



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON OCTOBER 21, 2014 at 7:00 PM LIONS BAY COMMUNITY SCHOOL, 250 BAYVIEW ROAD, LIONS BAY

AGENDA

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Public Participation**
- 4. Delegations**
- 5. Adoption of Minutes**
 - A. September 16, 2014 – Regular Council Meeting (Page 3)
 - B. October 7, 2014 – Regular Council Meeting (Page 13)
- 6. Business Arising from the Minutes**
- 7. Unfinished Business**
- 8. Reports**
 - A. Interim CAO
 - i. Community Centre Repair & Replace Project (*on-table*)
 - B. Mayor and Council
 - i. Mayor Broughton's Report (Page 25)
 - ii. Councillor Ronsley's Report (Page 31)
 - C. Committees:
 - i. Infrastructure Committee – Minutes of September 10, 2014 (Page 37)
 - D. Staff
 - i. Finance: Budget Report & Third Quarter Accounts Payable Listing (Page 39)
 - ii. Public Works: Information Report (Page 57)
 - E. Emergency Services (Page 61)
- 9. Resolutions**
 - A. Scope Change Kelvin Grove Washroom Project Resolution (Page 65)
- 10. Bylaws**
 - A. Secondary Suites Amendment Bylaw No. 475 – Adoption (Page 67)
 - B. Fees and Charges Amendment Bylaw No. 480 – Adoption (Page 77)

11. Correspondence

- A. List of Correspondence to October 17, 2014 (Page 83)

12. New Business

- A. Age-Friendly Grant for Community Centre Walkway (Page 107)

13. Public Questions & Comments

14. In Camera Resolution

BE IT RESOLVED THAT the Village of Lions Bay Council does close the October 21, 2014 Regular Council Meeting to the public on the basis of matters to be considered under the following section(s) of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- c) labour relations or other employee relations
- g) litigation or potential litigation affecting the municipality
- i) the receipt of advice subject to solicitor-client privilege including communications necessary for that purpose

15. Reporting Out

16. Adjournment



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, SEPTEMBER 16, 2014 at 7:00 PM GLENEAGLES COMMUNITY CENTRE, 6262 MARINE DRIVE, WEST VANCOUVER

MINUTES

In Attendance: Mayor Brenda Broughton
Councillor Scott Ando
Councillor Fred Bain
Councillor Ron McLaughlin
Councillor Joanne Ronsley
Grant McRadu, Interim CAO
Hari Suvarna, Accountant
Mandy Koonts, Municipal Coordinator (Recorder)

1. Call to Order

Mayor Broughton called the meeting to order at 7:00 p.m.

2. Approval of Agenda

Moved: Councillor Ronsley

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council approves the Agenda of the September 16, 2014 Regular Council meeting, as submitted.

CARRIED

3. Public Participation

A. Mr. Jeff Stone

- Mr. Stone expressed concern that Council minutes are not accurately reflective of resident queries. Mr. Stone requested Council to give consideration to residents in cases where a request has been made to modify minutes which a resident feels do not accurately reflect their comments
- Mr. Stone noted the Village's Emergency Plan booklet assumes the availability of telephones and cellular phones in the case of an emergency and requested clarification from Council on how residents should seek help in the event phone lines are not available

Councillor Bain referred Mr. Stone to emergency preparation literature available on the website. Mr. Stone suggested the information be made available in hard copy to residents who do not use the internet.

ACTION: Staff to circulate an ePost and post public notice advising of the availability of emergency planning information and resources on the website and in hard copy at the Village office.

4. Delegations

5. Adoption of Minutes

Moved: Councillor McLaughlin
 Seconded: Councillor Bain

Council requested updates to the minutes as follows:

- Page 6 of 134: Councillor Ando noted the excerpt is only a short summation of his comments and felt it was not accurately reflective of his statements. Councillor Ando provided a copy of his comments and requested the minutes be amended to reflect the full document as an attachment to the September 2, 2014 Agenda package
- Page 8 of 134, first paragraph: change the reference to Publicover property to reflect the Povill property
- Page 8, item 8b, first bullet: change “minister to” to read “minister of”
- Page 12, item C, first line: remove the word “is”
- Mayor Broughton queried the reference on page 13, second bullet and whether the reference to 15km is accurate
- Page 7 of 134: second to last paragraph which states: “At the invitation of Council, Dr. Broughton advised that all trees were surveyed and a survey plan was created and provided to the Village of Lions Bay”: Councillor Ando noted that while this statement is correct, not all of the trees were noted on the survey. Interim CAO McRadu advised this specific matter will be addressed later in the agenda.

Council permitted Mr. Jeff Stone to provide clarification on the Mayor’s query regarding the 15km reference; Mr. Stone clarified his concerns and suggestions which will be passed on to the Public Works Manager to be considered in the upcoming parking review.

BE IT RESOLVED THAT the Village of Lions Bay Council adopts the Minutes of the September 2, 2014 Regular Council meeting, as amended.

CARRIED

Moved: Councillor Ronsley
 Seconded: Councillor Ando

BE IT RESOLVED THAT the Village of Lions Bay Council adopts the Minutes of the September 8, 2014 Public Hearing, as submitted.

CARRIED

6. Business Arising from the Minutes

Councillor Bain provided an update on the BC Ambulance correspondence contained in the September 2, 2014 Agenda package. Councillor Bain noted the proposal advocates not for relocation of cars but for the creation of community para-medicine staff. The concept proposes having paramedics available for house visits for non-life threatening injuries. Councillor Bain offered to provide a copy of the proposal to anyone wishing to review it.

7. Unfinished Business

A. Community Centre Renovation Update

Interim CAO McRadu advised that answers to the structural engineering and project manager questions are still being researched. The project is on-track for a mid-October opening which will include a volunteer appreciation event.

B. DRAFT Land Use Master Plan Update

Mayor Broughton discussed the September 8th public forum on the DRAFT Land Use Master Plan. Council is very interested in the community's comments and encourage all residents to provide feedback. Council discussed the intent of the plan, Council's role in the process and anticipated next steps.

Interim CAO McRadu noted the Village Office has had several resident requests asking for parts of the DRAFT plan to be revised, removed or portions added. Residents are being directed to the feedback process to provide their comments. Interim CAO McRadu further discussed the established procedure for the plan based on the engagement of the consulting firm, noting that modifications and extensions to the process would result in additional consulting fees.

ACTION: Staff to circulate an ePost reminding of the feedback submission methods and deadline.

C. Survey of Trees on Islevue Place

Mayor Broughton recused herself from the meeting at 7:31 p.m. as co-owner of the commercial strata. Councillor Bain chaired the meeting in her absence.

Interim CAO McRadu apologised for the lateness of his report noting that information was still being compiled just prior to the start of the meeting. Interim CAO McRadu read aloud his on-table report which provided an update to Council. A copy of the report is retained with the Agenda package.

Councillor Bain noted this now appears to be two separate issues. Firstly, the trees to the south which seem to be old cuts and secondly, the trees to the east which seem to have been within 2.3 inches of being appropriately trimmed, depending where the determination of grade and diameter is measured from.

Council debated whether the 2.3 inches could be proven to be an intended violation of the bylaw or simply an oversight of the tree cutting contractor during the course of the overall work. Council acknowledged it is important to send the clear message that intentional violation of bylaws will result in appropriate action but noted the difficulty and potential expense associated with attempting to prove malicious intent in this specific case. Interim CAO McRadu suggested a "without prejudice" resolution could be passed to address the issues respecting the eastern trees.

Councillor Ando requested Interim CAO McRadu to clarify why information is being sought through Dr. Broughton rather than directly from the tree cutting contractor. Interim CAO

McRadu advised the intent is for Dr. Broughton to attempt to address the issue since he engaged the contractor in the first instance. However, if the requested information is not received quickly, Interim CAO McRadu will follow up directly with the contractor by week's end.

Councillor Ando sought clarification on the tree cutting process and queried how future such occurrences of tree cutting violations would be addressed, noting his opposition to the resolution based on the need to uphold Village bylaws. Councillor Ando further iterated that dealing with bylaw violations after the fact sends a poor message and this particular issue should be addressed as one issue and not separated into smaller issues. Councillor Ando expressed his view that there is no question the southern trees were cut on municipal property and the responsible party ought to have known that, further adding that while a matter of a few inches may be forgivable, several feet is too substantial to turn a blind eye to.

Councillor Ando concluded by thanking Interim CAO McRadu for providing the report adding that the issue may have been concluded sooner if the information had come forward sooner.

Interim CAO McRadu discussed his intention to reach a solution on the southern trees as quickly as possible by obtaining clarification from Steve's Trees, either through Dr. Broughton or by direct follow up this week. Interim CAO McRadu noted the next steps with respect to the eastern trees will be appropriately determining the diameter from the grade; this may require the assistance of an arborist.

Moved: Councillor McLaughlin
 Seconded: Councillor Ronsley

BE IT RESOLVED THAT Village of Lions Bay Council accepts that the fir tree and maple tree straddling the east property line of Islevue Place not require a tree permit on a without prejudice basis.

CARRIED

Councillor Ando abstained

Mayor Broughton rejoined the meeting at 7:59 p.m. and resumed the role of Chair.

8. Reports

Moved: Councillor Ronsley
 Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council receives the reports of September 16, 2014, as submitted.

CARRIED

A. Interim CAO

Interim CAO McRadu provided an on-table report noting answers to queries made at the September 2, 2014 Regular Council meeting. A copy of the report is retained with the Agenda package.

ACTION: Interim CAO McRadu to follow up with the applicant of Tree Cutting Application #40 to establish if there are plans to replant in the area.

Councillor Ando noted this appears to be a unique situation where the Tree Committee recommendations differed from the original request and that the recommendations should have been communicated to neighbours in advance of the work being performed. Interim CAO McRadu advised of staff's intent to review and update the Tree Bylaw along with associated procedures.

B. Mayor and Council

Mayor Broughton touched on the highlights of her report noting:

- Lands for public use are being researched further with Front Counter BC
- Council members and staff will meet with Minister Thompson at the UBCM meeting to discuss Crown Lands
- She had met with CN Rail staff and Interim CAO McRadu on September 15, 2014 to discuss various issues
- She had attended the Zero Waste Conference on September 16, 2014 along with Councillor Ronsley and Public Works Manager Nikii Hoglund

Councillor Ando discussed plans for the two remaining divisions at Lions Bay School and the rumoured organization of a kindergarten/grade one division and a grades one-to-three division. Many parents are opposed to this plan on the premise that learning needs will suffer; the school's rationale is to leave spaces open for potential new registrants. Councillor Ando will provide additional updates as they become available once the strike action has concluded. Mayor Broughton stated that Council will support the school and best interests of students every way possible and encouraged community members to keep Council apprised of where support is needed.

C. Staff

Hari Suvarna provided an overview on the proposed timeline for the 2015 budget process. Mr. Suvarna answered questions from Council with respect to service levels, economies of scale and efficiencies, amortization and reserves. Interim CAO McRadu advised that staff are working together to establish what tools are in place to address service levels within budget as well as prioritization of key projects.

D. Committees

Moved: Councillor McLaughlin
 Seconded: Councillor Ronsley

BE IT RESOLVED THAT Village of Lions Bay Council confirms the recommendations of the Tree Committee dated September 11, 2014, referencing Tree Cutting Application #50.

CARRIED

Councillor Ando queried whether the Tree Committee is under the same terms of reference as other committees with respect to meetings being posted and open to the public.

ACTION: Staff to research Tree Committee terms of reference and report back.

9. Resolutions

A. Resolution to Relocate October Meetings

Moved: Councillor Bain

Seconded: Councillor Ronsley

THAT the Village of Lions Bay Council approves the relocation of October Council and Committee meetings to a meeting facility located outside of Village boundaries with location details to be posted in accordance with the Village of Lions Bay Council Procedures Bylaw No. 453.

CARRIED

10. Bylaws

A. Fees & Charges Amendment Bylaw No. 480

Moved: Councillor McLaughlin

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council approves first reading of Fees & Charges Amendment Bylaw No. 480.

CARRIED

Moved: Councillor Ando

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council approves second reading of Fees & Charges Amendment Bylaw No. 480.

CARRIED

Council deferred third reading of the bylaw to the October 7th Regular Council meeting in order to give time for public review of the DRAFT bylaw.

ACTION: Staff to post the DRAFT Fees & Charges Amendment Bylaw No. 480 on the Village website and provide notification to the public by ePost.

B. Council Procedures Bylaw No. 476 – Draft for Public Release

Moved: Councillor Bain

Seconded: Councillor Ronsley

BE IT RESOLVED THAT Council supports release of DRAFT Council Procedures Bylaw No. 476 for public information and comments.

CARRIED

C. Animal Control & Licencing Amendment Bylaw No. 481

Moved: Councillor Ando

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council approves first reading of Animal Control & Licencing Amendment Bylaw No. 481.

CARRIED

Councillor Ando raised the question of how future trail ways would be reflected in the Animal Control & Licencing bylaw; staff advised required updates would be captured by way of an amendment bylaw.

Moved: Councillor McLaughlin
 Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council approves second reading of Animal Control & Licencing Amendment Bylaw No. 481.

CARRIED

Councillor Ando raised the questions of chickens and bees being kept in the Village and whether this bylaw would be an appropriate avenue to address such provisions. Interim CAO McRadu advised these issues are best addressed through research and a separate bylaw. Council discussed how this may impact wildlife issues in the Village.

ACTION: Councillor Ronsley will raise the questions on the keeping of chickens and bees at the next North Shore Bear Smart Committee meeting.

Moved: Councillor Ando
 Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council approves third reading of Animal Control & Licencing Amendment Bylaw No. 481.

CARRIED

11. Correspondence

Moved: Councillor Ronsley
 Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council receives the list of Correspondence to September 12, 2014.

CARRIED

Mayor Broughton discussed the resident correspondence submission regarding parking on Mountain Drive and the related safety concerns as well as potential bank erosion in the area.

ACTION: Interim CAO McRadu to request the Public Works Manager to review this matter further and report back.

Councillor Bain queried if the issues noted in the resident correspondence regarding Kelvin Grove Washrooms would be addressed in the upcoming renovation. Interim CAO McRadu confirmed this.

12. New Business

A. POL-1407: Community Facilities Rentals

Moved: Councillor McLaughlin

Seconded: Councillor Bain

BE IT RESOLVED THAT Village of Lions Bay Council approves policy POL-1407: Community Facilities Rentals.

CARRIED

B. POL-1408: Refunds & Cancellations

Moved: Councillor Ronsley

Seconded: Councillor Bain

BE IT RESOLVED THAT Village of Lions Bay Council approves policy POL-1408: Refunds & Cancellations.

CARRIED

13. Public Questions & Comments

Mrs. Susan Publicover

Mrs. Publicover made the following comments:

- Expressed relief to see a resident's question about trees move forward to a Council resolution in 2 weeks, as discussed under item 8D
- Stated she has attended meetings for months in an attempt to reach a resolution on the Isleview tree cutting issue
- Feels that she and Mr. Publicover have been treated with a certain amount of disdain and commented that many of her documents have never seen light of day
- Advised that the east and south trees were cut at the same time and noted the inventory of trees previously provided; offered to provide it again
- Queried what the area will look like next, noting this was a lovely area until the cutting occurred and it now looks like a plane crash site
- Stated no one wants a quicker resolution than she and Mr. Publicover and noted their attendance at Council meetings month after month after month for this specific issue
- Concerned that having arborists compare tree cuts seems like a very subjective process; queried whether the arborist would compare the cut trees to other trees in the area to match aging rates
- Concerned about the issue being further deflected and disappearing altogether
- Queried how property lines were determined for the cutting since the survey was not performed in advance
- Noted that Steve's Trees business has been negatively impacted by this issue

Mayor Broughton recused herself from the meeting at 9:04 p.m. as co-owner of the commercial strata. Councillor Bain chaired the meeting in her absence.

Councillor Ando questioned if the strata corporation has denied cutting of the southern trees or whether the strata has been asked directly if they were responsible for the cutting. Interim CAO McRadu referenced a message received during the Council meeting from Steve's Trees

confirming they had not cut any trees south of the Povill property. Interim CAO McRadu noted there could possibly be a need to discuss this matter with legal counsel to determine appropriate action and sought clarification from Council on next steps to be undertaken by staff on this matter. Interim CAO McRadu asked what question does Councillor Ando wish to be asked to bring this matter to a close.

Councillor Ando advised that Dr. Broughton needs to be asked if he initiated any tree cutting of the southern trees and if any company, other than Steve's Trees, was solicited to provide tree cutting services in either the eastern or southern areas where trees were cut.

Action: Interim CAO McRadu to request Dr. Broughton to confirm if he initiated any tree cutting of the southern trees and if any company, other than Steve's Trees, was solicited to provide tree cutting services in either the eastern or southern areas where trees were cut.

Mayor Broughton rejoined the meeting at 9:17 p.m. and resumed her role as Chair.

Mr. Ron Wilke

Mr. Wilke posed questions and comments to Council as follows:

- When the water system was last flushed entirely and is the Village acting in accordance with Vancouver Coastal Health's flushing schedule requirements?
- Requested a moratorium be placed on the DRAFT Land Use Master Plan until such time that a peak water study can be undertaken, given the increased water demands that would result from any densification in the Village; stated the Land Use Master Plan money is better spent elsewhere
- Provided insight on well water availability and water aquifer use in neighbouring communities; expressed the opinion that if well locations had been properly identified as a result of the 2005 water study, water issues could have been addressed then

Mayor Broughton drew attention to the soft flush which occurred during the summer as well as the hard flush currently scheduled for October and commended Public Works Manager Nikii Hoglund for the attention placed on the need for flushing to occur.

Mr. Jeff Stone

Mr. Stone requested answers to the following questions:

- When is this Council going to hire a full time Village Manager?
- What evidence did Mayor Broughton have when she advised Council the provincial grant had been amended?
- Why did Council proceed with the Community Centre Renovation project prior to receiving approval from the Province with respect to the proposed 726 feet of new activity space?
- Stated that his question regarding rescinding of a bylaw's third reading had not been answered.

Ms. Karen Dyer

Ms. Dyer provided additional comments on the issue of parking on Mountain Drive and requested clarification on the procedure for citizens to request changes to parking regulations noting this issue is steadily getting worse and expressing concern for the potential for a serious motor vehicle incident to occur. Ms. Dyer expressed particular concern regarding bank erosion

and the potential effects to the health and safety of residents and properties located below the ditch. Ms. Dyer offered to meet with Village staff to discuss this matter further if helpful.

Ms. Carole Conlin

- Thanked Interim CAO McRadu for reminding Council that they should enforce their bylaws
- Stated the action of three Councillors was shameful in not following that advice at this meeting by forgiving, on a “without prejudice” basis, the strata owned by the Mayor and her husband for not getting a tree survey in advance of the tree cutting relating to the Isleview Place tree cutting issue

14. Adjournment

Moved: Councillor McLaughlin

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council adjourns the September 16, 2014 Regular Council meeting at 9:31 p.m.

CARRIED



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, OCTOBER 7, 2014 at 7:00 PM LIONS BAY COMMUNITY SCHOOL, 250 BAYVIEW ROAD, LIONS BAY

MINUTES

In Attendance:

Mayor Brenda Broughton
Councillor Scott Ando
Councillor Fred Bain
Councillor Ron McLaughlin
Councillor Joanne Ronsley
Grant McRadu, Interim CAO
Mandy Koonts, Municipal Coordinator (Recorder)
Shawna Gilroy, Municipal Assistant
Nikii Hoglund, Manager of Public Works
Andrew Oliver, Fire Chief
Hari Suvarna, Accountant

1. Call to Order

Mayor Broughton called the meeting to order at 7:00 p.m.

2. Approval of Agenda

The Agenda was modified as follows:

- Item 4A: Squamish RCMP Periodic Report was added
- Item 7B: Land Use Master Plan was renumbered to item 7A
- Item 7A: Islevue Place Tree Cutting was renumbered to item 7B

Moved: Councillor Bain

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council approves the Agenda of the October 7, 2014 Regular Council meeting, as amended.

CARRIED

3. Public Participation

A. Mr. Oliver Ganske

- Provided a hard copy of a petition containing 26 residents' signatures requesting Council to uphold residents' wishes as outlined in the current Official Community Plan bylaw 420, 2010, specifically with reference to the protection and preservation of Crown land and green zones as an undeveloped green buffer zone around the community specifically as noted in section 5.10 of the OCP document

- Provided a copy of a letter from Fieber Rock Engineering Services to the municipality, noting erosion issues and issues of stability along Mountain Drive and the cutbank as a result of human intervention, as well as recommended remedial work for the area
- Noted Public Works' recent removal of boulders along this particular portion of roadway

B. Ms. Carole Conlin

- Stated her comments in the minutes of September 16, 2014 are inaccurate
- Requested the minutes be amended for accuracy
- Provided a verbatim transcript in hard copy which is retained with the Agenda package

C. Mr. Jeffrey Stone

- Requested clarification on the 726 additional square feet of community space being constructed in the Community Centre to meet the requirements of the provincial grant

D. Mr. Louis Peterson

- Stated he sees many things on daily walks in the Village and emphasized the Village is a special place which must be preserved

E. Mr. Alan Henshaw

- Queried how sufficient water will be provided if proposed Land Use Master Plan changes are implemented
- Queried if and how the current water licence will be expanded

4. Delegations

A. Squamish RCMP, Insp. Neil Cross and Sgt. Wayne Pride

Insp. Cross and Sgt. Pride presented the RCMP semi-annual crime statistics, a copy of which is retained with the Agenda package. Insp. Cross and Sgt. Pride answered questions from staff, Council and residents with respect to statistics, response times and RCMP patrols in the Village.

