



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, FEBRUARY 3, 2015 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

AGENDA

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Public Participation**
- 4. Delegations**
- 5. Adoption of Minutes**
 - A. December 16, 2014 (Page 3)
 - B. January 6, 2015 (Page 11)
- 6. Business Arising from the Minutes**
- 7. Unfinished Business**
- 8. Reports**
 - A. Chief Administrative Officer (Page 17)
 - B. Mayor and Council
 - C. Committees
 - i. Infrastructure Committee
 - Terms of Reference Draft (Page 19)
 - ii. Finance Committee
 - 2015 Water and Solid Waste Budgets (Page 21)
 - Consolidated Water User Rates for Brunswick Beach Residents (Page 27)
 - iii. Tree Committee
 - Tree Application #54 (Page 33)
 - Tree Application #55 (Page 35)
 - iv. Board of Variance
 - Minutes of the January 16, 2015 meeting (Page 37)
 - D. Staff
 - i. Manager of Public Works Reports (Page 41)
 - ii. 2014 Fourth Quarter Accounts Payable Listing (Page 51)
 - E. Emergency Services Reports (Page 61)
- 9. Resolutions**
 - A. Resolution to Approve Capital Budget Overrun - Fire Department

Agenda – Regular Meeting of Council – February 3, 2015

Village of Lions Bay

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- B. Resolution to Nominate Ruth Simons as Member of the EAO's Working Group (Page 65)
- C. Resolution on Council Position on Translink's Transit and Transportation Plebiscite

10. Bylaws

- A. Council Remuneration Bylaw No. 477 – adoption (Page 69)
- B. Water Rates Regulation Amendment Bylaw No. 482 – first, second and third reading (Page 73)
- C. Waste Collection Rates Amendment Bylaw No. 483 – first, second and third reading (Page 77)

11. Correspondence

- A. List of Correspondence to January 28, 2015 (Page 81)

12. New Business

- A. Regional Context Statement (Page 137)
- B. Volunteer Day
- C. Bear Smart Committee
- D. Committees

13. Public Questions & Comments

14. Resolution to Close Meeting

BE IT RESOLVED THAT the Village of Lions Bay Council does close the February 3, 2015 Regular Council Meeting to the public on the basis of matters to be considered under the following section(s) of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- c) labour relations or other employee relations

15. Reporting Out from Closed Session

16. Adjournment



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, DECEMBER 16, 2014 at 7:00 PM IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance:

- Mayor Karl Buhr
- Councillor Fred Bain
- Councillor Jim Hughes
- Councillor Ron McLaughlin
- Councillor Helen Waterson
- CAO Mandy Koonts
- Public Works Manager Nikii Hoglund
- Building Inspector Dave Butler
- Municipal Assistant Shawna Gilroy (Recorder)

1. Call to Order

Mayor Buhr called the meeting to order at 7:00 p.m.

2. Approval of Agenda

Item 7B: Library Furniture was added to the agenda.

Moved: Councillor McLaughlin

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council approves the Agenda of the December 16, 2014 Regular Council meeting, as amended.

CARRIED

3. Public Participation

A. Alan Henshaw

Mr. Henshaw stated that he is concerned about the water intakes continually being blocked off and queried whether or not there is a solution to this.

4. Delegations & Presentations

A. Presentation to Outgoing Council Members

Mayor Buhr presented a plaque to the three esteemed former members of Council: Brenda Broughton, Scott Ando and Joanne Ronsley.

5. Adoption of Minutes

A. Regular Council Meeting – November 18, 2014

Item 14: Adjournment – change November 28 to read November 18.

Moved: Councillor McLaughlin
Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council adopts the Minutes of the November 18, 2014 Regular Council meeting, as amended.

CARRIED

B. Inaugural Council Meeting – December 2, 2014

Item 5D: Resolution to Adopt 2015 Acting Mayor Schedule – since the schedule is written for 2015 but the new Council term started in December 2014, Councillor Waterson is appointed to acting Mayor for the remainder of 2014; that being December 16, 2014 until December 31, 2014 at midnight.

Moved: Councillor Waterson
Seconded: Councillor Hughes

BE IT RESOLVED THAT the Village of Lions Bay Council adopts the Minutes of the December 2, 2014 Inaugural Council meeting, as submitted.

CARRIED

6. Business Arising from the Minutes

7. Unfinished Business

A. Community Centre Repair & Replace Project

There were no questions on the CAO's report.

B. Library Furniture

Councillor McLaughlin brought forward a recommendation from the earlier COTW meeting.

Moved: Councillor McLaughlin
Seconded: Councillor Hughes

BE IT RESOLVED THAT the Village of Lions Bay Council approve a total budget of \$3,500.00 to complete the library with the understanding that:

- 1) Library executive undertake and have shelving millwork and painting completed to their desires;
- 2) The Village will move the pre or post milled shelving to the site;
- 3) Library executive will undertake to assemble, install and anchor the shelving, AND;
- 4) Library executive will keep the CAO apprised on developments as they arise.

CARRIED

8. Reports

Moved: Councillor Waterson
Seconded: Councillor Hughes

BE IT RESOLVED THAT the Village of Lions Bay Council receives the reports of December 16, 2014, as submitted.

CARRIED

A. Interim CAO

CAO Koonts briefly discussed the following:

- Current water situation and repairs at Harvey and Magnesia intakes
- The preliminary options for the New Build Canada Fund
- Infrastructure Master Plan
- Filling the vacant Municipal Coordinator's position
- 2015 Organics ban

B. Mayor and Council

None

C. Committees

(i) Finance Committee Update

Council reviewed the Finance Committee report.

(ii) Tree Committee

It was announced that the Tree Committee Chair had resigned and that there is no replacement at this time; the topic will be discussed at the COTW meeting on January 6, 2015.

Applications 51, 52 and 53 were received and discussed.

Moved: Councillor Bain

Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council approve the recommendation at its entirety by the tree committee as communicated in their letter on November 22, 2014 with respect to tree application 51.

CARRIED

Moved: Councillor Bain

Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council approve the recommendation at its entirety by the tree committee as communicated in their letter on November 22, 2014 with respect to tree application 52.

CARRIED

Moved: Councillor Hughes

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council approve the recommendation at its entirety by the tree committee as communicated in their letter on November 22, 2014 with respect to tree application 53.

CARRIED

ACTION: Mayor Buhr to write a letter of appreciation to Mr. Cox for his many years of service in the Village as Tree Committee Chair.

D. Staff

Due to the current circumstances of the water situation at Harvey and Magnesia intakes, Ms. Hoglund did not prepare a written report. She gave a verbal update on the past week's events with the water crisis. She assured Council the Geo Scientist's report on both intakes would be circulated.

Also noted was the Kelvin Grove washroom project deficiencies have been signed off.

E. Emergency Services and Reports

It was queried whether the Strachan Point RCMP calls were being billed to Lions Bay, which is not a part of Lions Bay, however is part of the RCMP's reporting grid.

ACTION: CAO Koonts to follow up with the RCMP to clarify whether Strachan Point calls are being billed to the Village.

F. Chief Election Officer's Final Report

Council reviewed the Chief Election Officer's report.

9. Resolutions

A. Installation of Automated External Defibrillator in Village Hall and Agreement to Participate in BC Pad Program

Moved: Councillor Bain

Seconded: Councillor Hughes

BE IT RESOLVED THAT The Village of Lions Bay Council approves the Village's participation in the BC PAD program by authorizing the Mayor and CAO to sign the Automated External Defibrillator (AED) Supply Agreement;

AND THAT Village Staff are authorized to install the AED unit and appropriate signage in an accessible location of the Village Hall.

CARRIED

B. Infrastructure Master Plan

Council reviewed the MOPW report and recommendations.

Moved: Councillor McLaughlin

Seconded: Councillor Hughes

WHEREAS the performance of the Village of Lions Bay's infrastructure provides the foundation for sound fiscal management of its assets and the overall quality of life for its residents;

AND WHEREAS reliable and well-maintained infrastructure assets are essential for the delivery of critical core services for the residents of the Village of Lions Bay;

AND WHEREAS a technically precise and financially rigorous infrastructure master plan, diligently implemented, will mean that sufficient investments are made to ensure sustainable infrastructure services to current and future residents;

THEREFORE BE IT RESOLVED THAT the Village of Lions Bay Council authorizes Staff to proceed with a Request for Proposal (RFP) from qualified engineering companies to complete an Infrastructure Master Plan for the Village of Lions Bay;

AND THAT Council, pursuant to the report of the Public Works Manager, dated December 8, 2014, entitled “Infrastructure Master Plan”, dedicate a Staff resource to the provision of the Request for Proposal;

AND THAT Council authorizes Staff to proceed with compiling and submitting applications for available grant funding to help offset costs associated with the Infrastructure Master Plan, including breaking the plan into component parts if doing so will increase the Village’s ability for cost offsetting via such grants.

AND THAT the Public Works Manager will consult with the Infrastructure Committee on the RFP process.

CARRIED

C. Cumulative Effects Assessment for Howe Sound

Moved: Councillor Waterson

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council, as a member of the Howe Sound Community Forum, accepts the FLNRO’s offer to conduct a Cumulative Effects Assessment (CEA) for Howe Sound, within the BC CEA Framework but tailored to the Howe Sound area, with assessment work commencing in early 2015.

CARRIED

10. Bylaws

A. Council Procedures Bylaw No. 476 – DRAFT for preliminary review and comment

Council reviewed the report and recommendations from CAO Koonts.

Moved: Councillor Waterson

Seconded: Councillor Hughes

BE IT RESOLVED THAT the Village of Lions Bay Council receives for information DRAFT Council Procedure Bylaw No. 476 and authorizes staff to release the document for public review and comment prior to being brought forward for first reading and discussion on January 6, 2015.

CARRIED

11. Correspondence

Councillor Bain noted that page 192 of the Council Package was a letter from a resident who queried whether this required further action from Council.

Moved: Councillor McLaughlin

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council receives the list of Correspondence to December 10, 2014.

CARRIED

ACTION: CAO Koonts is to look into the letter on page 192 of the December 16, 2014 Regular Council Package and decipher whether it should be brought back to Council's attention at the next meeting.

12. New Business

A. Request to Waive User Fees

Moved: Councillor Hughes

Seconded: Councillor Bain

BE IT RESOLVED THAT the Village of Lions Bay Council waive the user fees under the Fees and Charges Bylaw for the Lions Bay Christmas Carolling 2014 event.

CARRIED

*(The order of business was varied to address item 12C ahead of item 12B).

C. Build Canada Grant Application – Preliminary Report

Ms. Hoglund discussed the requirements under the Build Canada Grant, as well as her preliminary report. After considerable discussion, Council agreed to endorse option one.

Moved: Mayor Buhr

Seconded: Councillor Hughes

BE IT RESOLVED THAT the Village of Lions Bay Council endorses option one for the New Build Canada Grant application as noted in the Public Works Manager's report.

CARRIED

B. Committee Portfolios

Council is unclear on requirement for the exact structure of the committees based on rules in the Community Charter. Four primary committees have been established as follows:

- Finance Committee – Councillor McLaughlin, Chair
- Infrastructure Committee – Councillor Bain, Chair
- Community Committee – Councillor Waterson, Chair
- Government Committee – Councillor Hughes, Chair

The order of the Agenda was resumed.

13. Public Questions & Comments

A. Alan Henshaw

Mr. Henshaw relayed that it had been a very entertaining meeting. He also queried whether the library will be in the computer system linkage with the rest of the libraries.

14. Reporting Out

15. Adjournment

Moved: Councillor Bain

Seconded: Councillor McLaughlin

BE IT RESOLVED THAT the Village of Lions Bay Council adjourns the December 16, 2014 Regular Council meeting at 8:30 p.m.

CARRIED

Mayor

Chief Administrative Officer

Date Adopted by Council:	
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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, JANUARY 6, 2015 at 7:00 PM IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin
Councillor Helen Waterson
Chief Administrative Officer Mandy Koonts
Municipal Office Assistant Shawna Gilroy (Recorder)

1. Call to Order

Mayor Buhr called the meeting to order at 7:01 p.m.

2. Approval of Agenda

Item 14: In Camera Resolution was added to the agenda.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council approves the Agenda of the January 6, 2015 Regular Council meeting, as amended.

CARRIED

3. Public Participation

A. Mr. Jeff Stone

Mr. Stone queried:

- CN Rail does not appear to be performing preventative maintenance on railway tracks in the Village
- Queried the CN Rail maintenance schedule for the past five years as well as the ongoing preventative maintenance schedule

B. Mr. Alan Henshaw

Mr. Henshaw queried:

- How the Village plans to reduce the number of Boil Water Advisories
- Whether residents could be compensated for increased hydro costs as a direct result of the BWAs

4. Delegations

A. Mr. Jeff Stone

Mr. Stone expressed concern that the terms of the Provincial Grant had not been met in the Community Centre Repair and Replace Project, specifically in relation to increased square footage and renovations to the office space. Mr. Stone further queried whether the expenses for the project were properly allocated during the accounting phase.

Mr. Stone expressed concern with certain provisions of the draft Council Procedure Bylaw, stating that it is unnecessary to revise the bylaw, and that Council just needs to make certain amendments by way of an amendment bylaw.

5. Adoption of Minutes

The minutes were tabled for further fact checking by the CAO.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council tables the Minutes of the December 16, 2014 Regular Council meeting, as submitted.

TABLED

6. Business Arising from the Minutes

Mayor Buhr is still to write a letter of appreciation to Mr. Cox for his many years of service in the Village as Tree Committee Chair.

7. Unfinished Business

8. Reports

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council receives the reports of January 6, 2015, as submitted.

CARRIED

A. Chief Administrative Officer

CAO Koonts discussed the highlights of her written report.

B. Mayor and Council

Mayor Buhr briefly discussed how the standard template should look for Mayor and Council's reports.

C. Committees

Councillor McLaughlin discussed the tree committee.

D. Staff

CAO Koonts briefed on the water situation in Ms. Hoglund's absence.

9. Resolutions

10. Bylaws

A. Bylaw No. 476 Council Procedures

Council discussed the feedback submissions that were received.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council passes the first reading of Bylaw No. 476 Council Procedures.

CARRIED

ACTION: All members of Council to provide comments on Bylaw No. 476 Council Procedures by the end of January so modifications can be incorporated for review and discussion at the first meeting in February.

B. Bylaw No. 477 Council Remuneration

CAO Koonts briefly explained the background of Bylaw No. 477 Council Remuneration. Council requested minor changes to be made in time for adoption.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council passes first, second and third readings of Bylaw No. 477 Council Remuneration, as amended.

CARRIED

11. Correspondence

CAO Koonts cited that the Age Friendly Grant has been approved. Mayor and Council briefed on the remainder of the correspondence.

ACTION: Councillor Waterson will follow up on the correspondence regarding the Cumulative Effects for Howe Sound.

ACTION: Councillor Hughes will follow up on the correspondence regarding the Environmental Assessments Working Group for the proposed Wood Fibre Plan.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council receives the list of Correspondence to December 31, 2014.

CARRIED

12. New Business

A. Village Planning

CAO Koonts read aloud the Preliminary Discussion report for Council's consideration. Council discussed the report at length. Mayor Buhr proposed this be discussed further, the process clearly defined and brought forward at the next meeting.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council strike a Community Vision Working Group, consisting of members of Council and members of the community with a mandate to establish a Village vision to be brought forward to Council at the February 17, 2015 Council meeting.

DEFEATED

ACTION: Councillor Waterson and CAO Koonts to discuss further and brainstorm alternative options to include residents in the Village planning process.

B. Committees & Appointments

Councillor McLaughlin proposed Mr. Simon Waterson to fill the position as Chair for the Tree Committee. The vision is to change the Tree Committee into a "Trees, Views and Landscapes Committee".

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council appoints Mr. Simon Waterson as chair of the Trees, Views and Landscapes Committee.

CARRIED

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council approves the appointments of Tony Greville, Greig Garland and Brian Ulrich to the Infrastructure Committee.

CARRIED

The next Infrastructure Committee meeting is scheduled to be on Thursday, January 22, 2015 from 7:00 p.m. to 9:00 p.m. this month, and then revert to the second Thursday of each month on an ongoing basis.

C. 2015 Council Meeting Schedule

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council approves the 2015 Council Meeting Schedule, as presented.

CARRIED

13. Public Questions & Comments

Mr. Alan Henshaw

Mr. Henshaw expressed the opinion that the decision made by the Squamish Council regarding the borehole drilling was the wrong choice.

Mr. Jeff Stone

Mr. Stone noted:

- Concern that the Committee of the Whole Meetings have not been amalgamated into the Regular Council meetings.
- Concern over the validity of Council rescinding third reading of a bylaw.

14. In Camera Resolution

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council does close the January 6, 2015 Regular Council Meeting to the public at 8:36 p.m. on the basis of matters to be considered under the following section of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- c) labour relations or other employee relations

15. Reporting Out

16. Adjournment

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adjourns the January 6, 2015 Regular Council meeting at 8:41 p.m.

CARRIED

 Mayor

 CAO

Date Adopted by Council:	
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CAO's Punchlist, report to Mayor & Council							
Start	Deadline	Priority (1 high to 5 low)	Council portfolio	Administrative classification	Task, status and notes (last updated January 27, 2015)	Primary	Update since last report
28/Nov/14	18/Feb/15	1	infrastructure	Grants	Build Canada Grant application	NH	Working with MoPW on business case & application supporting documentation
1/Dec/14	End February 2015	2	Finance	Admin	Water/sewer rates & bylaws:	NH, HS	referred to Finance Committee for review Jan 29; to Council for readings February 3rd and adoption scheduled for February 17
Pre-CAO		2	infrastructure	Admin	Emergency Management Plan: met with EMBC who have requested status on updated emergency plan	MK	Preliminary budget recommendations for updating the plan to be brought forward in budget discussions.
Pre-CAO	Spring 2015	2	Community	Admin	Communications planning: preliminary quote sourced. Cllr. Waterson met with a potentially interested resident.	MK	Preliminary discussion to come forward during budget talks. Requires budget and Council direction.
Pre-CAO	N/A	2	Government	Legal	Legal matters	MK	Ongoing
28/Nov/14	End January 2015	2	Government	Council	Council orientation: final session scheduled for January 27	MK	Presenters: legal, auditor, insurers
28/Nov/14	Early January 2015	2	Government	Contracts	Organics recycling program/garbage RFP: one year extension being negotiated with Smithrite.	MK	One year Smithrite extension being negotiated. In light of recent organics program roll out, we did not want to confuse the communication in the event a new service provider was selected and the pickup requirements were to change so soon into the program.
Pre-CAO	1/Feb/15	2	Government	Finance	Budget process underway; work with Finance Committee on preliminary budget to be taken to Council February 17	MK working with Finance	
1/Feb/15	1/Apr/15	2	Government	Staffing	Staff Goal Planning	MK	Scheduling one-on-one meetings with staff to establish priorities, initiatives, development opportunities and personal goal setting. To become part of a formal annual review process.
Pre-CAO		3	infrastructure	Grants	CCR Project: accessibility walkway and deficiencies still outstanding. Sourcing for outside storage options underway.	MK	Ongoing. Library shelves installed Jan. 13, repainting is underway. furnace issues addressed Jan 15, Deficiencies still being addressed. Construction of accessibility walkway to commence early February.
January		3	Government	Policy/Bylaw	Establish rating system for water restrictions with detailed information noting acceptable/non-acceptable uses for each level	MK	Should be adopted by way of either formal policy or bylaw amendment; for Council to discuss and provide direction to staff. MetroVan water restrictions document could be used as a framework to create our own
28/Nov/14	1/Apr/15	3	infrastructure	Grants	Infrastructure Study grant applications; to occur after infrastructure master plan has been commissioned	NH	On hold until RFP issued and submissions received
28/Nov/14	End February 2015	3	Government	Staff	Staffing	MK	Have met with Metro Vancouver labour relations to provide assistance with classifications, negotiations for new CA to begin in the spring. Attempting to arrange meeting with CUPE to discuss finalization of job descriptions CFO interviews concluded; employment offer has been made Establishment of Community Coordinator role: on hold - requires Council discussion, direction, budget, CUPE discussion and drafting of formal job description
1/Dec/14	Spring 2015	3	Government	Admin	Meeting scheduled with new Tree Committee chair, will review TORs, admin functions and application procedures for streamlining of process.	MK	
1/Dec/14	1/Mar/15	3	Government	Bylaws	Updates to Council Procedure Bylaw	MK	Second reading to occur February 3rd with preliminary suggestions noted.
1/Jan/15	1/Apr/15	3	infrastructure	Grants	Strategic Wildfire Funding Grant opportunity	MK	Work with LBFR to establish eligibility and business case for this grant opportunity
1/Feb/15	1/Mar/15	3	Government	Safety	Arrange Public Safety Meeting	MK	To include: Council, LBFR, SAR, ESS, EOC, RCMP, BCAS per Mayor's request. Purpose of understanding specific roles and jurisdictions.

CAO's Punchlist, report to Mayor & Council							
Start	Deadline	Priority (1 high to 5 low)	Council portfolio	Administrative classification	Task, status and notes (last updated January 27, 2015)	Primary	Update since last report
1/Jan/15	1/Mar/15	3	Community	Planning	Village survey/census	MK, HW	Work with Cllr. Waterson on delivery of a Village survey/census to assist with goal planning
1/Feb/15	1/Apr/15	3	Government	Admin	Implement regular OHS meeting schedule to comply with WSBC legislation	MK, NH	
28/Nov/14	End January 2015	4	Government	Vendors	Janitorial RFP awarded; new service provider scheduled to begin in February	MK	
Dec. 15th	1/May/15	4	Government	Admin	Business licensing research: establish feasibility of implementing business license requirements for out of town service providers (contractors, trades, etc.)	MK	
28/Nov/14		4	Community	Vendors	Sourcing AV suite feasibility and costs as directed by Mayor Buhr	MK	On hold. Requires budget, formal direction from Council.
23/Jan/15	1/Mar/15	4	Government	Insurance	Insurance Risk Assessment on Village Trail Network	MK	Working with insurer on risk assessment, insurance levels, jurisdictional liability levels
Ongoing		4	Community/ Government	Admin	General Council and public queries	MK	Addressed as queries arise.
Pre-CAO		5	Government	Admin	Records Management system: needs complete overhaul, research has begun. Will require new policy on document retention in line with provincial and federal retention requirements. Remains a work in progress as time permits.	MK	Source feasibility for contracted service to overhaul and implement filing structure
Pre-CAO		5	Government	Admin	Several policies due for updating: on hold pending establishment of review committee	MK	No change
Pre-CAO		5	Government	Admin	Several bylaws due for updating: on hold pending establishment of review committee	MK	No change



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

INFRASTRUCTURE COMMITTEE

TERMS OF REFERENCE

Purpose

To advise Council on the establishment of policies, bylaws and matters related to infrastructure planning, development and maintenance in the Village.

Establishment and Authority

Section 141 of the Community Charter provides the Mayor with the authority to establish Standing Committees. The Infrastructure Committee (the "Committee") was amended from a Select Committee to a Standing Committee by a resolution of Council on January 6, 2015.

The Committee's role is advisory; it has no authority to approve or implement decisions. The Committee shall report directly to Council.

Composition

The Committee shall be comprised of three members of Council, three members of the public as appointed by the Mayor, the Manager of Public Works and the Chief Administrative Officer.

Committee Role and Responsibility

The Committee's role is to provide guidance and recommendations to Council with respect to Infrastructure as follows:

1. Prepare and draft for Council's consideration revisions and/or updates to Village policies and bylaws with respect to infrastructure planning, development and maintenance.
2. Prepare and prioritize, for Council's consideration, a list of items to be included in the Village's budget for infrastructure planning, development and maintenance and recommend funding sources wherever possible.
3. Other items as may be assigned, by Council, to the Committee related to infrastructure planning, development and maintenance.

Staff Role and Responsibility

1. Assists the Committee in the preparation of policies, bylaws and budgets related to Village infrastructure planning, development and maintenance activities.
2. Bring forward Committee recommendations to Regular Council Meetings for consideration.
3. Manage the operation and contracts of activities related to infrastructure planning, development and maintenance for the Village.

Policies and Procedures

Committee procedures are in accordance with Division 3 of the BC Community Charter as well as the current version of the Village's Council Procedures Bylaw.

The Committee is established as a non-voting structure, and its recommendations shall be formulated by consensus of those present at its meetings. In the event of procedural conflict, Roberts Rules of Order shall apply.

Last Updated:	January 23, 2015
Endorsed by Committee:	
Adopted by Council:	



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Finance Committee		
Title	2015 Water and Solid Waste Budgets		
Author	Hari Suvarna	Reviewed By:	Mandy Koonts
Date	January, 26 2015	Version	
Issued for	The Finance Committee meeting January 29, 2015		

The 2015 Water and Solid Waste budgets are presented for Finance Committee's consideration. These budgets are prepared in order to determine the user rates for water and solid waste. The budgets will provide the Committee with the financial information necessary to make recommendations to Council.

Recommendation:

That the water and solid waste budgets are approved and recommended for Council approval.

That the water rates for 2015 be raised by 16% over fiscal year 2014.

That the solid waste rates be raised by 2.7% over fiscal year 2014.

Discussion:

Water Utility Budget (10% rate increase as proposed in 2014 5 Year Financial Plan)

With a rate increase of 10% the water budget shows a deficit of \$133k after allowing for amortization expenses of \$149k. This means, the Village does not fully recover the amortization expenses through taxes, user rates or other sources of revenues.

With a rate increase of 16%, the water budget shows a deficit of \$97k after allowing for amortization expense of \$149k.

The Community Charter does not require municipalities to budget for amortization expenses as it would create a substantial tax/rate burden for the residents of the Village. With a 10% rate increase, the cash deficit of the water budget is \$36k which will have to be funded from the general fund (reserves) for its operational needs. To fully recover this cash deficit, an increase of 16% in parcel tax and user rates will be required.

In 2015, the Village will be undertaking an extensive review of its infrastructure master plan to determine the extent and timeline of its infrastructure upgrades/replacements. Therefore, no new major capital projects will be undertaken until the study is complete and recommendations are made. Council will also review the strategy of funding future infrastructure replacements or upgrades in the coming months.

Revenues – show an overall increase of \$283k or 47% over fiscal year 2014. Major increases are in the following areas.

- Water parcel taxes & User rates – 10% proposed increase in parcel tax and user rates will bring in additional revenues of \$58k.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

- MCSCD infrastructure planning grant – A potential grant funding of \$10k from the Province to partially fund the infrastructure master plan study. Total cost of the study allocated to water budget is \$60,000 which is in contract services in the expenditure section below.
- NBCF grant for capital projects – Potential funding of \$200k from New Building Canada Fund for capital projects approved in 2014. It would fund two thirds of the capital projects if we are successful in securing these funds. This amount will be transferred to capital reserves.
- Water connection and water leak detection fees – Based on actual revenues in 2014.

Expenditures/transfers -- The total expenditures/transfers to reserves show an increase of \$333k or 48% over fiscal year 2014. Major variances are in the following areas.

- Internal allocations – are administration and vehicle expenses allocated to water fund. Increase of \$10k relates to a vehicle used exclusively for water operations.
- Maintenance – increase is for UV reactor maintenance.
- Professional fees/contract services – Increase is mainly due to \$60k for infrastructure master plan study and \$10k interconnection feasibility study. There is a potential funding of \$10k for infrastructure master plan study which is budgeted in revenue section.
- Salaries and benefits – shows an increase of 6% as a result of wages and benefits rate increase, the allocation of salary costs to water is budgeted at 52% of the total costs.
- Transfer to capital reserves – subject to funding from NBCF as explained above.

Solid Waste Budget (2.7% rate increase)

Solid waste budget shows a small increase of \$5k over 2014 fiscal year. 2015 is a year of transition to incorporate organics as part of the solid waste management. This will require ordering new stickers and introducing proper education program. An RFP will be issued for a long term contract of solid waste disposal.

