



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, JANUARY 28, 2014 at 7:00 PM IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance: Mayor Brenda Broughton
Councillor Scott Ando
Councillor Fred Bain
Councillor Ron McLaughlin
Councillor Joanne Ronsley
Grant McRadu, Interim CAO
Mandy Koonts, Office Coordinator

1. Call to Order

Mayor Broughton called the meeting to order at 7:00 p.m.

2. Approval of Agenda

Moved: Councillor Ando
Seconded: Councillor Ronsley

Item 9A: Reassignment of FOIPPA Officer Role was added to the agenda.

BE IT RESOLVED THAT the Village of Lions Bay Council approve the Agenda of the Regular Council meeting of January 28, 2014, as amended.

CARRIED

3. Public Participation

Mr. Jeffrey Stone

Mr. Stone handed out a printed copy of Section 125 of the Community Charter and stated that, at the Council meeting of January 14, 2014, it was intimated that the Community Charter allowed for changes to the Regular Council meeting schedule. It is Mr. Stone's position that information was incorrect. Mayor Broughton pointed out to Mr. Stone that the issue of special meetings is noted clearly in Section 125(4) and reiterated that the modified schedule was established in accordance with the applicable sections of the Charter.

Mayor Broughton read out the procedure participation statement.

Ms. Carole Conlin

Ms. Conlin questioned the Section 90 excerpt applied to the In Camera portion of the January

14, 2014 meeting, pointing out that Interim CAO McRadu is a consultant, not an employee. Ms. Conlin questioned whether the item should have been addressed in the Regular meeting or if the wrong section of the Community Charter had simply been indicated on the Agenda. Ms. Conlin further sought Council's position on how the corrections would be noted in the documentation and whether an amended copy of the contract document would be released to the public. Interim CAO McRadu indicated that this issue would be reviewed further and the appropriate amendments would be noted in the documentation of the January 14, 2014 Council meeting.

Mr. Jeffrey Stone

Mr. Stone discussed the issue of snow removal which he had brought to Council's attention at the January 14, 2014 meeting. Mr. Stone indicated he had requested financial information from the Village Office on this topic and urged Council to look into the matter further to establish what, if anything, is being paid as well as what documentation is on file regarding snow plowing arrangements.

Mr. Stone expressed his ongoing frustration that he feels his questions have not been adequately addressed.

Mayor Broughton reiterated the need to ensure decorum is maintained during Council proceedings.

4. Delegations

None.

5. Adoption of Minutes

A. Minutes of the Regular Council Meeting of January 14, 2014

Moved: Councillor Bain

Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council adopt the Minutes of the Regular Council Meeting of January 14, 2014 with the following amendments:

- Page 7, amendment to the In Camera resolution to reflect the correct provision under Section 90(1)
- Page 8, remove the statement "Council expressed concern around the Village potentially making a profit through the processing of FOI requests."

CARRIED

6. Business Arising from the Minutes

- A. Public YouTube Channel – Village of Lions Bay
Moved: Councillor Ronsley
Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council resolves to create a public YouTube channel for the uploading of Regular Council Meeting audio files for public consumption and update the Village of Lions Bay website to include links to the YouTube channel's audio files.

CARRIED

- B. Responses to questions raised by Mr. Jeffrey Stone
Moved: Councillor Bain
Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council receives Interim CAO McRadu's report containing responses to questions raised by resident Mr. Jeffrey Stone.

Councillor Ando requested clarification around the wording in this report relating specifically to Land Master Planning, expressing the concern that the wording seems to suggest that the outcome is pre-determined rather than a guiding process. Councillor Ando asked how information would be gathered and collated from residents. Interim CAO McRadu advised that the process is not pre-determined and will be a guiding process meant to establish how to best introduce new forms of land use – not necessarily that all new forms will be used but to identify what uses would be most compatible and practical for the Village. An agenda for the February 6th consultation event is currently being drafted and updates will be posted on the website as often as possible. Interim CAO McRadu further commented on the established public consultation schedule previously approved by Council stating that any amendment to this schedule would require extensions to time lines and an increased budget.

CARRIED

7. Unfinished Business

None.

8. Reports

- A. Interim CAO
Moved: Councillor Ando
Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council receives the Interim CAO's report, as submitted.

Interim CAO McRadu provided an update on the status of hiring a Bylaw Enforcement Officer. An individual has been engaged however, the hiring process has been delayed. A status update will be provided to Council as soon as it is available.

Interim CAO McRadu provided an update on the financial year-end process which is

expected to conclude in the next two weeks.