5. Adoption of Minutes

Changes to the minutes were requested as follows:

- Page 3, item 3A, first bullet, last line: remove the word "the"
- Page 5, item 8A, paragraph after the action item: change "communication" to "communicated"

Councillor Ando requested the Minutes to be tabled until the accuracy of public comments could be verified and/or amended for accuracy. Council and staff discussed the intent and purpose of minutes generally.

Moved: Councillor Bain

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council adopts the Minutes of the September 16, 2014 Regular Council meeting, as amended.

TABLED

Action: Staff to review the audio of the September 16, 2014 Council meeting and amend minutes as necessary for accuracy of statements made by the public.

Moved: Councillor Ando

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council tables the Minutes of the September 16, 2014 Regular Council meeting.

CARRIED

6. Business Arising from the Minutes

7. Unfinished Business

A. Land Use Master Plan – Report & Recommendation

Joaquin Karakas of R. Barrs & Associates discussed the Land Use Master Plan process and DRAFT Land Use Master Plan report. Mr. Karakas also provided insight into the various stages of the consultation phases as well as clarified the intent of the document. Council discussed next steps and whether a summary of public feedback and concerns would be beneficial in moving the plan forward. Council further discussed whether some of the questions should be answered by the current Council or if the entire document, including all public feedback, should be referred to the next Council for review and potential next steps along with a copy of Mr. Karakas' overview. Interim CAO McRadu noted the Council Procedure bylaw does not allow an item to be postponed indefinitely and suggested the recommendation be modified to note a future review date of January 2015.

Moved: Councillor McLaughlin

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council receives the Land Use Master Plan and all public comments and postpone discussion of the Land Use Master Plan to a meeting to be scheduled in January 2015.

AMENDED

Mayor Broughton put forward an amendment to the original motion.

Moved: Councillor Bain

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council receives the Land Use Master Plan and all public comments and postpone discussion of the Land Use Master Plan to a meeting to be scheduled in January 2015 to encourage future Council to continue the community consultation process.

CARRIED AS AMENDED

Councillor Ando abstained

Moved: Councillor Ando
 Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council receives the residents' petition submitted by Oliver Ganske and that the document be brought forward with Land Use Master Plan document for review in January 2015.

CARRIED

B. Isleview Place Tree Cutting – Report & Recommendation

Mayor Broughton recused herself at 8:45 p.m. as part owner of the Lions Bay General Store and Café. Mayor Bain assumed the role of Chair in her absence.

Council discussed the Interim CAO's report and posed questions regarding the origin of various documents. Interim CAO McRadu referenced the Tree Cutting on Private Property policy and the policy provisions for disputing the location of trees. Councillor Ando expressed concern about the dissemination of information in the first instance noting that Dr. Broughton had responded to the issue very quickly despite having not been on the initial email thread that brought the matter to Council's attention. Councillor Ando further expressed the need for the Village to follow through on whatever due diligence is possible on this issue. Councillor Ando distributed a document referencing "coppicing" which is a way to determine when trees were cut based on various stages of regrowth and noted MOTI has visited the site and believes all of the trees were cut at the same time and that coppicing appears to support this. Councillor Ando further noted that Dr. Broughton has never disputed the initial inventory of trees that were cut as provided by Mr. Publicover.

Interim CAO McRadu cautioned Council to carefully consider the statements being made in order that they not be construed as libellous. Council discussed next steps; Acting Chair Bain noted that without hard evidence of who cut the south trees, only assumptions can be made which is not enough to proceed with costly legal action. Acting Chair Bain also suggested it may be appropriate for remedial work to begin in the area.

Interim CAO McRadu recommended the matter be concluded until and unless conclusive evidence is brought forward to identify the responsible party. Councillor McLaughlin noted the date quoted in the report recommendation should be changed to September 30 in the resolution.

Moved: Councillor McLaughlin
 Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council receive the Interim CAO's September 30, 2014 report for information AND THAT Council take no further action on this file.

CARRIED

Councillor Ando opposed

Mayor Broughton rejoined the meeting at 9:18 p.m. and resumed the role of Chair.

C. Community Centre Repair & Replace Project – Update on Questions

Councillor Ando queried the accuracy of several statements made in the report pertaining to fire wall requirements, percentage of project completion, the level of backfill against the east wall in the office portion of the building and the direction of the joists noted in the drawing in the report. Council requested the Interim CAO to follow up with the Project Manager for clarification on Councillor Ando's questions.

Action: Interim CAO McRadu to follow up with the Project Manager to clarify the accuracy of the information contained in the report as well as the percentage of project completion achieved to date.

8. Reports

Moved: Councillor Ronsley

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council receives the reports of October 7, 2014, as submitted.

CARRIED

A. Interim CAO

Nothing to report.

B. Mayor and Council

Mayor Broughton touched on the highlights of her report as follows:

- Meeting with Minister Thompson at the UBCM Convention to discuss potential public land transfer
- Upcoming meetings with the offices of MP Weston and MLA Sturdy to discuss the Build Canada grant
- Minister Coralee Oakes confirmed the ongoing status of small community grant at the UBCM Convention

Councillor Ronsley provided an update on an outstanding action item regarding the keeping of chickens:

- Whistler has passed a bylaw allowing the keeping of chickens however, it was advised that it is important to be able to adequately enforce such a bylaw

Councillor Ando advised Lions Bay Community School has decided against a Grade 1, 2, 3 split class.

Councillor Bain discussed changes to BC Ambulance service levels further to information received last April. Councillor Bain expressed concern with the response levels noted in the documentation, as well as reduced coverage levels in the Village due to providing coverage in other areas. Councillor Bain suggested residents contact BC Ambulance Services directly with concerns in the hope that feedback will result in a greater response. Mayor Broughton noted this was a prevalent topic at the recent Mayors' Committee meeting and is an area of concern for municipalities around the province.

C. Committees

D. Staff

i. Organics Report

Nikii Hoglund, Manager of Public Works, provided an overview on her report.

Moved: Councillor Ronsley

Seconded: Councillor Bain

WHEREAS the Village of Lions Bay is a member of Metro Vancouver, and is committed to being a sustainable community;

AND WHEREAS Metro Vancouver has announced a ban on all organics in the solid waste stream effective January 1, 2015,

THEREFORE BE IT RESOLVED THAT the Village of Lions Bay Council authorizes staff to proceed with implementation of an organics collection service for the Village effective January 1, 2015, via increasing the existing green waste pickup contract with Smithrite to extend year-round;

AND THAT Council authorizes staff to increase the extended year-round pickup of green waste to be collected weekly, effective January 1, 2015;

AND THAT Council authorizes staff to correspondingly decrease garbage pickup to bi-weekly, effective January 1, 2015;

AND THAT Council authorizes staff to proceed with compiling and distributing information with regard to the mandatory organics collection service to all residents of the Village of Lions Bay.

CARRIED

Continuance Motion:

Moved: Councillor McLaughlin

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council resolves to continue the meeting for one hour to 11 p.m.

CARRIED

ii. CN Rail Report

Nikii Hoglund, Manager of Public Works, presented an on-table report with respect to necessary CN Rail upgrades, a copy of which is retained with the Agenda package. Ms. Hoglund noted the quote to complete the unbudgeted work is approximately \$24,000 and payment falls under the responsibility of the Village. Fire Chief Oliver noted the requirement to station emergency staff on Lions Bay Avenue, south of the CN Rail tracks, due to the need for Lions Bay Avenue to be closed to traffic for the duration of the work.

Moved: Councillor Bain

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council receives the Manager of Public Works report for information purposes AND THAT Council direct Staff to work with BC Ambulance Service and Lions Bay Fire Rescue to ensure life/safety response is not compromised by the 10-hour closure of the Lions Bay Avenue level rail crossing.

CARRIED

E. 2014 Capital Expenditures – Lions Bay Fire Department

Fire Chief Oliver presented an on-table report requesting approval for additional capital expenditures for the Lions Bay Fire Department, a copy of which is retained with the Agenda package.

Moved: Councillor Ronsley

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council receives the Fire Chief's on-table report and Council approves the additional capital purchases, in 2014, of the Lions Bay Fire Department up to a total of \$21,000 and the required funding be withdrawn from capital reserves.

CARRIED

9. Resolutions

A. Resolution to Appoint Bylaw Screening Officer

Moved: Councillor Bain

Seconded: Councillor Ando

THAT the Village of Lions Bay Council appoints Mandy Koonts as a Screening Officer for the purpose of assisting with the Bylaw Notice dispute screening process.

CARRIED

Moved: Councillor Bain

Seconded: Councillor Ronsley

WHEREAS the Village of Lions Bay has passed a bylaw designating certain bylaw contraventions that may be dealt with by Bylaw Notice;

AND WHEREAS the Village of Lions Bay has appointed staff to act as the Village Screening Officer for the purpose of reviewing disputed bylaw notices prior to initiating the formal adjudication process in respect of the bylaw notice;

AND WHEREAS the Screening Officer has the power to cancel a bylaw notice on a ground of cancellation authorized by the Village pursuant to section 10(2)(a)(iii) of the Local Government Bylaw Notice Enforcement Act;

AND WHEREAS the Village of Lions Bay finds it expedient to provide for grounds of cancellation of a bylaw notice in certain circumstances;

THEREFORE BE IT RESOLVED THAT the Village of Lions Bay authorizes the Screening Officer to cancel bylaw notices in the described circumstances set out in the legislation.

CARRIED

B. Resolution to Undertake Comprehensive Parking Review

Moved: Councillor Ronsley

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council authorizes Village staff to undertake a comprehensive review of parking issues in the Village.

CARRIED

10. Bylaws

A. Council Procedures Bylaw No. 476 – First Reading

Council raised questions and made suggestions on additional changes to DRAFT Council Procedures Bylaw No. 476. Due to the time, this item was tabled to the next Regular Council meeting.

Action: Staff to follow up with Council on questions and comments and prepare an information memo to accompany the bylaw at the next meeting.

Moved: Councillor Bain

Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council passes first reading of Council Procedures Bylaw No. 476, as presented.

TABLED

Moved: Councillor Ando

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council table first reading of Council Procedures Bylaw No. 476 to the next Regular Council meeting.

CARRIED

B. Fees & Charges Amendment Bylaw No. 480 – Third Reading

Moved: Councillor Bain

Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council passes third reading of Fees & Charges Amendment Bylaw No. 480, as presented.

CARRIED

C. Animal Control & Licencing Amendment Bylaw No. 481 - Adoption

Moved: Councillor Ando

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council adopts Animal Control & Licencing Amendment Bylaw No. 481, as presented.

CARRIED

D. Secondary Suites Amendment Bylaw No. 475 - Third Reading

Moved: Councillor Ronsley

Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council passes third reading of Secondary Suites Amendment Bylaw No. 475, as presented.

CARRIED

Action: Staff to prepare an information bulletin, to be circulated by ePost, noting details of the Secondary Suites Amendment Bylaw.

11. Correspondence

Moved: Councillor Bain

Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council receives the list of Correspondence to October 3, 2014.

CARRIED

12. New Business

A. Policy POL-1404: Charitable Donations & Gifts to the Village

Moved: Councillor McLaughlin

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council adopts policy POL-1404: Charitable Donations & Gifts to the Village, as presented.

CARRIED

B. Repeal of Outdated Policy: Freedom of Information Policy

Moved: Councillor Ronsley

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council repeals Freedom of Information Policy 1994.

CARRIED

C. 2015 Municipal Grant Program

Moved: Councillor Ronsley

Seconded: Councillor Ando

BE IT RESOLVED THAT the Village of Lions Bay Council receives the 2015 Municipal Grant Processes and Timelines report and authorizes staff to begin the 2015 Municipal Grant Application process.

CARRIED

D. Waste Reduction Week

Moved: Councillor McLaughlin
 Seconded: Councillor Ando

BE IT RESOLVED THAT the Village of Lions Bay Council supports Waste Reduction Week from October 20-26, 2014.

CARRIED

Action: Staff to circulate an ePost notifying residents of Waste Reduction Week.

E. Squamish RCMP Regimental Ball – Saturday, October 18, 2014

Moved: Councillor McLaughlin
 Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council authorizes Mayor Broughton to attend the Squamish RCMP Regimental Ball on October 18, 2014 on behalf of the Village AND THAT the cost to attend be paid by the Village.

CARRIED

Councillor Ando abstained

13. Public Questions & Comments

Mr. Jeffrey Stone

- Noted that the Council Procedures bylaw allows for a continuance motion of 30 minutes only; Mayor Broughton clarified by reading section ##### from the bylaw
- Queried the 726 square feet of additional community space in the Community Centre as noted in the provincial grant request

14. In Camera Resolution

Moved: Councillor Ronsley
 Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council does close the October 7, 2014 Regular Council Meeting to the public at 10:45 p.m. on the basis of matters to be considered under the following section of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- c) labour relations or other employee relations
- g) litigation or potential litigation affecting the municipality
- i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose

15. Reporting Out

No items were reported out from the In Camera session.

16. Adjournment

Moved: Councillor Bain
 Seconded: Councillor Ronsley

BE IT RESOLVED THAT the Village of Lions Bay Council adjourns the October 7, 2014 Regular Council meeting at 11:02 p.m.

CARRIED

Mayor

Interim CAO

Date Adopted by Council:	
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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REPORT

Information Report to Council

Presented: October 7th to October 21st, 2014

From: Mayor Brenda Broughton

Subject: Council Portfolio Update

Portfolio	Parties Involved	Date	Update
Grants: New Build Canada Grant	Mayor Broughton, John Weston, MP and elected Officials from our Federal Riding	October 14th, 2014	Discussion of New Build Canada application process. Following the UBCM, Mayor Broughton asked staff to contact the MP and MLA's offices resulting in MP, Weston organizing an information meeting regarding the New Build Canada application process.
Community Infrastructure Improvement Fund ~ <i>Project to be completed by March 31st, 2014 for this Funding to be received</i>	Mayor Broughton, John Weston, MP	March 18 th , 20 th , 22 nd , 2014	Discussion to try to advance the discussions with WD regarding the WD CIIF Funding.
	Mayor Broughton, Naina Sloan, Director General, Operations, Western Economic Diversification – WD, and Kandice Morrison, WD	March 18 th , 2014	Discussion to try to advance the WD and received notice that in addition to the change from 27% to 50% of spending prior to March 31 st , 2014, an extension for project completion for the project scope items invoiced on or prior to March 31 st , 2014, to August 1 st , 2014.
	Mayor Broughton and Josh Hemond	March 18 th , 19 th and 20 th	To review a letter sent to Minister Rempel, Minister of State Responsible for Western Economic Diversification, to request an extension to July 31 st , 2014 for the funding and the project completion.
	Mayor Broughton and Josh Hemond,	February 24 th , 2014	To provide information regarding an extension for the



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Small Community Recreation Grant ~ <i>Project to be completed by March 31st, 2015</i>	Communications Adviser to John Weston, MP		WED \$250,000 funding
	Mayor Broughton and John Weston, MP	February 21 st , 2014	To discuss an extension for the WED \$250,000 funding
	Mayor Broughton, Grant McRadu, Interim CAO and Bernadette Lee, Wester Economic Development	February 19 th , 2014	To discuss an extension for the WED \$250,000 funding To discuss an extension for the WED \$250,000 funding to line up with the BC Community Recreation Grant.
	Mayor Broughton spoke with John Weston, MP	November 20 th , 2013	John Weston, MP, update re Community Centre Renewal
	Mayor Broughton and John Weston, MP	May 1 st , 2013	
	Mayor Broughton and Liam Edwards, Director, Ministry Community & Sport	March 24 th , 2014	Discuss funding
	Mayor Broughton, Grant McRadu, Interim CAO and Liam Edwards, Director Infrastructure Operations, Ministry Community, Sport and Cultural Development	March 12 th , 2014	Confirmation of the change in the Community Centre Renovation Scope of Work under the Small Community Recreation Grant.
Community Centre Renewal ~ CCR	Joan McIntyre, MLA, Mayor, Council, Community Leaders, Volunteers and Staff.	March 30 th , 2012	Receipt of the \$440,343 Grant for the Community Centre Renovation. Lions Bay was the only community in Metro to receive the Small Community Recreation Grant Funding and only one of six communities in the Sea to Sky Provincial Riding.
	Mayor Broughton, Grant McRadu, Interim CAO and Lori Atherton, volunteer Design advisor	September 10 th , 2014	Met to confirm finishes and paint
	Mayor Broughton, Lori Atherton and	July 16 th , 2014	Discussion of surface finishing details



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	Gerry Longson. Mayor Broughton, Councillor Ronsley, Grant McRadu Mayor Broughton, Tony Cox, Councillor Ronsley, Janet Couzins Mayor Broughton, Grant McRadu, Interim CAO, Gerry Longson and Lori Atherton Mayor Broughton, Grant McRadu, Interim CAO, Gerald Longson, Construction Mgr Consultant and Russ Meiklejohn, Architect	June 24th, 2014 June 23rd, 2014 June 9th, 2014	Walk around review Review of proposed changes and creation of a community space in the southend of the Library area. Overview on-site
DRAFT Land Use Master Planning	Council , Joaquin Karakas, Consultant Rob Barrs & Associate Mayor Broughton and Council; Consultants Joaquin Karakas and Peter Whitelaw; Grant McRadu, Interim CAO; Mandy Koonts, Office Manager and Lions Bay Residents	October 7th, 2014 September 8th, 2014 July 14th, 2014	In the Public Meeting, Council passed a Resolution to receive only, the DRAFT Land Use Master Plan Report. The Mayor noted that all the comments received were thoughtful and important and that this was early stages and much more community consultation and feedback is needed to occur. Council received a Petition with 26 signatures and passed a motion to bring it forward with the DRAFT LUMP that will come forward in January as well for the continued Community discussion. The DRAFT LUMP Report was Tabled to January,2015. Further Public Consulation Meetings will occur to create the best outcome for all residents of Lions Bay. A Public DRAFT Land Use Master Plan-LUMP meeting was attended by approx 170 residents of Lions Bay. Comments are invited by all residents on the DRAFT LUMP to be submitted by September 22nd, 2014. The meeting was held at the West Vancouver Golf Club due to public spaces being closed in Lions Bay.



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	Mayor Broughton and Neil Curtis, Crown Lands	June 24 th , 2014	Discussion of mapping of desired land for Public use and potential crown lands for residential development.
	Mayor Broughton; Neil Curtis, Crown Lands; and Grant McRadu, Interim CAO	June 16 th , 2014	Discussion of Public and potential residential lands. Discussion of the process to obtain Public Lands.
	Mayor Broughton, Grant McRadu, Interim CAO, Neil Curtis, Crown Lands		A discussion of lands
Metro Board Meeting	Board Directors	October 16th	Board Meeting re Budget.
Translink Mayor's Council	Metro Mayor's	September 22 nd , 2014	Further discussion of final steps with the Province of BC with a long term transit plan and the 2015 funding choice Referendum question.
BC Small Community Grant	Mayor Broughton, Councillor Joanne Ronsley, Grant McRadu, Interim CAO	September 24 th , 2014	Minister Coralee Oakes confirmed that the Small Community Grant would be ongoing, as lobbied for. The Village of Lions Bay will receive \$295,000 annually, not \$298,000 as earlier received in the Ministry's communication to the Village (confirmed October, 2014).
	Mayor Broughton, Councillor Fred Bain, Councillor Joanne Ronsley, The Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development, Deputy Minister Rebecca Denlinger and staff.	February, 2014 October 28 th , 2013	Confirmed in Province of BC Budget 2015 to 2017 with 50% increase to the sum of \$298,000.
EAO Office Proposed Woodfibre LNG Open House	Mayor Broughton	June 18th, 2014	Attended, subsequent Resolution of Council to respond to the EAO with the VOLB Council opposition to LNG Supertankers in Howe Sound due to Rogue Waves and boater and swimmer safety; Supertanker Safety; and foreshore erosion. This input has been provided within this project's Public Consultation time.
Waste Management	Mayor Broughton, Councillor Ronsley, Nikii Hoglund, Manager Public Works	September 16 th , 2014	Attended the Metro Zero Waste Conference



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	Mayor Broughton, Grant McRadu, Interim CAO and Ruth Simons, Chair, Climate Action Task Force	June 2 nd , 2014	Discussion with regard to the Metro Waste Management goals regarding Organic Waste goals of Lions Bay 2015. Communication will begin over the coming months.
Metro Intergovernmental Committee	Mayor Broughton, Eion Finn, the Intergovernmental Committee members	June 13 th , 2014	Presentation by Mr. Finn regarding LNG Supertanker Howe Sound shipping lane safety concerns
The Honourable Lisa Raitt, Minister of Transport meeting	Minister Lisa Raitt, MP John Weston, Mayor Broughton, Councillor Joanne Ronsley and elected officials from West Vancouver, Bowen Island, Islands Trust, Gibsons, Sechelt First Nations, Powell River, the Sunshine Coast Regional District, and Future of Howe Sound reps and concerned residents. This meeting was by invitation.	July 23 rd , 2014	To discuss the safety concerns of these jurisdictions in the Howe Sound waterway with a focus on the safety concerns of LNG Supertanker traffic in Howe Sound. Follow up to the meeting included the preparation of a DRAFT letter in collaboration with the Economic Officer of Bowen Island at the request of our MP John Weston, to request the review of a the safety issues in Howe Sound to be sent to the Minister by John Weston, MP
Electoral Area A	Mayor Broughton, Committee Members and Metro Staff	September 3 rd , 2014	Met and included discussion of opposition to Supertankers in Howe Sound. The Metro Intergovernmental Committee has posted Eoin Finn's presentation regarding a variety of concerns with regard to LNG in Howe Sound
BC Mayor's Caucus	Mayor Broughton and BC Mayor's	September 22 nd , 2014	Discussion of Build Canada Fund; BC Core Review; BC Ambulance response changes and the effect on service
Union of BC Municipality Meeting in Whistler: Ministry of Forest, Lands and Natural Resources	Minister Steve Thomson, Mayor Broughton, Councillor Joanne Ronsley, Grant McRadu, Interim CAO, and Ministry Senior Staff	Wk of Sept 22 nd , 2014 September 22 nd , 2014	To request the Minister sponsor Public Land transfer in title to Lions Bay, along with request that Crown Lands consider lands above the Brunswick Pit for consideration.
Small Communities Meeting	Mayor Broughton, Councillor Ronsley, Grant McRadu, Interim CAO and Kevin Richter, Assistant Deputy Minister	September 23 rd , 2014	A variety of challenges and how communities meet the challenges
Ministry of Transportation and Infrastructure and Major Projects			New Build Canada Fund and the Village of Lions Bay Water Project.



