



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, JULY 21, 2015 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

AGENDA

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Public Participation**
- 4. Delegations**
 - A. Mr. John Povill & Ms. Anna Torrance Delegation Request (Page 3)
- 5. Adoption of Minutes**
 - A. July 7, 2015 – Regular Council Meeting (Page 5)
 - B. July 14, 2015 – Special Council Meeting (Page 11)
- 6. Business Arising from the Minutes**
 - A. Action Items Report (Page 13)
- 7. Unfinished Business**
- 8. Reports**
 - A. Chief Administrative Officer
 - B. Mayor and Council
 - C. Committees
 - D. Staff
 - i. Public Works Manager (Page 15)
 - E. Emergency Services Reports (Page 19)
- 9. Resolutions**
- 10. Bylaws**
 - A. Council Procedures Bylaw No. 476 – Adoption (Page 21)
- 11. Correspondence**
 - A. List of Correspondence to Wednesday, July 15, 2015 (Page 47)
- 12. New Business**
 - A. Consideration of Draft 2014 Annual Report (Page 87)
 - B. 2015 Accounts Payable Listing (Page 135)

13. Public Questions & Comments

14. Resolution to Close Meeting

BE IT RESOLVED THAT the Village of Lions Bay Council does close the July 21, 2015 Regular Council Meeting to the public on the basis of matters to be considered under the following section(s) of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

15. Reporting Out from Closed Meeting

16. Adjournment



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

DELEGATION REQUEST FORM

**Please forward your Delegation Request Form to the Village Office
by 4:00 pm, the Wednesday prior to the regular Council meeting.
Delegations may speak for a maximum of 10 minutes total.**

Today's Date: July 12 2015 Council Meeting Date: July 21

SUBJECT OF DELEGATION I wish to speak before the Council regarding:

- 1) Subdividing 1 parcel of land in to 2 lots.
- 2) Lot closest to the Highway to become Multiple Family and commercial

SUPPORTING MATERIAL I will provide additional information in advance of the Council meeting:

(by 4:00 pm the Wednesday prior to the Council meeting so that the material can be included in Council package.)
6 packets have already been delivered.

ACTION. The specific action I would like Council to take is:

Preliminary look at our application to take up and consider whether the Village would be inclined to consent to a small project of this nature at this time .

NAME AND ADDRESS OF SPEAKER FOR THE DELEGATION:

Name: Anna Torrance and Jon Powill

Signature: *A. Torrance* *J. Powill*

Organization (if any): _____

Address: 225 Islevue Place, Lions Bay

Phone: 604 7208324 Fax: cell for Jon is 604813 2560

Email: anna@annatorrance.com and jpovill@gmail.com

Note: A telephone number (where a message can be left with a person or voicemail), fax number or email address is required so that we can contact you in a timely manner.

Click to submit form

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, JULY 7, 2015 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin
Councillor Helen Waterson
Chief Financial Officer Pamela Rooke
Public Works Manager Nikii Hoglund
Carol Lee, Raincoast Ventures Ltd. (Recorder)

Attendees in Gallery: 3

1. Call to Order

Mayor Buhr called the meeting to order at 7:00 p.m.

2. Approval of Agenda

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council approves the Agenda of the July 7, 2015 Regular Council meeting with the following amendments:

- Revise the title of Item 12A to "Increasing Bylaw Officer's Hours";
- Addition of Item 12B – Emergency Concerns; and
- Addition of an item pursuant to section 90(1) c) of the *Community Charter* in the Closed Meeting.

CARRIED

3. Public Participation

There was no public participation.

4. Delegations

There were no delegations.

5. Adoption of Minutes

The following items were amended:

- Item 8Ci – Correct the spelling of Councillor McLaughlin's name; and
- Item 10C – Add the Action Item "Mayor Buhr to review and revise the Regional Context Statement".

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adopts the Minutes of the June 16, 2015 Regular Council meeting, as amended.

CARRIED

6. Business Arising from the Minutes

A. Action Items Report

Council reviewed the Action Items Report.

7. Unfinished Business

A. Update on Parking Signage

Council was advised that the Infrastructure Committee is developing a holistic solution to signage in the Village.

8. Reports

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council receives the reports of July 7, 2015, as submitted.

CARRIED

A. CAO

There was no CAO report.

B. Mayor and Council

There were no reports from Council.

i. Mayor Buhr's Report to Council

Mayor Buhr advised that he wished to withdraw the recommendation regarding the Filming Committee and to defer the recommendation regarding production of a Parking Plan for the Village until November 2015.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council instruct staff to publish the following KPIs and metrics by the end of 2015:

- Public Works service tickets, by month, rolling 12 months
- Visits and call to front desk and general nature
- Website hits by main page
- Water production
- WWTP output
- Hall utilization

CARRIED

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council request staff to produce a Water Shortage Plan.

CARRIED

Council agreed to schedule a Town Hall Meeting on July 17, 2015 to receive comments on the 2014 Annual Report and to discuss the water conservation situation.

ACTION: CFO Pamela Rooke to arrange and notify residents of the July 17, 2015 Town Hall Meeting.

C. Committees

Councillor Hughes reported that the Policy Review and Bylaw Committee would be scheduling a meeting in the near future.

Councillor Bain advised that the Infrastructure Committee would be meeting on July 13, 2015.

Councillor McLaughlin reported that the Finance Committee would be recommencing its work in September 2015.

D. Staff

There were no staff reports.

9. Resolutions

A. Resident Request for Trailer Parking

Mayor Buhr recused himself from discussion of this item and left the meeting. Acting Mayor McLaughlin assumed the Chair.

Public Works Manager Nikii Hoglund reviewed the resident's request and advised that staff supports the request.

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council approve the resident's request for a designated parking space allocated to 425 Upper Bayview Road.

CARRIED

Mayor Buhr returned to the meeting and resumed the role of Chair.

B. Infrastructure Master Plan Award (Appendix A)

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council direct the Acting CAO/Manager of Public Works to award RFP VoLB15-01 to AECOM for a total upset price of \$136,550 excluding GST.

CARRIED

10. Bylaws

A. Amending Bylaw Notice Enforcement Bylaw 2015 No. 495 – Adoption

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adopts Amending Bylaw Notice Enforcement Bylaw 2015 No. 495.

CARRIED

B. Council Procedures Bylaw 2015 No. 476 – Third Reading

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council approves third reading of Council Procedures Bylaw 2015 No. 476.

CARRIED

Ms. Hoglund departed the meeting at 7:58 p.m.

11. Correspondence

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council receives the list of Correspondence to Wednesday, July 1, 2015.

CARRIED

ACTION: G-8: Mayor Buhr to include a note in the Mayor's Message advising residents that Metro Vancouver commenced enforcement of the organics waste disposal ban on July 1, 2015.

ACTION: R-1: CFO Rooke to respond to resident Wes Taylor advising that a holistic solution to signage is being developed and is expected to be completed in 2016.

ACTION: R-2: CFO Rooke to respond to the resident advising that installation of a railing along the walkway leading to the Village Office will be added to 2016 budget.

ACTION: R-3: Mayor Buhr to respond to the correspondence from resident Bernice Coleman.

ACTION: R-4: CFO Rooke to respond to the correspondence from resident Paula Vendargon.

ACTION: R-6: CFO Rooke to respond to resident Mark Campbell advising that Council would consider the offer to purchase the property.

ACTION: R-7: Councillor McLaughlin to respond to the correspondence from resident Mark Fleming.

12. New Business

A. Increasing Bylaw Officer's Hours

Council considered the on-table report provided by Councillor Waterson.

Moved/Seconded:

WHEREAS residents have contacted members of Council to advise of bylaw infractions; and

WHEREAS Council has discussed bylaw infractions including parking, outdoor water use and fire ban enforcement;

THEREFORE BE IT RESOLVED THAT the Village of Lions Bay Council approve an increase and amendment to the Bylaw Officer's hours to 32 hours per week, for the previously specified period, effective immediately.

CARRIED

B. Emergency Concerns

Councillor Bain reported that he has received suggestions from residents to close the forest trails and to implement a total ban on open flames, smoking and the use of chain saws in public places due to the extreme fire danger.

Moved/Seconded:

BE IT RESOLVED THAT the Village of Lions Bay Council ban the lighting of fires, open flames and smoking in all public places in the Village of Lions Bay, until further reviewed by Council.

CARRIED

ACTION: CFO Rooke was requested to inform residents of the ban on the lighting of fires, open flames and smoking in all public places.

ACTION: CFO Rooke was request to diarize the rescinding of the ban in November 2015.

ACTION: Staff was requested to install a siren on the Fire Department Building to be used to alert residents of emergency situations.

ACTION: Mayor Buhr to contact the Ministry of Forests, Lands and Natural Resource Operations to request the closure of the forests in the Lions Bay area.

13. Public Questions & Comments

A. Scott Ando

Mr. Ando suggested that a temporary ban on non-resident parking would act to restrict access to the backcountry trails. Mr. Ando questioned whether the Infrastructure Committee would include any appropriate ideas from the CREUS' RFP response in the AECOM scope of work.

14. Closed Resolution
Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council does close the July 7, 2015 Regular Council Meeting to the public at 9:04 p.m. on the basis of matters to be considered under the following section of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) Personal information about an identifiable individual who holds or is being considered for a position appointed by the municipality;
- c) labour relations or other employee relations;
- j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

15. Reporting Out

Council reported that Mayor Buhr had provided an update on the CAO recruitment during the Closed Session of the Regular Council meeting.

16. Adjournment

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adjourns the July 7, 2015 Regular Council meeting at 9:40 p.m.

CARRIED

Mayor

CAO

Date Adopted by Council:	
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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

SPECIAL MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, JULY 14, 2015 at 3:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin
Councillor Helen Waterson
Public Works Manager Nikii Hoglund
Office Coordinator Shawna Gilroy (Recorder)

Attendees in Gallery: 0

1. Call to Order

Mayor Buhr called the meeting to order at 3:00 p.m.

2. Approval of Agenda

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council approves the Agenda of the July 14, 2015 Special Council meeting, as submitted.

CARRIED

3. Public Questions & Comments

None

4. Closed Resolution

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council does close the July 14, 2015 Special Council Meeting to the public at 3:01 p.m. on the basis of matters to be considered under the following section of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality

CARRIED

5. Reporting Out

Council reported that they have endorsed a CAO candidate and have authorized Mayor Buhr to approach the candidate. Secondly, that they will hire an Interim CAO until the new CAO has started.

6. Adjournment

Moved/Seconded

BE IT RESOLVED THAT the Village of Lions Bay Council adjourns the July 14, 2015 Special Council meeting at 3:38 p.m.

CARRIED

Mayor

CAO

Date Adopted by Council:	
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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Council			
Title	Business Arising from Minutes – Action Items Carried Over from Previous Meetings			
Author	S. Gilroy	Reviewed By:		
Date	July 15, 2015		Version	
Issued for	July 21, 2015 Regular Council Meeting			

For Council's review, these are the action items carried over from previous Council meetings. Note, this list does not include action items from the immediately preceding meeting which are contained in the DRAFT minutes of this Council package.

Meeting Date	Action Item Details
May 19, 2015	<i>11 – Correspondence</i> Mayor Buhr to respond to "R1 – 5 Year Plan"
June 2, 2015	<i>6A – Action Items Report</i> Ms. Heglund to find out if lead based paint is unsafe to touch with wet hands.
June 2, 2015	<i>7F – I Love Lions Bay Photo Contest</i> Mayor Buhr to write a thank you letter to the photo contest sponsors.
June 16, 2015	<i>8B – Reports – Mayor and Council</i> Staff to include an update and explanation on the cause of the Kelvin Grove Beach closure for the Mayors' message in the Weekly Village News.
June 16, 2015	<i>8E – Reports – Emergency Services</i> Mayor Buhr to write a letter expressing the continued gratitude of the Village of Lions Bay for the service provided by the RCMP.
June 16, 2015	<i>10C – Bylaws – Official Community Plan Amendment Bylaw No. 493 – Schedule a Public Hearing</i> Mayor Buhr to review and revise Regional Context Statement

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Council		
Title	Information Report – Public Works Manager Punchlist		
Author	N. Hoglund	Reviewed By:	
Date	July 16, 2015	Version	-
Issued for	July 21, 2015 Regular Council Meeting		

1. RECOMMENDATION

THAT Council receive this report for information purposes.

2. ATTACHMENTS

1. Public Works Manager's punchlist report as at July 16, 2015

3. BACKGROUND

Attached is the Public Works Manager's active high-level punchlist to provide a broad overview of tasks and functions currently in progress, with status updates noted.

Attachment 1 is by no means a comprehensive list of active tasks, but instead a high-level overview of key tasks that must be completed in addition to the myriad of activities that are generated during the day-to-day operational oversight of the Public Works department.

Key activities for the end of June and beginning of July included considerable effort put towards the selection and interview process for a new CAO, liaising with various municipal and governmental agencies on various topics, and concentrated emphasis on water and fire contingency planning.

4. DISCUSSION

I would be pleased to discuss the information or provide clarification on the information contained herein.

For Council's consideration.

Start	Deadline	Priority (1 high to 5 low)	Portfolio	Administrative Classification	Task, Status and Notes (as at July 16, 2015)	Primary	Other
20-Apr-15		1	Infrastructure	Infrastructure	Magnesia Intake - Phase 3 works - liaise with Creus and organize tender process for RFQ to qualified construction companies to schedule the last of the PEP work at Magnesia in early summer. A meeting is scheduled for next week with Creus to ensure environmental windows for working in the creek are not missed and project is sent to tender ASAP. Meeting rescheduled to week of June 8. MEETING COMPLETE, drawings and scope are anticipated to be in hand by July 20	NH	MK, Council, IC
22-Jul-14		4	Government	Administration	Work with CAO and Finance to create a "preferred vendors" strategy and implementation recommendations to Council - nothing exists at present	NH, MK	
20-Apr-15		2	Government	Administration	Work with Geoscientist once 3 - 4 months of quantifiable and verifiable data exists for rainfall amounts at intake locations to revisit and revise the safe working procedures due to unstable terrain upslope - at present they are set to the highest level to ensure Village crews are safe. This has been put on hold until it can be determined whether the Phase 4/5 Road (Alberta creek intake feasibility) will have to be added to the list. Discussions with VCH on April 9 indicate Alberta Creek is not feasible.	NH	Pierre Friele
23-Jun-14		2 & 3	Infrastructure	Infrastructure	2014 Capital Projects - Harvey and Magnesia Intake Road Upgrades and Magnesia PRV Bypass continue to be earmarked for the Build Canada Small Communities grant funding and have been delayed pending verification of application success. During the 2015 budget process, the budget allocated to the 2014 SCADA project was significantly reduced from \$50k to \$12.5K - the scope of this project will have to be re-written. The remaining projects outstanding from 2014 are no longer funded.	NH	
22-Oct-14		3	Government	Regulatory	Work with FLNRO/MOTI with regard to levels of service/expectations/roles/responsibilities and Village adherence to Acts and Legislation with regard to Crown Lands, and leases. Various phone conversations/emails in 2014. First face-to-face meeting took place January 14. Meeting with MOTI on Feb 2 re: trees on MOTI ROW	NH, MK	FLNRO, EMBC
15-Sep-14		4	Government	Administration	Work with CAO, Fire Chief, and Council to create a comprehensive Village parking strategy. Original recommendation report written in September 2014, but was put on hold pending public input	NH, AO, MK	
17-Jul-14		4	Government	Administration	Work with CAO to draft and present to Council various much-needed bylaw updates and new permits (such as road use and business licence)	NH, MK	
6-Aug-14		4	Government	Administration	Research and incorporate "best practices" into all newly defined work programs and track progress - as time permits	NH	
7-Jan-15		3	Infrastructure	Administration	Investigate debris net hazard mitigation strategies for Harvey and Magnesia creeks upstream of both intakes. Preliminary conversations have taken place with EMBC (for endorsement for potential grant funding), installation companies, and the District of North Vancouver	NH	
13-Aug-14		3	Infrastructure	Administration	Research and obtain quotations from CCTV sewer/drainage companies and vendors to ascertain whether equipment should be purchased to inspect drainage and sewer pipe infrastructure in-house or via a contractor	NH	
3-Nov-14		4	Government	Administration	Work with CAO to write and present to Council OR create an RFP for numerous plans that do not currently exist that the Village must have to put forward various grant funding requests. Initial emphasis: watershed management plan, and water conservation plan	NH, MK	
3-Jul-14		4	Infrastructure	Administration	Work with MetroVancouver for PSAB contaminated site inventory; and landfill inventory and closure status assessment study - one item remaining	NH	MetroVancouver
3-Jul-14		4	Infrastructure	Administration	Work with MetroVancouver with regard to regional GHG credits/carbon credits	NH	MetroVancouver
7-Apr-15			Infrastructure	Administration	Create follow-up letters to residents with addresses that do not have clearly marked water service connection valves; monitor replies; create follow-up procedure and protocols with CAO. Original letters written and sent April 7; follow up ongoing. New response letter to be drafted in conjunction with CAO for those who have not responded to the initial letter. Letter drafted. Final response for those who cannot locate - Lawyer contacted with regard to legal advice re: Bylaw 2. Plan based on advice is complete; letter template is in progress	NH	
13-Apr-15	8-Jun	1	Infrastructure	Infrastructure	Investigate data logger pricing and availability for the plants; IC REVIEW COMPLETE. COMPLETE. New action item created to capture fill cycle data via screen shots instead. COMPLETE	NH/GG	IC

