



# Have your say

## **Council's 2020 Strategic Planning Session: Which goals do you think are most urgent, and how will your tax dollars be spent?**

Council will be having open sessions of the **Council Strategy Committee (CSC) on December 1<sup>st</sup> and 2<sup>nd</sup> from 4 — 7:30 pm** each evening to update the current Council Strategic Goals and Priorities.

Strategic planning and priority setting is a process wherein Council and staff review all ongoing, previously identified, and potential new projects and then, within the framework of Council's goals and objectives, determine which matters are going to be prioritized in terms of the financial and staff resources available.

This helps shape the budget process, which swings into high gear in the New Year, leading to adoption of a budget for the year, along with the five-year financial plan, in late April or early May.

The Third Quarter Financial Review for 2020 was presented to Council in the Council Meeting held on October 20<sup>th</sup> (available in the agenda package for this meeting on lionsbay.ca, via the meetings calendar, or from the office). This report includes the 2020 Capital Expenditure Summary, showing where your taxes were/are being spent.

At this meeting, Council suspended all uninitiated capital spending until after the Strategic Planning Session to enable us to reassess expenditure in the light of economic realities brought about by COVID-19, and to give you an opportunity to have your say. This is your chance, as a taxpayer, to comment on how your tax dollars will be used, to weigh in on which projects you believe should have priority in 2021, and comment on issues and expenditure in general. A list of items up for discussion follows.

### **How to Have Your Say**

- **Email Council at [council@lionsbay.ca](mailto:council@lionsbay.ca) or [feedback@lionsbay.ca](mailto:feedback@lionsbay.ca) (by Thursday, Nov 26<sup>th</sup>)**
- **Drop a letter off at the Village Office (by Thursday, Nov 26<sup>th</sup>)**
- **Attend the sessions on December 1<sup>st</sup> and 2<sup>nd</sup> and speak at the beginning and end of each during the 2 minute Public Participation sections, and during comment opportunities.**

We invite you to attend the sessions and this is best done via Zoom, as public capacity in the Council Chambers is limited to 5 people at a time due to COVID-19.

**Links to participate in the planning sessions via Zoom will be posted with the Agenda on Friday, November 27<sup>th</sup>.**

## Strategic Goals 2021: Priority Actions

### MAINTAINED AND ADEQUATE INFRASTRUCTURE

a.	Manage CWWF1-funded Water Network Project to completion (Harvey Tank complete – PRVs complete by year end).
b.	Incorporate PRVs into CWWF project and fund from remainder of grant/loan Almost complete.
c.	Apply for next round of infrastructure grant funding – confirmed Bayview DWIP project. Grant application submitted
d.	Progress cell tower project – support public consultation process and ensuing Council decision. Project not supported – assessing public works communication needs and exploring options to achieve communication goals.
e.	Implement Phase 1 of Lions Bay Beach Park improvement project, using Water-Access Capital Reserve funds where possible. – await grant funding for Phase 2. Re-applied for grant. Consider commencing project next year even if grant application rejected
f.	Support the UBC long-range watershed hydrology study – coordinate UBC equipment on cell tower. Review options to support study with the UBC team.
g.	Kelvin Grove WWTP replacement – Select proponent for RBC “like-for-like” replacement, manage project to completion in 2020. Project almost complete.
h.	Develop Stormwater Management Plan – extrapolate from the ISL study on Oceanview Road to extent possible.
i.	Capital Expenditure Focus - consider “service agreements” for pre-approved vendors/rates for various smaller capital projects (eg: culvert replacements under roads, road patching maintenance...) Could be worked into the new Purchasing Policy
j.	Lions Bay Avenue Connector Project - TransLink Grant funding of 75% for Park & Ride Bus Shelter and multi-use trails connecting to the Kelvin Grove Trail (halfway up SB hwy on-ramp) and down Lions Bay Ave. to the Beach Park
k.	Water Treatment/Quality Requirements (UVT, CI Contact Time, Watershed Protection Plan, etc.)

### FINANCIALLY VIABLE

a.	Apply for all suitable Infrastructure Grants
b.	Advocate for small community concessions (eg: gas tax, rural allowances, Metro issues, Translink, etc).
c.	Complete work on a comprehensive Asset Management Plan. (Phase 2 of AMIP underway and completing by January 2021. Apply for an 80% FCM grant in January 2021 for Phase 3.)
d.	Complete sale of municipally-owned lot in Upper Kelvin Grove (in progress).
e.	Support PRV projects under expanded CWWF through loans under current Loan Authorization bylaw (almost complete – loan proceeds received).
f.	Determine options for funding Kelvin Grove WWTP project and implement best option.
g.	Consider proceeding with Road Closure Bylaws for Oceanview site, Brunswick Beach, and Kelvin Grove Parking Lot (obtain appraisals and surveys as part of preliminary work).
h.	Consider additional sources of revenue (such as expanding the tax base) and what is required to implement them to address long-term financial sustainability.