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Speakers: Honourable Coralee Oakes Premier Christy Clark	Minister of Cmty, Sport and Culture	September 24 th , 2014 September 26 th , 2014	Announced Small Community Grant will be ongoing \$1.5M Asset Management Fund through UBCM Speech focus on resource industry
Lions Bay Library	Mayor Broughton, Councillor Ronsley, Annmarie Gates, Chair Library Board, Janet Couzens, Library Board, Lori Atherton, Volunteer Design Consultant	September 29 th , 2014	Discussion of the Library needs when the Community Centre is completed. The Library Board will convene on October 5 th and review plans and further consult with Lori Atherton.
Remembrance Day Planning Meeting	Mayor Broughton, Trudi Luethy, Remembrance Day Envisioner and Team Leader	October & September 30 th , 2014	Met to review the Remembrance Day Service Program and set up requirements.
RCMP Mayor's Consultative Forum	Mayor Broughton and the Mayor's of the Metro Region with the RCMP	October 1 st , 2014	Shadbolt Centre, Burnaby, this was a consultative review
Table Matters ~ Food Security and Recovery	Mayor Broughton was on the Panel, Councillor Joanne Ronsley and Lions Bay Community Garden envisioner Tina Schneider attended.	October 8th, 2014	The focus was on food recovery as we throw away 40% of our food. This is a very important statistic. It is important for us to buy what we need to eat, and eat that, eg. so cut up an apple and put the extra pieces aside for later.
Translink ~ Lions Bay Bus Route confirmed	Mayor Broughton, Grant McRadu, nterim CAO, and Dan Freeman	October 6 th , 2014	Translink Service Optimization . Village of Lions Bay Route confirmed. Mayor Broughton, Councillor Ronsley and many interested residents had attended North Shore Translink community consultation meetings last year. As Mayor, I have lobbied for and confirmed our Bus Service within the new Translink Service Optimization plan. This is very good news.
Howe Sound Community Forum	Mayor Broughton, Councillor Joanne Ronsley, elected Officials from around Howe Sound. Hosted by the Squamish Nation	October 17 th , 2014	A Resolution regarding the Cumulative Effects Assessment (CEA) as a tool for Land and Marine Planning for Howe Sound.

Village of Lions Bay

REPORT Information Report to Council

Presented: October 21, 2014

From: Councillor Joanne Ronsley

Portfolio	Parties Involved	Date	Update
Welcome Package	Office Staff	Oct 2014 April 3 March Feb 2014	New Folders to be available for new Residents as soon as the Office re-opens. One new resident No new residents recorded One new resident (KG) Work to resume Jan 2014 with newly appointed Office Staff . No new residents recorded since Nov 2013.
SSISC (Sea to Sky Invasive Species Council Board)	SSISC Board & Advisors SSISC Board, Advisors SSISC Board & Advisors	Sept June 16 8:30- 10:30 AM April 2 Feb 17 10 AM	Date TBD for Board & Advisors Conference Call Meeting I attended Board & Advisors telephone Conference call meeting. \$25,000 funding grant received from Squamish District. Grants applied for: Pemberton,& Gaming Commission. Japanese Knotweed treatment available close to water. Invasive eradication on private property available @ \$ 500 per day. Invasive Species Forum & Annual General Meeting ; Whistler Public Library 2-5 PM. Main Plants in Squamish area (directly relevant to LB) Japanese Knotweed , Giant Hogwood, Orange Hawkweed, Blueweed & Scotch Broom are being treated by early removal. Coleen Hougan highlighted importance of boat cleaning before entering another water avoids the spread of aquatic invasive species. I was elected to the Board of the Sea to Sky Invasive Species Council, commencing April 2, 2014. Attended the Board & Advisors telephone Conference call Meeting. Discussions included increased demands from municipalities for on site assistance to remove invasives and more educational activities. Both are strains on the SSISC budget. Need for IPADS for field work. GPS is a better choice to consider as they consume less energy and function longer during field activities. Funding opportunities and Grant possibilities discussed. April AGM will take place in Whistler. Chair Paul Beswetherick & Executive Director Claire O'Brien will poll Board & Advisors to choose the date and venue.
Library	Volunteers, Lori Atherton, CEO Grant McRadu Annmari Gates, Janet Cozens, Lori Atherton, architect, Mayor Broughton, Councillor Ronsley Chair Annmarie Gates, Janet Cozens, LB Admin Mandy Koonts	Oct 2014 Sept 29 May-June April 17	Library to reopen Jan. 2015, Volunteers working with Lori Atherton to sort out space and needed furniture details. Funding required to paint shelves. Discussed library needs within new spaces: Wi fi, computer, furnishing, accessibility, shared space with Historical Society, other Community meetings , etc. Volunteers to meet and look at possibilities and library needs. Report forthcoming. Roof replacement underway. Plans confirmed: Library continues to share kitchen with Historical Society. Library to have new repainted plaster board walls. Cupboards removed. Bath room to remain as is. Request: small bar sink in kitchen. Main area to be repainted. Present shelves painted to be reused. Volunteers to pack up books with Office covering cost of packing materials. Boxes to be moved to safe dry storage area away from dampness, mold & critters. Library furniture, shelves,

Portfolio	Parties Involved	Date	Update
Library	Chair Annmarie Gates, Library Volunteers Tony Cox, Chair Historical Society, Mayor Broughton Mayor Broughton, Councillor Ronsley, Library Committee Members Annmarie Gates, Janet Cozens, Lori Atherton	Feb-March-April 2014 June 23 Sept 29	computer, etc, to be stored in Works . Moving boxes due to arrive in about a week & then the pack-up begins. Office staff may be able to assist volunteers. Moving day target, mid-May Awaiting the new roof installation. Article, <i>Lions Bay Community News</i> Spring edition keeping residents in touch and that the Library will reopen. Volunteers regularly check to ensure safety of books. CAO McRadu continuing to oversee roof tarp security against winter storms & rain. Discussed newly shared spaces following Renovation of the Community Centre Met to work on possibilities for the new Library space created by the Recreation Centre Renovation. Library Committee will meet Oct 5 and report back.
Community Garden	Tina Schneider & Committee	Oct 2014 July June April-May Oct	3 garden plots are now available. Contact Tina! Some theft of plants. Animals are not a problem! Summer weather has been supportive to good growth, including weeds. Verbal update Water is now turned on. Some plots already planted. \$25 fee being collected. One plot now vacant & available. Contact Tina to reserve it. Readying plots for planting. \$25.00 annual fee now being collected. Waiting list for any vacant plots. Mostly closed down for the winter. A new compost container, yet to be installed, has been purchased for weed composting. Some garden structures and crops tampered with during the season likely to be the activities of unattended children.
LAIC Board Meeting	Follow –up Board Meeting	April 2 10-12 AM May 1, 2012	Decisions: LMTAC dissolved. All records & files to be transferred to the GVRD (Metro Vancouver), Financial assets to be returned to the three funding partners: GVRD, SCRd, & SLRD on the same pro rata basis used to requisition funds. LMTAC to send letter of endorsement to UBCM & The Province of BC requesting it consider the establishment of a Sunshine Coast-Howe Sound Treaty Advisory Committee to recognize the respective local governments with respect to treaty negotiations & aboriginal relations affairs. To be voted on May 12 LMLGA Conference, Whistler: UBCM Resolution that the government of BC establish a Sunshine Coast-Howe Sound Treaty Advisory Committee which recognizes the respective local governments and respect treaty negotiations & aboriginal relations affairs. Resolution Carried
TransLink	Mayor's Council Sub-Committee BC Govt elected officials MLAs, Municipal Mayors and Councillors, Administrators, Business, Academics, business executives and others	March 6 Oct 31	Investment Planning presented by all Metro Municipalities which were grouped into 6 regions. North Shore included Bowen Island, Lions Bay, City & District of North Vancouver & West Vancouver. Need for a different approach: focusing on a more efficient investment approach than other municipalities: Translink not meeting transportation efficiency and safety planning. Communities focusing on walking and cycling. Transit has disappointed & not delivered. Need to focus on buses, not vehicles. Need for another Sea Bus from the North Shore. When ridership is measured, Translink inadequacies can be the cause of pushback. Conference: Moving the Future : Vancouver Convention Centre; Presentations included international Urban success examples (Bogota Columbia, New York City, Korea, etc where alternative modes of transportation significantly decreased use of motor vehicles: spill off:

Portfolio	Parties Involved	Date	Update
			diminished diseases & medical costs, improved air quality, reduced family debts, etc. Translink's activities called into question: focus on design of bus stops, lack of planning for long range demographic s & unified regional approach. Federal Government must take the lead & legislate partnership and more.
Staff Council Liaison		Oct 2014	On going Informal meetings with all Office Staff and some members of Works Dept.
Waste Collection	Mayor Broughton, Councillor Ronsley, Bear Smart Chair Norma Rodgers, Acct.Clerk Hayley Cook,	March Feb 2014 Dec-Jan	Garbage Dumpster Removed Following continued misuse and many warnings to the LB Community, and with Fire Chief Oliver consultation, and LB Office Staff, Council voted to remove the dumpster beside the Fire Hall. Community to receive suggestions for garbage storage & "good neighbour" support. We will meet to determine best options for LB's new 3 year Garbage/Waste Contract (2014-2017). Dumpster required extra emptying. Holidays caused additional garbage removal by Smithrite. Kudos to Office Staff for effective, prompt action taken. Reminder to be sent to residents on the purpose of the Dumpster and suggestions to avoid inappropriate usage in future.
Parking		Various times and dates	Regular visits to KG, LB Ave. BB, etc. to monitor parking.
Bear Smart	LB Bear Smart Committee North Shore Black Bear Network Birgitta Von Krosigk, Norma Rodgers, Office Admin Mandy Knoots, Acting CEO Grant McRadu Bear Smart Committee: Chair Norma Rodgers, Birgitta Von Krosigk, Ruth Simons North Shore Black Bear Network NSBBN Bear Smart Committee Norma Rodgers North Shore Councillors, Office Staff & Reps: RCMP, BC	June-July June 11 May 21 April 16 April 8 March 19 Jan & Feb Jan 2014 Nov 20	Late Thursday nights: LB street by street cruising CONFIRMED garbage compliance by-law rules are being complied with. Coyote information epost distributed. to understand the public's responsibility & assist residents with measures to be taken for their safety & understanding Coyote behaviour. August meeting planned. I attended LB Bear Smart Committee Meeting, Conservation Officer Sergeant Peter Busink reported coyote activity & information to avoid conflicts. Important that residents take responsibility to avoid difficulty: children, pets, etc. not at risk if appropriate measures are followed. Need to begin immediate education for LB residents with compliance to rules. Committee members will begin cruising LB to identify homes that place garbage for collection before 5 AM Fridays. Office to send first incident reminder letter to residents. 2nd incident to be ticketed with fine. Bear resistant bins availability discussed. Christine Miller returns to Lions Bay School for a two hour hands on education session with all the students and Staff, June 12, funded by Bear Smart Committee. I attended the monthly meeting. Bear sightings have been low on the N Shore. Increase in coyotes. Discussed restoring habitat in areas between lower & upper Grouse Mountain Ash forests now restored available to bears, preventing need for movement to urban locations. Planning in full swing as co-ordinated with Office Staff and Works. Kudos to Norma Rodgers, Birgitta Von Krosigk, Acting CEO Grant McRadu & Office Coordinator Mandy Koonts for their total co-operation resulting in immediate planning accomplishments. Delegation: Bear Smart Funding for 2014. Funding Application to be submitted. Continued recognition of Lions Bay, a BC Bear Smart Community, and supporting Bear Smart principles. Plans to educate Staff & Works set into motion. Sessions to be arranged and to begin soon. Discussions centered on mitigating urban bear encounters. Author Sylvia Dolson Exec Director "Get Bear Smart Society", Whistler, shared her experiences. Minutes to be submitted. Bear season has begun. Need to educate and remind everyone. Identified steps.. Birgitta to present to April 8 Council meeting. Arrangements for annual Lions Bay School presentation. Minutes to follow. Discussion focus, effectiveness of new bear laws in municipalities and their effectiveness. Community strategic plans discussed.

Portfolio	Parties Involved	Date	Update
			Next meeting April 16 Meetings postponed Jan. Lions Bay Bear Smart meeting postponed. Meeting reviewed NSBBN Strategic Plan as accepted May 20, 2009. Report to be submitted. Next meeting Jan.15 Discussions: Updates on BS Administration, BS Education Program, Village website and outreach for new members. Minutes to be submitted.
Native Garden	Hari Suvarna, Councillor Ronsley, Mayor Broughton, Accounting Clerk Hayley Cook Mary Comber Miles, Louis Peterson, Volunteers Louis Peterson, Acting CEO Mandy Koonts Mary Comber-Miles CAO Grant McRadu, Building Inspector Dave Butler, Rob Simons CAO McRadu, Building Inspector Butler, Rob Simons	July 16 June 1 May 17 9:30AM- 12:30 March-April Feb 2014 Jan 2014	Meeting to clarify procedure to receive, distribute and recognize monies donated to the Native Garden. Procedures will also apply to certain other Volunteer groups Garden open : Art in the Art & Garden Tour Native Plant Sale fund raiser to realize funds for garden supplies and plants. Water line preparation needed now in anticipation of the annual dry summer season. Assisted with information required for Grant Application, deadline April 7. Shed completed and installed. Plans and site within the Native Garden approved for construction of shed, designed by Rob Simons who will oversee the construction. Work to take about 2 days. Materials already set aside. Construction is imminent. Plans for installation of an on-site shed to store garden tools.
Suites By-Law Review	Council Council, Office Staff, Residents CEO Grant McRadu CEO McRadu: Select Committee: Building Inspector Dave Butler, Accounting Clerk Hayley Cook, Carole Bajus, , Annmarie Gates, Philip Marsh, Colin Watson	Oct 7 Sept 8 6-7 PM May 6 April 15 March 11 Feb 24 2014 Dec-Jan Dec 3 June 9	Council enacted, passing unanimously , Secondary Suites Amendment Bylaw 475, 2014 . Staff to prepare an Information Bulletin on Suites Amendment Bylaw Changes Public Hearing Amendment to Sec. Suites By-Law. 3rd Reading Sept. 16 postponed to Oct 7 Suites Committee Recommendations Presentation to Council. Council unanimously enacted the recommendations. Appreciation, praise, and sincere thanks expressed by Council to the Committee's for their outstanding work. Targeted date to present recommendations to Council Final Committee Meeting. Committee unanimously approved recommendations to Council, to be presented April 15. Final Public Meeting Feb 24 5-6:30 PM (<i>postponed</i>)Council Chambers with submission to Council expected March 4 Committee voted to contribute \$ 675 as requested by the N.Shore Action on Prevention Task Force for the Anti-Bootlegging Campaign 2014.
North Shore Substance Abuse Working Group (SAWG)	North Shore Committee Members	Oct 1 August 2014 Oct 21 Sept 11	Committee meeting. Updated Terms of Reference. Discussions: Abuse of Prescription Drugs, Shifting Legalities of Marijuana, Regional Homeless Transit Plan, Men's Support Recovery House TURNING POINT: Recovery Residence opened for 9 North Shore Women, Lloyd Av. N. Vancouver. See attached article for more information and details. Committee continuing to research options possible. Committee Members will present Resolution on recommendations to Council

Portfolio	Parties Involved	Date	Update
–		June 28 May 25	Final Committee meeting. General review. Presentation to Council, COTW Meeting Nov. 16 Minutes on Table Discussions focused on Council's need to evenly enforce existing by-law, use of enforcement rules, updating fee schedule, 2.1. Section 2: Interpretation of Cooking Facilities- needed wording changes. Minutes to be submitted Analysis & discussion continued. Minutes submitted. We agreed to meet next following a summer break.
Union of BC Municipalities Convention, Whistler Ministry of Forest, Lands and Natural Resources	Minister Steve Thompson, Mayor Broughton, Councillor Ronsley, Grant McRadu, Interim CAO, and Senior Ministry Staff Kevin Richter, Assistant Deputy Minister, Mayor Broughton, Councillor Ronsley, Interim CAO Grant McRadu	Sept 22-26 2014 Sept 22 Sept 23	 Requested Minister to sponsor Public Land transfer title to Lions Bay. Request that Crown Lands above Brunswick Pit be considered to be transferred to the Village of Lions Bay. Focused on a variety of challenges facing small communities and how communities, in particular Lions Bay, meet the challenges
Small Communities Meeting			

OTHER ACTIVITIES:

Oct 17 Howe Sound Community Forum: Squamish 10-3 PM : Verbal Report

Oct 10 I participated in Shake Out BC 10:16 AM. Next ESS Meeting Oct 28

Oct 8 I attended *Table Matters* with resident Tina Schneider and Mayor Broughton: Presentations focused on Food Recovery & Reusing Waste Recovery, turning waste into soil & redistributing through Waste Collection providers. Timely for Lions Bay's new contract negotiations for Village waste & garbage collections 2015-2018.

Oct 8 I attended the Lions Bay Infrastructure Committee Meeting

Sept 30 ESS Meeting 7-9 PM: TUESDAY OCT 14 2014 10:14 AM: ANNUAL BC SHAKE OUT. EPOST TO BE SENT ENCOURAGING EVERYONE'S PARTICIPATION AND REGISTRATION. That day our own Lions Bay ESS team will be on a computerized robo-dial call-out simulating an earthquake. Any other village officials wishing to partake can have their phone number added to the list by emailing Jan Schneider.

Sept 20 Open House, LB Centre, Celebrating new office location: Thrya McKilligan, Dale Falconer and I set up plans for New Resident Welcome Folders to be available and distributed in their new LB Centre Rd location.

Sept 17 North Shore Black Bear Network Meeting: Passed By-Laws Revision: Bear activity reduced during high activity months: Aug., Sept, Oct. Officers 2014-2015: Tom Saare, Chair Miller Christine . Vice Chair. Next Meeting Nov. 19

Sept 16 Zero Waste Conference Vancouver Convention Centre 8 AM—4 PM

Sept 13 Firefighter's Annual Fund Raiser Event: LB Beach

Sept 10 Infrastructure Committee Meeting: Glen Eagles 7-9 PM

Aug 5 MP Justin Trudeau & Pamela-Goldsmith Jones: Meeting by Invitation to N. Shore Mayors & Councillors at the West Vancouver Community Centre: Very well & large attendance. Discussion focused on needs for N. Shore municipalities, with concrete suggestions to the Federal government for assistance (financial, environment, Howe Sound).

July 23 Meeting by invitation, with the Honourable Lisa Raitt, Minister of Transport. Attendees: Mayor Broughton, Councillor Ronsley, MP John Weston, Elected officials from Bowen Island, Islands Trust, Gibsons Sechelt, First Nations, Powell River, Sunshine Coast, Future of Howe Sound representatives. Discussion: safety concerns in the Howe Sound waterway, focusing on safety of LNG supertanker traffic in the Sound. . Letter sent to MP John Weston requesting review of safety issues.