Start	Deadline	Priority (1 high to 5 low)	Portfolio	Administrative Classification	Task, Status and Notes (as at July 16, 2015)	Primary	Other
27-Apr-15		3	Infrastructure	Administration	Start creating asset registers and condition assessments - the Village currently does not have an accurate or up-to-date register for many of its infrastructure assets	NH	
27-Apr-15		2	Government	Administration	Purchase and install MAIS work order module; trouble shoot; create procedures and protocols and put into everyday use	NH	Finance
11-Jun-15		1	Infrastructure	Administration/ Grants	Infrastructure Master Plan - next steps. RFP closes June 11; collate responses, bring forward shortlisted proponents, write report to Council, ensure endorsement made, then contractual paperwork. CONTRACT COMPLETED JULY 15. CONTRACT NEGOTIATION COMPLETE. Contract will be signed by both parties by July 17.	NH	IC, Council
15-Apr-15		2	Government	Administration	Write report to Council re: playground risk assessment	NH	
29-May-15		2	Government	Administration	Research costs and write report to Council re: Oceanview tank works for fire supply only	NH	
1-Jun-15	4-Jun	1	Government	Administration	Create new protocols and procedures for Bylaw officer. New procedure created for photographic evidence on June 4 and given to Bylaw officer. FIRST PROTOCOL COMPLETE	NH	SG, PR. MC
9-Jun-15		2	Government	Administration	Ensure report from IC is written to Council re: SCADA	IC	NH
9-Jun-15		2	Government	Administration	Ensure report from IC is written to Council re: Water Model for conservation levels 2 & 3	IC	NH
1-Jun-15	4-Jun	1	Government	Administration	Liaise with Ministry (wildfire management branch) daily re: wildfire danger class and ensure signage is changed to reflect current danger. PROCEDURE COMPLETE; ongoing monitoring required.	NH	
19-May-15	1-Jun	1	Government	Administration	Ensure water conservation signage is up and actively monitored. Temporary signage erected June 1; permanent signage will be up in July. TEMPORARY SIGNAGE COMPLETE	NH	
26-Jun-15	15-Jul	2	Administration	Administration	Liaise with Mayor and Cllr Waterson re: various signage design; arrange for mockup/manufacture/installation. TRAIL MAINTAINED BY VOLUNTEER SIGNS COMPLETE. EXTREME FIRE HAZARD SIGNS COMPLETED. Permanent water conservation signage mock up expected week of July 20	NH	KB, HW
13-Jul-15	16-Jul	1	Administration	Administration	Liaise with FC Oliver with regard to DNA fire inspection report and advise Council COMPLETE	NH	AO
18-Jun-15	13-Jul	1	Administration	Administration	CAO search committee - various tasks and processes COMPLETE	NH	Search Committee
21-May-15		1	Infrastructure	Administration	Liaise with SCADA expert, spec new SCADA server, organize for purchase and delivery COMPLETE. Installation and programming will start July 20	NH	CP
15-Jun-15		1	Administration	Administration	Liaise with District of West Vancouver, Metro Vancouver, and Squamish-Lillooet Regional District re: water tanker fill stations for emergency plan. INITIAL CONTACT COMPLETE. Ongoing negotiation is underway with SLRD and Metro; West Vancouver cannot commit	NH	
8-Jun-15	13-Jul	1	Administration	Administration	Liaise with IC members for finalization of conservation levels to put forward COMPLETE	IC	NH
6-Jul-15	13-Jul	1	Infrastructure	Administration	Liaise with IC members/crew for plan to further balance water system between Harvey and Magnesia. LIAISING COMPLETE. Implementation ongoing, awaiting parts	NH	IC
6-May-15		1	Infrastructure	Infrastructure	Plan and implement provision of Oceanview 100,000USG and Brunswick 42,000USG for emergency fire flow and isolate from the potable water system. OCEANVIEW COMPLETE. Brunswick will be complete the week of July 20 due to project complexity and sourcing of parts required	NH	
13-Jul-15	15-Jul	1	Administration	Administration	Negotiate new increased Bylaw Officer hours with the Bylaw Officer; write and execute associated contractual paperwork COMPLETE	NH	MC
9-Jul-15	10-Jul	1	Administration	Administration	Plan and populate matrix for the draft water shortage plan COMPLETE	NH	
21-May-15	14-Jul	2	Administration	Administration	Create template for initial non-compliance letter for new UWUB and issue to residents noted in contravention of same. COMPLETE	NH	
3-Jul-15	6-Jul	1	Administration	Administration	Liaise with FLNRO re: closure of trail system and report back to Council re: answer COMPLETE	NH	
4-Jun-15		1	Administration	Administration	Liaise with EMBC, VCH, FLRNO re: drought plan and water shortage plan ongoing	NH	

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Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification/Designation
Classification/désignation sécuritaire
Unclassified

Insp. Neil CROSS
OIC Sea to Sky Regional Police Services
1000 Finch Drive
Squamish Bc
V8B 0M5

Your File Votre référence
n/a

Administrator - Village of Lions Bay
400 Centre Road
Lions Bay BC
V0N 2E0

Our File Notre référence
n/a

2015-07-03

To whom it may concern,

Lions Bay Activity Report - June 2015

The following is a list describing individual calls for service from the RCMP in and around the area of Lions Bay.

HWY 99 (within limits of Lions Bay)

Traffic - Moving x 19
Collision - Damage Under \$1000 x 1
Collision - Damage Over \$1000 x 1
Collision - Non-Fatal Injury x 2
Impaired Operation of MV x 1
Inspected Assist x 4
Assault x 1
Domestic Dispute x 1

30 calls for service

LIONS BAY VILLAGE

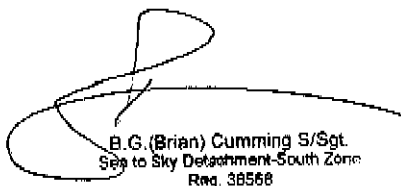
False Alarms x 3
Lost Property x 1
Break & Enter Res x 2
911 - False/Abandoned x 1
Found Property x 1
Suspicious Pers/Veh/Occ x 2
Mental Health Act x 2
Indecent ACTs/Exposing x 1
Cause Disturbance x 2
Bylaw - Parking x 1
Bylaw - Noise x 3
Assault x 1
Fraud x 1

21 calls for service

Total = 51

Should you have any questions, please do not hesitate to contact the Squamish RCMP Detachment at (604)892-6100.

N.M. (Neil) Cross, Inspector
OIC Sea to Sky Regional Police Services
Royal Canadian Mounted Police
1000 Finch Drive Squamish B.C.
PH 604 932-3044


B.G. (Brian) Cumming S/Sgt.
Sea to Sky Detachment-South Zone
Reg. 38568

:/kh



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Unclassified

Insp. Neil Cross
OIC Sea to Sky RCMP
1000 Finch Drive
Squamish BC V8B 0M5

Your File Votre référence

N/A

Administrator - Village of Lions Bay
400 Centre Road
Lions Bay BC
V0N 2E0

Our File Notre référence

2015-07-03

To Whom It May Concern:

LIONS BAY FALSE ALARM REPORT - June 2015

The following is a list of calls for service from the RCMP in response to alarms:

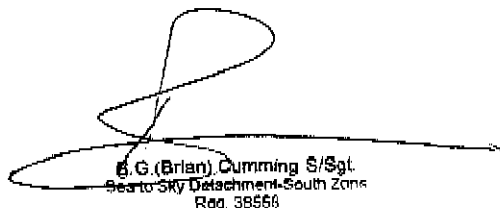
DATE	FILE #	ADDRESS	POLICE ATTENDANCE	HISTORY 2014/15
2015.06.14	15-3584	130 Panorama Rd	Yes - Confirmed False	0
2015.06.25	15-3910	37 Brunswick Beach Rd	No - Cancelled by Alarm Co.	1
2015.06.30	15-4053	258 Stewart Rd	Yes - Confirmed False	1

TOTAL = 3

Should you have any questions, please do not hesitate to contact the Squamish Detachment at (604)892-6100.

Regards

N.M. (Neil) Cross, Inspector
OIC Sea to Sky Regional Det.
Royal Canadian Mounted Police
1000 Finch Drive Squamish B.C.
Cell: 604-902-2925


B.G. (Brian) Cumming S/Sgt.
Sea to Sky Detachment-South Zone
Reg. 38556

/kh



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Council Procedures Bylaw 2015

Bylaw No. 476

Adopted: _____

Repealed:
Council Procedures Bylaw No. 453, 2012

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Bylaw No. 476, 2015
Council Procedures 2015

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DRAFT

THE VILLAGE OF LIONS BAY

BYLAW NO. 476

Council Procedures

The Council of the Municipality of the Village of Lions Bay deems it expedient to provide for Council meeting and Committee meeting procedures pursuant to the *Community Charter* Council, in open meeting assembled, enacts as follows:

PART 1 – INTRODUCTION

TITLE

1. This Bylaw may be cited as the “COUNCIL PROCEDURES BYLAW NO. 476, 2015”.

SEVERABILITY

2. If a portion of this Bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this Bylaw is deemed to have been adopted without the severed portion.

PREVIOUS BYLAW REPEAL

3. Council Procedures Bylaw No. 453, 2012 is hereby repealed.

DEFINITIONS

4. In this Bylaw:

“Chair” means the Council Member identified to preside over Council proceedings;

“Committee” means a standing, select, or other Committee of Council, but does not include the Council Strategy Committee (CSC);

“Corporate Officer” means the Chief Administrative Officer of the Village or his or her delegate;

“Correspondence” means documentation submitted to the Village, either electronically or in hard copy, which:

- (a) is addressed specifically to Council or a majority of Council Members; or
- (b) that the Corporate Officer determines, based on the content, should be included as Council Correspondence.

“Committee Member” means a member of a Committee, as appointed by Council or the Mayor;

“Committee Meeting” means a meeting of a Select or Standing Committee of Council;

“Council” means the Council of the Village of Lions Bay;

“Council Meeting” means an Inaugural, Regular or Special Council Meeting, as the context requires;

“Council Member” means a member of Council, being the Mayor or a Councillor;

“Council Strategy Committee (CSC)” means a Committee of which the Mayor and all Councillors are members for the purpose of strategic goal planning;

“Councillor” means a Council Member of the Village of Lions Bay, excluding the Mayor;

“Inaugural Council Meeting” means the Council Meeting at which the Mayor and Councillors elected at the most recent general local election are sworn in;

“Mayor” means the Mayor, but not the Acting Mayor, of the Village;

“Motion” means a formal proposal made by a Council Member at a Council Meeting whereby Council approves or orders a specified course of action;

“Municipal Hall” means the Village of Lions Bay Office located at 400 Centre Road, Lions Bay, BC, V0N 2E0;

“Point of Information” means the procedure pursuant to which a Council Member may ask the Chair to require further information on the subject being debated;

“Point of Order” means a procedure by which a Council Member interrupts another speaker to ask the Chair to rule on a procedural matter immediately;

“Public Notice Posting Places” means the notice boards at the Municipal Hall and Village post office as well as the Village website;

“Quorum” means:

- (a) in the case of Council, a majority of the number of Council Members of which the Council consists under the *Community Charter*; and
- (b) in the case of a Committee or other body, a majority of the voting Committee Members appointed.

“Recorder” means the staff member, contractor, Council Member or Committee Member assigned to take the minutes at a Council Meeting or Committee Council Meeting;

“Regular Council Meeting” means a Council Meeting of the Council, other than a Special or Inaugural Council Meeting, held under Part 2;

“Special Council Meeting” means a Council Meeting of the Council, other than a Regular or Inaugural Council Meeting, held under Part 2;

“Village” means the Village of Lions Bay;

“Village Website” means the information resource found at an internet address provided by the Village.

INTERPRETATION

5. Reference in this Bylaw to:

- (1) A numbered Section or Part is a reference to the correspondingly numbered Section or Part of this Bylaw.
- (2) The plural is to be considered to be a reference also to the singular, unless the context otherwise requires.
- (3) A resolution or vote of Council is a reference to a resolution or vote passed by the affirmative vote of a majority of Council Members present and entitled to vote on the matter except as otherwise provided by the *Community Charter* or this or any other Bylaw of the Village.

APPLICATION OF RULES OF PROCEDURE

6. (1) The provisions of this Bylaw govern the proceedings of Council, CSC and all standing and select Committees of Council, as applicable.
- (2) In cases not provided for under this Bylaw, the New Robert's Rules of Order, 11th edition, apply to the proceedings of Council, CSC, and Committees to the extent they are:
- (a) applicable in the circumstances; and
 - (b) not inconsistent with provisions of this Bylaw or the *Community Charter*.

PART 2 – COUNCIL MEETINGS

INAUGURAL MEETING

7. (1) Following a general local election, the first Council Meeting must be held on the first Tuesday in December in the year of the election.

- (2) If a Quorum of Council Members elected at the general local election has not taken office by the date of the Council Meeting referred to in Section 7(1), the first Council Meeting must be called by the Corporate Officer and held as soon as reasonably possible after a Quorum has taken office.

TIME AND LOCATION OF MEETINGS

8. (1) All Council Meetings must take place within the Council Chambers of the Municipal Hall except when Council resolves to hold Council Meetings elsewhere. Except in the case of a Council Meeting outside Municipal boundaries, Council may pass a Resolution to hold a Council Meeting outside of Municipal Hall at the commencement of that Council Meeting.
- (2) Regular Council Meetings must:
 - (a) be held on the first and third Tuesday of each month, excepting August;
 - (b) begin at 7:00 p.m.; and
 - (c) be adjourned by 10:00 p.m. on the day scheduled for the Council Meeting unless Council resolves to proceed beyond that time in accordance with Section 40(1).
- (3) Regular Council Meetings may:
 - (a) be cancelled by Council, provided that two consecutive Council Meetings are not cancelled; and
 - (b) be changed to a different day, time and place by the Mayor, provided the Corporate Officer is given at least 2 days written notice.
- (4) When a Regular Council Meeting is postponed pursuant to Section 8(3)(b) notice shall be provided in accordance with Sections 9(2) and 9(3).

NOTICE OF REGULAR COUNCIL MEETINGS

9. (1) The Corporate Officer must, at Public Notice Posting Places, annually before January 15 post a schedule of the dates, times and places of Regular Council Meetings.
- (2) The Council may cancel or reschedule a Regular Council Meeting or call a Special Council Meeting under Section 10. The Corporate Officer must, as soon as practicable;
 - (a) post a notice at the Public Notice Posting Places which indicates revisions to the date, time and place of a Regular Council Meeting or cancellation of a Regular Council Meeting; and
 - (b) revise the schedule referred to in Section 9(1).
- (3) Subject to Section 9(2) the Corporate Officer must give public notice of a Regular Council Meeting at least 24 hours before the date of the Council Meeting.

- (4) If the agenda for a Council Meeting contains a proposed resolution to close all or part of that Council Meeting to the public, the notices must state the basis under the *Community Charter* on which all or part of the Council Meeting is to be closed, but the notice must not otherwise describe the matter in respect of which all or part of the Council Meeting is to be closed.