Water Utility Budget 2015
10% increase in rates

	2014	2015	Change over 2014	Change %	
Revenues					
Parcel Tax	221,122	243,234	22,112	10%	
Parcel Tax Brunswick Beach	11,020	11,020	-		
Utility Fees and Rates	368,149	403,805	35,656	10%	
Government transfer for MCSCD grant	-	10,000	10,000		Potential grant against infrastructure master plan study.
Government transfer for NBCF grant		200,000	200,000		Potential grant for capital projects from New Building Canada Fund
Water connection & leak detection fees		15,000	15,000		Based on actual revenues in 2014
Other	6,000	6,000	-		
Total revenues	606,291	889,059	282,768	47%	
Expenditures/transfers					
Amortization	143,884	148,884	5,000	3%	
Communications	2,500	2,500	-	0%	
Insurance	7,000	7,105	105	2%	
Internal Allocations	45,000	55,000	10,000	22%	Admin salary & vehicle exp allocation
MFA Loan Interest Payments	75,794	75,513	(281)	0%	
Maintenance	23,500	35,120	11,620	49%	UV reactor maintenance
Materials, supplies, and equipment	14,700	14,700	-	0%	
					\$60k for Infrastructure Master Plan, \$10k for interconnection feasibility study
Professional Fees / Contract Services	85,000	162,600	77,600	91%	6% increase in PW salary & 52% salary allocation to water
Salaries and benefits	269,095	298,142	29,047	11%	
Sundry	3,750	3,750	-	0%	
Training / Professional Development	5,000	5,000	-	0%	
Utilities	13,500	13,500	-	0%	
Transfer to capital reserves		200,000	200,000		
Total expenditures/transfers	688,723	1,021,814	333,091	48%	
Surplus/(Deficit)	(82,432)	(132,755)	(50,323)	-11%	

Adjustments Required to Balance Financial Plan to Conform With Legislative Requirements

Non-cash items included in Annual Surplus (Deficit)

Amortization on tangible capital assets	143,884	148,884	5,000	3%
Cash Surplus	61,452	16,129	(45,323)	24%
Cash items NOT included in Annual Surplus/(Deficit)				
Repayment of MFA Loan Principal	(52,445)	(52,445)	-	0%
Transfer from (to) general fund	(9,007)	36,316	(45,323)	503%

Water Utility Budget 2015
16% increase in rates

	2014	2015	Change over 2014	Change %
Revenues				
Parcel Tax	221,122	256,502	35,380	16%
Parcel Tax Brunswick Beach	11,020	11,020	-	
Utility Fees and Rates	368,149	426,376	58,227	16%
Government transfer for MCSCD grant	-	10,000	10,000	Potential grant against infrastructure master plan study.
Government transfer for NBCF grant		200,000	200,000	Potential grant for capital projects from New Building Canada Fund
Water connection fees		15,000	15,000	Per new fees and charges bylaw
Other	6,000	6,000	-	
Total revenues	606,291	924,897	318,606	53%
Expenditures				
Amortization	143,884	148,884	5,000	3%
Communications	2,500	2,500	-	0%
Insurance	7,000	7,105	105	2%
Internal Allocations	45,000	55,000	10,000	22% Admin salary & vehicle exp allocation
MFA Loan Interest Payments	75,794	75,513	(281)	0%
Maintenance	23,500	35,120	11,620	49% UV reactor maintenance
Materials, supplies, and equipment	14,700	14,700	-	0%
Professional Fees / Contract Services	85,000	162,600	77,600	\$60k for Infrastructure Master Plan, \$10k for interconnection feasibility study
Salaries and benefits	269,095	298,142	29,047	11% 6% increase in overall PW salary & 52% salary allocation to water
Sundry	3,750	3,750	-	0%
Training / Professional Development	5,000	5,000	-	0%
Utilities	13,500	13,500	-	0%
Transfer to capital reserves		200,000	200,000	
Total expenditures	688,723	1,021,814	333,091	48%
Surplus/(Deficit)	(82,432)	(96,917)	(14,485)	-11%
Adjustments Required to Balance Financial Plan to Conform With Legislative Requirements				
Amortization on tangible capital assets	143,884	148,884	5,000	0%
Cash Surplus	61,452	51,967	(9,485)	24%
Capital Expenditures/Revenues				
Cash items NOT included in Annual Surplus (Deficit)				
Repayment of MFA Loan Principal	(52,445)	(52,445)	-	0%
Transfer from (to) general fund	(9,007)	478	(9,485)	105%

Water Rate increase of 10% & Solid Waste rate increase of 0%**Example for a residential property**

	Current 2014	Proposed 2015	Change over 2014	% Change	
Utilities					
Solid Waste User Fee					
Solid Waste User Fee	361	361	-	0.0%	Solid waste costs to be recovered \$196,005
Water user fee and parcel tax					
Water Parcel Tax	418	460	42	10.0%	Water parcel tax revenues of \$243,000 to be recovered (10% increase)
Water User Fee	679	747	68	10.0%	Water User Fee revenues \$405,000 to be recovered (10% increase)
	1,097	1,207	110	10.0%	
Total Solid Waste and Water	1,458	1,568	110	7.5%	
Secondary Suites Fee	416	443	27	6.5%	

Water Rate increase of 16% & Solid Waste rate increase of 0%**Example for a residential property**

	Current 2014	Proposed 2015	Change over 2014	% Change	
Utilities					
Solid Waste User Fee					
Solid Waste User Fee	361	361	-	0.0%	Solid waste costs to be recovered \$196,005
Water user fee and parcel tax					
Water Parcel Tax	418	485	67	16.0%	Water parcel tax revenues of \$256,500 to be recovered (16% increase)
Water User Fee	679	788	109	16.0%	Water User Fee revenues \$426,000 to be recovered (16% increase)
	1,097	1,273	176	16.0%	
Total Solid Waste and Water	1,458	1,634	176	12.0%	
Secondary Suites Fee	416	459	43	10.3%	

2015 Solid Waste Budget

Description	Budget 2014	Budget 2015	Change over 2014	%
Garbage User Fees	196,005	196,005	-	0.0%
Utility Prompt Discounts	(10,000)	(5,900)	4,100	-41.0%
Public Works Misc Revenue	1,000	-	(1,000)	-100.0%
Garbage Decal Sales	50	50	-	0.0%
Blue Boxes	50	50	-	0.0%
Compost Revenues	100	-	(100)	-100.0%
		-		
Total Revenues	187,205	190,205	3,000	1.6%
Supplies & education	300	2,300	2,000	666.7%
Collection Contract	118,500	110,500	(8,000)	-6.8%
Recycle Removal Contract	32,000	31,000	(1,000)	-3.1%
Green Waste Contract	31,405	36,405	5,000	15.9%
Internal cost allocation	4,500	9,500	5,000	111.1%
Bear Smart Program	500	500	-	0.0%
Total Expenditures	187,205	190,205	3,000	1.6%



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Finance committee		
Title	Consolidated water user rates for Brunswick Beach residents		
Author	Hari Suvarna	Reviewed By:	Mandy Koonts
Date	January 26, 2015	Version	
Issued for	Finance Committee meeting January 29, 2015		

Recommendation:

To decide whether to:

- Defer consolidated water user rates for the residents of Brunswick Beach to 2016 budget process.

Purpose:

The purpose of this report is to provide Finance Committee with the rationale for the above recommendation.

Background:

On February 22nd, 2007 a report was submitted to Council outlining a proposal to consolidate water user rates and parcel taxes for all residents of the Village of Lions Bay (VOLB) (including residents of Brunswick Beach) to cover operating expenditures of the water system. Council at that time deferred the matter for further discussion but the matter did not come up for discussion since then. During the 2014 budget deliberations, it was brought up again and Council asked staff to report back on the plan to restructure water and sewer rates and its impact on the overall rates charged to residents. **(See attached)**

Discussion:

The VOLB has two water parcel tax bylaws:

- Bylaw 130 originally enacted in 1985 to meet the cost of maintenance or works and services of water system and amended annually to change the tax rates.
- Bylaw 368 originally enacted in 2005 to pay for the costs of Brunswick Beach Water System with an expiry year of 2024. Some property owners chose to pay their share in full, while 29 property owners decided to pay over the term of loan by way of a parcel tax. The annual parcel tax was fixed at \$365.

The criteria to restructure water user rates are as follows:

- Consolidate water user rates and parcel tax.
- Apply the new consolidated rate to all residents of VOLB including the residents of Brunswick Beach. This would increase the annual rate for the residents of Brunswick



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Beach. However, the rate increase for Brunswick Beach residents will not be retroactive.

- The 29 Brunswick Beach residents who currently pay \$365 in parcel tax to pay for the cost of Brunswick beach Water System will continue to do so until the loan is repaid.

The following table shows water user rate/parcel tax structure from 2014 to 2015.

Summary of water user rates and parcel taxes 2014-2015		
	2014	2015
Water (10% increase)		
Residents of LB excluding BB		
User rate	679	747
Parcel tax	418	460
Total	1,097	1,207
Residents of BB		
User rate	679	747
Brunswick loan		
29 residents of BB		
Parcel tax	365	365

If we had applied the consolidated user rates and parcel tax to 2015 fiscal year, the impact would have been as follows.

- The residents of VOLB will be charged a water user rate of \$1,207 rather than separate billings for \$747 and \$460.
- The potential increase in consolidated user rates on the residents of Brunswick Beach would be in the range of \$400 - \$500 in 2015 to be consistent with rest of VOLB residents. This would require the Village to open discussions with the residents of Brunswick Beach to provide sufficient notice of the proposed increase. As the water rate bylaw needs to be adopted no later than 17th February 2015, the time required for such a discussion would be too constricted. Therefore in order to allow



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

for a reasonable time to provide information and for discussions with the residents of Brunswick Beach the proposed consolidation of water user rates/parcel tax is recommended to be deferred to 2016 budget process. The impact of deferring this decision to 2016, is that the residents of VOLB excluding Brunswick Beach will continue to pay disproportionately higher rates in 2015.

**VILLAGE OF LIONS BAY Regular Council Meeting
January 22, 2007**

5

8. Reports

A. Administrator

No report

B. Finance

Financial Plan 2001 - 2011

An information report dated January 22, 2007 covering the Financial Plan for 2001 to 2011 was presented.

The Administrator requested that this item be deferred and brought back to the next Council Meeting.

There followed detail discussion concerning water rates and a parcel tax with questions raised as follows :

- What is the origin of the Lions Bay parcel tax separate from the current Brunswick Beach water parcel tax,
- Rephrase to make a simple water tax – there is no rationale for two separate designations,
- Costs divided by number of homes including Brunswick Beach should be the water user rate and the old Lions Bay parcel tax designation eliminated, and
- If necessary a parcel tax could be added in future for certain upgrades to the Village system.

Council directed the Administrator to discuss this issue with the Finance Manager and report to the next Council meeting, possibly with an explanatory report for distribution to residents.



C. Public Works

No report

see attached

D. Building Inspector

No report

Village of Lions Bay

REPORT

Information Report to Council

Presented: February 5, 2007
From: Finance Manager
Subject: Water Rate Options 2007

Recommendations

1. That the common user rate for water be set at \$500 for 2007 and billed in two phases in March with the garbage utility levy and in July with the tax billing.
2. That Council give three readings to "Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 387, 2007.
3. That Council give three readings to "Water Parcel Tax Bylaw No. 130, 1985, Amendment Bylaw No. 388, 2007.

Background

In setting water rates for the Village of Lions Bay in 2007, we are planning the final financial integration of the Brunswick Beach water distribution system into the Village system which includes water sourcing and treatment, the main artery pipes and the distribution lines.

The main user fee applicable to all residents currently sits at \$250 per annum and only generates about 65% of the operational costs of the water utility in total. "Old Lions Bay" has a "parcel tax" (set up without specific parameters in 1985), which has traditionally served to cover both operating and capital costs. In order to introduce fairness to water customers throughout the system we are proposing to increase general rates sufficient to cover operating costs and an allocation to system wide maintenance capital. This will still leave a reduced parcel tax in "Old Lions Bay" of some \$200 (\$370 in 2006) which will realize \$525,000 over the next five years to 2011 and is deemed sufficient to provide capital funds to sustain this portion of the system. This parcel tax will be reviewed annually in terms of its funding programs with the view of elimination when these distribution components have been brought up to established standards. At that stage all properties on the system would be paying a single user fee.

Within the next 20 years the common user rate will be financing the major costs associated with the upgraded source supply and treatment processes.

Brunswick Beach Considerations

A major impetus for amalgamation was the integration and upgrade of the water system which would provide benefits to the Village as a whole. The net costs of the Brunswick Beach water improvements would be recovered through specified area charges which are now in effect. It was generally agreed that the "amalgamated" Village would pay for general maintenance and operations and any supply side upgrades, ie. intakes and treatment. Also, some of the capital costs of the existing Village water system, estimated at 33%, would be shared by both areas.

Brunswick Beach residents, as can be seen on the attached schedule, are paying considerably less than projected, in fact about half. Those who have chosen to prepay their share of the system improvements are only paying \$250 towards system operations and maintenance which in reality costs around \$400 per connection. It is therefore recommended that the common user rate be increased to \$500 to provide sufficient funding to cover operations and maintenance and a minor allocation to capital. The current parcel tax to old Lions Bay will be reduced to \$200 to contribute the current program of distribution line improvements.

To: Mayor and Council
Cc: Mandy Koonts
From: Simon Waterson
Sent: January 27th 2015
Subject: Tree Application # 54 for Fei Che & Qun Shu (Shelley)

Application Approved

The Trees committee met this morning and comprised of Ron McLaughlin, Harold Gienger and Simon Waterson.

Fei Che & Qun Shu requested topping of trees on south and west side of their house as indicated in the photos they provided. We stipulated that, subject to Council approval, she could either top or fell and clear all debris.

Furthermore, while on site, she asked us to look at a few other trees, which were located, further south. We advised that this was not municipal land and although they appeared to be situated within her property lines, we suggested she seek confirmation from a surveyor.

A handwritten signature in black ink, appearing to be 'Simon Waterson', written over a horizontal line.

Simon Waterson
Chair. Tree Committee

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To: Mayor and Council
Cc: Mandy Koonts
From: Simon Waterson
Sent: January 27th 2015
Subject: Tree Application # 55 for Mr Alan Morrish

Application Approved (provision below)

The Tree committee met this morning and comprised of Ron McLaughlin, Harold Gienger and Simon Waterson.

Application to remove and clear a cluster of immature Cedars is approved, however, topping this cluster is not approved.

A handwritten signature in black ink, appearing to be 'Simon Waterson', with a large, stylized 'W' and 'S'.

Simon Waterson
Chair. Tree Committee

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

MEETING OF THE BOARD OF VARIANCE FRIDAY, JANUARY 16TH, 2015 AT 6:30 PM. IN THE COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY, BC

1. Call to Order

2. Applications to be heard

- | | | |
|----|---------------------------|--|
| 1) | <i>Civic Address:</i> | 373 Oceanview Road, Lions Bay, BC |
| | <i>Legal Description:</i> | Lot A, Block B, Plan 15043, DL 6748 |
| | <i>Owner:</i> | Iris Kaessler |
| | <i>Request:</i> | Approval sought for relaxation of over 12 foot height, for an accessory building over 100 square feet. |

3. Discussion

The Board were advised by the owner that she had promised her son she would have a treehouse built. The project started small and became bigger. In order not to disturb neighbours, it was not built in the front yard but on the back side of the cliff by the creek. The Board noted it was a mistake to build from the deck making it totally beyond allowances, instead of from the soil. The owner was concerned about damaging trees so built between, on stilts. The deck became huge so she decided to also use the treehouse as storage. The Building Inspector has not been involved as built and advised the owner to get the overheight problem solved before dealing with remaining issues. The owner considered a flat roof to reduce height but was concerned about snow loads etc. The Board noted that even with a flat roof the tree house would still be 12' overheight. The owner advised that none of her 7 neighbors are concerned; the overheight does not impact them; the tree house cannot be seen, even from the road. The Board noted that below the steps to stronger ground would be much closer to building height, but the structure is already built and the Building Inspector would need this variance before addressing structural and safety issues. There is a 70 degree slope on the northwest side of the deck. There is danger structurally; the balustrades are a serious safety issue.

The Board pointed out that hardship has to be dictated by the topography of the land, anything that dictates that this structure has to be 12' above the Bylaw. Beside height, this structure must be properly engineered. The structure is not adequately designed and will not deal with torsional stresses. There needs to be bracing.

Ian Mackie pointed out this application does not meet the requirement for hardship which must be demonstrated. Therefore the variance sought should not be granted. The Board's mandate does not have latitude. Evidently there has been some degree of naivety as the project grew. In hindsight overheight could have been reduced from 12 feet to 4 feet by dropping the main deck down. There is nothing in the Village Bylaws to cover tree houses.

The Board agreed this was a very difficult decision. There is compassion for this application but since the structure has been built without proper drawings and gone to the Village, the Board cannot support.

Peter Wreglesworth was inclined to support the Application. Riche Mossakowski has compassion for this project.

Ian Mackie remained opposed. The Board's mandate is dictated by Statute and the Board has to apply the rules equally. He admitted he could see some justification for granting this variance because the structure is already built, but there is concern about setting a precedent.

The owner asked whether she had to remove the structure. The Board advised that decision was not in their purview and suggested she discuss this with the Building Inspector.

Riche Mossakowski and Ian Mackie opposed.
Peter Wreglesworth supportive.

4. Decision

Based on the foregoing, the Board denied this application, with a dissenting vote by Mr. Wreglesworth, because the application does not meet the hardship requirement of the applicable Statute and the Board must be concerned about precedent and applying a different standard to structures already built as opposed to one not yet built and for which an application is brought at that point.

The Board requested that a letter be sent to the Owner advising of the Board of Variance decision.

- | | | |
|----|----------------------------------|--|
| 2) | <i>Civic Address:</i> | 59 Brunswick Beach Road, Lions Bay, BC |
| | <i>Legal Description:</i> | Lot 30, Block 9, Plan 10651, DL 1815 |
| | <i>Owner:</i> | Dorothy Meiklejohn & Dean Currie |
| | <i>Request:</i> | Approval sought for rebuild of existing boat shed and relax rear yard setback. |

5. Discussion

Russ Meiklejohn addressed the Board on behalf of the owners seeking approval to rebuild the existing 1965 boathouse with relaxation of the rear yard setback. A survey reveals the existing boathouse is beyond the property line on the water side (Provincial property). The owners would like to rebuild, conforming as much as existing conditions will allow. This is a small 5,000 sq. ft. lot. The Board perused the site plans and confirmed the owners did not intend to built on Provincial property. The owner confirmed the boathouse would be the same height but as far back on property as the septic field will allow. There is a conforming 5 ft. set back to the South. The building will be moved East as far as possible so the septic field is not going to be affected..

6. Decision

Based on the foregoing, the Board approved this application and requested that a letter be sent to the Owners advising of the Board of Variance decision.

- | | | |
|----|----------------------------------|--|
| 3) | <i>Civic Address:</i> | 175 Highview Place, Lions Bay, BC |
| | <i>Legal Description:</i> | Lot 21, Block 8, Plan 13628, DL 6748 |
| | <i>Owner:</i> | Jon & Karyn Jones |
| | <i>Request:</i> | Approval sought for relaxation of side yard setback from 8 feet, to 5 feet, due to rebuild of existing garage encroaching. |

7. Discussion

Owner Karyn Jones addressed the Board seeking relaxation of the side yard setback from 8 feet to 5 feet due to rebuilt existing garage encroachment. The property was purchased in June. The Board perused the drawing and noted the existing front corner of garage would be kept, with the wall angled out a further 3'3" to facilitate fully opening of car doors. Variance would allow a door and stairs to be built - safer.

Neighbours have no objections. The Board noted the property is very steep. The variance sought would provide much safer access and supports the Village requirement for off-street parking.

8. Decision

Based on the foregoing, the Board approved the application for relaxation of the side yard setback from 8 feet to 5 feet. The Board requested that a letter be sent to the Owner advising of the Board of Variance decision.

- | | | |
|----|---------------------------|---|
| 4) | <i>Civic Address:</i> | 20 Seaview Place, Lions Bay, BC |
| | <i>Legal Description:</i> | Lot 2, Block 2, Plan 10044, DL 1575 |
| | <i>Owner:</i> | David Simmonds & Aoife MacNamara |
| | <i>Request:</i> | Approval sought for relaxation of front yard setback from 25 feet to 8.7 feet due to rebuild of garage encroaching. |

9. Discussion

Aoife MacNamara addressed the Board requesting approval to shift the footprint of the existing carport northwest. Currently very hazardous, and steep and situate at a blind junction of two roads. The owner sought permission to shift the new entrance to the existing car pad. As a precedent, the garage is already built in the front yard. The Board noted that hardship relates to the steepness and very close proximity to the road. Not a good traffic situation and that access straight off the street into the garage would be much better. This is a dangerous corner. The neighbours have no objections.

10. Decision

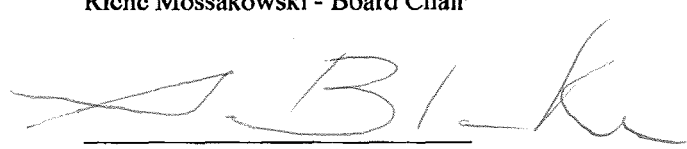
Based on the foregoing, the Board approved relaxation of front yard setback from 25 feet to 8.7 feet as marked on the drawings submitted to the village, on condition that the 8 ft. side setback to adjacent property will not be affected.

The Board requested that a letter be sent to the Owner advising of the Board of Variance decision.

11. Adjournment

Moved by Peter Wreglesworth and seconded by Riche Mossakowski that the meeting be adjourned.
7:20.


Riche Mossakowski - Board Chair


Sheila Blake - Recording Secretary

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Council		
Title	Information Report – Public Works		
Author	N. Hoglund	Reviewed By:	M. Koonts
Date	January 29, 2015	Version	-
Issued for	February 3, 2015 Regular Council Meeting		

1. RECOMMENDATION

THAT Council receive this report for information purposes.

2. ATTACHMENTS

1. Public Works Management workplan as at January 29, 2015
2. Public Works Annual High-level Workplan 2015

3. BACKGROUND

As per Mayor Buhr's request, the format of the Manager of Public Works' Information Report to Council has been modified in format to a task-list style to provide a broad overview of tasks and functions currently in progress, with status updates noted. Attachment 1 is by no means a comprehensive list of active tasks, but instead a high-level overview of key tasks that must be completed in addition to the myriad of activities that are generated during the day-to-day operational oversight of the Public Works department.

Similarly, Attachment 2 is a very high-level 2015 Public Works annual workplan for planned activities and newly created programs. Emergent situations (debris slides, as one example) and emergencies (water leaks, as an example) will impact the ability of Village crews to adhere to the regularly planned work within any given month.

4. DISCUSSION

I would be pleased to discuss the information or provide clarification on the information contained herein.

For Council's consideration.

	A	B	C	D	E	F	G	H
1								
2	Start	Deadline	Priority (1 high to 5 low)	Portfolio	Administrative Classification	Task, Status and Notes (as at January 29, 2015)	Primary	Other
3	6-Aug-14	18-Feb-15	1	Infrastructure	Grants	Build Canada Grant application recommendation report written and presented to Council. Direction from previous Council received Sept 2. Direction from new Council received Dec 16.	NH	MK
4	5-Jan-15	31-Mar-15	2	Infrastructure	Regulatory	Water Quality Report - must be written and submitted to VCH by EOM March	NH	
5	5-Jan-15	28-Feb-15	1	Finance	Finance	Water and Sewer Rates to be established by EOM February. Preliminary rates completed in conjunction with HS	HS	NH
6	24-Jul-14	mid-March	2	Finance	Finance	2015 Operating & Capital Budget - put forward recommendations for both to Council; research options for capital requests; prioritize capital requests and present business cases; new coding requirements for better granularity; recommendations for contingency funding; etc	NH	HS, MK, FC, Council
7	1-Jul-14	mid-March	2	Government	Administration	Levels of Service for Public Works activities to be presented to Council - currently no clearly defined levels of service exist that have been presented to or endorsed by Council	NH	MK, Council
8	15-Jul-14		3	Government	Administration	Water restrictions recommendation to be written and presented to Council - currently no water restrictions exist and water supply is limited in summer	NH	MK
9	16-Dec-14	mid-March	2	Infrastructure	Administration/ Grants	Write RFP for Infrastructure Master Plan; seek grant opportunities to offset cost. Direction from Council from Public Manager's report received Dec 16, 2014 Council meeting. Liaise with Infrastructure Committee	NH	IC, Council
10	7-Oct-14	31-Jan-15	4	Government	Community	Organics Ban 2015. Recommendations from Public Works Mgr endorsed Oct 7, 2014 Council meeting. Working in conjunction with Ruth Simmons and MK - now secondary role as opposed to lead role. Downgraded priority rating accordingly. No organics plan existed prior to report and recommendations being written	Ruth Simmons, MK	NH
11	5-Jan-15	16-Jan-15	1	Government	Administration	Create high-level Public Works annual workplan for 2015; present to Council. First workplan was created July 2014. Ensure newly created (2014) work programs are reflected in the plan. This is now complete	NH	
12	10-Dec-14		1	Infrastructure	Infrastructure	Magnesia Intake - next steps. Aerial inspection with Geotechnical Scientist on Dec 11. Report received on Dec 12. Engineering company on-site on December 16 for preliminary assessment and recommendations. Follow-up visit required with construction expert. Heavy rainfall and Christmas prevented timely follow-up in December. Follow-up on-site visit January 7. North Construction onsite January 13 & 14. McRae's onsite January 14. Followup works completed January 15 & 16. Phase 2 works undertaken to prevent intake outfall from causing serious bank erosion - started January 20 with estimated completion first week of February	NH	MK, Council, IC
13	20-Nov-14		3	Infrastructure	Infrastructure	Research flow meters and similar to determine actual flows. Determine locations and feasible zones. Add in to newly created (2014) leak detection program.	NH	
14	15-Oct-14		2	Government	Administration	Get quotations from certified arbourist companies to assess all trees tagged by Village crews as part of the newly created (2014) winter readiness program. Trees tagged October 14-17	NH	
15	22-Jul-14		4	Government	Administration	Work with CAO and Finance to create a "preferred vendors" strategy and implementation recommendations to Council - nothing exists at present	NH, MK	
16	28-Oct-14	28-Feb-15	3	Government	Administration	Work with Geoscientist once 3 - 4 months of quantifiable and verifiable data exists for rainfall amounts at intake locations to revisit and revise the safe working procedures due to unstable terrain upslope - at present they are set to the highest level to ensure Village crews are safe.	NH	Pierre Friele
17	23-Jun-14		2 & 3	Infrastructure	Infrastructure	2014 Capital Projects - a number of capital projects were endorsed for 2014 that had not been started prior to my arrival. Kelvin Grove Washroom Upgrades, Lions Bay Beach Park Septic System Upgrades, and Road Remediation at Oceanview Gate projects have been completed. SCADA Upgrade, Kelvin Grove Smell Remediation, Oceanview Road Culvert are outstanding. Harvey and Magnesia Intake Road Upgrades and Magnesia PRV Bypass were earmarked for the Build Canada Small Communities grant funding and have been delayed for that process	NH	
18	22-Oct-14		3	Government	Regulatory	Work with FLNRO/MOTI with regard to levels of service/expectations/roles/responsibilities and Village adherence to Acts and Legislation with regard to Crown Lands, and leases. Various phone conversations/emails in 2014. First face-to-face meeting took place January 14. Meeting with MOTI on Feb 2 re: trees on MOTI ROW	NH, MK	FLNRO, EMBC