July 21 Filming Review Committee 6-8 PM

July 1 Lions Bay Canada Day Celebration: Assisted Mayor Broughton with presentations to our outstanding citizens. Very well attended. This is the major LB event of the year, fully organized and operated by our Parent Volunteer Committee, their husbands, significant others and many others. Awards included Scholarships to Graduates, Outstanding Citizens to Ruth Simons & Michael Tickner, and Lions Bay Citizen Of Distinction Heather Hood. Great music, delicious bar-b-que, fun pony rides for the kiddies, and more. A marvelous LB occasion.

June 26 Council Meeting Public Works Site

June 21 CPR Course 9AM-1PM Level One Official Training Workshop: Excellent opportunity to retrain, update and be certified with my fellow ESS Members.

June 16 Filming Review Committee Meeting School 6-8 PM

June 14 Reception honouring Michael & Alice Tickner

June 12 Attended AGM and reception for LB Graduates. Awards announced. Official Presentation July 1 at LB Canada Day celebration.

June 11 Attended Lions Bay School Sports Day at The Beach, Organized by Heather Hood and very well supported by many Volunteers and Kids. This great event replaced the annual LB School Sports Day, cancelled due to rotating teacher walkout strike.

May 27 ESS Meeting Reviewed ESS procedures when called out.. Planning CPR/ AED course for June. Emergency Centre Meeting Place plans during closure.

May 14 North Shore Congress: Update Translink strategy. Gas tax maxed out. Carbon tax forthcoming. Referendum June 2015. Ministry will set the question. Speaker Dr. Larry Frank emphasized walking for health well being. **Seniors need to be educated against driving.** Transportation, urban planning and their effect on health and wellbeing. UBC students available to research needs in communities. Trails audit will indicate Accessibility

May 13 Infrastructure Committee Meeting 7-9 PM

May 12 Filming Revue Committee 6-8 PM; Second Public Meeting. Minutes to be submitted.

May 7-9 LMLGA Conference. Whistler. Summary Report attached

May 2 Howe Sound Community Forum Workshop Gleneagles 10-3 PM

April 29 ESS ; Formal Training for AED 7-9 PM

April 22 Meeting with acting CAO Grant McRadu to review & plan Suite and Filming Committees next meetings.

April 17 40 Islevue Pl. Follow-up visit, regarding delegation to Council Meeting : Removal of trees adjacent to their property.

April 16 Public Meeting. Proposed budget 5 Year Capital & Operating Plan 2014-2018

April 11 Brunswick North Village Parkland: Walked with Mayor Broughton to familiarize myself in preparation to report observations back to Public Council Meeting April 15.

April 12 Council of Councils: Oral Report to be presented at April 15 Council Meeting. Alerted members that Howe Sound needs to be included as expanded sites are researched for consideration, to dump waste. Sites presently being considered: Pt. Moon on the Sunshine Coast, Delta, Nanaimo. This needs to be brought to Metro Vancouver Board.

April 6-12 Volunteer Week.

March 11 Kay Meek: I attended the reception to welcome new Executive Director Jeanne LeSage. Plans are in place for her to visit to Lions Bay.

March 13 Childcare Meeting Lions Bay School Councillors Bain, McLaughlin and I attended meeting at LB School with Scott Wallace, Principal, Amber Pascal Head Teacher, Northshore Neighbourhood House Directors Lisa & Trudy, PAC Pres. Kim Thompson, LB Playschool moms Jeannie Cipolla, Jurgen Franke & Meighan Jury. Their mandate is to hire an administrator for District 5 with a cost recovery program, for Sept 2014 . Suggested presenting scope to Council with their business plan.

March 25 LB ESS Meeting Reviewed what we do if we get a call out. Grab & Go Bags discussed and updated. Reviewed and practised radio usage procedures.

Feb 13 Attended Infrastructure Volunteer Public Committee Meeting. Discussion: Capital Projects being considered.

Feb 25 ESSO 7-9 PM Klatch Building: Regular Monthly Meeting. Reviewed call out procedures & form filling out as required for emergency activities during the first 72 hours of support.

Rises, emergency management, and required forms to filling out as required for

Feb 26 Workshop # 2 Public Meeting: Council, invited Community Members, Interested Residents, Senior Staff, brought up to date. Land use for Develop & Design identified, with policy, Zoning & design considerations.

Next step: results from meetings to be referred back to Council.

March 3 2014 7-9 PM Council Chambers Filming **Policy Review Select Public Committee Meeting:** Council Approved March 19, 2013: See Terms of Reference & Agenda

Jan 30 Infrastructure Committee Meeting: Council Chambers

Feb 6 Workshop # 1 Land Master Planning Public Meeting: Lions Bay School: Rob Bars & Associates Kick-Off Meeting

Feb. 13 Infrastructure Committee Meeting: Council Chambers



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

INFRASTRUCTURE COMMITTEE MEETING
HELD ON SEPTEMBER 10, 2014 AT 7:00 PM
AT THE GLENEAGLES COMMUNITY CENTRE, WEST VANCOUVER

MINUTES

PRESENT: Councillor Scott Ando, Chair
Karl Buhr, Committee Member
Brian Ulrich, Committee Member
Nikii Hoglund, Public Works Manager
Jim Hughes, Committee Member, arrived 7:14pm

1. Call to order 7:02 pm.
2. Chair Ando volunteered as this meeting's Recorder vide Mr. Hughes.
3. Chair Ando introduced Nikii Hoglund, the New Public Works Manager. She reviewed her Reports to Council on the status of the 2014 capital projects approved by Council. The Committee discussed various projects and advised that they can provide additional expertise in reviewing reports, tenders/RFP's, bids and other technical documents, in particular the tender and bids for the LB Beach Park septic system remediation. Ms. Hoglund outlined her approach to developing a systematic Work Plan for the municipality.
4. Minutes of the May 13th, 2014 meeting were approved after an edit to the last sentence in Item 5. removing "& Acting PW Mgr".
5. Business Arising from the Minutes – Ms. Hoglund asked for clarification on Item 5., of the Minutes and the Committee discussed that the Interim CAO had compiled a spreadsheet combining the various capital projects lists created over the years and that he & Mayor Broughton would review the resulting list as a first step to determining which projects had been completed.
6. Review of the Committee's strategic Infrastructure Master Plan recommendation in detail. Members provided their comments. Mr. Buhr will incorporate the changes and comments, after members have indicated which sections should be removed or footnoted. He will forward the resulting document to Ms. Hoglund for 2nd review prior to going to the Committee for review. He will also forward her email thread on the work to establish the current water leakage rate. The Committee would like to finalize the document at the next meeting for submission to Council in time for the 2015 budgeting process commencing in October.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

7. Public comment

Michael Broughton: spoke for 14 minutes and commented on the Committee's Short Term recommendations published in Lions Bay Community News and on LionsBay.net. He would like a retraction of incorrect information and an apology. Chair Ando will respond.

Fred Bain: asked if the new septic field at the Lions Bay Beach Park would be inspected by the appropriate authorities, and was advised by Ms. Hoglund that it would.

8. Meeting adjourned 9:04 pm.

Type	Report to Council		
Title	Third Quarter Financial Report ended September 30, 2014		
Author	Hari Suvarna	Reviewed By:	Grant McRadu
Date	October 17, 2014	Version	
Issued for	October 21 st Council meeting		

Recommendation:

THAT Council receive this report for information purposes.

Executive Summary

The attached third quarter financial report includes Statement of Operations, Capital Expenditures Schedule and the Statement of Financial Position. The Statement of Operations shows operating revenues earned and operating expenditures incurred for three quarters ended September 30, 2014 against a pro-rated budget. It also shows the remaining budget for each of the functional area for the balance of the fiscal year.

Overall operating financial results for the Village of Lions Bay were better than the budget in the first three quarters of 2014 mainly due to controlled spending. The net expenditures (total revenues less total expenditures including amortization expense) at September 30, 2014, were \$61,000 against the pro-rated budget of \$233,500. It is expected that this trend will continue through the end of the year resulting in a favourable financial position compared to the budget.

Revenues:

General and parcel tax revenues and utility user rates were fully billed and realised at September 30, 2014. However, the revenues are pro-rated to three quarters for comparison purpose.

Small Community grant was received in July in the amount of \$195,561 slightly lower than the budget. Again this is pro-rated to three quarters for comparison purpose.

Fees, licenses, permits and fines have generated revenues higher than the budget mainly in such areas as building permits, tax penalties etc. Some of the program revenues were under budget due to community hall being renovated but the corresponding expenditures were also be lower than budget.

Transfer of \$130,000 from reserves relate to 2013 budgeted expenditures carried forward to 2014. The amount will be transferred at the end of the year if expenditures are incurred.

Operating Expenditures:

Expenditures are shown by functional area. Overall operating expenditures (excluding amortization expenses) for the three quarters of 2014 were 13% lower than pro-rated budget and 65% of the annual budget. 35% of the annual budget is remaining to be spent in the last quarter of the year.

General government includes administration, finance and corporate expenditures such as legal fees, audit fees etc. At the end of the third quarter, the actual expenditures were below budget and it is expected that the expenditures will be lower than the budget at the end of the year.

Protective services include Fire and Rescue, Bylaw and Emergency services. At the end of the third quarter, expenditures are on budget and they are expected to stay the course at year end.

Public works include, roads, public works administration, workshop, vehicles and equipment. The actual expenditures were 17% lower than the budget at the end of the third quarter. However, it is expected that the budget will be fully spent at the end of the year as the last quarter may see a spike in spending due to winter conditions.

Parks and recreation include, parks, trails and facilities maintenance. Expenditures at the end of the third quarter were slightly below budget and it is expected to maintain this trend at year end.

Planning and development includes community planning and building permits. Expenditures are stable in this area and expected to stay that way.

Solid waste budget will be fully spent at year end.

Sewer expenditures are below budget at the end of third quarter and it is expected to come under budget at year end.

Water expenditures are on budget. The operating requirements of water infrastructure are being assessed by the new public works manager and it is expected that the budgeted expenditures will be fully spent at the year end.

Debenture interest represents interest costs on long term borrowing which will be fully paid at year end.

Amortization expense represents depreciation costs of the tangible capital assets of the Village.

Capital Expenditures:

At the end of the third quarter total actual capital expenditures were \$631,000 against the annual budget of \$1,511,000.

The community centre renovation project expenditures were \$538,000 or 63% of the Council approved reduced budget of \$860,000. The project is expected to be completed by the end of October 2014.

It is expected that most of the projects identified in the 2014 capital plan will be completed at year end. However, the projects that cannot be completed in 2014 will be carried forward to 2015. The public works manager is in the process of assessing the feasibility of completing the water infrastructure related projects.

Statement of Financial Position:

- Increase in cash position is due to collection of taxes in the third quarter.
- Increase in receivables is due to unpaid 2014 taxes.
- Increase in accounts payable due to tax revenues collected but payable to other tax authorities.

- Deferred revenue includes provincial grant received in 2012 for the Community Centre.
- Deferred tax revenue represents tax and utility revenues relating to October to December 2014.
- Accumulated surplus includes capital equity held in Village's tangible capital assets such as roads, land, buildings, water infrastructure, vehicles and equipment etc.

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Village of Lions Bay

Statement of Operations by function for three quaters ended September 30, 2014

Description	YTD Actual Sept 2014	Pro rated Budget to Sept 2014	YTD Variance	% variance	Annual Budget	Remaining Budget	% of remaining budget
Revenues							
Taxation	860,011	857,375	2,636	0%	1,143,167	(283,156)	-25%
Parcel taxes	190,239	190,565	(326)	0%	254,087	(63,848)	-25%
Utility user rates	458,608	457,210	1,399	0%	609,613	(151,005)	-25%
Small community grant	146,637	147,557	(920)	-1%	196,742	(50,105)	-25%
Other grants	850	1,013	(163)	-16%	1,350	(500)	-37%
Fees, licnses, permits and fines	129,975	87,011	42,963	49%	116,015	13,960	12%
Other revenues	13,658	13,500	158	1%	18,000	(4,342)	-24%
Transfer from Reserves	-	97,500	(97,500)	-100%	130,000	(130,000)	-100%
Total Revenues	1,799,978	1,851,731	(51,753)	-3%	2,468,974	(668,996)	-27%
Expenditures							
General Government	399,254	500,241	100,987	20%	666,988	267,734	40%
Protective Services	182,266	182,657	391	0%	243,542	61,276	25%
Public Works	230,407	276,418	46,011	17%	368,557	138,150	37%
Parks & Recreation	105,937	111,840	5,903	5%	149,120	43,183	29%
Planning and Development	40,357	44,990	4,632	10%	59,986	19,629	33%
Solid Waste	134,010	147,529	13,519	9%	196,705	62,695	32%
Sewer	30,053	46,938	16,885	36%	62,584	32,531	52%
Water	342,397	357,811	15,414	4%	477,081	134,684	28%

Debenture Interest	46,181	66,502	20,321	31%	88,669	42,488	48%
Total Expenditure	1,510,862	1,734,924	224,062	13%	2,313,232	802,370	35%
Amortization Exp	350,338	350,338	(0)	0%	467,117	116,779	25%
Net expenditures	(61,222)	(233,531)	172,309	-74%	(311,375)	250,153	-80%

Village of Lions Bay

Capital expenditures for the three quarters ended September 30, 2014

Asset Category	Department	2014 Actual	2014 Budget	Remaining budget	% remaining	Comments
Capital Grants						
Provincial Grant for Community Center			440,000	440,000	100%	grant received in 2012, placed in deferred revenues
Federal Grant for Community Center		36,462	49,000	12,538	26%	Total grant received \$51,122
Whistler grant for Fire		-	15,000	15,000	100%	Did not receive the grant
Transfer from Capital Reserve:						
Kelvin Grove Washroom		-	10,000	10,000	100%	Funds will be transferred to the extent of expenditures at year end
Harvey Creek Road intake baskets		-	15,000	15,000	100%	Funds will be transferred to the extent of expenditures at year end
Total capital grants		36,462	529,000	492,538	93%	
Capital Expenditures						
Buildings						
Burn Building	Fire & Rescue	13,664	12,000	(1,664)	-14%	Council approved budget overrun
Community Centre Rennovation	Recreation, Programs & Facilities	538,116	950,000	411,884	43%	Will be spent to the extent approved by Council
Lions Bay Beach Park : washroom upgrade	Recreation, Programs & Facilities	1,646	50,000	48,354	97%	In progress. Will be completed by year end
Kelvin Grove Washroom	Recreation, Programs & Facilities	4,667	15,000	10,333	69%	In progress. Will be completed by year end
Total Buildings		558,093	1,027,000	468,907	46%	
Equipment						
Fire Capital - Electronics & Test Equipment	Fire & Rescue	7,276	-	(7,276)		Approved by Council
Electronic Auto Cad & GPS	Fire & Rescue	12,891	16,000	3,109	19%	
SCBA RIT	Fire & Rescue	-	2,000	2,000	100%	
Hose & Fittings	Fire & Rescue	786	2,000	1,214	61%	
Rope Rescue Equipment	Fire & Rescue	114	1,000	886	89%	
Turn Out Gear	Fire & Rescue	8,898	11,000	2,102	19%	
Training Lot	Fire & Rescue	209	1,500	1,291	86%	
Interface Firefighting	Fire & Rescue	-	1,000	1,000	100%	
Generator Lighting	Fire & Rescue	-	2,000	2,000	100%	
Fire Capital - Radio Equipment	Fire & Rescue	8,650	-	(8,650)		Approved by Council
Tire Changer & Balancer for PW	Public Works	3,500	3,500	-	0%	
Laptops for admin	Administration		1,300	1,300	100%	Will be spent by year end

Village of Lions Bay

Capital expenditures for the three quarters ended September 30, 2014

Asset Category	Department	2014 Actual	2014 Budget	Remaining budget	% remaining	Comments
2 Workstations and 1 laptop for Public Works	Public Works	3,193	3,500	307	9%	
Confined space rescue equipment	Public Works	1,227	5,000	3,773	75%	
Total Equipment		46,746	49,800	3,054	6%	
Roads						
Oceanview Road Culvert Redirection	Transportation	-	40,000	40,000	100%	Not started
Access road above Oceanview gate	Transportation	-	40,000	40,000	100%	Not started
Total Roads		-	80,000	80,000	100%	
Total General Capital Expenditures		604,839	1,156,800	551,961	48%	
Water Infrastructure Expenditures						
Fire Hydrant Replacement	Water	4,283	9,000	4,717	52%	1 completed; 2 outstanding
Harvey Creek Road intake baskets	Water	13,218	15,000	1,782	12%	complete
PRV screens/filters	Water	2,222	10,000	7,778	78%	
SCADA computer, software and communications upgrade	Water	-	50,000	50,000	100%	in progress
Water Leak Detection Equipment	Water	4,331	5,000	669	13%	complete
Bypass Mag Reservoir and add PRV between intake	Water	-	60,000	60,000	100%	tender being written; bundled for grant funding opportunity
Harvey Intake Road	Water	2,093	150,000	147,908	99%	tender being written; bundled for grant funding opportunity
Magnesia Intake upgrades and rock wall remediation	Water	-	45,000	45,000	100%	tender being written; bundled for grant funding opportunity
Total Water Infrastructure Capital Expenditures		26,146	344,000	317,854	92%	
Sewer Capital Expenditures						
Kelvin Grove Sewage Treatment Plan		-	10,000	10,000	100%	in progress - trying to find solution
Total Sewer Capital Expenditures		-	10,000	10,000	100%	
Total capital expenditures		630,985	1,510,800	879,815	58%	
Net cost of capital expenditures		594,523	981,800	387,277	39%	

Village of Lions Bay
Statement of Financial Position As At September 30, 2014

	2014 30-Sep-14 Unaudited	2013 Audited	2012 Audited
Financial Assets			
Cash and equivalents (1)	2,409,094	2,163,461	1,205,939
Portfolio investments	-	-	449,885
Accounts receivable (2)	606,984	191,735	421,151
Grant receivable	-	18,957	7,383
	3,016,078	2,374,153	2,084,358
Liabilities			
Accounts payables (3)	553,890	155,361	271,013
Developer deposits	103,000	98,500	86,500
Deferred revenue (4)	441,343	441,343	441,343
Deferred tax revenue (5)	551,831	-	-
Sick, overtime, wellness and vacation accrual	54,788	29,501	38,681
Long term debt	1,418,242	1,423,673	1,504,594
Capital lease	124,834	148,578	-
	3,123,094	2,296,956	2,342,131
Net Financial Assets (debt)	(107,017)	77,197	(257,773)
Non-Financial Assets			
Tangible capital assets	19,975,199	19,694,553	19,883,302
Prepaid expenses	18,558	1,912	6,221
	19,993,757	19,696,465	19,889,523
Accumulated Surplus (6)	* 19,886,741	19,773,662	19,631,750

All 2014 figures are un-audited.

Notes:

- 1 Increase in cash position is due to collection of taxes in the third quarter.
- 2 Increase in receivables is due to unpaid 2014 tax taxes.
- 3 Increase in accounts payable due to tax revenues collected but payable to other tax authorities.
- 4 Includes provincial grant received in 2012 for the Community Centre.
- 5 Represents tax and utility revenues relating to October to December 2014.
- 6 * Accumulated Surplus includes capital equity held in Village's tangible capital assets such as roads, land, buildings, watermains, vehicles etc.

