



# THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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**REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, JULY 27, 2021 at 7:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY  
AND VIA ZOOM VIDEO CONFERENCE**

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## MINUTES

In Attendance:

Council: Mayor Ron McLaughlin  
Councillor Neville Abbott (via video conference)  
Councillor Fred Bain (via video conference)  
Councillor Norm Barmeier (via video conference)  
Councillor Jaime Cunliffe (via video conference)

Staff: Chief Administrative Officer Peter DeJong (via video conference)  
Chief Financial Officer Pamela Rooke  
Public Works Manager Nai Jaffer (via video conference)  
Municipal Coordinator Karla Duarte (Recorder)

Delegations: 1

Public: 12

**1. Call to Order**

Mayor McLaughlin called the meeting to order at 6:02 p.m.

**2. Adoption of Agenda**

Moved/Seconded

THAT item 10Aix Lions Bay Avenue Connector project be added; and  
THAT item 10C Block Watch and Bear Smart be added; and  
THAT item 11B Canada Community Revitalization Fund Resolution be added; and  
THAT item 13B On Table Correspondence be added; and  
THAT the agenda be adopted, as amended.

**CARRIED**

**3. Closed Council Meeting (6:00 PM)**

Proposed topics for discussion in the absence of the public:

- A. Land
- B. Enforcement
- C. Contracts

*Moved/Seconded*

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

**90** (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (g) litigation or potential litigation affecting the municipality;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the [\*Freedom of Information and Protection of Privacy Act\*](#);
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

**CARRIED**

**4. Reporting Out from Closed Portion of Meeting (if applicable)**

See item 16

**5. Public Participation (2 minutes per person totalling 10 minutes maximum)**

A. Oliver Ganske

O. Ganske commented on Metro's Wood Burning Bylaw, noting that it risks outside entities formulating local policy, noted the resident feedback regarding the Urban Containment Boundary (UCB), and urged Council to pursue this issue during their term.

B. Marcus Reuter

M. Reuter commented on the petition regarding the Wood Burning Bylaw as it relates to the UCB, noting a full Official Community Plan review is not required to change the designation to rural and questioned Council's position on the issue.

C. Tamara Leger

T. Leger questioned the budget reallocation of the 50<sup>th</sup> Anniversary to the Olympic Rally.

Mayor McLaughlin provided an update on the reallocation, noting some members of the Committee noted the Olympic Rally is not a 50<sup>th</sup> Anniversary event.

D. Marcus Reuter

M. Reuter asked Council to provide their position on the Urban Containment Boundary issue.

CAO DeJong noted that due to the complexity of the issue, prejudging a matter and having a debate at this point in time is not advised.

Council commented on:

- the petition, will of people demonstrated
- knowledge on when the next OCP review is to happen
- need to have a proper discussion and town hall to hear from the community that was not reached with the petition

**6. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)**

A. Kelly Taylor, resident – Gift to Village of small space cleared and improved amongst beach vegetation for enjoyment of community.

K. Taylor provided the background on the expanded public property across her property on Brunswick Beach, noting:

- an opening was already existing and wanted to enhance it,
- rationale on why she wanted to build the space and proposal of gifting the space for public use.

CAO DeJong, noted:

- Appropriate for consideration by Council
- Similar to improved spaces on Brunswick
- No structure, no issues, no liability concerns
- Consideration of request is a viable option, rather than an Encroachment agreement

Discussion ensued on:

- Approval from residents, no complaints
- Welcome spot – welcome improvements
- Spirit of Lions Bay

*Moved/Seconded*

THAT Council accepts the improved space created by Kelly Taylor on Brunswick Beach, near 17 Brunswick Beach Road, for the enjoyment of the community, as a gift to the Village of Lions Bay.

**CARRIED**

K. Taylor noted that a plaque for Anne Marie Gates will be placed at the site.

**7. Review & Approval of Minutes of Prior Meetings**

A. Regular Council Meeting – July 6, 2021

The following item was identified as a change to the July 6, 2021 regular Council meeting minutes:

- Page 7, item 8Diii, last paragraph change “procurement” to “purchasing”

Councillor Abbott noted a typo on the website to Policy No. 047.

*Moved/Seconded*

THAT the Regular Council Meeting Minutes of July 6, 2021, be approved as amended.

