



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, APRIL 21, 2015 at 7:00 PM VILLAGE HALL, 400 CENTRE ROAD, LIONS BAY

AGENDA

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Public Participation**
- 4. Delegations**
- 5. Adoption of Minutes**
 - A. March 26, 2015 Special Council Meeting (Page 3)
 - B. April 7, 2015 Regular Council Meeting (Page 5)
- 6. Business Arising from the Minutes**
- 7. Unfinished Business**
 - A. Lions Bay Child Care
- 8. Reports**
 - A. Chief Administrative Officer (Page 11)
 - B. Mayor and Council
 - C. Committees
 - i. Trees, Views and Landscapes Committee – Tree Application #57 (Page 13)
 - D. Staff
 - i. Manager of Public Works Information Report (Page 15)
 - E. Emergency Services Reports (Page 19)
- 9. Resolutions**
 - A. Proclamation for National Missing Children's Month and Missing Children's Day (Page 21)
- 10. Bylaws**
 - A. 2015-2019 Five Year Financial Plan Bylaw No. 485 – First and Second Reading (Page 25)
 - B. Sewer User Rates Amendment 2015 Bylaw No. 486 – First and Second Reading (Page 35)
 - C. Sewer Parcel Tax Amendment 2015 Bylaw No. 487 – First and Second Reading (Page 39)
 - D. Property Tax Rates Amendment 2015 Bylaw No. 488 – First and Second Reading (Page 41)
 - E. Water Parcel Tax Amendment 2015 Bylaw No. 489 – First and Second Reading (Page 45)

Agenda – Regular Meeting of Council – April 21, 2015

Village of Lions Bay

Page 2 of 2

11. Correspondence

A. List of Correspondence to April 15, 2015 (Page 47)

12. New Business

A. Agenda Protocol

13. Public Questions & Comments

14. Adjournment



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

SPECIAL MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON THURSDAY, MARCH 26, 2015 at 5:30 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin
Councillor Helen Waterson
Chief Administrative Officer Mandy Koonts
Chief Financial Officer Pamela Rooke
Accounting Clerk Hayley Cook
Office Coordinator Shawna Gilroy (Recorder)

Attendees in Gallery: 2

1. Call to Order

Mayor Buhr called the meeting to order at 5:30 p.m.

2. Approval of Agenda

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council approves the Agenda of the March 26, 2015 Special Council meeting, as submitted.

CARRIED

3. Public Participation

4. New Business

A. 2015 Budget Recommendation

CFO Rooke updated Council on the changes made to the 2015 Budget. Council discussed the updates and sought clarification from staff on certain budget items. The consensus was determined; thus being to change the wording of "Wiring to Intakes" to say "Water Contingency Programs", to change that figure from \$40,000 to \$60,000 and to change the SCADA Computers/Software figure from \$50,000 to \$12,500.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council endorses the amended 2015 budget with the following changes: to change the wording of "Wiring to Intakes" to say "Water Contingency

Programs”, to change that figure from \$40,000 to \$60,000 and to change the SCADA Computers/Software figure from \$50,000 to \$12,500.

CARRIED

Council discussed the various tax rate options and came to a consensus of an 8% increase.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council sets the tax rate at 8%.

CARRIED

5. Public Questions & Comments

6. Adjournment

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adjourns the March 26, 2015 Special Council meeting at 6:53 p.m.

CARRIED

Mayor

CAO

Date Adopted by Council:	
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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, APRIL 7, 2015 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin
Councillor Helen Waterson
Chief Administrative Officer Mandy Koonts
Office Coordinator Shawna Gilroy (Recorder)

Attendees in Gallery: 11

1. Call to Order

Mayor Buhr called the meeting to order at 7:00 p.m.

2. Approval of Agenda

- Add item 9B Resolution on-table – “I Love Lions Bay Day” and other Community Building Initiatives
- Add item 9C Resolution on-table – Resolution to Waive Special Parking Permit Costs for Erin Moore Challenge Day Event.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council approves the Agenda of the April 7, 2015 Regular Council meeting, as amended.

CARRIED

3. Public Participation

A. Mr. Azordegan

Mr. Azordegan addressed his concern of parking issues in the Village; he feels there needs to be a full-time bylaw officer to enforce the bylaws in Lions Bay. Mayor Buhr advised that Council will take this into consideration.

4. Delegations

A. Mr. Jurgen Franke – Lions Bay Playschool Grant Application

Ms. Meighan Jury and Ms. Diane Phillips spoke, on behalf of Mr. Jurgen Franke, seeking clarification on the municipal grant process and an explanation on how requests were approved,

denied and funds allocated. Mayor Buhr discussed the process, the available budget and advised Council would re-review the group's submission before final adoption of the budget bylaw.

5. **Adoption of Minutes**

March 3, 2015 Regular Council Meeting

Item 9E – the word extent should be extant.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adopts the Minutes of the March 3, 2015 Regular Council meeting, as amended.

CARRIED

March 26, 2015 Special Council Meeting

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adopts the Minutes of the March 26, 2015 Special Council meeting, as submitted.

TABLED

ACTION: CAO Koonts will listen to the audio and re-word the paragraph under item 4A - New Business - 2015 Budget Recommendation.

6. **Business Arising from the Minutes**

A. March 3, 2015 Regular Council Meeting

- Action Item 11 – Correspondence: Mayor Buhr has not followed up with BC Hydro yet but it is on his radar.
- Action Item 11 – Correspondence: Councillor Waterson updated Council on the David Suzuki – Blue Dot Campaign.
- Action Item 5 – Adoption of Minutes: CAO Koonts clarified that item 6D from the February 17, 2015 Regular Council Meeting was a report on Regional Context Statement.

7. **Unfinished Business**

8. **Reports**

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council receives the reports of April 7, 2015, as submitted.

CARRIED

A. CAO

CAO Koonts briefed Council on her report. Councillor Waterson asked to change the date of the Village survey/census to May as the current date on the report has passed.

B. Mayor and Council

Mayor and Council had nothing to report.

C. Committees

i. Bylaw and Policy Review Committee Terms of Reference (DRAFT)

Mayor Buhr reiterated from the last Council Strategy Meeting that committees are to cover their own administrative tasks, such as minute taking and preparation of the agendas, to reduce staff time. Council recommended to change “to take minutes when requested” to read “and administration staff as ad-hoc committee members”. The terms of reference was referred back to the Bylaw and Policy Review Committee.

ii. Trees, Views & Landscapes Committee – Application #56

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council approves tree application #56 with the stipulation that work must not begin until at least August 1, 2015.

CARRIED

iii. Infrastructure Committee

- Beach Wall Remediation

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council directs staff to undertake the proposed remediation work on the Lions Bay Beach Park retaining wall.

CARRIED

D. Staff

i. Leak-Down Test Results

Ms. Hoglund explained the Leak-Down results in detail according to her written report and answered a series of questions.

E. Emergency Services

The Emergency Services report was reviewed.

9. Resolutions

A. Metro Vancouver Air Quality Initiatives in Lions Bay

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council formally requests Metro Vancouver Regional District to deploy their Mobile Air Quality Measuring Unit (MAMU) to Lions Bay as soon as may be possible for the purposes of Air Quality testing.

AND THAT Council further supports the proposed Metro Vancouver Air Quality pilot project to investigate visual air quality assessment in coastal communities through public participation.

CARRIED

B. “I Love Lions Bay Day” and other Community Building Initiatives (On Table)

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council endorses the “I Love Lions Bay” photo competition.

CARRIED

C. Resolution to Waive Special Parking Permit Costs for Erin Moore Challenge Day Event (On Table)

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council waives the cost of Special Event Parking Passes, to a maximum of \$100, for the Erin Moore Challenge Day Event scheduled to be held on May 3, 2015.

CARRIED

10. Bylaws

11. Correspondence

Council reviewed the correspondence section and a few action items were brought forward.

ACTION: G-2: Mayor Buhr will speak with Mike Clay to receive clarity on how to proceed with the City of Port Moody Burrard Thermal Plant, whether or not they would like Lions Bay to write an endorsement of this resolution before the AGM in May.

ACTION: G-3: Office Coordinator will look into available flights for Mayor Buhr to be able to attend the LGMA Annual General Meeting in Prince George on Wednesday, June 17, 2015.

ACTION: G-10: CAO Koonts to draft a formal resolution for National Missing Children’s Month for the April 21, 2015 Regular Council Meeting.

ACTION: G-16: Councillor Bain to write a piece on the Fire Rescue International Training Association for this Friday’s ePost.

ACTION: R-2: CAO Koonts or the Public Works Manager will respond to resident Mrs. Dyer on Mountain Drive with regards to her letter to Council about the parking situation.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council receives the list of Correspondence to April 1, 2015.

CARRIED

12. New Business

A. Repeal of Secondary Suites Policy

Moved/Seconded

BE IT RESOLVED THAT the Secondary Suites policy is to be repealed.

CARRIED

B. Workplace Harassment Policy

The title of the policy was changed to “Respectful Workplace Policy”.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adopts policy POL-1501: Respectful Workplace Policy, as presented and amended;

AND THAT all previous versions be rescinded.

CARRIED

13. Public Questions & Comments

Mr. Doug Pollock

Mr. Pollock addressed his concern around visitor parking passes for unexpected guests and avoiding penalization when parking passes cannot be purchased on short notice if the Village office is closed. CAO Koonts will research potential options.

14. In Camera Resolution

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council does close the April 7, 2015 Regular Council Meeting to the public at 8:58 p.m. on the basis of matters to be considered under the following section of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- c) labour relations or other employee relations;
- j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act S.22(3)(f)

CARRIED

15. Reporting Out

Council approved an encroachment request from a resident.

16. Adjournment

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adjourns the April 7, 2015 Regular Council meeting at 9:15 p.m.

CARRIED

Mayor

CAO

Date Adopted by Council:	
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DRAFT



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Council			
Title	Information Report – Chief Administrative Officer			
Author	M. Koonts	Reviewed By:		
Date	April 9, 2015		Version	
Issued for	April 21, 2015 Regular Council Meeting			

1. Recommendation

That Council receive this report for information purposes.

2. Attachment(s)

- CAO's punchlist report up to April 2, 2014

3. Background

Attached for information is the CAO's currently active high-level punchlist. Please note this list does not take into account lower level tasks such as emails, phone calls, day-to-day office issues or minor administrative tasks arising from Council and/or Committee meetings.

Note: this report is almost identical to the April 7, 2015 report because I was out of the office April 10-17 inclusive, thus no headway was made on my tasks during my absence. I hope to have statistics on-table for some of the Key Performance Indicators (KPIs) requested by Council at the April 7th meeting.

4. Discussion

I am pleased to answer any questions Council may have regarding this report.

For Council's consideration

CAO's Punchlist, report to Mayor & Council							
Start	Deadline	Priority (1 high to 5 low)	Council portfolio	Administrative classification	Task, status and notes (last updated April 9, 2015)	Primary	Update since last report
8/Apr/15		2	infrastructure	Admin	Emergency Management Plan	MK	Consultant engaged; process to begin in May
Pre-CAO	N/A	2	Government	Legal	Legal matters	MK	Ongoing
Pre-CAO	1/Feb/15	2	Government	Finance	Annual budget process	MK, PR, HC	5-Year Plan process currently underway
1/Feb/15	1/Apr/15	2	Government	Staffing	Staff Goal Planning	MK	Establish annual goals, training needs, etc. Once complete, will form basis of an annual review plan. ON HOLD; to resume after 5 Year Plan process is complete
Feb. 2015	Ongoing	2	Community	Engagement	Age Friendly Programming	MK, SG	Sourcing activities & facilitators for May/June dates; working to fill temporary program assistant vacancy
Feb. 2015	Mar. 2015	2	Government	Admin	Regional Context Statement	MK	Met with MetroVan to review redline version; now working with consultants for preparation as an OCP amendment per MV direction and CC requirements
17/Feb/14	31/Mar/14	2	Government	Bylaws	Council Procedure Bylaw	MK	Referred to B&PRC to be discussed at their April 20th meeting
Pre-CAO		3	infrastructure	Grants	CCR Project	MK	Final project report submitted to Provincial funding source. Detailed financial report being compiled by staff to come forward at the April 21, 2015 Council meeting.
1/Dec/14	Spring 2015	3	Government	Admin	Tree Cutting Application Process	MK	Proposed new process drafted, templates created, to be discussed further with Committee Chair for implementation.
1/Jan/15	1/May/15	3	Community	Planning	Village survey/census	MK, HW	No change. Work with Cllr. Waterson on delivery of a Village survey/census to assist with goal planning.
1/Feb/15	30/Apr/15	3	Government	Admin	Implement regular OHS meeting schedule to comply with WSBC legislation	MK, NH	Being coordinated with bi-weekly staff meetings.
23/Jan/15	1/May/15	3	Government	Insurance	Trail Network Recommendations	MK	Draft volunteer agreements received from Ministry to assist as template documents, being reviewed. Still need to meet with Village stakeholders to establish interest, feasibility and guidelines.
9/Apr/15		3	Infrastructure	Admin	Meeting with VCH to discuss water contingency plan options.		Potentially reinstating Alberta intake and offline reservoirs.
8/Apr/15	31/May/15	3	infrastructure	Admin	Risk Assessment on Alberta Creek intake road		Funded from our MIABC funding grant allocatio of 2015
5/Apr/15		3	Government	Bylaws	Bylaw complaint investigation		Researching and reviewing resident complaint

To: Mayor and Council
Cc: Mandy Koonts
From: Simon Waterson
Sent: April 13th 2015
Subject: Tree Application # 57 for Mr Philip Bromiley

Application Approved – subject to council agreement

The Tree committee met and comprised of Ron McLaughlin, Harold Gienger and Simon Waterson.