NOTICE OF SPECIAL MEETINGS

10. (1) A Special Council Meeting may be called in compliance with applicable enactments.
- (2) Except where notice of a Special Council Meeting is waived by unanimous vote of all Council Members as required under the *Community Charter*, a notice of the date, time, and place of a Special Council Meeting must be given at least 24 hours before the time of Council Meeting by:
 - (a) posting a copy of the notice at the Public Notice Posting Places;
 - (b) leaving one copy of the notice for each Council Member in the Council Member's mailbox at Municipal Hall; and
 - (c) contacting each Council Member by telephone (or leaving a recorded message) or by email to their municipal email address.
- (3) The notice under Section 10(2) must describe in general terms the purpose of the Council Meeting.
- (4) If the agenda for the Special Council Meeting contains a proposed resolution to close all or part of that Council Meeting to the public, the notices must state the basis under the *Community Charter* on which all or part of the Council Meeting is to be closed, but the notice must not otherwise describe the matter in respect of which all or part of the Council Meeting is to be closed.

ELECTRONIC MEETINGS

11. (1) Provided the conditions set out in the *Community Charter* are met:
 - (a) a Special Council Meeting may be conducted by means of electronic or other communication facilities if the Mayor or Council requires;
 - (b) a Council Member or a Committee Member who is unable to attend at a Special Council Meeting, as applicable, may participate, including voting, in the Council Meeting by means of electronic or other communication facilities.
- (2) The Chair at a Special Council or Committee Council Meeting must not participate electronically.
- (3) No more than 2 Council Members or Committee Members at one time may participate at a Council Meeting under Section 11(1)(b).

- (4) A Special Council Meeting or Committee Council Meeting will not be cancelled due to the unavailability, failure or malfunction of electronic or communications facilities, as long as a Quorum still exists.

ANNUAL MEETING

- 12. The Corporate Officer must give notice of the Council Meeting or other public meeting in respect of which Council has resolved to consider:
 - (a) the annual report prepared under the *Community Charter*; and
 - (b) submissions and questions from the public;

By giving public notice by:

- (a) posting notice of the date, time and place of such meeting in the Public Notice Posting Places; and
- (b) publishing notice of the date, time and place of such meeting in accordance with the *Community Charter*.

PART 3 - DESIGNATION OF MEMBER TO ACT IN PLACE OF MAYOR

- 13. Annually in December Council must, from amongst the Council Members, designate Councillors to serve as the Council Member responsible for acting in the place of the Mayor ("Acting Mayor") when the Mayor is absent or otherwise unable to act or when the office of Mayor is vacant.
- 14. Each Councillor designated under Section 13 must fulfill the responsibilities of the Mayor in his or her absence and has the same powers and duties as the Mayor in relation to the applicable matter.
- 15. If both the Mayor and the Council Member designated under Section 13 are absent from the Council Meeting, the Council Members present must choose a Councillor to preside at the Council Meeting.

PART 4 – COUNCIL PROCEEDINGS

COMMUNITY CHARTER PROVISIONS

- 16. Matters pertaining to Council proceedings are governed by the *Community Charter* including those provisions found in Division 3 of Part 4 and Division 2 of Part 5.

ATTENDANCE OF PUBLIC AT MEETINGS

17. (1) Except where the provisions of Section 90 of the *Community Charter* apply, all Council Meetings must be open to the public.
- (2) Before closing a Council Meeting or part of a Council Meeting to the public, Council must pass a resolution in a public Council Meeting in accordance with Section 92 of the *Community Charter*.
- (3) This section applies to all Council Meetings of the bodies referred to in Section 93 of the *Community Charter*, including without limitation:
- (a) Council Strategy Committee;
 - (b) Standing and Select Committees;
 - (c) Parcel Tax Review Panel; and
 - (d) Board of Variance.
- (4) Despite Section 17(1), the Mayor, or the Councillor designated as the Council Member responsible for acting in the place of the Mayor under Section 13, may expel or exclude from a Council Meeting a person in accordance with Section 27(4) of this bylaw.

MINUTES OF MEETINGS TO BE MAINTAINED AND AVAILABLE TO PUBLIC

18. (1) Minutes of the proceedings of Council must:
- (a) be legibly recorded, with decisions and action items clearly noted;
 - (b) generally reflect the nature of business which occurred;
 - (c) be certified as correct by the Corporate Officer; and
 - (d) be signed by the Mayor, or other Council Member presiding at the Council Meeting, and the Corporate Officer once adopted by Council.
- (2) Verbatim transcription of statements and commentary will not be captured in the official minutes. Persons addressing Council, either as a Delegation or during participatory periods of the Council Meeting, may provide the Recorder with a transcript of their comments at the Council Meeting, for inclusion with the filing of the official Agenda package. Documents will not be received after the Council Meeting has concluded.
- (3) Subject to Section 18(3), and in accordance with the *Community Charter*, minutes of the proceedings of Council must be open for public inspection at the Municipal Hall during its regular office hours.
- (4) Section 18(3) does not apply to minutes of a meeting or that part of a meeting from which persons were excluded under Section 90 of the *Community Charter*.

CALLING MEETING TO ORDER

19. (1) As soon after the time specified for a Council Meeting as there is a Quorum present, the Chair must call the Council Meeting to order.
- (2) If a Quorum of Council is present but neither the Mayor nor the Councillor designated as the Council Member responsible for acting in the place of the Mayor under Section 13 attend within 15 minutes of the scheduled time for a Council Meeting:
- (a) the Corporate Officer must call to order the Council Members present; and
 - (b) the Council Members present must choose a Council Member to preside at the Council Meeting until:
 - i) either the Mayor or the Councillor designated as the Council Member responsible for acting in the place of the Mayor under Section 13 arrives; or
 - ii) the end of the Council Meeting.
 - (3) If the Mayor or the Councillor designated as the Council Member responsible for acting in the place of the Mayor under Section 13 arrives after commencement of a Council Meeting, he or she will assume the role of Chair upon arrival.

ADJOURNING MEETING WHERE NO QUORUM

20. If there is no Quorum of Council present within 15 minutes of the scheduled time for a Regular Council Meeting the Corporate Officer must:
- (a) record the names of the Council Members present and those absent and adjourn the Council Meeting until the next scheduled Council Meeting; and
 - (b) place all business on the agenda that is not dealt with at that Regular Council Meeting on the agenda for the next Regular Council Meeting.
21. If a Quorum of Council is lost during a Council Meeting, the Corporate Officer must record the names of the Council Members present and those absent, and temporarily adjourn the Council Meeting until a Quorum is present. If a Quorum does not reconvene, Section 20 will apply.

AGENDA

22. (1) Prior to each Council Meeting, the Corporate Officer must prepare an agenda setting out all the items for consideration at that Council Meeting, noting the options and recommendations, if any, for each item on the agenda.

- (2) The deadline for submissions to the Corporate Officer of items for inclusion on the Council Meeting agenda must be noon on the Thursday prior to the Council Meeting. Electronic submissions are to be emailed to agenda@lionsbay.ca.
- (3) The Corporate Officer must make the agenda available to the Council Members and the public at least 24 hours before a regular Council Meeting.
- (4) Council must not consider any matters not listed on the agenda unless a new matter for consideration is properly introduced as a late item pursuant to Section 24.

ORDER OF PROCEEDINGS AND BUSINESS

23. (1) Unless otherwise resolved by Council, the agenda for all Regular Council Meetings contains the following matters in the order in which they are listed below :
 - (a) Approval of Agenda
 - (b) Public Participation
 - (c) Delegations (requests to address Council)
 - (d) Adoption of Minutes
 - (e) Business Arising from the Minutes
 - (f) Unfinished Business
 - (g) Reports
 - (h) Resolutions
 - (i) Bylaws
 - (j) Correspondence
 - (k) New Business
 - (l) Public Questions & Comments
 - (m) Closed Council Meeting (when applicable)
 - (n) Adjournment
- (2) Particular business at a Council Meeting must in all cases be taken in the order in which it is listed on the agenda unless otherwise resolved by Council.

LATE ITEMS

24. (1) An item of business not included on the agenda must not be considered at a Council Meeting unless introduction of the late item is approved by Council at the time the agenda is approved.
- (2) If Council makes a resolution under Section 24(1), information pertaining to late items must be distributed to the Council Members and the Recorder.

VOTING AT MEETINGS

25. (1) The following procedures apply to voting at Council Meetings:

- (a) when debate on a matter is closed, the Chair must put the matter to a vote of Council Members. For the purpose of this section and subsequent sections 'put' or 'putting' refers to putting the Motion to a vote.
 - (b) when Council is ready to vote, the Chair must put the matter to a vote by stating:
"All in favour?" and then "Opposed?" Council Members will indicate their preference by show of hands when the question is called.
 - (c) when the Chair is putting the matter to a vote under Sections 25(1)(a) and (b) a Council Member must not:
 - (i) cross or leave the room, or
 - (ii) interrupt the voting procedure under Section 25(1)(b) unless the interrupting Council Member is raising a Point of Order;
 - (d) after the Chair puts the question to a vote under Section 25(1)(b), a Council Member must not speak to the question or make a Motion concerning it;
 - (e) the Chair's decision about whether a question has been finally put is conclusive;
 - (f) whenever a vote of Council on a matter is taken, each Council Member present shall signify their vote by raising their hand; and
 - (g) the Chair must declare the result of the voting by stating whether the Motion has been carried or not.
26. Abstention from voting and tie votes are deemed to affect voting as follows:
- (a) Any Council Member present who does not indicate their objection shall be deemed to have voted in the affirmative on the question; and
 - (b) If the votes of the Council Members present at a Council Meeting at the time of the vote are equal for and against a Motion, the Motion is defeated.

PUBLIC PARTICIPATION

27. (1) Council shall hold a ten minute public participation period or until speakers have concluded, whichever comes first, at the beginning of each Council Meeting, except the Inaugural Meeting.
- (2) Members of the public shall address their questions through the Chair who shall answer if possible, or refer to another Council Member or to staff for answer or subsequent research.
- (3) Each address must be limited to two minutes.
- (4) All persons addressing Council are expected to adhere to the Public Guidelines which are appended to this Bylaw.

DELEGATIONS

28. (1) A maximum of three (3) delegations will be permitted at a regular Council Council Meeting. Council may, by unanimous decision, allow additional delegations if the subject matter is deemed to be urgent or time-sensitive.
- (2) Council may, by resolution, allow an individual or a delegation to address Council at a Council Meeting on the subject of an agenda item provided written application on a prescribed form has been received by the Corporate Officer by noon on the Thursday prior to the Council Meeting. Each address must be limited to ten minutes unless a longer period is agreed to by unanimous vote of those Council Members present.
- (3) Where written application has not been received by the Corporate Officer as prescribed in Section 28(2), an individual or delegation may address the Council Meeting if approved by the unanimous vote of the Council Members present provided the maximum number of delegations has not been met.
- (4) Council must not permit a delegation to address a Council Meeting of the Council:
- (a) regarding a bylaw in respect of which a public hearing has been held, where the public hearing is required under an enactment as a pre-requisite to the adoption of the bylaw;
 - (b) if the purpose is to address an issue which is before the courts or on which Council has authorized legal action; or
 - (c) if the purpose or subject of the delegation has no relation to an agenda item or is beyond the jurisdiction of Council;
- except as otherwise permitted by Council.
- (5) The Corporate Officer may schedule delegations to another Council Meeting or advisory body as deemed appropriate according to the subject matter of the delegation or if the maximum delegations has been reached for the Council Meeting.
- (6) The Corporate Officer may refuse to place a delegation on the agenda if the issue is not considered to fall within the jurisdiction of Council. If the delegation wishes to appeal the Corporate Officer's decision, the information must be distributed under separate cover to Council for their consideration.
- (7) Delegation requests must include:
- (a) the full particulars of the subject matter;
 - (b) the proposed action, within the jurisdiction of the Village, which the delegation wishes the Village to take in response to the submission;
 - (c) the names and addresses of the person(s) or the organization comprising the delegation; and

- (d) the name, address and telephone number of the designated speaker(s).

CORRESPONDENCE

29. Any person wishing his or her Correspondence to be received by Council at a regular Council Meeting shall provide it in accordance with the deadline noted in section 22(2).

POINTS OF ORDER

30. (1) Without limiting the Chair's duty under the *Community Charter*, the Chair must apply the correct procedure to a Motion:
- (a) if the Motion is contrary to the rules of procedure in this Bylaw, and
 - (b) whether or not another Council Member has raised a Point of Order in connection with the Motion.
- (2) When the Chair is required to decide a Point of Order:
- (a) the Chair must cite the applicable rule or authority if requested by another Council Member;
 - (b) another Council Member must not question or comment on the rule or authority cited by the Chair under Section 30(2)(a); and
 - (c) the Chair may reserve the decision until the next Council Meeting.

CONDUCT AND DEBATE

31. (1) A Council Member may speak to a question or Motion at a Council Meeting only if that Council Member first addresses the Chair.
- (2) Council Members must address the Chair by that person's title of Mayor, Acting Mayor, or Councillor.
- (3) Council Members must address other non-presiding Council Members by the title Councillor.
- (4) No Council Member may interrupt a Council Member who is speaking except to raise a Point of Order.
- (5) If more than one Council Member speaks the Chair must call on the Council Member who, in the Chair's opinion, first spoke.
- (6) Council Members who are called to order by the Chair:
- (a) must immediately stop speaking;
 - (b) may explain their position on the Point of Order; and

- (c) may appeal to Council for its decision on the Point of Order in accordance with Section 132 of the *Community Charter*.
- (7) Council Members speaking at a Council Meeting:
 - (a) must use respectful language;
 - (b) must not use offensive gestures or signs;
 - (c) must speak only in connection with the matter being debated;
 - (d) may speak about a vote of Council only for the purpose of making a Motion that the vote be rescinded; and
 - (e) must adhere to the rules of procedure established under this Bylaw and to the decisions of the Chair and Council in connection with the rules and points of order.
- (8) If a Council Member does not adhere to Section 31(7), the Chair may order the Council Member to leave their seat, and, if the Council Member refuses to leave, the Chair may cause the Council Member to be removed by a peace officer from their seat.
- (9) A Council Member may require the question being debated at a Council Meeting to be read at any time during the debate if that does not interrupt another Council Member who is speaking.
- (10) The following rules apply to limit speech on matters being considered at a Council Meeting:
 - (a) A Council Member may speak more than twice in connection with the same question only:
 - (i) with the permission of Council; or
 - (ii) if the Council Member is explaining a material part of a previous speech without introducing a new matter; or
 - (iii) to ask a question pertinent to the matter under debate.
 - (b) A Council Member who has made a substantive Motion to Council may reply to the debate;
 - (c) A Council Member who has moved an amendment, the previous question, or an instruction to a Committee may not reply to the debate;
 - (d) A Council Member may speak to a question, or may speak in reply, for longer than a total time of 5 minutes only with the permission of Council.

MOTIONS GENERALLY

32. (1) Council may debate and vote on a Motion only if it is first moved by one Council Member and then seconded by another.
- (2) A Motion that deals with a matter that is not on the agenda of the Council Meeting at which the Motion is introduced may be introduced with Council's permission.
- (3) A Council Member may make only the following Motions when Council is considering a question:
- (a) to adopt minutes;
 - (b) to refer to a Committee;
 - (c) to amend;
 - (d) to lay on the table;
 - (e) to postpone indefinitely;
 - (f) to postpone to a certain time;
 - (g) to move the previous question;
 - (h) to adjourn.
- (4) A Motion made under Sections 32(3)(d) to (h) is not amendable or debatable.
- (5) Council must vote separately on each distinct part of a question that is under consideration at a Council Meeting if requested by a Council Member.

MOTION FOR THE MAIN QUESTION

33. (1) In this section "main question", in relation to a matter, means the Motion that first brings the matter before the Council.
- (2) At a Council Meeting, the following rules apply to a Motion for the main question, or for the main question as amended:
- (a) if a Council Member moves to put the main question, or the main question as amended, to a vote, that Motion must be dealt with before any other amendments are made to the Motion on the main question; and
 - (b) if the Motion for the main question, or for the main question as amended, is decided in the negative, Council may again debate the question, or proceed to other business.