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Village of Lions Bay
AP Listing 3rd Qtr
July 1 - September 30 , 2014

Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
2014JulPBC	01/07/2014	p0025	Pacific Blue Cross	3,948.89	
2014Julrfs	01/07/2014	r0061	RFS Canada	336.76	
2014Junvisa	05/07/2014	v0053	Visa ScotiaBank	856.56	
021849	07/07/2014	a0005	Acklands - Grainger Inc	103.54	
021850	07/07/2014	a0013	Arrow Equipment Ltd	159.03	
021851	07/07/2014	a0014	Associated Fire Safety Equipment	161.56	
021852	07/07/2014	b0021	BC Communications	44.80	
021853	07/07/2014	B0022	BDO Canada LLP	133.36	
021854	07/07/2014	b0028	BC Hydro	348.99	
021855	07/07/2014	b0044	Bell	96.93	
021856	07/07/2014	b0059	Bonner, Scott	573.39	
021857	07/07/2014	b0082	Baker, Rod	184.81	
021858	07/07/2014	c0040	Corix Water Products	1,631.31	
021859	07/07/2014	c0042	CUPE - Local 389	959.09	
021860	07/07/2014	c0046	ClearTech Industries Ltd	1,629.94	
021861	07/07/2014	c0056	Concentric	3,263.57	
021862	07/07/2014	d0053	Dick's Lumber & Building Supplies Ltd	127.62	
021863	07/07/2014	g0069	Guillevin International Company	2,124.89	
021864	07/07/2014	g0096	G. McRadu Consulting Ltd.	10,395.00	
021865	07/07/2014	j0063	John James	32.36	
021866	07/07/2014	j0064	Jansson Structural Consulting Ltd.	2,563.94	
021867	07/07/2014	l0052	Local Government Management Association	446.25	
021868	07/07/2014	l0054	Lions Bay Fire Rescue	675.20	
021869	07/07/2014	l0055	Lions Bay Marina Ltd	2,628.93	
021870	07/07/2014	l0080	Loutet, Susan	20.15	
021871	07/07/2014	l0085	Lehigh Materials	241.89	
021872	07/07/2014	m0073	Medical Services Plan	1,722.50	
021873	07/07/2014	n0081	North Shore Pest Detective Ltd	299.25	
021874	07/07/2014	o0024	Oliver, Andrew	2,031.96	
021875	07/07/2014	p0027	Payless Auto Towing Ltd	2,352.00	
021876	07/07/2014	p0029	Pitney Bowes	799.60	
021877	07/07/2014	p0082	Procon Projects Ltd.	3,000.00	
021878	07/07/2014	r0034	Ronsley, Joanne	42.40	
021879	07/07/2014	r0037	Rescue Associates	3,320.00	
021880	07/07/2014	r0059	RICOH Canada Inc.	722.40	
021881	07/07/2014	r0067	Raincoast Ventures Ltd.	441.79	
021882	07/07/2014	r0072	Ronin Safety & rescue	1,209.60	
021883	07/07/2014	s0033	Smithrite Disposal Ltd	15,203.10	
021884	07/07/2014	s0040	Supersave Fuels	4,520.81	
021885	07/07/2014	s0070	Sea to Sky Network Solutions	884.80	
021886	07/07/2014	s0099	Shred-it International ULC	77.86	
021887	07/07/2014	s0108	Shaw Business	111.89	
021888	07/07/2014	s0109	Suvarna, Hari	4,299.75	
021889	07/07/2014	w0078	Wolseley	66.93	
021890	07/07/2014	W0080	Western Bus Parts	2,190.88	
021891	07/07/2014	w0085	Westerra Equipment	3,829.18	
021892	07/07/2014	w0092	WFR Wholesale Fire & Rescue Ltd.	823.07	
021893	07/07/2014	x0070	Xpert Valve Service & Maintenance	1,445.85	

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Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
021894	07/07/2014	z0033	Zeemac Vehicle Lease Ltd	3,423.84	
021895	09/07/2014	d0093	DMC Dubas Management & Construction Inc.	80,858.70	
021896	10/07/2014	l0063	Lions Bay Library	2,000.00	
021897	10/07/2014	l0071	Lions Bay Events Committee	1,000.00	
021898	10/07/2014	l0084	Lions Bay Arts Council	5,477.83	
021899	10/07/2014	l0094	Lions Bay Historical Society	605.00	
021900	10/07/2014	q0040	Quadra Mechanical Ltd.	2,429.64	
021901	10/07/2014	r0029	Rodgers, Norma	500.00	
021902	10/07/2014	t0098	The Lions Bay Native Plant Garden	726.40	
021903	10/07/2014	b0064	Bruce Malcolm	8,550.00	
021904	10/07/2014	c0082	Capilano University	939.75	
021905	10/07/2014	b0064	Bruce Malcolm	8,550.00	
2014PP13Rev	10/07/2014	r0065	Revenue Canada	7,792.16	
111007461155	14/07/2014	b0028	BC Hydro	520.36	
2014wcb2	16/07/2014	w0056	Workers Compensation Board	5,114.67	
111007461156	18/07/2014	b0028	BC Hydro	15.47	
111007461157	18/07/2014	b0028	BC Hydro	76.34	
111007461158	18/07/2014	b0028	BC Hydro	556.19	
111007461159	18/07/2014	b0028	BC Hydro	54.33	
140714BCH2	18/07/2014	b0028	BC Hydro	140.71	
140714BCH3	18/07/2014	b0028	BC Hydro	123.35	
2014STPart1	18/07/2014	s0088	School Tax	379,164.43	
021906	22/07/2014	f0082	Fluery, Marina	160.00	
021907	22/07/2014	l0060	Turpin, Lisa	28.18	
021908	22/07/2014	l0086	Langford, Linnea	680.00	
021909	22/07/2014	t0072	Tikkanen, Katie	1,706.70	
021910	24/07/2014	b0018	BC Assessment Authority	34,052.82	
021911	24/07/2014	g0072	South Coast BC Transportation Authority	182,891.29	
021912	24/07/2014	g0073	GVRD	36,817.00	
021913	24/07/2014	m0064	Municipal Finance Authority	109.04	
021914	24/07/2014	a0009	ALS Canada Ltd	78.75	
021915	24/07/2014	a0011	AON Reed Stenhouse	396.00	
021916	24/07/2014	a0014	Associated Fire Safety Equipment	320.25	
021917	24/07/2014	b0021	BC Communications	526.40	
021918	24/07/2014	b0044	Bell	96.93	
021919	24/07/2014	c0068	Cook, Hayley	105.13	
021920	24/07/2014	e0070	E-COMM	5,714.00	
021921	24/07/2014	e0073	Evergreen Wood Chip Disposal	420.00	
021922	24/07/2014	g0097	Gerald Longson	3,816.50	
021923	24/07/2014	h0106	Hoglund, Nikii	128.58	
021924	24/07/2014	k0061	KS Maude Electric Ltd.	37.53	
021925	24/07/2014	l0049	Loh, Gisela	390.00	
021926	24/07/2014	l0051	Lower Mainland Local Government	349.39	
021927	24/07/2014	l0058	Logical Developments	283.50	
021928	24/07/2014	l0085	Lehigh Materials	471.74	
021929	24/07/2014	l0090	Lidstone & Company	567.75	
021930	24/07/2014	m0091	McNichol, Fran	76.32	
021931	24/07/2014	m0114	Minister of Labour & Citizens Service	9.77	
021932	24/07/2014	n0081	North Shore Pest Detective Ltd	582.75	
021933	24/07/2014	p0029	Pitney Bowes	42.99	

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Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
021934	24/07/2014	r0068	Roper Greyell	290.08	
021935	24/07/2014	s0033	Smithrite Disposal Ltd	199.50	
021936	24/07/2014	s0035	Staples - Desjardins Credit Card	155.53	
021937	24/07/2014	s0046	City of Surrey	4,160.00	
021938	24/07/2014	t0039	Telus Services Inc	308.00	
021939	24/07/2014	t0040	Telus Communications	78.40	
021940	24/07/2014	T0042	Telus Mobility	673.53	
021941	24/07/2014	t0047	Triton Automotive	337.30	
021942	24/07/2014	t0097	Tupper Landscaping Inc.	244.13	
021943	24/07/2014	w0093	Western Docks	313.95	
2014PP14Rev	24/07/2014	r0065	Revenue Canada	7,001.42	
2014PP13mpp	25/07/2014	m0074	Municipal Pension Plan	2,272.28	
021944	29/07/2014	i0058	ICBC	14,515.00	
2014PP15mpp	29/07/2014	m0074	Municipal Pension Plan	2,258.88	
021945	31/07/2014	b0056	Babcock, Jordan	119.84	
021946	31/07/2014	c0068	Cook, Hayley	97.83	
021947	31/07/2014	g0096	G. McRadu Consulting Ltd.	8,381.35	
021948	31/07/2014	l0054	Lions Bay Fire Rescue	163.36	
021949	31/07/2014	l0095	Loewen, Richard	520.08	
021950	31/07/2014	R0037	Rescue Associates	1,660.00	
021951	31/07/2014	s0109	Suvarna, Hari	6,688.50	
2014PP14mpp	31/07/2014	m0074	Municipal Pension Plan	2,278.65	
2014PP15Rev	31/07/2014	r0065	Revenue Canada	7,055.22	
2014Augpbc	01/08/2014	p0025	Pacific Blue Cross	671.78	
2014AugRFS	01/08/2014	r0061	RFS Canada	336.76	
140715Visa	05/08/2014	v0053	Visa ScotiaBank	6,108.38	
021952	07/08/2014	a0014	Associated Fire Safety Equipment	5,014.61	
021953	07/08/2014	b0017	BC One Call	57.75	
021954	07/08/2014	b0021	BC Communications	44.80	
021955	07/08/2014	b0028	BC Hydro	636.51	
021956	07/08/2014	b0050	Bulls-Eye Speciality Ads Inc.	581.85	
021957	07/08/2014	b0083	BC Stamp Works Ltd	53.92	
021958	07/08/2014	B0084	Bain, Fred & Deirde	30.00	
021959	07/08/2014	b0085	Burley Boys Tree Service	6,027.00	
021960	07/08/2014	c0042	CUPE - Local 389	739.31	
021961	07/08/2014	c0078	CP Automation Ltd.	299.25	
021962	07/08/2014	c0093	Creus Engineering Ltd	2,456.48	
021963	07/08/2014	d0091	DS Tactical	2,256.65	
021964	07/08/2014	d0093	DMC Dubas Management & Construction Inc.	46,401.94	
021965	07/08/2014	l0086	Langford, Linnea	438.75	
021966	07/08/2014	m0073	Medical Services Plan	602.25	
021967	07/08/2014	m0076	Murdy & McAllister	2,466.27	
021968	07/08/2014	n0081	North Shore Pest Detective Ltd	84.00	
021969	07/08/2014	o0024	Oliver, Andrew	2,031.96	
021970	07/08/2014	p0083	Pantages, Tucker	38.98	
021971	07/08/2014	r0032	RONA - BH Allen Building Centre	194.73	
021972	07/08/2014	s0028	Safelight Communications	2,767.52	
021973	07/08/2014	s0036	Shaw Direct	52.89	
021974	07/08/2014	s0040	Supersave Fuels	480.11	
021975	07/08/2014	s0070	Sea to Sky Network Solutions	884.80	

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Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
021976	07/08/2014	s0097	Scholes, Sam	495.00	
021977	07/08/2014	s0099	Shred-it International ULC	77.86	
021978	07/08/2014	s0108	Shaw Business	167.84	
021979	07/08/2014	t0040	Telus Communications	1,185.39	
021980	07/08/2014	t0042	Telus Mobility	487.20	
021981	07/08/2014	t0052	The Corp of the District of West Van	470.40	
021982	07/08/2014	t0072	Tikkanen, Katie	583.63	
021983	07/08/2014	w0055	Ware Mechanical Repair Ltd	1,098.18	
021984	07/08/2014	w0087	Welch, Kellen	495.00	
021985	07/08/2014	z0033	Zeemac Vehicle Lease Ltd	3,423.84	
112007512277	18/08/2014	b0028	BC Hydro	340.43	
112007512278	18/08/2014	b0028	BC Hydro	438.13	
119007307985	18/08/2014	b0028	BC Hydro	882.05	
119007307986	18/08/2014	b0028	BC Hydro	408.50	
021986	22/08/2014	a0005	Acklands - Grainger Inc	1,255.80	
021987	22/08/2014	a0013	Arrow Equipment Ltd	246.23	
021988	22/08/2014	a0015	Allan, Bob	209.23	
021989	22/08/2014	b0021	BC Communications	526.40	
021990	22/08/2014	b0044	Bell	100.29	
021991	22/08/2014	b0072	Biggs, Taryn	18.74	
021992	22/08/2014	d0055	Dominion Blue Digital Reprographics	50.34	
021993	22/08/2014	d0096	Dinu, Lucian	9.37	
021994	22/08/2014	g0097	Gerald Longson	3,882.75	
021995	22/08/2014	j0064	Jansson Structural Consulting Ltd.	1,533.66	
021996	22/08/2014	l0049	Loh, Gisela	450.00	
021997	22/08/2014	l0054	Lions Bay Fire Rescue	106.85	
021998	22/08/2014	l0080	Loutet, Susan	78.44	
021999	22/08/2014	m0135	Mole, James	2,000.00	
022000	22/08/2014	m0136	McCullough, Anne	1,000.00	
022001	22/08/2014	n0094	Norgate Sand & Gravel	2,493.96	yes
022002	22/08/2014	P0027	Payless Auto Towing Ltd	441.00	
022003	22/08/2014	r0031	Royal Printers Ltd	778.40	
022004	22/08/2014	r0073	Robb Kathryn	9.37	
022005	22/08/2014	r0074	Remax Dale Falconer Realty	1,500.00	
022006	22/08/2014	s0033	Smithrite Disposal Ltd	15,203.10	
022007	22/08/2014	s0040	Supersave Fuels	1,397.10	
022008	22/08/2014	s0052	Scottish Line Painting LTD.	4,189.50	
022009	22/08/2014	s0058	Santos, Mike	9.37	
022010	22/08/2014	s0097	Scholes, Sam	306.00	yes
022011	22/08/2014	s0099	Shred-it International ULC	77.52	
022012	22/08/2014	t0039	Telus Services Inc	308.00	
022013	22/08/2014	t0040	Telus Communications	1,165.93	
022014	22/08/2014	t0047	Triton Automotive	32.00	
022015	22/08/2014	v0050	Vancouver Irrigation Supply	61.53	
022016	22/08/2014	x0070	Xpert Valve Service & Maintenance	3,554.25	
022017	22/08/2014	z0028	Zieroth, Laura	390.50	
2014PP16Rev	22/08/2014	r0065	Revenue Canada	6,355.61	
2014PP16Pension	29/08/2014	m0074	Municipal Pension Plan	2,258.86	
2014Sepbenefits	01/09/2014	p0025	Pacific Blue Cross	1,435.68	
2014Seprrfs	01/09/2014	r0061	RFS Canada	336.76	

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Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
022018	04/09/2014	a0023	Albiston, Jack	1,073.42	
022019	04/09/2014	b0032	Broughton, Brenda	247.55	
022020	04/09/2014	c0042	CUPE - Local 389	814.62	
022021	04/09/2014	c0098	Coast Mountain Environment Inc.	787.50	
022022	04/09/2014	d0093	DMC Dubas Management & Construction Inc.	18,395.44	
022023	04/09/2014	g0096	G. McRadu Consulting Ltd.	3,670.00	
022024	04/09/2014	g0097	Gerald Longson	4,852.13	
022025	04/09/2014	g0098	Geopacific Consultants Ltd.	1,113.00	
022026	04/09/2014	j0064	Jansson Structural Consulting Ltd.	2,146.43	
022027	04/09/2014	k0060	Koonts, Mandy	75.06	
022028	04/09/2014	k0062	Kindred Contruction	22,804.64	
022029	04/09/2014	o0024	Oliver, Andrew	2,031.96	
022030	04/09/2014	s0097	Scholes, Sam	297.00	
022031	04/09/2014	s0109	Suvarna, Hari	6,961.50	
022032	04/09/2014	t0072	Tikkanen, Katie	80.85	
022033	04/09/2014	t0098	The Lions Bay Native Plant Garden	500.45	
022034	04/09/2014	u0051	Urrutia, Alberto	136.49	
022035	04/09/2014	b0086	Babco Sales	4,948.16	
2014AugVISA	05/09/2014	v0053	Visa ScotiaBank	5,943.26	
2014PP17Rev	09/09/2014	r0065	Revenue Canada	7,044.95	
022036	10/09/2014	a0005	Acklands - Grainger Inc	298.26	
022037	10/09/2014	a0009	ALS Canada Ltd	78.75	
022038	10/09/2014	a0011	AON Reed Stenhouse	2,250.00	
022039	10/09/2014	a0013	Arrow Equipment Ltd	607.19	
022040	10/09/2014	a0047	ABLE Mobile Hearing Conservation Service	285.60	
022041	10/09/2014	b0021	BC Communications	526.40	
022042	10/09/2014	b0028	BC Hydro	348.92	
022043	10/09/2014	B0059	Bonner, Scott	169.03	
022044	10/09/2014	b0070	Briscoe, Leyland	110.88	
022045	10/09/2014	b0087	Burntsands Productions Inc.	152.27	
022046	10/09/2014	c0046	ClearTech Industries Ltd	1,488.19	
022047	10/09/2014	c0093	Creus Engineering Ltd	498.75	
022048	10/09/2014	d0053	Dick's Lumber & Building Supplies Ltd	306.25	
022049	10/09/2014	d0054	DNA Fire Doctors Inc	1,042.50	
022050	10/09/2014	d0091	DS Tactical	3,186.08	
022051	10/09/2014	d0095	Dynamic Equipment Rentals Ltd	2,032.21	
022052	10/09/2014	f0067	FAST - First Aid & Survival Technologies	321.30	
022053	10/09/2014	f0077	Frontier Power Products Ltd.	692.43	
022054	10/09/2014	g0064	Gibson Waterworks Supply	4,533.76	
022055	10/09/2014	g0095	Glacier Media Classifieds	382.43	
022056	10/09/2014	i0063	Iridia Medical	105.00	
022057	10/09/2014	k0060	Koonts, Mandy	630.00	
022058	10/09/2014	l0054	Lions Bay Fire Rescue	3,205.73	
022059	10/09/2014	l0084	Lions Bay Arts Council	2,300.00	
022060	10/09/2014	m0063	Metro Vancouver (GVRD)	1,777.57	
022061	10/09/2014	m0068	Minister of Forests	910.26	
022062	10/09/2014	m0070	Minister of Finance-Product Distribution	305.42	
022063	10/09/2014	M0073	Medical Services Plan	986.75	
022064	10/09/2014	m0076	Murdy & McAllister	3,834.72	
022065	10/09/2014	m0114	Minister of Labour & Citizens Service	10.22	

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Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
022066	10/09/2014	m0137	Marija Bonner	9.37	
022067	10/09/2014	n0081	North Shore Pest Detective Ltd	183.75	
022068	10/09/2014	n0095	New-Line Hose & Fittings	105.19	
022069	10/09/2014	p0027	Payless Auto Towing Ltd	666.23	
022070	10/09/2014	p0076	Pitcher, Eric	8.47	
022071	10/09/2014	p0084	Petrokleen	3,393.81	
022072	10/09/2014	r0031	Royal Printers Ltd	216.16	
022073	10/09/2014	r0034	Ronsley, Joanne	42.40	
022074	10/09/2014	r0037	Rescue Associates	1,660.00	
022075	10/09/2014	r0075	Rempel Bros. Concrete	1,666.56	
022076	10/09/2014	s0028	Safelight Communications	448.00	
022077	10/09/2014	s0028	Safelight Communications	6,370.56	
022078	10/09/2014	s0033	Smithrite Disposal Ltd	15,203.10	
022079	10/09/2014	s0035	Staples - Desjardins Credit Card	212.89	
022080	10/09/2014	s0070	Sea to Sky Network Solutions	6,948.99	
022081	10/09/2014	s0094	Smith Cameron Pump Solutions	2,887.36	
022082	10/09/2014	s0108	Shaw Business	111.89	
022083	10/09/2014	t0039	Telus Services Inc	308.00	
022084	10/09/2014	t0042	Telus Mobility	475.64	
022085	10/09/2014	t0047	Triton Automotive	32.00	
022086	10/09/2014	w0080	Western Bus Parts	2,315.13	
022087	10/09/2014	w0083	Waterson, Simon	2,499.96	
022088	10/09/2014	z0033	Zeemac Vehicle Lease Ltd	3,423.84	
107007646815	16/09/2014	b0028	BC Hydro	403.03	
107007646816	16/09/2014	b0028	BC Hydro	15.47	
107007646817	16/09/2014	b0028	BC Hydro	74.31	
107007646818	16/09/2014	b0028	BC Hydro	524.30	
1070076486819	16/09/2014	b0028	BC Hydro	51.10	
110007606396	16/09/2014	b0028	BC Hydro	38.03	
110007606397	16/09/2014	b0028	BC Hydro	38.60	
2014PP17Pension	19/09/2014	m0074	Municipal Pension Plan	2,351.29	
022089	24/09/2014	b0028	BC Hydro	142.97	
022090	24/09/2014	b0044	Bell	100.39	
022091	24/09/2014	c0046	ClearTech Industries Ltd	2,259.94	
022092	24/09/2014	c0068	Cook, Hayley	125.76	
022093	24/09/2014	c0101	Chapman Land Surveying Ltd.	1,102.50	
022094	24/09/2014	e0073	Evergreen Wood Chip Disposal	420.00	
022095	24/09/2014	f0084	Frances Andrew Site Furnishings Ltd.	830.99	
022096	24/09/2014	h0106	Hoglund, Nikii	146.60	
022097	24/09/2014	j0064	Jansson Structural Consulting Ltd.	4,626.97	
022098	24/09/2014	k0063	Karas Projects	3,939.83	
022099	24/09/2014	l0049	Loh, Gisela	570.00	
022100	24/09/2014	m0060	McRae's Environmental Services Ltd	2,908.50	
022101	24/09/2014	m0091	McNichol, Fran	50.88	
022102	24/09/2014	n0078	Mullen, Neale	250.92	
022103	24/09/2014	p0029	Pitney Bowes	67.06	
022104	24/09/2014	r0034	Ronsley, Joanne	100.26	
022105	24/09/2014	r0059	RICOH Canada Inc.	1,360.73	
022106	24/09/2014	s0031	Sea to Sky Courier & Freight	29.95	
022107	24/09/2014	s0033	Smithrite Disposal Ltd	199.50	

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Cheque #	Pay Date	Vendor #	Vendor Name	Paid Amount	Void
022108	24/09/2014	s0034	Squamish Freightways Ltd	38.39	
022109	24/09/2014	s0035	Staples - Desjardins Credit Card	457.70	
022110	24/09/2014	s0099	Shred-it International ULC	76.85	
022111	24/09/2014	t0040	Telus Communications	1,153.24	
022112	24/09/2014	t0047	Triton Automotive	480.91	
022113	24/09/2014	u0058	Uline Canada Corporation	686.56	
022114	24/09/2014	w0058	Western Safety Products	577.24	
022115	24/09/2014	w0072	Wesclean	930.50	
022116	24/09/2014	w0083	Waterson, Simon	1,249.98	
2014PP18Rev	24/09/2014	r0065	Revenue Canada	6,718.04	
022117	30/09/2014	g0098	Geopacific Consultants Ltd.	2,316.56	
022118	30/09/2014	k0062	Kindred Contruction	19,890.76	
022119	30/09/2014	k0062	Kindred Contruction	97,464.70	
022120	30/09/2014	k0062	Kindred Contruction	6,074.94	
2014PP18Pension	30/09/2014	m0074	Municipal Pension Plan	2,298.68	
2014PP19MPP	30/09/2014	m0074	Municipal Pension Plan	2,258.89	
TOTAL PAID				\$ 1,400,315.33	
(Does not include payroll)					

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Type	INFORMATION REPORT TO COUNCIL			
Title	Information Report from Public Works Manager, September 2, 2014			
Author	N. Hoglund	Reviewed By:		
Date	October 16, 2014		Version	
Issued for	October 21, 2014 Council Meeting			

1. Recommendation:

THAT Council receive this report for information purposes.