Application to top the trees has been approved, subject to council approval.

Topping should be no lower than that of the existing level of the trees to the North West side. All topped wood must be removed.

Simon Waterson
Chair. Tree Committee

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Council		
Title	Information Report – Public Works Manager		
Author	N. Hoglund	Reviewed By:	
Date	April 15, 2015	Version	-
Issued for	April 21, 2015 Regular Council Meeting		

1. RECOMMENDATION

THAT Council receive this report for information purposes.

2. ATTACHMENTS

1. Public Works Manager's punchlist report as at April 15, 2015

3. BACKGROUND

Attached is the Public Works Manager's active high-level punchlist to provide a broad overview of tasks and functions currently in progress, with status updates noted.

Attachment 1 is by no means a comprehensive list of active tasks, but instead a high-level overview of key tasks that must be completed in addition to the myriad of activities that are generated during the day-to-day operational oversight of the Public Works department.

Key activities for the month of April include oversight of the Village-wide water main flushing program, follow-up on the results of the drawdown testing that took place at the end of March, considerable contact and follow up with various residents with regard to locating water service connection valves, and secondment to write the Village's Request for Proposals (RFP) for the Infrastructure Master Plan, endorsed by Council at the Regular Council Meeting on December 16, 2014.

4. DISCUSSION

I would be pleased to discuss the information or provide clarification on the information contained herein.

For Council's consideration.

Start	Deadline	Priority (1 high to 5 low)	Portfolio	Administrative Classification	Task, Status and Notes (as at February 26, 2015)	Primary	Other
5-Jan-15	31-Mar-15	n/a	Infrastructure	Regulatory	Water Quality Report - must be written and submitted to VCH by EOM March. COMPLETE. Follow up meeting with VCH on April 9 is also complete	NH	
24-Jul-14	mid-March	n/a	Finance	Finance	2015 Operating & Capital Budget - put forward recommendations for both to Council; research options for capital requests; prioritize capital requests and present business cases; new coding requirements for better granularity; recommendations for contingency funding; etc COMPLETE	NH	HS, MK, FC, Council
1-Jul-14	mid-March	n/a	Government	Administration	Levels of Service for Public Works activities to be presented to Council - currently no clearly defined levels of service exist that have been presented to or endorsed by Council COMPLETE	NH	MK, Council
24-Mar-15	7-Apr-15	n/a	Infrastructure	Infrastructure	Perform 24 hour water drawdown test to establish overnight unaccounted-for water rate (including leakage). COMPLETE MARCH 31; REPORT PRESENTED TO COUNCIL APRIL 7	NH	Council
15-Jul-14		3	Government	Administration	Water restrictions recommendation to be written and presented to Council - currently no water restrictions exist and water supply is limited in summer. This has been tasked to the IC; my role has been amended in this report accordingly	IC	NH, MK
20-Apr-15	mid-May	1	Infrastructure	Administration/ Grants	Write RFP for Infrastructure Master Plan; seek grant opportunities to offset cost. Direction from Council from Public Manager's report received Dec 16, 2014 Council meeting. Liaise with Infrastructure Committee. Secondment scheduled to start April 20	NH	IC, Council
20-Apr-15		1	Infrastructure	Infrastructure	Magnesia Intake - Phase 3 works - liaise with Creus and organize tender process for RFQ to qualified construction companies to schedule the last of the PEP work at Magnesia in early summer	NH	MK, Council, IC
20-Nov-14		3	Infrastructure	Infrastructure	Research flow meters and similar to determine actual flows. Determine locations and feasible zones. Add in to newly created (2014) leak detection program. This has been tasked to the IC; my role has been amended in this report accordingly	IC	NH
15-Oct-14		2	Government	Administration	Get quotations from certified arbourist companies to assess all trees tagged by Village crews as part of the newly created (2014) winter readiness program. Trees tagged October 14-17. Request for Quotations sent Feb 12. Initial quotations received and collated Feb 20. Follow up questions sent Feb 23. Successful bidder was BC Plant Health Care, awarded work quoted on April 9, schedule to be determined with contractor on April 16	NH	
22-Jul-14		4	Government	Administration	Work with CAO and Finance to create a "preferred vendors" strategy and implementation recommendations to Council - nothing exists at present	NH, MK	
20-Apr-15		2	Government	Administration	Work with Geoscientist once 3 - 4 months of quantifiable and verifiable data exists for rainfall amounts at intake locations to revisit and revise the safe working procedures due to unstable terrain upslope - at present they are set to the highest level to ensure Village crews are safe. This has been put on hold until it can be determined whether the Phase 4/5 Road (Alberta creek intake feasibility) will have to be added to the list. Discussions with VCH on April 9 indicate Alberta Creek is not feasible	NH	Pierre Friele
23-Jun-14		2 & 3	Infrastructure	Infrastructure	2014 Capital Projects - Harvey and Magnesia Intake Road Upgrades and Magnesia PRV Bypass continue to be earmarked for the Build Canada Small Communities grant funding and have been delayed pending verification of application success. During the 2015 budget process, the budget allocated to the 2014 SCADA project was significantly reduced from \$50k to \$12.5K - the scope of this project will have to be re-written. The remaining projects outstanding from 2014 are no longer funded.	NH	
22-Oct-14		3	Government	Regulatory	Work with FLNRO/MOTI with regard to levels of service/expectations/roles/responsibilities and Village adherence to Acts and Legislation with regard to Crown Lands, and leases. Various phone conversations/emails in 2014. First face-to-face meeting took place January 14. Meeting with MOTI on Feb 2 re: trees on MOTI ROW	NH, MK	FLNRO, EMBC
15-Sep-14		4	Government	Administration	Work with CAO, Fire Chief, and Council to create a comprehensive Village parking strategy. Original recommendation report written in September 2014, but was put on hold pending public input	NH, AO, MK	
17-Jul-14		4	Government	Administration	Work with CAO to draft and present to Council various much-needed bylaw updates and new permits (such as road use and business licence)	NH, MK	

Start	Deadline	Priority (1 high to 5 low)	Portfolio	Administrative Classification	Task, Status and Notes (as at February 26, 2015)	Primary	Other
7-Jan-15		2	Infrastructure	Administration	work with VCH/ALS to extend testing to include raw water sample at both treatment plants, and sample taken after UV treatment pre-chlorination to show results of UV application. Research and provide information to VCH as a result of a resident complaint to VCH. Research and compile data to provide answers to a number of IC questions with regard to the efficacy of the UV system. VCH followup completed Jan 27. IC audit of water system completed Feb 20. Followup with regard to sampling water running in ditch alongside school discussed April 9	NH	VCH, IC
6-Aug-14		4	Government	Administration	Research and incorporate "best practices" into all newly defined work programs and track progress - as time permits	NH	
7-Jan-15		3	Infrastructure	Administration	Investigate debris net hazard mitigation strategies for Harvey and Magnesia creeks upstream of both intakes. Preliminary conversations have taken place with EMBC (for endorsement for potential grant funding), installation companies, and the District of North Vancouver	NH	
13-Aug-14		3	Infrastructure	Administration	Research and obtain quotations from CCTV sewer/drainage companies and vendors to ascertain whether equipment should be purchased to inspect drainage and sewer pipe infrastructure in-house or via a contractor	NH	
3-Nov-14		4	Government	Administration	Work with CAO to write and present to Council OR create an RFP for numerous plans that do not currently exist that the Village must have to put forward various grant funding requests. Initial emphasis: watershed management plan, and water conservation plan	NH, MK	
n/a		n/a	Infrastructure	Administration	Research cost-effective smell remediation options for the STP and obtain quotations from relevant vendors. Per the 2015 budget process, this project is no longer funded.	NH	
28-Oct-14	n/a	n/a	Infrastructure	Administration	Work with Environment Canada re: weather station/rainfall gauge to be located at the Yard. Environment Canada have definitively stated they will not install a weather station in Lions Bay. COMPLETE	NH	
3-Jul-14		4	Infrastructure	Administration	Work with MetroVancouver for PSAB contaminated site inventory; and landfill inventory and closure status assessment study - one item remaining	NH	MetroVancouver
3-Jul-14		4	Infrastructure	Administration	Work with MetroVancouver with regard to regional GHG credits/carbon credits	NH	MetroVancouver
12-Feb-15	n/a	n/a	Infrastructure	Administration	Write recommendation report to Council from IC in conjunction with CAO as part of capital budget process. COMPLETE	NH, MK	IC, Council
7-Apr-15			Infrastructure	Administration	Create follow-up letters to residents with addresses that do not have clearly marked water service connection valves; monitor replies; create follow-up procedure and protocols with CAO. Original letters written and sent April 7; follow up ongoing	NH	MK
8-Apr-15		1	Government	Regulatory	Liaise with DFO with regard to upcoming Lions Bay Beach Park maintenance of retaining wall. Subsequent conversations indicate that a DFO review will have to be undertaken, and FLNRO consultation will need to take place prior to the project being undertaken	NH	
10-Apr-15		1	Government	Administration	Liaise with Mercury marine re: disposal of logs per Mayor's request. Information received April 15; sent to Council accordingly on the same date	NH	
13-Apr-15		2	Government	Administration	Work with Fire Chief to address concerns with fire coverage/water supply this summer. First meeting undertaken April 14	NH, AO	MK
13-Apr-15		1	Infrastructure	Infrastructure	Investigate data logger pricing and availability for the plants	NH	IC

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Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification/Designation
Classification/désignation sécuritaire
Unclassified

Insp. Neil CROSS
OIC Sea to Sky Regional Police Services
1000 Finch Drive
Squamish Bc
V8B 0M5

Your File Votre référence
n/a

Administrator - Village of Lions Bay
400 Centre Road
Lions Bay BC
V0N 2E0

Our File Notre référence
n/a

2015-04-01

To whom it may concern,

Lions Bay Activity Report - March 2015

The following is a list describing individual calls for service from the RCMP in and around the area of Lions Bay.

HWY 99 (within limits of Lions Bay)

Traffic - Moving x 13
Possession-Cannabis 30g Under x 2
24 hr Suspension x 1
Provincial Prohib/Susp x 1
Collision - Damage Over \$1000 x 1

18 calls for service

LIONS BAY VILLAGE

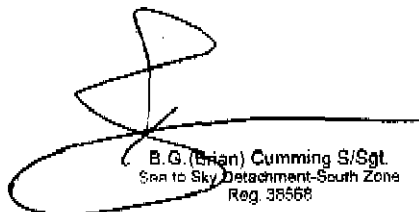
False Alarms x 3
Mental Health Act x 5
Assault x 1
Abandoned Vehicle x 1
Lost Hiker x 1
Theft from Motor Vehicle x 5
Mischief x 1
Take Auto w/o Consent x 1
Suspicious Pers/Veh/Occurrence x 2

20 calls for service

Total = 38

Should you have any questions, please do not hesitate to contact the Squamish RCMP Detachment at (604)892-6100.

N.M. (Neil) Cross, Inspector
OIC Sea to Sky Regional Police Services
Royal Canadian Mounted Police
1000 Finch Drive Squamish B.C.
PH 604 932-3044


B.G. (Brian) Cumming S/Sgt.
Sea to Sky Detachment-South Zone
Reg. 38568

:/kh



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification/Designation
Classification/désignation sécuritaire
Unclassified

Insp. Neil Cross
OIC Sea to Sky RCMP
1000 Finch Drive
Squamish BC V8B 0M5

Your File Votre référence

N/A

Administrator - Village of Lions Bay
400 Centre Road
Lions Bay BC
V0N 2E0

Our File Notre référence

2015-04-01

To Whom it May Concern:

LIONS BAY FALSE ALARM REPORT - MARCH 2015

The following is a list of calls for service from the RCMP in response to alarms:

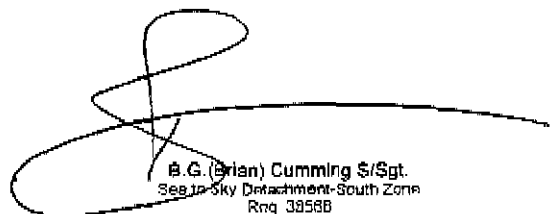
DATE	FILE #	ADDRESS	POLICE ATTENDANCE	HISTORY 2013/14/15
2015.03.13	15-1424	17 Strachan Pt	Yes - Confirmed False	6
2015.03.25	15-1675	145 Oceanview Rd	Yes - Confirmed False	0
2015.03.30	15-1749	360 Kelvin Grove Rd	Yes - Confirmed False	0

TOTAL = 3

Should you have any questions, please do not hesitate to contact the Squamish Detachment at (604)892-6100.