	A	B	C	D	E	F	G	H
19	15-Sep-14		4	Government	Administration	Work with CAO, Fire Chief, and Council to create a comprehensive Village parking strategy. Original recommendation report written in September 2014, but was put on hold pending public input	NH, AO, MK	
20	17-Jul-14		4	Government	Administration	Work with CAO to draft and present to Council various much-needed bylaw updates and new permits (such as road use and business licence)	NH, MK	
21	7-Jan-15		2	Infrastructure	Administration	work with VCH/ALS to extend testing to include raw water sample at both treatment plants, and sample taken after UV treatment pre-chlorination to show results of UV application. Research and provide information to VCH as a result of a resident complaint to VCH. Research and compile data to provide answers to a number of IC questions with regard to the efficacy of the UV system.	NH	VCH, IC
22	6-Aug-14		4	Government	Administration	Research and incorporate "best practices" into all newly defined work programs and track progress - as time permits	NH	
23	7-Jan-15		3	Infrastructure	Administration	Investigate debris net hazard mitigation strategies for Harvey and Magnesia creeks upstream of both intakes. Preliminary conversations have taken place with EMBC (for endorsement for potential grant funding), installation companies, and the District of North Vancouver	NH	
24	13-Aug-14		3	Infrastructure	Administration	Research and obtain quotations from CCTV sewer/drainage companies and vendors to ascertain whether equipment should be purchased to inspect drainage and sewer pipe infrastructure in-house or via a contractor	NH	
25	3-Nov-14		4	Government	Administration	Work with CAO to write and present to Council OR create an RFP for numerous plans that do not currently exist that the Village must have to put forward various grant funding requests. Initial emphasis: watershed management plan, and water conservation plan	NH, MK	
26	23-Jul-14		4	Infrastructure	Administration	Research cost-effective smell remediation options for the STP and obtain quotations from relevant vendors	NH	
27	28-Oct-14		4	Infrastructure	Administration	Work with Environment Canada re: weather station/rainfall gauge to be located at the Yard	NH	
28	3-Jul-14		4	Infrastructure	Administration	Work with MetroVancouver for PSAB contaminated site inventory; and landfill inventory and closure status assessment study - one item remaining	NH	MetroVancouver
29	3-Jul-14		4	Infrastructure	Administration	Work with MetroVancouver with regard to regional GHG credits/carbon credits	NH	MetroVancouver

HIGH LEVEL PUBLIC WORKS ANNUAL WORKPLAN

January

- Ploughing and salting as required (if icy/snowing)
- Culvert cleaning and checking as required (if wet)
- Yearly high-level planning
- Street sweeping Village-wide
- Intakes check and maintenance
- Weekly and daily water sampling program
- Turbidimeter calibration program
- PRV maintenance program
- Monthly gas leak detector calibration
- STP maintenance (weekly)
- Air release valve inspection/repair/replacement program (bi-weekly)
- Flail mowing
- Tree chipping program (Christmas trees)
- **Berm cleanup**
- **Water leak detection program**
- Facilities maintenance program
- Set up/take down Dip 'n Dash
- Respond to CSRs/leaks/emergent situations as required

February

- Ploughing and salting as required (if icy/snowing)
- Culvert cleaning and checking as required (if wet)
- Street sweeping Village-wide as required
- Intakes check and maintenance
- Weekly and daily water sampling program
- Turbidimeter calibration program
- PRV maintenance program
- Monthly gas leak detector calibration
- STP maintenance (weekly)
- Air release valve inspection/repair/replacement program (bi-weekly)
- **Cherry tree pruning program**
- **Timbertop pump maintenance program**
- Boulevard maintenance program – rock removal
- Facilities maintenance program
- Respond to CSRs/leaks/emergent situations as required

March

- Open tennis court and Kelvin Grove/Lions Bay Beach Park washrooms
- Tennis court maintenance program
- Irrigation inspection/repair/replacement program
- **Culvert and ditch cleaning program**

- Continue boulevard maintenance program – rock removal
- Add bark mulch and soil to all gardens
- Intakes check and maintenance
- Weekly and daily water sampling program
- Turbidimeter calibration program
- PRV maintenance program
- Monthly gas leak detector calibration
- STP maintenance (weekly)
- Air release valve inspection/repair/replacement program (bi-weekly)
- Chlorine analyser calibration
- UV reactor service/maintenance program
- Water metals sample/testing program (bi-annual)
- Facilities maintenance program
- Respond to CSRs/leaks/emergent situations as required

April

- **Watermain flushing program - spring**
- PRV screen maintenance program (pre- and post-flushing)
- Winter equipment maintenance and storage program
- Weekly and daily water sampling program
- Turbidimeter calibration program
- PRV maintenance program
- Monthly gas leak detector calibration
- STP maintenance (weekly)
- Air release valve inspection/repair/replacement program (bi-weekly)
- School field mowing
- Irrigation system/backflow preventer inspection/repair/replacement program
- Facilities maintenance program
- Respond to CSRs/leaks/emergent situations as required

May

- **Water leak detection program**
- **Kelvin Grove manhole inspection program**
- **Camera inspection of sanitary system** (via contractor)
- Intakes check and maintenance
- Weekly and daily water sampling program
- Beach water sampling program
- Hydrant maintenance program
- Turbidimeter calibration program
- PRV maintenance program
- Monthly gas leak detector calibration
- STP maintenance (weekly)
- Air release valve inspection/repair/replacement program (bi-weekly)

- Chlorine analyser calibration
- School field mowing
- Lions Bay Beach Park log boom and sand placement; removal of logs on beach
- Lions Bay Beach Park maintenance and cleaning (daily from 19th onward)
- Facilities maintenance program
- Respond to CSRs/leaks/emergent situations as required

June

- **Flail mowing program Village-wide**
- **Easements and right-of-way clearing program**
- Line painting program (annual; via contractor)
- **Potholes/patching/paving program**
- Intakes check and maintenance
- Set up for Village Canada Day celebration
- Weekly and daily water sampling program
- Beach water sampling program
- Hydrant maintenance program
- Turbidimeter calibration program
- PRV maintenance program
- Monthly gas leak detector calibration
- STP maintenance (weekly)
- Air release valve inspection/repair/replacement program (bi-weekly)
- Chlorine analyser calibration
- School field mowing
- Lions Bay Beach Park maintenance and cleaning (daily)
- Facilities maintenance program
- Respond to CSRs/leaks/emergent situations as required

July

- **Hydrant replacement program (capital plan)**
- CVIP and inspections for trucks/equipment
- Water plants facilities maintenance
- Intakes check and maintenance
- Weekly and daily water sampling program
- Beach water sampling program
- Hydrant maintenance program
- Turbidimeter calibration program
- PRV maintenance program
- Monthly gas leak detector calibration
- STP maintenance (weekly)
- Air release valve inspection/repair/replacement program (bi-weekly)
- Chlorine analyser calibration
- School field mowing
- Lions Bay Beach Park maintenance and cleaning (daily)

- Facilities maintenance program
- Respond to CSRs/leaks/emergent situations as required

August

- Chlorine pumps full maintenance
- Fuel tank polishing (annual; via contractor)
- Intakes check and maintenance
- Weekly and daily water sampling program
- Beach water sampling program
- Hydrant maintenance program
- Turbidimeter calibration program
- PRV maintenance program
- Monthly gas leak detector calibration
- STP maintenance (weekly)
- Air release valve inspection/repair/replacement program (bi-weekly)
- Chlorine analyser calibration
- School field mowing
- Lions Bay Beach Park maintenance and cleaning (daily)
- Facilities maintenance program
- Respond to CSRs/leaks/emergent situations as required

September

- **STP Pump-out and full inspection (staff and contractors)**
- **Culvert and ditch cleaning program**
- Intakes check and maintenance
- Street sweeping Village-wide (if required)
- Set up and take down for annual Village Fire Department BBQ
- Weekly and daily water sampling program
- Beach water sampling program (program ends September 21)
- Hydrant maintenance program
- Turbidimeter calibration program
- PRV maintenance program
- Monthly gas leak detector calibration
- STP maintenance (weekly)
- Air release valve inspection/repair/replacement program (bi-weekly)
- Chlorine analyser calibration
- School field mowing
- Lions Bay Beach Park maintenance and cleaning (daily)
- Facilities maintenance program
- Respond to CSRs/leaks/emergent situations as required

October

- **Watermain flushing program - fall**

- Intakes check and maintenance
- Weekly and daily water sampling program
- Turbidimeter calibration program
- PRV maintenance program
- Monthly gas leak detector calibration
- STP maintenance (weekly)
- Air release valve inspection/repair/replacement program (bi-weekly)
- Chlorine analyser calibration
- School field mowing (end of program)
- Lions Bay Beach Park maintenance and cleaning
- Facilities maintenance program
- Respond to CSRs/leaks/emergent situations as required

November

- Winterize water sample stations
- Winterize and close Lions Bay Beach Park and Kelvin Grove washrooms
- Remove nets and lock the tennis court
- **Winter weather/storm season preparation program**
- Set up and take down for Village Remembrance Day ceremony
- Ploughing and salting as required (if icy/snowing)
- Culvert cleaning and checking as required (if wet)
- Intakes check and maintenance
- **Leak detection program**
- Weekly and daily water sampling program
- Turbidimeter calibration program
- PRV maintenance program
- Monthly gas leak detector calibration
- STP maintenance (weekly)
- Air release valve inspection/repair/replacement program (bi-weekly)
- Chlorine analyser calibration
- Lions Bay Beach Park maintenance and cleaning (daily)
- Facilities maintenance program
- Respond to CSRs/leaks/emergent situations as required

December

- Ploughing and salting as required (if icy/snowing)
- Culvert cleaning and checking as required (if wet)
- Intakes check and maintenance
- Annual set up of Village Christmas lights
- Set up and take down of various Village Christmas events
- Weekly and daily water sampling program
- Turbidimeter calibration program
- PRV maintenance program

- Monthly gas leak detector calibration
- STP maintenance (weekly)
- Air release valve inspection/repair/replacement program (bi-weekly)
- Chlorine analyser calibration
- Facilities maintenance program
- Respond to CSRs/leaks/emergent situations as required

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Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
2014Octpbc	01/10/2014	Pacific Blue Cross	2014Oct	Benefits - Oct	1,435.68	1,435.68	
2014Octrfs	01/10/2014	RFS Canada	2014Oct	Photocopier lease	336.76	336.76	
2014Sepvisa	05/10/2014	Visa ScotiaBank	2014Sep15	Courses, FF Day, suuplies	2,493.35	2,493.35	
022121	08/10/2014	Associated Fire Safety Equipment	12278	Thermal Camera	7,616.00	7,616.00	
022122	08/10/2014	BC Communications	IN093353	Radios	44.80	616.00	
			IN093417	Radios	44.80		
			IN093683	Radios	89.60		
			IN093684	Radios	436.80		
022123	08/10/2014	BC Hydro	104007689902	3317 0015 531	140.77	489.69	
			104007689901	3317 0015 521	348.92		
022124	08/10/2014	CUPE - Local 389	2014Sep	Sept Dues	858.17	858.17	
022125	08/10/2014	Curtis Paving	14-143	Driveway repair	2,605.40	2,605.40	
022126	08/10/2014	Concentric	2014-47	LionsBay.net	2,855.62	2,855.62	
022127	08/10/2014	CP Automation Ltd.	2011-01-116	WTP Modem Fix	399.00	399.00	
022128	08/10/2014	Dominion Blue Digital Reprographics	1789154	Plan re-printing	18.37	18.37	
022129	08/10/2014	Emo, William	141007	Reimbursement - Work Boots	209.99	209.99	
022130	08/10/2014	E-COMM	14-0493	Radios	5,705.00	5,705.00	
022131	08/10/2014	Glacier Media Classifieds	GCCL00038311	Election Declaration	927.72	927.72	
022132	08/10/2014	G. McRadu Consulting Ltd.	140930	September admin	11,130.00	11,130.00	
022133	08/10/2014	Gerald Longson	2013-03-13	CCR Project Mgr	5,667.13	5,667.13	
022134	08/10/2014	Huang, Crystal	141006	Refund PT Overpayment	3,552.42	3,552.42	
022135	08/10/2014	Hoglund, Nikii	149029	Wet weather gear	235.18	235.18	
022136	08/10/2014	Inland Divers Underwater Service	1380	Diving Services - Reservoir	14,404.01	14,404.01	
022137	08/10/2014	John James	141006	Battery for door remote, FF Day Supplies	73.63	73.63	
022138	08/10/2014	Kal Tire	73103018	Snow Tires	5,062.63	5,062.63	
022139	08/10/2014	Lions Bay General Store & Cafe	140926-2	Various	507.16	859.29	
			140926	Various	352.13		
022140	08/10/2014	Lions Bay Fire Rescue	141006	Refreshments	389.05	389.05	
022141	08/10/2014	McRae's Environmental Services Ltd	315624	STP Pump	3,011.50	16,819.63	
			315626	STP Pump	3,518.13		
			315623	STP Pump	3,669.75		
			315622	STP Pump	2,583.00		
			315625	STP Pump	4,037.25		
022142	08/10/2014	Metro Vancouver (GVRD)	140930	Debenture repayment	97,897.39	97,897.39	
022143	08/10/2014	Medical Services Plan	2014Oct	Benefits	986.75	986.75	
022144	08/10/2014	Murrin Construction Ltd.	7786	Backfill	56.00	56.00	
022145	08/10/2014	Martin, Anne	141006	Refund - PT overpayment	275.63	275.63	
022146	08/10/2014	North Shore Pest Detective Ltd	58951	Pest Control	84.00	168.00	
			58971	Pest Control	84.00		
022147	08/10/2014	Oliver, Andrew	2014Oct	Oct Honorarium	2,031.96	2,031.96	
022148	08/10/2014	Ronsley, Joanne	140926	UBCM	149.54	149.54	
022149	08/10/2014	Rescue Associates	2014Sep	Sep training	1,660.00	1,660.00	

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Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
022150	08/10/2014	Rona	6752896	Plywood - KG Washroom	268.97	268.97	
022151	08/10/2014	Rocky Mountain Soil Sampling Inc.	2597	Vacuuming tanks	13,611.30	13,611.30	
022152	08/10/2014	Safelight Communications	57923	pager repair	54.88	54.88	
022153	08/10/2014	Smithrite Disposal Ltd	776868	Garbage contract	15,203.10	15,203.10	
022154	08/10/2014	Sea to Sky Network Solutions	7256 7318	IT Services Network mounting	884.80 168.00	1,052.80	
022155	08/10/2014	Shaw Business	140917	Internet	111.89	111.89	
022156	08/10/2014	Suvarna, Hari	10	Finance	6,552.00	6,552.00	
022157	08/10/2014	Sutton, Anna	141006	Batteries, hardware for Pit	45.47	45.47	
022158	08/10/2014	Telus Mobility	140921	20036183	511.80	511.80	
022159	08/10/2014	Tire Country	6001001083608	6001001083608	364.01	364.01	
022160	08/10/2014	Uline Canada Corporation	1620741(2)	Freight - 1620741	42.22	42.22	
022161	08/10/2014	Waterson, Simon	141006	Printer Ink	78.60	78.60	
022162	08/10/2014	Zeemac Vehicle Lease Ltd	320358 320357 320356	Vehicle lease Vehicle lease Vehicle lease	852.32 1,078.56 1,492.96	3,423.84	
022163	08/10/2014	Andrea Hunter	2014RCMP	ticket for Brenda Broughton	90.00	90.00	
022164	09/10/2014	Andrea Hunter	2014RCMP2	2nd ticket for the RCMP ball	90.00	90.00	
141007NH	09/10/2014	Hoglund, Nikii	141007	Expenses Reimbursement	966.53	966.53	
2014PP19Rev	09/10/2014	Revenue Canada	2014PP19	Payroll deductions	7,084.11	7,084.11	
2014wcb3	14/10/2014	Workers Compensation Board	20143rdqtr	3rd Qtr Payment	4,697.17	4,697.17	
2104STSep	15/10/2014	School Tax	2014Sep	School Tax - Sep	770.29	770.29	
022165	20/10/2014	ALS Canada Ltd	E1166596	water testing	78.75	78.75	
022166	20/10/2014	Bell	141001	Satellite	100.40	100.40	
022167	20/10/2014	Cormorant Crane Services	1790	STP Pump out	1,464.75	1,464.75	
022168	20/10/2014	Jansson Structural Consulting Ltd.	S13045-07	CCR engineering	1,951.60	1,951.60	
022169	20/10/2014	Kindred Construction	01502	CCR Project Mgr	4,276.02	4,276.02	
022170	20/10/2014	Kindred Construction	1502(2)	CCR Project Mgr	65,945.50	65,945.50	
022171	20/10/2014	Loh, Gisela	141014	October Janitorial	450.00	450.00	
022172	20/10/2014	Minister of Finance-Product Distribution	93332077	Medical supplies	122.48	122.48	
022173	20/10/2014	Murdy & McAllister	20194 20311 20409 20411 20410	Legal fees Legal fees Legal fees Legal fees Legal fees	6,190.05 1,307.63 412.90 8,101.65 246.81	16,259.04	
022174	20/10/2014	McNichol, Fran	141017	expenses reimbursement bank deposit	25.44	25.44	
022175	20/10/2014	Minister of Finance	140704	Property Tax	762.29	762.29	
022176	20/10/2014	Payless Auto Towing Ltd	397461	Scarp car tow	441.00	441.00	
022177	20/10/2014	Ronsley, Joanne	141008	Expenses -NSSA & Table matters mileage	62.54	62.54	
022178	20/10/2014	Staples - Desjardins Credit Card	5494353865-0-1	Office supplies	123.61	191.64	

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Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
			54943538365-0-2	Office supplies	68.03		
022179	20/10/2014	Shred-it International ULC	9001094574	Shredding	76.85	76.85	
022180	20/10/2014	Telus Services Inc	1313706	Dispatch internet	308.00	308.00	
022181	20/10/2014	Telus Communications	140928 141001	Phones, internet SCADA line	1,118.51 80.00	1,198.51	
022182	20/10/2014	Triton Automotive	801-113130 801-120393 801-120724	filter and parts parts parts	104.23 40.55 3.63	148.41	
022183	20/10/2014	Tire Country		Tires		339.86	yes
022184	20/10/2014	Western Bus Parts	8010	Spartan Pumper - gasket	6,696.54	6,696.54	
112007637061	20/10/2014	BC Hydro	112007637061	WTP Hydro	963.54	963.54	
112007637062	20/10/2014	BC Hydro	112007637062	Shop hydro	448.21	448.21	
112007637063	20/10/2014	BC Hydro	112007637063	STP Hydro	265.41	265.41	
114007611586	20/10/2014	BC Hydro	114007611586	Crystal Falls hydro	15.10	15.10	
118007503078	20/10/2014	BC Hydro	118007503078	Pit Hydro	234.34	234.34	
2014PP20Rev	24/10/2014	Revenue Canada	2014PP20	Payroll deductions	6,590.85	6,590.85	
2014PP20mpp	30/10/2014	Municipal Pension Plan	2014PP20	Payroll deductions	2,252.95	2,252.95	
2014PP21MPP	31/10/2014	Municipal Pension Plan	2014PP21	Pension - PP 21	2,215.02	2,215.02	
2014NovPBC	01/11/2014	Pacific Blue Cross	2014Nov	Benefits - Nov	1,544.07	1,544.07	
2014NovRFS	01/11/2014	RFS Canada	2014Nov	Photocopier lease	336.76	336.76	
022185	05/11/2014	ALS Canada Ltd	E1198739 E1198665	Metals testing - water Sewer testing	3,608.85 78.75	3,687.60	
022186	05/11/2014	AON Reed Stenhouse	3260000147550	CCR Insurance	110.00	110.00	
022187	05/11/2014	BC Communications	IN094150 IN094256 IN094257	Radio - Orange trailer Radios Radios	44.80 89.60 436.80	571.20	
022188	05/11/2014	BC Hydro	118007525860 118007525861	Overhead Lights Ornamental lights	343.68 140.77	484.45	
022189	05/11/2014	Broughton, Brenda	141028(1) 141029	Broughton Expenses; mileage, parking Broughton - UBCM expenses	146.20 209.49	355.69	
022190	05/11/2014	Bruce Malcolm	1306	Containers - Burn Building	5,830.00	5,830.00	
022191	05/11/2014	BC Plant Health Care Inc.	24525	Falling course - NM,GB	1,365.00	1,365.00	
022192	05/11/2014	CUPE - Local 389	2014Oct	Union dues - Oct	1,232.67	1,232.67	
022193	05/11/2014	Creus Engineering Ltd	13160-7 13217-5	Survey - Harvey Creek Design - Mag Creek Intake	243.60 244.90	488.50	
022194	05/11/2014	Diamond Pre-Cast Concrete	60093	CCR parts/ water parts	641.53	641.53	
022195	05/11/2014	Ebco Petroleum Inc	210646	Oil - Hall furnace	1,487.17	1,487.17	
022196	05/11/2014	G. McRadu Consulting Ltd.	141030	Admin contract & expenses	10,842.61	10,842.61	
022197	05/11/2014	Geopacific Consultants Ltd.	60876	CCR - Anchor Testing	245.44	245.44	
022198	05/11/2014	Karas Projects	73	KG Washroom project	10,524.14	10,524.14	
022199	05/11/2014	Lions Bay Fire Rescue	141029 141030	Doantions reimbursement Supplies - Burn Building	800.00 424.11	1,224.11	

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Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
022200	05/11/2014	Medical Services Plan	2014 Nov	November MSP	986.75	986.75	
022201	05/11/2014	Murdy & McAllister	19853	Legal Fee	1,175.72	6,260.52	
			19851	Legal Fees	4,471.55		
			19852	Legal fees	613.25		
022202	05/11/2014	Ministry of Environment	EMI187794	STP Effluent Permit	317.12	317.12	
022203	05/11/2014	McNichol, Fran	141027	kitchen supplies - reimburse	40.27	40.27	
022204	05/11/2014	North Shore Pest Detective Ltd	59556	Works Yard pest control	99.75	267.75	
			59557	Office pest control	84.00		
			59345	Klatt pest control	84.00		
022205	05/11/2014	NetNation Communications	141031	LBFD Website domain renew	100.80	100.80	
022206	05/11/2014	Payless Auto Towing Ltd	398624	Scrap car tow	294.00	294.00	
022207	05/11/2014	Royal Printers Ltd	486257	Election Ballots	728.00	728.00	
022208	05/11/2014	Raincoast Ventures Ltd.	14-330	Minutes Oct 21	763.09	763.09	
022209	05/11/2014	Rob Barrs & Associates	1062	LUMP - final invoice	16,160.54	16,160.54	
022210	05/11/2014	Safelight Communications	57944	Headset rewiring	56.00	392.00	
			56506	Pager repairs	336.00		
022211	05/11/2014	SBC Insurance Agencies Ltd	140624	Group users insurance - Hall	2,400.00	2,400.00	
022212	05/11/2014	Shaw Direct	141027	Satellite	57.89	57.89	
022213	05/11/2014	Steel Blue Productions	8401	Piano tuning	224.00	224.00	
022214	05/11/2014	Supersave Fuels	68457	Diesel - mid grade	1,241.19	1,241.19	
022215	05/11/2014	Sea to Sky Network Solutions	7343	IT Support	884.80	884.80	
022216	05/11/2014	Shaw Business	141017	Office internet	111.89	111.89	
022217	05/11/2014	Suvarna, Hari	11	Finance contract - oct	6,961.50	6,961.50	
022218	05/11/2014	Telus Mobility	141021	Cell phones: office, works, fire	523.07	523.07	
022219	05/11/2014	TREO Port Mann	2111629608	Toll - Fire Truck repair	10.60	10.60	
022220	05/11/2014	West Vancouver School District	6323	School gym rental Jan-Jun	2,091.30	2,091.30	
022221	05/11/2014	Zeemac Vehicle Lease Ltd	320793	Oil	81.09	3,621.41	
			321283	Vehicle lease	1,492.96		
			321284	Vehicle lease	1,136.80		
			321285	Vehicle lease	910.56		
2014Octvisa	05/11/2014	Visa ScotiaBank	141015	VISA - various expenses	4,198.11	4,198.11	
022222	06/11/2014	Hardy, Dan	141106	Trumpeter - Remembrance Day	125.00	125.00	
2014OctST	07/11/2014	School Tax	2014Oct	October remittance	790.12	790.12	
214PP22RevCa	07/11/2014	Revenue Canada	2104PP22	Payroll deduction PP22	7,186.94	7,186.94	
107007770711	17/11/2014	BC Hydro	107007770711	CC Complex hydro	280.31	280.31	
107007770712	17/11/2014	BC Hydro	107007770712	Office Hydro	323.99	323.99	
116007619755	17/11/2014	BC Hydro	116007619755	WTP hydro	842.75	842.75	
116007619756	17/11/2014	BC Hydro	116007619756	Bayview Hydro	15.23	15.23	
116007619757	17/11/2014	BC Hydro	116007619757	Pump hydro	68.23	68.23	
116007619758	17/11/2014	BC Hydro	116007619758	Klatt Hydro	570.46	570.46	

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Village of Lions Bay
AP Cheque Listing
2014 4th Qtr

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
116007619759	17/11/2014	BC Hydro	116007619759	LB Beach Hydro	40.03	40.03	
022223	19/11/2014	Allan, Bob	141118	Reimburse - burn building training exp.	362.41	362.41	
022224	19/11/2014	Ando, Scott	120925	2012 UBCM expenses	65.30	65.30	
022225	19/11/2014	BDO Canada LLP	87945002	Legal expenses	2,480.63	2,480.63	
022226	19/11/2014	Bonner, Scott	141118	Re-imburse - supplies	82.14	82.14	
022227	19/11/2014	Britco LP	RC14116 BLI121327 RC14117 BLI120654	Deposit return Temp. Office Rental Credit - office rental Temp Office Rental	- 300.00 339.66 - 351.49 351.49	39.66	
022228	19/11/2014	Baker, Rod	141114	Reimburse - ESS conference expenses	686.25	686.25	
022229	19/11/2014	Cook, Hayley	141029	Expenses - FOIPPA, MAIS Conf.	146.07	146.07	
022230	19/11/2014	Comox Firefighters Assoc.	20141117	Forcible Entry Door Prop	475.00	475.00	
022231	19/11/2014	Dudley, Rose	2014VG	Re-imburse - volunteer gardeners	580.29	580.29	
022232	19/11/2014	Donaghey, Steve	141118	Re-imburse - Vehicle parts	400.19	400.19	
022233	19/11/2014	Evergreen Wood Chip Disposal	2547	Brush Removal	420.00	420.00	
022234	19/11/2014	G E Koba Enterprises Inc	7056	LB Beach Septic	49,328.79	49,328.79	
022235	19/11/2014	Glacier Media Classifieds	GCDI00009369	Election Declaration	732.38	732.38	
022236	19/11/2014	Gerald Longson	2013-03-14	Project Management	5,671.75	5,671.75	
022237	19/11/2014	GCR Rail Crossings	1215-14-49	LB Rail Crossing - Maintenance	25,680.33	25,680.33	
022238	19/11/2014	Hannan, Tim	141118	Reimburse -propane, vehicle part	103.45	103.45	
022239	19/11/2014	Loh, Gisela	2014Nov	Janitorial - Nov	409.00	409.00	
022240	19/11/2014	Lions Bay Fire Rescue	141118	Refreshments	321.28	321.28	
022241	19/11/2014	Luethy, Trudi	141114	Reimburse - Remembrance Day	58.09	58.09	
022242	19/11/2014	Loutet, Susan	141110	Expense reimbursements - supplies	168.11	168.11	
022243	19/11/2014	Murdy & McAllister	20458 20457	Legal Fees Legal fees - Clerks inquiries	8,255.94 51.52	8,307.46	
022244	19/11/2014	Oliver, Andrew	2014Nov	Honorarium - Nov	2,027.38	2,027.38	
022245	19/11/2014	Rescue Associates	2014Oct	Training Contract	1,660.00	1,660.00	
022246	19/11/2014	RICOH Canada Inc.	INV90196028	Copier relocation	722.40	722.40	
022247	19/11/2014	Raincoast Ventures Ltd.	14-275	Minutes - July 3	602.44	602.44	
022248	19/11/2014	Ronin Safety & rescue	505	Confined space rescue team	6,453.30	6,453.30	
022249	19/11/2014	Smithrite Disposal Ltd	19681-782643 19681-780047	Dump & Return fees Waste Removal Contract	199.50 15,203.10	15,402.60	
022250	19/11/2014	Staples - Desjardins Credit Card	5494364859 5140543351 5140543351-3 5140543546 5140543351-1	Pens, dry erase board & pens Office supplies, hall supplies Steps 2 x desks Air-flow cushion	148.47 148.59 27.99 582.31 67.19	974.55	
022251	19/11/2014	Sea to Sky Network Solutions	7444	Cabling, office relocate, software	6,759.10	6,759.10	

