



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**TREES, VIEWS & LANDSCAPES COMMITTEE MEETING
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, MARCH 30, 2021 at 9:30 AM
ON SITE: 20 OCEANVIEW RD.**

AGENDA

1. **Call to Order**
2. **Appointment of Recorder**
3. **Approval of the Agenda**
4. **Public Questions & Comments**
5. **Approval of Minutes (Page 3)**
 - A. THAT the Trees, Views and Landscapes Committee approves the December 23, 2020 Trees, Views and Landscapes Committee minutes, as distributed.
6. **Business Arising from the Minutes**
7. **Unfinished Business**
8. **New Business**
 - A. Tree Cutting Application #108 – 20 Oceanview Road (Page 5)
Committee Recommendation:
THAT the Trees, Views and Landscapes Committee recommends to Council THAT Council [approves/rejects] Tree Application #107 with the following provisions:
(a)
9. **Public Questions & Comments**
10. **Adjournment**

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Minutes of the Tree Committee meeting

December 23rd 2020 @ 09:30am

On-site @ 530 Bayview Road - #107

In attendance; Chair, Simon Waterson, Ron McLaughlin and Jim Cannell

1. The meeting was called to order at 09:32am.
2. Simon Waterson was appointed Recorder for the meeting.
3. The Agenda was approved unanimously.
4. Public Participation – Karl Buhr.
5. The minutes from the previous meeting on June 24th, 2020 were approved unanimously.
6. Old Business: none
7. New Business:

Tree Cutting Application #107 – 530 Upper Bayview Road moved by Simon Waterson; Seconded by Jim Cannell

THAT: The Trees, Views and Landscapes Committee recommends to Council, THAT Council approves Tree Application #107 with the following provisions:

- a) The work described within the application may be carried out, subject to Council approval. The applicant understands the bird nesting clause.
 - b) Subsequent to the initial cutting/trimming, the applicant is permitted to continue to carry out the same scope of work anytime within the next three years from todays date
 - c) The applicant must clean up and remove all associated debris for any and all of the above work.
9. Public
 8. Adjournment: - The meeting adjourned at 09:50 am.

Simon Waterson

Recorder

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Schedule "A"

Tree Cutting Application Form

All fields must be completed

Applicant's Full Name: <i>Andrea / Nick Copp</i>	
Address: <i>20 Oceanview Rd</i>	
Phone: [REDACTED]	Email: [REDACTED]
Arborist/Contractor Name: <i>Denine tree Services DBA</i>	
Phone: <i>778 389 1317</i>	Email: <i>info@deninearboriculture.ca</i>

Office Use Only	Tree Application Number: <i>68</i>
Received by: <i>Karen Jeffery</i>	Date: <i>Feb 25/21</i>
Amount Paid: <i>\$75</i>	Cash or Cheque:
Application Complete? (Y/N) <i>NO</i>	If no, reason: <i>NO neighbour comments - ✓ rec</i>
<i>Mar 15 - Yes</i> <i>Yellow tape tied to lower branch</i> <i>connected to main</i>	<i>Need photos + more description</i> <i>trunked trees ✓ yes</i>
Date referred to Public Works: <i>Mar 16/21</i> <i>tree to trim</i>	Date returned by Public Works: (See attached comments) <i>Mar 18/21</i>
Date Application to Tree Ctte:	Meeting Date:
Agenda forwarded to Tree Ctte:	Minutes received from Tree Ctte:
Council Agenda Date:	Council Decision:
Parties Notified:	Received Damage Deposit:
Date of Letter Notifying Applicant of Decision:	Name of Arborist/Contractor:
(March 1-July 31: Arborist Certification Required):	Proof of WorkSafe Certificate:
	Proof of Insurance (\$5 mil/VolB Add'l Insured):
Permit Issued:	Post-work check by Public Works:
Damage Deposit Returned:	If not, reason:

to Peter
Mar 18/21 ←

TREE CUTTING PERMIT APPLICATION & CHECKLIST

Within this package, you will find the tools you will need in order to complete your Tree Cutting Permit Application. The following contents are included:

- Application form
- Form letters for canvassing *Affected Property Owners**
- Tree Cutting Permit (must be signed by CAO or designate before any cutting is allowed)
- Tree Management on Private Land Policy
- Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007, as amended

* *An Affected Property Owner is any adjacent owner and any property owner whose line of sight or proximate enjoyment (eg: shade, aesthetics) may be affected if this application is approved.*

Application checklist:

- Completed Application Form
- Colour Photographs / Photocopies of Trees Proposed to be Cut
- Comments from Affected Property Owners (must include their contact information for verification purposes)
- Replanting Plan details and proposed timeframe, if applicable
- \$75 Application Fee (cash/cheque payable to Village of Lions Bay, due upon package submission)

About the process:

Upon receipt of your completed application package, Staff will confirm all required information is included before referring the file to Public Works and then to the Trees, Views and Landscapes Committee.