Regards

N.M. (Neil) Cross, Inspector
OIC Sea to Sky Regional Det.
Royal Canadian Mounted Police
1000 Finch Drive Squamish B.C.
Cell: 604-902-2925


B.G. (Brian) Cumming S/Sgt.
Sea to Sky Detachment-South Zone
Rng 38588

/kh



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Council			
Title	Proclamation for National Missing Children’s Month and Missing Children’s Day			
Author	M. Koonts	Reviewed By:		
Date	April 9, 2015		Version	
Issued for	April 21, 2015 Regular Council Meeting			

1. RECOMMENDATION

THAT the Council of the Village of Lions Bay does hereby proclaim May as Child Find's Green Ribbon of Hope month and May 25th as National Missing Children's day;

AND THAT the Mayor issue a formal proclamation as requested in the literature from Child Find BC dated March 11, 2015.

2. ATTACHMENTS

- Letter from Child Find BC dated March 11, 2015

3. BACKGROUND

Child Find British Columbia, a provincial member of Child Find Canada is a non-profit, registered charitable organization, incorporated in 1984. The Mandate of Child Find British Columbia is to educate children and adults about abduction prevention; to promote awareness of the problem of missing children, and to assist in the location of missing children. Child Find has recognized Green as the colour of Hope, which symbolizes a light in the darkness for all missing children; AND WHEREAS Child Find's annual Green Ribbon of Hope Campaign will be held in the month of May and May 25th is National Missing Children's Day.

4. DISCUSSION

At the April 7, 2015 Council discussed the attached letter and agreed to bring the matter forward for resolution at the April 21, 2015 Regular Council Meeting.

For Council's consideration.



Serving British Columbia Since 1984
Provincial Toll Free: 1.888.689.3463 www.childfindbc.com

March 11, 2015

Dear Mayor and Councilors,

Re: Proclamation for National Missing Children's Month and Missing Children's Day

I write today on behalf of Child Find British Columbia. Child Find BC requests that your local government proclaim May as Missing Children's Month and May 25th as missing Children's Day.

Child Find BC provides "ALL ABOUT ME" ID Kits with child finger printing and photos, to at no cost to families and Child Find BC hosts these Child Find ID Clinics throughout BC. Child Find BC provides education, including public speakers, literature and tips for families to assist them in keeping all of our children safe.

We hope that you will raise this proclamation for consideration to your Council and your community at your next meeting.

Most recent reporting from the RCMP show that over 6,900 cases of missing children were reported in British Columbia and over 41,000 cases in Canada. Through the support of municipal governments like yours we are able to educate and bring awareness to thousands of BC families on this important issue.

Thank you so much for your consideration of this request and your continuing commitment to Community Services in BC and the children and families of BC. If you have any questions regarding this request please contact the Child Find BC office at 1-888-689-3463.

Yours truly,

Crystal Dunahee President, Child Find BC

Victoria Office

2722 Fifth Street, 208
Victoria, BC V8T 4B2
(250) 382-7311
Fax (250) 382-0227
Email:
childvicbc@shaw.ca

"A charitable non-profit organization working with searching families and law enforcement to reduce the incidence of missing and exploited children."

*A Missing Child is
Everyone's
Responsibility*



If you or your organization would like to host an "All About Me" ID clinic, have an idea for an event in your community or would like literature and information on becoming a member and supporter of Child Find BC, please call us at 1-888-689-3463.

Your Letterhead here

National Missing Children's Month and Missing Children's Day

WHEREAS Child Find British Columbia, a provincial member of Child Find Canada is a non-profit, registered charitable organization, incorporated in 1984; **AND**

WHEREAS The Mandate of Child Find British Columbia is to educate children and adults about abduction prevention; to promote awareness of the problem of missing children, and to assist in the location of missing children; **AND**

WHEREAS Child Find has recognized Green as the colour of Hope, which symbolizes a light in the darkness for all missing children; **AND**

WHEREAS Child Find's annual Green Ribbon of Hope Campaign will be held in the month of May and May 25th is National Missing Children's Day; **AND**

THEREFORE BE IT RESOLVED THAT

I, (Mayors Name) of the (city, town, municipality), do hereby proclaim May as Child Find's Green Ribbon of Hope month and May 25th as National Missing Children's day. I urge our citizens to wear a green ribbon as a symbol of Hope for the recovery of all missing children; and to remain vigilant in our common desire to protect and nurture the youth of our Province.

Mayor

Signed at _____ this _____ day of May, 2015

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



2015-2019 Five Year Financial Plan Bylaw

Bylaw No. 485

Adopted: xxx, 2015

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

BYLAW NO. 485, 2015**2015 – 2019 FIVE YEAR FINANCIAL PLAN****A bylaw to approve the Five Year Financial Plan
for the years 2015 – 2019 inclusive**

WHEREAS pursuant to the provisions of Section 165 (1) of the *Community Charter*, the Municipal Council caused to be prepared a Five Year Financial Plan for the period 2015 to 2019 inclusive

NOW THEREFORE, the Municipal Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as the "**2015 – 2019 Five Year Financial Plan Bylaw No. 485, 2015**".
2. The 2014-2018 Five Year Financial Plan Bylaw No. 473, 2014 (adopted on May 13, 2014) is hereby repealed.
3. The Council does hereby adopt the Five Year Financial Plan for the years 2015-2019 inclusive, for each year of the plan, as set out in Schedules A, B, C and D, attached to this Bylaw and forming a part thereof, as follows:

Schedule A:	Consolidated Financial Plan
	General Fund Financial Plan
	Water Fund Financial Plan
	Sewer Fund Financial Plan
Schedule B:	Schedule of Debt Repayments
Schedule C:	Schedule of Capital Expenditures
Schedule D:	Revenue Disclosure Statement

READ A FIRST TIME **April 21, 2015**

READ A SECOND TIME **April 21, 2015**

READ A THIRD TIME **xxx, 2015**

ADOPTED **xxx, 2015**

Mayor

Corporate Officer

**Certified a true copy of
Bylaw No. 485, 2015 as adopted.**

Corporate Officer

Schedule A**Consolidated Financial Plan 2015 - 2019**

	2015	2016	2017	2018	2019
Revenues					
Fees, Licenses, Permits and Fines	121,550	121,986	123,459	124,954	126,471
Small Community Grant	295,000	295,000	295,000	295,000	295,000
Other Grants	345,016	53,000	53,000	53,000	53,000
Other	445,451	48,255	51,172	54,206	57,360
Taxation	1,521,604	1,594,756	1,672,186	1,753,487	1,838,853
Utility Fees and Rates	672,545	690,922	715,468	741,241	768,303
Grand Total	3,401,166	2,803,919	2,910,285	3,021,888	3,138,987
Expenditures					
Amortization	514,236	524,486	534,736	544,986	555,236
General Government	587,403	599,011	610,147	620,558	632,085
Protection Services	284,366	270,573	273,497	276,436	279,455
Public Works	432,605	364,434	370,489	376,408	382,762
Planning and Development	26,736	63,099	27,508	27,884	28,308
Parks, Recreation and Facilities	177,497	167,130	169,298	171,395	173,691
Solid Waste	190,205	190,205	190,205	190,205	190,205
Sewer Fund	71,077	67,114	68,122	69,119	70,173
Water Fund	997,417	545,903	554,106	561,986	570,639
Interest Payments	91,561	90,241	88,882	87,634	87,193
Grand Total	3,373,103	2,882,196	2,886,989	2,926,611	2,969,746
Surplus/(Deficit)	28,063	(78,277)	23,295	95,277	169,242
Adjustments Required to Balance Financial Plan to Conform With Legislative Requirements					
Non-cash items included in Annual Surplus (Deficit)					
Amortization on Tangible Capital Assets	514,236	524,486	534,736	544,986	555,236
MFA Actuarial Gain on Debt	(14,701)	(17,506)	(20,422)	(23,456)	(26,610)
Cash Surplus	527,598	428,703	537,609	616,807	697,867
Cash items NOT included in Annual Surplus (Deficit)					
Repayment of Debt Principal	(94,927)	(96,102)	(97,311)	(77,693)	(61,570)
Capital Expenditures	(614,712)	(80,000)	(70,000)	(70,000)	(70,000)
Transfer from (to) Reserves	182,041	(252,602)	(370,298)	(469,114)	(566,297)
Financial Plan Balance	-	-	-	-	-

General Fund Financial Plan 2015 - 2019

	2015	2016	2017	2018	2019
Revenues					
Fees, Licenses, Permits and Fines	121,550	121,986	123,459	124,954	126,471
Government Transfers Capital	-				
Small Community Grant	295,000	295,000	295,000	295,000	295,000
Other Grants	89,000	53,000	53,000	53,000	53,000
Other	32,977	33,402	33,844	34,304	34,782
Taxation	1,230,377	1,289,497	1,352,193	1,418,024	1,487,147
Utility Fees and Rates	190,005	190,005	190,005	190,005	190,005
Grand Total	1,958,909	1,982,891	2,047,501	2,115,287	2,186,405
Expenditures					
Amortization	334,893	343,893	352,893	361,893	370,893
Communications	107,170	108,778	110,409	112,065	113,746
Interest Payments	16,048	15,016	13,952	13,007	12,875
Fiscal Charges	3,350	3,350	3,350	3,350	3,350
Grants	31,874	29,124	29,124	29,124	29,124
Insurance	55,439	56,548	57,679	58,832	60,009
Internal Allocations	(59,000)	(59,000)	(59,000)	(59,000)	(59,000)
Maintenance	187,395	190,555	193,408	196,304	199,244
Materials, supplies, and equipment	84,627	85,855	87,100	88,365	89,648
Professional Fees / Contract Services	391,605	345,421	311,153	312,912	314,697
Salaries and benefits	782,072	796,347	808,924	820,390	833,571
Sundry	12,350	12,983	13,117	13,254	13,393
Training / Professional Development	90,350	72,623	73,712	74,818	75,941
Utilities	11,580	11,870	12,166	12,470	12,782
Grand Total	2,049,753	2,013,361	2,007,989	2,037,786	2,070,273
Surplus/(Deficit)	(90,844)	(30,470)	39,513	77,501	116,131
Adjustments Required to Balance Financial Plan to Conform With Legislative Requirements					
Non-cash items included in Annual Surplus (Deficit)					
Amortization on Tangible Capital Assets	334,893	343,893	352,893	361,893	370,893
MFA Actuarial Gain on Debt	(2,227)	(2,652)	(3,094)	(3,554)	(4,032)
Cash Surplus	241,821	310,771	389,312	435,840	482,993
Cash items NOT included in Annual Surplus (Deficit)					
Repayment of Debt Principal	(42,343)	(43,375)	(44,439)	(24,672)	(8,395)
Capital expenditures	(154,188)	(55,000)	(45,000)	(45,000)	(45,000)
Transfer from (to) Water Fund	(221,559)	38,752	66,550	96,467	127,496
Transfer from (to) Sewer Fund	(5,773)	1,455	3,876	6,479	9,204
Transfer from (to) Reserves	182,041	(252,602)	(370,298)	(469,114)	(566,297)
Financial Plan Balance	-	-	-	-	-