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
022252	19/11/2014	Sutton, Anna	141118	Re-imburse Vehicle supplies	35.63	35.63	
022253	19/11/2014	Telus Services Inc	1326845	Dispatch internet	308.00	308.00	
022254	19/11/2014	Telus Communications	141028	Phone & Internet Lines	1,069.99	1,149.99	
			141101	SCADA Line	80.00		
022255	19/11/2014	Triton Automotive	801-125091	Pump repair	359.17	399.17	
			801-128060	Monthly Demurrage	40.00		
022256	19/11/2014	Welch, Kellen	141118	Reimburse Taxi - PEP	42.00	42.00	
022257	24/11/2014	G E Koba Enterprises Inc	141124	Deposit Return	18,095.50	18,095.50	
2014PP23Rev	24/11/2014	Revenue Canada	2014PP23	Payroll Remittances	6,113.76	6,113.76	
022258	25/11/2014	Suvarna, Hari	12	Finance contract - Nov	6,279.00	6,279.00	
022259	26/11/2014	Gilroy, Shawna	2014Election	Election Pay	198.00	198.00	
022260	26/11/2014	Loutet, Susan	2014Election	Election Pay	333.00	333.00	
022261	26/11/2014	Loutet, Myron	2014Election	Election Pay	280.00	280.00	
022262	26/11/2014	McNichol, Fran	2014Election	Election Pay	234.00	234.00	
022263	26/11/2014	Prozny, Polly	2014Election	Election Pay	225.00	225.00	
022264	26/11/2014	Prozny, Maurice	2014Election	Election Pay	225.00	225.00	
022265	27/11/2014	G. McRadu Consulting Ltd.	141127	Admin contract & expenses	10,800.40	10,800.40	
2014PP22MPP	27/11/2014	Municipal Pension Plan	2014PP22	Pension PP22	2,298.58	2,298.58	
2014PP23MPP	28/11/2014	Municipal Pension Plan	2014PP23	Pension	2,370.20	2,370.20	
2014PP24MPP	28/11/2014	Municipal Pension Plan	2014PP24	Pension PP24	2,415.51	2,415.51	
2014PP24Rev	28/11/2014	Revenue Canada	2014PP24	Payroll remittances	5,727.53	5,727.53	
022266	01/12/2014	Broughton, Brenda	141128	storage cabinets, stools, tables	1,527.35	1,527.35	
2104DecPBC	01/12/2014	Pacific Blue Cross	2014Dec	Benefits - Dec	2,934.11	2,934.11	
2104DecRFS	01/12/2014	RFS Canada	2014Dec	Photocopier lease	336.76	336.76	
2014Novvisa	05/12/2014	Visa ScotiaBank	2014Nov	Nov VISA - Various	1,911.43	1,911.43	
022267	10/12/2014	Associated Fire Safety Equipment	12757	Smoke machine & fluid	2,091.18	2,091.18	
022268	10/12/2014	BC Communications	IN094578	Office Radio	44.80	571.20	
			IN094787	Works - Radios	436.80		
			IN094786	Works Radios	89.60		
022269	10/12/2014	BC Hydro	119007513268	Overhead lights	343.68	343.68	
022270	10/12/2014	Benefit Floors Ltd	12698-K6028	CCR - Additional flooring (CS17)	6,375.60	6,375.60	
022271	10/12/2014	Bell	141101	Satellite - Pit	97.39	97.39	
022272	10/12/2014	CN Railway Properties	91039349	Railway Crossing Maint.fees	7,200.00	7,200.00	
022273	10/12/2014	CUPE - Local 389	2014Nov	Nov Dues	849.34	849.34	
022274	10/12/2014	Cook, Hayley	141202	Expense reimbursement	90.79	90.79	
022275	10/12/2014	Capilano University	141120	Course Fees	1,812.14	1,812.14	
022276	10/12/2014	Cordilleran Geoscience	VLB14001	Harvey Creek Debris slide - inspection	1,094.10	1,094.10	

VoLB Regular Council Meeting - February 3, 2015 - Page 57 of 150
Village of Lions Bay
AP Cheque Listing
2014 4th Qtr

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
022277	10/12/2014	Creus Engineering Ltd	13160-8 13217-6 14283-1	HC Intake - Engineering Mag Creek intake HC Intake project	4,112.85 4,789.85 2,617.13	11,519.83	
022278	10/12/2014	Coast Aggregates Ltd	35099 35201 35247 35321 35485	Oceanview Acces Rd- material Material - Oceanview Material - Oceanview Oceanview Access Rd - gravel Oceanview Rd Materials	490.93 225.14 432.62 222.49 1,874.25	3,245.43	
022279	10/12/2014	Couch Potato	12149	CCR Furniture	3,554.53	3,554.53	
022280	10/12/2014	Dominion Blue Digital Reprographics	1796702	House plan copies	11.04	11.04	
022281	10/12/2014	Dudley, John	2014Trail	Trailblazers Expenses - reimburse	569.39	569.39	
022282	10/12/2014	DMC Dubas Management & Construction Inc.	DMCFinal	Roof - CCR final payment	1,870.05	1,870.05	
022283	10/12/2014	DreamRider Theatre Society	268	Education - organics	400.00	400.00	
022284	10/12/2014	Ebco Petroleum Inc	210668	Oil - CC heating	624.40	624.40	
022285	10/12/2014	Fischer Claus	141208	DD return BP#10-24	1,500.00	1,500.00	
022286	10/12/2014	Good Impressions Printing Limited	15158	Business cards - PW, Council, FD	548.47	548.47	
022287	10/12/2014	GFOA BC	2644	Membership fees - 2015	183.75	183.75	
022288	10/12/2014	Howe Sound Equipment Ltd	39197 38991	Blower Parts Chainsaw parts	57.40 13.46	70.86	
022289	10/12/2014	ICompass Technologies Inc	15101	Local Govn Updates	220.50	220.50	
022290	10/12/2014	Kindred Construction		CCR Contruccion Mgr		161,906.65	yes
022291	10/12/2014	Karas Projects	78 79	KG Washroom - scope change Light sensor - KG washroom	1,580.25 157.50	1,737.75	
022292	10/12/2014	Lions Bay Events Committee	2014CDay	Canada Day Grant	850.00	850.00	
022293	10/12/2014	Loutet, Susan	141124	Reimburse - supplies - hall & office	198.09	198.09	
022294	10/12/2014	Lidstone & Company	8853	Legal fees	546.56	546.56	
022295	10/12/2014	McRae's Environmental Services Ltd	319138	HC Debris slide	1,706.25	1,706.25	
022296	10/12/2014	Medical Services Plan	2014Dec	MSP December	986.75	986.75	
022297	10/12/2014	North Shore Pest Detective Ltd	60230 60238	Pest control - Klatt Pest Control - Office	84.00 84.00	168.00	
022298	10/12/2014	North Shore Outlook	2324	Remembrance Day ad	26.25	26.25	
022299	10/12/2014	Oliver, Andrew	2014Dec	Dec Honorarium	2,031.38	2,031.38	
022300	10/12/2014	Pitney Bowes	141113	Postage - meter	475.08	475.08	
022301	10/12/2014	RONA - BH Allen Building Centre	533125	Stepladder	240.80	240.80	
022302	10/12/2014	Ronsley, Joanne	141124	Expenses - HS Comm. Forum	72.72	72.72	
022303	10/12/2014	Rona	174-06752896	Plywood - KG Washroom	268.97	268.97	
022304	10/12/2014	Smithrite Disposal Ltd	19681-783278	Solid Waste Contract	15,203.10	15,203.10	
022305	10/12/2014	Sea to Sky Network Solutions	7515	IT Support	992.32	992.32	
022306	10/12/2014	Sea to Sky Invasive Species Council	65	Membership fees	323.00	323.00	
022307	10/12/2014	Shred-it International ULC	9001128168	Shredding	76.51	76.51	
022308	10/12/2014	Shaw Business	141117	Internet	111.89	111.89	

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Village of Lions Bay
AP Cheque Listing
2014 4th Qtr

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
022309	10/12/2014	Telus Mobility	141121	Cell phones - nov	649.28	649.28	
022310	10/12/2014	Tidey's Trophies Ltd.	10014	Council plaques - outgoing	254.81	254.81	
022311	10/12/2014	Triton Automotive	801-126810 801-126938 801-127303 801-133355 801-135346	Trailer parts Bearings, coupling, hose Rebar - shop Trailer parts monthly demurrage	169.88 245.00 62.27 230.03 40.00	747.18	
022312	10/12/2014	The Municipal Information Network	MS14-08296	Annual subscription - MIN	273.00	273.00	
022313	10/12/2014	UBCM	UBCM-366 C14-10630	Calendar Lunch - UBCM (BB)	18.85 105.00	123.85	
022314	10/12/2014	Uline Canada Corporation	1705235	Mats for CCR	767.98	767.98	
022315	10/12/2014	Westburne Electric Supply	2905209	Lights - Intake	507.86	507.86	
022316	10/12/2014	Wilke, Eileen	141127 R-1246	Reimburse - Emergency prep. course Reimburse - ESS Food Supplies	663.75 2,275.00	2,938.75	
022317	10/12/2014	Zeemac Vehicle Lease Ltd	322042 322044 322043	Vehicle Lease Vehicle lease Vehicle lease	1,492.96 910.56 1,136.80	3,540.32	
022318	10/12/2014	Kindred Construction	1543	CCR - Contruction - PC8	150,925.27	150,925.27	
022319	10/12/2014	Kindred Construction	1543(holdback)	CCR PC 8 Holdback	10,981.38	10,981.38	
022320	11/12/2014	Craig Gerrard	267948	Metal Stairs (6) Burn Building	2,400.00	2,400.00	
022321	11/12/2014	Lions Bay Fire Rescue	141208	Refreshments - Reimburse	108.59	108.59	
022322	11/12/2014	L & A Equipment Ltd.	14-157 14-175	Equipment rental - PEP - Harvey Creek Equipment rental - PEP - Harvey	25,466.51 2,814.00	28,280.51	
022323	11/12/2014	Murrin Construction Ltd.	7901	Granite rock - Oceanview PEP	4,160.76	4,160.76	
022324	11/12/2014	Rescue Associates	11	November training	1,660.00	1,660.00	
022325	11/12/2014	Sutton, Anna	141208	Supplies - Reimbursement	62.68	62.68	
022326	15/12/2014	Urrutia, Alberto	141208	Reimburse - Office supplies	107.98	107.98	
102007890221	15/12/2014	BC Hydro	102007890221	Pitt Hydro	455.98	455.98	
119007552079	15/12/2014	BC Hydro	119007552097	STP Hydro	298.53	298.53	
119007552084	15/12/2014	BC Hydro	119007552084	Yard hydro	1,498.27	1,498.27	
2014PP25MPP	17/12/2014	Municipal Pension Plan	2014PP25	Pension - PP25	3,176.29	3,176.29	
022327	18/12/2014	Allan, Bob	2014DecPay	Firefighter pay Jul-Dec	1,212.50	1,212.50	
022328	18/12/2014	Babcock, Jordan	2014DecPay	Firefighter pay Jul-Dec	1,155.00	1,155.00	
022329	18/12/2014	Bonner, Scott	2014DecPay	Firefighter pay Jul-Dec	700.00	700.00	
022330	18/12/2014	Briscoe, Leyland	2014DecPay	Firefighter pay Jul-Dec	1,210.00	1,210.00	
022331	18/12/2014	Craig, Patrick	2014DecPay	Firefighter Pay Jul-Dec	594.00	594.00	
022332	18/12/2014	Donaghey, Steve	2104DecPay	Firefighter Pay Jul-Dec	980.00	980.00	
022333	18/12/2014	Friesen, John	2014DecPay	Firefighter Pay Jul-Dec	678.50	678.50	
022334	18/12/2014	Hood, Stewart	2014DecPay	Firefighter Pay Jul-Dec	570.00	570.00	
022335	18/12/2014	Hannan, Tim	2014DecPay	Firefighter Pay Jul-Dec	981.00	981.00	
022336	18/12/2014	John James	2014DecPay	Firefighter Pay Jul-Dec	650.00	650.00	

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Village of Lions Bay
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2014 4th Qtr

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
022337	18/12/2014	Monte De Ramos, Abe	2014DecPay	Firefighter Pay Jul-Dec	434.00	434.00	
022338	18/12/2014	Mullen, Neale	2104DecPay	Firefighter pay Jul-Dec	816.50	816.50	
022339	18/12/2014	Oliver, Andrew	2014DecPay	Firefighter pay Jul-Dec	1,237.50	1,237.50	
022340	18/12/2014	Pitcher, Eric	2014DecPay	Firefighter pay Jul-Dec	990.00	990.00	
022341	18/12/2014	Pantages, Tucker	2014DecPay	Firefighter pay Jul-Dec	594.00	594.00	
022342	18/12/2014	Scholes, Sam	2014DecPay	Firefighter pay Jul-Dec	1,110.00	1,110.00	
022343	18/12/2014	Sanford, Blake	2014DecPay	Firefighter pay Jul-Dec	970.00	970.00	
022344	18/12/2014	Sutton, Anna	2014DecPay	Firefighter pay Jul-Dec	720.00	720.00	
022345	18/12/2014	Turpin, Greg	2104DecPay	Firefighter pay Jul-Dec	792.00	792.00	
022346	18/12/2014	Wolder, Ken	2014DecPay	Firefighter pay Jul-Dec	787.50	787.50	
022347	18/12/2014	Wilson, Rick	2014DecPay	Firefighter pay Jul-Dec	748.00	748.00	
022348	18/12/2014	Waterson, Simon	2014DecPay	Firefighter pay Jul-Dec	1,170.00	1,170.00	
022349	18/12/2014	Welch, Kellen	2014DecPay	Firefighter pay Jul-Dec	765.00	765.00	
022350	18/12/2014	Woodward, Adam	2014DecPay	Firefighter pay Jul-Dec	558.00	558.00	
022351	18/12/2014	Webb, Graeme	2014DecPay	Firefighter pay Jul-Dec	909.00	909.00	
022352	18/12/2014	Begley, Garth	141218	Xmas Bonus	200.00	200.00	
022353	18/12/2014	Butler, Dave	141218	Xmas Bonus	100.00	100.00	
022354	18/12/2014	Cook, Hayley	141218	Xmas Bonus	200.00	200.00	
022355	18/12/2014	Emo, William	141218	Xmas Bonus	200.00	200.00	
022356	18/12/2014	Gilroy, Shawna	141218	Xmas Bonus	75.00	75.00	
022357	18/12/2014	Hoglund, Nikii	141218	Xmas	500.00	500.00	
022358	18/12/2014	Koonts, Mandy	141218	Xmas	500.00	500.00	
022359	18/12/2014	Loutet, Susan	141218	Xmas Bonus	75.00	75.00	
022360	18/12/2014	McNichol, Fran	141218	Xmas Bonus	75.00	75.00	
022361	18/12/2014	Mullen, Neale	141218	Xmas Bonus	200.00	200.00	
022362	18/12/2014	Newsome, Donna	141218	Xmas Bonus	100.00	100.00	
022363	18/12/2014	Oliver, Andrew	141218	Xmas Bonus	200.00	200.00	
022364	18/12/2014	Urrutia, Alberto	141218	Xmas Bonus	200.00	200.00	
2014PP25Rev	23/12/2014	Revenue Canada	2014PP25	Payroll deductions	5,924.96	5,924.96	
2014PP26mpp	24/12/2014	Municipal Pension Plan	2014PP26	Pension Remittance	3,182.15	3,182.15	
2014PP26Rev	31/12/2014	Revenue Canada	2014PP26	Payroll deductions	6,373.01	6,373.01	
				TOTAL PAID (Does not include Payroll)		1,138,222.51	

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LBFD Monthly Report – December 31st 2014

December 1st – December 31st call outs = 15

Breakdown of call outs:

6 x MVA – rescue required, 1 x MVA, 2 x MESA C, 1 x MESA E, 1 x MESA D, 2 x Assist, 1 x Public Works incident, 1 x Wires down

<u>Incident Begin Time</u>	<u>Street Name</u>	<u>Incident Type</u>
12/31/2014 07:44:38	HWY 99	MVA - RESCUE REQUIRED
12/29/2014 12:15:14	PERIWINKLE	MESA-C
12/29/2014 07:14:33	SWEETWATER	MESA-C
	BRUNSWICK BEACH RD	
12/28/2014 07:38:14	OFFRAMP	MVA - RESCUE REQUIRED
12/23/2014 19:32:42	HWY 99	MVA - RESCUE REQUIRED
12/22/2014 10:18:37	OCEANVIEW	MESA-E
12/21/2014 15:59:44	HWY 99	MVA - RESCUE REQUIRED
12/21/2014 08:25:08	BAYVIEW	MESA-D
12/12/2014 07:13:34	SUNSET	ASSIST CALL
12/10/2014 19:29:04	STRACHAN PT	PUBLIC WORKS INCIDENT
12/10/2014 17:50:29	PERIWINKLE	ASSIST CALL
12/09/2014 07:57:08	BAYVIEW	WIRES DOWN
12/06/2014 17:49:52	HWY 99	MVA - RESCUE REQUIRED
12/02/2014 09:24:19	HWY 99	MVA
12/01/2014 16:04:12	HWY 99	MVA - RESCUE REQUIRED

Fundraising:

- Whole department worked with the Ambleside Lions Club, selling Christmas Trees

Miscellaneous:

- The department continues to be 25 strong
- LBFR provided shift coverage for Christmas Day and Boxing Day

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Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Unclassified

Insp. Neil CROSS
OIC Sea to Sky Regional Police Services
1000 Finch Drive
Squamish Bc
V8B 0M5

Your File Votre référence

n/a

Administrator - Village of Lions Bay
400 Centre Road
Lions Bay BC
V0N 2E0

Our File Notre référence

n/a

2015-01-05

To whom it may concern,

Lions Bay Activity Report - December 2014

The following is a list describing individual calls for service from the RCMP in and around the area of Lions Bay.

HWY 99 (within limits of Lions Bay)

Traffic - Moving x 10
Traffic - Non-Moving x 1
Collision - Non-Fatal Injury x 1
Collision - Damage Over \$1000 x 4
Collision - Damage Under \$1000 x 2
Traffic Hazard x 1

18 calls for service

LIONS BAY VILLAGE

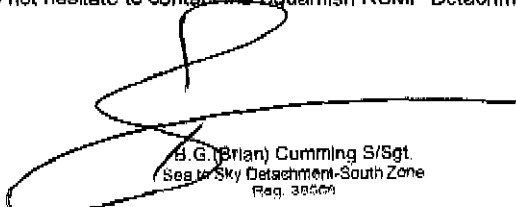
False Alarms x 3
Theft from Motor Vehicle x 5
Mental Health Act x 1
Fraud x 2
Assist Fire Dept x 1
Break & Enter - Business x 1
Mischief/Property Damage x 1
Insecure Premises x 1
Impaired Operation of Motor Vehicle x 1
Suspicious Pers/Veh/Occurrence x 4
Prostitution x 1
Found Property x 1
Bylaw - Other x 1
911-False/Abandoned x 2
Sudden Death x 1
Theft of Truck x 1
Unspecified Assistance x 1

28 calls for service

Total = 46

Should you have any questions, please do not hesitate to contact the Squamish RCMP Detachment at (604)892-6100.

N.M. (Neil) Cross, Inspector
OIC Sea to Sky Regional Police Services
Royal Canadian Mounted Police
1000 Finch Drive Squamish B.C.
PH 604 932-3044


B.G. (Brian) Cumming S/Sgt.
Sea to Sky Detachment-South Zone
Reg. 38566

:/kh



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Unclassified

Insp. Neil Cross
OIC Sea to Sky Regional Police Services
1000 Finch Drive
Squamish BC V8B 0M5

Your File Votre référence

N/A

Administrator - Village of Lions Bay
400 Centre Road
Lions Bay BC
V0N 2E0

Our File Notre référence

2015-01-05

To Whom It May Concern:

LIONS BAY FALSE ALARM REPORT - December 2014

The following is a list of calls for service from the RCMP in response to alarms:

DATE	FILE #	ADDRESS	POLICE ATTENDANCE	HISTORY 2013/14/15
2014.12.15	14-8058	10 Periwinkle Pl.	Yes, confirmed false.	0
2014.12.19	14-8145	60 Lions Bay Ave.	No, canceled by PR	4
2014.12.21	14-8173	70 Isleview Pl.	Yes, confirmed false	2

TOTAL = 3

Should you have any questions, please do not hesitate to contact the Squamish Detachment at (604)892-6100.

Regards

N.M. (Neil) Cross, Inspector
OIC Sea to Sky Regional Det.
Royal Canadian Mounted Police
1000 Finch Drive Squamish B.C.
Cell: 604-902-2925

B.G. (Brian) Cumming S/Sgt.
Sea to Sky Detachment-South Zone
Rtg 38558

/kh

From: [Mandy Koonts](#)
To: [Shawna Gilroy](#)
Subject: Fwd: RE: Letter from EAO dated January 27, 2014
Date: Thursday, January 29, 2015 7:03:56 PM
Attachments: [image001.jpg](#)

Please add to resolutions section.
MK

Chief Administrative Officer
Village of Lions Bay

----- Forwarded message -----

From: Karl Buhr <mayor.buhr@lionsbay.ca>
Date: Jan 29, 2015 5:41 PM
Subject: RE: Letter from EAO dated January 27, 2014
To: "Shepard, Michael EAO:EX" <Michael.Shepard@gov.bc.ca>
Cc: "Council @ Lions Bay" <council@lionsbay.ca>, ruthsimonslb@gmail.com, Mandy Koonts <admin@lionsbay.ca>

Dear Michael:

Each Lions Bay Council member has now separately indicated to me their agreement to nominate Ruth Simons as Lions Bay's member of the EAO's Working Group, effective immediately. This nomination will be ratified at our next Council meeting on Feb. 3.

Thanks for the invitation.

Regards,

Karl Buhr

Karl Buhr

Mayor of Lions Bay



The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
CANADA

Mobile +1(604)562-8997, Village offices +1(604) 921-9333, Municipal fax +1(604) 921-6643

This email is intended only for the persons addressed and may contain confidential or privileged information. If you received this email in error, it'd be appreciated if you notify the sender and delete it. Statements and opinions herein are made by their authors in a personal capacity, and are not binding on the Municipality of the Village of Lions Bay until contracted. Be aware that this email is the property of the Municipality and may not be disseminated in whole or part without consent. This email may be exempt from disclosure under the British Columbia Freedom of Information and Protection of Privacy Act and other freedom of information or privacy legislation, and no admissible disclosure of this email can be made without the consent of the Municipality. Conversely, be aware that any response to the sender may be subject to disclosure under a freedom of information request.

From: Shepard, Michael EAO:EX [<mailto:Michael.Shepard@gov.bc.ca>]
Sent: Tuesday, January 27, 2015 1:52 PM
To: Council @ Lions Bay; Shawna Gilroy
Cc: Paulson, Amber EAO:EX; Ferbey, Stasia EAO:EX; Smith, Alanya C EAO:EX
Subject: Letter from EAO dated January 27, 2014

Dear Mayor Buhr and Council,

I wanted to send a follow up email to the letter sent to you on December 29, inviting the Municipality of the Village of Lions Bay to participate on the Environmental Assessment Office's Working Group for the environmental assessment (EA) of the proposed Woodfibre LNG Project (Woodfibre LNG), specifically related to the marine shipping component of Woodfibre LNG in Howe Sound. We will be scheduling a Working Group meeting for early March.

If you wish to participate, please provide EAO with the name, address, phone number and email for your designated contact and Working Group member(s). If you confirm your participation on the Working Group, EAO will provide additional information related to the timelines and next steps in the EA to the identified representative(s).

Please don't hesitate to contact me if you have any questions.

Sincerely,

Michael Shepard

Project Assessment Manager

Environmental Assessment Office

Michael.Shepard@gov.bc.ca

1-250-387-8745

From: Ferbey, Stasia EAO:EX

Sent: Monday, December 29, 2014 2:44 PM

To: 'council@lionsbay.ca'; 'office@lionsbay.ca'

Cc: Smith, Alanya C EAO:EX; Paulson, Amber EAO:EX; Shepard, Michael EAO:EX; Mayall, Jane EAO:EX; Ferbey, Stasia EAO:EX

Subject: Letter from EAO dated December 29, 2014

Dear Mayor Buhr and Council:

Please find attached a letter via email from EAO, signed by Michael Shepard, dated December 29, 2014. Please let me know if you have any trouble opening the attachments.

Sincerely,

Stasia Ferbey

Administrative Assistant

Environmental Assessment Office

4th Floor, 836 Yates Street

Victoria BC V8W 1L8

Ph: 250-387-1409

Email: Stasia.Ferbey@gov.bc.ca

|



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Council Remuneration Bylaw Bylaw No. 477, 2015

Adopted: _____

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Council Remuneration Bylaw No. 477, 2015

VILLAGE OF LIONS BAY

A bylaw to provide for the payment of a remuneration to the Mayor and Councillors of the Village of Lions Bay.

WHEREAS pursuant to Sections 8 and 168 of the *Community Charter*, the Municipal Council may, by bylaw, provide for the payment from annual general revenue, a remuneration to the Mayor and to each Councillor and provide that a portion thereof be paid as an allowance for expenses incidental to the discharge of the duties of office;

NOW THEREFORE, the Council of the Village of Lions Bay in open meeting assembled enacts as follows:

1. The Village of Lions Bay Council Remuneration Bylaw No. 379, 2006 is hereby repealed.
2. This bylaw may be cited for all purposes as the "Village of Lions Bay Council Remuneration Bylaw No. 477, 2015".
3. The Mayor shall be paid the annual sum of \$13,578.24 of which said amount one third shall be paid as an allowance for expenses incidental to the discharge of office.
4. Each Councillor shall be paid the annual sum of \$6,789.12 of which said amount, one third shall be paid as an allowance for expenses incidental to the discharge of office.
5. Council remuneration increases shall be made annually on January 1 and shall parallel in terms of percentage the Canada Consumer Price Index (CPI).
6. In the event of any member of Council being absent from three consecutive regular Council meetings, the remuneration that would otherwise be due to that member shall not be paid to that member. This provision may be waived by a unanimous vote in favour thereof by the remaining members of Council.
7. This bylaw shall continue in force and effect until amended, replaced or repealed by the Municipal Council of the Village of Lions Bay.
8. This bylaw comes into effect upon adoption.

READ A FIRST TIME this 6th day of January, 2015

READ A SECOND TIME this 6th day of January, 2015

READ A THIRD TIME this 6th day of January, 2015

ADOPTED this _____ day of _____

Mayor

Corporate Officer

Corporate Officer

Certified a true copy of
Bylaw No. 477 as
adopted.

