



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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**COUNCIL STRATEGY COMMITTEE  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, JANUARY 12, 2021 at 7:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY  
AND VIA ZOOM VIDEO CONFERENCE**

**MEETING LINK:** <https://us02web.zoom.us/j/89074282996>  
**TO JOIN VIA PHONE, DIAL 778-907-2071 AND ENTER MEETING ID: 890 7428 2996**

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### **AGENDA**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Presentation by Cory Sivell, YourCity – Village of Lions Bay Asset Management Infrastructure Program**
- 4. Public Participation**
- 5. Review & Approval of Minutes of Prior Meetings**
  - A. Council Strategy Committee Meeting – December 1 & 2, 2020 (page 3)  
THAT the Council Strategy Committee Meeting Minutes of December 1 and 2, 2020 be approved, as circulated.
- 6. Business Arising from the Minutes**
- 7. Unfinished Business**
- 8. New Business**
- 9. Public Questions & Comments**
- 10. Closed Council Meeting**

Proposed topics for discussion in the absence of the public:

  - A. Minutes from December 1 & 2, 2020

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

**90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- c) labour relations or other employee relations; and
- j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*; and
- k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

*Council does not anticipate reconvening the open meeting for any purpose other than to adjourn the meeting generally.*

*[OR]*

*Council anticipates reconvening the open meeting to discuss the following item(s):*

**11. Reporting Out from Closed Portion of Meeting**

**12. Adjournment**



## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

### **MEETING OF THE COUNCIL STRATEGY COMMITTEE OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, DECEMBER 1, 2020 AT 4:00 PM AND DECEMBER 2, 2020 AT 4:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY AND VIA ZOOM VIDEO CONFERENCE**

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### **MINUTES**

In Attendance:

Council: Mayor Ron McLaughlin  
Councillor Neville Abbott (via video conference)  
Councillor Fred Bain (via video conference)  
Councillor Norm Barmeier (via video conference)  
Councillor Jaime Cunliffe (via video conference)

Staff: Chief Administrative Officer Peter DeJong  
Chief Financial Officer Pamela Rooke  
Public Works Manager Nai Jaffer (via video conference)  
Municipal Coordinator Karla Duarte (Recorder)

Public: 10

**1. Call to Order**

Mayor McLaughlin called the meeting to order at 4:13 p.m.

**2. Adoption of Agenda**

*Moved/Seconded*

THAT the agenda be adopted, as distributed.

**CARRIED**

**3. Public Participation (2 minutes per person totalling 10 minutes maximum)**

A. Marek Sredzki

M. Sredzki addressed Council on the need for road repair and drainage along Oceanview Rd. He noted the points made in his email and requested lighting and budgetary considerations to the repair.

B. J. Stone

Mr. Stone spoke regarding the Lions Bay Connector project, noting that in his opinion, a bike lane is not practical, not many people use bikes on Lions Bay Ave and other traffic calming measures would be enough. He noted that residents are

generally aware of pedestrians on Lions Bay Avenue and urged Council not to consider the project.

C. Brenda Broughton

B. Broughton noted that Strategic Planning could benefit from having wider community input and that December presents a challenging month for consultation. Urged Council to consider consultation in the months of February and March as it is important to receive input.

D. Michael Broughton

M. Broughton referred to consultation timing, noting his concerns about the Village taking any initiatives during COVID. He urged Council to hold off on taxation and costs to the Village due to financial challenges cause by COVID. He noted the active nature of consultation and that the timing and format be considered later.

#### 4. Reports

A. Staff

i. CAO: Information Report – Strategic Planning Priority Setting Workshop Schedule

CAO DeJong presented the Strategic Planning Priority Setting Workshop document highlighting major areas in the document.

CAO DeJong provided clarity on the Committee's role regarding resolutions to Council, noting that any resolutions would be presented at the December 15, 2020 meeting for decision.

