



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

COUNCIL STRATEGY COMMITTEE MEETING (COTW)

OF THE VILLAGE OF LIONS BAY

HELD ON TUESDAY, MARCH 24, 2015 at 6:00 PM

COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

AGENDA

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Public Participation**
- 4. New Business**
 - A. Budget Discussion & Recommendations (Page 3)
- 5. Public Questions & Comments**
- 6. Adjournment**

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Council		
Title	2015 Preliminary Budget		
Author	Pamela Rooke	Reviewed By:	Mandy Koonts
Date	March 20, 2015	Version	-
Issued for	March 24, 2015 Council Strategy Committee (COTW) Meeting		

1. RECOMMENDATION

THAT Council receive this report for information and discussion purposes and provide staff with final direction on the general tax rate, the drawdown from reserves and the supplemental requests, and that this recommendation is referred to the March 26, 2015 Special Council Meeting for resolution.

2. ATTACHMENTS

- 2015 Preliminary Budget

3. BACKGROUND

Further to the direction from the March 5, 2015 Finance Committee Meeting, attached is the 2015 Preliminary Budget updated with the changes discussed.

4. DISCUSSION

I would be pleased to discuss the information or provide clarification on the information contained herein.

For Council's consideration.

The Village of Lions Bay
Consolidated Operating Budget 2015
(Draft)

DRAFT

	2014	2015	
Revenues			
Taxation	1,400,154	1,479,383	4% Tax increase
Utility Fees and Rates	591,576	672,545	16% Water/0% Solid Waste/10% Sewer
Fees, Licenses, Permits and Fines	103,115	121,550	
Build Canada Grant	-	246,016	grant awarded in October 2015
BC Gas Tax Rebate	-	53,000	to be used for 2015 capital
Whistler Fire Grant	15,000	11,000	use for capital only if grant awarded (see below)
WEDC Grant	49,000	-	for Community Centre
Provincial Grant	440,000	-	for Community Centre
Lions Club Donation	-	5,000	for Fire Department
Small Community Grant	196,742	295,000	
Senior Age Friendly Grant	-	20,000	
Grant for Infrastructure Master Plan	-	10,000	
Disaster Assistance Funding (PEP)		400,000	
Other Revenue	29,350	45,451	
Transfer from Reserves	155,000	-	
	2,979,938	3,358,945	
Expenditures			
Administrative Services	895,348	827,832	
Bylaw	17,942	19,311	
Council	70,994	61,193	Community newspaper dissolved
EOC	14,250	34,450	\$20k Emergency Plan
Fire	211,350	230,605	
Parks, Beaches and Other	101,860	99,394	
Planning and Development	59,986	26,736	
Recreation Programs and Facilities	35,339	52,829	includes \$10k for Infrastructure Master Plan (IMP)
Transportation	379,032	446,653	includes \$75k for IMP
Sewer Fund	84,194	92,687	includes \$5k for IMP
Solid Waste	186,705	190,205	
Water Fund	688,723	821,814	includes \$60k for IMP
Emergency Repairs (PEP)	-	400,000	
Municipal Grants	17,089	25,774	
	2,762,811	3,329,484	
Surplus / (Deficit)	217,126	29,462	
Add back amortization	467,117	472,117	
Repayment of debt principal	(92,618)	(94,927)	
MFA Actuarial Gain on Debt		(14,701)	
Cash Surplus	591,625	391,951	
Capital from 2014	1,510,800	398,130	(1)
Capital from 2015 (approved in 2014)		173,024	(2)
		11,000	Fire Capital - dependant on grant money included above
Transfer from reserves	919,175	190,203	

2014 Budgeted Capital to be completed in 2015Included in Build Canada Grant

SCADA Computers/Software	50,000	
PRV and Bypass for Mag reservoir	60,000	60,000
Harvey Intake Road Safety Improvements	150,000	150,000
Mag Intake Safety Improvements	45,000 (1)	45,000
Oceanview Road Paving	4,694	
Community Centre Renewal	88,436	
	398,130	

Capital Budgeted for 2015 in Five Year Financial Plan

SCADA Wiring to intakes	40,000	
Mag Intake Safety Improvements	65,000	65,000
Hydrants	9,000	
PRV Screens and Filters	10,000	
Additional Build Canada Grant	49,024	
	173,024 (2)	320,000 Initial Estimate
		369,024 Actual amount per grant
		49,024 Increase to be included in budget

The Village of Lions Bay
Estimated 2015 Reserve Balances
(Draft)

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	Restricted Reserve Funds	Unrestricted Surplus	Total
Closing Reserve Balances per 2013 Audited Financial Statements	595,340	907,442	1,502,782
Estimated 2014 transfer from reserves for capital expenditures	(250,000)	(60,000)	(310,000)
Estimated Closing 2014 Reserve Balances	345,340	847,442	1,192,782
Amount required to fund 2015 Preliminary Budget (includes only previously committed capital - no supplementals)	-	(190,203)	(190,203)
Operating Contingency	-	(100,000)	(100,000)
Estimated Sewer Accumulated Surplus	-	(150,000)	(150,000)
Estimated Reserve Balance Available for 2015	345,340	407,239	752,579

Note: Restricted reserve funds can only be used for capital expenditures

The Village of Lions Bay**Supplemental Requests**

(not included in Consolidated Operating Budget)

Supplemental Operating Requests			Staff Recommendations
Fire Dept:	Increase shift to 8hrs	30,040	
	Maintenance	2,500	
Public Works	One additional FTE	77,500	
	IT support/software for new laptops (in capital)	2,000	2,000
Mayor:	Community Coordinator	30,000	
	Landscape Architect/Arborist Consultation	10,000	
	Geotech Hazard Review	10,000	
	Land Use legal and planning advice	20,000	
Total Supplemental Operating Requests		182,040	
Supplemental Capital Requests			
Fire Dept:	Burn Building	60,000	
	Firehall expansion	45,000	
	Reserve for Fire Truck	25,000	
	Fire Hoses and Fittings	3,600	3,600
	Computer Equipment for Trucks	6,000	6,000
	SCBA Rapid intervention team bag	4,000	
	Pagers and Headsets	6,800	6,800
	Rope Rescue Equipment	3,500	
	Training lot	3,500	3,500
	Turn out gear	5,000	5,000
	Interface Fire Fighting	1,950	1,950
	Generator lighting	2,000	2,000
PW:	Backhoe	75,000	
	Swim Float - Lions Bay Beach Park	6,000	6,000
	Mountain Drive Slope Containment	21,000	
	Isleview Regrading	50,000	
	MAIS work order module	4,800	4,800
	Highway Tank roof removal	15,000	15,000
	Outdated laptop replacements	4,000	4,000
Admin:	MAIS module - eHOG	2,408	2,408
Mayor:	AV Suite for Council Chambers	5,000	
	Carousel / four computers / printer for library	5,000	
	Beach improvements (shower, handrails)	4,000	
	CN Rail parking lot upgrade	19,000	
	Legal review for Policy and Bylaw Review Committee	20,000	
	Main Beach remediation	18,000	
	Accelerated water leakage remediation program	20,000	
Total Supplemental Capital Requests		435,558	
Total Supplemental Requests		617,598	63,058 represents an additional 5.7% tax increase