Water Fund Financial Plan 2015 - 2019

	2015	2016	2017	2018	2019
Revenues					
Parcel Tax	267,087	279,912	293,378	307,518	322,365
Utility Fees and Rates	441,376	457,695	480,080	503,584	528,263
Grants	256,016	-	-	-	-
Disaster Financial Assistance (EMBC)	400,000	-	-	-	-
Other	12,474	14,853	17,328	19,902	22,578
Grand Total	1,376,953	752,460	790,786	831,004	873,205
Expenditures					
Amortization	157,733	158,983	160,233	161,483	162,733
Communications	2,500	2,538	2,576	2,614	2,653
Interest Payments	75,513	75,225	74,930	74,628	74,318
Emergency Repairs	400,000	-	-	-	-
Insurance	7,105	7,247	7,392	7,540	7,691
Internal Allocations	55,000	55,000	55,000	55,000	55,000
Maintenance	35,120	35,647	36,182	36,724	37,275
Materials, Supplies, and Equipment	14,700	14,921	15,144	15,371	15,602
Professional Fees / Contract Services	162,600	105,039	106,615	108,214	109,837
Salaries and Benefits	298,142	302,793	308,000	312,834	318,392
Sundry	3,750	3,806	3,863	3,921	3,980
Training / Professional Development	5,000	5,075	5,151	5,228	5,307
Utilities	13,500	13,838	14,183	14,538	14,901
Grand Total	1,230,663	780,111	789,269	798,097	807,690
Surplus/(Deficit)	146,290	(27,651)	1,517	32,907	65,516
Adjustments Required to Balance Financial Plan to Conform With Legislative Requirements					
Non-cash items included in Annual Surplus (Deficit)					
Amortization on Tangible Capital Assets	157,733	158,983	160,233	161,483	162,733
MFA Actuarial Gain on Debt	(12,474)	(14,853)	(17,328)	(19,902)	(22,578)
Cash Surplus	291,549	116,478	144,422	174,488	205,671
Cash items NOT included in Annual Surplus (Deficit)					
Repayment of Debt Principal	(52,584)	(52,726)	(52,872)	(53,021)	(53,174)
Capital Expenditures	(460,524)	(25,000)	(25,000)	(25,000)	(25,000)
Transfer from (to) general fund	221,559	(38,752)	(66,550)	(96,467)	(127,496)
Financial Plan Balance	-	-	-	-	-

Sewer Fund Financial Plan 2015 - 2019

	2015	2016	2017	2018	2019
Revenues					
Taxation	24,140	25,346	26,614	27,944	29,342
Utility Fees and Rates	41,164	43,222	45,384	47,653	50,035
Grand Total	65,304	68,569	71,997	75,597	79,377
Expenditures					
Amortization	21,610	21,610	21,610	21,610	21,610
Insurance	1,240	1,265	1,290	1,316	1,342
Internal Allocations	4,000	4,000	4,000	4,000	4,000
Maintenance	30,000	30,450	30,907	31,370	31,841
Materials, Supplies, and Equipment	1,000	1,015	1,030	1,046	1,061
Professional Fees / Contract Services	11,750	6,926	7,030	7,136	7,243
Salaries and Benefits	19,970	20,274	20,611	20,928	21,290
Sundry	317	322	327	331	336
Training / Professional Development	750	761	773	784	796
Utilities	2,050	2,101	2,154	2,208	2,263
Grand Total	92,687	88,724	89,732	90,729	91,783
Deficit	(27,383)	(20,155)	(17,734)	(15,131)	(12,406)
Adjustments Required to Balance Financial Plan to Conform With Legislative Requirements					
Non-cash items included in Annual Surplus (Deficit)					
Amortization of tangible capital assets	21,610	21,610	21,610	21,610	21,610
Cash Surplus (Deficit)	(5,773)	1,455	3,876	6,479	9,204
Cash items NOT included in Annual Surplus (Deficit)					
Capital Expenditures	-	-	-	-	-
Transfer from (to) general fund	5,773	(1,455)	(3,876)	(6,479)	(9,204)
Financial Plan Balance	-	-	-	-	-

Schedule B

2015 - 2019 Schedule of Debt Repayments

	2015	2016	2017	2018	2019
Interest Payments	91,561	90,241	88,882	87,634	87,193
Principal Payments	94,927	96,102	97,311	77,693	61,570
Total Annual Repayments	186,488	186,343	186,193	165,328	148,763

Schedule C

2015 - 2019 Schedule of Capital Expenditures

	2015	2016	2017	2018	2019
Building	103,436	10,000	-	-	-
Equipment	46,058	45,000	45,000	45,000	45,000
Roads	4,694	-	-	-	-
Water Infrastructure	460,524	25,000	25,000	25,000	25,000
Sewer	-	-	-	-	-
TotalCapital Expenditures	614,712	80,000	70,000	70,000	70,000

SCHEDULE D

2015 REVENUE DISCLOSURE STATEMENT

Proportion of Revenue from Each Funding Source

REVENUE SOURCE	% TOTAL REVENUE
Property and Parcel Taxes	44.7%
Utility Fees and Rates	19.8%
Grants	18.8%
Fees, Licences, Permits and Fines	3.6%
Other Revenues	13.1%
TOTAL	100.0%

Property Tax Distribution

The distribution of property tax revenue among the property classes is shown in the table below.

The objective of Council is to set tax rates based on the principle of equity and responsiveness to economic goals. Historically, the tax base for the Village of Lions Bay has been residential (99.7%) and therefore the tax revenues are predominantly from residential properties.

PROPERTY CLASS	% PROPERTY VALUE TAX	
	2014	2015
Residential (1)	99.64%	99.76%
Utilities (2)	0.12%	0.05%
Business (6)	0.19%	0.16%
Recreation (8)	0.05%	0.03%
TOTAL	100.00%	100.00%

Permissive Tax Exemptions

The Village of Lions Bay has no permissive tax exemptions in effect at this time as there are no qualifying organizations.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Sewer User Rates Amendment 2015 Bylaw

Bylaw No. 486, 2015

Repealed: Schedule "A" of Bylaw 122, 1984

Adopted: xxx, 2015

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Bylaw No. 486, 2015**Sewer User Rates Amendment 2015 Bylaw****A bylaw to replace Schedule "A" attached to
and forming part of Bylaw 122, 1984 - Sewer User Rates**

The Council of the Village of Lions Bay in open meeting assembled enacts as follows:

1. This bylaw may be cited for all purposes as "Sewer User Rates Bylaw No. 122, 1984, Amendment By-law No. 486, 2015".
2. Schedule "A" attached to Bylaw No. 122, 1984, as amended, is hereby deleted and the attached Schedule "A" is substituted therefore.
3. The rates established hereunder shall commence effective January 1, 2015.

READ A FIRST TIME **April 21, 2015**

READ A SECOND TIME **April 21, 2015**

READ A THIRD TIME **xxx, 2015**

ADOPTED **xxx, 2015**

Mayor

Corporate Officer

**Certified a true copy of
Bylaw No. 486, 2015 as adopted.**

Corporate Officer

SCHEDULE "A"

**Attached to and forming
part of Bylaw No. 486, 2015**

SEWER USER RATES

- | | | |
|----|-------------------------|----------|
| 1. | Single Family Residence | \$508.20 |
|----|-------------------------|----------|

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Sewer Parcel Tax Amendment 2015

Bylaw No. 487

Adopted: xxx, 2015

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Bylaw No. 487, 2015

Sewer Parcel Tax Amendment Bylaw

A bylaw to provide for the amendment of Bylaws No. 108, Sewer Parcel Tax.

The Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

Citation

1. This by-law may be cited for all purposes as "Sewer Parcel Tax Bylaw No. 108, 1982, Amendment Bylaw No. 487, 2015".

Amendments

2. Section 3 of Bylaw No. 108, as amended, is hereby deleted and the following substituted therefore:

The annual tax shall be in the amount of \$254.11 per parcel.

READ A FIRST TIME **April 21, 2015**

READ A SECOND TIME **April 21, 2015**

READ A THIRD TIME **xxx, 2015**

ADOPTED **xxx, 2015**

Mayor

Corporate Officer

Certified a true copy of
Bylaw 487, 2015 as adopted

Corporate Officer



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Tax Rates 2015 Bylaw

Bylaw No. 488

Adopted: xxx, 2015

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

BYLAW NO. 488, 2015**TAX RATES****Being a bylaw for the levying of rates for
Municipal and Regional District purposes for the year 2015.**

The Council of the Village of Lions Bay in open meeting assembled, enacts as follows:

1. The following rates are hereby imposed and levied for the year 2015 on the taxable land and improvements as set out in the assessment roll:
 - a) For all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column "A" of the Schedule attached hereto and forming a part hereof.
 - b) For all lawful fire operational purposes of the municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in Column "B" of the Schedule attached hereto and forming a part hereof.
 - c) For purposes of the Greater Vancouver Regional District on the assessed value of land and improvements taxable for regional hospital district purposes, rates appearing in Column "C" of the Schedule attached hereto and forming a part hereof.
2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
3. This Bylaw may be cited as "Tax Rates Bylaw No. 488, 2015"

READ A FIRST TIME **April 21, 2015**

READ A SECOND TIME **April 21, 2015**

READ A THIRD TIME **xxx, 2015**

ADOPTED **xxx, 2015**

Mayor

Corporate Officer

**Certified a true copy of
Bylaw No. 488, 2015 as adopted.**

Corporate Officer

SCHEDULE**Forming part of Bylaw No. 488, 2015****TAX RATES****(Dollars of tax per \$1,000.00 taxable value)**

Property Class	A General Municipal	B Fire Protection	C Greater Vancouver Regional District
1. Residential	1.6968	0.3562	0.0661
2. Utilities	33.3483	6.6517	0.2314
3. Supportive Housing	1.6968	0.3562	0.0661
4. Major Industry	4.7797	0.8019	0.2247
5. Light Industry	4.7797	0.8019	0.2247
6. Business and Other	4.7797	0.8019	0.1619
7. Managed Forest Land	4.7797	0.8019	0.1983
8. Recreation Property / Non-Profit Organization	8.5898	1.3014	0.0661
9. Farm	8.5898	1.3014	0.0661

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Water Parcel Tax Amendment 2015

Bylaw No. 489

Adopted: xxx, 2015

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Bylaw No. 489, 2015**Water Parcel Tax Amendment Bylaw**

A bylaw to provide for the amendment of the Village of Lions Bay Water Parcel Tax Bylaw No. 130, 1985.

The Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

Citation

1. This by-law may be cited for all purposes as "Water Parcel Tax Bylaw No. 130, 1985, Amendment Bylaw No. 489, 2015".

Amendments

2. Section 3 of Bylaw No. 130, as amended, is hereby deleted and the following substituted therefore:

The annual tax shall be in the amount of \$484.88 per parcel.

READ A FIRST TIME **April 21, 2015**

READ A SECOND TIME **April 21, 2015**

READ A THIRD TIME **xxx, 2015**

ADOPTED **xxx, 2015**

Mayor

Corporate Officer

Certified a true copy of
Bylaw No. 489, 2015 as adopted

Corporate Officer

VILLAGE OF LIONS BAY

Incoming Correspondence - April 21, 2015

General Correspondence:

G-1: David Suzuki Foundation

G-2: E-Comm Board of Directors Designate - 2015-2016 Term

G-3: BC Water and Waste Association

G-4: Unconditional Grant Funding Letter

Resident Correspondence:

R-1: Reply to the Weekly Village News



David
Suzuki
Foundation

Vancouver (Head Office)
219-2211 West 4th Avenue
Vancouver BC V6K 4S2
604 732 4228

Toronto
102-179 John Street
Toronto ON M5T 1X4
416 348 9885

Montréal
540-50 rue Ste-Catherine Ouest
Montréal QC H2X 3V4
514 871 4932

31 March 2015

Mr. Karl Buhr
Village of Lions Bay
Box 141
Lions Bay BC V0N 2E0

VILLAGE OF LIONS BAY
FILE TO I/C
FILE TO PROPERTY FILE
OTHER

Re: Making our coasts work: healthy oceans, healthy economies, healthy communities

Dear Mr. Mayor,

Please find enclosed ***Making our coasts work: healthy oceans, healthy economies, healthy communities***, the fourth in a series of reports from the David Suzuki Foundation, Living Oceans Society and WWF-Canada on marine planning and protection.

This report discusses the important and often under-valued role that healthy ocean ecosystems provide to the economy of British Columbia.

We encourage you to share and discuss this report with your colleagues and to give us feedback on the content.

We also invite you to attend a free, one-hour online seminar with resource and ecological economists Dr. Kai Chan, Michelle Molnar, Ngaio Hotte and Sarah Klain on April 29th at 1pm about the economic need to maintain healthy oceans. To register, please go to: <http://goo.gl/forms/T3rzCqlx0G>

For more information, contact Anu Rao, Senior Specialist-Marine Planning at arao@davidsuzuki.org

You can find ***Making our coasts work*** online at: <http://www.davidsuzuki.org/marineeconomy>

Sincerely,

A handwritten signature in black ink, appearing to read "Jay Ritchlin".

Jay Ritchlin
Director General, Western Canada

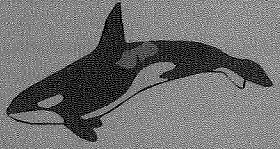
encl.