Discussion ensued on:

- staying focused on studies that have already been done, such as the Infrastructure Master Plan
- consideration of additional items and their importance vis a vis current item
- public participation
- consideration of Climate Change as a goal
- cleaning up the current document to include only key goals and to encourage resident input

ii. PWM: Infrastructure Master Plan – 2020 Status Summary

Public Works Manager (PWM) Jaffer presented the Infrastructure Master Plan, noting:

- issues and life expectancies of water infrastructure: some infrastructure has been pushed to beyond their service lives
- Roads and bridges that have seen little to no upgrades since installed

- cost estimates included - believe these estimates are significantly lower than what we can expect to see
- overview of filtration avoidance issues and budgetary impacts
- water treatment with respect to UVT
- UV reactors' responsiveness: working with water protection officer
- need to have a robust watershed control program, plans for management of hiking within watershed, debris and other activities
- 11 PRV stations that need to be replaced - don't meet required WCB for confined spaces
- age and fire flow of water mains – cast iron and asbestos mains are prone to breakage (top of Upper Bayview)
- SCADA computer system: will need a replacement as it is reaching end of lifespan
- Timbertop pump station: end of shelf life due to internal corrosion deteriorating plastic; were not civil pumps and finding replacement is costly
- most bridges are robust, though minor deficiencies will need to be addressed throughout the coming years
- a report to Council will come regarding driveway bridge over Alberta Creek
- roads are deteriorating and require replacement of sections as they cannot be properly maintained due to drainage impacts; addressing storm water, would involve reinstatement of ditches, repatriation of boulevards, etc.

Staff responded to questions, noting

- Cost of main replacements ~ \$1400 – \$1600/m
- Watershed management plan will be an involved process due to the number of stakeholders involved and may require some assistance
- Drinking water protection officer satisfied making strides towards achieving filtration avoidance, as the Village has achieved several other factors; UVT first significant capital expenditure that Village will need to do to further this
- PRVs 1-11 are the original PRVs that pose a danger to staff and need to be replaced, PRV 12 was installed in 2016 at Magnesia Creek, PRV 13 is temporary and currently being upgraded, Mountain control valve will allow for better fire flow, upper Bayview PRV allows for replacement of deteriorated assets
- Replacement of two per year would be minimal
- Recommending a straightforward replacement of SCADA system and provided an overview of age of system; components are out of date

- Roads: critical issues need to be addressed; budget \$125,000 per year for 2020-2022 and recommends significant money be put every year to an ongoing program to address repair and crack sealing
- Major priorities in asset management plan is the watermain on Upper Bayview to centre road and Bayview Place; roadways, drainage and potable water system can be combined in one plan
- Cost: \$90,000 engineering for plans
- Waiting for word on grant application for Bayview Road drainage and watermain improvement project
- Goal to present report at budget meeting that talks about the priority and best way forward for some key projects on this list

CAO DeJong provided an overview of items that are part of the Maintained and Adequate Infrastructure Strategic Objective and highlighted:

- striking item b
- Infrastructure Committee looking at ways that communications in Village can be achieved
- Should the Lions Bay Beach Park not be successful, Council should consider what can be achieved with Village funds
- Support UBC hydrology study for long term viability of our water supply
- GH WWTP almost complete; then will be re-establishing community gardens
- Stormwater Management Plan referenced by PWM
- Purchasing Policy amendments intended to make procurement more efficient and effective with greater value added
- LB Connector project for multi use trails, bus shelter

Staff responded to questions, noting:

- Cell tower: is critically urgent for watershed study; equipment is losing data
- Previous proposal for 60 m tower as presented is not under consideration but cellular communications should still be considered, albeit in a different concept as part of considering all options in accordance to needs
- Report on communications options will be presented to Infrastructure Committee, which will then make a recommendation to Council

Discussion ensued on:

- How to prioritize items, connector project does not seem like a priority
- Filter avoidance: need to continue and not something Village can put off, may be a point where water officer gives deadline
- Taking a principled approach and finding a balance of cost, need and affordability for prioritizing
- Need trumps grant availability