AMENDMENTS GENERALLY

34. (1) A Council Member may, without notice, move to amend a Motion that is being considered at a Council Meeting.
- (2) An amendment may propose removing, substituting for, or adding to the words of an original Motion.

- (3) A proposed amendment must be decided or withdrawn before the Motion being considered is put to a vote unless there is a call for the main question.
- (4) An amendment may be amended once only.
- (5) No Motion to amend a Motion may be made if the amendment negates the Motion which would be amended.
- (6) If any Council Member states that a proposed amendment to a Motion would negate that Motion, the Chair must immediately rule whether that would be the case. The ruling may be appealed to Council as if the ruling were on a Point of Order.
- (7) An amendment that has been defeated by a vote of Council cannot be proposed again at a given Council Meeting.
- (8) A Council Member may propose an amendment to an adopted amendment.
- (9) The Chair must put the main question and its amendments in the following order for the vote of Council:
 - (a) a Motion to amend a Motion amending the main question;
 - (b) a Motion to amend the main question, or an amended Motion amending the main question if the vote under Section 35(9)(a) is positive;
 - (c) the main question.

RECONSIDERATION BY COUNCIL MEMBER

35. (1) Subject to Section 35(5), a Council Member may, at the next Council Meeting:
- (a) move to reconsider a matter on which a vote, other than to postpone indefinitely, has been taken; and
 - (b) move to reconsider an adopted bylaw after an interval of at least 24 hours following its adoption.
- (2) A Council Member who voted affirmatively for a resolution adopted by Council may at any time move to rescind that resolution.
 - (3) Council must not discuss the main matter referred to in Section 35(1) unless a Motion to reconsider that matter is adopted in the affirmative.
 - (4) A vote to reconsider must not be reconsidered.
 - (5) Council may only reconsider a matter that has not:
 - (a) had the approval or assent of the electors and been adopted;;
 - (b) been reconsidered under Section 35(1) or Section 131 of the *Community Charter*; or

- (c) been acted on by an officer, employee, or agent of the Village.
- (6) The conditions that applied to the advertising of the original bylaw, resolution, or proceeding apply to its rejection under this section.
- (7) A bylaw, resolution, or proceeding that is reaffirmed under Section 35(1) or Section 131 of the *Community Charter* is as valid and has the same effect as it had before reconsideration.

PRIVILEGE

36. (1) In this section, a matter of privilege refers to any of the following Motions:
- (a) to fix the time to adjourn;
 - (b) to adjourn;
 - (c) to recess;
 - (d) to raise a question of privilege of the Council; and
 - (e) to raise a question of privilege of a Council Member.
- (2) A matter of privilege must be immediately considered when it arises at a Council Meeting.
- (3) For the purposes of Section 36(2), a matter of privilege listed in Section 36(1) has precedence over those matters listed after it.

PUBLIC QUESTIONS & COMMENTS

37. During Public Questions and Comments, a person may address Council for a maximum of two minutes on a topic/topics which have already been subject to discussion at the Council Meeting.
38. A question may be referred by Council to staff for subsequent response. In special circumstances Council may permit, by resolution, a person to address Council with a public question or comment earlier in the Council Meeting.
39. Section 27(4) applies during Public Questions & Comments.

ADJOURNMENT

40. (1) Council may continue a Council Meeting:
- (a) from 10:00 p.m. to 10:30 p.m. only by an affirmative vote of a majority of the Council Members present; and
 - (b) from 10:30 p.m. to another specified time only by a unanimous vote of all Council Members present.

- (2) A Motion to adjourn either a Council Meeting or the debate at a Council Meeting is always in order if that Motion has not been preceded at that Council Meeting by the same Motion.
- (3) Section 40(2) does not apply to either of the following Motions:
 - (a) a Motion to adjourn to a specific day; or
 - (b) a Motion that adds an opinion or qualification to a preceding Motion to adjourn.

PART 5 – BYLAWS

COPIES OF PROPOSED BYLAWS TO COUNCIL MEMBERS

- 41. A proposed bylaw may be introduced at a Council Meeting only if a copy of it has been delivered to each Council Member at least 24 hours before the Council Meeting, or all Council Members unanimously agree to waive this requirement.

FORM OF BYLAWS

- 42. A bylaw introduced at a Council Meeting must:
 - (1) be printed;
 - (2) have a distinguishing name;
 - (3) have a distinguishing number;
 - (4) contain an introductory statement of purpose; and
 - (5) be divided into sections.

BYLAWS TO BE CONSIDERED SEPARATELY OR JOINTLY

- 43. Council must consider a proposed bylaw at a Council Meeting either:
 - (1) separately when directed by the Chair or requested by another Council Member; or
 - (2) jointly with other proposed bylaws in the sequence determined by the Chair.

READING AND ADOPTING BYLAWS

- 44.
 - (1) The Chair of a Council Meeting may request the Corporate Officer to provide a verbal synopsis of each proposed bylaw reading.
 - (2) The readings of the bylaw may be given by stating its title and object.

- (3) A proposed bylaw may be debated and amended at any time during the first three readings unless prohibited by the *Community Charter*.
- (4) Subject to Section 882 of the *Local Government Act*, each reading of a proposed bylaw must receive the affirmative vote of a majority of the Council Members present.
- (5) In accordance with the *Community Charter* Council may give up to three readings to a proposed bylaw at the same Council Meeting.
- (6) Subject to this bylaw and any enactments, Council may give up to three readings of a bylaw in a single Motion.
- (7) Unless expressly authorized by statute, Council may not adopt a bylaw at the same Council Meeting at which it gives third reading.
- (8) Despite Section 135(3) of the *Community Charter* and in accordance with Section 890(9) of the *Local Government Act* Council may adopt a proposed official community plan or zoning bylaw at the same Council Meeting at which the plan or bylaw passed third reading.

RECONSIDERATION OF PART OR ALL OF A BYLAW

- 45. Subject to applicable enactments, Council may by resolution, rescind the most recent reading of a proposed bylaw, other than first reading, and then give the proposed bylaw that reading with or without amendment.

BYLAWS MUST BE SIGNED

- 46. After a bylaw is adopted, it must be signed by the Corporate Officer and the Chair of the Council Meeting at which it was adopted. The Corporate Officer must then have the bylaw placed in the Village's records for safekeeping.

PART 6 – RESOLUTIONS

COPIES OF RESOLUTIONS TO COUNCIL MEMBERS

- 47. A resolution may be introduced at a Council Meeting only if a copy of it has been delivered to each Council Member at least 24 hours before the Council Meeting, or all Council Members unanimously agree to waive this requirement.

FORM OF RESOLUTION

48. A resolution introduced at a Council Meeting must be printed and have a distinguishing number.

INTRODUCING RESOLUTIONS

49. The Chair may:
- a) have the Corporate Officer read the resolution; and
 - b) request a Motion that the resolution be introduced.

PART 7 – COUNCIL STRATEGY COMMITTEE

GENERAL PROVISIONS

50. A Council Strategy Committee is a Committee of which the Mayor and all Councillors are members. All members of the Council Strategy Committee must be Council Members.
51. Council Strategy Committee Council Meetings will be held in the Municipal Hall Council Chambers unless otherwise resolved by Council.
52. The applicable rules of procedure as set out in this bylaw shall apply to Council Strategy Committee Council Meetings.

PART 8 – COMMITTEES

COMMITTEE MEETING PROCEDURES

53. At all meetings of Standing Committees established by the Mayor and Select or other Committees established by the Council, the applicable Rules of Procedure, as set out in this Bylaw, shall apply.

DUTIES & AUTHORITY

54. Committees will undertake review into matters as directed by Council.
55. Committees are required to establish an annual meeting schedule and Committee Terms of Reference as soon as practicable once the Committee has been struck and member appointments made.
56. Committees operate exclusively in an advisory capacity by making recommendations to Council. Committees do not have the authority to direct staff nor to authorize expenditures or enter into contracts or agreements on behalf of the Village.

NOTICE OF MEETINGS

57. Committees are required to give public notice of meetings by posting a copy of the agenda in the Public Notice Posting Place at least 24 hours in advance of each Committee meeting.

MINUTES OF MEETINGS

58. Minutes of the proceedings of a Committee must be:
- a) legibly recorded;
 - b) certified as correct by Committee consensus;
 - c) signed by the Committee Chair once adopted; and
 - d) open for public inspection in accordance with section 97(1)(c) of the *Community Charter*.

PUBLIC PARTICIPATION

59. Section 27(4) of this Bylaw shall apply to public participation at Committee meetings.

MAYOR A MEMBER OF ALL COMMITTEES

60. The Mayor is an ex-officio member of all Committees and is a voting member to the Committees of which the Mayor is appointed.

PART 9 – GENERAL

IRREGULARITY

61. The failure of Council to observe the provisions of this bylaw does not affect the validity of resolutions passed or bylaws enacted by Council.

WAIVER

62. Where all Council Members are present at a Council Meeting, the absence of a call for such a Council Meeting or failure to give notice to all or any Council Member will not render the Council Meeting invalid if the unanimous consent of those Council Members present is obtained prior to transacting any business.

PART 10 – SCHEDULES

Schedule A: Public Guidelines

NOTICE given in accordance with sections 94 and 124(3) of the *Community Charter* by way of posting notices in the Public Notice Posting Places on December 17, 2014.

READ A FIRST TIME	January 6, 2015
READ A SECOND TIME	May 5, 2015
READ A THIRD TIME	June 2, 2015
RESCINDED THIRD READING	June 16, 2015
READ A THIRD TIME	July 7, 2015
ADOPTED	

Mayor

Corporate Officer

**Certified a true copy of
Bylaw No. 476, 2014 as adopted.**

Corporate Officer

SCHEDULE A:

Public Guidelines

Speakers wishing to take part in Public Participation and Public Question periods must enter their name onto the Speakers' List prior to the commencement of the Council Meeting.

Council will begin and end Council Meetings with public participation of up to ten minutes each, with each person who wishes to speak allocated a maximum of two minutes.

The Council Member or staff member responsible for timing speakers will provide approximately 30 seconds' notice to the speaker.

When the timer sounds, the speaker may complete their sentence within a few seconds, and then must leave the podium. Any questions asked during the two minute segment will be captured by the Recorder.

A respectful decorum is expected at all Council Meetings and Committee Meetings.

A person acting improperly may be asked to leave the Council Meeting, consistent with Section 133 of the *Community Charter*.

Expulsion from Council Meetings

- 133 (1) If the person presiding at a Council Meeting considers that another person at the Council Meeting is acting improperly, the person presiding may order that the person is expelled from the Council Meeting.
- (2) If a person who is expelled does not leave the Council Meeting, a peace officer may enforce the order under subsection (1) as if it were a court order.

Intentionally Blank

VILLAGE OF LIONS BAY

Incoming Correspondence - July 21, 2015

General Correspondence:

- G-1: Prolific Offenders Resolution
- G-2: Marine Safety Clear Seas Announcement
- G-3: Internation Day of Older Persons 2015
- G-4: Film Festival
- G-5: Tenderfoot Creek Hatchery

Resident Correspondence:

- R-1: Review of Filming Approval Policies
- R-2: Beach Park Concerns
- R-3: Drinking Water Concerns
- R-4: Lions Bay Beach Concerns
- R-5: Kelvin Grove Parking Lot
- R-6: Parking and Roadway Concerns
- R-7: Parking Passes



CITY OF CHILLIWACK
OFFICE OF THE MAYOR

June 29, 2015

Lower Mainland District
Mayor's Consultative Forum

Dear Mayors,

The attached resolution regarding prolific offenders has been adopted by City of Chilliwack Council and the Fraser Valley Regional District Board for consideration at the 2015 Union of British Columbia Municipalities Annual General Meeting on September 21-25.

Please consider forwarding this resolution to your council for endorsement. If it is supported by your council, it would be appreciated if you could let me know prior to the 2015 UBCM AGM.

Your consideration and support is appreciated.

Warm regards,

A handwritten signature in black ink, appearing to read 'Sharon Gaetz'.

Sharon Gaetz
Mayor

CERTIFIED RESOLUTION OF COUNCIL:

I hereby certify that this is a true copy of a resolution passed by the Council of the City of Chilliwack at its regular meeting of June 2, 2015:

"Attrill) That Council support the Prolific Offenders Resolution to the Union of BC
Kloot (Municipalities as follows:

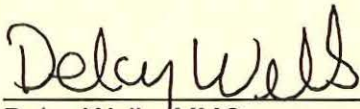
WHEREAS crimes perpetrated by repeat or prolific offenders have a negative effect on communities across the province, with repercussions including but not limited to threats to public safety; damage to public and business infrastructure; diminished economic growth; social problems; and increased policing costs, accompanied by consequential increases to local government budgets and strains on all classes that comprise the local government tax base;

AND WHEREAS the provincial government's own Blue Ribbon Panel on Crime Reduction recommended, in their Final Report, that "in order to limit the unnecessary recourse to short prison sentences that have little if any effect on crime reduction, measures should be taken to ensure that judges have access to a variety of effective sentencing options, supported by credible and effective programs in all communities";

THEREFORE BE IT RESOLVED that the Minister of Justice and Attorney General for British Columbia undertake the legislative and regulatory changes recommended by the Blue Ribbon Panel on Crime Reduction necessary to ensure that prolific offenders are sentenced effectively, and supported by credible programs in communities to address underlying challenges such as substance abuse or mental illness.

Carried unanimously"

Dated at Chilliwack BC this
29th day of June, 2015.


Delcy Wells, MMC
City Clerk



Big Boost for Marine Safety Centre in Vancouver



(The Honourable Lisa Raitt, Minister of Transport; Dr. Richard Wiefelspuett, Executive Director of Clear Seas; Dr. Kate Moran, Board of Directors Chair for Clear Seas; and John Weston, Member of Parliament for West Vancouver – Sunshine Coast – Sea to Sky Country, at the launch of the Clear Seas Centre)

(July 6, 2015) Vancouver, BC - The Honourable Lisa Raitt, Minister of Transport, along with John Weston, Member of Parliament for West Vancouver — Sunshine Coast — Sea to Sky Country, announced today that the Government of Canada is providing \$3.7M to Clear Seas Centre for Responsible Marine Shipping to help establish the Vancouver-based Centre and support its initial operations.

Consistent with Weston's efforts to upgrade the DFO Laboratory and secure funding for the scientific research performed by the Pacific Salmon Foundation, the activities of the Centre will support the Government's commitment to protect Canada's coasts and marine habitat. The Centre's activities will enhance marine safety through the World-Class Tanker Safety System, which aims to strengthen ship-source spill prevention; preparedness and response; and liability and compensation.

In keeping with Weston's belief that we must rely on independent, science-based decision-making when it comes to the approval of industrial and resource-based projects, the Centre's mandate is to be the leading, independent source of evidence-based information on best practices for marine shipping. This includes the shipping of natural resource products, and to promote and facilitate research that supports the highest standards for safe and responsible marine transportation.

Specifically, the Centre will:

- Serve as a trusted, independent source for information on the safe handling and shipping of oil and gas products, including liquefied natural gas;
- Identify and facilitate research related to the shipment of resource products;
- Provide a forum for sharing best practices and dialogue with the public, Aboriginal groups and a broad range of stakeholders; and
- Provide a structured framework for the ongoing research and monitoring of environmental and social impacts, related to the shipment of natural resource products, and to make recommendations on how spill risks can be assessed and communicated to the public.

Weston and the other speakers at the event consistently repeated an emphasis on “continuous improvement” as the overarching theme for the Centre.

Quick Facts

The Centre is an independent, not-for-profit organization, governed by a board of directors that is responsible for setting its strategic direction and priorities, and overseeing its operations.

Board members include:

- Kim Baird, former Chief of Tsawwassen First Nation;
- Duncan Wilson, Vice-President Corporate Social Responsibility at Port Metro Vancouver;
- Kathryn Moran, President and CEO of Ocean Networks Canada at the University of Victoria;
- Bud Streeter, President of Lloyd’s Register Canada, in Halifax;
- Roger Thomas, a retired Executive Vice-President at Nexen,
- John Woodward, a partner in Woodcorp Investments Ltd. and a board member of Pacific Salmon Foundation;
- John Hepburn, Vice-President, Research & International at the University of B.C.
- Lindsay Gordon, Chancellor of the University of B.C. and former President & CEO of HSBC Bank Canada
- Christopher Causton, former Mayor, Oak Bay, B.C.
-

In addition to funding from the Government of Canada, the Centre is receiving contributions from industry (Canadian Association of Petroleum Producers), and the Government of Alberta

Quote

“Clear Seas Centre for Responsible Marine Shipping will make a valuable contribution to the Government’s commitment to protect Canada’s coasts and to strengthen marine safety through the World-Class Tanker Safety System initiative. As an independent body governed by its own board of directors, Clear Seas will provide an important independent voice on Canada’s shipping regime.”