MAKING OUR COASTS WORK

HEALTHY OCEANS, HEALTHY ECONOMIES,
HEALTHY COMMUNITIES



ECONOMIC IMPORTANCE OF B.C. COASTAL WATERS

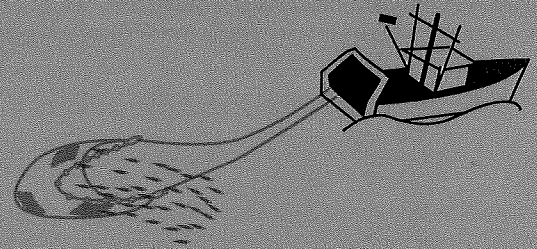


OCEANS GENERATE
\$13.5 BILLION^{7*}

ANNUAL GDP B.C. OCEAN-BASED INDUSTRIES

84,400 JOBS⁷

DIRECT EMPLOYMENT IN PERSON-YEARS, 2005



Illustrations: Laura Timmermans, except: Wind, Alex Sheyn, from The Noun Project

BUT HEALTHY OCEANS ARE WORTH EVEN MORE

NATURAL CAPITAL

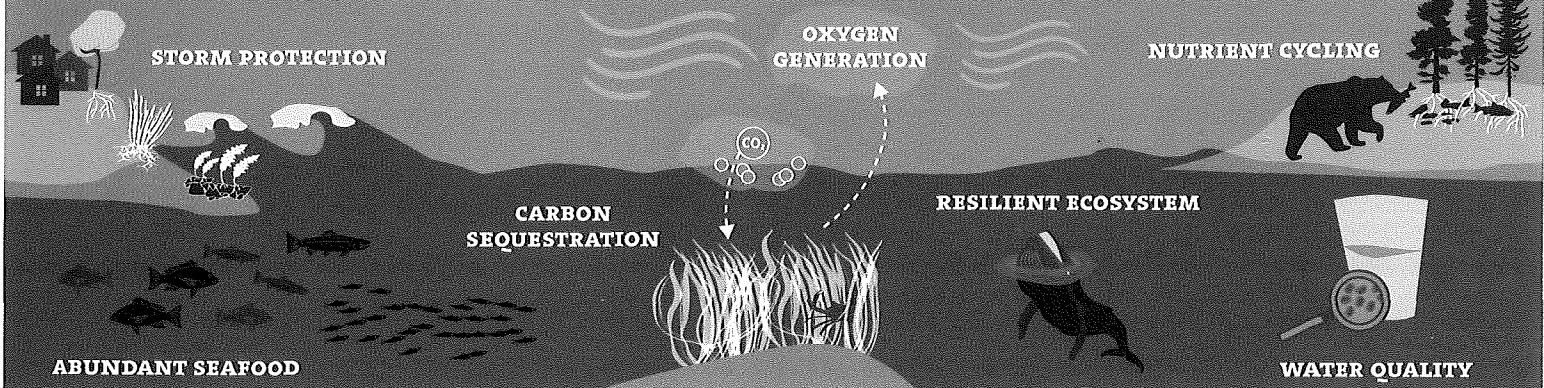
TOTAL ANNUAL VALUE OF THE GREAT BEAR SEA ALONE



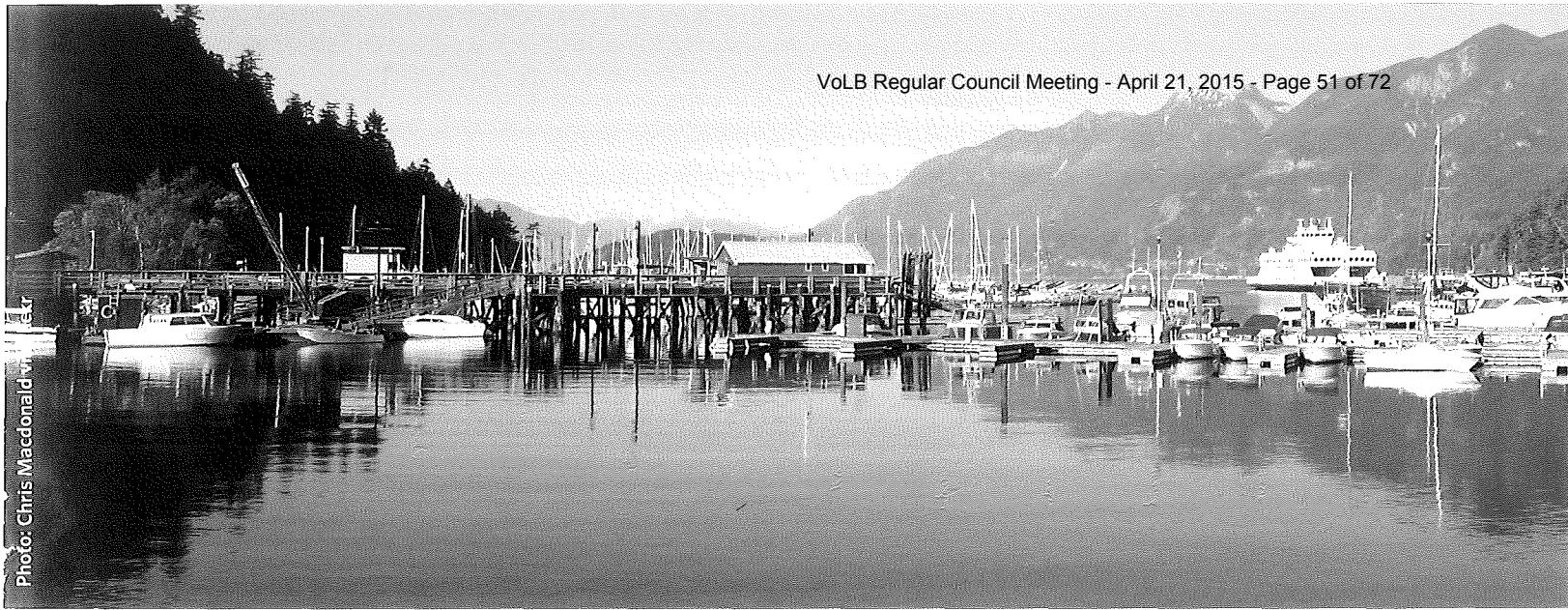
\$101 BILLION^{13*}

Healthy ecosystems clean our air and water, stabilize shorelines, provide raw materials, medicines and food. **Natural capital** valuation quantifies these benefits to our economy and survival.

WHAT DOES NATURAL CAPITAL LOOK LIKE?



*IN 2014 \$CAD PER YEAR.



SUMMARY

OUR ECONOMY RELIES ON A HEALTHY MARINE ENVIRONMENT

British Columbia's economy was built on a healthy marine environment. For thousands of years, Canada's Pacific coast has supported a vibrant fishing industry and provided transportation corridors against a backdrop of stunning and inspirational beauty, all of which have benefited local and national economies. But marine businesses, communities and ecosystems face real threats as overlapping uses of B.C.'s ocean and coast increase without adequate planning.

The best way to protect our economy and communities is to invest in marine planning and a variety of protection measures. Marine planning, like urban planning, aims to ensure that activities taking place in an area are not incompatible with each other or the area's health. Adequate planning now will create certainty, helping to avoid future conflict and reduce the risks that development pressures bring.

THE VALUE OF HEALTHY OCEAN ECOSYSTEMS

VoLB Regular Council Meeting - April 21, 2015 - Page 52 of 72

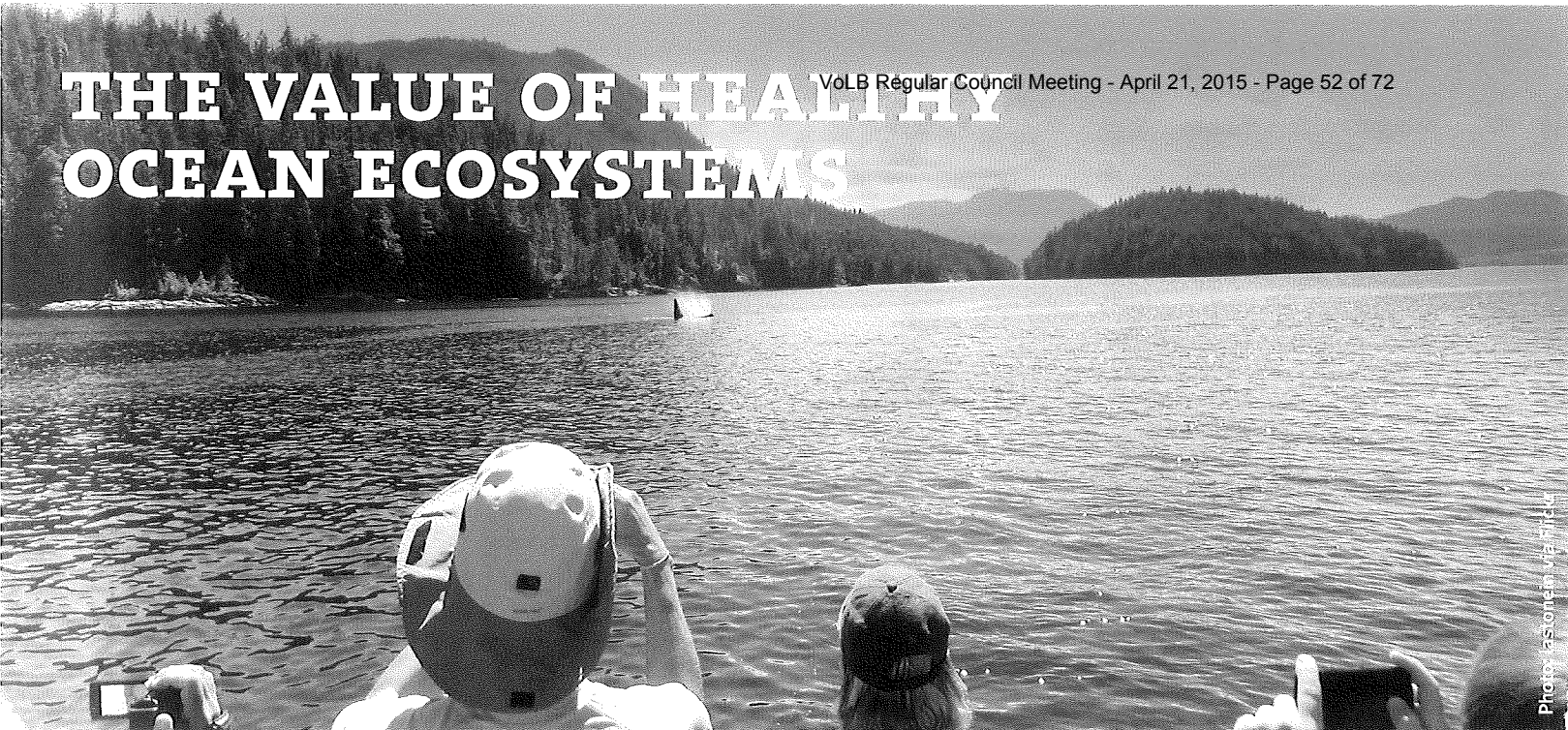


Photo: asoreira via Flickr

Economic activity in coastal B.C. is driven by ocean-based businesses

Ocean-based industries contribute \$11.1 billion* to B.C.'s GDP annually, of which ocean recreation makes up 32 per cent and the seafood sector 15 per cent.⁷ The 2010 wholesale value of fisheries in B.C.'s Pacific North Coast region alone was \$415 million.¹⁷

Ocean-based industries are a key direct employer for coastal British Columbians, directly providing 10 per cent of the jobs on B.C.'s North Coast. This employment number increases to 30 per cent when both direct and indirect jobs connected to ocean-based industries are included.¹⁰

Clean water and abundant sea life are the foundation for the fishing and ocean recreation sectors. Safeguarding healthy oceans protects the assets that provide these industries with provincially significant economic benefits.

A healthy ocean protects a broad range of economic values

While the \$11.1 billion of economic value from ocean-based industries in B.C. is substantial, it's only a small part of the economic benefits derived from our oceans.

Ocean ecosystems provide habitats for fish and wildlife, cycle nutrients to maintain food webs, sequester carbon to mitigate climate change, and give us food, enjoyment and more than half the oxygen in our lungs.¹² Collectively, these kinds of outputs are referred to as "ecosystem services" by environmental economists.

Ecological services tend to be shared as public goods — not bought and sold — so we often overlook, undervalue and mismanage them. Properly accounting for ecological services could help governments make better choices to ensure natural systems continue to provide these services that generate wealth and sustain health and well-being.

The people of the Pacific North Coast region receive an astonishing \$92 billion* per year in ecosystem services.¹³ Aquatic ecosystems in the Lower Mainland provide up to \$61 billion in similar ecosystem services, also known as non-market benefits, every year.²³

*These figures were converted to 2014 dollars in the infographic that appears earlier in this report.

