



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, JULY 22, 2014 at 5:00 PM
GLENEAGLES COMMUNITY CENTRE, 6262 MARINE DRIVE, WEST VANCOUVER**

MINUTES

In Attendance: Mayor Brenda Broughton
Councillor Scott Ando
Councillor Fred Bain
Councillor Ron McLaughlin
Councillor Joanne Ronsley
Grant McRadu, Interim CAO
Mandy Koonts, Municipal Coordinator (Recorder)

1. Call to Order

Mayor Broughton called the meeting to order at 5:00 p.m.

2. Approval of Agenda

Mayor Broughton added two items to the Agenda:

- 7Bi Land Use Master Plan Recommendation from Committee of the Whole Meeting
- 7Bii Meeting with Neil Thompson, Ministry of Forests, Lands and Natural Resource Operations at UBCM regarding Crown Land

The order of business on the Agenda was varied to address item #14 In Camera Business ahead of public business. The In Camera Resolution was amended to include Section 90(2)(b).

Moved: Councillor Ronsley
Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council approves the Agenda of the July 22, 2014 Regular Council meeting, as amended.

CARRIED

14. In Camera Resolution

Moved: Councillor Bain
Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council does close the July 22, 2014 Regular Council Meeting to the public at 5:01 p.m. on the basis of matters to be considered under the following section of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

g) litigation or potential litigation affecting the municipality
90(2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

b) the consideration of information received and held in confidence related to negotiations between the municipality and a provincial government or the federal government or both; or between a provincial government or the federal government and a third party.

CARRIED

Council reverted to the public meeting at 6:33 p.m.

Moved: Councillor Bain
Seconded: Councillor Ronsley

BE IT RESOLVED THAT the public portion of the Regular Council Meeting of July 22, 2014 be recessed at 6:34 p.m.

CARRIED

The public portion of the meeting was resumed at 7:00 p.m.

3. Public Participation

A. Mr. Neville Abbott

Mr. Abbott followed up on email sent to Village staff recently with respect to tree trimming on his street by Public Works staff. Interim CAO McRadu responded to Mr. Abbott's concerns. Council requested Interim CAO McRadu to further research this matter.

4. Delegations

5. Adoption of Minutes

Revisions to the Minutes of June 17, 2014 were requested as follows:

- Page 8 of 246, first action item amended to read: *"...to advise Ute Phillips of the Arts Council to begin compilation of scope and design for the washrooms."*
- Page 8, of 246, item B first paragraph: insert the word "annually" after \$53,000

Moved: Councillor Ronsley
Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council adopts the Minutes of the June 17, 2014 Special Council meeting, as amended.

CARRIED

Moved: Councillor McLaughlin
Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council adopts the Minutes of the June 26, 2014 Special Council meeting, as submitted.

CARRIED

Moved: Councillor Ronsley

Seconded: Councillor Bain

Revisions to the Minutes of July 3, 2014 were requested as follows:

- Item 7a, line 5: add the word “to” after “improvements”

BE IT RESOLVED THAT the Village of Lions Bay Council adopts the Minutes of the July 3, 2014 Special Council meeting, as amended.

CARRIED

6. Business Arising from the Minutes

A. Amendment to Minutes of May 6, 2014 Regular Council Meeting

Mayor Broughton recused herself from the meeting at 7:07 p.m. due to the fact Dr. Broughton is her spouse. Deputy Mayor Fred Brain presided in her absence. Councillor Ando expressed his opinion that the minutes were still inaccurate.

Moved: Councillor McLaughlin

Seconded: Councillor Ando

BE IT RESOLVED THAT the Village of Lions Bay Council approves modification to the minutes of the May 6, 2014 Regular Council Meeting as noted by staff.

CARRIED

Mayor Broughton rejoined the meeting at 7:15 p.m.

B. Climate Action Waste Management Task Force

Interim CAO McRadu circulated the finalized Terms of Reference document on-table as an addendum to the Agenda package contents. Mayor Broughton discussed the upcoming Organic Waste Ban being implemented in Metro Vancouver in 2015 and thanked staff and Ruth Simons for their work on this initiative.

Moved: Councillor McLaughlin

Seconded: Councillor Bain

BE IT RESOLVED THAT Village of Lions Bay Council move to approve the Climate Action-Waste Management Task Force Terms of Reference document as presented on-table.

CARRIED

Moved: Councillor Ronsley

Seconded: Councillor Ando

BE IT RESOLVED THAT the Village of Lions Bay Council approves Ruth Simons' continued appointment as Chair of the Climate Action-Waste Management task force.