- *The Honourable Lisa Raitt, Minister of Transport*

“Vancouver continues to make its mark as the Asia-Pacific Gateway, and this Government recognizes that as we increase in commerce and traffic as a central hub for business, we must also continuously improve and strengthen our marine safety. This funding will help us to do that, at the highest standard, to ensure the safe and sustainable shipping of commodities in these valued waters.”

John Weston

- *John Weston, Member of Parliament for West Vancouver — Sunshine Coast — Sea to Sky Country*

-30-

For additional information, high resolution photos, or comment from MP Weston, please contact:

Jessica Faddegon, Director of Communications

Office of John Weston, MP for West Vancouver - Sunshine Coast - Sea to Sky Country

John.weston.c1@parl.gc.ca

JohnWeston.ca

O:604.981.1791 C: 604.355.3957   JohnwestonMP

Get Involved-Stay Connected! [Sign-up for News from MP Weston’s Office](#)

From: [Lions Bay Reception](#)
To: [Agenda](#)
Subject: FW: International Day of Older Persons
Date: Tuesday, July 07, 2015 9:46:19 AM

From: Council of Senior Citizens' Organizations of BC
[mailto:president=coscobc.ca@mail72.atl31.mcdlv.net] **On Behalf Of** Council of Senior Citizens' Organizations of BC
Sent: Monday, June 29, 2015 7:20 AM
To: Lions Bay Reception
Subject: International Day of Older Persons

The International Day of Older Persons is October 1 each year.

[View this email in your browser](#)

International Day of Older Persons 2015

Dear Mayors and Councillors,

On October 1, 2015 citizens and governments around the world will be observing the 25th annual observance of the "International Day of Older Persons". The theme this year is "Sustainability and Age Inclusiveness in the Urban Environment".

In 1990, the [United Nations](#) proclaimed this day in recognition of the contributions of older persons to our society and utilized the proclamation to examine issues which affect their lives.

On behalf of its 84 member organizations and, in turn, the 110 000 seniors that those organizations represent throughout British Columbia, the Council of Senior Citizens' Organizations of BC (COSCO) is requesting your assistance in bringing attention to the "International Day of Older Persons" in your community. We ask of you two activities:

1. Publicly proclaim your support of the "International Day of Older Persons" on (or before) October 1, 2015.
2. Prominently display the Canadian version of the "International Day of Older Persons" flag on October 1, 2015.

Below you will find an image of the flag. Your copy of the flag may be obtained from [Universal Promotions](#). Once this flag is purchased (at an approximate cost of \$85) and in your possession, it can be displayed on an annual basis without further cost.

We sincerely appreciate any efforts you make to assist in making October 1 a truly community endeavor and provide you an avenue to recognize your senior citizens.

Thank you for your attention to this important respectful observance.

Sincerely,
Lorraine Logan

President, [Council of Senior Citizens' Organizations of BC \(COSCO\)](#)

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You are receiving this email because you hold elected local government office in BC.

Our mailing address is:
Council of Senior Citizens' Organizations of BC
807-69 Jamieson Court
New Westminster, BC V3L 5R3
Canada

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Our mailing address is:
Council of Senior Citizens' Organizations of BC
807-69 Jamieson Court
New Westminster, BC V3L 5R3
Canada

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From: [Lucinda Jones](#)
To: [Council @ Lions Bay](#); [Shawna Gilroy](#)
Subject: Fwd: 3E Festival - West Vancouver - August - Lucinda Jones
Date: Wednesday, July 08, 2015 12:36:41 PM
Attachments: [image004.png](#)

Mayor Karl Buhr
Councillors Fred Bain, Jim Hughes, Ron McLaughlin, & Helen Waterson
Municipality of Lion's Bay
British Columbia

Hello Mayor Karl Buhr and Councillors,

What we want to say "yes" to, in shaping the destiny for Howe Sound, are important decisions that require community interaction, and is what this forum is offering to the local citizenry.

The 3E Festival: ENERGY ENVIRONMENT ECONOMICS ~ is an exciting collection of leading speakers and films which will provide great insight into our stewardship of the Howe Sound region. How can we continue to develop a sustainable economy to enhance the surrounding communities and create a future with our youth that is positive?

While all demographics, from babies to elders are to be honoured and celebrated, it is our youth of today whom this forum is supporting most, as they will be the next stewards of this region of the North Shore, Howe Sound, Sea to Sky Country, and participatory in the world beyond.

The dynamic format of this film festival is flavourful, engaging and inspiring, offering an extension to the many informative Howe Sound community initiatives that have been hosted, particularly over the past 2 years.



3E
FILM FESTIVAL
ENERGY ENVIRONMENT ECONOMICS

JOIN US!
Four Evenings of Films, Speakers and Dialogue

Kay Meek Centre Studio Theatre
1700 Mathers Avenue, West Vancouver
In The Squamish First Nation Traditional Territory
6:30 pm - 10 pm

Monday, August 10 ENERGY
Tuesday, August 11 ENVIRONMENT
Monday, August 17 ECONOMICS
Tuesday, August 18 INVESTING IN OUR FUTURE

Tickets are \$20 per evening or
\$60 for a 4 evening festival pass
Students \$12 per or \$36 for a pass
Kaymeekcentre.com or (604) 981-6335

Reception following each evening with
locally distilled/brewed drinks and
homegrown organic canapés

3efestival@gmail.com / www.3efestival.org

THE 3E FESTIVAL:
ENERGY ENVIRONMENT ECONOMICS

is an exploration of Howe Sound alternatives
to a Liquid Fractured Gas refining, cooling and
exporting terminal. The surrounding communities
of West Vancouver, Sea-to-Sky Country and
Coast Salish First Nations have been concerned
over the proposal by Woodfibre LNG Limited,
and so this festival of perspectives is a
contribution to the debate, offering
educated and experienced insight.

Laid out over the course of four evenings, the mission
of this forum is to create thoughtful dialogue between
members of the surrounding community, stimulated
by respected educators, policy makers, investment
advisors and those whose ancestors have lived
here from time immemorial.



3E
FILM FESTIVAL
ENERGY ENVIRONMENT ECONOMICS

Please mark your calendars and consider attending all four evenings if you are able!

If you have any questions, please feel free to e-mail or phone at your convenience. Speakers and films are posted on the web-site.

With best regards and thank you for your attention. We look forward to seeing you there!

Lucinda Jones
[604 922 7535](tel:6049227535)

3efestival@gmail.com
3efestival.org

From: john.weston.c1@parl.gc.ca
To: john.weston.c1@parl.gc.ca
Subject: Up to Half a Million Invested in Tenderfoot Creek Hatchery, Brackendale
Date: Monday, July 13, 2015 1:07:12 PM
Attachments: [image005.png](#)
[image012.png](#)

Hi there,

Please find below link to a News Release and accompanying pictures highlighting Thursday's (July 9) important announcement of an investment of up to \$500 000 in the Tenderfoot Creek Hatchery.

"In BC, we care about our water, our Fish, and our Salmon. I commend the work of the Tenderfoot Creek Hatchery in contributing to increased fishing opportunities for First Nations, commercial and recreational fishers, which in turn is good for the B.C. economy. The hatchery benefits several important rivers in the Squamish area, including the Mamquam, Ashlu, Elaho and Cheakamus, and Tenderfoot Creek."

- John Weston, MP
West Vancouver – Sunshine Coast – Sea to Sky Country



Left: Cathy Jenkins, Project Manager at the Cheakamus Centre; Jeff Jung, Manager of Hatchery Operations, Salmonid Enhancement Program; and John Weston, MP for West Vancouver – Sunshine Coast – Sea to Sky Country, announce an investment of up to \$500 000 for the Tenderfoot Creek Hatchery to enhance the health and well-being of the Hatchery's fish.

Right: Scott Melville, Operations Manager for the Tenderfoot Creek Hatchery, shows John Weston one of the Hatchery's fibre glass tubs, filled with thousands of active salmon fry.

<http://news.gc.ca/web/article-en.do?mthd=tp&crtr.page=1&nid=998589>

For additional information, high resolution photos, or comment from MP Weston, please contact:

Jessica Faddegon, **Director of Communications**

Office of John Weston, MP for West Vancouver - Sunshine Coast - Sea to Sky Country

John.weston.c1@parl.gc.ca

JohnWeston.ca

O:604.981.1791 C: 604.355.3957   JohnwestonMP

Get Involved-Stay Connected! [Sign-up for News from MP Weston's Office](#)



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June 12, 2015

Attention: Mayor and Council of Lions Bay

Re: Review of Filming Approval Policies

Filming is very noisy and disruptive.

I have been actively involved since 2004 when I was part of the first "Film Review Committee" set up by Max Wyman.

I personally do not have any problem with the Film Industry per se; my daughter has been an actor, writer, producer, and director for over 20 years, and will receive a National Award for Women in Film and Television on June 15, 2015.

However, there are harsh, unavoidable realities of the Filming Process which must be clearly identified, addressed, and dealt with appropriately.

Lions Bay is a very small, closely knit, peaceful community, and most residents live here for those reasons and will defend their right to not have their peace and quiet seriously disrupted, especially for prolonged periods.

All official Lions Bay documents, including the OCP, make reference repeatedly to the Values of our wonderful village, and for the need to protect and preserve those; see highlighted items at Tab #1.

The horrendous repercussions of not having a clear Filming Bylaw, which includes prescribed serious Penalties for Infringement, plus active Monitoring and Enforcement, are what resulted in the 3 months plus inexcusable travesty which was inflicted upon our neighbourhood with the Harrison Ford Film, among other numerous previous Film Shoots going back to 2003.

The harsh reality always has been, and still is, that the vast majority of Lions Bay residents have no idea of what it is like to have a film being made in their immediate neighbourhood.

The full impact is difficult to fully comprehend unless one has been fortunate enough to have to live through it.

- The set up trucks start arriving at 5am: they do not just arrive and park; they stop with the engines running, get out, and loudly discuss with the other drivers, who parks where?: then they reposition the vehicles, and as they all have noisy "back up alarms", this is extremely intrusive
- The generators running all the time they are on site

- Loud discussions on Walkie Talkies, and shouted instructions
- The crowd around the food truck
- The repositioning of vehicles throughout the day (and night?)
- The extremely bright lights with evening and nighttime filming
- The packing up and leaving each day after filming, requiring noisy acceleration to get up the hill

All of these combine to make a farce of "peaceful enjoyment" of one's home and neighbourhood.

This is a residential area, not a commercial/industrial complex.

Consideration and approval of such horrendously intrusive commercial activities should always be predominantly in the hands of the "affected residents", which was the wise core concept of the Policy created under the guidance of Ruth Simon.

Attached at Tab #2 are the sample photos of the daily process which took place during the shooting of the Harrison Ford Film.

The whole truck/equipment/food wagon/generator combination is referred to in the Film Industry as "The Circus", as that is what it really is.

One of the critical factors, which influences whether or not a film shoot disrupts a neighbourhood, is the physical layout of the specific area, and whether or not there is a secluded place for "The Circus".

There have been successful film shoots in Lions Bay which caused little disruption for the immediate neighbours, as the main location was off in a corner, and "The Circus" could be conveniently placed away from other local houses.

Ruth Simons has had such a recent positive experience and others also took place at the Point of Brunswick.

Lower Kelvin Grove has severe unavoidable problems.

Firstly, there is nowhere to "hide" all of "The Circus", so it ends up filling the parking lot and much of the cul de sac; as is clearly shown in the photos at Tab #2.

Secondly, the geography of the area is like an amphitheater.

The homes are all above the location of "The Circus", facing down into that area, and the full force of all the noise goes right up at those homes.

At Tab #3 is a copy of the Minutes of the current Filming Committee from a meeting of July 21, 2014.

Highlighted at Item #4 is a brief reference to Ms. Simons' presentation to the Committee confirming that "physical layout ... makes a big difference!"

Thirdly, there are real serious, identified Life Safety issues with the situation clearly shown in the photos at Tab #2.

Fire Trucks and the Ambulance would have major problems in trying to effectively access, and deal with, any emergency situations.

After the Harrison Ford horror show, there were active efforts made by the then Mayor and Council to identify the issues to be resolved and try to create a constructive set of Regulatory Controls to prevent a repeat of such a deplorable travesty.

Then Councillor Simons spearheaded the current Filming control requirements, which have worked well to date.

An understandable core parameter of the current requirements provides that the "local, potentially affected" neighbours be active participants in the Application and Approval Process. This is the way it should be! That is Democracy!!

I can think of no other localized section of Lions Bay whose residents would not be incensed if they had their right to peaceful enjoyment of their daily (and nightly) lives taken from them for even a relatively short period of time.

There is a possible complication in the current Approval Process in that it requires "unanimous" agreement by all of the "affected" residents; which constitutes a Veto.

I believe that most of my neighbours would agree to consider that provision to be modified to being a 90% approval.

We have very serious concerns about the Draft Proposal being prepared for presentation to Council by the most recent Film Process Review Committee!!

The last draft I reviewed, issued with the Committee report dated October 14, 2014, clearly established at Point (4.3); that local residents "may" be involved in the Approval Process: see Tab #4.

This is a blatant contradiction of the ongoing Democratic process by which all "localized" decisions have always been made in Lions Bay.

Note should also be taken of Item #1.2 of Policy Objectives in that same report, which clearly states that it is a core objective "To minimize any inconvenience to the citizens of the village of Lions Bay as a result of filming activities; see Tab #5

Conclusion: Short daytime filming can usually be accommodated in Lower Kelvin Grove but long film shoots, and those which involve night filming, just cannot fit into the

Small amphitheater.

Local, affected residents should have the right to make that decision.

All other areas of Lions Bay would also, rightfully, insist on that requirement.

Lower Kelvin Grove is a Residential Neighbourhood, not a zoned Commercial/Industrial Area.

Respectfully,

A handwritten signature in blue ink, appearing to be 'DT', followed by a long horizontal line extending to the right.

David Torrance
42 Sweetwater Place

David Torrance
42 Sweetwater Place
Lions Bay BC - VON 2E0

TAB #1

October 26, 2008

The Mayor and Council
The Village of Lions Bay
Box 141
Lions Bay BC VON 2E0

Dear Mayor and Members of Council

RE: FILMING IN LIONS BAY

The draft OCP at 4.4 f) contains what is clearly identified as a "new section". In order to clarify the factors involved in constructively addressing what the OCP provisions on this issue should be, it is necessary to have a brief overview of what the draft OCP establishes repeatedly and clearly are to be "fundamental considerations" (quote) which should influence all of the final decisions on the OCP.

The August 20, 2008 introductory letter to the draft OCP from the Mayor and Council, clearly establishes key aspects of the overall tone of the proposed Plan.

Paragraph 7 provides for the following: "not diminishing our community spirit" "to ensure that any changes improve the quality of life for the Village residents".

The letter continues in paragraph 9 that there is "the need to preserve our village character - a peaceful, close-knit community"

And in paragraph 10 "the importance of protection of.....noise levels"

The very motto of the Village succinctly establishes it to be about "SPLENDOUR IN SERENITY"

And what avoidable impacts could there be on "SERENITY"?

The draft OCP has more specific references about key aspects of Village life and Council's mandate.

At 2.2 "A Future Vision for Lions Bay", a core concept is reinforced that "Lions Bay residents value this community as a peaceful, close-knit village"

At 4.2 . q) "Noise Levels", the introductory focus establishes that the intent is to "promote the community value of "peace and quiet" through increased awareness and enforcement of the Noise By-Law".

And at 4.3 .d) "Home Business", that the plan should "control the scope of activity".

Further, at 4.4 "Strengthening Community", part of the focus is "to enhance the social fabric of the community".

And further at 4.4 .f) "Filming", "that filming must respect the residential character of the Village, address the disparate impacts on the Village residents, and minimize disruption to daily life".