- Strategies of Council should be over-arching principles to guide staff and inform residents
  - LBBP improvement project, if not grant, then must move forward
- iii. CAO: Request for Council Strategy Committee Recommendation to Council – Lions Bay Avenue Connector Project

CAO DeJong presented the report on the Lions Bay Avenue Connector Project, noting:

- first presented to Council in 2018; history and overview of previous discussions with Ministry of Transportation
- History and overview of concept and funding
- Transit focus is to improve safety for residents
- Currently dangerous conditions and hazards that exist due to lack of sidewalks and speed of traffic
- Traffic calming are options on table
- Overview of current concept
- Addresses objectives in OCP on many points
- Money is there.

Mayor McLaughlin noted that Translink funding for such projects has increased from 50 to 75% for the small communities as a result of lobbying by he and other small community mayors and that it could be a good opportunity as compared to other items on the list, which are competing for funds.

Discussion ensued:

- Accessibility with wheelchair would be difficult
- Doing part to help economy by going ahead with project
- providing safe passageway is a Village responsibility
- Would come back to council – details would be presented on design and traffic calming
- Necessity of project and perception of being led by grants
- Using volunteer trail group in village that can develop trails for connectivity
- Many other projects that require funding, careful do not want to drain budget
- Necessity of bus stop

*Moved/Seconded*

- (1) THAT the Council Strategy Committee recommend to Council that the Lions Bay Avenue Connector Project be supported; and

- (2) THAT staff be directed to bring forward any additional particulars and requirements for a Council resolution at the next Council meeting in order to advance the Lions Bay Avenue Connector Project with TransLink staff; and
- (3) THAT staff take any additional steps required to secure the grant funding for the Lions Bay Avenue Connector Project, including bringing forward for Council consideration an agreement with TransLink in respect of the project.

**CARRIED**

The CFO provided an overview of the priority actions for Financially Viable Strategic Goal items

- Overview of two ICIP grants
- Overview of borrowing
- COVID 19 relief fund – ongoing update on clarification of what Village can spend it on (operational, not capital)
- Overview on Asset Management plan – presented in New Year
- Kelvin grove lot still for sale
- Overview of PRV projects underway
- Funding for Kelvin Grove treatment plant: report for council on December 15<sup>th</sup> on different options for funding
- Overview of additional sources of revenue: biggest challenge to find additional revenue; grants oversubscribed and not available for all assets
- Not enough money has been put away for assets; infrastructure deficit
- Looking at longer term budgeting

CAO DeJong noted that:

- key is too look at how to expand tax base in order to provide for replacement of infrastructure items
- cannot rely on grants; criteria require setting aside money for assets
- challenge of expanding tax base while maintaining the character of the community

Discussion ensued on:

- Ideas for revenue: Option of Cell tower revenue; more parking meters; EV charger
- Adding more people adds to costs as it adds more infrastructure
- Broader discussion needs to be brought to community regarding multifamily dwellings; many communities are moving away from single family residential
- Treatment plant: facilitates other homes, water tower 25% more capacity
- Lack of diversity of housing
- Get feedback from community – see need for greater housing opportunities

- Mobilize volunteer crews to lower costs – can trust volunteers

CAO noted that item g was considered previously as an option for revenue and the Kelvin Grove parking lot was added to the item as a potential piece of land that could be closed to create a parcel for sale. He noted that doing so could address revenue and the noise and nuisance that takes place. A referendum and community input would be required as the parking lot is designated park land.

Councillor Abbott requested that item g be better demarcated, as there are different discussions to be had regarding zoning of lots.

CAO DeJong clarified the appropriate density usage of the lot being single family or duplex, not being more than a duplex, and noted that residents would have input.

Councillor Cunliffe noted that it would be remiss to eliminate all type of guest parking as many divers access Howe Sound via Kelvin Grove; the goal is to reduce nuisance.

CAO DeJong presented items under the Informed and Engaged Public Communications.