CARRIED

Moved: Councillor McLaughlin

Seconded: Councillor Ando

BE IT RESOLVED THAT the Village of Lions Bay Council appoints Councillor Ronsley sit on the Climate Action-Waste Management Task Force.

CARRIED

7. Unfinished Business

A. Community Centre Renovation Project

Interim CAO McRadu provided an update on the status of the project and noted that a comprehensive public report on the project will be released on Monday, July 28th. Interim CAO McRadu further noted that the remaining federal grant funding has been approved and a cheque is forthcoming.

The following resolution was brought forward from the In Camera session:

Moved: Councillor McLaughlin

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council receives the Interim CAO's Community Centre Repair & Replace update reflecting Kindred Construction's adherence to the purchasing policy of the Village of Lions Bay in attempting to obtain the required number of sub-trade quotes;

AND THAT the report be released publicly on Monday, July 28th on the Village website.

CARRIED

B. Land Use Master Plan Update

Two recommendations were brought forward from the In Camera session of the Committee of the Whole meeting:

Moved: Councillor Bain

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council release the DRAFT Land Use Master Plan to the public by August 11, 2014;

AND THAT a public information meeting be set for September 8, 2014 at Gleneagles Community Centre in West Vancouver at 7 p.m.

CARRIED

Moved: Councillor Bain

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council will request a meeting with Minister Steve Thomson, Ministry of Forests, Lands and Natural Resource Operations as soon as possible, or at UBCM, regarding Crown land for potential residential development.

CARRIED

8. Reports

Moved: Councillor Bain

Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council receives the reports of July 22, 2014, as submitted.

CARRIED

A. Staff Reports

(i) Interim CAO McRadu

Interim CAO McRadu advised that reports would be made directly by Staff. Mayor Broughton welcomed and thanked Staff.

(ii) Nikii Hoglund - Public Works Manager

Ms. Hoglund introduced herself and provided a brief overview of her background. Council welcomed Ms. Hoglund and commended her on the thorough and informative report in the Agenda package.

Ms. Hoglund discussed her report and answered questions from Council regarding capital projects, workplans and tenders. Ms. Hoglund will clarify aspects of certain capital projects directly with Interim CAO McRadu.

Action Item: Councillor McLaughlin will provide Arts Council contact information to Ms. Hoglund with respect to the beach washrooms projects concept designs.

(iii): Hari Suvarna – Accountant

Mr. Suvarna discussed the mid-year financial report and circulated an update version on-table noting that the version in the Agenda package appears to have been truncated during the printing process. Mr. Suvarna noted that revenues and expenditures are trending according to budget. Council thanked Mr. Suvarna for his report and commended the transparency in the documents. Interim CAO McRadu commended Accounting Clerk Hayley Cook for her contributions.

Mayor Broughton thanked staff for their reports, on behalf of Council.

B. Mayor and Council Reports

Mayor Broughton touched on the highlights of her report:

- Community Centre Project: met with CAO, Project Manager and Designer regarding the Community Centre project on July 21st
- Land Use Master Plan DRAFT: further research will be undertaken before applying for public lands and a resolution will come forward to Council accordingly
- The Fraser Basin Council is reviewing sea level rise mitigation; information will be shared with stakeholders of which Lions Bay is one
- Mayor Broughton extended thanks to the Lions Bay Historical Society for hosting the annual Croquet tournament

Councillor Ronsley touched on the highlights of her report:

- The Filming Committee met on July 21st to review the first draft of a proposed new Filming Policy. The next meeting will include refining of suggestions on the draft policy.

Councillor Ronsley extended compliments and thanks to staff and Committee members for their ongoing commitment.

Councillor Ando advised that the Infrastructure Committee is ready to meet with staff to review Infrastructure Master Plan documents once the new Public Works Manager, Nikii Hoglund, is settled into her role.

C. Committee Reports

(i): Tree Committee – Tree Application #49

Councillor Ando sought clarification on how the Tree Committee determines whether or not trees are located on Village Property. Councillors Ronsley and McLaughlin provided insight.

Moved: Councillor McLaughlin

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council approves the recommendations of the Tree Committee with respect to Tree Application #49.

CARRIED

(ii): Arts Council:

Moved: Councillor McLaughlin

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council receives the 2013 Arts Council budget request on-table for discussion.

CARRIED

Councillor McLaughlin discussed the Arts Council's 2013 Community Grant request and its reduction from \$7,800 requested to \$5,500 awarded. Councillor McLaughlin requested Council to consider awarding the full amount of the grant as the amount awarded is not viable to complete proposed 2014 projects. Councillor McLaughlin noted the alternative is for Council to identify which projects could be cut from the budget. Interim CAO McRadu advised against the latter as a matter of process.