2. Purpose:

This information report has been prepared to provide an update on the status of 2014's capital projects, in addition to a more general update on the Public Works Department.

3. Summary:

a. Capital projects:

The Public Works department has a number of capital projects in process as at the time of this report. An update is provided below as to the status of the projects being currently undertaken.

i. Upper Oceanview Culvert – No change from the September 2, 2014 report to Council.

ii. Kelvin Grove Washroom Roof Replacement & Upgrades – This project commenced on the scheduled date of September 15, 2014. Further meetings with Ute Phillips and Ruth Simmons took place on several occasions to ensure that any infrastructure required for the art was incorporated into the final design. As a result, reinforcement for future art was incorporated into the new roof soffit.

A scope change request for cedar siding finish on the new pony wall has been received from the Arts Council, and a quotation has been solicited from the contractor. A separate report to Council has been authored with regard to these scope changes.

iii. Kelvin Grove Smell Remediation – No change from the verbal update given at the September 2, 2014 Council Meeting. Various options are being investigated and a recommendation will be authored after the investigation is complete.

- iv. **Lions Bay Beach Park Septic Field** – Due to the length of time that elapsed between the close of the tender and the award of the contract, the septic field portion of this project was rescheduled from its original start date of September 15, 2014 to October 14, 2014; and commenced on that date. The Public Works Manager will continue to oversee the project as it progresses, in conjunction with Creus Engineering.

The Public Works Manager will continue to liaise with met Ute Philips with regard to the remainder of this project.

- v. **Improvements to the Access Road above Oceanview Gate** – This project remains bundled together with v, vi, and vii below for the latest round of Infrastructure Canada grant funding. It is anticipated this funding will be open for application by the final week of October.
- vi. **Magnesia Bypass & Installation of an Additional PRV** – This project remains bundled together with iv, vi, and vii above and below for the latest round of Infrastructure Canada grant funding. It is anticipated this funding will be open for application by the final week of October.
- vii. **Harvey Intake Road Safety Upgrades** – This project remains bundled together with iv, v, and vii above and below for the latest round of Infrastructure Canada grant funding. It is anticipated this funding will be open for application by the final week of October. The Public Works Manager is working with Creus Engineering to have this project tender-ready by this time. Due to construction windows, it is very likely that only the placement of no-posts and lockblocks to mitigate rockfall concerns will commence in 2014, followed by the remaining works in 2015.
- viii. **Magnesia Intake & Road Safety Upgrades**– This project remains bundled together with iv, vi, and vi above for the latest round of Infrastructure Canada grant funding. It is anticipated this funding will be open for application by the final week of October. The Public Works Manager is working with Creus Engineering to have this project tender-ready by this time. Due to construction windows, it is very likely that only the placement of no-posts and lockblocks to mitigate rockfall concerns will commence in 2014, followed by the remaining works in 2015.
- ix. **SCADA Upgrades** – The Public Works Manager has liaised with the District of West Vancouver Staff with regard to their SCADA system, and with regard to a proposed new data link for the system via a wireless connection. It is likely this wireless link will be the most cost-effective solution for the Village, but further investigation is required prior to making a decision and purchasing required hardware and software.

b. Public Works Update

i. Annual work plan – The annual work plan to the end of 2014 is complete. A high-level version will be compiled for staff, Council, and residents for the purpose of providing information about annual programs.

ii. Works completed since the time of writing the previous report (planned works) – In addition to approximately 82 staff hours dedicated to responding to emergent situations (work not pre-planned in our annual work plan and/or callouts), Public Works crews undertook the following:

- Sewage Treatment Plant pump out (staff and contractors)
- Hydrant maintenance (continuation of program started in previous months)
- Reservoir cleaning (via contractor Inland Divers)
- Vactoring of sediment from Magnesia Intake (via contractor Rocky Mountain)
- Lions Bay Beach Park Septic Field Project commenced October 14
- Kelvin Grove Washroom Roof Replacement Project commenced September 15
- Ditch and culvert maintenance program began (this program is behind schedule due to a hydraulic motor problem with the flail mower, and will start up again the week of the 20th)
- PRV maintenance
- Hydrant maintenance
- UV Reactor maintenance
- Mowing of the school field
- Park maintenance (Lions Bay Beach Park, Kelvin Grove)
- Planning sessions associated with the culvert and ditch cleaning program
- Storm season planning
- Fleet servicing and winterizing

iii. Upcoming Planned Works for October

- Completion of the Kelvin Grove Washroom Upgrade Project
- Completion of the Lions Bay Beach Park Septic Field Replacement Project
- Winter maintenance planning for upcoming washroom and tennis court closures (currently scheduled to take place in November); fall tennis court surface leaf mitigation; and snow and ice planning
- Set up for Halloween at Lions Bay Beach Park
- Further progression of the ditch and culvert maintenance program
- Watermain flushing planning (actual watermain flushing currently scheduled to take place in November)
- Storm season intake maintenance

iv. Anticipated upcoming reports to Council

- Scope change request – Kelvin Grove Washroom

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Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Unclassified

Insp. Neil Cross
OIC Sea to Sky Regional Police Services
1000 Finch Drive
Squamish BC V8B 0M5

Your File Votre référence

N/A

Administrator - Village of Lions Bay
400 Centre Road
Lions Bay BC
V0N 2E0

Our File Notre référence

2014-10-03

To Whom it May Concern:

LIONS BAY FALSE ALARM REPORT - September 2014

The following is a list of calls for service from the RCMP in response to alarms:

DATE	FILE #	ADDRESS	POLICE ATTENDANCE	HISTORY 2012/13/14
2014.09.19	14-6251	310 Bayview Pl	No - cancelled enroute	1

TOTAL =1

Should you have any questions, please do not hesitate to contact the Squamish Detachment at (604)892-6100.

Regards

N.M. (Neil) Cross, Inspector
OIC Sea to Sky Regional Det.
Royal Canadian Mounted Police
1000 Finch Drive Squamish B.C.
Cell: 604-902-2925

B.G. (Brian) Cumming S/Sgt.
Sea to Sky Detachment-South Zone
Reg. 35569

:/kh



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification/Designation
Classification/désignation sécuritaire
Unclassified

Insp. Neil CROSS
OIC Sea to Sky Regional Police Services
1000 Finch Drive
Squamish Bc
V8B 0M5

Your File Votre référence
n/a

Administrator - Village of Lions Bay
400 Centre Road
Lions Bay BC
V0N 2E0

Our File Notre référence
n/a

2014-10-03

To whom it may concern,

Lions Bay Activity Report - September 2014

The following is a list describing individual calls for service from the RCMP in and around the area of Lions Bay.

HWY 99 (within limits of Lions Bay)

Traffic - Moving x 23
Traffic - Non-Moving x 2
Drive w/o Care/Consideration x 1
Collision - Damage Over \$1000 x 5
Impaired OP Motor Veh (Alcohol) x 1
Suspicious Pers/Veh/Occ x 1

33 calls for service

LIONS BAY VILLAGE

False Alarms x 1
Mental Health Act x 2
Mischief/Property Damage x 1
Cause Disturbance x 1
Lost Hikers x 1
Theft - other under \$5000 x 1
Bylaw - Other x 2
Missing Persons x 2
Unspecified Assist x 2
Breach of Peace x 1
Suspicious Pers/Veh/Occ x 1

15 calls for service

Total = 48

Should you have any questions, please do not hesitate to contact the Squamish RCMP Detachment at (604)892-6100.

N.M. (Neil) Cross, Inspector
OIC Sea to Sky Regional Police Services
Royal Canadian Mounted Police
1000 Finch Drive Squamish B.C.
PH 604 932-3044

B.C. (Brian) Cumming S/Sgt.
Sea to Sky Detachment-South Zone
Reg. 39588

:/kh

LBFD Monthly Report – September 30th 2014

September 1st – September 30th call outs = 11

Breakdown of call outs:

6 x MVA – rescue required, 1 x Residential Alarms, 1 x Wires down, 1 x Assist,
1 x Lift Assist, 1 x Vehicle Fire

<u>Incident Begin Time</u>	<u>Street Name</u>	<u>Incident Type</u>
09/26/2014 13:10:55	HWY 99	MVA - RESCUE REQUIRED
09/25/2014 17:04:55	HWY 99	MVA - RESCUE REQUIRED
09/22/2014 17:48:16	LIONS BAY	ALARMS - SF RESIDENTIAL
09/20/2014 06:54:27	KELVIN GROVE	WIRES DOWN
09/19/2014 13:57:32	HWY 99	MVA - RESCUE REQUIRED
09/19/2014 09:29:11	HWY 99	MVA - RESCUE REQUIRED
09/19/2014 08:31:17	HWY 99	MVA - RESCUE REQUIRED
09/17/2014 06:40:49	KELVIN GROVE	ASSIST CALL
09/11/2014 11:31:13	OCEANVIEW	LIFT ASSIST
09/09/2014 04:42:02	HWY 99	MVA - RESCUE REQUIRED
09/07/2014 11:58:02	HWY 99	VEHICLE FIRE - CAR

Fundraising:

- The organizers of the GranFondo donated \$500 to the LBFR Firefighter Day
- Firefighter Day was a huge success, with a record financial turnover, although lower profits as a result of the conscious decision to increase the quality of the food and drink
- LBFR donated \$4,000 to The Summits of Hope – BC Children's Hospital

Miscellaneous:

- The department is now 25 strong

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Type	Report to Council			
Title	Scope Change Request – Arts Council – Kelvin Grove Washroom Roof Replacement Project			
Author	N. Hoglund	Reviewed By:		
Date	October 16, 2014		Version	-
Issued for	October 21, 2014 Regular Council Meeting			

RESOLUTION

WHEREAS the Arts Council has been heavily involved in the design drawing and scope formulation of the Kelvin Grove Washroom Roof Replacement Project;

AND WHEREAS the drawings and scope did not reflect the same finish on the new pony wall constructed;

THEREFORE BE IT RESOLVED THAT the Village of Lions Bay Council authorizes staff to proceed with a scope change requested by the Arts Council to have the finish on the constructed pony wall to be cedar siding as opposed to a painted finish.

ATTACHMENTS

1. Design drawing supplied for quotation
2. Scope document supplied for quotation

BACKGROUND

When the Kelvin Grove Washroom Roof Replacement Project drawing and scope was issued for quotation, the finish on the pony wall was reflected as cedar siding on the drawing; but the scope documentation did not specify this finish. As such, the contractor awarded the work did not allow for this finish in his quotation. The Arts Council feels strongly that cedar siding is required to highlight the new roof and provide an aesthetically pleasing finished product.

FINANCIAL IMPLICATIONS

Staff have received a quotation of \$1,505 (excluding GST) from the contractor to finish the pony wall in 1x6 shiplap cedar siding, less a paint credit of \$120.

OFFICIAL COMMUNITY PLAN (OCP) COMPLIANCE

The recommendation contained within this report does not correlate to the Village's OCP.

For Council's consideration.

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Secondary Suites Amendment Bylaw 475, 2014

Amendment to Zoning Bylaw 362, 2004

Adopted: _____

Repealed: Zoning Bylaw 362 Amendment Bylaw 423, 2010

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0

Phone: 604-921-9333 Fax: 604-921-6643

Email: office@lionsbay.ca Web: www.lionsbay.ca

Zoning Bylaw No. 362, 2004

Secondary Suites Amendment Bylaw No. 475, 2014

Whereas the Council of the Village of Lions Bay deems it advisable to amend the Zoning Bylaw to allow for secondary suites;

Now Therefore the **Council** of the **Village** of Lions Bay enacts as follows:

Part 1 **Citation**

- 1.1.1 This bylaw may be cited as Zoning Bylaw No. 362, 2004 Secondary Suites Amendment Bylaw No. 475, 2014.

Part 2 **Amends the Zoning Bylaw**

Zoning Bylaw No 362, 2004 is hereby amended as follows, effective on the date of adoption of Secondary Suites Amendment Bylaw No. 475, 2014:

- 2.1 Part II, **Interpretation**, section 2 is amended adding, in alphabetical order, the following definitions:

"Cooking Facilities" means a stove that has 220 volt wiring.

"Enforcement Officer" means the Village Building Inspector, as well as every person designated by Council by name of office or otherwise as a bylaw enforcement officer for the Village of Lions Bay.

"Kitchen" means a room for the preparation, cooking or eating of food and containing cooking facilities.

"Parcel" means a lot, block, or other area in which real property is held or into which real property is subdivided and includes the right or interest of an occupier of Crown land or treaty lands but does not include a highway or portion of a highway.

"Principal Dwelling Unit" is a Dwelling designed or intended to be used as the Principal Place of Residence for a family.

"Principal Place of Residence" means the residence against which the owner claims or could legally apply for a BC Home Owner grant for the current year.

“Secondary Suite” means a separate dwelling unit which is completely contained within a Principal Place of Residence and comprises a bathroom, kitchen, sleeping and living area, and 220 wiring.

“Single Family Dwelling” means a building designed for use exclusively as a Principal Dwelling Unit.

- 3.1 Section 3 is amended by deleting the words “The Administrator, being an officer, and the Building Inspector, being authorized to act in the place of the Administrator for the purposes of this section, are authorized” and substituting for them the words “Enforcement officers are authorized”.
- 4.1 Section 20 is amended by adding as item c) “A Secondary Suite is deemed to be a portion of the Principal Place of Residence.”
- 6.1 Section 32 a) is amended by adding as item iv) “one secondary suite”.
- 6.2 Section 32 b) is amended by adding a new sub-section xi) as follows:
- xi) A Secondary Suite must meet the following requirements:
- (1) A maximum of one such use is permitted per parcel;
 - (2) The Secondary Suite must not be detached from the principal building;
 - (3) The Secondary Suite must not occupy a maximum floor area of more than either 90 square meters (968 square feet) or 40% of the total floor area of the building, excluding garage space, whichever is less;
 - (4) A registered owner of the parcel must occupy, as their principal place of residence, either the Principal Dwelling Unit or the Secondary Suite;
 - (5) Existing Secondary Suites must be brought into compliance with the following minimum safety requirements:
 - i. Installation of interconnected smoke alarms with CO₂ detectors;
 - ii. Fire-rated doors separating the Secondary Suite from the Principal Dwelling Unit;
 - iii. Minimum rating requirements for ceilings as approved by the authority having jurisdiction; and
 - iv. Mandatory bedroom exit route(s) to meet the BC Building Code regulation.
 - (6) Newly constructed Secondary Suites must comply fully with the requirements of the *BC Building Code* and adhere fully to Village of Lions Bay bylaws and policies;

- (7) A new Secondary Suite must be inspected and approved for compliance with all requirements by way of a building permit application, and recorded in a Secondary Suites registry maintained by the municipality of the Village of Lions Bay;
- (8) Where a Dwelling has a septic system or field, extra demand on that system or field from the Secondary Suite must not cause its capacity to be exceeded;
- (9) The principal entrance to a Secondary Suite must be a separate exterior entrance from that of the Principal Dwelling Unit;
- (10) The Secondary Suite must not be subdivided from the Principal Dwelling Unit under the Land Title Act or the Strata Property Act;
- (11) The Secondary Suite and the Principal Dwelling Unit shall not be served by separate water service lines, or separate electrical meters;
- (12) Parking:
 - i. A Secondary Suite in a newly constructed single family dwelling will require the construction of a dedicated parking space for the Secondary Suite.
 - ii. A Secondary Suite in an existing single family dwelling will require a Covenant on Title with respect to parking, as detailed in Appendix A of this Amendment.

READ A FIRST TIME

May 6, 2014

READ A SECOND TIME

June 17, 2014

PUBLIC HEARING

September 8, 2014

READ A THIRD TIME

October 7, 2014

FINALLY ADOPTED

Mayor_____
Corporate Officer

Amendment Bylaw 475, 2014 as adopted

Corporate Officer

DRAFT

APPENDIX A

SECONDARY SUITES AMENDMENT

BYLAW #475

**LAND TITLE ACT
FORM C**

(Section 219.81)

Province of British Columbia

GENERAL INSTRUMENT – PART 1 (This area for Land Title Office Use)

Page 1 of 4 pages

1. APPLICATION: (Name, address, phone number and signature of applicant, applicant's solicitor or agent)

signature of applicant, applicant's solicitor or agent

2. PARCEL IDENTIFIER(S) AND LEGAL DESCRIPTION(S) OF LAND:
(PID) (LEGAL DESCRIPTION)

3. NATURE OF INTEREST:

1. DESCRIPTION	DOCUMENT REFERENCE (page and paragraph)	PERSON ENTITLED TO INTEREST
Section 219 Covenant	Entire Instrument	Transferee

4. TERMS: Part 2 of this instrument consists of (select only one)

- | | | |
|---------------------------------|-------------------------------------|---------------------------------------|
| (a) Filed Standard Charge Terms | ☐ | D.F. No. |
| (b) Express Charge Terms | ☒ | Annexed as Part 2 |
| (c) Release | ☐ | There is no Part 2 of this instrument |

A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument. If (c) is selected, the charge described in Item 3 is released or discharged as a charge on the land described in Item 2.

5. TRANSFEROR(S):

6. TRANSFEE(S): (including postal address(es) and postal code(s))

VILLAGE OF LIONS BAY, Municipal Hall 400 Centre Road, P.O. Box 141, Lions Bay, BC V0N 2E0

7. ADDITIONAL OR MODIFIED TERMS: N/A

8. EXECUTION(S): This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s)

Execution Date

Party(ies) Signature(s)

Y	M	D

SOLICITOR/NOTARY
PUBLIC/COMMISSIONER
(as to both signatures)
Print Name and Address:

OFFICER CERTIFICATION: Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies that the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

TERMS OF INSTRUMENT - PART 2

This Covenant granted the ____ day of _____, 2014.

BETWEEN:

(the "Covenantor")

AND:

VILLAGE OF LIONS BAY

Municipal Hall
400 Centre Road
P.O. Box 141,
Lions Bay, BC
V0N 2E0

(the "Village")

WHEREAS the Covenantor is the owner in fee-simple of that certain parcel or tract of land and premises, situate, lying and being in the Village of Lions Bay, Province of British Columbia, and more particularly known and described as:

(the "Lands");

AND WHEREAS Section 219 of the Land Title Act R.S.B.C. 1996, c. 250 provides that the Covenantor may grant a covenant to the Village of a negative or positive nature respecting the use of the Lands;

AND WHEREAS the Covenantor desires to grant this Covenant to restrict the use of the Lands;

NOW THEREFORE in consideration of the premises contained herein and the sum of One Dollar (\$1.00), now paid by the Village to the Covenantor, the receipt and

sufficiency whereof is hereby acknowledged, the Covenantor covenants and agrees as follows:

1. The Covenantor covenants and agrees with the Village that the Lands shall not be used for any purpose other than for residential uses.
2. The Covenantor acknowledges and agrees that in order to have a lawful secondary suite within the Principal Place of Residence on the Lands, that a dedicated parking space is required for the secondary suite, and the Covenantor shall not allow any use or occupancy of a secondary suite, unless and until parking on the Lands has been provided by way of driveway widening or tandem parking or other dedicated parking is provided to the Village's satisfaction.
3. This covenant is granted voluntarily by the Covenantor to the Village pursuant to Section 219 of the Land Title Act of the Province of British Columbia and shall run with the Lands.
4. The Covenantor hereby releases, indemnifies and saves the Village, its elected officials, officers, employees and agents harmless from and against any and all actions, causes of action, losses, damages, costs, claims, debts and demands whatsoever by any person, arising out of or in any way due to the granting or existence or enforcement of this Covenant.
5. Nothing in this Covenant affects the Village's rights and powers in the exercise of its statutory functions under its statutes, bylaws, resolutions, orders and regulations, all of which may be fully exercised in relation to the Lands as if this Covenant had not been granted.
6. The Covenantor shall, forthwith after execution hereof by it, do or cause to be done all acts or things reasonably necessary to give proper effect to the intentions of this Covenant and to ensure that this may be registered against the title to the Lands in

the Land Title Office.