CARRIED

B. Mayor and Council

Mayor Broughton provided an update from the Translink referendum audio conference stating that the Mayors' Council has not been in favor of the short timelines established to prepare the referendum before the fall election. Premier Clark commented during the audio conference that she would be rethinking the referendum timeframe.

Mayor Broughton discussed the recent Stratham Point house fire and commended the actions of Lions Bay Fire Rescue. Mayor Broughton and Village staff are participating in discussions with MetroVan and Electoral District A to research potential fire response service for this area; Mayor Broughton was clear in stating that Lions Bay is not volunteering themselves as a service provider at this point.

Councillor Bain presented a draft version of a home emergency preparation guide and suggested it be modified to the Village's specific needs and made available to residents on the website and in hard copy. Mayor Broughton requested staff to also place a notice in the Village Update indicating the availability of this documentation. Councillor Bain discussed the recent evacuation meeting and expressed concern that more issues seem to be identified each time this committee meets. There is now an urgent need to conduct a Hazard, Risk and Vulnerability Assessment by the end of April in order that an evacuation plan can then be drafted.

Moved: Councillor Bain
Seconded: Councillor Ando

BE IT RESOLVED THAT the Village of Lions Bay Council resolves to authorize and support a Hazard, Risk and Vulnerability Assessment (HRVA) to be conducted by Councillor Bain with the support and assistance of the Interim CAO and staff. The HRVA will be conducted according to the Emergency Management BC (EMBC) HRVA toolkit.

CARRIED

Councillor McLaughlin advised that the Standing Committee on Finance will be meeting on February 3, 2014 to review the 2014 provisional budget and to recommend the 2014 water and utility rate increases for presentation to Council at the February 4, 2014 meeting.

Councillor Ronsley advised that the Secondary Suites Committee is moving forward with updates based on research and recommendations from Interim CAO McRadu. The Committee will move forward with identifying implementation strategies to promote fairness and increased safety for the Village as a whole. Councillor Ronsley also provided an update on recent bear sightings outside of the Village and reminded everyone to secure garbage properly to deter bears.

C. Committees:

i. Standing Committee on Finance:

- Updated Committee Terms of Reference
Councillor McLaughlin discussed updates to the Committee Terms of Reference.

Moved: Councillor McLaughlin

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council approves the updated Terms of Reference for the Standing Committee on Finance, as submitted.

Councillor Ando requested clarification on Committee appointments and how they are made; Interim CAO McRadu advised that Committee appointments are explained within the Procedure Bylaw. Councillor Ando asked if the Standing Committee on Finance meetings would be open to the public and Councillor McLaughlin confirmed they would be public and notice will be posted accordingly.

CARRIED

(Councillor Ando abstained)

9. Resolutions

A: Reassignment of FOIPPA Officer Role

Moved: Councillor Ronsley

Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council approves the reassignment of the FOIPPA Officer role from the CAO to the Office Coordinator, effective immediately.

CARRIED

10. Bylaws

A. Fees & Charges, Bylaw #462

The Fees & Charges Bylaw #462 was presented for first reading.

Moved: Councillor Bain

Seconded: Councillor Ronsley

Interim CAO McRadu discussed existing fees and charges pointing out that there had been no increases for several years. There are many costs not currently associated with fees and the resulting financial burden to taxpayers in subsidizing these expenses is substantial. Interim CAO McRadu advised that the basis of the new bylaw is to adopt a "user pay" system to ensure fairness and explained the research conducted in establishing this new bylaw, which included comparisons to several other municipalities. Dave Butler, Building Inspector, provided insight and background on many of the building-related fees and charges as they make up the majority of new proposed fees. Interim CAO McRadu further explained that there will be some additional research conducted into additional fees but this bylaw is a good starting point.

Council requested some minor changes to the fees and charges bylaw and directed staff to bring the revised document back for the second and third reading at the February 4, 2014 Regular Council meeting.

CARRIED
(Councillor Ando abstained)

B. Repeal of Prior Fees & Charges, Bylaw #465

This item is withdrawn pending final adoption of the Fees & Charges Bylaw #462.

11. Correspondence

A. List of Correspondence to Friday, January 24, 2014

Moved: Councillor Ando

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council receive the Correspondence up to and including January 24, 2014.

CARRIED

Councillor Bain commented on Correspondence Item 2: Provincial Core Review and the Agricultural Land Commission (District of North Vancouver) and expressed concern that a reduction in agricultural lands would result in a decrease of local food providers and an increase in the cost of food within the Lower Mainland. Councillor Bain recommended that Council support this initiative.