### SUPPORTED COMMUNITY PLANNING

a.	Adopt a new local Building Bylaw complying with new provincial Building Act and advancing Municipal policy objectives (get budget estimates to use law firm or consultant for bulk of the work)
b.	Apply for provincial License of Occupation for W2 Water Zones (consider regulatory regimes from Atlantic Canada)

c.	Consider natural hazards Development Permits and associated OCP amendment (re-distribute previous materials)
d.	Complete Community Amenity Contribution (CAC) policy (in progress, <b>but requires action on DPAs</b> )
e.	Develop and implement initiatives with SD45 to help support Lions Bay School
f.	Scope the effort to inventory, assess condition and manage trails in Lions Bay (consider outsourcing and maintenance for emergencies)
g.	Develop a Boulevard Encroachment Bylaw to address encroachment and vegetation.
h.	Further develop the Emergency Program to meet our municipal legal obligations and policy objectives. ( <b>New Emergency Program bylaw adopted and Deputy Emergency Program Coordinator advancing several other initiatives.</b> )
i.	Negotiate long-term provincial lease at Upper Brunswick, plan move of Public Works Yard there, complete community consultation for redevelopment of the existing site (consider linking PW move with redevelopment proposals).
j.	Support initiatives protecting glass sponge reefs in Howe Sound, establishing Howe Sound as a UNESCO Biosphere Region, promoting a Howe Sound National Park.
k.	Work with Sea-to-Sky communities towards intra-regional transit.
l.	Work with TransLink on service improvements to Lions Bay transit.
m.	Through advocacy & representation, address high noise and excessive accident risk on the Sea-to-Sky Hwy.
n.	Work with owners/developers regarding potentially developable properties such as small lot subdivisions, Kelvin Grove lands, PW Yard, etc. - Continue facilitating potential development opportunities that fit within OCP
o.	Council consideration of options for future <b>development</b> of Oceanview Road ROW (see h. in Financially Viable section above and incorporate in appraisal and survey work) <b>Topographical survey completed</b>
p.	Hire a consultant to draft DCCs and Subdivision Servicing Bylaws
q.	Hire a consultant to do a Housing Needs Assessment (required for grant funding through BC Housing) (UBCM grant for next year to meet new statutory requirements per s.585.1-.4 of LGA). <b>Grant application submitted</b>
r.	Start planning for undertaking a major update to the OCP by budgeting an amount each year over the next 4 years ( <b>consider accelerating with \$30K for next 3 years and/or a community committee based initiative</b> )
s.	Electric Vehicle Charging Station Project – Proceeding with preliminary requirements pending grant application. ( <b>Grant application submitted but unsuccessful</b> )
t.	View Bylaw (Resident Proposal) – Vocal opposition from several residents and no Council interest in considering this term
u.	Climate Action Initiatives - Councillors Barmeier and Cunliffe offered to co-chair a select committee to review goals, objectives, opportunities, costs, resources required and recommend a strategy to address our Climate Action responsibilities. <b>Terms of Reference and Committee composition to be discussed</b>
v.	Wood Smoke Bylaw (Metro) – Council to consider options for addressing the objectives of the proposed Metro bylaw. <b>Complete, ongoing actions required on public education</b>
w.	Urban Containment Boundary (Metro) – Municipality to explore options and impacts of urban vs. rural designation
x.	<b>Lions Bay Avenue Connector Project – See above in Infrastructure</b>
y.	<b>Parking Plan 2021 – Consider lessons learned from 2020 and move forward with a plan to address challenges</b>

## INFORMED AND ENGAGED PUBLIC COMMUNICATIONS

a. Utilise outside consultants for select community consultations. (eg: <b>Asset Management Investment Plan, Housing Needs Assessment</b> , DPAs, Blvd. Bylaw, <b>Climate Action</b> )
b. Promote Website, Village Update and Lions Bay Alert
c. Develop a Communications Strategy – emphasize “Have Your Say” for more important items
d. <b>Ensure residents are kept informed and safe in respect of COVID-19 guidelines and effects on Village operations</b>

## STRONG VILLAGE ORGANIZATION

a. Continue to build staff skills in customer service, communication, administration, planning, finance, IT, records management & emergency management.
b. Maintain existing staffing levels, <b>but consider right opportunity for a community planner for Lions Bay.</b>
c. Advance strategic planning for LBFR service levels – review Fire Bylaw re. current services provided, <b>Service Level Declaration, Expanded Service Area, etc.</b>
d. Build relationships with local First Nations
e. Update Core Service Review

## MISCELLANEOUS PROJECTS (CORE WORK+)

a. Policies: Purchasing, Communications, Trails Management, Risk Management, Volunteers, Fire Service Level
b. Bylaws: Delegation, Blvd. Encroachment, Indemnification, Noise, <b>Trees</b> , Outdoor Water Use, Pesticide, Trees et al., Civic Addressing, Water, Sewer, Solid Waste and Fees
c. Asset Management Plan refinements – Phase 2 <b>to be completed in January 2021 with a presentation to Council</b>
d. Records Management project (mapping and document scanning and reorganization of paper and digital records per LGMA Manual
e. Initiate part-time RCMP position – For future consideration
f. Business Licensing – consider as a tool to educate contractors regarding bylaws and procedures in Lions Bay <b>and to begin compiling data on home based businesses</b>
g. Lions Bay Alert Emergency Notification System – Promote to Residents as integral to Emergency Program
h. Brunswick Hill Landfill Closure Final Report
i. Risk Mgmt. Plan for 63 Brunswick
j. Hazard mitigation: Intake Access Roads, Alberta Ck./Timbertop, Upper Bayview
k. Hazard mitigation: Firesmart initiatives per CWPP recommendations
l. LBFR Burn Building – <b>Construction complete (prepare policies for use by external departments)</b>
m. Oceanpoint, Strachan and Montizambert fire protection – Electoral Area A study in progress
n. Fire Hydrant Maintenance – <b>Continue with improved maintenance program</b>