Supplementary documents may be required in support of this application. Should land surveys or arborist reports be required, you will be notified accordingly. The applicant is expected to bear all associated costs.

The Trees, Views and Landscapes Committee will set a date and time to meet at the location of the proposed cutting and this meeting will be advertised and open to you and to the public. You or any member of the public may speak at this Committee meeting.

Recommendations and public comments, verbal and written, will be presented for Council consideration as soon as may be possible. Staff will send an email to you and any opponents to advise of the Council meeting date when the recommendations made by the Trees, Views and Landscapes Committee will be presented along with your application.

Follow up will be performed to ensure the Replanting Plan has been achieved, if applicable.

* Note: If your application is approved by Council, you will need to provide the following:

- \$500 Damage Deposit
- Name of Arborist or Contractor
- Proof of WorkSafe BC Certification
- Proof of Insurance (\$5 million liability with Village of Lions Bay named as additional insured)



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Species/Description of Tree(s):
 mixed species hedgerow located at the front of Ocean View Rd. first driveway as you drive up off Hwy

Location of Tree(s):

*Trees must be clearly marked with marking tape in time for the Trees, Views and Landscapes Committee's site visit.

Reason for Removal:

<input checked="" type="checkbox"/> Too close to property (foundation, garage, fence, etc.)	<input type="checkbox"/> Interfering with infrastructure (roads, sidewalks, etc.)
<input checked="" type="checkbox"/> Dead, dying or diseased	<input checked="" type="checkbox"/> Leaves causing problems
<input checked="" type="checkbox"/> Unattractive	<input checked="" type="checkbox"/> Blocking site access
<input checked="" type="checkbox"/> Blocking sunlight	<input checked="" type="checkbox"/> Affecting house value
<input checked="" type="checkbox"/> Attracting wildlife	<input type="checkbox"/> Hazardous
	<input checked="" type="checkbox"/> Interfering with view

Please provide additional comments which may be useful:

tree type cedar, fir mix.
 a general tidy up.
 General 'Tidy Up' not a village property

Replanting Plan, if any (please include anticipated timeframe for completion):



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I have attached a colour photograph or colour photocopy of the subject tree(s) with descriptive notes or markings if applicable.

I have verified the information contained within this application is correct. No cutting of Significant Trees, as defined by Schedule "C" to Village of Lions Bay Tree Bylaw No. 393, 2007, as amended, is contemplated by this application or, if it is, this fact is clearly and explicitly set out in the application along with supporting rationale.

I acknowledge that responsibility for bylaw compliance rests with me as the applicant. I will indemnify and save harmless the Village of Lions Bay, its officials, employees and agents against claims, liabilities and expenses of every kind, in respect of anything done or not done pursuant to this application or ensuing permit, if issued, including negligence and/or failure to observe all bylaws, conditions, acts or regulations.

I understand that, should this application be approved, all work performed must comply with any and all conditions of approval incorporated in the Council resolution, and that failure to comply with such conditions may result in fines, penalties and/or legal action.

Andrea Copp



Feb 24, 01

Name of Applicant (Please Print)

Signature

Date Signed



frim



Public Works Tree Cutting Referral Comments

Tree Cutting Application Number: 108
Name of Applicant: ANDREA / NICK COPP
Address of Applicant: 20 OCEAN VIEW RD.
Location of Trees(s): NORTH BOUND OFF RAMP AT OCEAN VIEW
Clearly on Municipal Land: (Y/N) (If no, survey required at applicant's cost) MAY BE HIGHWAYS LAND
Location in Relation to Municipal Infrastructure (Present & Future): NO
Location in Relation to Others' Infrastructure (Telus/Hydro Lines, etc): NO
Slope Stability Considerations: NO
Replanting Required (Y/N and recommendations, if any): NO
Traffic Management : (Y/N) NO
Other Considerations / Comments: MAY BE HIGHWAY LAND
Attachments (Y/N and Description):

G-B