Intentionally Blank



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Water Rates and Regulations Amendment 2015 Bylaw Bylaw No. 482, 2015

Adopted: February xx, 2015

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Bylaw No. – 482, 2015

Water Rates and Regulations Amendment 2015 Bylaw

**A bylaw to provide for the amending of Schedule "A" attached to and forming part of
Bylaw No. 2 - Water Rates and Regulations Bylaw.**

The Council of the Village of Lions Bay in open meeting assembled enacts as follows:

1. This Bylaw may be cited for all purposes as "Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 482, 2015".

2. Schedule "A" attached to Bylaw No. 2 as amended is hereby deleted and the attached Schedule "A" is substituted therefore.

3. The rates established hereunder shall commence effective January 1, 2015.

READ A FIRST TIME	February x, 2015
READ A SECOND TIME	February x, 2015
READ A THIRD TIME	February x, 2015
ADOPTED	February xx, 2015

Mayor

Corporate Officer

**Certified a true copy of
Bylaw No. 482, 2015 as adopted.**

Corporate Officer

SCHEDULE "A"

Attached to and forming part of Bylaw No. 482, 2015

WATER USER RATES

Prompt Payment Discount

1.	Single Family Residence	\$788.00 per year	3.5%
2.	Condominiums, Apartments	\$788.00 per year	3.5%
3.	Businesses – café/restaurant	\$2,834.00 per year	3.5%
4.	Businesses – marina	\$2,834.00 per year	3.5%
5.	Businesses – other	\$394.00 per year	3.5%
6.	Schools	\$2,834.00 per year	3.5%

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Waste Collection Amendment 2015 Bylaw

Bylaw No. 483, 2015

Adopted: February xx, 2015

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Bylaw No. 483, 2015

Waste Collection Amendment 2015 Bylaw

A bylaw to provide for the amending of Schedule “A” attached to and forming part of Bylaw No. 455 – Waste Collection Bylaw.

NOW THEREFORE the Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as "Waste Collection Amendment 2015 Bylaw No. 483".
2. Schedule “A” attached to Bylaw No. 455 is hereby deleted and the attached Schedule “A” is substituted therefore.
3. The rates established hereunder shall commence effective January 1, 2015.

READ A FIRST TIME	February x, 2015
READ A SECOND TIME	February x, 2015
READ A THIRD TIME	February x, 2015
ADOPTED	February xx, 2015

Mayor

Corporate Officer

**Certified a true copy of
Bylaw No. 483, 2015 as adopted.**

Corporate Officer

SCHEDULE "A"**BYLAW NO. 483, 2015****RATES FOR WASTE COLLECTION**

		<u>Maximum Amount</u>	<u>Annual Charge</u>	<u>Discount</u>
<u>Waste & Recycling</u>				
1.	Single Family Residences	Garbage: 154 L/bi-weekly Recycling: unlimited weekly Green waste: unlimited weekly	\$361.00	3.5%
2.	Strata Condominiums (Crosscreek Road)	Common bins/totes	\$361.00	3.5%
3.	Schools	Common bin (equivalent to 4 cans)	\$723.00	3.5%
4.	Extra garbage containers	\$4.00 each can		
<u>Recycling Only</u>				
1.	Store or business premise		\$161.00	3.5%
2.	Marina		\$161.00	3.5%
3.	Strata Apartments (350 Centre Road)		\$161.00	3.5%

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VILLAGE OF LIONS BAY

Incoming Correspondence - February 3, 2015

General Correspondence:

- G-1: 50K to Support Local Government Admin of Fire Department
- G-2: 50th Anniversary of the Canadian Flag
- G-3: Agriculture Advisory Committee Nominations for Membership
- G-4: Board in Brief
- G-5: Consult on SARA Listing Process
- G-6: LMLGA Call for Resolutions and Nominations
- G-7: LNG Tankers in Howe Sound
- G-8: Metro Vancouver Committees and Appointments
- G-9: Opinions of Lions Bay's Silent Majority
- G-10: Request for Support to Save Canada Post
- G-11: Sixth Annual Roundtable Discussion for Mayors
- G-12: UNESCO Networks
- G-13: Working Group Terms of References
- G-14: Concentric - Lions Bay Community News

Shawna Gilroy

From: Mandy Koonts
Sent: Wednesday, January 07, 2015 3:43 PM
To: Agenda
Subject: FW: \$50,000 to support local government administration of fire departments | BC Newsroom

From: Andrew Oliver [mailto:aoliver@lionsbayfirerescue.ca]
Sent: Tuesday, January 06, 2015 3:46 PM
To: Mandy Koonts
Subject: \$50,000 to support local government administration of fire departments | BC Newsroom

What do you think ?

<http://www.newsroom.gov.bc.ca/2014/12/50000-to-support-local-government-administration-of-fire-departments.html>

\$50,000 to support local government administration of fire departments

VICTORIA - The Province of British Columbia is providing financial support for a series of regional workshops to offer administrative training in support of fire departments in local communities.

The Local Government Management Association of British Columbia (LGMA), Office of the Fire Commissioner (OFC), and Fire Chiefs' Association of British Columbia (FCABC) are partnering to deliver this training program called Working Together: Effective Fire Service Administration for Fire Chiefs and Local Government Chief Administrative Officers. It will provide critically needed skills and knowledge to local government administrators and chief fire officers.

Emergency Management BC (EMBC) is providing \$50,000 for the program which has been developed to foster a better understanding of roles and responsibilities around the governance and administration of fire departments. The program, aimed primarily at smaller communities operating volunteer departments, supports local governments and fire chiefs to carry out their responsibilities in providing fire services to their communities. The support is a direct response to recommendations made by the 2009 Fire Services Liaison Group's report: Transforming the Fire/Rescue Service.

The workshops started with a Nov. 7-9, 2014, pilot workshop in Prince George which received positive feedback from participants. A series of workshops will be held throughout the province over the next two years.

Quotes:

Suzanne Anton, Attorney General and Minister of Justice -

“Taking this latest action on this recommendation made in the Fire Services Liaison Group report is just another example of the importance our government places on fire safety and helping ensure fire services are delivered at a high level throughout the province.

“Being able to contribute \$50,000 to facilitate workshops in a number of smaller B.C. communities will give these local governments the opportunity to learn more about fire department needs and how those directly relate to the fire services they deliver.”

Gordon Anderson, fire commissioner - (Audio)

Listen and learn more about the impact of the funding from fire commissioner Gordon Anderson here: <http://bit.ly/1y1H5I9>

Tim Pley, FCABC president -

“Government's support of this program means that training opportunities can be provided in all regions of the province, ensuring that the program is accessible to rural and remote fire service leaders. The FCABC commends the Province of British Columbia for continuing to provide leadership in public safety in B.C.”

Nancy Taylor, LGMA executive director -

“The Local Government Management Association is dedicated to developing local government professional management and leadership excellence and is proud to partner with the Fire Chiefs’ Association of BC and the Province of British Columbia to offer training in local government administration of fire departments. This funding support will ensure local governments operating volunteer fire departments will benefit from regional programs that are both geographically and financially accessible and greatly assist them to better serve their communities.”

Learn More:

Emergency Management BC: <http://www.embc.gov.bc.ca/em/index.htm>

Local Government Management Association of British Columbia - Fire Services Administration:
<http://www.lgma.ca/EN/main/programs/programs/fire-service-administration.html>

Fire Chiefs' Association of British Columbia: <http://fcabc.ca/>

Office of the Fire Commissioner: <http://www.embc.gov.bc.ca/ofc/>

Transforming the Fire/Rescue Service Report:

<http://www.fslg.ca/Transforming%20the%20Fire%20Service%20Dec%2010%2009%20FINAL.pdf>

Media Contacts:

Ministry of Justice

Government Communications and Public Engagement

[250 213-3602](tel:2502133602)

Andrew Oliver
Fire Chief
Lions Bay Fire Rescue

Shawna Gilroy

From: Lions Bay Reception
Sent: Friday, January 16, 2015 2:26 PM
To: Shawna Gilroy
Subject: FW:50th Anniversary of the Canadian Flag

FYI

From: Patrimoine Canadien - Canadien Heritage [mailto:FlagDay.JourduDrapeau=pch.gc.ca@cmail1.com] **On Behalf Of** Patrimoine Canadien - Canadien Heritage
Sent: Friday, January 16, 2015 2:24 PM
To: Lions Bay Reception
Subject: 50e anniversaire du drapeau du Canada / 50th Anniversary of the Canadian Flag

Si vous ne pouvez lire ce courriel, [consultez-le à l'aide de votre navigateur](#).
Having trouble reading this email? [View it on your browser](#).



50^e anniversaire du drapeau du Canada

Le 15 février 2015 marquera le 50^e anniversaire du drapeau national du Canada. Nous invitons les municipalités à tenir des événements pour célébrer cet anniversaire qui constitue un jalon important dans l'histoire du Canada. C'est l'occasion idéale de renforcer et de célébrer notre identité, notre patrimoine et nos symboles, ainsi que d'en apprendre davantage sur les origines de notre drapeau.

Afin de faciliter la promotion du 50^e anniversaire de notre drapeau, vous trouverez ci-joint, une version électronique de l'affiche (disponible également en haute résolution sur demande), un feuillet d'information, des messages clés ainsi que des faits intéressants sur l'utilisation du drapeau et un jeu-

50th Anniversary of the Canadian Flag

February 15, 2015 marks the 50th anniversary of the National Flag of Canada. As it is an important milestone in Canadian history, we invite municipalities to hold events to mark the anniversary of our flag. This is a perfect opportunity to learn about the origins of the Flag and to celebrate our identity, our heritage and our symbols.

To help with the promotion of the 50th Anniversary of our flag, we have attached an electronic version of the 50th Anniversary poster (also available in high resolution upon demand) as well as a fact sheet, key messages, important facts on how to use the flag as well as a quiz. You will also find a web button you can use on your website to link to the [National](#)

questionnaire. Nous avons également inclu un icône/bouton Web que vous pourrez programmer et utiliser sur votre site pour diriger vos internautes vers le site Web du [Jour du drapeau national du Canada](#). Une vidéo de 30 secondes conçue spécialement pour l'anniversaire du drapeau national sera également disponible sur demande en basse et/ou haute résolution.

Si vous prévoyez organiser un événement public le Jour du drapeau, nous vous invitons à nous faire part des détails le plus tôt possible afin que nous puissions les ajouter au calendrier des événements tenus partout au Canada. Ce dernier sera affiché sur notre site Web dès la fin janvier.

Vous pouvez obtenir des articles promotionnels, y compris des copies papier de l'affiche bilingue pour votre activité en soumettant le plus rapidement possible le [bon de commande en ligne](#) disponible sur notre site Web.

Assurez-vous de transmettre vos récits, photos et anecdotes de vos activités du Jour du drapeau sur Facebook, Twitter et Flickr, à l'aide du mot-clic #FLAG50.

N'hésitez pas à communiquer avec nous à cette adresse courriel pour tout autre renseignement concernant la promotion du 50e anniversaire du drapeau national du Canada.

[Affiche du 50e anniversaire du drapeau \(horizontal\)](#)

[Affiche du 50e anniversaire du drapeau \(vertical\)](#)

[Messages clés](#)

[Feuille d'information](#)

[À faire et ne pas faire et Jeu-Questionnaire](#)

[Icône web](#)

[Flag of Canada Day](#) website. A special 30-second video on the anniversary of the national flag will also be available on demand in low and/or high resolution.

If you are planning on organizing a public event on Flag Day, please send us the details as soon as possible so we can add them to the calendar of events to be posted on our website by the end of January. You can obtain promotional material, including paper copies of the bilingual poster, by submitting the [on-line order form](#) available on our website.

Be sure to share your plans, images and stories of your Flag Day activities on Facebook, Twitter and Flickr #FLAG50.

Please do not hesitate to contact us via this email address to obtain additional information concerning the 50th Anniversary of the National Flag.

[Poster 50th anniversary of the flag \(horizontal\)](#)

[Poster 50th anniversary of the flag \(vertical\)](#)

[Key Messages](#)

[Fact Sheet](#)

[Flag Do and Don't and Quiz](#)

[Web Button](#)

Si vous ne désirez plus recevoir cette information, [annulez votre abonnement](#).

Not interested anymore? [Unsubscribe](#).



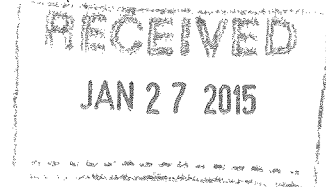
Office of the Chair
Tel. 604.432-6215 Fax 604.451-6614

JAN 21 2015

File: CR-14-01-AGR

Mayor Karl Buhr and Members of Council
Village of Lions Bay
400 Centre Rd
Lions Bay, BC V0N 2E0

VILLAGE OF LIONS BAY
FILE TO I/C ✓
FILE TO PROPERTY FILE
OTHER



Dear ~~Mayor~~ ^{KARL} Buhr and Members of Council:

Re: Invitation to Submit Nominations for Membership on Metro Vancouver's Agricultural Advisory Committee

Since 1992, Metro Vancouver has hosted an Agricultural Advisory Committee (AAC) to advise the GVRD Board on matters pertaining to agriculture and to inform staff about how local and regional government initiatives impact the viability of farming in the region. Recommendations from the AAC have resulted in GVRD Board decisions regarding the protection of agricultural land and policy options to increase actively-farmed land and prevent its non-farm use. The AAC also provides advice on the allocation of funding for local agriculture awareness activities and reviews relevant actions to implement *Metro Vancouver 2040: Shaping our Future*, the regional growth strategy. The AAC will also participate in the development of the upcoming *Regional Food System Strategy Action Plan*.

I invite you to submit a nomination for membership on the Metro Vancouver AAC (Terms of Reference are attached). The AAC membership is drawn from nominations received from member municipalities, agricultural organizations and educational institutions. We are seeking individuals who are committed to supporting local farming and the ongoing viability of the agricultural industry in the region. Members will represent a diversity of expertise and a range of agricultural commodities and farm types (urban and rural) from throughout the region. While the current AAC term is three years, the intention is to update the AAC Terms of Reference in early 2015 to incorporate a four-year term.

Please reply with your nomination and a brief nominee resume by February 27, 2015. If you have any questions, contact Theresa Duynstee, Regional Planner at 604-451-6024 or email Theresa.duynstee@metrovanancouver.org.

Yours truly,

Greg Moore
Chair, Metro Vancouver Board

GM/AN/EC/HM/td

Encl: Metro Vancouver Agricultural Advisory Committee Terms of Reference

10670704

4330 Kingsway, Burnaby, BC, Canada V5H 4G8 • 604-432-6200 • www.metrovanancouver.org

METRO VANCOUVER AGRICULTURAL ADVISORY COMMITTEE

TERMS OF REFERENCE

At all AAC meetings, quorum shall constitute 50% plus one of the voting membership. Each member present at the meeting has one vote on a question. In the event of a tie vote, the question shall be declared in the negative. All members are required to follow conflict of interest policies from the Community Charter [SBC 2003].

Meetings of the AAC shall be open to the public except as provided in section 90 of the Community Charter. If an AAC member cannot attend a meeting an alternate representative may attend on that member's behalf.

5. OFFICERS

A Chair and Vice Chair for the AAC shall be elected from among the AAC members at the first meeting of each calendar year. Any AAC member vacancies, which may occur throughout the term, shall be filled by appointment from the Board Chair and shall expire in accordance with the original term.

The AAC may form working groups to pursue specific issues identified by the AAC. The membership of these working groups is to be determined by the AAC, and will only include members of the AAC.

6. RESOURCES

Metro Vancouver staff shall provide administrative and professional support to the AAC. The staff liaison is responsible for preparing meeting agendas, minutes and reports, arranging invited delegations and other administrative matters.

The AAC has no allocated budget; however, the AAC may recommend funding for specific projects or consulting services to staff subject to confirmation of financial resources.

7. APPLICATION OF RULES OF PROCEDURE

The business of the AAC shall be conducted in accordance with the procedures established in the procedure bylaw of the Greater Vancouver Regional District pursuant to the *Local Government Act*.

METRO VANCOUVER AGRICULTURAL ADVISORY COMMITTEE

TERMS OF REFERENCE

1. COMMITTEE ROLE

The purpose of the Metro Vancouver Agricultural Advisory Committee (AAC) is to:

- (a) advise the Metro Vancouver Agriculture Committee and Board on actions related to:
 - the viability of agriculture in the region
 - awareness of agriculture's contribution to sustainability
 - opportunities to enhance agriculture and protect the agricultural land base
 - communicating agricultural concerns in Metro Vancouver to all levels of government
- (b) inform staff on how Metro Vancouver corporate responsibilities impact agriculture
- (c) create a forum to share technical and policy information on agricultural issues of common concern in Metro Vancouver.

2. ESTABLISHMENT AND AUTHORITY

The AAC was formed in 1992 by the Board to advise elected officials and staff on matters related to, or influencing, the viability of agriculture in the region. The AAC reports directly to the Metro Vancouver Agriculture Committee, who may forward recommendations or information to the Board. The AAC can raise specific issues to the Agriculture Committee or respond to their requests but cannot serve as an independent body.

3. MEMBERSHIP

The AAC shall consist of a maximum of 20 members appointed by the Metro Vancouver Board Chair, representing a diversity of agricultural producer groups, member municipalities, food processors/ distributors, food retailers, agriculture brokers, agriculture educators and urban agriculture practitioners.

A majority of the members of the AAC shall be agricultural producers from the region. Appointments to the Committee shall be for three years.

Non-voting members of the Committee may include a representative from the Metro Vancouver Board, the BC Ministry of Agriculture and Lands, and the Agricultural Land Commission.

4. MEETINGS

The AAC will meet as required at the call of the Chair. At least three working days before a meeting, the staff liaison must give public notice of the day, hour, and place of the meeting by way of notice posted at the public notice board located on the main floor at the offices of the Metro Vancouver Regional District, 4330 Kingsway, Burnaby, B.C. and on the Metro Vancouver website.

For Metro Vancouver meetings on Friday, January 23, 2014

Please note these are not the official minutes. Board in Brief is an informal summary. Material relating to any of the following items is available on request from Metro Vancouver.

For more information, please contact Greg Valou, 604-451-6016, Greg.Valou@metrovancover.org or Jean Kavanagh, 604-451-6697, Jean.Kavanagh@metrovancover.org

Greater Vancouver Regional District**Metro Vancouver 2015 Appointments to External Agencies****APPROVED**

Each year the Metro Vancouver Board appoints representatives to a number of external agencies. The Board approved the following appointments to external agencies for 2015:

- a) **Agriculture Advisory Committee:** Harold Steves, Richmond
- b) **Board of Trustees of the Sasamat Volunteer Fire Department:** Darrell Penner, Port Coquitlam
- c) **Delta Heritage Airpark Management Committee:** Ian Paton, Delta
- d) **Experience the Fraser Lower Fraser River Corridor Project Steering Committee.**
Heather Deal, Vancouver; Bob Long, Langley Township
- e) **Flood Control and River Management Committee of the Lower Mainland Local Government Association:** Lois Jackson, Delta; Dave Murray, Pitt Meadows; Mae Reid, Coquitlam
- f) **Fraser Basin Council:** Barbara Steele, Surrey; Richard Walton, North Vancouver District (Alternate)
- g) **Fraser Valley Regional Library Board:** Maria Harris, Electoral Area A
- h) **Lower Mainland Local Government Association:** Raymond Louie, Vancouver
- i) **Municipal Finance Authority:** The following ten directors, and alternates, with associated share of 47 total votes.

Representative	Alternate Representative	Votes
Malcolm Brodie, Richmond	Harold Steves, Richmond	5
Derek Corrigan, Burnaby	Colleen Jordan, Burnaby	5
Greg Moore, Port Coquitlam	Jonathon Coté, New Westminster	5
Richard Walton, North Vancouver District	Jack Froese, Langley Township	5
Mike Clay, Port Moody	Richard Stewart, Coquitlam	5
Raymond Louie, Vancouver	Tim Stevenson, Vancouver	5
Darrell Mussatto, North Vancouver City	Michael Smith, West Vancouver	5
Judy Villeneuve, Surrey	Mary Martin, Surrey	4
Lois Jackson, Delta	Wayne Baldwin, White Rock	4
Richard Stewart, Coquitlam	Linda Hepner, Surrey	4

- j) **Pacific Parklands Foundation:** Craig Hodge, Coquitlam
- k) **Western Transportation Advisory Council:** Greg Moore, Port Coquitlam; Raymond Louie, Vancouver (Alternate)

Election of the GVRD Representative to the 2015 Union of British Columbia Municipalities (UBCM) Executive

The Board held an election to select a Metro Vancouver representative for the Union of British Columbia Municipalities (UBCM) Executive.

The UBCM was established to provide a common voice for local governments in British Columbia. Its annual convention continues to be the main forum for UBCM policy-making. It provides an opportunity for local governments of all sizes and from all areas of the province to come together, share their experiences and take a united position.

The ongoing administration and policy determination of the UBCM is governed by an Executive Board of 21 members, one of whom must be a member of the Metro Vancouver Board. Director Wayne Baldwin, Mayor of White Rock was elected as the Metro Vancouver representative.



Canadian Wildlife Service
Pacific Wildlife Research Centre
5421 Robertson Road
Delta, BC V4K 3N2

16 January 2015

Re: Consultation on SARA Listing Process for Terrestrial Species 2014 and 2015

Environment Canada is committed to working with local governments to ensure the protection of species at risk and their critical habitats and is seeking comments on the potential impacts of amending Schedule 1, the List of Wildlife Species at Risk under the *Species at Risk Act* (SARA).

On October 15, 2014, the Committee on the Status of Endangered Wildlife in Canada (COSEWIC) submitted 56 assessments of species at risk to the federal Minister of the Environment.

On January 13, 2015, the Government of Canada posted the Ministerial Response Statements for these species on the *Species at Risk Act* (SARA) Public Registry. We are now launching public consultations on the amendment of Schedule 1, the List of Wildlife Species at Risk under SARA. A complete set of statements and the consultation path for each species are available at:

<http://www.registrelep-sararegistry.gc.ca/default.asp?lang=En&n=F4D833A7-1>.

Environment Canada is seeking comment on the proposed amendment of Schedule 1 resulting from assessments of 25 terrestrial species. Sixteen of these are newly eligible for addition to Schedule 1 while four are being considered for up-listing to higher risk status and five are being considered for down-listing to a lower risk status. Fifteen terrestrial species at risk have had their current Schedule 1 status confirmed. These are not included in this consultation process, as no regulatory amendment is required.

Fisheries and Oceans Canada is conducting separate consultations for eight aquatic species. An additional seven aquatic species are status confirmations for which public consultations are not required.

Additional information on the listing and consultation processes for terrestrial species, as well as the possibility to amend Schedule 1 by adding or reclassifying species, are available in "Consultation on Amending the List of Species under the *Species at Risk Act* -Terrestrial Species: January 2015". This document also includes a questionnaire that will provide you with guidance on the types of information and comments we are seeking. It is posted on the SARA Public Registry at: http://www.registrelep-sararegistry.gc.ca/document/default_e.cfm?documentID=1287.

You are invited to submit comments on the potential impacts of amending the List of Wildlife Species at Risk according to these COSEWIC status assessments. Your comments will be considered and will inform the Minister's recommendation to Cabinet. Please provide remarks by **April 15, 2015** for species under a normal consultation process. Six terrestrial species will follow an extended consultation process. Please provide remarks by **October 15, 2015** for species following an extended consultation path. There will also be an opportunity to provide comments during the 30-day public



consultation period associated with pre-publication in Canada Gazette Part I. More detailed information on individual species is included in the COSEWIC status reports, which will be available on the SARA Public Registry early in 2015. The Public Registry also provides more general information about SARA.

If you have any further questions, please do not hesitate to contact our Species at Risk Coordinator, Undiné Thompson, by email at SAR.pyr@ec.gc.ca or by phone at (604) 350-1900.

Yours sincerely,

Laura Maclean

A/Regional Director
Canadian Wildlife Service
Pacific and Yukon Region
5421 Robertson Road
Delta, BC, V4K 3N2

Shawna Gilroy

From: Lions Bay Reception
Sent: Monday, January 26, 2015 2:36 PM
To: Shawna Gilroy
Subject: FW: LMLGA Call for Resolutions & Nominations

Importance: High

fyi

Susan Loutet - Administrative Assistant

reception@lionsbay.ca

The Village of Lions Bay

Municipal Services Team
400 Centre Road Box 141
Lions Bay BC V0N 2E0 Canada

Phone: 604-921-9333 x100
Fax: 604-921-6643
www.lionsbay.ca



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From: Joslyn Young [mailto:jyoung@ubcm.ca]
Sent: Monday, January 26, 2015 12:57 PM
To: Joslyn Young
Subject: LMLGA Call for Resolutions & Nominations
Importance: High

For Distribution to:
Mayor/Chair
Council/Board

Dear LMLGA Member:

The 2015 Lower Mainland Local Government Association (LMLGA) AGM & Conference is scheduled for **May 6 – 8** in **Harrison Hot Springs**. The conference theme is "[Planning Today, Protecting Tomorrow](#)". The LMLGA conference is where LMLGA members bring their resolutions in advance of UBCM. Once endorsed at LMLGA, your resolution automatically goes to UBCM for consideration.

The [Call for Resolutions](#) and the [Call for Nominations](#) is now being issued. Please note that *resolutions are due by March 20, 2015*.

Registration

Registration will open mid-February. An e-mail notification will be sent out once registration is live.

Hotel Reservations

Accommodations can be booked at a discounted convention rate through the [Harrison Hot Springs Resort & Spa](#) by **calling the Reservations Department at 1-800-663-2266** (at prompts press 2 for group reservations). Callers should identify themselves as being with the Lower Mainland Local Government Association in order to receive the discounted group rate, which is between \$145 and \$185 per night depending on your room type selection.

All *conference information* can be found on the LMLGA website at:

<http://www.lmlga.ca/pages/events.php>

HAVING TROUBLE VIEWING THE WEBSITE? Try using the FIREFOX BROWSER for best results.

Joslyn Young

Executive & Association Services Coordinator

UBCM & LMLGA

60-10551 Shellbridge Way, Richmond, BC V6X 2W9

604-270-8226, Ext. 103

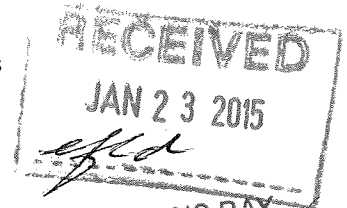
jyoung@ubcm.ca

Minister of Transport



Ministre des Transports

Ottawa, Canada K1A 0N5



VILLAGE OF LIONS BAY
FILE TO I/C
FILE TO PROPERTY FILE
OTHER

JAN - 9 2015

Her Worship Brenda Broughton
Mayor
Village of Lions Bay
400 Centre Road
PO Box 141
Lions Bay BC V0N 2E0

Dear Madam Mayor:

Thank you for your correspondence of July 17 and August 11, 2014, regarding liquefied natural gas (LNG) tankers in Howe Sound. In addition, the Prime Minister's Office provided me with a copy of your May 26, 2014, letter on this same matter. Please accept my apology for the delay in replying.

I have noted the Village of Lions Bay Council's comments pertaining to vessel wakes, foreshore erosion and the safety of LNG transport. Proposed LNG projects must receive a positive environmental assessment decision from the Minister of Environment to be approved. These projects are subject to comprehensive environmental reviews in accordance with the *Canadian Environmental Assessment Act, 2012*, including when substitution of the federal environmental assessment is granted to a provincial jurisdiction. Proposed LNG facilities are carefully evaluated and considered in a precautionary manner by the Canadian Environmental Assessment Agency to protect the environment from significant adverse environmental effects. During this process, input from the general public and Aboriginal peoples is sought in order to promote sustainable development and maintain healthy environments. If a positive environmental assessment decision is reached, Transport Canada ensures proposed LNG facilities comply with federal legislation under its mandate.