7. Whenever the singular or masculine is used herein, the same shall be construed as meaning the plural, feminine or body corporate or politic where the context or the parties so require; this Covenant runs with the Lands; every reference to each party hereto shall be deemed to include the officers, employees, elected officials, agents, servants, successors and assigns of that party; this covenant and each and every provision hereof shall enure to the benefit of and be binding upon the parties hereto and their respective successors and assigns, as the case may be, NOTWITHSTANDING any rule of law or equity to the contrary; and if any section, subsection, clause or phrase of this Covenant is for any reason held to be invalid by the decision of a Court of competent jurisdiction the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder.

END OF DOCUMENT



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Fees and Charges Amendment Bylaw

Bylaw No. 480, 2014

Adopted:

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0

Phone: 604-921-9333 Fax: 604-921-6643

Email: office@lionsbay.ca Web: www.lionsbay.ca

Bylaw No. – 480, 2014

Fees and Charges Amendment Bylaw

**A bylaw to provide for the amending of schedules attached to
and forming part of Bylaw No. 462 – Fees and Charges Bylaw.**

The Council of the Village of Lions Bay in open meeting assembled enacts as follows:

1. This Bylaw may be cited for all purposes as "Fees and Charges Amendment Bylaw No. 480".
2. **Schedule 3 – Engineering & Public Works** attached to Bylaw No. 462 is hereby deleted and the attached Schedule 3 is substituted therefore.
3. **Schedule 4 – Animal Control & Licencing** attached to Bylaw No. 462 is hereby deleted and the attached Schedule 4 is substituted therefore.
4. **Schedule 6 – Community Facility Rentals** attached to Bylaw No. 462 is hereby deleted and the attached Schedule 6 is substituted therefore.
5. **Schedule 10 – General** attached to Bylaw No. 462 is hereby deleted and the attached Schedule 10 is substituted therefore.
6. The rates established hereunder shall commence effective on the date this bylaw is adopted by Council.

READ A FIRST TIME

September 16, 2014

READ A SECOND TIME

September 16, 2014

READ A THIRD TIME

October 7, 2014

ADOPTED

Mayor

Corporate Officer

**Certified a true copy of
Bylaw No. 480, 2014 as adopted.**

Corporate Officer

SCHEDULE 3 – ENGINEERING & PUBLIC WORKS

Description	Fee
Water service connection fees	\$600 plus actual costs
Sewer service connection fees	\$600 plus actual costs
Locate water leak / water shutoff valve on private property / turn water on or off	\$75 per worker per hour or portion plus equipment costs
Bear Smart garbage container	\$200
Green Waste utility trailer rental	\$175 per use
Composter Earth Machine	\$73.50
Composter turner	\$16.30
Carry box	\$6.50

SCHEDULE 4 – ANIMAL CONTROL & LICENCING

Description	Fee
Annual licence for altered dog	\$30 if paid before March 30 \$60 if paid after March 30*
Annual licence for unaltered dog	\$60 if paid before March 30 \$90 if paid after March 30*
Rebate of annual licence fee for dog altered subsequent to licence being paid	\$30
Tag replacement	\$10

*Where ownership of a dog is obtained after March 30, the lesser licensing fee shall apply if proof of ownership date can be produced.

SCHEDULE 6 – COMMUNITY FACILITY RENTALS

The following rates apply to bookings made by Lions Bay residents. A surcharge of 20% will apply to all rates for bookings made by non-residents.

Description	Fee*
Gymnasium Rental for private events: Examples of use: dances, weddings, ceremonies, etc. <i>Rental fee includes use of kitchen and equipment</i>	\$200 if liquor being served \$100 if no liquor being served <i>If event occurs over multiple days, the rate above applies per day</i>
Gymnasium Rental for program use: Examples of use: programs contracted through the Village.	20% of revenue or the private rental rate noted above for non-liquor events; whichever is more.
Gymnasium Rental for non-profit groups: Examples of use: Community group activities open to members of the community, meeting a maximum of once per week to a maximum of 12 hours per month.	\$25 per month <i>This is the fee rate applicable to requests for fee waivers under the Municipal Grant program.</i>
Gymnasium Drop-In Rate: Examples of use: drop in for casual sports and fitness use (drop in rate does not apply for programs).	Youth: \$5 per person per hour Adult (18+): \$10 per person per hour <i>Youth must be supervised by an adult while using Village facilities.</i>
Community Kitchen Rental (includes use of club lounge area):	\$75 (no liquor permitted) <i>If event occurs over multiple days, the rate above applies per day.</i>
Meeting Room Rental (accommodates up to 10 persons):	\$10 per hour (2 hour minimum)
Cancellation Fee	Refer to policy: POL-1408 Refunds & Cancellations
Staff Assistance (assemble/disassemble equipment on-site)	\$100 set up \$100 take down
Equipment Rental Rates (for off-site use): Table rental	\$10 each

Chair rental <i>Equipment not returned within 72 hours will result in forfeiture of deposit.</i>	\$1 each (\$10 minimum)
Deposit for facility / equipment rental	Equal to rental fee. Refundable at the discretion of the Village CAO or delegate, in accordance with policy POL-1407 Community Facility Rentals

*plus deposit

SCHEDULE 10 – GENERAL

DESCRIPTION	Fee
Boat space rental permit	\$100 per calendar year

VILLAGE OF LIONS BAY

Incoming Correspondence - October 21, 2014

General Correspondence:

- G-1: New Build Canada Fund Application Process Letter from Minister Lebel
- G-2: Small Business Month in British Columbia
- G-3: UBCM Convention Follow-Up Letter
- G-4: Participation on Mayor's Panel at the Table Matters Event
- G-5: Children's Fitness Tax Credit
- G-6: Minister Kenney re: Provision of New Affordable Housing

Resident Correspondence:

- R-1: LUMP Letter from Ken and Pat Nichols

Mandy Koonts

From: Brenda Broughton
Sent: Tuesday, October 07, 2014 10:37 AM
To: Mandy Koonts; Agenda
Cc: Grant McRadu; Council @ Lions Bay; Lions Bay Reception
Subject: FW: New Build Canada BC Application
Attachments: B.Broughton.tif

Dear Mandy,

Please place this onto correspondence in the October 21st Council package regarding the New Building Canada Fund.

Thank you.

Sincerely,

Brenda
Brenda Broughton, Mayor

604.306.6661 c



The Village of Lions Bay

PO Box 141
400 Centre Road
Lions Bay BC V0N 2E0 Canada

604.921.9229 ho

Village Office: 604.921.9333 x 100

mayor.broughton@lionsbay.ca

Fax: 604-921-6643

www.lionsbay.ca

From: +Minister - Ministre INFC <+Minister.Ministre@inf.gc.ca>

Date: Tuesday, October 7, 2014 at 10:28 AM

To: Brenda Broughton <mayor.broughton@lionsbay.ca>

Subject: RE: New Build Canada BC Application

Please find attached a response to your correspondence of September 4, 2014 regarding the New Building Canada Fund application process.

Thank you.

From: michael.broughton@telus.net [<mailto:michael.broughton@telus.net>]

Sent: Thursday, September 04, 2014 11:06 PM

To: +Minister - Ministre INFC

Cc: admin@lionsbay.ca; works@lionsbay.ca; office@lionsbay.ca; mayor.broughton@lionsbay.ca

Subject: New Build Canada BC Application

The Honourable Denis Lebel, PC, MP
Minister of Infrastructure, Communities and Intergovernmental Affairs

Dear Minister Lebel,

As Mayor of the Village of Lions Bay, in British Columbia, I am seeking information regarding when the British Columbia New Build Canada Fund application process will become active.

As you are aware, Canadian municipalities need for Infrastructure Funding is great.

Should you have any information regarding the application opening for the BC New Build Canada Fund, it will be most helpful.

Thank you for your attention.

Sincerely,

Brenda

Ministre de l'Infrastructure,
des Collectivités et des Affaires intergouvernementales
et ministre de l'Agence de développement
économique du Canada pour les régions du Québec

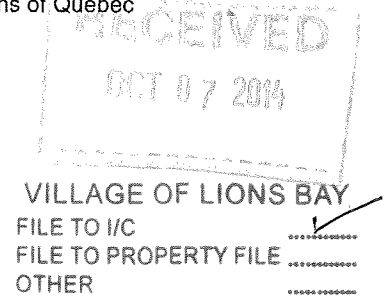


Minister of Infrastructure,
Communities and Intergovernmental Affairs
and Minister of the Economic Development Agency
of Canada for the Regions of Quebec

Ottawa, Canada K1A 1M8

OCT 07 2014

Her Worship Brenda Broughton
Mayor of the Village of Lions Bay
(mayor.broughton@lionsbay.ca)



Dear Mayor Broughton:

Thank you for your correspondence of September 4, 2014, regarding the opening of the British Columbia New Build Canada Fund application process.

I am very proud that our Government has delivered a New Building Canada Plan (NBCP) to help finance the construction, rehabilitation and enhancement of infrastructure across Canada. The Plan includes over \$53 billion for provincial, territorial and municipal infrastructure over 10 years. Combined with investments in federal infrastructure and First Nations' infrastructure, total federal spending for infrastructure will reach \$70 billion over the next decade. This is the largest and longest federal investment in job-creating infrastructure in Canadian history.

Of the \$53 billion under the NBCP, \$47 billion consists of new funding for provincial, territorial and municipal infrastructure, starting in 2014-15, through three key funds:

- The Community Improvement Fund: \$32.2 billion over 10 years consisting of an indexed Gas Tax Fund and the incremental Goods and Services Tax (GST) Rebate for municipalities to build roads, public transit, recreational facilities and other community infrastructure across Canada.
- The New Building Canada Fund (NBCF): \$14 billion over 10 years in support of major economic infrastructure projects of national, regional and local significance, including \$1 billion in funding dedicated to municipalities with fewer than 100,000 residents through the Small Communities Fund (SCF).
- A renewed P3 Canada Fund: \$1.25 billion over 5 years to continue supporting innovative ways to build infrastructure projects faster and provide better value for Canadian taxpayers through public-private partnerships.

We have ensured a seamless transition from the 2007 Building Canada Plan to the NBCP. I am pleased to note that the Canada-British Columbia GTF Agreement was announced on May 22, 2014. Through this agreement, BC communities will benefit from an estimated \$2.76 billion in federal funding over the next 10 years. Our Government understands the importance of this program to municipalities which is why since forming

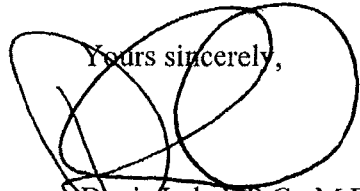
- 2 -

government we have extended, doubled from \$1 billion to \$2 billion annually, and legislated the GTF as a permanent source of federal infrastructure funding for municipalities. Now, it has further improved. An additional 11 project categories, including disaster mitigation, recreation, and tourism, are now eligible. As well, the renewed federal GTF has been indexed at two per cent per year, to be applied in \$100 million increments, which means that it will grow by \$1.8 billion over the next decade.

The NBCF was officially launched on March 28, 2014. Additionally, the NBCF was officially launched on March 28, 2014. We are receiving, assessing and announcing new projects. Projects under the PTIC must be prioritized by the Province and submitted to the Government of Canada for funding consideration. I would encourage you to contact the British Columbia Ministry of Transportation and Infrastructure regarding your project. Additional information about the PTIC, including how to apply, can be found at www.infrastructure.gc.ca/plan/nrp-pnr-prog-eng.

If your officials have any questions or require clarification on any aspect of the NBCP, they should contact Jeff Moore, Assistant Deputy Minister – Policy and Communications, Infrastructure Canada, at jeff.moore@infcc.gc.ca.

As always, I look forward to ongoing collaboration with the Village of Lions Bay as we continue to make record investments in world-class infrastructure that supports job creation, economic growth and high quality of life for Canadians in every community across Canada.

Yours sincerely,

Denis Lebel, P.C., M.P.

c.c. John. D Weston, M.P.

Mandy Koonts

From: Mandy Koonts
Sent: Wednesday, October 08, 2014 11:26 PM
To: Shawna Gilroy
Subject: Fw: Small Business Month in British Columbia

Add to the folder for the Oct 21 (not 22) agenda.

Thanks,
Mandy

From: Brenda Broughton <mayor.broughton@lionsbay.ca>
Date: Thu, 9 Oct 2014 05:12:54 +0000
To: Mandy Koonts<office@lionsbay.ca>; Agenda<agenda@lionsbay.ca>
Cc: Grant McRadu<gmcradu@gmail.com>; Council @ Lions Bay<council@lionsbay.ca>
Subject: FW: Small Business Month in British Columbia

Dear Mandy,

Please place this onto Council correspondence for the October 22nd meeting of Council.

Sincerely,

Brenda

Brenda Broughton, Mayor



The Village of Lions Bay

PO Box 141
400 Centre Road
Lions Bay BC V0N 2E0 Canada

604.306.6661 c

604.921.9229 ho

Village Office: 604.921.9333 x 100

mayor.broughton@lionsbay.ca
Fax: 604-921-6643
www.lionsbay.ca

From: <Watt>, "Norma JTST:EX" <Norma.Watt@gov.bc.ca>
Date: Wednesday, October 8, 2014 at 3:26 PM
To: Brenda Broughton <mayor.broughton@lionsbay.ca>
Subject: Small Business Month in British Columbia

Ref: 106355

Mayor Brenda Broughton
Mayor
Village of Lions Bay
Email: mayor.broughton@lionsbay.ca

Dear Mayor Brends Broughton:

October is Small Business Month in British Columbia (BC) – our chance to recognize the tremendous contributions made by small businesses. Small businesses are the heart and soul of communities. They support families and keep local economies strong. The owners are parents, coaches, entrepreneurs and volunteers who make a difference every day.

Across BC, 98 percent of businesses are small businesses, employing more than a million British Columbians. Businesses are the engine of our economy and I am proud to be celebrating the 8th Annual Small Business Month at exciting events throughout the province.

On behalf of the Government of British Columbia, I am pleased to provide you with the following link to the new *Small Business Profile 2014: A Profile of Small Business in British Columbia*, <http://www.resourcecentre.gov.bc.ca/pdf/SmallBusEngWeb.pdf>. *Small Business Profile 2014* was compiled and analyzed by BC Stats, using data from Statistics Canada. It examines key economic trends, and highlights the power of the small business sector to create jobs for British Columbia families, and drive the economy of the Province.

To continue encouraging small business growth and opportunities, we will keep celebrating the talents and successes of small business entrepreneurs through October and beyond.

We invite you to explore *Small Business Profile 2014* to witness the entrepreneurial spirit of British Columbians and learn about the tremendous contributions that small businesses make every day in British Columbia.

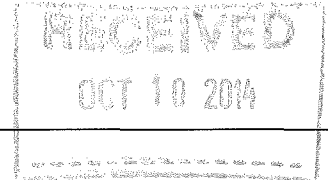
Sincerely,

Naomi Yamamoto
Minister of State for Tourism and Small Business

John Horgan, Leader
Official Opposition
Room 109 – Parliament Buildings
Victoria, B.C. V8V 1X4
P: 250-953-4838



Selina Robinson, M.L.A.
Coquitlam-Maillardville
Room 201 – Parliament Buildings
Victoria, B.C. V8V 1X4
P: 250-387-3655



October 2, 2014

Mayor Broughton and Councillors
Village of Lions Bay
Box 141
Lions Bay, BC
V0N 2E0

Dear Mayor Broughton and Councillors:

My team and I enjoyed meeting so many dedicated mayors, councillors and directors at the 2014 UBCM convention last week. As I said in Whistler, you've had to work hard to get a fair shake for your communities in a time of dwindling resources and increased need.

We spoke with many of you about the timing and one-sided nature of the BC Public Sector Compensation Review. We are concerned that the timing of this report was more about embarrassing local government than addressing the issues UBCM has outlined in the Strong Fiscal Futures report. We also heard your disappointment about the Minister of Transportation Todd Stone's response to UBCM's excellent research on ferry fares and the BC economy. The report put out by AVICC and UBCM is the only research done to date studying the impact of ferry rates on local economies. Despite having no research of his own, the Minister dismissed that report and failed to address the impact of ferry fares on coastal economies.

The Premier in her talk to UBCM talked about working in partnership. We observe a gap between what is said by this government and how they actually interact with their partners.

We value the important work of local governments in our towns, rural areas, villages and cities. We recognize that senior levels of government have moved responsibility for problems to you, without the funding to address those problems. As a result, local governments are grappling with how to address the challenges of homelessness, addictions and mental health problems among others. It doesn't make sense and it doesn't serve BC residents. Our vision is that the provincial government will work closely with local government as partners in building stronger, more vibrant communities where British Columbia families and individuals thrive.

.../2

- 2 -

We paid close attention to the resolution work you did at UBCM and will monitor the government response to those resolutions. In Question Period and during Budget Estimate debates in the spring, we intend to remind the government to follow through on their commitments to you.

Your information and knowledge is invaluable to us in doing that work. As we head into the Legislature this October 6th I invite you to keep us informed about successes and problems you see in your community that we can help you to amplify.

Selina Robinson, our Opposition Spokesperson for Local Government, is your contact with our team. You can reach Selina by phone at 250-953-4701 in Victoria or 604-933-2001 in Coquitlam or by email at Selina.Robinson.mla@leg.bc.ca

To those of you running for re-election, we wish you the best of luck for the November election. To those of you choosing to end your time in local government, thank you for your service and dedication to your communities. We wish you all the best in the future.

Sincerely,



John Horgan, Leader
Official Opposition



Selina Robinson, MLA
Coquitlam-Maillardville

Mandy Koonts

From: Mandy Koonts
Sent: Friday, October 10, 2014 12:57 PM
To: Agenda
Subject: FW: Thank you! Participation on Mayors' Panel at the Table Matters event

From: Rubina Jamal [mailto:rubinajamal@secondharvestwest.com]
Sent: Friday, October 10, 2014 12:59 PM
To: Council @ Lions Bay; Mandy Koonts
Cc: Taylor Scott Rowe
Subject: Thank you! Participation on Mayors' Panel at the Table Matters event

Your Worship Mayor Broughton,

We would like to thank you very much for being on the Mayor's panel at the Scaling-up Food Recovery event earlier this week.

All the participants were very interested to hear your perspective on food issues and about your work and experience in this area.

Scott and I hope that we can continue this conversation with you and your municipality during this year-long project. The surplus food is already in our community and we would like, through this project, to help ensure that it is put to its best use first – namely to feed the people in our community.

You mentioned the possibility of education at a potluck event in Lions Bay. We would be very pleased to come and speak about food rescue at such an event and to explore other ways of bringing food rescue to the Village of Lions Bay.

Regards,

Rubina Jamal LL.B
Project Coordinator
Plan H - Scaling-up Food Recovery
Cell: [604 760 0033](tel:6047600033)

Scott Rowe
Technical Advisor
Plan H - Scaling-up Food Recovery
Cell: [604 356 9505](tel:6043569505)

Mandy Koonts

From: Mandy Koonts
Sent: Thursday, October 09, 2014 2:32 PM
To: Agenda
Subject: Fw: News Release - MP Weston and NHFD delighted by OUR GOVERNMENT'S INTENTION TO DOUBLE THE CHILDREN'S FITNESS TAX CREDIT
Attachments: MP Weston - Minister of Heath Rona Ambrose, sept23, Vancouver, photo Josh Hemond - Copy.jpg

Thanks,
Mandy

From: "john.weston.c1@parl.gc.ca" <john.weston.c1@parl.gc.ca>
Date: Thu, 9 Oct 2014 21:12:58 +0000
To: john.weston.c1@parl.gc.ca<john.weston.c1@parl.gc.ca>
Subject: News Release - MP Weston and NHFD delighted by OUR GOVERNMENT'S INTENTION TO DOUBLE THE CHILDREN'S FITNESS TAX CREDIT

Good afternoon,

MP Weston wants to make sure you noticed the notice about our Government working so hard on various fronts to promote Health and Fitness among Canadians.

The announcement brings a potent tool to encourage more activity in community centres and other recreational programs.

MP Weston and supporters of National Health and Fitness Day are pleased to hear about this development.

"It is great to know people's desire to improve their health and fitness was heard by our Government. Meanwhile, I am delighted that our Bill S-211, the National Health and Fitness Day Act, will likely be accelerated in its passing through the House of Commons." MP Weston

Release

For immediate release

PRIME MINISTER STEPHEN HARPER ANNOUNCES INTENTION TO DOUBLE THE CHILDREN'S FITNESS TAX CREDIT

October 9, 2014

Whitby, Ontario

Prime Minister's Office

Introduction

Prime Minister Stephen Harper today announced our Government's intention to double the Children's Fitness Tax Credit (CFTC) and make it refundable. The maximum amount of expenses that may be claimed under the credit will be doubled from its current limit to \$1,000 for the 2014 tax year and subsequent tax years, and the

credit will be made refundable effective for the 2015 and subsequent tax years. He was joined by Colin Carrie, Parliamentary Secretary to the Minister of the Environment and Member of Parliament for Oshawa, and Erin O'Toole, Parliamentary Secretary to the Minister of International Trade and Member of Parliament for Durham.