Discussion ensued on:

- resident input
- use of consultants
- Lions Bay connector project: overview and applicability of consultation to wider community
- Residents major stakeholders in all projects: Have Your Say, continue to push consultation as core service
- Item b: core services, part of what we should be doing anyways
- New initiatives: flat on social media side, get up to speed with times
- Bring in subject experts: about technical competence or communication?
- Sharing information is important for all residents
- Can improve on communications

Mayor McLaughlin thanked Councillor Abbott for “Have your Say”, clarified the use of chat on Zoom, and provided an opportunity for public participation after each Strategic Goal section.

### **Public Participation**

A. J. Stone

Mr. Stone suggested that the Village not get involved in issues of Climate Change, as it would be a waste of time and in his view, human population does not influence the climate.

B. Brenda Broughton B. Broughton reiterated her previous comments on timing of public consultation, noting that December is not a good month and recommended that Council not apply funds towards the Lions Bay Connector project but instead support volunteers to create local projects.

C. David Shore

D. Shore spoke in appreciation of outreach for community involvement, encouraged Council to do more outreach. He noted that bathrooms at the beach park are a disgrace and questioned why Oceanview Road does not get sufficient maintenance to deal with all the potholes.

CAO DeJong provided an overview of the items under Strong Village Organization Strategic goal and suggested that Council consider a planner.

Discussion ensued on:

- i. skill set required for Community Planner
- ii. whether local talent exists in Lions Bay
- iii. consultant option; committee ineffective approach

Councillor Abbott requested that a report come back to Council on the matter.

CAO DeJong provided an update on the Lions Bay Fire Rescue service levels.

Discussion ensued on:

- Core Service Review
- time tracking of where staff place their time and whether that should be expanded to Village Office staff
- time tracking labour intensive; annual report includes percentage breakdown of where staff charge their time
- functionality for per hour time tracking is still available
- labour intensive exercise for office staff to itemize daily functions and may not add value

Councillor Abbott noted that he is impressed with presentation and core service review and that the key thing for management to know is if time is being spent efficiently.

Mayor McLaughlin spoke regarding the Lions Bay Beach Park.

CFO Rooke provided an update on Lions Bay Beach Park cost and revenue, noting that the washrooms could be done regardless of outcome of grant funding.

Mayor McLaughlin called for an opportunity to public participation

### **Public Participation**

#### **A. David Shore**

D. Shore spoke regarding the beach washrooms, noting that private groups have offered to renovate the beach washrooms with a low budget and urged to move on with the matter.

CAO DeJong noted that there are issues in the bathrooms that exceed a proposed low budget and that the staff report will be provided to Mr. Shore.

#### **B. Brenda Broughton**

B. Broughton concurred with Mr. Shore, noted that this is not a time to add staff, the importance of time tracking, that it is a time to tighten the belt, and that volunteerism is a huge piece of community plan to do something naturally and not at huge cost while maintaining Village elegance.

#### **C. Michael Broughton**

M. Broughton noted that Strategic planning should be used to inform budget and that no material changes, processes, procedures or new projects should be added. He cautioned to go slow and that community is in significant lock down.

#### **D. P. Marsh**

Mr. Marsh commented on Village payroll and the need to tighten the belts. He noted that in his opinion the Village has a spending problem and not a revenue problem.

*Moved/Seconded*

THAT the December 1, 2020 Council Strategy Committee be adjourned until 4pm December 2, 2020.

**CARRIED**

The Council Strategy Committee Meeting resumed at 4:10 p.m. on December 2, 2020

In Attendance:

**Council:** Mayor Ron McLaughlin  
Councillor Neville Abbott (via video conference)  
Councillor Fred Bain (via video conference)  
Councillor Norm Barmeier (via video conference)  
Councillor Jaime Cunliffe (via video conference)

**Staff:** Chief Administrative Officer Peter DeJong  
Chief Financial Officer Pamela Rooke  
Public Works Manager Nai Jaffer (via video conference)  
Municipal Coordinator Karla Duarte (Recorder)

**Public:** 10

Mayor McLaughlin noted that Public Participation would be allowed after sections of the Strategic Priorities; public participants will have two minutes to speak regarding the subject on the agenda.