Ecosystem services enjoyed by healthy fishing communities include food security, strengthened families, continued traditions and a way of life.¹⁷

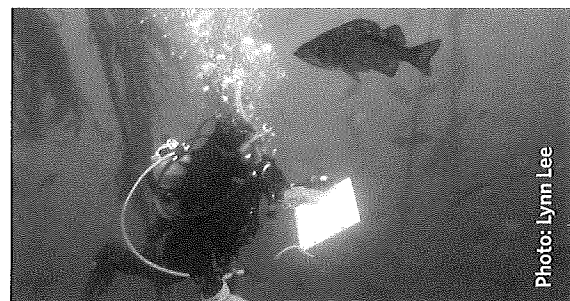


Photo: Lynn Lee

A 20-year study shows that ecosystems in marine protected areas are better able to withstand the effects of global warming, such as the entry of non-native species, compared to fished areas.¹



PROTECT THE OCEAN TO STRENGTHEN ECONOMIES AND REDUCE RISK

Without fish habitat, there are no fish

Fisheries are a cornerstone of B.C.'s economy. With increased pressures from developments in other ocean-based activities, it's more important than ever to ensure we maintain the habitats needed to produce healthy fish stocks.

Aquaculture can lose money due to environmental degradation

Increased acidity of sea water is blamed for the loss of more than 10-million scallops and millions of dollars on a scallop-farming operation on Vancouver Island. The socio-economic impacts were immediate and severe to both the company and the staff, with one-third of the workers being laid off as a result.²

Tourists pay to see a clean, healthy ocean

People travel to coastal British Columbia from around the world to experience B.C.'s wildlife and spectacular ocean vistas. Visitors to Vancouver Island were asked in 2008 what they like most about the region. Sixty-six per cent said scenic beauty, 30 per cent said the environment and 14 per

cent said marine activities.¹¹ Revenue from nature-based tourism directly depends on a healthy ocean and coast.

Ocean recreation is predicted to be among the fastest-growing sectors in the B.C. economy for the next 20 years.³ In 2013, the northern Vancouver Island region alone saw \$12 to \$16 million in gross revenue from wildlife viewing, diving and kayaking.²¹ Protecting the infrastructure that supports these industries — healthy ecosystems — is more important than ever.

Marine protection and planning insure against future risk

Governments, industries and communities must work together to ensure we don't harm the fish, wildlife and ecosystems whose health and abundance underpin the economic benefits derived from the ocean.

The economic risks of some developments exceed their benefits

The potential economic benefits of industrial projects are the primary rationale for their approval; however, better attention must be paid to the potential financial risks from ecological degradation. For example, the costs of a single oil tanker spill on the North Coast, including spill response, cleanup and litigation (estimated at up to \$9.6 billion), plus social, cultural and environmental damages, would tally to negate all projected economic gains of the proposed Enbridge Northern Gateway project.¹⁰

BEST STRATEGIES TO PROTECT OUR OCEAN ECONOMY

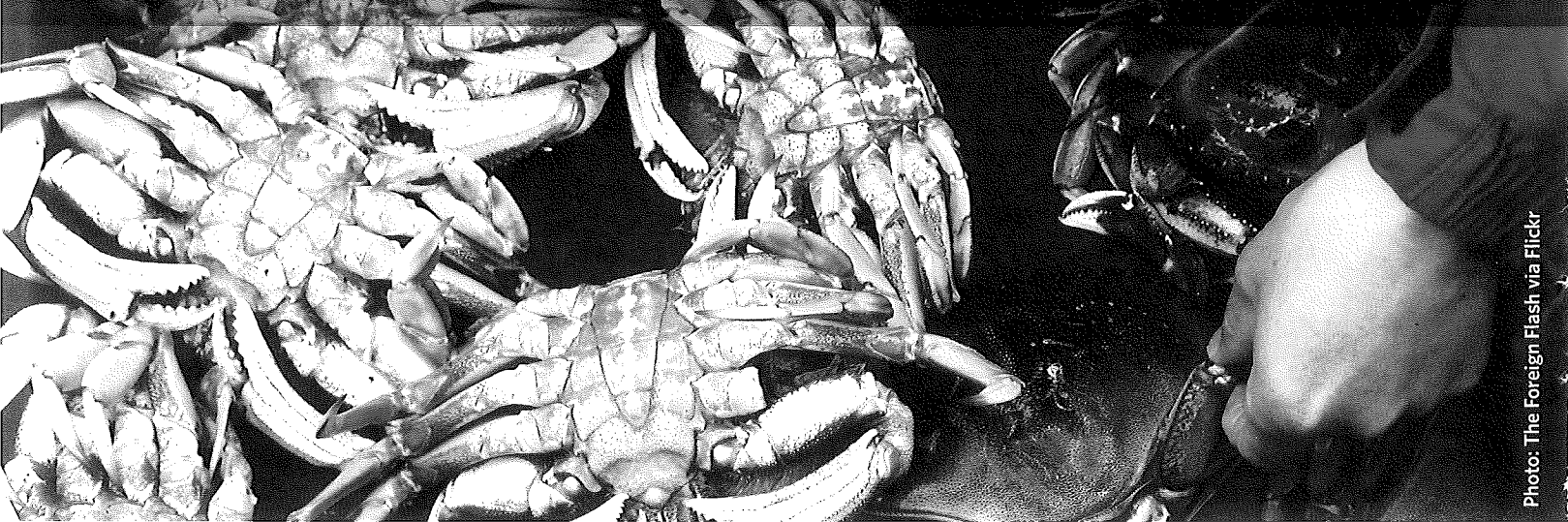


Photo: The Foreign Flash via Flickr

Marine planning creates certainty for coastal communities

Marine planning helps make sure that when we transport goods, entertain tourists, harvest seafood and operate other industries, we organize these activities to obtain lasting economic benefit without endangering each other, our livelihoods or our values.

Investing in marine planning and protection can protect our coast's value and bring long-lasting returns, providing us with seafood, enjoyment and half the oxygen we breathe. Clear, inclusive and meaningful planning can also help find solutions and avoid conflict among communities and marine users.

Resource users, scientists and academics interviewed in Atlantic Canada suggest that designating specific areas for specific activities maximizes economic benefits through certainty, increased revenue and identification of suitable areas for various activities.⁴

Representatives of port, fisheries, oil and gas, tourism, recreation, aquaculture and renewable resource sectors in the U.K. reported a multitude of benefits from

marine planning, including addressing their vulnerabilities, avoiding costly disputes, identifying acceptable sites, maximizing long-term benefits, involvement in decision-making and reducing costs.⁵

Marine protected areas enhance fisheries

MPAs can be an effective tool to rebuild and maintain fisheries productivity.^{18,22} Multiple studies from a diverse set of global locations demonstrate that no-take areas benefit fisheries, particularly those fisheries that are directly adjacent. The economic benefits from no-take zones include doubled catch without the fishers having to travel further for them¹⁴, doubled revenues per hour¹⁶, fish from these zones moving into fished areas⁸ and world record-sized catches.¹⁹ MPAs have been shown to increase the value of adjacent fishing and tourism areas, with benefits offsetting costs of the establishment of the MPA in as few as five years.²⁰

Marine protection can pay for itself

Marine protection can be financed through multiple means, including partnerships, donations and fees.¹⁵ Polling suggests

Canadians are willing to pay to support research, monitoring and enforcement in protected areas, particularly if they offer interactive experiences — for example, live feeds from wildlife cameras.⁹

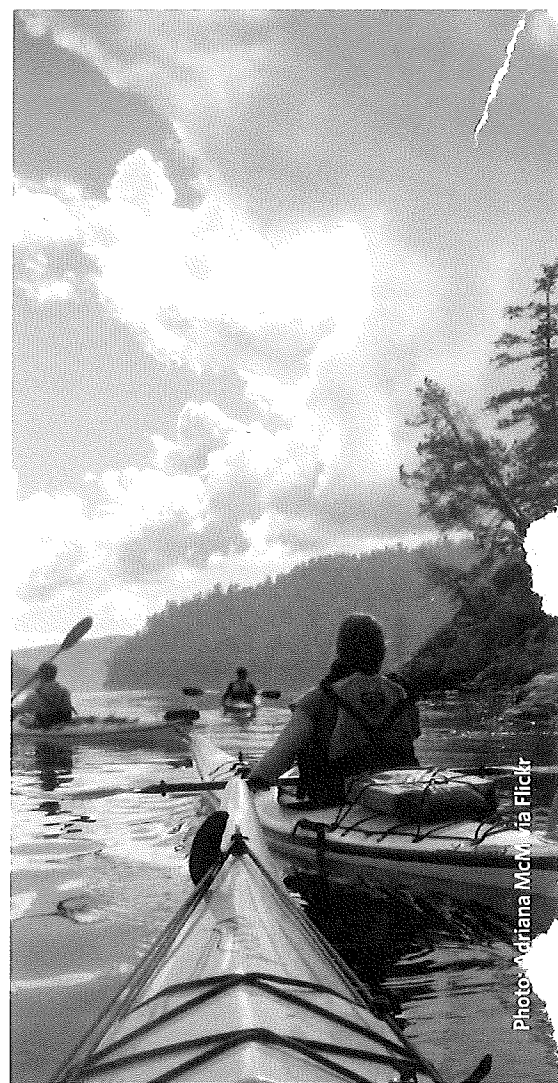


Photo: Adriana McMillan via Flickr

ACTIONS

Designate marine protected areas where the objective is conservation of biodiversity and protection of ecosystem services. These designations must include no-take areas, and may include multi-use areas.

The provincial government should allocate \$34 million over the next five years to implement the plans developed by the Marine Planning Partnership for the North Pacific Coast.

The federal government should implement the following recommendations from the Green Budget Coalition⁶, a collection of leading Canadian environmental organizations that provides recommendations to the federal government regarding strategic fiscal and budgetary opportunities, by investing:

- \$35 million per year to establish a network of marine protected areas that honours Canada's commitment to protecting 10 per cent of our oceans by 2020
- \$20 million per year toward cumulative effects and risk assessment, human use mapping, ecosystem valuation and marine spatial planning
- \$10 million per year for state-of-the-ocean reporting to set and track marine environmental quality standards for marine industries

References

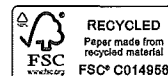
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Report prepared by Anuradha Rao with contributions from Mike Ambach, Karin Bodtker, Morag Carter, Panos Grames and Michelle Molnar.

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**We need a healthy ocean environment
for a healthy ocean economy**



SOLUTIONS ARE IN OUR NATURE

David
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Foundation

219-2211 West 4th Avenue
Vancouver, B.C. V6K 4S2
Phone 604-732-4228
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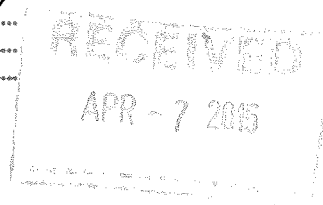
**LIVING
OCEANS**

Healthy Oceans. Healthy Communities.



March 30, 2015

VILLAGE OF LIONS BAY
FILE TO I/C
FILE TO PROPERTY FILE
OTHER



Mayor Karl Buhr and Council
Village of Lions Bay
P.O. Box 141
400 Centre Road
Lions Bay, BC
V0N 2E0

Dear Mayor Buhr and Council,

RE: E-Comm Board of Directors Designate — 2015-2016 Term

The Annual General Meeting (the "Meeting") of the Shareholders (Members) of E-Comm *Emergency Communications for British Columbia Inc.* ("E-Comm") will be held on Thursday, June 18, 2015 and, at that time, the Board of Directors will be appointed by the shareholders for the 2015-2016 term.

At present, Mayor Darrell Mussatto represents the City of North Vancouver, District of North Vancouver, District of West Vancouver and the Village of Lions Bay on our Board of Directors. Pursuant to Section 4.2.1.5 of the E-Comm Members' Agreement, the above entities are entitled to designate one mutually-agreed upon individual for election to the Board of Directors of E-Comm.

The Board of E-Comm is focused on good governance and we are looking for effective directors for the benefit of all shareholders. An effective director will have competencies in many, or most, of the following areas: Knowledge of E-Comm or the public-safety industry, knowledge of the role of a board, analytical skills including financial acumen, leadership skills, good communication skills, sound judgment, high integrity and the ability to influence others.

The E-Comm Board of Directors meets five times per year and provides oversight of the business and affairs of the company. Two additional sessions are also held annually for strategic planning and board education. There are three standing committees of the board (Governance, Audit and Human Resources and Compensation), each meeting five times per year. Participation on committees is voluntary, but recommended.

Although shareholders are required to elect directors every year at our Annual General Meeting, there is no limit on the number of terms any one director can serve. Indeed, we believe that it is in all shareholders' best interest when a director can serve multiple terms.

Because your municipality/organization is among a designated group of Members, **we respectfully request that you confer with the others members of your grouping to establish a mutually-agreeable nominee prior to informing us of your nominee.** This will help to ensure a smooth nomination process.