Item 4.8 :Maintaining a Sense of Place" puts forward that "these natural and built elements of the community's character must be protected"

And at 4.8 .f) "Home Business" clearly establishes that the Plan should "protect the character of residential areas by ensuring home businesses are regulated so they do not have detrimental effects on neighbours".

Summary:

Filming is a commercial activity carried out in a residential neighbourhood.

It is disruptive, noisy, inconvenient and most definitely has serious negative effect on the "peace and quiet" [4.2 .q) "Noise Levels"], of the few Village locations where it repeatedly occurs.

The residents of these few places where filming takes place, suffer serious, often prolonged reduction in their peaceful enjoyment of their neighbourhoods, that others in the Village would not tolerate where it happening to them.

There is a disproportionate price paid by the residents of those filming locations for relatively minor revenue benefits for the Village and significant financial gain for the owners of those filming homes.

Just exactly what does it mean when the OCP establishes that the Plan should "not diminish our community spirit", and "to ensure that changes improve the quality of life for Village residents"?

In the past few years the Council has enacted changes which have had ongoing significant negative impact in Lower Kelvin Grove.

The first was the designation of the Kelvin Grove Beach Park as a Dog Park, which resulted in a lot more vehicle traffic and a great deal of noise from barking dogs.

Then there was the decision to allow non-resident parking in the Tidewater parking lot, again resulting in a big increase in traffic and noise.

Decisions which effect the broad community should most definitely try to ensure input from as many Village residents as possible.

However, there are factors which only really have impact on localized small pockets of residents within the Village.

As such, the Council should ensure that the finalizing of OCP parameters which have such localized impacts, especially when they are so negative, should be decided on what is best for those residents.

All such decisions should be finalized within a clear concept of how they will protect and enhance "Splendour In Serenity" in those neighbourhoods..

The decisions should, as stated in the draft OCP, "ensure that changes improve the quality of life for Village residents"!

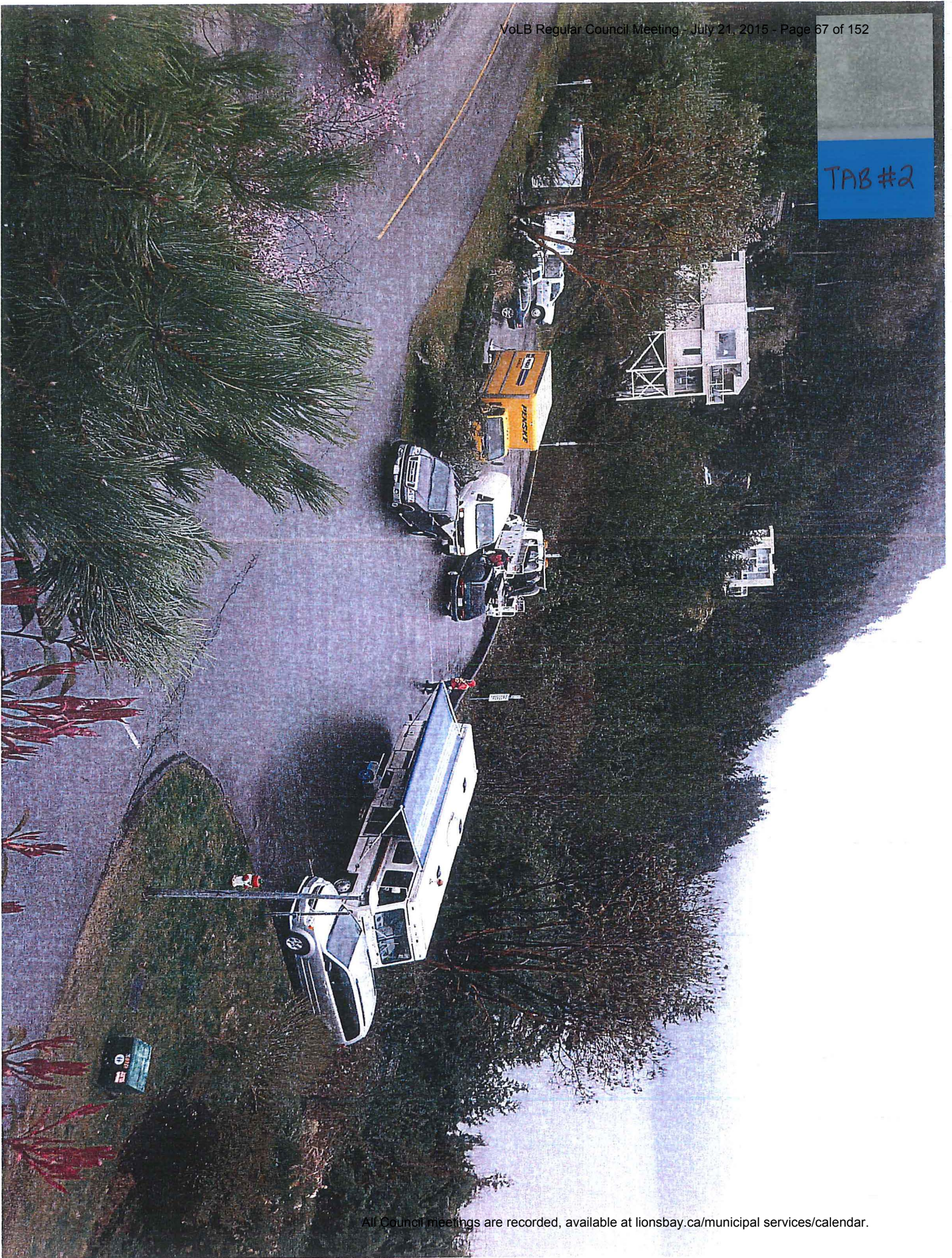
Regular filming at the same residences, or in the same neighbourhood, does create serious "disparate impacts" (4.4 .f), and is not compatible with the wide variety of constructive intents within the draft OCP which have been identified in this letter.

The residents of Lower Kelvin Grove would be pleased to be given the opportunity to provide more detailed input on this issue.

Sincerely,

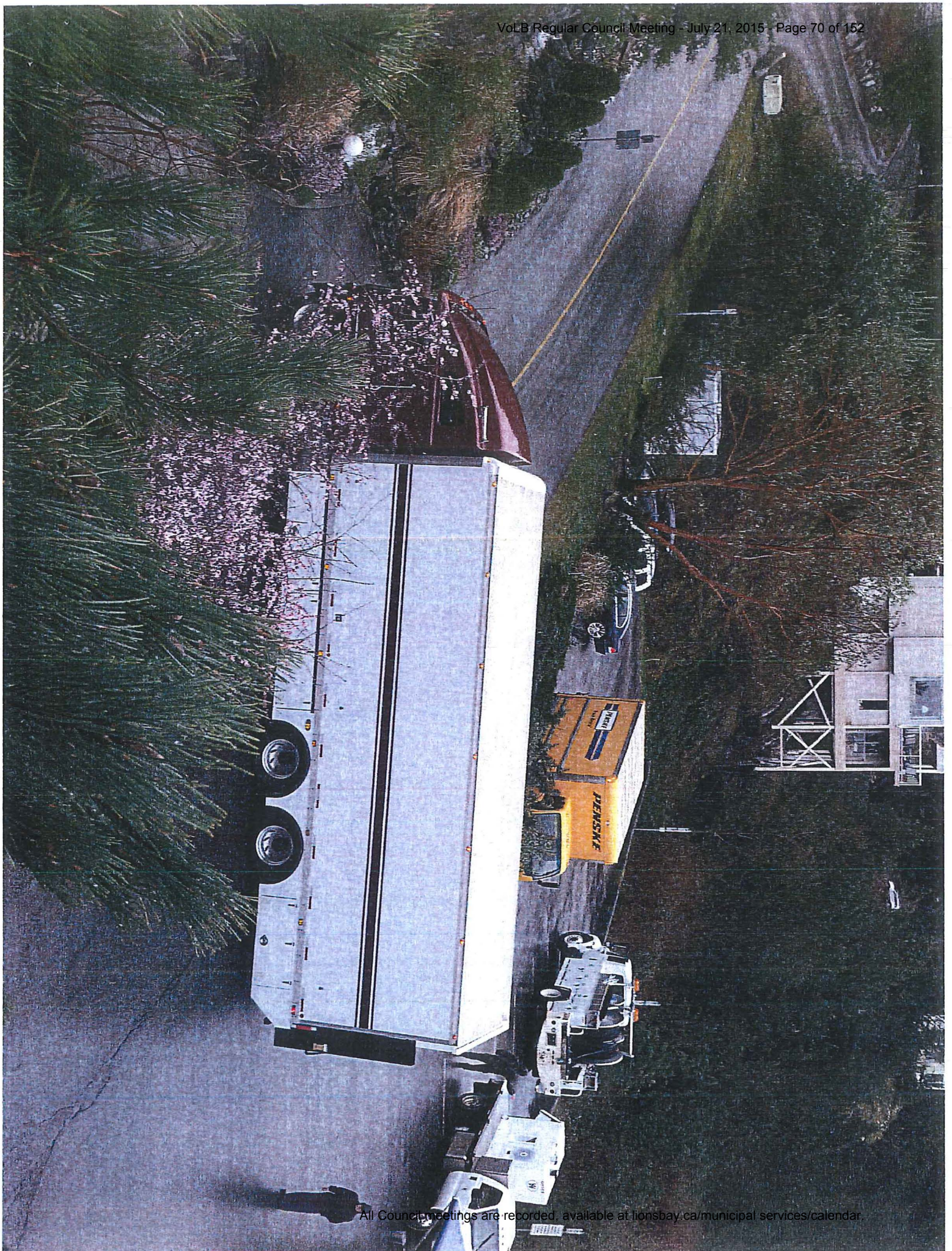
Marlies and David Torrance,

TAB #2



















THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

TAB #3



Ruth Simons, 50 Lions Bay Avenue:

- Mrs. Simons stated that she had been unable to attend previous meetings but had been involved in the previous research into filming in Lions Bay as the lead Council on the file
- Recently had her property used for filming
- Initially did not think the filming would go through because of the way the policy was written
- Policy was written with the OCP as a guiding document; Lions Bay is a small, close knit community, where possible this should be respected
- The goal was to have a community benefit, any imposition on a neighbourhood should be returned

Mrs. Simons gave an overview of the filming at her house; suggested that the location of her property helped with the issues; car park right next to the house, time of year of filming, less neighbours, generators out of the way. Mrs. Simons advised that she met with neighbours early on to discuss with them and suggested that in the past projects have been too rushed with not enough notice being given. The film company paid for one neighbour to be out of the area for the duration of the filming.

It was suggested that the length of the shoot, 8 days, in comparison to the 3 months of filming that took place in Tidewaters was dramatically different and the physical layout of a neighbourhood makes a big difference.

5. Review of June 16, 2014 Minutes

Moved by Colin Watson
Seconded by Accounting Clerk Cook

That: the minutes of the Filming Committee Meeting of June 16, 2014 be adopted with the changes presented.

Carried...

6. Next Steps from Last Meeting:

Councillor Ronsley thanked Interim CAO McRadu and Accounting Clerk Cook for preparing the Draft Filming Policy.

7. New Business

- a) Draft Filming Policy

TAB #4

- 2.4 Permission to film within the Village will be conveyed through the issuance of a Filming Certificate which will be issued by the Village's Filming Liaison once all permits are issued and any required variances are granted.
- 2.5 The film company is not to change dates, location, or filming times or the type of scene to be filmed as set-out in the application without first consulting the CAO, who must in writing approve the change(s) which will then necessitate notification to all impacted.
- 2.6 Permission to occupy municipal land, buildings, or structures for the purpose of commercial filming will be conveyed through the issuance of either a Permit to Occupy Municipal Road Allowance or a Permit to Occupy Municipal Land, Buildings, or Structures.
- 2.7 Certificates and Permits identified in clauses 5 and 6 will be processed by Village staff in accordance with this policy and will not require Council approval, except in cases where Village staff requires Council direction, or if a variance to a Municipal Bylaw is required.

3. Use of Municipal Land, Buildings, and Structures

- 3.1 Municipal road allowances may be used for the parking of vehicles and the storage of equipment in accordance with the terms and conditions of a Permit to Occupy Municipal Road Allowance for Commercial Filming.
- 3.2 Municipal land, buildings, or structures may be used for commercial filming purposes subject to the provisions of a Permit to Occupy Municipal Land, Buildings, or Structures for Commercial Filming.
- 3.3 Where a Municipal road allowance, land, building or structure is to be used for the parking of vehicles in addition to other uses, the commercial film company shall provide the Municipality with a certified cheque in an amount to be determined by the Municipality to function as a Security Damage Deposit. The Damage Deposit will be returned after the Municipality has conducted an inspection and has determined that the road allowance, land, building or structure has been restored to its original condition. Should the film company not return the road allowance land, building or structure to the condition that existed prior to filming, then the Municipality may use the Damage Deposit for same.

4. Neighbourhood Notification

- 4.1 Prior to obtaining a Filming Certificate, the film company shall be responsible for informing in writing all affected property owners within either:
 - a) the generally accepted boundaries of the neighbourhood in which the filming would take place, as determined by the Village, or
 - b) where there is no defined neighbourhood, within the area determined by the Village.
- 4.2 Written neighbourhood notification is to be made using the Schedule 2 of this policy.

4.3 In cases where filming would occur for more than 3 consecutive days at any one location, the Village may seek the views of the property owners who may be

effected by the proposed commercial filming activity prior to the issuance of a Permit.

5. Hours of Filming

- 5.1 Filming activity is allowed between 7:00 A.M. and 10:00 P.M. Monday through Friday, and between 9:00 A.M. and 6:00 P.M. on weekends and statutory holidays.
- 5.2 Any filming outside these of times or any filming activity that is likely to cause disturbance to the surrounding neighbourhood will require that an exemption to the Noise Control Bylaw be granted by Council. For the purposes of determining the hours of filming, ^{PERMITTED} shall include set up and take down and the operation of all trucks and generators.
- 5.3 The Village defines rental time as being the time form when the Applicant begins moving equipment and personnel on to the site until every piece of equipment and personnel has left, ^{the village} and the site is restored to its original condition to the satisfaction of the Village. The clean-up of the municipal facilities and equipment is the sole responsibility of the Applicant.

6. Extraordinary Services

- 6.1 Any Extraordinary Services and Call Outs provided by the Village are charged on a cost recovery basis, plus a 25% administration fee.

7. Liability Insurance and Save Harmless Agreement

- 7.1 All commercial film company proponents shall enter into a Save Harmless Agreement with the Village generally in accordance with Schedule 3 of this Policy.
- 7.2 All commercial film company proponents shall provide evidence to the Village that it holds a \$5,000,000.00 in liability insurance policy and has named the Municipality as an insured party.

8. Conduct

- 8.1 The Permittee must designate a representative from the production company who is responsible for all film company activates and must be on site for the duration of production.
- 8.2 A 24-hour contact number must be provided to the Village. The representative is responsible for ensuring all cast and crew are informed of, and abide by, the terms and conditions of the Permit.
- 8.3 The Permittee shall comply strictly with all federal, provincial and Village regulations and by-laws. *(Noise Bylaws)?*
- 8.4 The Permittee shall release, indemnify and save harmless the Village of Lions Bay and their officers, servants, agents, employees, volunteers and others from and against all costs, losses, damages, compensation, claims, demands, actions, judgments, and expenses, including legal expenses, arising for death or injury to persons or property loss or damage resulting form the actions or failures to act of the Permittee, its directors, officers, employees, a gents contractors,

Village of Lions Bay
FILMING POLICY

TAB #5

POLICY AND GUIDELINES for COMMERCIAL FILMING WITHIN THE VILLAGE OF LIONS BAY

The Council for the Village of Lions Bay formed a Filming Committee WITH THE EXPRESSED request to review the existing Filming Policy to determine whether the Policy ought to be amended to encourage filming within the Village of Lions Bay. Council recognizes that in the past there has been, in the Lower Kelvin Grove neighbourhood, opposition to filming but the Committee has heard from a number of the residents that, while they would prefer not to have filming within their neighbourhood, they are prepared to allow filming under specific guidelines and policies.

This policy has been drafted to establish specific guidelines that will permit filming within the Village of Lions Bay on a one year trial. Council has the sole prerogative to amend this Policy at any time if a violation occurs or if amendments are deemed to be in the best interests of the Village.