Mayor McLaughlin noted that he will be polling Council for top 10 priorities.

Mayor McLaughlin called meeting to order at 4:13p.m.

Councillor Abbott requested that on table correspondence be added to the website.

*Moved/Seconded*

- (1) THAT item Community Planning, be added; and
- (2) THAT on-table Correspondence be added; and
- (3) THAT the agenda be adopted, as amended

**CARRIED**

**Public Participation**

- A. M. Sredzki
- M. Sredzki spoke regarding unnecessary expenditures and suggested the use of volunteers for in-kind work.

Mayor McLaughlin requested that staff provide administrative costs and that it will be addressed by him in the new year.

CAO spoke regarding the work currently being undertaken by the staff Emergency Planner and noted he would follow up with answers to Mr. Sredzki's questions regarding this matter.

B. Brenda Broughton

B. Broughton spoke regarding the importance of volunteerism in the Village, work done by the trail team and her discomfort with not wearing masks at the Council meeting.

Councillor Abbott requested that R. Whitney's role be clarified and noted his support for volunteer efforts.

CAO DeJong clarified that there were no consultants from Whistler engaged by the Municipality in response to a suggestion that this was the case.

CAO DeJong presented an overview of the points under the Supported Community Planning Strategic Goal and responded to questions noting,

- options for public participation and ideas on how certain items can move forward by starting with presentations to Council so items can continue to move forward
- risk tolerance policy central to discussion to DPA's and cannot be a rushed process

Councillor Cunliffe noted that adaptability is necessary for public consultation and options and ideas for engagement.

Mayor McLaughlin noted the importance of public engagement.

CAO DeJong continued to present the items under Supported Community Planning.

Mayor McLaughlin requested that information regarding the unsuitability of the Brunswick Pit be included in the parking plan.

Staff responded to a question, noting,

- upper portion of gravel pit not part of reserve, that's where there is opportunity; Ministry of Transportation and Infrastructure (MoTI) has no intention to let go of the gravel pit for the foreseeable future.
- geographical delineation of upper and lower area of gravel pit
- MoTI does not wish to have cars accessing the pit for liability issues

Mayor McLaughlin requested site maps and information be included regarding the Pit.

CAO DeJong continued to present the items under Supported Community Planning, noting ongoing support for Howe Sound Community Forum and intra-regional transit.

Mayor McLaughlin provided an update on the perspective of transit for northern communities and that alerts are working for changes in transit.

CAO DeJong continued and presented the items under Supported Community Planning, noting Smart Growth Principles in planning and development.

Councillor Abbott cautioned on types of future development in Lions Bay.

### **Public Participation**

#### **A. Philip Marsh**

P. Marsh noted Kelvin Grove residents' petition against rezoning, current taxation in Lions Bay and living within means of current tax base.

Mayor McLaughlin noted Kelvin Grove's sentiments regarding rezoning and taxation and utility fees in Lions Bay.

#### **B. Brenda Broughton**

B. Broughton spoke with regards to Kelvin Grove opposition, supporting smart growth principles, Brunswick gravel pit, and living within means to focus on current needs and wants.

CAO DeJong continued and presented the items under Supported Community Planning

Discussion ensued on the cost of an Official Community Plan review process.

CAO DeJong noted that there may be other grant opportunities for the Electric Vehicle Charging Station item.

Councillor Barmeier noted a report to Council will be brought forward regarding an opportunity to apply for a new grant.

CAO DeJong questioned whether the View Bylaw would still be considered long-term.

Council provided their opinion noting:

- whether it should be maintained on the list
- request to edit the strategic goals to be more focused
- parking lot items

CAO DeJong noted that a Terms of Reference for a Climate action committee is in development and noted the November 17, 2020 regular Council meeting's delegation for participating in a report card pilot program.

