY AND VIA ZOOM VIDEO CONFERENCE

MINUTES

In Attendance:

Council: Mayor Ron McLaughlin
Councillor Neville Abbott (via video conference)
Councillor Fred Bain (via video conference)
Councillor Norm Barmeier (via video conference)
Councillor Jaime Cunliffe (via video conference)

Staff: Chief Administrative Officer Peter DeJong (via video conference)
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer (via video conference)
Municipal Coordinator Karla Duarte (Recorder)

Delegations: 0

Public: 1

1. Call to Order

Mayor McLaughlin called the meeting to order at 7:03 p.m.

2. Adoption of Agenda

Moved/Seconded

THAT the agenda be adopted, as submitted.

CARRIED

3. Public Participation

None

4. Business Arising from the Minutes

None

5. Unfinished Business

None

6. Reports

A. Staff

i. CAO: Request for Decision: Application for Housing Needs Report Grant

CAO DeJong presented the report on the application for Housing Needs Report Grant, noting:

- the partnership opportunities with Belcarra and Anmore
- the opportunity for consistency of format
- the process to gather and analyze data; community consultation; RFP for consultant to assist with process

CAO DeJong responded to questions, confirming that:

- it is legislated to be completed by 2022, noting the schedule attached to the guideline and the requirement to do a report every five years
- should be able to return any unspent grant funds
- the purpose from the Province for requiring the reports: to increase capacity of local governments to establish baseline reporting on housing needs and produce similar reports in the future

Discussion ensued on:

- concerns regarding the grant application process and potential recommendations that might not fit with community views
- downloading of Provincial requirements and the burden on small communities
- more factual information is good for future decision making
- benefits to help address housing needs issues in OCP

CAO DeJong clarified the purpose of the data and the reporting requirements, noting that a draft report can come back to Council for review and feedback prior to it being finally received.

Moved/Seconded

THAT staff be directed to submit a UBCM Housing Needs Reports Program grant application for the development of a new housing needs report for the Village of Lions Bay and to provide overall grant management of the project.

CARRIED
Opposed: Cllr. Abbott

ii. Public Works Manager (PWM): Information Report: Signs for the Centennial Trail 10th Anniversary

PWM Jaffer provided background regarding signage for the Centennial Trail 10th Anniversary, noting that due to the stop on discretionary spending, a few residents have committed to fund the new signage.

PWM Jaffer responded to questions regarding format of signs, noting that

- The drafts provided in the agenda package require some editing and that they will be sent to Council prior to being finalized;
- Structure and placement of signs: aluminum signage, durable, plan to affix along trail, vary in size, total cost \$256

Council to provide feedback on content and/or formatting to the PWM by November 12, 2020.

Moved/Seconded

THAT the Information Report, “Signs for the Centennial Trail 10th Anniversary” be received.

CARRIED

iii. CAO: Verbal Update re. COVID-19 and PHO Order of November 7th

Mayor McLaughlin and Councillor Bain provided an update regarding their phone conference meeting with the Provincial Health Officer (PHO), the Minister of Health, the Minister of Municipal Affairs and Housing, the Solicitor General and other Mayors regarding the latest COVID-19 restrictions, noting:

- Met with ministers and Mayors for Q&A session
- Mayor’s interpretation of Bonnie Henry’s Order as a ‘soft lockdown’ asking people to take a break for two weeks
- Stop social interactions both in and out of homes
- Types of activities that are allowed and not allowed: stop of physical activities indoors that increase body heat and high-level respiration
- Discouraging even passive indoor activities with socialization aspects
- Intent of order: if there is not a need to do something, take a break
- Masks for indoor use when you cannot social distance
- Objective to turn curve downward
- Discouragement of intercity/inter-region travel
- Will reassess after two weeks, possibility that it will last longer

Discussion ensued on:

- The two-week trial period

- Lack of clarity around types of activities
- Interpretation of the amendments to the order
- Physical activity definition versus passive activity
- Intent of the order: take a break for 2 weeks
- Assessment of different activities and requirements of the protocols
- Take direction for 2 weeks to recognize what's been asked
- Perspective of general public vs. those attempting to operate businesses
- Confusing details in order: clear intent: not unless you have to
- Numbers increasing - put message out

B. Mayor

i. MP Weiler

Mayor McLaughlin provided an update regarding the upcoming scheduled meeting with MP Weiler's, noting adherence to COVID-19 protocols with minimal in-person attendance.

Mayor McLaughlin will work with staff for meeting set up details and potential to meet over Zoom for other members of Council.

ii. Zoom Protocols

Mayor McLaughlin presented notes on the Zoom protocols from Metro Vancouver and provided suggestions for Lions Bay, such as having the camera on and taking a roll call, and confirmation of no recording devices for in-camera portions of meetings.

Discussion ensued on:

- Benefits of Video-on policy: Public perception, staying connected as a group, reading expression and inter-personal dynamics;
- Video impacts on Wi-Fi bandwidth
- Privacy and security concerns re. interior of home settings
- Professional photo of self as alternative to black screen with only one's name
- In-camera: Corporate Officer or Recorder does a roll call to ensure only Councillors and necessary staff are present, alone, and no recording devices

C. Council

None

D. Committees

None

E. Emergency Services
None

7. **Resolutions**
None

8. **New Business**
None

9. **Public Questions & Comments**
None

10. **Closed Council Meeting**

Proposed topics for discussion in the absence of the public:

- A. Sale of Land
- B. Discussion of information protected from disclosure
- C. CAO Performance Review

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
- i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the [Freedom of Information and Protection of Privacy Act](#); and

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The meeting was closed to the public at 8:06 p.m.

The meeting was re-opened to the public at 9:30 p.m.

11. Reporting Out from Closed Portion of Meeting

The lot at 35 Kelvin Grove Way will be re-listed with Kim Taylor on MLS at \$725,000 for a 6 month term as a single-family residential lot.

12. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 9:30 p.m.

Mayor

Corporate Officer

Date Approved by Council:	November 17, 2020
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