**CARRIED**

**8. Business Arising from the Minutes**

**9. Unfinished Business**

A. Follow-Up Action Items from Previous Meetings

No.	Date	Item Description	Action
207	June 15, 2021	G2 B. Murray, Bears Matter Consulting - Resolution on need for a moratorium on Wolf Hunting in BC	Completed
208	June 15, 2021	G14 City of White Rock - Regional Model for Mobile Crisis Response Car Program and Proposed Charges for RCMP Attendance at Hospitals	Completed
210	June 15, 2021	R3 M. Clark re Green Bins	Staff to provide options as part of Bear strategy and to provide information to residents
218	July 6, 2021	G1 S. Covey, CN re Rail Safety Week Resolution	Completed
219	July 6, 2021	G7 MP Weiler, Elder Abuse survey	Completed
220	July 6, 2021	G13 MP Weiler – Emergency Preparedness Town Hall	Completed
221	July 6, 2021	G14 Canada Community Revitalization Fund	Resolution in agenda - completed

222	July 6, 2021	R1. F. Azordegan re parking at Kelvin Grove	Completed
223	July 6, 2021	R2 A. Bradshaw re parking passes	Completed
224	July 6, 2021	R4 H. van Hoogstraten re parking	Completed
225	July 6, 2021	R5 M. Barreto re parking	CAO DeJong to respond
226	July 6, 2021	R6 I. Mencke re parking	CAO Dejong to respond
227	July 6, 2021	On Table correspondence E. Monfared re: UCB and wood burning	Completed
228	July 6, 2021	On Table correspondence M Reuters re: UCB	Completed
229	July 6, 2021	On Table correspondence J. Phillips re: berm	Prelim discussion – capacity of PWM to devote time not feasible. To provide irrigation: water main on other side, numbers not insubstantial. Not within this year’s budget – irrigation substantial – CAO to respond

**10. Reports**

A. Staff

i. Firefighter Day – September 11, 2021

*Moved/Seconded*

THAT Council authorizes the Lions Bay Firefighter Day to take place at the Lions Bay Beach Park from 12:00 p.m. on Saturday, September 11, 2021, to 10:00 a.m. on Sunday, September 12, 2021; AND

THAT Council authorizes resident permits to be eligible for free parking at Lions Bay Beach Parking Lot for September 11, 2021; AND

THAT Council grants an exception to Noise Bylaw No. 283, 1998 to allow for amplified music on September 11, 2021 from 2:00 p.m. to 11 p.m.

**CARRIED**

ii. Summer Art Show – August 15, 2021

*Moved/Seconded*

THAT Council authorizes the Lions Bay Arts Summer Art Show to take place on Sunday, August 15, 2021, at the Village Hall, Marjorie Meadows, and the Native Plant Garden from 9:00 a.m. to 4:00 p.m.; AND

THAT Council approves waiving fees for the Village Hall for the event; AND

THAT Council authorizes the provision of free parking at the Village Hall, Native Garden and Marjorie Meadows on August 15, 2021, from 9:00 a.m. to 5:00 p.m.; AND

THAT Council grants an exemption to Noise Bylaw No. 283, 1998 to allow for live music from 11:00 a.m. to 3:00 p.m. on August 15, 2021.

**CARRIED**

iii. Rail Safety Week

*Moved/Seconded*

**Whereas** *Rail Safety Week* is to be held across Canada from September 20 to 26, 2021;

**Whereas** it is in the public's interest to raise citizens' awareness of the dangers of ignoring safety warnings at level crossings and trespassing on rail property to reduce avoidable deaths, injuries and damage caused by incidents involving trains and citizens;

**Whereas** Operation Lifesaver is a public/private partnership whose aim is to work with the public, rail industry, governments, police services, media and others to raise rail safety awareness;

**Whereas** CN has requested that the Village of Lions Bay adopt this resolution in support of its ongoing efforts to raise awareness, save lives and prevent injuries in communities, including our municipality;

It is hereby **RESOLVED** to support national *Rail Safety Week* to be held from September 20 to 26, 2021.

**CARRIED**

iv. AP Listing

CFO Rooke responded to questions, noting:

- Sea to Sky is used for servicing of tech equipment as well as hardware purchases

- Canada day grant – cheque was issued and refunded due to last minute cancellation – grant repaid

– Bear Smart group – one double bear bin costs \$3300 – purchase of equipment and delivery and cement pad included in the budget – quotes were received

*Moved/Seconded*

THAT the report “Accounts Payable Cheque Listing” be received for information purposes.