Moved: Councillor McLaughlin

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council approves the Lions Bay Arts Council's original grant request in the amount of \$7800.

CARRIED

D. Emergency Services Reports

Fire Chief Oliver advised that Firefighters' Day is scheduled for Saturday, September 13, 2014 from 2:00 to 11:00 p.m.

Moved: Councillor Bain

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council supports Firefighters’ Day on Saturday, September 13th and supports related alcohol sales under the supervision of Lions Bay Fire Rescue personnel.

CARRIED

Moved: Councillor Ronsley
Seconded: Councillor Ando

BE IT RESOLVED THAT the Village of Lions Bay Council resolves to vary Bylaw 448 Parks Regulation Bylaw to allow for a midnight closure on September 13th for Firefighters’ Day;

AND THAT parking at Lions Bay Beach Park be varied to allow angled parking for the event;

AND THAT Bylaw 283 Noise Control be varied to allow noise to continue until 11 p.m. for the event.

CARRIED

Fire Chief Oliver advised that a recent grant application had been unsuccessful and that unforeseen expenses have arisen this year. Fire Chief Oliver will work with Interim CAO McRadu to determine budget strategies to address these issues.

9. Resolutions

A. Resolution to Relocate September Council Meetings

Moved: Councillor Bain
Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council approves the relocation of September Council, Committee and Land Use Master Plan meetings to a facility located outside of Village boundaries with location details to be posted in accordance with the Village of Lions Bay Council Procedures Bylaw No. 453.

CARRIED

B. Resolution to Earmark Donated Funds

Moved: Councillor Ronsley
Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council authorizes to issue a tax receipt to the donor and disbursement of donated funds may be applied to expenses specifically related to Native Plant Garden initiatives.

CARRIED

10. Bylaws

A. Bylaw No. 461 Animal Control & Licencing – Third Reading

Moved: Councillor Bain
Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay approves third reading of Bylaw No. 461 Animal Control & Licencing, as presented.

CARRIED

B. Bylaw No. 474 Election Procedures – Adoption

Moved: Councillor Ando

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council adopts Bylaw No. 474 Election Procedures, as presented.

CARRIED

11. Correspondence

Councillor Ando sought clarification on the process for correspondence to be included in the Agenda package. Ms. Koonts and Interim CAO McRadu provided insight on the related office procedures noting that a more refined process could be implemented in the updates to the Council Procedures bylaw which will come forward in the fall.

Mayor Broughton commented on Correspondence items 1, 3 and 18 noting issues that are expected to arise at the UBCM meeting. Mayor Broughton expressed thanks to former Councillor Akerheim for her correspondence submission and also extended public thanks to Ms. Lori Atherton for her assistance with the Community Centre project.

Moved: Councillor Bain

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council receives the list of Correspondence to July 17, 2014.

CARRIED

12. New Business

A. POL-1402: Volunteer Policy

Moved: Councillor McLaughlin

Seconded: Councillor Ando

BE IT RESOLVED THAT the Village of Lions Bay Council adopts policy POL-1402: Volunteer Policy, as presented.

CARRIED

B. POL-1403: Conflict of Interest Policy

Moved: Councillor Bain

Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council adopts policy POL-1403: Conflict of Interest Policy, as presented.

CARRIED

C. Communication Survey Results

Ms. Koonts presented the results of the 2014 Communication Survey, a copy of which is retained with the Agenda package. Ms. Koonts discussed next steps and further research to be undertaken to ensure best practices are in place for Village communications. Council provided comments and feedback.

D. Gran Fondo Whistler – Traffic Pattern Memo

13. Public Questions & Comments

Mrs. Susan Publicover

Mrs. Publicover expressed concern that her correspondence to Council had been omitted from the package. Mrs. Publicover further iterated her opinion that she was not being treated fairly. Interim CAO McRadu advised that Mrs. Publicover's correspondence would be placed in the September 2nd Council package.

Mayor Broughton recused herself from the meeting at 9:41 p.m. due to the fact the discussion pertains to her spouse. Deputy Mayor Fred Bain presided in her absence.

Councillor Ando expressed concern related to the subject matter contained in Mrs. Publicover's correspondence which had gone to Council by email. Council suggested this issue be tabled until the correspondence is brought forward in the next Regular Council meeting.

Mayor Broughton rejoined the meeting at 9:51 p.m.

15. Reporting Out

16. Adjournment

Moved: Councillor Ronsley

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council adjourns the DATE Regular Council meeting at 9:53 p.m.

CARRIED



Mayor



Interim CAO