CAO noted that a report regarding the Climate Action resolution will be brought forward to the December 15, 2020 regular Council meeting.

Councillor Cunliffe noted the opportunities through the Federation of Canadian Municipalities.

CAO DeJong noted the Wood Smoke Bylaw process has been complete with local concerns being brought forward to Metro Vancouver. He noted that Metro Vancouver planning staff will be providing a presentation at the December 15, 2020 regular Council meeting regarding the Urban Containment Boundary and Metro 2050 and its applicability to Lions Bay.

Councillor Abbott requested that materials be provided in advance.

CAO DeJong noted that a parking plan for 2021 will come back to Council with ideas and options and suggested that it be a one topic meeting through a Council Strategy Committee Meeting.

CAO DeJong presented items under Miscellaneous Projects Strategic Goal item, noting:

- presentation for Council regarding asset management plan levels of service and risk
- ideas for business licensing to educate contractors and collect data to meet needs

Councillor Barmeier commented on business licensing and cautioned requiring contractors to hold a business license due to the difficulty in obtaining contractors to the Village.

CAO DeJong clarified that we would aim to join the North Shore Business License group so the same license would work for Lions Bay as for the other North Shore businesses.

- business licensing would only apply to local commercial businesses, including those operating from their residential properties but not just people working from home.

CAO DeJong concluded presenting items from the Miscellaneous Projects Strategic Goal item, provided an update on the renovation of the Klatt building, and fire protection.

### **Public Participation**

A. Brenda Broughton

B. Broughton commented on the connecting with upper Brunswick regarding the Brunswick Pit, supporting a larger room for Emergency centre, and visitation of fire commissioners.

B. David Shore

D. Shore thanked Council for opportunity for public participation and encouraged having an ongoing means of providing public input opportunities. He noted that there is a need for more polling beyond the two minute public participation opportunity, a need to have the public feel comfortable providing feedback and questioned whether Council would support multiple ways to have feedback.

Mayor McLaughlin requested that a report on public participation be brought forward to the December 15, 2020 regular Council meeting agenda.

C. B. Ulrich

Mr. Ulrich commented on the confusion around the Urban Containment Boundary and requested clarification.

Mayor McLaughlin noted that the delegation at the December 15, 2020 regular Council meeting will be a starting point to the discussion.

Mayor McLaughlin commented on parking lot items and striking items from the Strategic Goals list to make the document more concise.

Council discussed their priority items as the following:

Mayor McLaughlin:

- a. Beach park washroom reno, Erin Moore playscape, kayak, washroom
- b. Highway noise
- c. CACs and DPAs

Councillor Cunliffe:

- a. Supported Mayor McLaughlin's items
- b. Meaningful action with Climate Action Committee
- c. 50<sup>th</sup> Anniversary Committee

Councillor Barmeier:

- a. Infrastructure Master Plan and enabling Public works to exercise the plan.
- b. Infrastructure: enabling CFO Rooke to fund the AMIP. Public education on what AMIP is
- c. Increasing revenue: village wide metering/parking; Cell tower /charging station
- d. Climate action

Councillor Abbott:

- a. Beach park washrooms
- b. Infrastructure Master Plan
- c. Good maintenance practice
- d. Climate action
- e. Ongoing communication/public engagement – common messaging and tone
- f. Emergency planning: evacuation plan
- g. Urban Containment Boundary discussion

Councillor Bain:

- a. Strategies of Council as guiding principles to staff
- b. Infrastructure: IMP, other engineering studies: limit spending on non-essential project, apply for grants on IMP and other studies. Don't have any money. Draw from reserves, to limit borrowing without stagnating,
- c. Tactics are what staff figure out

- d. Fund core work of Village
- e. Staff maintain standard of accounting
- f. Arms length Council policies, as adopted
- g. Staff should manage time well
- h. Council appreciates dedicated staff, stay healthy, limit extra hours
- i. Reluctant to bring in extra consultants
- j. Welcome volunteers as needed
- k. Staff cannot do it all
- l. Look ahead

Mayor McLaughlin requested that Councillor Bain's list and Council's priorities be brought forward in a report at the December 15, 2020 regular Council meeting.