**CARRIED**

v. 2021 Preliminary Mid-Year Review

CFO Rooke presented the mid-year review, noting that June is incomplete due to not having revenue from parking and other invoicing matters.

Staff responded to questions, noting:

- Building permit activity allocated in 2020, building inspector work is ongoing; difficult to estimate building permit revenue
- Secondary suite surcharges –due by Dec. 31<sup>st</sup>, revenue is year to date
- On street pay parking revenue not estimated due to revenue delay
- On-street pay parking service has spotty cellular reception.
- Not charging for school parking area – do not have jurisdiction, school board does not have jurisdiction, jurisdiction relates to public highways
- Audit fees: entire fee is not there, includes year end and interim audit in fall – expecting another bill. Fees are staying the same
- Grant information is provided by the awarding organization on whether it is successful or not

An updated version will appear in the September 14<sup>th</sup> meeting for comments.

*Moved/Seconded*

THAT the report “2021 Preliminary Mid-Year Review” be received for information purposes.

**CARRIED**

vi. July Emergency Program Update

CAO DeJong provided an overview of the report, noting that a report on the Evacuation Planning Program will be presented to Council on September 14<sup>th</sup>.

CAO DeJong noted that next steps for the evacuation plan will be discussed with Mr. Whitney prior to September.

Council requested that another meeting for the ESS and EOC volunteers be held in September to maintain momentum.

*Moved/Seconded*

THAT the Information Report, “July Emergency Program Update” be received.

**CARRIED**

vii. Council Priorities – Quarterly Update

CAO DeJong provided an update on each of the priorities.

Discussion ensued on:

- vacuuming of pavement schedule and effectiveness of noise reduction
- BC Hydro EV Charger Program

Councillor Abbott noted that he is available to assist for the Infrastructure Master Plan and that he would like to see the Urban Containment Boundary issue on the September agenda.

CAO DeJong provided an overview of the legislative requirements for an Official Community Plan (OCP) amendment in relation to the Regional Growth Strategy and the Regional Context Statement, noting the requirements for public consultation and OCP amendment to change from urban to rural.

Discussion ensued on:

- amendments to Regional Context Statement; requirement for public feedback
- OCP review date and requirement from Metro for community engagement
- Intent of the petition and misconception of survey regarding wood burning bylaw
- the need for tangible feedback from residents; conversation needs to continue
- requirement for clear objective; bring back to strategy session
- Request that staff bring back discussion in September

CAO DeJong noted his workload and time required to prepare a report on this issue; the CACs and DPAs will have to be put on hold.



*Moved/Seconded*

THAT the Information Report, “Council Priorities – Quarterly Update” be received.

**CARRIED**

viii. Supporting Community Activities and Events

CAO DeJong presented an update on Supporting Community Activities and Events in Lions Bay and a presentation on recommended minimum insurance requirements for contracts with options for insurance.

Discussion ensued on:

- time to review and consideration of information
- types of groups and activities and level of risk
- options to provide services under municipality vs not insuring low risk activities
- clarifying liability and holding Village harmless – if liability is over the purchased amount, then the remaining amount falls to that person; there is an option to purchase a higher amount of insurance
- wording on rental contract is standard wording
- service provider agreements
- can customize insurance requirements

*Moved/Seconded*

THAT Council direct staff to explore options for Service Provider Agreements for the playgroup, Volleyball, Badminton and Craft Day activities; and

THAT Council direct staff to investigate insurance options for Caroling.

**CARRIED**

ix. Lions Bay Avenue Connector Project

CAO DeJong provided an update on processes with Translink and committee structure and approval process.

**At 9:59 p.m. the meeting was extended to 11:00p.m.**

*Moved/Seconded*

THAT the meeting be extended to 11:00 p.m.

**CARRIED**

Moved/Seconded

- (1) THAT the 2021 Major Road Network, Bike, And Walking Upgrade Program (BICCS and WITT Allocated) Agreements for the Lions Bay Avenue Connector Project be approved;
- (2) THAT the Mayor and CAO be authorized to execute the Agreements; and
- (3) THAT staff proceed with preliminary plans and public consultation for the Lions Bay Avenue Connector Project.