The CFTC was introduced by our Government in Budget 2006 to help promote physical fitness among children by making it more affordable for Canadian families to register their kids in fitness activities. When fully implemented, the proposed enhancements to the CFTC that are being announced today will fulfill a commitment made by our Government in 2011. The enhancements will deliver additional tax relief to about 850,000 families who enrol their children in eligible fitness activities.

Parents will be able to take advantage of the new \$1,000 maximum limit in the spring of 2015 when they file their tax returns for 2014. The credit will be made refundable as of the 2015 tax year, increasing benefits to low-income families claiming it for that year and subsequent years.

Our Government tabled a Ways and Means Motion in the House of Commons today which provides additional information on the proposed enhancements.

Quick Facts

- The CFTC currently provides 1.4 million families with total tax relief of approximately \$115 million per year. Claims must be supported by tax receipts.
- Your child must have been under 16 years of age (or under 18 years of age if eligible for the disability amount) at the beginning of the year in which the eligible fitness expenses were paid.
- Eligible activities include strenuous games such as hockey or soccer, activities such as golf lessons, horseback riding, sailing, and bowling, as well as others that require a similar level of physical activity. Fees charged for extracurricular programs that take place in school may be eligible.
- The proposed enhancements to the CFTC are in addition to the many measures that our Government has introduced since 2006 to support Canadian families, including the Universal Child Care Benefit and the Children's Arts Tax Credit.
- Families are major beneficiaries of the substantial tax relief that our Government is providing to all Canadians, such as the 2-percentage-point reduction in the Goods and Services Tax, broad-based personal income tax reductions and the new Tax-Free Savings Account, which helps Canadians meet lifetime savings needs.

Quote

"Parents know that regular exercise is a key part of their children's development and gets them started on a lifetime of healthy, active living. Our Government recognizes the impact that expenses for sports activities can have on families, particularly those with lower incomes. That is why we are following through on our promise to enhance this tax credit by doubling the maximum amount and making it refundable." – *Prime Minister Stephen Harper*

Related Product

- [Enhancement of the Children's Fitness Tax Credit](#)

- 30 -

Backgrounder

Enhancing the Children's Fitness Tax Credit

October 9, 2014
Whitby, Ontario

Our Government intends to enhance the Children's Fitness Tax Credit (CFTC) by increasing the maximum amount that may be claimed under the credit to \$1,000 from \$500, and by making the credit refundable. The doubling of the maximum amount will be effective for the 2014 tax year and subsequent tax years, and the credit will be made refundable effective for the 2015 and subsequent tax years.

These proposed enhancements, which fulfill a commitment made by the Government in 2011, will provide tax relief for Canadian families of about \$25 million in fiscal year 2014-2015, and \$35 million annually thereafter. The CFTC currently provides tax relief to 1.4 million families who enrol their children in eligible fitness activities. When fully implemented, these enhancements will deliver additional tax relief to about 850,000 families.

Doubling the CFTC Amount

Our Government proposes to double the amount that can be claimed for the Children's Fitness Tax Credit to \$1,000 from \$500, effective for the 2014 and subsequent tax years.

The example below illustrates how doubling the credit will benefit a family.

Example – Doubling the CFTC amount

A couple with one child has \$950 in eligible expenses in 2014 – including \$300 for the child's fall football program plus \$650 for the child's winter hockey program. Under the current Children's Fitness Tax Credit, the couple's tax liability is reduced by \$75 (15 per cent of the maximum credit amount of \$500). Under the proposed doubling of the credit, their tax liability would be reduced by about \$142 (15 per cent of \$950).

Making the CFTC Refundable

Our Government proposes to make the Children's Fitness Tax Credit refundable, effective for the 2015 tax year and subsequent tax years. Making the credit refundable will increase benefits to low-income families claiming the credit.

The example below illustrates how making the credit refundable will benefit a family.

Example – Making the CFTC refundable

A couple has two children in a soccer program at a cost of \$240 per child in 2015. The family's income is too low for them to have net tax liability. Since the original non-refundable Children's Fitness Tax Credit can only be used to reduce tax owing, the credit, as it currently stands is of no benefit to them. By making the credit refundable as proposed, the couple will be better off by \$72 (\$36 per child based on 15 per cent of \$240). The family's tax refund would include this \$72.

Origin of the Children's Fitness Tax Credit

The Children's Fitness Tax Credit was introduced in Budget 2006 by the Honourable Jim Flaherty, who was Minister of Finance at the time. The credit became effective in 2007, and was designed according to the recommendations of the Expert Panel for the Children's Fitness Tax Credit. In 2011, our Government committed, upon return to budget balance, to doubling the maximum amount that can be claimed under this credit and to making the credit refundable.

Eligibility for the Children's Fitness Tax Credit

Eligible activities include strenuous games such as hockey or soccer, activities such as golf lessons, horseback riding, sailing, and bowling, as well as others that require a similar level of physical activity. Fees charged for extracurricular programs that take place in school may be eligible.

For more information on the Children's Fitness Tax Credit please visit the Canada Revenue Agency website: <http://www.cra-arc.gc.ca/tx/ndvds/tpcs/ncm-tx/rtrn/cmpltn/ddctns/Ins360-390/365/menu-eng.html>.

Josh Hemond, Director of Communications

Office of John Weston, MP for West Vancouver - Sunshine Coast - Sea to Sky Country

John.weston.c1@parl.gc.ca

JohnWeston.ca

O:604.981.1791 C: 604.340.2981   JohnwestonMP

Get Involved-Stay Connected! [Sign-up for News from MP Weston's Office](#)



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October 3, 2014

The Honourable Jason Kenney
Minister Responsible for CMHC
1168 137 Ave SE
Calgary, AB T2J 6T6

Dear Minister Kenney:

Re: Provision of New Affordable Housing

Bowen Island Municipality has received copies of letters from Mayor Mussato, City of North Vancouver and Mayor Michael Smith, District of West Vancouver, regarding a report on affordable housing and copies of letters to you and to the Provincial Minister Responsible for Housing- Honourable Rich Coleman, requesting increased resources and new partnerships for affordable housing provision (copies attached).

At its meeting held September 30, 2014, Bowen Island Municipal Council passed the following motion:

RES #14-269

It was Moved and Seconded

Whereas Bowen Island Municipality has affordable housing issues similar to those in the City of North Vancouver and the District of West Vancouver; and

Whereas both the City of North Vancouver and the District of West Vancouver are requesting the federal and provincial governments to become more actively involved in the provision of affordable housing;

Therefore Be It Resolved:

That Council send a letter to the Honourable Rich Coleman, Minister Responsible for Housing and to the Honourable Jason Kenney, Minister Responsible for CMHS under the Mayor's signature requesting that the provincial and federal governments become more actively involved in the provision of new affordable housing, including partnering with local governments and providing resources directly; and

That staff be directed to explore means of increasing co-ordination between North Shore municipalities on affordable housing policies; and

That copies of the letters be provided to John Weston, MP for West Vancouver-Sunshine Coast-Sea to Sky Country, Jordan Sturdy, MLA for West Vancouver-Sea to Sky and the North Shore Congress Membership.

CARRIED UNANIMOUSLY

Bowen Island Municipal Council respectfully requests that the federal government consider becoming more actively involved in the provision of new affordable housing.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Adelaar', with a large loop at the start and a trailing flourish.

Mayor Jack Adelaar
Bowen Island Municipality

Attachment

cc: North Shore Congress Membership
MP John Weston
MLA Jordan Sturdy



THE CORPORATION OF THE
DISTRICT OF WEST VANCOUVER
OFFICE OF THE MAYOR

July 28, 2014

File: 2630-07

The Honourable Jason Kenney
Minister Responsible for CMHC
House of Commons
Ottawa, Ontario K1A 0A6

Dear Minister Kenney:

Re: Provision of New Affordable Housing

The District of West Vancouver Council at its July 21, 2014 regular meeting received a letter dated July 15, 2014 from Mayor Mussato, City of North Vancouver, regarding a report on affordable housing (copy attached), and copies of his letters to you and to provincial Minister Rich Coleman, requesting increased resources and new partnerships for affordable housing provision. The District of West Vancouver Council then passed the following motion:

THAT

1. *Council write a letter requesting that the provincial and federal governments become more actively involved in the provision of new affordable housing, including partnering with local governments and providing resources directly; and*
2. *staff be directed to explore means of increasing cooperation and coordination between North Shore municipalities on affordable housing policies.*

Council respectfully requests that the federal government consider becoming more actively involved in the provision of new affordable housing. Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Smith".

Michael Smith, Mayor

Attachment

cc: Honourable Rich Coleman, Minister Responsible for Housing
North Shore Congress Membership
District of West Vancouver Council
B. Sokol (Director of Planning, Land Development and Permits, District of West Vancouver)



THE CORPORATION OF THE
DISTRICT OF WEST VANCOUVER
OFFICE OF THE MAYOR

July 28, 2014

File: 2630-07

Honourable Rich Coleman
Minister Responsible for Housing
P.O. Box 9052 STN PROV GOVT
Victoria, BC V8W 9E2

Dear Minister Coleman:

Re: Provision of New Affordable Housing

The District of West Vancouver Council at its July 21, 2014 regular meeting received a letter dated July 15, 2014 from Mayor Mussato, City of North Vancouver, regarding a report on affordable housing (copy attached), and copies of his letters to you and to federal Minister Jason Kenney, requesting increased resources and new partnerships for affordable housing provision. The District of West Vancouver Council then passed the following motion:

THAT

1. *Council write a letter requesting that the provincial and federal governments become more actively involved in the provision of new affordable housing, including partnering with local governments and providing resources directly; and*
2. *staff be directed to explore means of increasing cooperation and coordination between North Shore municipalities on affordable housing policies.*

Council respectfully requests that the provincial government consider becoming more actively involved in the provision of new affordable housing. Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Smith', written over a horizontal line.

Michael Smith, Mayor

Attachment

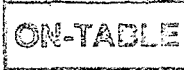
cc: Honourable Jason Kenney, Minister Responsible for CMHC
North Shore Congress Membership
District of West Vancouver Council
B. Sokol (Director of Planning, Land Development and Permits, District of West Vancouver)

The City of North Vancouver
OFFICE OF MAYOR DARRELL MUSSATTO

(5)
2515-01



July 15, 2014



Dear North Shore Congress Members:

Further to North Vancouver City Council's resolution on Monday, July 7, 2014 (attached), I am pleased to enclose a copy of the City's staff report on affordable housing, and my recent letters to federal Minister Jason Kenney and provincial Minister Rich Coleman requesting increased resources and new partnerships for affordable housing provision.

As you know, affordable housing remains a key concern on the North Shore, and is critical to our community's social, economic and environmental stability. The City of North Vancouver is committed to providing a diverse housing stock, recognizing stable housing as integral to the overall health and wellbeing of residents. On behalf of City Council, I am writing to request that your respective Council or Board also consider endorsing a resolution to advocate for more active involvement from senior levels of government in providing new and diverse affordable housing options.

Thank you for your consideration of this request, and we look forward to working with you in finding new and innovative ways to address the current and future housing needs of our North Shore community.

Yours sincerely,



Darrell Mussatto
Mayor

Encl.

cc: North Vancouver City Council

Excerpt from the Regular Council Meeting Minutes of July 7, 2014:

15. Summary of City Initiatives in Affordable Housing – File: 5040-03

Report: Planner II, Community Development, July 2, 2014

Moved by Councillor Clark, seconded by Councillor Bell that the motion be amended to include “and North Shore Congress” in the third paragraph, after the word “Municipalities”. The motion, as amended, reads as follows:

PURSUANT to the report of the Planner II, Community Development, dated July 2, 2014, entitled “Summary of City Initiatives in Affordable Housing”:

THAT the provincial and federal governments be requested to become more actively involved in the provision of new affordable housing including partnering with local governments and providing resources directly;

THAT a copy of the July 2, 2014 report be forwarded to North Shore municipalities and North Shore Congress, with correspondence requesting consideration of a resolution advocating more active involvement on the part of senior levels of government in providing new affordable housing;

THAT staff be directed to explore means of increasing cooperation and coordination between North Shore municipalities on affordable housing policies;

AND THAT staff be directed to report to Council with a timeline and recommended consultation strategy for updating the City’s Housing Action Plan following the CityShaping process.

CARRIED UNANIMOUSLY

The City of North Vancouver
OFFICE OF MAYOR DARRELL MUSSATTO



July 14, 2014

Honourable Jason Kenney
Minister Responsible for CMHC
House of Commons
Ottawa, ON K1A 0A6

Dear Minister Kenney:

Further to North Vancouver City Council's resolution on Monday, July 7, 2014 (attached), I am writing to urge that the federal government become more actively involved in the provision of new affordable housing through direct provision of resources and through partnerships with local governments.

The City of North Vancouver's existing housing policies exceed the requirements of the Local Government Act, and recognize housing as a responsibility critical to the community's long term stability. The enclosed City Report highlights the social, economic and environmental importance of making a range of housing options available that are affordable to tenants as well as homebuyers. Through our extensive efforts to reduce fees and charges, fast-track affordable housing applications, adopt progressive land use policies, and otherwise support efforts to create and preserve a diverse affordable housing stock, the City has been instrumental in the creation of 300 new below market housing units in our community since 2000.

However, the Metro Vancouver Regional Growth Strategy projects that the City will require approximately 200 market rental units, 300 moderate income rental units and 300 low income affordable rental units over the next ten years to meet anticipated needs. Under current senior government legislation, the City is not adequately resourced to address these long term housing needs, and is dependent on partnerships, support and resources from other levels of government. It is for this reason that we urge the federal government to actively support local governments in meeting the current and ongoing need for adequate levels of affordable housing.

Thank you for your consideration of this important matter, and we look forward to your support to increase the range of affordable housing options in our community.

Yours sincerely,

A handwritten signature in cursive script that reads "Darrell Mussatto".

Darrell Mussatto
Mayor

Encl.

cc: Honourable Rich Coleman, Minister Responsible for Housing
North Shore Congress Membership
North Vancouver City Council

The City of North Vancouver
OFFICE OF MAYOR DARRELL MUSSATTO



July 14, 2014

Honourable Rich Coleman
Minister Responsible for Housing
PO BOX 9052, STN PROV GOVT
Victoria, BC V8W 9E2

Dear Minister Coleman:

Further to North Vancouver City Council's resolution on Monday, July 7, 2014 (attached), I am writing to urge that the Province of British Columbia become more actively involved in the provision of new affordable housing through direct provision of resources and through partnerships with local governments.

The City of North Vancouver's existing housing policies exceed the requirements of the Local Government Act, and recognize housing as a responsibility critical to the community's long term stability. The enclosed City Report highlights the social, economic and environmental importance of making a range of housing options available that are affordable to tenants as well as homebuyers. Through our extensive efforts to reduce fees and charges, fast-track affordable housing applications, adopt progressive land use policies, and otherwise support efforts to create and preserve a diverse affordable housing stock, the City has been instrumental in the creation of 300 new below market housing units in our community since 2000.

However, the Metro Vancouver Regional Growth Strategy projects that the City will require approximately 200 market rental units, 300 moderate income rental units and 300 low income affordable rental units over the next ten years to meet anticipated needs. Under current senior government legislation, the City is not adequately resourced to address these long term housing needs, and is dependent on partnerships, support and resources from other levels of government. It is for this reason that we urge the Province of BC to actively support local governments in meeting the current and ongoing need for adequate levels of affordable housing.

Thank you for your consideration of this important matter, and we look forward to your support to increase the range of affordable housing option in our community.

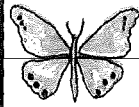
Yours sincerely,

A handwritten signature in cursive script that reads "Darrell Mussatto".

Darrell Mussatto
Mayor

Encl.

cc: Honourable Jason Kenney, Minister Responsible for CMHC
North Shore Congress Membership
North Vancouver City Council



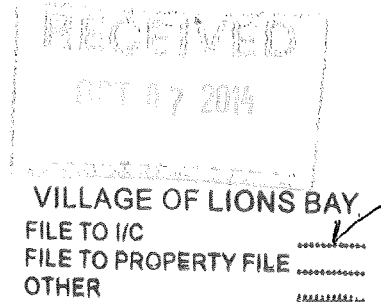
Ken & Pat Nichols
PO Box 583
Lions Bay BC V0N 2E0

DELIVERED BY HAND

October 7, 2014

Mayor and Council
400 Lenth Road
Lions Bay, B.C.
V0N 2E0

Without Prejudice



Subject: LAND USE MASTER PLAN (LUMP)

It has recently been brought to our attention the proposed changes to the South tip of Kelvin Grove (i.e. 46 attached multi-family residences.) The additional traffic created by these homes will greatly impact the lives of the residents who live on the route to this development. Furthermore, a large multi-family complex of this nature, will no doubt affect property values of the existing single family residences, which were built in good faith.

We would like to remind Mayor and Council, several years ago Mr. G. Armstrong of Kelvin Grove Estates attempted to build a similar project. A petition was submitted to Council, with the exception of two (2) households, all residents living in Kelvin Grove at that time relied the venture down. We feel this procedure should be actioned again.

When we decided to build and settle to Lions Bay (purchased our land in 1988) some of the factors in our decision were as follows:-

- 1) Prospectus outlining the development as a single-family residential (confirmed by Mr. Ganske and assurances given this would never change.)
- 2) Approval and tight controls by the Village on residences to be erected.

Mayor and Council

3) last but not least the tranquility and small town feeling of the area, including an exceptional view.

We would respectfully remind Council of their responsibility to all the residents of our Village to ensure they are:

a) Adequately informed of changes which would impact their life,

b) advise those not on the internet of important issues, especially, changes to zoning in their area.

As seniors, in advanced years with health issues, also, not on the internet, we rely on neighbours to keep us informed.

It is imperative the value of the homes in this area be protected and Mayor and Council deny a zoning change, even if this means an increase in taxes occurs.

In conclusion, please be advised this letter is our formal objection to the rezoning of this parcel of land from single-family residences to allow for cluster housing or townhouses.

Yours truly,

Patricia G. Nichols

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	REPORT TO COUNCIL		
Subject	2015 Age-friendly Community Planning & Project Grants		
Author	G. McRadu	Reviewed By:	-
Date	October 16th, 2014	Version	
Issued for	October 16, 2014 Regular Council Meeting		

Recommendation:

That Council apply for the 2015 Age-Friendly Community Planning and Project Grant to develop an age friendly program for the Village of Lions Bay and to offset the cost of providing an age friendly 'accessible' walkway to the Community Centre; And;

That Council approve the expenditure of up to \$20,000 to provide an age friendly walkway to the Community Centre and that the funds be charged to the newly received Gas Tax Grant and that this work be undertaken immediately.

Background:

With the changing demographics and the increasing number of aging residents, the Village of Lions Bay needs to provide programs focussed on our aging residents. With the opening of the new Community Centre, the time is right to form a committee to consider how to make Lions Bay more accessible to aging residents and the disabled. The Ministry of Health in partnership with the UBCM has provided a number of grants to municipalities that wish to develop age-friendly communities.

An age-friendly community is a community where older people are supported to live active, socially engaged, and independent lives through policies, services and structures designed to support them. The creation of age-friendly communities in BC builds on findings from the World Health Organization's Age-friendly Cities.

The priority in 2015 of the Age Friendly Grant is to engage communities that have not yet completed an age-friendly plan or undertaken a project focused on age-friendly communities. A maximum of 25 grants will be available.

Eligible activities are new community planning and/or community projects that are undertaken by a local government and that address the guiding principles and funding priorities of the program.

This includes comprehensive age-friendly community planning/projects or activities that focus on one or more of the eight age-friendly community components:

- **Outdoor spaces and buildings**
- *Transportation (including traffic safety)*
- *Housing*

- *Respect and social inclusion*
- ***Social participation***
- ***Communications and information***
- Civic participation and employment
- Community support and health services

The Community Centre will quickly once again become the gathering place for the residents of Lions Bay. In places, the current walkway from Cross Creek Road Community Centre is steep and while it has been functional for years, it is not age-friendly and it ought to be improved. Programming within the Community Centre that is specifically offered to our seniors will be developed.

The current Community Centre has now provided a family age-friendly washroom, but the approved budget does not include funds to undertake any work on the walkway.

It is recommended that Council approve the expenditure of up to \$20,000 from the Gas Tax Grant (the Village received \$53,762.56 in 2014 –nothing has yet been expended. The eligible categories includes paths and sidewalks – as well as other infrastructure categories) to build an age-friendly walkway from Cross Creek Road to the Community Centre.

Council should also consider establishing an Age-Friendly Action Committee similar to what Bowen Island did when they received this grant.

Here are examples plans and capital projects that two communities who received the grant in previous years have undertaken.

<http://www.ubcm.ca/assets/Funding~Programs/LGPS/Current~LGPS~Programs/SHSI/RecipientReports/shsi-bowen-island-report.pdf>

<http://www.ubcm.ca/assets/Funding~Programs/LGPS/Current~LGPS~Programs/SHSI/RecipientReports/shsi-sechelt-report.pdf>