Transport Canada is committed to helping protect Canada's waters from pollution and ensuring that marine transportation is safe and efficient. The Department has regulations, voluntary measures and compliance activities based on international standards and proven best practices from around the world, which are focused on preventing tanker accidents. Canada has a robust system in place for the safe marine transportation of LNG.

-2-

Vessels that transport LNG meet rigorous international standards and are purpose-built to transport only LNG cargo. These ships are modern, double-hulled and constructed with an insulated containment tank system. Furthermore, regulations under the *Canada Shipping Act, 2001*, require appropriate navigation equipment, navigational rules and procedures, an effective means of communication, and the required number of pilots and size of tug escort, to help ensure vessels navigate safely in Canadian waters. LNG has been safely moved along Canada's Atlantic coast for over 10 years, and globally there has never been a significant incident resulting in a release of LNG.

To further enhance marine safety, the Government of Canada launched a series of actions to strengthen Canada's tanker safety system and make it world class. The focus is on three pillars: prevention; preparedness and response; and liability and compensation. Implementing a World-Class Tanker Safety System represents an ongoing commitment to the Canadian public to protect the marine environment and responsibly transport Canada's natural resources.

While some tanker safety measures are focused on marine oil spills, many will support safe shipping overall, including the shipping of LNG. Such measures include modernizing Canada's marine navigation system, increasing tanker inspections to include all foreign tankers, and expanding ship surveillance and monitoring under the National Aerial Surveillance Program. Information on new World-Class Tanker Safety measures can be found online at <http://news.gc.ca/web/article-en.do?nid=847519>. In addition, the Government has introduced the Safeguarding Canada's Seas and Skies Act, which will enhance the liability and compensation regime for LNG-related incidents.

I am confident these initiatives will deliver a World-Class Tanker Safety System that protects both the safety of Canadians and the environment.

I note that some of your concerns fall under the purview of my colleagues, the Honourable Greg Rickford, Minister of Natural Resources and Minister for the Federal Economic Development Initiative for Northern Ontario, and the Honourable Leona Aglukkaq, Minister of the Environment, Minister of the Canadian Northern Economic Development Agency and Minister for the Arctic Council. This being the case, I have copied Ministers Rickford and Aglukkaq on this response for their consideration.

Again, thank you for writing.

Sincerely,



The Honourable Lisa Raitt, P.C., M.P.
Minister of Transport

-3-

c.c. Office of the Right Honourable Stephen Harper, P.C., M.P.
Prime Minister

The Honourable Greg Rickford, P.C., M.P.
Minister of Natural Resources and Minister for the Federal Economic
Development Initiative for Northern Ontario

The Honourable Leona Aglukkaq, P.C., M.P.
Minister of the Environment, Minister of the Canadian Northern
Economic Development Agency and Minister for the Arctic Council

Mr. John Weston, M.P.
West Vancouver–Sunshine Coast–Sea to Sky Country

The Honourable Christy Clark, M.L.A.
Premier
Government of British Columbia

Shawna Gilroy

From: Mandy Koonts
Sent: Friday, January 09, 2015 10:55 AM
To: Agenda
Subject: FW: Metro Vancouver 2015 Committee Appointment
Attachments: 2015 Metro Vancouver Committees.pdf

-----Original Message-----

From: Chris Plagnol [mailto:Chris.Plagnol@metrovancover.org]
Sent: Friday, January 09, 2015 8:22 AM
Subject: Metro Vancouver 2015 Committee Appointment

?Hello Colleagues

Attached is the list outlining the 2015 Metro Vancouver committees, their membership, and the committee meeting dates. The appointment letters to those appointed on your Councils were recently sent out.

We will publish this information our website shortly, but I wanted to get the information to you, as some of you - or your staff - have been asking about it in order to "get things rolling" on your end.

If you have any questions, give me a shout.
Chris

Metro Vancouver
Legal & Legislative Services

Services and Solutions for a Livable Region

Chris Plagnol
Corporate Officer, Board & Information Services
Tel: 604.432.6338 Fax: 604.451.6686
Email: chris.plagnol@metrovancover.org<mailto:X@metrovancover.org>



2015 Metro Vancouver Standing Committees

Aboriginal Relations

Steele, Barbara (C) – Surrey
Read, Nicole (VC) – Maple Ridge
Becker, John – Pitt Meadows
Booth, Mary-Ann – West Vancouver
Dhaliwal, Sav – Burnaby
Drew, Ralph – Belcarra
Fox, Charlie – Langley Township
Hanson, Jim – North Vancouver District
Jackson, Lois – Delta
Martin, Gayle – Langley City
Meggs, Geoff – Vancouver
Williams, Bryce – Tsawwassen
Zarrillo, Bonita – Coquitlam
Non-Voting Members: (to be invited)
TBD – Sunshine Coast Regional District
TBD – Squamish Lillooet Regional District
TBD – Fraser Valley Regional District

Climate Action

Corrigan, Derek (C) – Burnaby
Reimer, Andrea (VC) – Vancouver
Buhr, Karl – Lions Bay
Dupont, Laura – Port Coquitlam
Harris, Maria – Electoral Area A
Jackson, Lois – Delta
Martin, Mary – Surrey
Masse, Robert – Maple Ridge
Stevenson, Tim – Vancouver
Steves, Harold – Richmond
Storteboom, Rudy – Langley City
Villeneuve, Judy – Surrey
Williams, Bryce – Tsawwassen

Housing

Stewart, Richard (C) – Coquitlam
Jackson, Lois (VC) – Delta
Buchanan, Linda – North Vancouver City
Côté, Jonathan – New Westminster
Dilworth, Diana – Port Moody
Jang, Kerry – Vancouver
Jordan, Colleen – Burnaby
Long, Bob – Langley Township
MacKay-Dunn, Doug – North Vancouver District
McNulty, Bill – Richmond
Meggs, Geoff – Vancouver
Read, Nicole – Maple Ridge
Villeneuve, Judy – Surrey

Intergovernment and Finance

Louie, Raymond (C) – Vancouver
Moore, Greg (VC) – Port Coquitlam
Brodie, Malcolm – Richmond
Clay, Mike – Port Moody
Corrigan, Derek – Burnaby
Deal, Heather – Vancouver
Mussatto, Darrell – North Vancouver City
Steele, Barbara – Surrey
Stewart, Richard – Coquitlam
Walton, Richard – North Vancouver District

Intergovernment and Finance

- Electoral Area Sub-Committee

Harris, Maria (C) – Electoral Area A
Stevenson, Tim (VC) – Vancouver
Becker, John – Pitt Meadows
Buhr, Karl – Lions Bay
Drew, Ralph – Belcarra
Martin, Mary – Surrey
Reid, Mae – Coquitlam

Intergovernment and Finance

- Regional Culture Sub-Committee

Villeneuve, Judy (C) – Surrey
Baldwin, Wayne (VC) – White Rock
Ball, Elizabeth – Vancouver
Dhaliwal, Sav – Burnaby
McPhail, Linda – Richmond
Nicholson, Maureen – Bowen Island

Mayors

Moore, Greg (C) – Port Coquitlam
Robertson, Gregor (VC) – Vancouver
Baldwin, Wayne – White Rock
Becker, John – Pitt Meadows
Brodie, Malcolm – Richmond
Buhr, Karl – Lions Bay
Clay, Mike – Port Moody
Corrigan, Derek – Burnaby
Côté, Jonathan – New Westminster
Drew, Ralph – Belcarra
Froese, Jack – Langley Township
Harris, Maria – Electoral Area A
Hepner, Linda – Surrey
Jackson, Lois – Delta
McEwen, John – Anmore
Mussatto, Darrell – North Vancouver City

**Mayors Committee (Cont)**

Read, Nicole – Maple Ridge
Schaffer, Ted – Langley City
Skeels, Murray – Bowen Island
Smith, Michael – West Vancouver
Stewart, Richard – Coquitlam
Walton, Richard – North Vancouver District
Williams, Bryce – Tsawwassen

Performance and Procurement

Clay, Mike (C) – Port Moody
Jordan, Colleen (VC) – Burnaby
Baldwin, Wayne – White Rock
Brodie, Malcolm – Richmond
Coté, Jonathan – New Westminster
Fox, Charlie – Langley Township
Gill, Tom – Surrey
McEwen, John – Anmore
Meggs, Geoff - Vancouver
Mussatto, Darrell – North Vancouver City
Reid, Mae – Coquitlam
Robson, Gordy – Maple Ridge
Smith, Michael – West Vancouver

Regional Parks

Deal, Heather (C) – Vancouver
Long, Bob (VC) – Langley Township
Braun, Henry – Abbotsford
Dhaliwal, Sav – Burnaby
Elkerton, Janis – Pitt Meadows
Hayne, Bruce – Surrey
Hodge, Craig – Coquitlam
Jackson, Lois – Delta
McEwen, John – Anmore
Muri, Lisa – North Vancouver District
Nicholson, Maureen – Bowen Island
Penner, Darrell – Port Coquitlam
Read, Nicole – Maple Ridge

Federal Gas Tax Task Force

Louie, Raymond (C) – Vancouver
Corrigan, Derek (VC) – Burnaby
Brodie, Malcolm – Richmond
Clay, Mike – Port Moody
Walton, Richard – North Vancouver District

Regional Planning

Walton, Richard (C) – North Vancouver District
Coté, Jonathan (VC) – New Westminster
Corrigan, Derek – Burnaby
Froese, Jack – Langley Township
Mussatto, Darrell – North Vancouver City
Paton, Ian – Delta
Penner, Darrell – Port Coquitlam
Read, Nicole – Maple Ridge
Reimer, Andrea – Vancouver
Smith, Michael – West Vancouver
Steele, Barbara – Surrey
Steves, Harold – Richmond
Stewart, Richard – Coquitlam

Utilities

Mussatto, Darrell (C) – North Vancouver City
Smith, Michael (VC) – West Vancouver
Becker, John – Pitt Meadows
Clay, Mike – Port Moody
Fox, Charlie – Langley Township
Hicks, Robin – North Vancouver District
Jackson, Lois – Delta
Jordan, Colleen - Burnaby
McEvoy, Jaimie – New Westminster
Speirs, Craig – Maple Ridge
Stevenson, Tim – Vancouver
Steves, Harold - Richmond
Woods, Dave – Surrey

Zero Waste

Brodie, Malcolm (C) – Richmond
Corrigan, Derek (VC) – Burnaby
Baldwin, Wayne – White Rock
Bassam, Roger – North Vancouver District
Coté, Jonathan – New Westminster
Gamboli, Nora – West Vancouver
Hayne, Bruce – Surrey
Hodge, Craig – Coquitlam
Jackson, Lois – Delta
Long, Bob – Langley Township
Reimer, Andrea – Vancouver
Schaffer, Ted – Langley City
Port Coquitlam – TBD

Regional Economy Task Force

Moore, Greg (C) – Port Coquitlam
Mussatto, Darrell (VC) – North Vancouver City
Hepner, Linda – Surrey
Robertson, Gregor – Vancouver
Stewart, Richard (VC) – Coquitlam

2015 Metro Vancouver Board and Committee Meeting Dates

Meetings are held in the 2nd floor Boardroom at 4330 Kingsway, Burnaby. Meetings are subject to change. Check the calendar on the Metro Vancouver website or the respective meeting agenda to confirm times and locations.

Board

Friday, January 23	9:00 am
Friday, February 13	9:00 am
Friday, March 6	9:00 am
Friday, March 27	9:00 am
Friday, April 17	9:00 am
Friday, May 15	9:00 am
Friday, June 12	9:00 am
Friday, July 3	9:00 am
Friday, July 31	9:00 am
Friday, September 18	9:00 am
Friday, October 9	9:00 am
Wednesday, October 21	9:00 am
<i>(Board Budget Workshop)</i>	
Friday, October 30	9:00 am
Friday, November 27	9:00 am
Friday, December 11	9:00 am
<i>(Board Inaugural)</i>	

Aboriginal Relations

Wednesday, February 18	9:00 am
Wednesday, May 27	9:00 am
Wednesday, July 15	9:00 am
Wednesday, October 7	9:00 am

Climate Action

Wednesday, January 28	1:00 pm
Wednesday, February 18	1:00 pm
Thursday, March 26	1:00 pm
Wednesday, April 22	1:00 pm
Wednesday, May 20	1:00 pm
Wednesday, June 17	1:00 pm
Wednesday, July 15	1:00 pm
Wednesday, September 2	1:00 pm
Wednesday, September 30	1:00 pm
Wednesday, November 4	1:00 pm

Council of Councils

Saturday, May 30	9:00 am
Saturday, October 17	9:00 am

Housing

Friday, February 27	1:00 pm
Thursday, April 2	1:00 pm
Friday, June 26	1:00 pm
Friday, September 11	1:00 pm
Friday, November 13	1:00 pm

Intergovernment and Finance

Wednesday, January 21	1:00 pm
Thursday, February 19	1:00 pm
Thursday, April 23	1:00 pm
Thursday, May 21	1:00 pm
Thursday, June 18	1:00 pm
Thursday, July 9	1:00 pm
Thursday, September 3	1:00 pm
Thursday, October 1	1:00 pm
Thursday, November 5	1:00 pm

Intergovernment and Finance

• Regional Culture Subcommittee

Wednesday, June 17	9:00 am
Wednesday, July 8	9:00 am

Intergovernment and Finance

• Electoral Area Subcommittee

Wednesday, February 4	9:00 am
Wednesday, April 22	9:00 am
Wednesday, May 20	9:00 am
Wednesday, July 8	1:00 pm
Wednesday, September 2	9:00 am
Wednesday, November 4	9:00 am

Mayors

Friday, April 24	1:00 pm
Friday, July 10	1:00 pm
Friday, October 2	1:00 pm

Performance and Procurement

Friday, February 6	9:00 am
Thursday, April 2	9:00 am
Friday, July 17	9:00 am
Friday, November 13	9:00 am

Regional Parks

Thursday, January 29	9:00 am
Thursday, February 19	9:00 am
Wednesday, March 25	9:00 am
Thursday, April 23	9:00 am
Thursday, May 21	9:00 am
Thursday, June 18	9:00 am
Thursday, July 9	9:00 am
Thursday, September 3	9:00 am
Thursday, October 1	9:00 am
Thursday, November 5	9:00 am

Regional Planning

Friday, January 30	9:00 am
Friday, February 27	9:00 am
Thursday, March 26	9:00 am
Friday, April 24	9:00 am
Friday, May 22	9:00 am
Friday, June 19	9:00 am
Friday, July 10	9:00 am
Friday, September 4	9:00 am
Friday, October 2	9:00 am
Friday, November 6	9:00 am

Utilities

Thursday, February 5	9:00 am
Wednesday, March 4	9:00 am
Wednesday, April 1	9:00 am
Thursday, April 30	9:00 am
Thursday, May 28	9:00 am
Thursday, June 25	9:00 am
Thursday, July 16	9:00 am
Thursday, September 10	9:00 am
Thursday, October 8	9:00 am
Thursday, November 12	9:00 am

Zero Waste

Thursday, February 5	1:00 pm
Wednesday, March 4	1:00 pm
Wednesday, April 1	1:00 pm
Thursday, April 30	1:00 pm
Thursday, May 28	1:00 pm
Thursday, June 25	1:00 pm
Thursday, July 16	1:00 pm
Thursday, September 10	1:00 pm
Thursday, October 8	1:00 pm
Thursday, November 12	1:00 pm

Federal Gas Tax Task Force

Meetings at the call of the chair.

Regional Economy Task Force

Meetings at the call of the chair.

Shawna Gilroy

From: Lions Bay Reception
Sent: Monday, January 19, 2015 2:23 PM
To: Agenda
Subject: FW: Opinions of Lions Bay's Silent Majority
Attachments: Oct. 24th Meeting Lions Bay.doc

For incoming correspondence

Susan Loutet - Administrative Assistant

reception@lionsbay.ca

The Village of Lions Bay

Municipal Services Team
400 Centre Road Box 141
Lions Bay BC V0N 2E0 Canada

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From: Sheila Blake [mailto:blakephotoart@telus.net]
Sent: Saturday, January 17, 2015 11:40 AM
To: Lions Bay Reception
Cc: Brigitta Shore; Trudi Luethy
Subject: Opinions of Lions Bay's Silent Majority

Mayor Carl Buhr and Council

A large group of Lions Bay residents gathered at the Forshaw residence on Friday October 24th to air *their* opinions. This meeting was prior to the recent elections. It's intent was to deliver to the new Mayor and Council the opinions of Lions Bay's *Silent Majority*. I have been asked by the group to forward these unedited opinions to Mayor Karl Buhr and Council.

It is the sincere hope of all those present at the meeting that the attached will provide useful and positive information to the new Council.

Sincerely

Sheila Blake
Trudi Luethy
Brigitta Shore

THE SILENT MAJORITY

OPINIONS

- Believe in Growth – IT IS GOING TO HAPPEN !
Current residents have a stake in doing it right.
- NEED TAX RATE INCREASE TO PAY FOR
“MUST DO’S”
- My vision for Lions Bay is a tight-knit
Community that supports and attracts
All ages.
- Young and senior, vibrant Community.
Townhouses have achieved this – would like to
see the Village do the same.
- Homes needed for people at both ends of
the spectrum – young and elderly.
- Need a strong/responsible body to govern
Lions Bay, to take care of the Village, removed
from personal beliefs. No more unpopular choices.
Neglect of the past has to be faced today.
\$’s stipulate – going into debt may be the only
way to go.
- INFRASTRUCTURE and WATER before
expansion, to provide framework for next 40
years.
- LUMP - is a discussion paper. The process and
the way it was presented was flawed. NOT a
Policy paper.
- PROCESS : There are many ideas the Village
needs to consider, however, as a 40 year resident,
the Village has never been in this state.
There is a small group bent on destruction.
This must be stopped. WE can no longer be the
SILENT MAJORITY. The SILENT MAJORITY has
to speak up and be heard.
- CHANGE IS COMING – WE HAVE TO MANAGE IT !

CONCERNS

INFRASTRUCTURE - Must look first at BASICS.
LUMP is TOO much TOO fast.

WATER

FUTURE DEVELOPMENT

NO MORE INFIGHTING – NOT MY LIONS BAY !

Residents want to downsize but nothing
available.

Do not want to see anybody elected who does
Not have the best interests of Lions Bay at
heart.

Want viable School – more children

FINANCES: Candidates should have Lion’s
Bay’s best interests at heart. Should not lie
Before a Public Hearing. Too many wrong
accusations killing due process.

We give too much power to the “Whiners &
Complainers”. This has to stop. The
negativity makes me want to disengage.

TOO much poison at the moment from the
VOCAL MINORITY.

We want our wonderful neighbourhood back !
We do not want to be DRIVEN OUT !

Something must be done to accommodate
housing for residents wanting to downsize.
There are some excellent sites but this issue
is always deferred to the next Council.

The real concern is the breakdown of
APPROPRIATE dialogue. Aghast at the
conduct of recent meetings. This will not
change if more responsible people do not act !

OPINIONS

- We must develop the Village; bring more Taxes Into the Village. Current example the Harvey Creek Debris torrent – the Village MUST be prepared.

We need to get the Village of ALL ages together – currently too many small (separate) groups.
- Vision for Lions Bay – a Community that accepts all ages of people, all income brackets and a return to being a TIGHT KNIT COMMUNITY. That is what we love about Lions Bay, why we came to Lions Bay.
- The SILENT MAJORITY needs to step forward and the NOISEY MINORITY stopped. We have been complacent in allowing this to happen.
- The SILENT MAJORITY appear all to be on the same “wave length”.
- Feel sorry to witness what Council has to go through. Meetings have degenerated into 10% work and 90% “gladiator arena”. We need to stop the *intimidation*.
- The first LUMP meeting at Gleneagles was appalling and poorly presented.
- Lions Bay is otherwise so beautiful; with generous people and clean air but we will have to sell our home and move away unless the Village acts quickly to address the issue of alternate housing.
- We have City Planners, Engineers, Architects, Legal Professionals as residents in our Village who might be willing to proffer their services, rather than the Village hiring exorbitantly expensive outside Consultants, to come up with ways to maximise use of Community facilities and create a more energetic and balanced community.
- Love this community – would like to see a plan for the future not only for quality housing but for alternate housing. Why should the elderly have to leave? They should be able to live out their lives in this beautiful environment. Raise Taxes or increase tax base – we need to go forward in a quality way. There are specific sites for Condos/Townhouses - so no problem with that.

CONCERNS

We want to stay in Lions Bay. Sadly, we do not see how this can happen.

For years we have been asking Council to address the need for alternate housing in Lions Bay. The problem always boils down to WATER. WE DO NOT WANT TO MOVE but this issue is not being addressed fast enough.

Need to see money well spent, not squandered. Repaving in certain areas of the Village is an embarrassment. We need to once again become a viable community.

There is a SMALL minority taking over – we need to disengage from them.

Do not feel the INFRASTRUCTURE is being maintained. This must be addressed before residents are required to pay monstrous assessments. We need a program to keep the Village out of trouble/safe. We need to fix what we have.

LUMP concern – Council has to look forward to the direction in which Lions Bay needs to go. This is NOT a plan, rather options, suggestions for further discussion. More meetings to include ALL residents; Questions should be addressed. The Village MUST find something to agree on otherwise we will never get beyond where we are now.

Lions Bay has almost reached the point where it no longer has independent thinkers who come to reasonable decisions.

Last Election only 50% turn out !! We must go after these people and get them to vote. 100% vote would at least provide consensus.

The Village needs a non-partisan message: YOUR COMMUNITY – YOUR FUTURE – VOTE !

CANDIDATES – What is their Vision for Lions Bay? In their view what does each Candidate think the Village will look like in 20 years?

OPINIONS

- Accountability – why not a Referendum ?
 - Naive to think Lions Bay can stay AS IS. Challenge is HOW to change for the best.
 - I would like Lions Bay to be a place that attracts more people with young families; the elderly and people of all income levels. We need to maximise Community amenities to attract these people and reduce the need to get into our cars.
 - Toxic group – the VOCAL MINORITY. The SILENT MAJORITY must get up and SING ! We actually DO want more housing. We must be more VOCAL.
 - I would like to see a Village inclusive of all ages; of varied talents; mixed; with good facilities, amenities and healthy infrastructure.
 - I love my Community. We do need a small amount of increased development; we need people; need to get the Community School sanctioned for Community use. We need to raise taxes – if we don't we will continue to have infrastructure problems.
 - We must realise that Lions Bay is a Bedroom Community. Commercialisation is not realistic. We use West Vancouver's facilities and must be more inclusive, respectful.
 - Got to attract more young people; very unfair that seniors have to move away; more mixed housing needed; LUMP scared a lot of people.
 - We have to get serious about this issue.
- Moved to Lions Bay 10 years ago – had no idea what it was like to live in such a Community. I am saddened to see how the Village is being split now. Trees, hedges - the Village is definitely looking run down these days. I would love to see the Village opened up to the sunlight again.
- Townhouses or duplexes are perfect for young families.
 - Commend Volunteers – leading by example.

CONCERNS

Toxic group - very destructive – I want to disengage. I used to Volunteer. Vocal minority a big problem for me. I wish the silent majority would rise up and say exactly what we think ! We must support Council which is being constantly harrassed. This negative energy, complaining and whining MUST STOP !

Present Council has not gone ahead with the mandate they were given. The OCP provides power to do that. NOT in favour of huge Community Centre. This should be kept simple.

The Village as it is today is simply Incrementally better than it was when we moved here in 1972. It has always needed volunteers to keep it going. What can we do about the sickness that has taken over this Community ? A toxic group that has almost become a political party.

Our Community must grow or it will die. The toxic group has gone overboard. I don't want to pay for any more law suits or spend Village Money on Court cases. The Community Centre debacle was distasteful\$200,000 architect fees ! LUMP not a good process. Trees and lost views is one big issue. More residents with retrieved views would make for a happier Community.

Toxic group constantly shoot down constructive ideas. We have to get them on board or they will continue to fight next Council. The U-Tube issue is completely unacceptable. This has to stop. We must endeavour to channel their energy to support the Village so they feel they are part of the Community. Suggest there are some pretty personal issues here.

Byelaws must be enforced.

The biggest concerns are infrastructure and Housing.

Walk through Village – many unkempt properties.

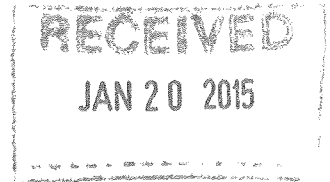
Page 4/...

OPINIONS

- We have good leadership. The Administration has been unable to handle the wishes of the majority.
- The average age of the Village is between 30 – 53 years old. That does not mean the Community should not take care of everyone. School infrastructure – if we sort this, the rest will come together.
- Don't agree with Volunteering. Good leadership needed. Don't always have time to volunteer. I expect tax monies to contribute to the Community.
- Good leadership that really looks at what the majority wants will enable us to put the toxicity behind us.
- We must maintain a vibrant community. We are dependant on the School.
- I don't agree that the School is the main source of a vibrant community. Before Lions Bay had a school the Community was vibrant. However, I agree the School is a very cohesive element, creates family connections with the rest of the community.
- How do we get back to that vibrant Community ?
- Empower our representatives to move on !
- We need to recognise we are NOT West Vancouver. Most residents moved to Lions Bay to enjoy the more rural life. Any amenities Lions Bay does not offer are a mere 15 minutes away. Our Tax base is entirely residential. We must be realistic. To have the amenities of West Vancouver is not reasonable, in fact totally absurd. Be realistic, we are 1,300 residents with a limited tax base.
- Even the facilities we do have such as the excellent Tennis courts above Mountain drive are used by very few residents despite regular emails inviting others to play. Groups in the Hall are well attended.
- Increase taxes – if residents were more aware of the challenges they would realise there is no choice.
- The Village used to have a Welcome Wagon to welcome new residents. A very real sense of community not so long ago.
- THIS group would pay more taxes to ensure infrastructure and improvements kept pace.
- There's an obvious divide between people who move here because they like the views; who's children often attend private schools and who commute and who generally do not get involved in Village activities and those who live here because they love being part of a close-knit Community We must accept there will always be a percentage of the population who are not part of the Community and will always be opposed to certain issues.



377, rue Bank Street,
Ottawa, Ontario K2P 1Y3
tel./tél. 613 236 7238 fax/télé. 613 563 7861



January 15, 2015

Ms. Karl Buhr
Mayor
Village of Lions Bay
PO Box 141 400 Centre Rd
Lions Bay, BC V0N 2E0

VILLAGE OF LIONS BAY
FILE TO I/C
FILE TO PROPERTY FILE
OTHER

Dear Ms. Buhr,

Re: Request for Support to Save Canada Post

Over a year ago, Canada Post Corporation announced a plan to change public postal service as we know it, and the government endorsed this plan. As a result, the corporation has dramatically hiked postage rates and is planning on eliminating door-to-door delivery, closing and downsizing post offices, reducing post office hours, and destroying thousands of decent jobs in communities throughout our country.

These major changes will be bad for seniors, people with mobility issues, charities, small businesses and many other people who rely on public postal service.

The Canadian Union of Postal Workers wants the federal government to reverse the Canada Post plan, and to look instead for ways to increase service and revenues in areas like postal banking, as other postal administrations have done. At the very least, we think the government should properly consult with the public about what kind of postal service they need before allowing Canada Post to make such major changes.

CUPW has attached a fact sheet with more information about Canada Post's plan.

The union has also attached a resolution that it would like your municipality to consider passing. To date, over 400 municipalities and municipal organizations have passed resolutions opposing Canada Post plan for cuts, or calling for a halt to door-to-door delivery cuts until there is proper consultation. CUPW hopes you will think about joining and building on these efforts by passing our or your own resolution.