**CARRIED**

**Opposed: Cllr. Abbott and Bain**

B. Mayor

- i. E. Coli outbreak and Unnecessary Mountain Events  
Mayor McLaughlin provided an overview on E. Coli and Unnecessary Mountain events.

CAO DeJong confirmed that Vancouver Health Authority directs water status and signage is placed as directed. The cause of high the high e. coli count is not known.

CAO DeJong noted that he receives BC Wildfire updates daily and checks them daily as part of his routine.

LB Alert: can be checked to see if can be used for beach closures

- ii. CN Community Board Opportunity  
Mayor McLaughlin provided an overview of CN Community Board, noting there may be some opportunities for funding.

C. Council

- i. Block Watch Society  
Councillor Abbott provided an update on the Block Watch Society, noting that the transition is still underway.
- ii. Bear Smart Group – meeting on August 9<sup>th</sup>; will present to Council in September for ideas.

D. Committees

- i. Trees, Views and Landscapes Committee  
Tree Application No. 111 – 325 Kelvin Grove Way

Mayor McLaughlin provided an overview of Tree Application No. 111, noting the impacts on the driveway. Rocks that are there more than adequate to hold up slope.

*Moved/Seconded*

THAT Council approves Tree Cutting Permit Application No. 111, subject to the following:

- a. Topping, Trimming and Removal is to be in accordance with the photos and requested work in the application materials;
- b. The applicant must clean up and remove all associated debris;
- c. Compliance with the bylaw restrictions regarding bird nesting season, which states the restrictions for no cutting between March 15 – August 16;
- d. A traffic control plan approved by Public Works,
- e. Damage deposit, arborist/contractor's WorkSafe BC certificate and insurance in compliance with Municipal requirements, and
- f. Any other Municipal bylaw requirements.

**CARRIED**

Tree Application No. 112 – 55 Kelvin Grove Way

*Moved/Seconded*

(2) THAT Council approves Tree Cutting Permit Application No. 112, subject to the following:

- a. Removal is to be in accordance with the photos and requested work in the application materials;
- b. The applicant must clean up and remove all associated debris;
- c. Compliance with the bylaw restrictions regarding bird nesting season, which states the restrictions for no cutting between March 15 – August 16;
- d. A traffic control plan approved by Public Works,
- e. Damage deposit, arborist/contractor's WorkSafe BC certificate and insurance in compliance with Municipal requirements, and
- f. Any other Municipal bylaw requirements

**CARRIED**

Councillor Abbott noted the error in the application form regarding the arborist requirement and requested that the error be corrected.

ii. 50<sup>th</sup> Anniversary Committee Minutes

Discussion ensued on:

- How it got to this point
- Community event: wide encompassing
- Subcommittee of volunteers coordinated event

*Moved/Seconded*

THAT the minutes from the meeting of the Committee be received; AND  
THAT Council reduces the funding for the 50<sup>th</sup> Anniversary Committee to  
\$17,500; and  
THAT Council allocates the remaining \$2,500 to the Olympic Rally event.

**CARRIED**

**Opposed: Councillor Abbott**

E. Emergency Services

i. May and June 2021 RCMP Report

*Moved/Seconded*

THAT the May and June 2021 RCMP Report be received.

**CARRIED**

**11. Resolutions**

A. Lions Bay House Concerts – Request for Exemption to the Noise Bylaw

*Moved/Seconded*

THAT Council grant an exception to Noise Bylaw No. 283, 1998 to allow for live amplified music at the Village Hall on December 11 and 18, 2021, between 4pm – 10pm for the Lions Bay House Concerts.

**CARRIED**

B. Canada Community Revitalization Fund Resolution

Mayor McLaughlin commented on the challenges with grant processes for the revitalization of the Lions Bay Beach Park, noting the wait times and fund allocation for grants.

CAO DeJong provided an overview of the Western Economic Diversification Fund: overview of percentage allocation and eligible projects; projects that have already applied to other grants are eligible.

Discussion ensued on:

- Turn around times of grant
- Back up plan

*Moved/Seconded*

THAT Council directs staff to submit an application for grant funding for the Lions Bay Beach Park Public Washroom Replacement Project through the Canada Community Revitalization Fund; and  
THAT Council supports the Lions Bay Beach Park Public Washroom Replacement Project and commits the Village of Lions Bay's share of the project of up to \$125,000 to be funded from reserves.