Discussion ensued on:

- a. Strategic plan versus Work plan: consider how to move forward
- b. Parking lot and core items

D. Mayor  
None

E. Council  
None

F. Committees  
None

G. Emergency Services  
None

## 5. Correspondence

- b. List of Correspondence to November 27, 2020

Discussion ensued on:

- a. Response to correspondence
- b. Keeping it brief but acknowledging items without details

THAT the following actions be taken with respect to the correspondence:

*Resident Correspondence:*

R1 Cosgraves re Strategic Planning Feedback – Mayor McLaughlin to respond

R2 J Wright re Wood Burning Bylaw - Mayor McLaughlin to respond

R3 C Ethier re Wood Burning Bylaw - Mayor McLaughlin to respond

R4 G Weary re Strategic Planning Feedback - Mayor McLaughlin to respond

R5 Lower Kelvin Grove Petition - Mayor McLaughlin to respond

R6 K Buhr re Strategic Planning Feedback - Mayor McLaughlin to respond

- R7 A Wray re Strategic Planning Feedback - Mayor McLaughlin to respond
- R8 G Brown re Strategic Planning Feedback - Mayor McLaughlin to respond
- R9 S Beattie re Strategic Planning Feedback - Mayor McLaughlin to respond
- R10 C Bradbury re Strategic Planning Feedback - Mayor McLaughlin to respond
- R11 K Chan re Strategic Planning Feedback - Mayor McLaughlin to respond
- R12 B Birrell re Strategic Planning Feedback - Mayor McLaughlin to respond
- R13 M Hurst re Access base for Lions Trail - Mayor McLaughlin to respond
- R14 Council discussion re Upper Oceanview Road Parking - Mayor McLaughlin to respond
- R15 R Dickinson re Strategic Planning Feedback - Mayor McLaughlin to respond
- R16 P McLachlan re Urban Containment Boundary - Mayor McLaughlin to respond

c. On Table Correspondence

*Resident Correspondence:*

- R17 R Simons re: Strategic Planning feedback - Mayor McLaughlin to respond
- R18 P Nelson re: Strategic Planning feedback - Mayor McLaughlin to respond
- R19 B Broughton re: Strategic Planning feedback - Mayor McLaughlin to respond
- R20 M Sredzki re. Oceanview Drainage - Mayor McLaughlin to respond
- R21 V Rogers & K. Mailey re. Tennis Court and Kelvin Grove Beach Parking Lot - Mayor McLaughlin to respond

**6. New Business**

None

**7. Public Questions & Comments (2 minutes on any topic discussed in this meeting)**

A. Brenda Broughton

B. Broughton addressed strategic planning, noting that Councillor's Bain overview of guiding principles is good maintenance and practice.

B. Ron O'Dwyer

R. McGuire noted he looks forward to the presentation on the Urban Containment Boundary.

C. Marek Sredzki

M. Sredzki commented on reducing costs of operations and does not agree with zoning changes.

**8. Closed Council Meeting**

Proposed topics for discussion in the absence of the public:

- d. Status Update of Potential Disposition of Land and Development Opportunities
- e. Status of Boundary Matters
- f. Labour Relations Updates

*Moved/Seconded*

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*, and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

**90** (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (d) the security of the property of the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality, which it does;
- (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment, which it does;
- (g) litigation or potential litigation affecting the municipality;
- (h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public, which it does;

(l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

(m) a matter that, under another enactment, is such that the public may be excluded from the meeting;

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

**CARRIED**

*The meeting was closed at 6:37 PM*

**9. Reporting Out from Closed Portion of Meeting**

**None**

**10. Adjournment**

*Moved/Seconded*

THAT the meeting be adjourned.

**CARRIED**

*The meeting was adjourned at 7:25 p.m.*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

Date Approved by Committee:	
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