Thank you very much for considering this request. Thanks as well if your municipality passed an earlier resolution in support of postal banking or improving the Canadian Postal Service Charter. If you would like an electronic version of the resolution, please contact Brigitte Klassen at bklassen@cupw-sttp.org. Please call me at 613-236-7238 if you have any questions or concerns.

In solidarity,

Denis Lemelin
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, National Union
Representatives, Regional Union Representatives, Specialists

/bk cope 225





377, rue Bank Street,
Ottawa, Ontario K2P 1Y3
tel./tél. 613 236 7238 fax/téléc. 613 563 7861

SAVE CANADA POST - STOP THE CUTS

WHEREAS Canada Post and the Conservatives are taking an axe to long-treasured postal services – killing good jobs, eliminating door-to-door delivery, drastically increasing postage rates and closing, downsizing and reducing hours at post offices:

WHEREAS Canada Post did not properly consult on these changes, effectively eliminating any opportunity for input from the people who will be most affected; and

WHEREAS closing and downsizing post offices, reducing post office hours, and eliminating door-to-door delivery will reduce service and eliminate thousands of jobs in communities throughout our country.

WHEREAS Canada Post offers a public service that needs to be protected;

BE IT RESOLVED THAT the (name of municipality) write a letter to the Minister responsible for Canada Post that calls on the government to reverse the changes to services announced by Canada Post, and to look instead for ways to increase service and revenues in areas such as postal banking.

BE IT FURTHER RESOLVED THAT (name of municipality) ask the Federation of Canadian Municipalities to request that the federal government consult with the public about what kind of postal service they need before allowing Canada Post to make such major changes to public postal service.

MAILING INFORMATION

Please send your resolution to: Lisa Raitt, Minister of Transport, Place de Ville, Tower C, 29th Floor, 330 Sparks Street, Ottawa, Ontario, K1A 0N5.

Please send copies of your resolution to: Denis Lemelin, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3

Your Member of Parliament. You can get your MP's name, phone number and address by calling 1-800 463-6868 (at no charge) or going to the Parliament of Canada website: <http://www.parl.gc.ca/common/index.asp?Language=E>.

Brad Woodside, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3

/bk cope 225



Save Canada Post.ca

Canada Post has announced a plan to:

1. Attack the public postal network.

Canada Post plans to use more private post offices while streamlining the public postal network. This means closing and downsizing public post offices, as well as reducing their hours. Canada Post has closed about 40 urban and 75 rural post offices since 2012. This is the largest number of closures we have seen since the Conservatives closed about 1,500 rural and urban post offices in the eighties and nineties. More closures are expected. The corporation is also reviewing all urban offices to see if they can be made smaller and operated with fewer workers. In addition, it is dramatically reducing hours of service in rural communities.

2. Introduce huge postage rate hikes.

On March 31, 2014, the price of buying one stamp increased by 59% while the price of buying a book or coil of stamps increased by 35%. The price for pre-sorted and incentive letters increased by 15% and metred mail increased by 19%. These sudden and dramatic increases are unfair,

unreasonable and bad for the corporation's business. It would have been wiser and more reasonable for Canada Post to adopt gradual increases to keep up with rising costs.

3. Make our country the first in the world to eliminate door-to-door delivery.

Canada Post plans on taking away door-to-door delivery from over five million Canadian households and replacing it with community mailbox (CMB) delivery. There is a great deal of opposition to this plan, which will create huge problems for many Canadians, especially seniors and people with mobility issues. According to a recent poll, sixty per cent of people oppose the delivery cuts. In spite of this, Canada Post is determined to wipe out home mail delivery within a five year period. So far, Canada Post has announced its plans to convert more than a million households. The bulk of conversions will occur after the 2015 federal election. The federal government fully supports this major cut to public postal service.

4. Destroy 6000 to 8000 decent jobs.

Canada Post would need fewer employees if it goes to community mailbox delivery. It expects to eliminate 6000 to 8000 positions. Closing and downsizing post offices and reducing post office hours will also reduce the number of jobs in communities throughout the country. Our communities and our economy cannot afford to lose thousands of decent paying jobs.

The future of Canada Post

Canada Post and the Conservatives should consult on their plan to change public postal service as we know it. The public owns Canada Post. They have a right to input. This has not really happened in any meaningful way. Canada Post engaged in some discussions, but they were completely inadequate. The corporation held invite-only meetings in 46 communities and conducted a largely online public consultation on its future, focusing on cut. Since this time, over 400 municipalities and municipal organizations have passed resolutions or sent letters protesting the cuts or asking for a halt until there is meaningful consultation. Moreover, many thousands of Canadians have signed petitions and sent messages to their Members of Parliament (MPs). People have asked their federal representatives to tell Canada Post to stop the cuts and consider alternatives such as postal banking. Cutting might help Canada Post with its money problems in the short-term but it is not a good long-term strategy and it certainly won't improve the future of postal service in our country. The corporation should be following the lead of other postal administrations by innovating and introducing new revenue-generating services.

For more information, go to:

**Save
Canada
Post..**

Postal banking

The Canadian Union of Postal Workers (CUPW) believes that our country needs improved financial and banking services and that Canada Post is well placed to fulfill this need. Moreover, the union thinks that adding financial and banking services at Canada Post will help the corporation preserve public postal service and generate revenue. CUPW is not alone. Close to two-thirds of Canadians support Canada Post expanding revenue-generating services like bill payments, insurance and banking, according to a poll from April 2014. Many municipalities like the idea too. About 600 municipalities have passed resolutions endorsing the addition of financial and banking services at our public post office. Not only that, three former Canada Post Presidents have spoken favourably about the corporation getting more involved in financial services (i.e. Michael Warren, Andre Ouellet and Moya Greene). In recent years, Canada Post has even conducted studies on postal banking that appear to indicate that getting into financial services would be "a win-win strategy" and a "proven money-maker" for the corporation. This positive assessment was obtained through an Access to Information (ATI) request. Unfortunately, 701 of 811 pages of the ATI request were redacted. To date, Canada Post President Deepak Chopra has refused to release the 811 pages in their entirety.

Learn more. Check out *Why Canada Needs Postal Banking* at <https://www.policyalternatives.ca/publications/reports/why-canada-needs-postal-banking>

Sixth Annual Roundtable Discussion for Mayors, Councillors and Regional Directors in the West Vancouver – Sunshine Coast – Sea to Sky Riding

Lions Bay Mayor Karl Buhr and Councillors Fred Bain and Helen Waterson met with Lions Bay's Member of Parliament John Weston and counterparts from nine other local governments in our riding to hammer out local priorities on January 20th in West Vancouver, including brainstorming on investments; infrastructure; and referring to each community's involvement in National Health and Fitness Day in the wake of the Bill passing just before Christmas. This is the Sixth Annual Roundtable Discussion for Mayors, Councillors and Regional Directors in the West Vancouver – Sunshine Coast – Sea to Sky Riding, an initiative pioneered by MP Weston to ensure effective communication and cooperation between Federal and local governments.

Low resolution photos are below, and high resolution versions can be provided upon request.





(Left Caption) John Weston pictured with elected representatives from communities across the region

(Middle Caption) John Weston and Lions Bay Mayor Karl Buhr, along with Councillors Fred Bain and Helen Waterson demonstrate a spirit of collaboration through their participation at the Sixth Annual Roundtable Discussion for Mayors, Councillors and Regional Directors in the West Vancouver – Sunshine Coast- Sea to Sky Riding

(Right Caption) Mayor Karl Burh of Lions Bay and other representatives listen attentively to the speaker with the floor

Le français suit.

Message from the Secretary-General of the Canadian Commission for UNESCO

Dear Mayors,

We are happy to inform you that the International Year of Light and Light-based Technologies (IYL 2015) was officially launched on January 19 and 20 at United Nations Education, Scientific and Cultural Organization (UNESCO) headquarters in Paris (France) along with a consortium of scientific organizations. The objective of the International Year of Light and Light-based Technologies, as proclaimed by the General Assembly of the United Nations, is to make people around the world aware of the importance of light and light-based technologies in their daily lives and for viable societies.

To ensure the success of this celebration, we invite you to take the Year and its objectives into consideration when planning future events in your municipality. Participation can take many forms: for instance, associate the Year and its objectives with scientific, educational, cultural or artistic events to be organized in your region.

UNESCO and its partners have prepared and made available communications materials to help you organize events in conjunction with the International Year of Light 2015. These resources, available online at www.light2015.org/Home/About/Resources.html, include:

- IYL logo
- Postcard to share with your networks
- Official IYL poster and other posters showing different aspects of light
- Short or long versions of PowerPoint presentation describing the Year and its objectives (in English only)
- Resolution 68/221 adopted by the General Assembly of the United Nations (UN) proclaiming the Year.

As UNESCO was mandated to coordinate the celebrations of the International Year of Light, we are asking for your assistance in keeping us informed of the events you are organizing by contacting joelle.tremblay@unesco.ca. To give your events international visibility, please register your activities on the IYL official site (link below) under the tab "Submit an event". The list of events to be held as part of the celebration may also be found on the website.

For more information:

- Official site of the IYL: www.light2015.org
- Promotional video on the Year: <http://www.light2015.org/Home/About/Resources/Videos/Cosmic-Light-2015-Video-Trailer---To-celebrate-the-cosmic-light-coming-down-to-earth.html>

- Launch of the International Year of Light 2015 at UNESCO:
<http://en.unesco.org/events/launch-international-year-light-and-light-based-technologies-2015>
- Launch press release: [http://www.unesco.org/new/en/media-services/single-view/news/let there be a year of light launch of the international year of light 2015/back/9597/#.VL_GnMbiPwg](http://www.unesco.org/new/en/media-services/single-view/news/let_there_be_a_year_of_light_launch_of_the_international_year_of_light_2015/back/9597/#.VL_GnMbiPwg)
- Facebook: [YLight2015](https://www.facebook.com/YLight2015)
- Twitter: [#YL2015](https://twitter.com/YL2015)

Best wishes,

Louise Filiatrault

Secretary-General Canadian Commission for UNESCO
Secrétaire générale Commission canadienne pour l'UNESCO

613-566-4414, ext. | poste 5557

150 Elgin Street | rue Elgin
PO Box | CP 1047, Ottawa ON K1P 5V8
www.unesco.ca

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Shawna Gilroy

From: Shepard, Michael EAO:EX <Michael.Shepard@gov.bc.ca>
Sent: Tuesday, January 27, 2015 1:52 PM
To: Council @ Lions Bay; Shawna Gilroy
Cc: Paulson, Amber EAO:EX; Ferbey, Stasia EAO:EX; Smith, Alanya C EAO:EX
Subject: Letter from EAO dated January 27, 2014
Attachments: 104955_LionsBay_29Dec2014.pdf; Working Group Terms of Reference_December 2013 Final.pdf

Dear Mayor Buhr and Council,

I wanted to send a follow up email to the letter sent to you on December 29, inviting the Municipality of the Village of Lions Bay to participate on the Environmental Assessment Office's Working Group for the environmental assessment (EA) of the proposed Woodfibre LNG Project (Woodfibre LNG), specifically related to the marine shipping component of Woodfibre LNG in Howe Sound. We will be scheduling a Working Group meeting for early March.

If you wish to participate, please provide EAO with the name, address, phone number and email for your designated contact and Working Group member(s). If you confirm your participation on the Working Group, EAO will provide additional information related to the timelines and next steps in the EA to the identified representative(s).

Please don't hesitate to contact me if you have any questions.

Sincerely,

Michael Shepard
Project Assessment Manager
Environmental Assessment Office
Michael.Shepard@gov.bc.ca
1-250-387-8745

From: Ferbey, Stasia EAO:EX
Sent: Monday, December 29, 2014 2:44 PM
To: 'council@lionsbay.ca'; 'office@lionsbay.ca'
Cc: Smith, Alanya C EAO:EX; Paulson, Amber EAO:EX; Shepard, Michael EAO:EX; Mayall, Jane EAO:EX; Ferbey, Stasia EAO:EX
Subject: Letter from EAO dated December 29, 2014

Dear Mayor Buhr and Council:

Please find attached a letter via email from EAO, signed by Michael Shepard, dated December 29, 2014. Please let me know if you have any trouble opening the attachments.

Sincerely,

Stasia Ferbey

Administrative Assistant
Environmental Assessment Office
4th Floor, 836 Yates Street
Victoria BC V8W 1L8
Ph: 250-387-1409
Email: Stasia.Ferbey@gov.bc.ca



File: 30050-20/WLNG-05-03

Ref: 104955

SENT VIA EMAIL

December 29, 2014

His Worship Karl Buhr
and Councillors
The Municipality of the Village of Lions Bay
PO Box 141
400 Centre Rd
Lions Bay BC V0N 2E0
council@lionsbay.ca; office@lionsbay.ca

Dear Mayor Buhr and Council:

Environmental Assessment Office (EAO) would like to invite the Municipality of the Village of Lions Bay to participate on EAO's Working Group for the environmental assessment (EA) of the proposed Woodfibre LNG Project (Woodfibre LNG), specifically related to the marine shipping component of Woodfibre LNG in Howe Sound.

Woodfibre LNG:

Woodfibre LNG proposes to construct a liquefied natural gas (LNG) export facility on the previous Woodfibre Pulp and Paper Mill site located approximately 7 km west-southwest of the urban centre of Squamish, British Columbia. Woodfibre LNG is a reviewable project under the *BC Environmental Assessment Act* and the *Canadian Environmental Assessment Act, 2012* and is undergoing a substituted EA. Further information on Woodfibre LNG is available on our website at http://a100.gov.bc.ca/appsdata/epic/html/deploy/epic_project_home_408.html.

Currently, the EA is in the Pre-Application Stage. The Application Information Requirements were issued to Woodfibre LNG on November 24, 2014. Once the Application for an EA certificate is accepted by EAO for review, a 180-day Application Review Stage will begin and the Working Group members will be asked to provide comments to EAO on the Application. At this time, we anticipate the 180-day Application Review Stage to begin in mid-January 2015.

.../2

Role of the Working Group:

During an EA, EAO forms a Working Group made up of provincial, federal and local government representatives, as well as representatives from Aboriginal groups. EAO seeks and considers advice from the Working Group in order to identify and assess the potential adverse effects associated with a proposed project. The Working Group is asked to review key documents, provide comments, and engage in discussions related to issues identified during the EA, within the timeframes identified by EAO, and within their respective mandates. There are typically one or two Working Group meetings to discuss key issues identified by the Working Group. The Proponent is usually invited to attend these meetings to provide information about the proposed Project, but is not a member of the Working Group.

Currently, the Working Group for Woodfibre LNG has local government representatives from Squamish Lillooet Regional District, District of Squamish, Sunshine Coast Regional District, and the Island's Trust. As Woodfibre LNG has the potential to affect the Municipality of the Village of Lions Bay, specifically in relation to the proposed marine shipping in Howe Sound, I would like to extend an invitation to the Municipality of the Village of Lions Bay to participate on the Working Group. At this time, EAO is also inviting the District of West Vancouver to participate on the Working Group. If you choose to participate, you would be engaging in the technical review of the Application related to proposed shipping activity in Howe Sound.

Working Group members must act in accordance with the *Environmental Assessment Advisory Working Group Terms of Reference* (enclosed). Please be aware that members are expected to refrain from sharing draft materials that they may be privy to as members of the Working Group outside of their organization. Furthermore, we ask that Working Group Members provide advice and information that is within their organization's mandate and related to the technical review in support of the EA. Local governments are encouraged to engage with senior levels of government on the Working Group with the mandates that relate to their issues of concern. For instance, Transport Canada, represented on the Working Group, has the mandate for regulating shipping in Howe Sound.

If the Municipality of the Village of Lions Bay wishes to participate, please provide EAO with the name, address, phone number and email for your designated contact and Working Group member(s). If you confirm your participation on the Working Group, EAO will provide additional information related to the timelines and next steps in the EA to the identified representative(s). I would be pleased to discuss the information contained in this letter and its attachment with you.

If you have any questions about the role of the Working Group and the EA process for the proposed Project please don't hesitate to contact me at Michael.Shepard@gov.bc.ca or 250-387-8745. You may also contact Amber Paulson, Project Assessment Officer, by telephone at 250-387-2413 or by email at Amber.Paulson@gov.bc.ca.

Yours truly,

A handwritten signature in black ink, appearing to be 'MS' or 'Mike Shepard', written in a cursive style.

Mike Shepard
Project Assessment Manager

Enclosure: *Environmental Assessment Advisory Working Group Terms of Reference*



Environmental
Assessment Office

Environmental Assessment Advisory Working Group Terms of Reference

Environmental Assessment Office

FINAL

Date Issued: 23 December 2013

1.0 PURPOSE OF THE ADVISORY WORKING GROUP

An environmental assessment (EA) evaluates the potential direct and cumulative adverse impacts (environmental, economic, social, heritage and health) associated with a proposed project. The advisory working group (working group) is the principal forum for the technical review of the proposed project. The working group provides advice to Environmental Assessment Office (EAO) and the proponent on technical issues that fall within each working group member's mandate.

2.0 MEMBERSHIP

The working group is made up of provincial, federal and local government staff with the mandates and skill sets relevant to the review of a proposed project, and representatives of potentially-affected Aboriginal groups as set out in the section 11 Order issued for the EA for a proposed project.

During the course of an EA, EAO seeks and considers advice from the working group in order to understand and assess the potential adverse effects associated with a proposed project. It is therefore important that each working group member has the:

- capacity and resources to fully participate in the EA, which includes attending working group meetings as necessary, and contributing to the review of the Application and other EA documents; and
- authority to provide advice to EAO and the proponent on behalf of their organization. The proponent is not a member of the working group; however, the proponent is required to consult with the members of the working group individually and as a group during the EA.

Note: Aboriginal groups are important members of the working group. The discussion and identification of project impacts on Aboriginal interests that occurs during the working group discussions forms part of both the EAO's and proponent's consultation records. The working group is not the only forum for discussion of issues important to Aboriginal groups; Aboriginal groups will have additional consultation opportunities with EAO and with the proponent related to potential impacts on their Aboriginal interests.

3.0 GUIDING PRINCIPLES

The following guiding principles apply to the working group, and to any individuals who are providing expert review on behalf of the designated working group member:

- **Communication and information sharing** – information is shared freely with and amongst EAO, government agencies and Aboriginal groups involved in the EA, and with the proponent.
- **Confidentiality** – the distribution of draft EA documents, such as draft Application Information Requirements, issue tracking tables, draft Assessment Report and draft Certificate conditions, is limited to individuals assisting with the review of documents and the provision of comments to EAO.

- **Transparency** – comments made by the working group through the review process may be made available to the proponent and to the public in accordance with the Public Consultation Policy Regulation and EAO's policy and practice.
- **Relevance** – working group members will provide advice and information that is within their organization's mandate, and that is consistent with the organizations established policies, procedures and standards. Members are expected to interpret and communicate their organization's policies and technical requirements within the context of the EA.

4.0 ROLES AND RESPONSIBILITIES

EAO manages the EA and must ensure that the process is conducted in accordance with the requirements of BC's *Environmental Assessment Act* its regulations and EAO's policies and practices. EAO establishes and chairs the working group, and is responsible for:

- ensuring that working group members understand their roles and responsibilities in the EA;
- ensuring that working group members are informed of all relevant project plans, EA timelines, and expectations/needs for working group review and comments; and
- tracking issues raised by working group members that need to be addressed during the EA, or referred to subsequent permitting processes.

Working Group members are responsible for providing timely advice to EAO on:

- key EA documents including, but not limited, to the selection of Valued Components, Application Information Requirements, Application and EAO's Assessment Report;
- government policy direction and/or gaps that may affect the conduct of the EA;
- potential conflicts with the legislation and/or regulations of their organizations;
- EA information requirements as compared to permitting design and information requirements. It is important to focus on the level of detail appropriate to the EA; and
- technical issues that may be raised by the public during the public consultation process.

As per the terms of the section 11 Order, the proponent may also consult directly with working group members regarding a proposed project in order to productively identify and seek resolution to specific issues.

5.0 ADMINISTRATION OF THE WORKING GROUP

The amount of time required from working group members will vary by stage in the EA process, and the key issues being addressed. Table 1 provides a list of key milestones in the EA process, and the associated working group activities and deliverables.

EAO may choose to establish technical sub-working groups for project-specific key topics, for example: water quality; fisheries; terrestrial wildlife; and social and economic assessments.

EAO may also engage working group members individually on matters within their organizations' mandates.

Timelines, Schedule and Meetings

Working groups will be active from the early pre-Application stage until the end of the Application review stage, and may also be involved in post-EA activities such as amendments and compliance monitoring in the case of some members. Timelines for the EA process vary significantly from one project to another, as does the intensity of effort. The pre-Application phase does not have a defined regulatory timeline, except for the evaluation of the Application for completeness (prior to its acceptance for review). The Application review phase has a 180-day timeline for review and referral to the responsible ministers.

Most of EAO's engagement with the working group members will be conducted by written (usually electronic) correspondence. In-person, telephone, and online meetings will be scheduled as needed. Full working group meetings tend to be held on aspects of the EA that apply to all members, and in general occur less frequently than technical sub-working group meetings. Meetings will be held in locations that best accommodate attendees and reduce attendees' overall travel requirements, often in the region of a proposed project. To facilitate working group preparation, meeting agendas and materials will be provided with advance notice and reasonable time for review.

Recognizing that working group members may be participating in more than one EA concurrently, EAO will endeavour to coordinate and schedule meetings to avoid conflicts with other project meetings and, where feasible, will consider combining meetings for similar projects occurring in proximity to one another.

At various points in the EA process, EAO will establish timelines for the working group to review and provide comment on documents. EAO commits to providing clear direction regarding timelines, and to considering all comments received by the specified deadlines. EAO may not be able to fully consider and respond to late comments.

Table 1: Environmental Assessment Working Group (WG) Roadmap

Pre-Application (no regulatory timeline)		
EA Activity	Involvement of WG	WG Deliverable
EA is initiated (section 10 Order)	Federal, provincial and local government agencies and Aboriginal groups are informed of the EA. Federal, provincial and local governments are invited to identify a representative for the WG.	WG representatives identified to EAO.
Scope, procedures and methods of EA are developed (section 11 Order)	WG is formally established in the section 11 Order. Section 11 Order identifies Aboriginal groups invited to the WG. WG members may be asked to provide feedback regarding the scope of project components and activities. WG notified when section 11 Order issued.	Potential written comments on scope of EA.
Identification and selection of valued components (VCs)	Review of proponent's initial proposed VCs, indicators and pathways.	Written comment on suitability and adequacy of valued component selection and rationale. Participation in sub-group discussions if required.
Application Information Requirements (AIR)	Review of draft Application Information Requirements to ensure complete and appropriate project-specific information for completing an Application. Review and respond to proponent's issue tracking tables.	Written comment on information requirements, including valued components, planned studies, and appropriateness of methodologies. Written comment on content of proponent's issue tracking tables, and adequacy of proponent's responses to issues raised. Participation in sub-group discussions as required.

Technical issues identification and resolution	As requested, participate in focused technical sub-working groups established by EAO to identify and resolve issues or gaps, and provide guidance to help ensure the correct information is identified, collected and/or presented to resolve issues or gaps. Review baseline reports. Provide feedback on proponent's draft chapters of EAC Application.	Deliverable and format adapted to specific project circumstances. Would likely be a series of sub-group meetings and correspondence with EAO and proponent on methodology, baseline studies, mitigations and preliminary results over the course of the pre-Application period.
Evaluation of Application ("screening") – 30 days	Review those sections of the Application within the mandate of the WG member's organization to determine if the information required by the AIR is present in sufficient detail to conduct a review of the Application.	Written advice on the presence/absence and adequacy of required information. Possible full WG meeting or conference call.

Application review (180-day timeline to complete review)		
EA Activity	Involvement of WG	WG Deliverable
Review of Application	Detailed evaluation of sections of Application relevant to WG member organizational mandate. Focus on evaluation of proponent's assessment of residual adverse direct & cumulative effects, adequacy of baseline studies, proposed mitigation measures, characterization of residual effects, significance analysis, and follow-up monitoring.	Written comments, usually due around day 45-60. Possible full WG meeting. Technical sub-WG meetings likely.

Review of EAO draft Assessment Report	Review and comment on EAO's draft assessment of the project's potential residual effects and the characterization of the factors that contribute to the significance determination in the areas relevant to the organization's mandate. EAO will provide at least one opportunity to review the draft Report.	Written comments, usually sought around days 90-130.
Review of EAO certified project description and table of conditions	Review and comment on the proposed certified project description. Review may be targeted to agencies with concurrent or subsequent permit requirements, and/or organizations that have compliance or monitoring responsibilities. Comment on and contribute to the development of the table of conditions for the EA Certificate.	Written comments, during second half of the Application review period.

Shawna Gilroy

From: Mandy Koonts
Sent: Wednesday, January 28, 2015 12:51 PM
To: Shawna Gilroy
Subject: FW: Lions Bay Community News

Please add to New business next week.

Mandy Koonts
Chief Administrative Officer

(604) 921-9333 ext. 101



www.lionsbay.ca

Lions Bay Community News Notice

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LIONS BAY

COMMUNITY NEWS

Dear Mandy,

You are receiving this email because you are a Registered Member of the Lions Bay Community News - lionsbay.net website.

After 8 years of online communications with you and over 30 printed editions, we will be retiring from publishing Lions Bay Community News.

Effective as of January 31st, the Lions Bay Community News - lionsbay.net website will not be accepting content.

Your User/Log In and Password will be disabled as of January 31st.

We thank you for your registration with our site and for participating with the Lions Bay Community News publications.

Sincerely, Cheryl
t: 604-925-1798
e: cheryl@lionsbay.net
w: lionsbay.net

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Concentric

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January 28, 2015

Village of Lions Bay
Box 141, 400 Centre Road
Lions Bay, BC
V0N 2E0

Attention: City Manager

Dear Mandy,

Please accept this letter as notice of termination of the Advertising Agreement between Concentric and the Village of Lions Bay, pursuant to the terms of the Agreement.

The Winter 2014/15 issue of the Lions Bay Community News publication is the last print edition to be distributed to residents in mailboxes. Lionsbay.net will not be accepting articles as of January 31, 2015.

Thank you for your participation with Lions Bay Community News publications.

Sincerely,



Cheryl Wozny
Concentric
t: 604.880.0008
e: cheryl@concentricis.com

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Council			
Title	Regional Context Statement			
Author	M. Koonts	Reviewed By:		
Date	January 20, 2015		Version	
Issued for	February 3, 2015 Regular Council Meeting			

Background:

Lions Bay, along with all Metro municipalities, must develop a new Regional Context Statement to respond to *Metro Vancouver 2040: Shaping our Future*, the regional growth strategy adopted in July 2011. The RCS, once developed, must be accepted by the GVRD Board (sent to Metro via Council resolution), and be adopted into the municipal OCP via amendment bylaw.

I have been in touch with Metro Vancouver who have provided a number of reference documents.

Metro Vancouver has also noted that there are a number of RCSs submitted from municipalities with OCPs that are about to be updated (e.g. Port Coquitlam). In those cases, municipalities used what are called 'work towards' statements if the current OCP does not address the policy requirement. The 'work towards' statements can make developing the RCS a much more manageable task until the OCP has been updated. Other municipalities have recently updated OCPs, which are much more easily aligned with the new regional growth strategy and generally, most have hired consultants to do this work; the cost of a consultant is estimated to be between \$2,000-3,000.

Metro Vancouver has noted Lions Bay is behind in this endeavour – all municipalities were asked to submit their updated RCS by mid-2013. Staff are therefore seeking Council's direction on how they wish for this work to be undertaken to meet Metro's requirement.

For Council's consideration and direction.