**CARRIED**

**12. Bylaws**

A. Brunswick Beach Road Closure Bylaw No. 604, 2021

*Moved/Seconded*

- (1) THAT Road Closure Bylaw No. 604, 2021, be adopted;
- (2) THAT a certified copy of Road Closure Bylaw No. 604, 2021, as adopted, be registered with the Land Title Office to raise title to the subject lands in the name of the Village of Lions Bay and then transferred to the Purchasers in exchange for the balance of funds payable to complete the sale;
- (3) THAT the Mayor and Corporate Officer be authorized to execute the Transfer to effect the sale; and
- (4) THAT staff be authorized to sign and take all steps necessary to complete the transaction.

**CARRIED**

**At 10:57 p.m. the meeting was extended to 12:00 a.m.**

*Moved/Seconded*

THAT the meeting be extended to 12:00 a.m. July 28, 2021.

**CARRIED**

**13. Correspondence**

A. List of Correspondence to July 23, 2021

THAT the following actions be taken with respect to the correspondence:

3-Jul-21	G1 J. Osborne	BC Restart Plan	Received
5-Jul-21	G2 Communities in Bloom	July Newsletter	Received
5-Jul-21	G3 MP Weiler	July Newsletter	Received
8-Jul-21	G4 MP Weiler	early learning and child care investment	Received
9-Jul-21	G5 E-Comm	requesting nominee from the municipality	<i>Moved/Seconded</i> THAT the Village of Lions Bay Council supports the nomination of Richard Walton as the E-Comm 911 Board of Directors representative for the North Shore Communities. <b>CARRIED</b>

12-Jul-21	G6 M. Maheu	Human and dog waste on trails	Received
13-Jul-21	G7 City of Mississauga	Canada Day	Received
13-Jul-21	G8 MP Weiler	Tourism Relief Fund	Received
13-Jul-21	G9 MP Weiler	Local Food Infrastructure Fund	Received
16-Jul-21	G10 MP Weiler	Canada Digital Adoption Program	Received
19-Jul-21	G11 District of Sicamous	Protection of outdoor recreation opportunities and established snowmobile recreational sites or trails	Received
14-Jul-21	G12 City of Pitt Meadows	BC Ambulance Service Levels	Received
20-Jul-21	G13 MP Julian	Canada Green New Deal	Received
20-Jul-21	G14 MP Weiler	Disaster Mitigation and Adaptation Fund	Received
21-Jul-21	G15 Howe Sound Biosphere Region Initiative	Howe Sound Community Forum Invitation	Received Council to confirm invitation if willing to attend
21-Jul-21	G16 Environmental Protection Division	Rodenticide Ban	Received
22-Jul-21	G17 MP Weiler	Jobs and Growth Fund	Received
5-Jul-21	R1 T. Brandvold	Village watershed protection	Councillor Abbott to respond
8-Jul-21	R2 M. Sredzki	UCB	Received
9-Jul-21	R3 F. Azordegan	Bylaw Enforcement Officer Hours	Received
15-Jul-21	R4 D. Shaw	speed sign on Tidewater	Received
13-Jul-21	R5 T. Luethy	Thank you for plaques	Received
various	various	Responses to previous	Received

B. On Table Correspondence

- G18 Access BC – received
- R6 B. Broughton – received
- R7 H. Mossakowski – CAO DeJong to respond when PWM returns
- Various various – responses to previous, received

**14. New Business**

None

**15. Public Questions & Comments (2 minutes on any topic discussed in this meeting)**

None

**16. Closed Council Meeting (Continuation if Required)**

Council returned to the closed portion of the meeting at 11:04 pm.

**17. Reporting Out from Closed Portion of Meeting (if applicable)**

Council to report out that Millenia Architecture Corp. was awarded the contract for the provision of Architectural, Mechanical and Electrical Design Services for the Klatt Emergency Building Expansion & Retrofit Project and that the float at Kelvin Grove Beach has been removed.

**18. Adjournment**

Moved/Seconded

THAT the meeting be adjourned.

**CARRIED**

The meeting was adjourned at 11:57 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

Date Approved by Council: September 14, 2021