We request that you advise the undersigned with written confirmation by May 28, 2015, of the name and contact information of your mutually-agreed upon nominee to the E-Comm Board.

Mayor Karl Buhr and Council
Village of Lions Bay
March 30, 2015

page 2

Please note that nominating a director is a separate process from designating a representative to vote your shares at the Annual General Meeting (AGM). As such, I will be contacting the Village of Lions Bay again at the end of May with information on the AGM and requesting that you designate one individual to attend the Annual General Meeting of the Shareholders for the purposes of voting the Village of Lions Bay's share.* Please find attached, a Common Questions and Background document for additional information.

Yours truly,



Jody Robertson
 Corporate Secretary

t| 604.215.4956
 jody.robertson@ecomm911.ca

cc Mayor Darrell Mussatto, City of North Vancouver

*Our records indicate the following shares for police services are held by the group to which you belong:

	Class A	Class B
City of North Vancouver	2	1
District of North Vancouver	1	1
District of West Vancouver	1	1
West Vancouver Police Board	1	
Village of Lions Bay	1	

contact information for Jody Robertson, Corporate Secretary:

mail	3301 East Pender Street Vancouver, BC V5K5J3	email	jody.robertson@ecomm911.ca	tel	604.215.4956
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E-Comm Board of Directors: Common Questions & Background

Q What is the role of the E-Comm Board of Directors?

A The E-Comm Board of Directors meets five times per year to provide oversight of the business and affairs of the company. Two additional sessions are also held annually for strategic planning and board education. There are three standing committees of the board (Governance, Audit and Human Resources and Compensation), each also meeting five times per year. Participation on committees is voluntary, but recommended.

Q Who appoints the Board of Directors?

A The shareholders elect the Board of Directors at the Annual General Meeting (AGM) of the Company. Nominating entities advise the E-Comm Corporate Secretary prior to the AGM of the name of their nominee to be put before the shareholders-at-large at the AGM.

Q Why is the Board of Directors term only one year? Can we nominate someone for more than one term?

A The E-Comm Corporate Articles specify a term of one year. Nominating Entities may advise the Corporate Secretary in writing if they wish their nominee's name to stand for election for a specific number of terms (e.g. four). However, the Corporate Secretary must confirm in writing each year that the standing nomination remains intact, however there will be no further action for the Nominating Entity unless they wish to make a change from their previous direction.

In the case of Nominating Entities that are part of a grouping, the Corporate Secretary must receive written confirmation from each nominating entity of the standing nomination, including specification of number of terms. The direction must be consistent among all members of the grouping; otherwise all members of the grouping must be contacted each year asking for confirmation of the nomination.

Q If my organization/municipality is part of a grouping, do we have to agree on the nominee?

A The E-Comm Members' Agreement specifies that each designated group of members shall agree on their individual nominee. Consultation on a mutually-agreeable nominee should be undertaken prior to advising the E-Comm Corporate Secretary of the name of the nominee.

Q What is the difference between nominating a board director and sending someone to the AGM?

A The individual board nominees, once elected at the AGM, will serve on E-Comm's board throughout the coming year, attending various board and committee meetings, and participating in the supervision of the organization's affairs. Your organization's representative at the AGM is simply the person who attends the AGM that day on behalf of your organization, and votes your share on any resolutions or votes which occur at the AGM that day. That person's role and duties cease after the AGM has adjourned.

Q Why do you contact us in March when the Board is not appointed by Shareholders until June?

A We provide sufficient notice of the process to allow for conferring with other members of member groupings, council and or other motions that may be required.

E-Comm Board of Directors: Common Questions & Background

Q What do you recommend the council/board motion read?

A Exact wording is at the discretion of your organization, however Council/board motions should include the name of the nominee, specification of the E-Comm Board term (e.g. 2015-2016) and reference to election at the Annual General Meeting of E-Comm shareholders. For example "THAT (enter municipality/board/ organization name) nominate (name) to represent municipality/board/organization) on the E-Comm Board of Directors for the 2015-2016 term, such Board to be appointed by E-Comm shareholders at the June 18, 2015 Annual General Meeting."

Q What do directors receive for remuneration?

A Meeting rates are \$359 per meeting, twice that amount for meetings longer than four hours in duration. Board meetings are generally less than four hours.

Q Who do I contact with questions?

Jody Robertson, Corporate Secretary, 604-215-4956

About the annual general meeting

Q What is an AGM?

A A general meeting of all shareholders of E-Comm is required to occur at least once annually under the Business Corporations Act (BC), which regulates E-Comm's corporate governance.

Q What happens at an AGM?

A The compulsory items on the agenda are the election of directors, the appointment (or reappointment) of the auditors, and the presentation of previous year's financial statements. Usually, a number of additional items are also placed on the agenda, such as a general report from the directors, or presentations on new initiatives. Special business items could also be dealt with (such as changing the Corporate Articles), but shareholders would receive notice of any special business with the notice of meeting.

Q Who should attend AGM?

A A representative of the shareholder should attend the AGM to vote on the matters listed above including electing the board of directors.

Q What are shareholders entitled to vote on?

A Holders of Class A shares have one vote per share on all matters requiring a vote at the AGM, including any items of special business. Class B shares are generally non-voting, except for matters which involve certain fundamental changes – these are listed and specified in the E-Comm Corporate Articles.

Q What is the voting process at the AGM?

A Upon the representative of a shareholder arriving at the AGM, they sign in and are provided with a voting card. Votes are conducted by a simple show of hands (voting cards) unless a shareholder demands at the meeting that a formal ballot or "poll" vote occur on a particular resolution.

Q What if no one can attend, can we proxy our vote?

A Yes. A shareholder can appoint a proxyholder (in writing) to attend and vote on the shareholder's behalf at the AGM. The proxyholder need not be a member themselves.

Proxies must be in writing, must specify the name of the shareholder, the identity of the proxyholder, and reference the AGM in question. They must be signed by an authorized signatory of the shareholder. Proxies must be pre-registered with E-Comm at least 2 business days prior to the AGM.

Q How will my shares be voted if I return a proxy?

A Proxies usually grant the proxyholder the ability to vote on all matters at the meeting, in their discretion. If a shareholder wishes, it can restrict that discretionary power by stating in the proxy form that its shares must be voted in a certain manner on specified resolutions or votes which it anticipates will be before the meeting. Such language, if included, needs to be clear and unambiguous.

Q Can a proxy be revoked?

A Once granted, proxies can also be revoked, but written revocation signed by the shareholder must be given to E-Comm at least one business day prior to the AGM.

Q Who chairs the AGM?

A E-Comm's Corporate Articles specify that the chair of the Board of Directors will also chair the AGM.

Q How important is it that we send someone?

A As a shareholder of E-Comm we strongly urge in-person attendance to ensure shares are represented.

Q What if I have a question about the AGM?

A Contact Jody Robertson, Corporate Secretary, at 604-215-4956.

April 7, 2015

Mayor Karl Buhr and Council
Village Of Lions Bay
PO Box 141
Lions Bay BC V0N 2E0

Re: February 2015 Report - *Are Our Water Systems at Risk?*

Dear Mayor Buhr and Council,

On behalf of the BC Water & Waste Association (BCWWA), I enclose a summary of *Are Our Water Systems at Risk?*, a report that assesses the financial capacity of BC's municipalities to maintain, renew, and replace BC's existing water and wastewater infrastructure. The BCWWA is a not-for-profit association that represents over 4,700 water professionals who are responsible for ensuring safe, sustainable, and secure water, sewer, and storm water systems in British Columbia and the Yukon.

The report, which is based on analysis of 2013 audited financial statements from BC's municipalities, outlines 4 concerns about the financial sustainability of BC's water and wastewater systems:

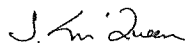
1. Water and sewer **fees** are not covering the full cost of service delivery in many communities; in the worst cases, rates would need to nearly double in order to reach financial sustainability.
2. Many communities are **vulnerable**, as they have not set aside sufficient reserves to buffer against unexpected changes in operating costs or revenues.
3. Smaller communities have greater **financial gaps** than larger communities, as costs are shared across a small base of users.
4. There is an unfunded liability of over **\$13 Billion** to renew and replace water and wastewater infrastructure when it comes to the end of its useful life. Additional investment will be required.

This is the first of a series of assessments that will be used to evaluate trends in the financial position of BC's water and wastewater systems over time. It is intended to inform dialog among elected officials, utility managers, and the public about policies and priorities for infrastructure renewal and investment, and provides recommendations that are aimed at enhancing the fiscal sustainability of our water, sewer, and storm water systems, to ensure that our systems continue to protect public health and the environment for generations to come.

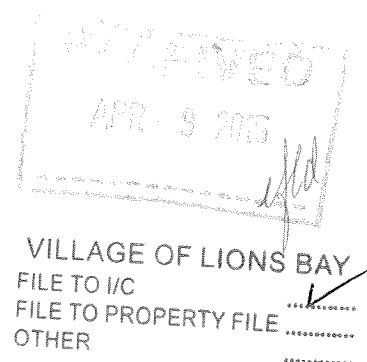
I invite you to review the report, and encourage you to work with staff from your municipality to assess the financial sustainability of your community's water and wastewater assets, compare your community's results with those of similar size across the province as presented in the report, and prioritize water and wastewater renewal and replacement projects for capital investment. The full report can be found at www.bcwwa.org.

The BCWWA would be pleased to present the results of the report to your Council and staff. If this is of interest, please contact me at 604-433-7824, or tmcqueen@bcwwa.org.

Best regards,



Tanja McQueen
Chief Executive Officer
BC Water & Waste Association



From: [Lions Bay Reception](#)
To: [Agenda](#)
Subject: FW: Unconditional Grant Funding Letter
Date: Tuesday, April 14, 2015 3:08:13 PM
Attachments: [image001.jpg](#)
[image002.jpg](#)

FOR INCOMING CORRESPONDENCE

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 100 | Fax: (604) 921-6643

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From: LGIF CSCD:EX [mailto:LGIF@gov.bc.ca]
Sent: Tuesday, April 14, 2015 1:01 PM
To: Lions Bay Reception
Subject: Unconditional Grant Funding Letter

Ref: 157817

His Worship Mayor Karl Buhr
and Members of Council
Village of Lions Bay
Box 141
Lions Bay, BC V0N 2E0

Email: reception@lionsbay.ca
cc: finance@lionsbay.ca

Dear Mayor Buhr and Councillors:

2014 marked the end of the Strategic Community Investment Fund (SCIF) program. This was a multi-year program that accelerated Small Community, Regional District, and Traffic Fine Revenue Sharing grants in the early years of the program and reduced them in the later years.

Beginning in 2015, the Province of British Columbia will return to regular annual grant funding (similar to funding calculations prior to SCIF). However, there will be a one-time advance from the 2016 budget to the 2015 budget. Thus, this year's unconditional grants will be marginally higher (7% to 10%) than next year's grants.

The total value of 2015 grants for all local governments will be \$115.2 million and will be paid in two installments (March and June), as follows:

Grant Programs	Calendar Year 2015		
	March Payment	June Payment	Total Payment
	A	B	C=A+B
Regional District	1.6	3.1	4.7
Small Community	17.4	33.6	51.0
Traffic Fine Revenue Sharing	21.0	38.5	59.5
Total 2015 Payments	40.0	75.2	115.2

The 2015 unconditional grant funding to your municipality will be as follows:

Unconditional Grant Funding	Purpose	Payment Date	Amount
Small Community	Local Government Services	March 26, 2015	\$105,934
		June 30, 2015	\$204,804
Traffic Fine Revenue Sharing	Defray the cost of Local Police Enforcement	March 26, 2015	\$ 0
		June 30, 2015	\$ 0

If you have any questions or comments regarding the grant payments, please feel free to contact Ms. Jennifer Richardson, Policy Analyst, by telephone at: 250 387-356-9609, or by email at: Jennifer.Richardson@gov.bc.ca.

Sincerely,

"Original signed by"

Coralee Oakes
Minister of Community, Sport and Cultural Development

From: [Lions Bay Reception](#)
To: [Agenda](#)
Subject: FW: Weekly Village News - Friday, March 27, 2015
Date: Tuesday, April 07, 2015 10:12:53 AM
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For Incoming Correspondence at next Council Meeting

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 100 | Fax: (604) 921-6643

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From:
Sent: Friday, April 03, 2015 8:03 PM
To: Village of Lions Bay; Lions Bay Reception
Subject: RE: Weekly Village News - Friday, March 27, 2015

Hello Reception, can you please forward this email to Mayor and Council, thank you.