The Village reserves the right to approve or deny any request for filming involving property, assets, right-of-way, ect. owned or governed by the Village.

1. Policy Objectives:

- 1.1 To facilitate the motion picture film industry in its production endeavors by providing a centralized and efficient procedure for obtaining Village Authorization when necessary for filming in the Village of Lions Bay;
- 1.2 To minimize any inconvenience to the general public and citizens of the Village of Lions Bay as a result of filming activities;
- 1.3 Village of Lions Bay residents shall not be unduly inconvenienced by prolonged loss of access to public arrears or roadways, or by restricted parking fronting residents' homes;
- 1.4 To ensure that the Village recovers its costs for all services rendered associated with filming activities; and
- 1.5 To ensure that filming activities fully observe the bylaws of the Village.

2. Application and Approval Process

- 2.1 All commercial film proponents that propose to film within the Village shall complete the Application Form included within Schedule 1 of this Policy.
- 2.2 Applications shall be submitted to the Village Filming Liaison (hereinafter to be the Village CAO or his/her designate) no later than four (4) weeks prior to the commencement of filming.
- 2.3 Applications will not be processed unless accompanied with written permission from the owner(s) of the land or building where the filming will take place.

From: [Heather Mossakowski](#)
To: [Council @ Lions Bay](#); [Shawna Gilroy](#)
Subject: Beach Park
Date: Monday, July 06, 2015 11:55:53 AM

Dear Mayor and Council,

Urgent need for more garbage containers at kiosk area and all of Lions Bay beach park, due to visitors taking over Municipal beach facilities. This is not like other parks and should not be treated without regard for our community. We village owners pay for works crew to clean park facilities as it is owned by the Municipality of Lions Bay. The public area on the BEACH should have garbage cans, provided by GVRD? Just a suggestion! Something has to be done as you advertise for the public to visit this beach on website loads of people come to enjoy our beach park especially on weekends. The village owners pay for the new float, washrooms and repairs which are disregarded by non Lions Bay residents, it seems. No smoking and BBQing signs would help too! Yesterday a passing vehicle tossed a cigarette into our meridian which caught fire but luckily it was seen by a local and reported to fire department. Are our trails closed due to fire hazard? People are not aware of risk especially at this time.

Thankyou,
Heather Mossakowski



This email has been checked for viruses by Avast antivirus software.
www.avast.com

From: [Lions Bay Reception](#)
To: [Shawna Gilroy](#)
Subject: FW: Village News: Town Hall Meeting
Date: Monday, June 29, 2015 4:59:53 PM

I have sent this to Mayor & Council and thought it should be "incoming correspondence" for the Town Hall Mtg.

Fran McNichol

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 100 | Fax: (604) 921-6643

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From: Marion Maxwell [mailto: [REDACTED]]
Sent: Monday, June 29, 2015 11:09 AM
To: Village of Lions Bay
Subject: RE: Village News: Town Hall Meeting

There was a fire just south of Lions Bay a few weeks ago. The fire trucks sent their pumpers to the hydrant at Kelvin Grove south by the highway to fill up. While we are on water watch the taking of our drinking water is of concern to us. The Village could look at getting fire fighting water from the Howe Sound which would not affect our drinking water. Possibly this is an avenue that should be researched.

WE HAVE MOVED

Please note our new address #301 – 267 West Esplanade North Vancouver BC V7M 1A5

Marion Maxwell

Maxwell FOR MAXIMUM SERVICE
Claims Services Inc.

#301 – 267 West Esplanade
North Vancouver BC V7M 1A5

[REDACTED]

From: The Village of Lions Bay [mailto:epost@lionsbay.ca]
Sent: Monday, June 29, 2015 11:06 AM
To: Marion Maxwell
Subject: Village News: Town Hall Meeting

JUL 07 2015

myor. July 6-2015

To Lions Bay Mayor & Council Members,

I'm in shock & disgusted of the garbage left on the Lions Bay beach area on Sat. & Sun. Lower car was full so they just left their garbage. You had to wade through it to get to barbecue area & table.

"Steps" to beach are broken and difficult to manage, especially for Seniors & small children. Upper stairs are also in bad shape & need repair.

The sign "No dogs allowed" is missing.

"Kayak Sign" is posted on a tree at the beach where no one ^{can} see it.

As a long time resident, knowing at one time we did own the two lots that make up our beach park. After the Mayor at that time decided to make it a "public" park it has gone down hill - "And Summer is just beginning."

I think we should share our million \$ park but with respect. Sorry for scribble.

Sincerely

B. Le Bontillier

P.S. I don't have "E.MAIL"

Lions Bay, July 6th., 2015

Mr. Karl Buhr, Mayor
Municipality of the Village of Lions Bay,
P.O.Box 141, 400 Centre Road,
Lions Bay, B.C.,
V0N 2E0

Dear sir,

My family moved to the Village approximately one year ago and we are very disgusted by what we are exposed to on a daily basis in the Kelvin Grove parking lot. There is a serious problem there that has been highlighted to the council many times without an adequate solution.

Every day the parking lot is invaded by non residents who abuse our bylaws; they are (except for divers) usually disrespectful and very arrogant. The signs tells them clearly that they are not allowed to park there but they defy the rules, the rules tell them they should not change in public but they still do, the rules tell them to put their garbage away but most drop them where they stand, the rules say that they must walk their dog to the beach on a leash but very few do and none pick up their droppings.

Here is what I saw on the parking lot last week:

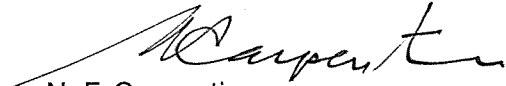
- two cases of public urination,
- one man dropping his pants on the parking lot, facing the ocean, his butt facing my house; not a pretty sight especially when you have guests on the front patio,
- one pair of purple lady's panties was left hanging from one of your signs for two days,
- on Saturday afternoon, five to six young adults drove onto the parking lot on their way to the beach and one let his big dog poop in the middle of the parking lot; as they were walking away, our Bylaw Officer gave them a plastic bag and told them to pick it up ... they did but, a few minutes after he left, and even though they were only some ten feet from the garbage disposal, they tossed the full bag of poop over the cement barrier laughing.
- one early evening last week, a nice gentleman with his dog on a leash came up to my house and told me that he did not have his cell phone but that someone should call the police because a group had built a sizeable campfire on the beach with cinders flying everywhere; he told them to put it out but was told him to mind his own business. I called the Squamish RCMP, they took a report and said they would come. Twenty five or so minutes later, I went to the beach to have a look, a high tide had come in and erased any trace of a fire. I called the RCMP back and told them not to come as it was too late.

This , Mr. Buhr, is a weekly occurrence! How would you like that on your street? The process of finding a solution has been slow and frustrating for the residents of Tidewater Way and often an embarrassment when we have guests.

As taxpayers, we are entitled to the peaceful enjoyment of our homes; Council is well aware of this serious problem and we feel, that a well thought out solution is overdue, even if that solution requires the parking lot to be permanently closed. I can no longer accept that non residents come to lovely

Lions Bay and make a mockery of village rules; there are more and more cars coming, whose occupants spend no money whatsoever in our commercial establishments and we keep on encouraging them at a net cost to taxpayers

There is no point in putting up signs if we do not have the courage to have them obeyed!



N. F. Carpentier



c.c.:Helen Waterson, Fred Bain, Jim Hughes, Ron McLaughlin,



From: Calpine [REDACTED]
Sent: Wednesday, July 08, 2015 2:35 PM
To: Shawna Gilroy
Subject: Delegation Request

Hello,

Would you be so kind as to formally present my request for consideration to council at the next official meeting.

The issue is the cars lining the Brunswick Beach exit off the highway on both sides of the road.

As I mentioned at the all candidates meeting at my house just before the election there is a simple fix.

The nude beach and parking have been an ongoing issue since I've been in Brunswick (18 years).

The issue was solved years ago when 'no parking' signs were put up on lions bay ave and in brunswick beach and then enforced by a bylaw officer.

As you are aware the issue arose again to an even greater degree when the underpass to brunswick beach was built. Because the curbs on both sides of the road were not carried all the way to the top from the bus stop it has inadvertently provided parking for as many as 50 vehicles.

This 'oversight' is causing multiple problems.

1. Parked cars block all walking and biking access for Brunswick Beach residents walking or biking up the road forcing pedestrians and cyclists to walk and bike in the middle of the road.
2. The increase in transient traffic on the Brunswick Beach roads (towards both dead ends) is causing a serious threat to the safety of the kids in the neighbourhood. I have said this before and I am going to now put it on the record: A CHILD WILL BE STRUCK BY A VEHICLE AND THEN IT WILL BE TOO LATE!
3. The number of beach dwellers has increased to the point where the amount of garbage, human and animal feces generated from such numbers is out of control and unacceptable.

I realize that while the shoreline, beach and the highway exits are not considered Lions Bay's jurisdiction, issues involving the safety and welfare of lion's bay citizens

is your responsibility and therefore I am officially requesting that you facilitate and expedite a satisfactory solution

This is not a complicated problem to fix. The village of Lions Bay needs to work with the department of highways to extend the curbs from the highway to the bus stop on both sides of the road entering brunswick beach heading north. As soon as this is done the subsequent issues will be resolved and there will be very little need for a bylaw officer to patrol Brunswick Beach.

I would like a response to this request in writing as soon as possible.

Sincerely, Kelly Taylor

Village of Lions Bay / Village Office,
P.O.Box141 - 400 Center Road,
Lions Bay, B.C.,
V0N 2E0

Att.: Bylaw Officer

Dear Sir (Madam),

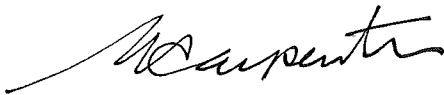
I am new in the Village and always lived in larger cities before.

I gave a dinner party on Saturday June 13th. and bought 2 "Special Event Passes" for the occasion because my driveway could not accommodate 2 of the cars (dinner guests) coming that evening.

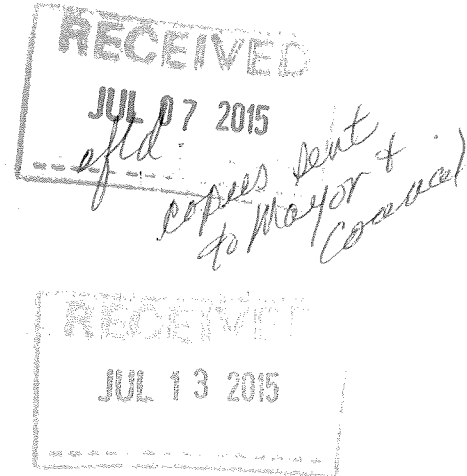
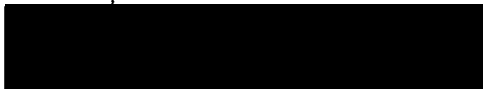
I was surprised that the passes read: "Subject to all the Bylaws and Parking restrictions"; literally, it has to mean NO PARKING AFTER 10:00 P.M.. There is no way people coming to my house for dinner at 7:00 P.M. would want to leave by 9:55 P.M. nor do I want them to!

I live opposite the Kelvin Groves parking lot ... what is the point of going all the way to the Office, paying \$1.00 for a ticket when I can simply put one of my resident I.D. cards on the dash of their cars?

Moreover, should my guests not logically be allowed to park on the street or the parking lot after 10:00 P.M.. Am I missing something? Is there really a 10:00 P.M. curfew in the Village? I will obviously need your guidance for future events!



N.F. Carpentier





THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Council		
Title	2014 Annual Report		
Author	Pamela Rooke	Reviewed By:	
Date	July 13, 2015	Version	-
Issued for	July 21, 2015 Council Meeting		

1. RECOMMENDATION

THAT pursuant to the *Community Charter* section 99, Council has considered the annual report prepared under the *Community Charter* section 98, and any oral and written submissions from the public.

2. ATTACHMENTS

1. Draft 2014 Annual Report

For Council's consideration.

DRAFT FOR PUBLIC

2014 Annual Report

For the Year Ended
December 31, 2014



The Municipality of the
Village of Lions Bay
British Columbia, Canada

Message from the Mayor

The Council of the Municipality of the Village of Lions Bay presents herewith its 2014 Annual Report. The pictures in the report come from our *I Love Lions Bay Photo Contest* and attest a community built by people who call Lions Bay home. BC's Community Charter establishes principles for municipal-provincial relations. One of its requirements is this Annual Report of audited financial statements, permissive tax exemptions if any, progress on previously stated objectives, a statement of objectives that will measure performance for the current and following year, and information on municipal services and operations. We hope this and future annual reports do more than just this minimum, and become a reference document for residents, taxpayers, voters and others.



2014 was a Local Government election year in BC, and the Village's 2014-2018 Council was installed on Dec. 2. Councillors Fred Bain and Ron McLaughlin returned, and first-time Mayor Karl Buhr and Councillors Jim Hughes and Helen Waterson were elected. On behalf of Council, I thank outgoing Mayor Brenda Broughton and Councillors Scott Ando and Joanne Ronsley for their service. Six months in, I can confirm the job is quite demanding. More on this in a minute.

Beyond financial results, many more accomplishments of the year are reported in the pages that follow. Thanks to the efforts of Lions Bayers on official Committees of Council, or on bodies like Trailblazers, Arts Council or Events Committee, or who simply volunteer in the day-to-day life of our Village, we live in a community of the people, for the people, by the people. In late 2014 the Village briefly lost water supply and we experienced the tragic loss of one of our children in a rockslide. I'll state again my admiration of our volunteers, our staff and the emergency services in all circumstances. Even though this is a 2014 report, running out of water for a few hours in December provided a foretaste of what may yet occur in the summer of 2015. We face an unprecedented water supply situation, and I urge you to become familiar with the municipality's conservation and contingency plans in this regard. If you are not on the Village's email distribution list, now would be a good time: simply send a note to reception@lionsbay.ca.

I often hear that "it only used to take two people to run this place," and since starting I've been noting down reasons why that is no longer the case. Since 2003 the Community Charter has dictated myriad requirements for the comportment of BC's 161 municipalities, large and small. The Charter, the Local Government Act, the Regional District, the Province and the Feds, require us for example to maintain a dual-disinfection water system (\$560,000 to operate in 2014 before capital investment), produce an Official Community Plan every three years or so (budgeted at \$60,000), have a current Emergency Plan (\$20,000), maintain a standby Emergency Operations Center, provide strict notice and reporting of all municipal meetings, and train and equip our 30-member Fire Department to meet the so-called Playbook, which imposes the same standards on volunteer departments as it does on paid. We are required to respond quickly to Freedom of Information requests (18 requests in 2014), plus meet mandatory purchasing rules under the New West Partnership Trade Agreement, which requires little Lions Bay to produce Requests for Proposals and tender all contracts over \$20,000. We have no purchasing department, no engineering department, and no planning department, yet they are assumed in the way the proverbial higher levels of government distribute funding and resources; as you will see in the SOFI section of this report, we spend a lot on consultants. Like it or not, it costs more and more money to be a municipality.

As a non-career politician it seems to me that current obligations and procedural and legislative requirements are well-suited to protecting public monies and ensuring equal opportunity in BC's four or five large cities. But in a small municipality like Lions Bay, they increasingly divert the resources needed to provide infrastructure, amenities and services in a community of only 1400 residents and 550 tax parcels. Beyond the demands of operating on a budget under pressure, we have first-world-problems of highway noise, lack of parking, overgrown views, and beach overuse and contamination. Being on the wild frontiers of Metro Vancouver, we also deal with wildlife, fire, storms and septic systems. I'm ruefully aware that a one percent increase in property tax on our current tax base raises only \$11,000. I think it's fair to say the next few years will present us strategic choices on whether and how to increase our spending money other than by tax increase.

Council acknowledges these issues and more, and I'm confident that we can look for permanent solutions to some of them in the next few years. I am continually heartened and encouraged by the expressed attitudes and views of Lions Bayers (tell us more at council@lionsbay.ca), and I look to our future with pleasure.

Karl H. Buhr

Karl Buhr

Chief Executive Officer of the Municipality, and Mayor of Lions Bay (mayor.buhr@lionsbay.ca)



Message from the CAO

2014 was a year of great transition for many communities across Metro Vancouver and the Village of Lions Bay was no different.