Attachments:

- Lions Bay Regional Context Statement (existing)
- RCS: Anmore (current)
- RCS: Belcarra (current)

6.0 Regional Context Statement

6.1 Introduction

Section 866 of the *Local Government Act* requires an official community plan to include a regional context statement. For Lions Bay, the purpose of the regional context statement is to demonstrate the ways that the *official community plan* supports the fundamental strategies of the *Livable Region Strategic Plan*. This is Metro Vancouver's regional growth plan. It has four fundamental strategies: protecting the green zone, building complete communities, achieving a compact metropolitan region, and increasing transportation choice.

Because of its small size and limited opportunities for growth, the Village has a limited ability to influence the attainment of regional objectives. Nevertheless, Lions Bay's *official community plan* does take steps that are consistent with the fundamental regional strategies.

6.2 Protecting the Green Zone

The *Livable Region Strategic Plan* has defined certain areas which, from a regional perspective, need to be protected and maintained.

Although Lions Bay has no 'green zone' within the Village boundaries as defined by Metro Vancouver's *Livable Region Strategic Plan*, Policy 4.2(b) states that the Village will explore whether the Crown land on the extreme east side of the Village is designated **Watershed / Environmental Protection** on the OCP Land Use Map should be included within the 'green zone.'

Lions Bay is surrounded by regionally designated 'green zone' land and supports the principles behind it, including a buffer for urban growth.

Lions Bay would like to explore expanding municipal boundaries to provide more municipal influence over its 'green belt' in meeting environmental protection objectives, not for urban development.

6.3 Building Complete Communities

The *Livable Region Strategic Plan* has identified a need to build *complete communities* with a better balance of jobs, housing opportunities, and services.

The *official community plan*, through the designation on the Land Use Map of a new development area, potential redevelopment of the public works yard, and the possible long term use of the gravel pit for a broader range of housing alternatives, is making steps toward building a more complete community. Policies 4.3(a) and (b) speak to providing for secondary suites and limited development opportunities that will enhance housing options.

Policy 4.4(e) of the Plan provides for enhancing school viability and the provision of other social, recreational, and cultural activities for an increased population.

6.4 Achieving a Compact Metropolitan Area

The *Livable Region Strategic Plan* wishes to foster a compact metropolitan region by encouraging growth within the established metropolitan area and concentrating development in mixed use centres.

Even though Lions Bay is not within the Growth Concentration Area, it is defined as 'urban.' The *official community plan* has designated the potential for some additional housing in terms of regional objectives for a compact metropolitan area.

In 2006, Lions Bay had 1328 people in 515 occupied homes. Because of existing conditions and severe constraints in its land base and topography, there are limitations to growth. Long term 25-year potential population and households, to which Lions Bay is gradually working towards by allowing secondary suites and limited redevelopment, are 1828 people in approximately 700 households.

6.0 Regional Context Statement

According to the 2006 Census, there were about 775 people in the labour force, 25% of which work within the community, most of who are in engaged in home businesses. Policy 4.3(d) supports home based businesses and Policy 4.4(c) speaks to advances in communication technology to support the creation of alternative employment opportunities.

6.5 Increasing Transportation Choice

The *Livable Region Strategic Plan* seeks to manage transportation in favour of a transit oriented and automobile restrained transportation system.

This *official community plan*, by emphasizing a role in governance within Metro Vancouver and the Howe Sound corridor, will allow Lions Bay to advocate for increased transportation despite limited population growth expectations.

Other efforts in promoting transportation choice as supported in Policies 4.6(b) and (c) include the designation of a park and ride facility and continuing support for a North Shore community bus service that includes Lions Bay. It also supports efforts for traffic demand management by promoting home businesses in the community.

The plan through Policy 4.6(e) provides for more pedestrian linkages between different parts of the Village.

11. REGIONAL CONTEXT STATEMENT



Section 866 of the *Local Government Act* requires that Official Community Plans include a “regional context statement”. The purpose of such a statement is to demonstrate the ways in which the OCP supports the fundamental strategies of *Metro Vancouver 2040: Shaping Our Future*² and, where necessary, to specify how the OCP is to be made more consistent with the required growth strategy over time.

The vision of *Metro Vancouver 2040: Shaping Our Future* Regional Growth Strategy (RGS) is to achieve the highest quality of life embracing cultural vitality, economic prosperity, social justice and compassion, all nurtured in and by a beautiful and healthy natural environment. In achieving this vision, Metro Vancouver 2040 specifies five fundamental goals:

- Create a compact urban area;
- Support a sustainable economy;
- Protect the region’s environment and respond to climate change impacts;
- Develop complete communities; and
- Support sustainable transportation choices.

Anmore is designated a RURAL area in the RGS, with no Urban Centres or Frequent Transit Development Areas. The Urban Containment Boundary extends into Anmore to include the Eagle Mountain Middle School site in the General Urban land use designation. Additionally, a portion of the municipality is identified as a Special Study Area, for further consideration by the Village.

The following describes how the Anmore Official Community Plan relates to the goals and strategies of the RGS.

² Metro Vancouver’s Regional Growth Strategy: Metro Vancouver 2040 – Shaping our Future was adopted in July 2011, after being unanimously accepted by all local governments in the region.

CREATE A COMPACT URBAN AREA

The purpose of this goal is to concentrate Metro Vancouver's growth in compact communities with access to a range of housing choices close to employment, amenities and services. The RGS strategies to achieve this goal involve focusing urban development within the Urban Containment Boundary in Urban Centres and Frequent Transit Development Areas. The Village of Anmore supports this goal's objectives in principle through its Rural land use designation as identified on Map 3 – Regional Context Map, and intent to remain a primarily low density residential community. These factors will prevent Anmore from drawing significant urban development out of the Urban Containment Boundary and away from Urban Centres.

Between 2006 and 2011, Anmore's population increased by an average of 61 people per year, with the population equalling 2,246 in 2012. Corresponding to this population increase, the number of dwelling units in the Village increased by 110 to a total of 742.

Section 2 of the OCP outlines several potential growth scenarios for the future, forecasting out to 2032. The Growth Management Strategy focuses on the "middle scenario" as the level of growth expected in the municipality. Based on the population projections established for the OCP, Anmore anticipates growth to continue at a relatively consistent rate, of on average, approximately 61 people per year, and approximately 24 units per year. The projections of the Growth Management Strategy are generally consistent with the Regional Growth Strategy projections, however, the total number of residents in 2041 is expected to be just under 4,000 as the population ages and people per unit decreases slightly from current levels.

Population Projections	2021	2031	2041
RGS	2,800	3,600	4,400
Anmore	2,900	3,400	3,900

Dwelling Unit Projections	2021	2031	2041
RGS	850	1,080	1,310
Anmore	930	1,180	1,350

In keeping with the Anmore's Rural designation and existing residential land use pattern typified by large detached homes on large lots, densities will remain consistent with a scale and form that embraces open spaces, environmental preservation and a semi-rural character. Policy F-4 indicates the Village will be flexible in terms of lot sizes, however, average density for new subdivision will remain at one lot per one acre, consistent with existing RS-1 zoning. Policy RLU-6 emphasizes use of the Village's cluster zoning for hillside residential areas and allows for a density increase to 1.5 lots per acre in order to facilitate clustered development that minimizes environmental impacts. Policy RLU-8 outlines circumstances where the Village would consider an increase in density to 1.8 lots per acre, utilizing Comprehensive Development zoning. Anmore expects most development to occur on currently undeveloped lands, with some infill or redevelopment in existing residential areas. Future development is expected to be compatible with on-site sewer servicing, consistent with the Rural land use designation.

SPECIAL STUDY AREA

As depicted on Map 3, a portion of Anmore owned by Imperial Oil (the IOCO Lands) has been identified as a Special Study Area. Policy IOLU-3 outlines the Village's requirement for any future development of the IOCO Lands to be preceded by a comprehensive neighbourhood planning process, with detailed technical analysis and extensive community engagement. The Village also expects a commitment to exceptional neighbourhood performance (Policy IOLU-4) for these lands.

SUPPORT A SUSTAINABLE ECONOMY

The RGS supports regional employment and economic growth through the protection of the land base and transportation systems required to nurture a healthy business sector. Anmore's secluded location, small population and limited infrastructure constrains its ability to contribute to the larger regional economy. Within the local context, Anmore supports the general RGS strategies that protect employment lands for economic activity, through identifying areas of commercial, industrial and institutional lands. Policies CLU-2 and CLU-3 identify the potential to accommodate additional commercial opportunities in the Village Centre Institutional designation, within the Special Study area (Policy CLU-5), and support for home-based businesses.

RGS Projections	2021	2031	2041
Employment	660	970	1250

Anmore Projections	2021	2031	2041
Employment	500	600	700

While opportunities for employment in Anmore are limited due to the primarily residential context, these policies will assist Anmore in growing employment within the Village. With no plans to increase employment generating lands other than potential commercial opportunities, the Village anticipates more modest employment growth than projected in the RGS. Peripherally, Anmore plays a role in the regional economy as a municipality experiencing modest growth and development, resulting in a low but fairly constant level of new home construction.

PROTECT THE ENVIRONMENT AND RESPOND TO CLIMATE CHANGE

Regional strategies to achieve this goal focus on protecting Conservation and Recreation lands, which includes enhancing natural features and their connectivity. The intent is also to encourage land use and transportation patterns that reduce energy consumption and greenhouse gas emissions and enable municipalities to mitigate and adapt to climate change and withstand risk of natural hazards.

As identified on Map 3, Conservation and Recreation areas within Anmore comprise regionally significant natural assets, major parks, watersheds and ecologically important areas. These areas include Indian Arm Provincial Park, Buntzen Lake Recreation Area, portions of Belcarra Regional Park, and the headwaters of salmon-bearing Mossom Creek, North Schoolhouse Creek, Anmore Creek and other smaller watercourses. Additional parks, representing a range of recreational and protected sensitive environmental areas, are found within the Village settlement area and are identified on Schedule E – Parks and Trails in the OCP.

The guiding objectives and policies in this OCP emphasize the importance of preserving the natural environment. Environmental Policies E-1 and E-2 promote the protection and stewardship of Conservation and Recreation lands and environmental systems and features throughout the community. Policies E-4, E-5, and E-6 emphasize environmental protection through partnerships with local regional and provincial organizations to promote stewardship and education initiatives.

Land Use Policy P&TLU-1 recognizes the health and well-being benefits associated with access to outdoor recreation, supported by Policy P&TLU-3, which highlights the importance of linking municipal parks, trails and open spaces with regional and provincial recreation areas, which would also include the Regional Recreation Greenway, as generally indicated on the RCS Map.

Applying to lands within the Rural designation, Residential Land Use Policies RLU-2 and RLU-8 provide the policy context for the Village consider proposals for development approaches that will protect hillsides and environmental features through clustering or other innovative approaches. RLU-3 specifies measures to design “with the land” and minimize environmental impacts. RLU-4 emphasizes residential design to respect natural features, maintain native species and limit light pollution through use of Dark Sky strategies and fixtures. Landowners are additionally encouraged to retain mature vegetation, provide planted landscape or fencing and situate buildings to buffer Conservation and Recreation lands from new development (Policy RLU-13).

Municipal Servicing Policies MS-10, MS-12 and MS-13 emphasize low impact development approaches and green infrastructure to address stormwater and drainage. Within Section 7: Environment, Policy E-9 introduces the intent to create a Watercourse Protection Development Permit Area (DPA) in the Zoning Bylaw to provide guidelines for development in riparian areas, consistent with the Province’s Riparian Areas Regulation. Following adoption of the OCP, the Village will undertake a Zoning Bylaw update, which will include creation of DPA guidelines.

Anmore's efforts to reduce Greenhouse Gas Emissions are primarily focused on increasing energy efficiency in buildings through promoting alternative energy sources or energy retrofits (Policies RLU-5, GHG-1, GHG-2, GHG-3, GHG-4) and supporting alternative transportation options by prioritizing pedestrian and cycling infrastructure and enhancing public transportation access to reduce vehicle emissions (Policies GHG-11, GHG-12, GHG-13, GHG-14, GHG-15 and GHG-16, as well as Policies T-1 and T-2). Policies aimed at addressing GHGs from solid waste focus on increasing waste diversion through recycling and organics pickup (Policies GHG-18, GHG-19 and GHG-20).

Through establishing comprehensive environmental protection policies and implementation tools such as the Tree Management Bylaw, Anmore will be equipped to maintain the integrity of the natural environment; safeguarding significant watersheds and providing a regional carbon sink. As the potential effects of climate change (including earthquake, flooding, erosion, subsidence, mudslides, fires) become more apparent over time, the policies in the OCP regarding watercourse setbacks (Policies E-9 and E-10), identification of hazard lands (Policy E-1) and best practices in hillside development (E-16, RLU-6 and RLU-7) will help to ensure that developed areas are resilient and minimize risk.

DEVELOP COMPLETE COMMUNITIES

The RGS supports municipalities in creating communities with a diverse range of housing choices and employment opportunities that enable residents to live and work in the same community through any stage of life. By providing a variety of housing choices, distributing employment and enabling residents' access to a variety of social, cultural and commercial services and amenities, complete communities contribute to fostering healthy lifestyles.

A number of factors contribute to the challenges Anmore faces in providing for the type of complete community envisioned by the RGS; namely, its secluded geographic location, rural land use designation and character, relatively small size and lack of supportive infrastructure.

The OCP sets out a vision for Anmore that seeks to build on the elements the community values, balancing the need to grow and accommodate the housing needs of its population with preserving the environment and semi-rural character of the Village, promoting active lifestyles, fostering a strong sense of community and striving to be financially sustainable. While most residents access employment and services outside the Village, policies within the OCP will help Anmore develop a more complete and healthy community.

To meet estimated future housing demand, the Village has identified areas for residential development within the Rural designation. Policies RLU-8, S-3 and S-4 encourage a range of lot sizes and housing types to address a variety of housing needs. The Village also intends to undertake a Housing Action Plan to assess housing needs and determine priorities for the Village (Policy S-6).

Also contributing to the development of a complete community, the OCP provides the policy context for the Village to consider future commercial opportunities (Policy C-2) and continue to support home-based businesses (Policy C-3); enhance social sustainability (policies within Section 8); and emphasize community use and enjoyment of the many local recreational opportunities (Policy P&TLU-1).

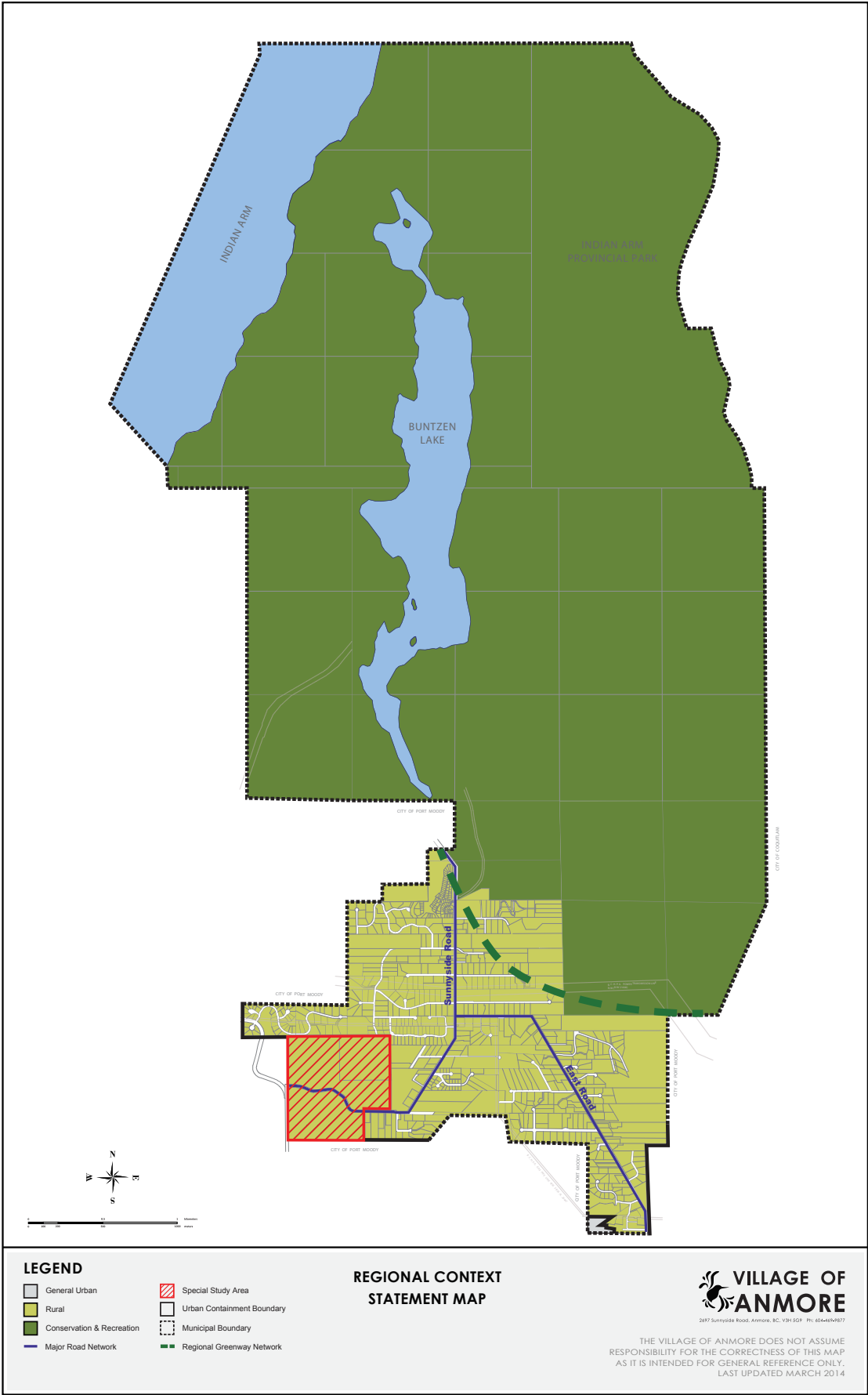
SUPPORT SUSTAINABLE TRANSPORTATION CHOICES

The RGS promotes land use and transportation planning that enables alternative choices to the private automobile, such as transit, cycling and walking, while ensuring the efficient movement of people and goods throughout the region.

In view of Anmore's secluded location, most residents depend on private vehicles. However, alternative forms of transportation such as transit, cycling, walking and multiple-occupancy vehicles (e.g. car-pooling or ride-sharing) are supported by the OCP. Several sections of the OCP, including Recreation, Transportation and GHG Emission Reduction provide policy to outline how Anmore will develop and support alternative transportation infrastructure.

Policies T-1, T-2, P&TLU-3 specifically address Anmore's commitment to developing a well connected trail and pathway system to support walking and biking. Policies T-5, T-6, T-8, T-9 and T-10 identify ways the Village can work with Translink to improve transit access for residents and visitors to Anmore, while T-4 advocates for carpooling and rideshare programs as alternatives to the car.

Map 3: Regional Context Statement Map



5.0 Regional Context Statement

ATTACHMENT

Section 866 of the *Local Government Act* requires an OCP to include a regional context statement. For Belcarra, the purpose of the regional context statement is to demonstrate the ways that the OCP supports the fundamental strategies of the Regional Growth Strategy (RGS). This is Metro Vancouver's regional growth plan. It has five fundamental goals:

- a) create a compact urban area;
- b) support a sustainable economy;
- c) protect the region's environment and respond to climate change impacts and natural hazard risks;
- d) develop complete communities; and
- e) support sustainable transportation choices.

Because of its small size and limited opportunities for growth, the Village has a limited ability to influence the attainment of regional objectives. Nevertheless, Belcarra's OCP does take steps that are consistent with the fundamental regional strategies.

At time of OCP introduction, the *Livable Region Strategic Plan* (1996) is in legal effect. However adoption procedures for the Regional Growth Strategy (*Metro Vancouver 2040: Shaping Our Future* Bylaw 1136, 2011) have been initiated. Given the near simultaneous timing of both the Village's OCP and the Regional Growth Strategy, this Regional Context Statement has been structured according to the directions of the proposed *Metro Vancouver 2040: Shaping Our Future* (Bylaw 1136, 2011). This has been done on the understanding that the municipal requirements laid out in Bylaw 1136, 2011 are more comprehensive and detailed than those of the *Livable Region Strategic Plan* (1996), and that municipal consistency with the 2011 proposed Regional Growth Strategy will also mean the Village meets the requirements expected under the *Livable Region Strategic Plan* (1996) in the event that the 1996 Plan remains in effect.

5.1 Create a Compact Urban Area

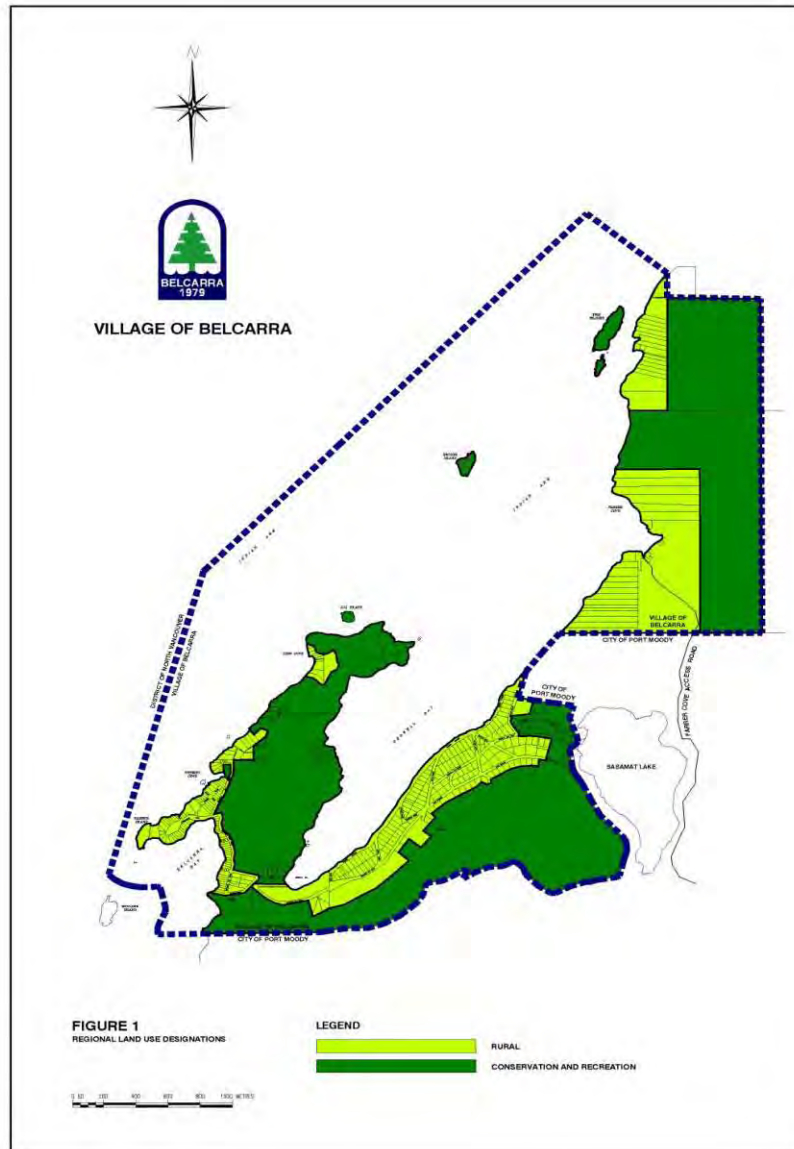
The RGS is intended to concentrate growth in compact communities that provide for a variety of housing choices and offer good access to employment opportunities, amenities, and services. Due to its isolated location and lack of available infrastructure, Belcarra does not offer these opportunities, and as such, other than the regional and provincial park areas, it has been designated **RURAL** in the RGS as is indicated in Figure 1 – Regional Land Use Designations Map. Therefore, this particular goal of the RGS while supported by the Village is not particularly relevant to Belcarra.

Consistent with the **RURAL** land use policies in the RGS, the Village's residential areas will not be connected to the region's sewer system. Densities will be limited to a scale and form that are compatible with the Village's semi rural character. Pursuant to Policy 3.1.1, densities could range from 1 unit per 0.5 acre – 1.0 acre. The potential development of the "Camp Howdy" land would be in the 1 unit per 1 acre range which is at a lower density than the Village's established residential areas.

In 2006, Belcarra had 676 people in 296 private homes. Because of existing conditions and severe constraints in its land base and topography, there are limitations to growth. The RGS anticipates that by 2041 the population would reach approximately 1000. Over the next 5 to 10 year time frame, the number of additional households in Belcarra is projected to increase at 1 - 2 per year. If however the Camp Howdy land is developed, this annual increase would be higher depending upon market absorption and project timing. As such, the OCP accommodates very little growth and is therefore consistent with that regional population estimate.

According to the 2006 Census, there were about 410 people in the labour force, only 10% of which work within the community, most of whom are engaged in home businesses. Policy 3.1.2(b) supports home based businesses.

5.0 Regional Context Statement



5.2 Support a Sustainable Economy

The RGS protects the land base and transportation corridors needed to foster a vibrant regional economy. Industrial and agricultural areas are protected and commerce is directed towards the Urban Centers. Again due to its isolated location in the region, Belcarra is not in a position to contribute to a flourishing regional economy but does support the general direction of the RGS. Policy 3.1.2(b) speaks to supporting home based businesses.

5.3 Protecting the Region's Environment

This particular goal focuses on the region's conservation and recreational land including providing connectivity. It also is intended to encourage a land use and transportation pattern that reduces energy consumption and greenhouse gases and is able to withstand climate change impacts and the risk of natural hazards.

Within the Village of Belcarra, Figure 1 identifies the following areas designated **Conservation and Recreation** on the Regional Land Use Map:

- a) Belcarra Regional Park; and
- b) Indian Arm Provincial Park

Within the Official Community Plan, the following land use designations have been applied to these areas to reflect the **Conservation and Recreation** land use designation:

- a) Belcarra Regional Park – Regional Park (RP); and
- b) Indian Arm Provincial Park – Provincial Park (PP).

Policy 3.1.4 supports the Belcarra Regional Park Detailed Land Use Plan which is a detailed set of land use policies for the major portions of Belcarra Regional Park.

Policy 3.3.1(e) supports new public road access through a portion of Belcarra Regional Park, but recognizes that the road will not be constructed until agreements are entered into amongst the Village, Metro Vancouver, Port Moody and the Crown that address such

5.0 Regional Context Statement

issues as: road alignment, road design, ownership, and operation and maintenance.

Policies 3.5 and 3.6 speak to environmental protection and hazard land management. While mapping has not been completed, the policy framework requires new development to address these matters.

Section 4 specifically addresses greenhouse gas emission reduction and identifies a number of initiatives that Belcarra can pursue in an attempt to reduce energy consumption and emissions.

5.4 Develop Complete Communities

The RGS encourages municipalities to increase community diversity, create opportunities for residents to live and work in the same community, provide for a wide range of housing types, create social, cultural and commercial opportunities for its residents, and promote mixed use activity centers.

Given the relative isolated geographic location of Belcarra, its desire to remain as a semi-rural community, and its lack of available infrastructure, the Official Community Plan does not provide the creation of a complete community as envisioned by the RGS.

However, the Official Community Plan does speak to a different type of complete community for Belcarra, being a community that blends in with its natural settings, a community that values its views and open spaces, a community that promotes a friendly social spirit and volunteerism, and a community that prides itself in being financially sustainable.

5.5 Increasing Transportation Choice

The RGS seeks to co-ordinate land use and transportation that will result in the efficient movement of people and goods and will encourage transit, cycling, and walking.

Given the Village's isolated location, these principles are not fully applicable, and therefore alternative forms of transportation are not a key element of the Official Community Plan. That being said, Policy 3.3.2 speaks to bicycle and path networks, Policy 3.3.5 supports continued transit use, and Section 4.2.2 speaks to improving transit ridership, and encouraging car pooling and car sharing co-operatives.

RD-107

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