Hello Karl & Council,

I felt it necessary to reply to this News article as it is the most sense I have heard come from Council since we moved to Lions Bay in 2010, it is refreshing to finally see that we have a Council that understands how to run a business (a village is a business but I'm pretty sure previous councils didn't understand that!). I'm not convinced an 8% increase in Property Taxes is enough but it is a step in the right direction, and if people complain about the amount then I can give them a comparison; we also own a property in Palm Springs California, which has a similar value to our Lions Bay home and in Palm Springs we pay US\$ 825 per MONTH in property taxes PLUS monthly water usage fees and monthly garbage and recycling collection fees, for a total of US \$900 per month, so compare that to what we pay in Lions Bay and we have it really good here.

I'm not advocating we pay the US rates but taxes have to go up so we can fix the infrastructure problems and bring the village up to a standard that will attract new residents and hopefully then see our property values increase at the same rate as other Vancouver areas. I have heard several people complain about the tax increase and I just want you to

know that not everyone in the village is complaining.

On another note; I do have to say I am not happy about the bi-monthly garbage collection, we regularly travel and have been away the last 2 Friday's when the garbage was collected, hence by the time our bin is emptied on April 10th it will not have been emptied since February 27th (6 weeks), this is unacceptable, it's not good in winter but in summer it's going to be awful. I have emailed reception and asked if there is a community bin we can place our garbage in before we go away but I have been told this service is not offered. My husband and I are quite happy to pay a 20% increase in property taxes, but even with the 8% increase we don't expect to have to have our garbage sit in our garage for 6 weeks.

And finally; I don't know how true this is but I have been told the 55+ club has been given \$1,000 per month to spend on their activities. Can you please confirm that the money they are spending is funds that have come from either Provincial or Federal programs that insist the money must be spent on/by people over the age of 55, and that the money is not coming from funds that could be spent on infrastructure projects?

Thank you for all the work you do on Council.

From: epost@lionsbay.ca

Subject: Weekly Village News - Friday, March 27, 2015

Date: Fri, 27 Mar 2015 22:55:47 +0000



Friday, March 27, 2015

TIME CHANGE – COMMUNITY CENTRE OFFICIAL OPENING EVENT

There will be a **slight change to the start time** of the Community Hall Grand Opening Event. The event will start at **12:00 noon** in order to allow for our local Member of Parliament, Mr. John Weston, to participate. We hope you will be able to attend!



Hello neighbours,

Last night, after almost three months of work by staff and the Finance Committee, Council voted unanimously to endorse the Village's 2015 budget, which will form the first year of the 2015-2019 Five Year Financial Plan Bylaw to be adopted in May. This was a difficult job, constrained by it being an election year, with decisions having to be based on incomplete information and on new strategic goals. I am not ecstatic about every line item in the budget, nor with what we had to leave out, but it's a pragmatic planning year...umm, plan, with good bones. I am confident this is the budget the Village needs at this juncture. Here are some highlights:

- We receive the \$295,000 provincial Small Community Grant plus \$53,000 from the first-ever payout of the federal Gas Tax. We will raise \$672,500 in utility charges. The rest of the revenue to support the budget will come from an 8% increase in property taxes. More on this aspect in a minute.
- We plan to spend \$150,000 on an Infrastructure Master Plan that will chart out what needs to be done on water, roads, sewers and facilities, in what order, on a 20-year horizon. Staff are already working on a Request For Proposals based on last year's Infrastructure Committee's recommendation, and I hope we can have it out in May and the project awarded by late June or early July, giving the selected vendor four months to produce the Plan in time for the 2016 budget process.
- The budget covers a 4% increase in staffing costs, delivering 10.6 Full-Time Equivalent (FTE) employees, with three senior managers being permanent employees for the first time in a long time, and all inside and outside staff operating under a ratified collective agreement with the [Canadian Union of Public Employees](#). Staffing costs represent 35% of the Village's municipal operating expenditures, a smaller proportion of costs than many municipalities with better economies of scale than ours. Council is confident this is the staffing level it now takes to run Lions Bay, BC's 39th smallest municipality (out of 162 municipalities, by 2013 BC Stats Population Estimates population). Watch this space for a future piece discussing with hard numbers why it takes so "much more to run the place than it used to."
- Operationally, we of course pay for water (\$821,800 including loan servicing), garbage collection (\$190,200), sewer (\$92,700), and ongoing roads and Village maintenance (\$446,700). The budget funds \$230,600 in operating costs for Lions Bay Fire & Rescue plus \$28,850 in Fire Department capital expenditure. We also fund a provincially-mandated \$20,000 update to our Emergency Management Plan.
- We will spend up to \$60,000 on fast-track contingency projects to address the possibility

of water shortages later this year: an accelerated water leak detection and remediation program, temporarily using the mothballed Alberta Creek intake, a water conservation program.

- This year we will pay \$400,000 to repair damage to our water systems caused by the storms in October and December 2014, fully covered by grants from the Provincial Emergency Program, and we cover the remaining \$88,400 of the already-committed Village Hall renovation costs.
- We commit \$370,000 to long-recommended safety improvements for both water intake access roads, for the intakes themselves, and for the Magnesia treatment plant. We hope to hear October-ish that this investment will be offset by a two-thirds grant from the New Building Canada Fund, applied for last month February.
- In 2014, \$681,500 of our property tax collections went straight out again as school tax, an average of \$1,155 per house. \$182,900 went to TransLink, an obligation of membership of Metro Vancouver Regional District, plus \$36,600 to the Regional District itself. In 2013, the last year we have a number for, \$112,000 went to the province to pay for our RCMP coverage. 2015's numbers will be similar.

How are we going to pay for all this? I already mentioned the 8% property tax increase, which believe me Council thought about long and hard. Prior-year capital commitments that have not yet been spent and that survived the budget process, will be funded from reserves. Beyond recently-billed utility rates, which included a 16% increase in water rates, does any Council member like an 8% tax increase, or a draw on reserves? No, we don't, but we heard clearly this election that Lions Bay knows we need to start catching up. Simply put, this level of funding still doesn't cover what it takes to keep Lions Bay going. The only "warm and fuzzy," an accounting term I heard a lot this month, is \$6000 to replace the float at Main Beach. The rest is nuts-and-bolts stuff for the future, in a municipality with low economies of scale, expensive-to-maintain terrain, and underinvested infrastructure. Council believes this budget is what the Village as a whole expected us to bring in this year. There's a larger conversation to be had on whether and how we increase the tax base, and on what we want the Lions Bay of the future to look like. That conversation will start this year.

Planning for 2016's budget will commence very soon after Council adopts the Five Year Financial Plan in May and files it with the Ministry (of Community, Sport & Cultural Development, as it happens). The process will be less rushed and more collateralised with business cases and analyses, and will move us ever-closer to Council's strategic goal of long-term financial sustainability for Lions Bay. This year, it remains only for me to thank Council, the Finance Committee, and most importantly our staff, Mandy Koonts, Pam Rooke and Hayley Cook, for getting us here.

Regards,
Karl

NOTICE OF VILLAGE-WIDE LEAK-DOWN TESTING REQUIRING IMMEDIATE ATTENTION

The Public Works Department of the Village of Lions Bay wishes to advise all residents that crews will be conducting a Village-wide leak-down test on **Tuesday, March 31, 2015** to gather data that will help determine the Village's water leakage rate. This activity will take place from **2:00am to approximately 4:30am**, and will include temporary water shut offs if crews suspect a locational leak.

The Village needs the data gathered from this testing to be as accurate as possible. As such, we need every resident's help and cooperation to make this testing a success. **Please ensure that you turn off all water-using systems both inside and outside your home that will draw down water during the timeframe above as their water draw from the Village system will mimic a leak, and limit the flushing of toilets and the taking of showers as much as possible during the timeframe noted above.** Examples of systems that draw down a considerable amount of water include hot-tubs, ponds, pools, water features, irrigation systems (and similar); water-cooled HVAC and humidification systems (and similar); and any timed dishwasher and laundry machine usage.

The Village would like to take this opportunity to apologize in advance for any inconvenience caused by this necessary testing, and to thank all residents for their cooperation.

SCHOLARSHIPS FOR LIONS BAY GRADE 12 STUDENTS

If you are a Lions Bay Grade 12 student intending to pursue post-secondary education, you are invited to apply for consideration for a Scholarship available in the Village under the aegis of the Curly Stewart Memorial Trust Fund, the Lions Bay Community Scholarship Foundation, and the Norman Kirby Scholarship Fund. If you are a student already enrolled at a post-secondary institution, you may also be eligible for a scholarship. Visit the Village website (under "Latest Municipal Updates" on the home page) to [download the application](#), or drop by the Village Office to pick-up a copy. **The deadline to submit your application is on or before May 4, 2015.**

LIONS BAY NATIVE PLANT GARDEN WELCOMES YOU!

We would really love to let people know that they are welcome to stroll through the native plant garden anytime. It is particularly beautiful in the spring. Bring your children/grandchildren and introduce them to the wonderful diversity of plant life native to Lions Bay. Most of the plants are labelled. The garden is on the left after you pass under the highway on the way down to the beach. Come and enjoy the peace and beauty of the garden!

THE LIONS BAY 55+ CLUB

The Lions Bay 55+ Social Club was proud to present an evening of "Chocolate by Pierre Gruget." The gathering met at the Village Hall for a delectable presentation by one of our former residents, Pierre Gruget, a certified 'maître chocolatier' originally from France. Over 30

residents were treated to a highly entertaining and informative account of the many health and social benefits of pure chocolate. We also sampled a wide variety of chocolates which was thoroughly enjoyed by all. The evening concluded with a bit of hands on chocolate dipping... an inspiration for future dessert creativity! A big thank you to the enthusiastic young volunteers who assisted throughout the presentation.

Upcoming Events (1-3 p.m. on Wednesdays):

April 1 – **Travelling in Europe by Maria Morden – dos/don'ts, tips/tricks with photographs!**

April 8 – **Bug Friendly Gardens by Master Gardeners' Association of BC**

April 15 – **Chairobics – Gentle Stretch and Strength (MILD)**

April 22 – **Personal Safety and Fraud Prevention by Squamish RCMP**

April 29 – **Healthy Eating by Vancouver Coastal Health**

Please help us predict numbers, as refreshments will be served, by sending a quick RSVP to office@lionsbay.ca for any of the above mentioned events.

LIONS BAY BEACH PARK WASHROOMS – CLOSED FOR THE WEEKEND

The Lions Bay Beach Park Washrooms have been treated for a carpenter ant infestation. Due to the extent of the infestation, and the extra chemicals used to treat against further infestation, Village crews have closed the washrooms until Monday to ensure a thorough cleanup can occur prior to reopening. We apologize for any inconvenience caused by this necessary closure.

LIONS BAY PLAYSCHOOL ASSOCIATION

Are you a Lions Bay parent of a child who is 6 or under?

North Shore Community Resources is home to the 'Connect for Kids' planning table. This planning table is made up of service providers who want the very best for all children on the North Shore. As part of this work, Connect for Kids wants to understand your parenting needs. Every neighborhood has different needs and with the results of this survey, the planning table hopes to better understand what is working and where there are service gaps for parents in Lions Bay. With this knowledge, they can work to find solutions for gaps in services. This survey focuses on children ages 0-6.

We need you to tell us about your experience being a parent in Lions Bay.

This anonymous survey will take approximately 10 minutes to complete.

Link to survey: <https://www.surveymonkey.com/r/lionsbay>

If you have any problems with the survey, please contact Denise Buote at 604-671-1441 or at dbuote@arboreducational.com

INFRASTRUCTURE QUESTION OF THE WEEK

Have a question for the Infrastructure Committee? Please send it to feedback@lionsbay.ca with the subject line "Infrastructure Q&A".

HELP REDUCE WILDFIRE RISKS

With recent favourable spring weather brings the potential for a very dry summer and concerns about wildfires. It is important for all residents to be aware of ways to mitigate the risk of wildfires which include:

Removing fuel sources, such as bush, dry leaves, twigs, and piled debris from around the home.

Do not store flammable material, such as firewood, gas or gasoline containers, near the home.

Plant vegetation of low flammability. For example, trees and shrubs that do not have fine branches, broadleaved trees and shrubs, plants that retain a large amount of water, deeply rooted plants with thick heavy leaves, and plants with thick woody stems that do not easily catch fire.

Ensure cigarette butts are completely extinguished and disposed of in proper receptacles.

Remember, there is NO LIMIT to the amount of yard waste placed curbside each week so long as the following pick up guidelines are adhered to:

Use brown kraft paper bags or a can marked 'Yard Trimmings' or "Green Can"

Yard trimmings include leaf & green garden debris and small branches (less than 3' long and 3" in diameter)

Rocks & dirt not permitted.

Branches must be tied in bundles with twine.

YOUR FEEDBACK HELPS MAKE US BETTER!

If you have comments, questions, kudos or concerns, we want to hear them! Suggestions for ePost content? Programs for the hall? General odds'n'sods? Send them to our "virtual suggestion box" by emailing feedback@lionsbay.ca

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