Moved: Councillor Bain

Seconded: Councillor Ronsley

BE IT RESOLVED THAT Village of Lions Bay Council

1. Request that the Minister Responsible for the Core Review and the Minister of Agriculture:
 - a) Ensure the Provincial Core Review process serve to protect and enhance the Agricultural Land Reserve and the Agricultural Land Commission in support of objectives regarding the region's supply of agricultural land and agricultural viability;
 - b) Ensure meaningful consultation opportunities with municipalities and the Regional District in Metro Vancouver, the Union of BC Municipalities and stakeholders; and
2. Convey its recommendations on the Provincial Core Review to all members of the Legislative Assembly, the Metro Vancouver Board, the Port Metro Vancouver Board, municipalities in Metro Vancouver and the UBCM.

CARRIED

12. New Business

A. Organic Waste – meeting and communication plan for residents across 2014

Mayor Broughton advised that she will be meeting with Councillor Ronsley and Interim CAO McRadu in the near future to begin the process of research and education of options for the Organic Waste collection program, in anticipation of its January 1, 2015 implementation date.

B. Bylaw Enforcement

Councillor Ando shared background on previous bylaw enforcement stating that this had always been flexible to include weekends when appropriate and to also be adjusted due to inclement weather. Councillor Ando also asked staff to ensure the Bylaw Screening Process remains operational; this may require staff training to ensure proper qualifications are obtained in order for staff to perform this service.

C. Agenda Format

Councillor Ando expressed concern that it may not be clear to residents when resolutions are on the Agenda if they are being placed under New Business. If resolutions are not clearly displayed on the Agenda, this may affect residents' decisions to attend Council meetings. Councillor Ando requested that all future reports containing resolutions be placed in the Resolutions portion of the Agenda to ensure residents are aware when resolutions are being made.

13. Public Questions & Comments

Mr. Jeffrey Stone

Mr. Stone expressed his ongoing frustration that he feels his questions have not been adequately addressed and particularly that the questions had been deferred to staff for response. Council and staff advised Mr. Stone that the questions had been answered as completely as possible, based on the information currently available.

Mayor Broughton reiterated the need to maintain decorum during Council proceedings and re-read the Public Participation guidelines.

Mr. Stone inquired as to the status of designated Seniors parking stalls at the beach stating this decision was made by Council two years ago but the stalls have not yet been designated.

Mr. Stone inquired as to the status of benches being installed on Lions Bay Avenue; it is Mr. Stone's position that a previous Council had approved this expenditure from municipal funds. Mayor Broughton advised Mr. Stone that while the proposed location of the benches may have been approved by a previous Council, this expenditure would need to be funded under the Bench Dedication policy and not municipal funds.

14. In Camera

A. Resolution: Bain/Ronsley

That the Regular Meeting of January 28, 2014 does close this meeting to the public on the basis of matters to be considered under the following section of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality

15. Reporting Out

A. Finance Committee Appointments

Moved: Councillor McLaughlin
Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council confirm the appointment of Bruce McGregor to the Standing Committee on Finance.

CARRIED

Moved: Councillor McLaughlin
Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council reappoints current committee members Pat Smith, Kim Mailey and Lizanne Mailhot each for a term of two years.

CARRIED

B. Insurance Renewal

Moved: Councillor McLaughlin
Seconded: Councillor Ronsley

BE IT RESOLVED THAT Council approve the Village of Lions Bay changing the 2014-2015 property and building insurers from Royal Sun Alliance (RSA) to Northbridge Insurance at a cost of \$20,156 as proposed by Aeon Reed Stenhouse Inc. AND THAT Council directs Interim CAO McRadu to obtain additional insurance quote information relating specifically to the Employee Dishonesty and Crime coverage.

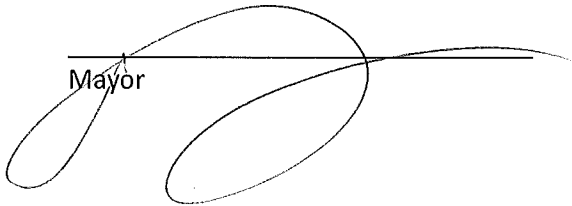
CARRIED

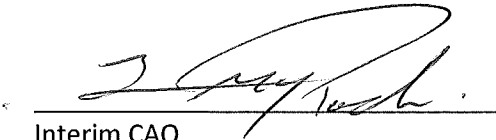
16. Adjournment

Moved: Councillor Ando
Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council adjourn its Regular Meeting of Council of January 28, 2014 at 9:43 p.m.

CARRIED



Mayor

Interim CAO