In 2014 we saw an increase in information requests under FOIPPA and identified the need for additional staff training in order to share the workload. Staff have also developed and implemented a Freedom of Information tracking database which has helped to streamline processes, track progress and better monitor staff hours allocated to information requests. We continue to analyze requests to determine what additional information should be released on our website in the first instance.



Staff spent a significant amount of time working with the Waste Management Task Force to establish how the Village would meet the 2015 organic waste ban being implemented across Metro Vancouver. This initiative supports Metro Vancouver's Zero Waste initiatives as well as the Village's OCP goal of continued focus on reducing, reusing and recycling. The organic waste recycling program was rolled out in January 2015 and we thank residents for their cooperation in making this a seamless and successful transition.

Occurring concurrently with regional initiatives were substantial initiatives from the 2011-2014 Council term reaching fruition.

2014 saw a full staff compliment realized with a personnel restructure late in the year in order to place the best resources in roles that will see them be most successful and effective. Our positive, cohesive team has spent a significant amount of time identifying opportunities to promote efficiencies in every possible aspect of day-to-day operations. One of the key ways to be efficient is to share opportunities with other agencies and we are researching how to share opportunities with neighbouring municipalities, such as training, in order to keep costs down.

The Community Centre Repair and Replace project reached substantial completion in the fall of 2014 after countless hours of discussion, consultation and sometimes heated debate. The renovated facility provides an updated and more functional space for users and staff. The project renewed the lifespan of the building by approximately twenty years and facility use is projected to increase by 25% in 2015 with staff sourcing new program opportunities for residents of all ages. It is staff's hope that 2015 will include a number of themed community events in the renovated facility.

None of these initiatives, large or small, could have been completed without the countless hours devoted by our Village volunteers. If the Village were a body, our volunteers would be its soul. Staff are truly thankful for the drive and dedication they display every day.

We anticipate 2015 being a year of great accomplishment, building off the groundwork laid in 2014, and focussing on planning initiatives to address infrastructure upgrades and emergency planning. We are committed to maintaining a strong focus on community engagement, sustainability planning, and fiscal responsibility. Although external cost pressures have stabilized some from past years, they do continue to rise. Staff and Council are committed to fiscal prudence by identifying strategies to keep externally-driven costs manageable for the municipality.

On behalf of staff, I would like to thank our residents for their support and involvement in working to keep Lions Bay's unique and vibrant identity while also adapting to change. We look forward to continuing our commitment to this community to support and drive a strong, safe and sustainable Village for years to come.

A handwritten signature in black ink that reads "M Giesbrecht". The signature is stylized with a large, flowing 'M' and a cursive 'Giesbrecht'.

Mandy Giesbrecht
Chief Administrative Officer

Governance: 2014-2018 Council



Mayor Karl Buhr

Portfolio:

- Land Use
- Strategic Planning and Partnerships

Committees:

- The Mayor is a member of all Committees of Council



Councillor Fred Bain

Portfolio:

- Infrastructure

Committees:

- Finance
- Infrastructure (Chair)



Councillor Jim Hughes

Portfolio:

- Government

Committees:

- Bylaw & Policy Review (Chair)
- Finance
- Infrastructure

Governance: 2014-2018 Council (cont.)



Councillor Ron McLaughlin

Portfolio:

- Finance

Committees:

- Finance (Chair)
- Trees, View & Landscapes



Councillor Helen Waterson

Portfolio:

- Community

Committees:

- Community Engagement (Chair)
- Finance

Outgoing Council (2011-2014)



Mayor
Brenda Broughton



Councillor
Scott Ando



Councillor
Fred Bain



Councillor
Ron McLaughlin

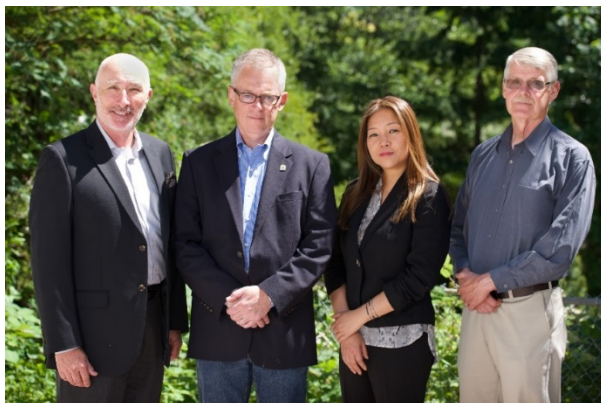


Councillor
Joanne Ronsley

Council Priorities 2015-2016

For 2015-2016, Council will place emphasis on the following priorities and goals:

Council Goals 2015	Deliverables (a partial listing)
<i>Lions Bay will communicate with all residents</i>	• Enhance and update village website, newsletters, signage, posters and social media to reach residents with news and information • Provide public computers in the Library, plus email and web training • Develop a Communications Policy & Style Guide to allow for comprehensible communications
<i>Lions Bay will offer high livability by fostering a resident- focused approach to service delivery and quality of life</i>	• Install a staff Community Coordinator • Produce Trees, Views & Landscapes Bylaw • Produce a new Building Bylaw • Improve parking for residents and visitors • Continually review Public Works service levels for value to residents, and to identify maintenance and beautification opportunities • Identify changing community needs through a Resident Poll and Survey.
<i>Lions Bay will strive to create a sustainable community for the future.</i>	• Support Lions Bay Elementary School, Lions Bay Before & After School Program, and Lions Bay Early Years Childcare • Fund and deliver the Infrastructure Master Plan and prepare shovel-ready RFPs ready for funding applications, particularly around water, roads, drainage, parks and sewers • Review land use and zoning strategy with a view to encouraging development opportunities acceptable to the wider community, focusing on Brunswick Hill and Crystal Falls
<i>Lions Bay will value its volunteers</i>	• Review current volunteer policies to define tasks, cover liability and acknowledge ad-hoc participation • Support community events: Art & Garden Show, Fitness Challenge, Firefighter Day, Canada Day, Fall Jazz, etc. • Consider Volunteer Tax Credit
<i>Lions Bay's government will be transparent, responsive, equitable, inclusive, effective, efficient and accountable</i>	• Present accessible resident-driven budgets that take into account the realities of funding community of 1500 people; produce 25-year financial model • Review the Village's suite of bylaws, with a view to merging, rationalizing, modernizing or obsoleting them • Set measurable accountabilities for staff and Council • Publish financial and operational key performance indicators • Undertake Town Hall meetings



Administrative Services

This area provides service and support to Council, its Committees & working groups, as well as human resource oversight, legislative services, communications and permits & licensing services.

The Chief Administrative Officer leads, coordinates and provides oversight for all Village staff to ensure accomplishment of legislative requirements, Council priorities and public goals.



2014 Objectives	2014 Accomplishments	Highlights
Bylaws	Preliminary audit of all existing Village bylaws	Active and historical bylaws were consolidated into a database for indexing and ease of reference. Several bylaws were identified for updating; work commenced in 2014 and will continue through 2015 with oversight from the Bylaw & Policy Review Committee.
Policies and Procedures	Preliminary audit of existing policies and procedures	Several Village policies and procedures require updating to meet current employment practices and/or legislative standards. This work began in 2014 with several new policies drafted and existing policies updated. This work will continue through 2015 with oversight from the Bylaw & Policy Review Committee.
Community Centre Renovation Project	Substantially completed	The project reached substantial completion in October 2014 and staff relocated to the renovated space. Programs and users groups resumed use of the renovated Hall facility in early 2015. Finalization of the project and associated financial reporting continued through early 2015.
Staffing	Significant reduction in staff turnover rates	By the end of 2014 the Village saw the trend of high staff turnover come to an end and was successful in attracting new talent to fill vacancies and further enhance the existing staff complement.
Planning & Development	Land Use Master Plan	The municipality began the Land Use Master Plan process in 2014. The draft document was tabled by the outgoing Council for further review by the 2014-2018 Council as part of the next Official Community Plan process, anticipated to be a Council priority in 2016.

Administrative Services (cont.)

2014 Objectives	2014 Accomplishments	Highlights
Communications	Undertaking of a public communications survey	The Village undertook a public communications survey in 2014, the results helped to understand the communication preferences of residents. Communication processes will continue to be reviewed through 2015 in the hopes that a formal communication strategy can be realized.
	Accessibility to Council proceedings and documents	The Village implemented new procedures in 2014 which saw Council meeting proceedings audio uploaded to YouTube for public access. Website updates, commenced in 2013, continued through 2014 in an effort to make public Council documentation, and other key information, more accessible to residents.

Statistics & Key Performance Indicators - Administration

Bylaws Adopted in 2014:	14
Policies Adopted in 2014:	6
Freedom of Information Requests Completed in 2014:	18
Freedom of Information Request Hours Utilized in 2014:	36
Billable Hours:	5



Public Works

The Public Works Department is responsible for all of the Village's infrastructure – from buildings, roads, and parks, to water, sewer, and drainage. In short, we are responsible for the Village-owned infrastructure residents require to make the Village their home on a day to day basis.

The Public Works Department is very small – comprised of only 4.5 regular full-time staff and their Manager - who are dedicated to providing safe, high quality drinking water, helping the community celebrate in Village owned spaces, ensuring water leaks are found and fixed, ensuring the sewer system is in compliance with legislation and regulations, and making the Village a beautiful place to live.



2014 Objectives	2014 Accomplishments	Highlights
Annual Workplan	Workplan created to year-end of 2014	The first annual workplan for the Village was created in mid-2014, and provided the basis for both the 2015 Annual Work Plan and the Village's first documented Levels of Service.
Policies and Procedures	Creation of new administrative and Occupational Health and Safety (OHS) policies and procedures	Once the new work plan and programs were in place, new policies and procedures were created and implemented to ensure that workplace safety was paramount, and that clear, consistent policies and procedures would guide all staff activities. Key new policies and procedures implemented in mid-2014 onward include the Safe Working Parameters for Unstable Terrain Upslope, Administrative Guidelines for Call-out Policy, and the Leak Detection Notification and Follow-up Procedures.
New Programs	Annual work programs were created in 2014 to compliment the new annual work plan.	With the advent of the new work plan, many new work programs were created in mid-2014, including the Village's new Water Main Flushing Program, Storm Season Preparedness Program, a water Leak Detection and Response Program, and a Snow and Ice Response Program.
Staffing	New Manager of Public Works and Services was hired in late June, 2014	A new Manager of Public Works and Services was hired, and transitioned successfully into the existing team.
Planning & Development	Metro Vancouver Organics Ban preparation for 2015	As a result of extensive planning in 2014, the 2015 Village-wide shift to adhere to Metro Vancouver's ban on organics in the garbage stream was a considerable success

Public Works (cont.)

2014 Objectives	2014 Accomplishments	Highlights
Customer Service Requests	Timely and balanced response to resident and Village staff's requests for service.	Public Works staff continued to ensure residents' requests for service (CSRs) were responded to in a timely and transparent manner, utilizing Microsoft Outlook to track each CSR and its resolution. This tracking began in April of 2014.
Emergency Response	Response to significant Village Emergencies	The Village had two significant debris slide emergencies that severely impacted its water supply infrastructure, and significant rainstorm events that caused considerable flooding and prevented Village staff from being able to access the Village's water intake areas. Public Works staff worked closely with the Village's Administrative staff, Provincial Emergency Program Staff, various Ministry staff, and other municipalities to enable a seamless response to significant emergent situations.

Statistics & Key Performance Indicators - Public Works

Service requests (CSRs) addressed April-December 2014:	91
Leaks addressed (municipal side) July - December 2014:	2
Leaks found (private side) August - December 2014:	11
Boil Water Advisories Issued	3



Public Safety

Lions Bay Fire Rescue

Lions Bay Fire Rescue is responsible for Fire Protection, Rescue Services, First Responder Medical Aid and Fire Prevention in the Village and on Highway 99.

The department has 30 members and trains every Wednesday night and Sunday morning.



Andrew Oliver
Fire Chief

2014 Objectives	Looking Forward - 2015 and Beyond
Firefighters Day, the main annual fundraiser for the Department, generated \$4,000 in donations to BC Children's Hospital	First class Burn Building to be completed
Assisted with the annual Lions Club Christmas Tree sale at Ambleside Park; received Lions Club donation of a Thermal Imaging Camera (TIC) valued at \$10,000	Evaluating anticipated summer water supply requirement for interface firefighting; facilitating delivery of water tankers as a contingency for the expected 2015 summer water shortage
3 members left for permanent placement in North Shore departments – a clear indicator of LBFR's first class training program	Grant application to Whistler Blackcomb Foundation for a Holmatro Hydraulic Pump to power heavy equipment for use in response efforts
Mutual Aid Agreement negotiated with Britannia Beach for fire and rescue coverage	Anticipating donation of \$6,000 for purchase of a specialty pump for drafting water; anticipated to be especially useful during this dry summer
Strachan Point fire, LBFR crews worked throughout the night with assistance from neighbouring units	In-depth weekend training sessions for Automobile Extrication have taken place; Bowen Island Fire have requested LBFR to provide them with similar training
	Intensive two-day Interface Fire Fighting course for all LBFR personnel

Statistics & Key Performance Indicators - Lions Bay Fire Rescue

2014 Calls for Service:	132
Motor Vehicle Accidents	49
Medical Responses	47
Structure Fires	3
Miscellaneous Events	33
PEP Reimbursements	\$23,088

Public Safety (cont.)

Police

Policing services are provided to the Village by the Sea to Sky RCMP Detachment, located in Squamish. The Village sees an extremely low crime rate, with the highest number of calls for service related to traffic incidents and abandoned 9-1-1 calls.

Type	2014 Statistics	2013 Statistics
Calls for Service	439	425
Violent Crime:		
• Robbery	1	0
• Domestic Violence	2	0
• Assault	4	2
Property Crime	44	24
Other Crime*	106	90
Total Collisions	38	42
Collisions (Hwy. 99 only)	37	38
Motor Vehicle Incidents	34	36
Impaired Drug/Alcohol Infractions	6	4

*95% of Other Crime is attributed to abandoned 9-1-1 calls.

Bylaw Enforcement

The municipality's primary goal is to achieve bylaw compliance through dialogue and education. The Village employs a Bylaw Enforcement officer on a part time, seasonal basis between May and September to address key issues where escalation to enforcement measures is warranted, mostly related to animal control, parking, and noise.

Statistics	
Municipal Tickets Written	217
Ticket Disputes Escalated to Adjudication:	2
• Successful in Adjudication	1
• Unsuccessful in Adjudication	1
Fines Collected:	
• Parking Infractions	\$3,835
• Non-Parking Infractions	\$500

Community Involvement

Volunteers – The Heart of Lions Bay

Volunteers are one of the most important resources in our community. They give to our community in big and small ways, by donating their time, physical labour, expertise, experience, and always, their love of our Village. We are a close-knit community because of the many volunteers who devote countless hours contributing to the essence of what makes Lions Bay, a unique and special place to live.

Volunteers are also essential to the running of our Village. You will find them delivering critical services such as our fire department who are on call 24 hours a day and are one of the most respected volunteer Fire and Rescue departments in the region. Emergency Social Services who although you don't see much of them, meet regularly and are trained to respond to emergent situations. Our Block Watch program is supported by a watchful team of 25+ Block Captains. Our small but committed team of Trail Blazers have for the last 15+ years, opened up and maintain our much-loved hiking trails. Through the efforts of the Bear Smart Committee, Lions Bay is designated a Bear Smart community. Our Parent Advisory Committee actively supports the enrichment of the Lions Bay School and the Lions Bay Playschool is managed solely by an association of dedicated parent Volunteers. The Arts Council, Library Group, Historical Society, Native Garden Team, 55+ Team and the Events Committee Team bring us together and keep us engaged.

There are also numerous Council committees, supported by resident members, who provide their expert advice to help us do our job.

It is with sincere appreciation and gratitude that we acknowledge those who give so generously. Volunteers play a vital part in the vibrancy and dynamic spirit of Lions Bay and their invaluable involvement and support enriches the lives of each and every resident of Lions Bay. The volunteers are truly the heart of our Village.

Volunteer Groups	Council Committees
Lions Bay Scholarship Foundation	Infrastructure Committee
Bear Smart Committee	Bylaw and Policy Review Committee
Lions Bay Library Group	Community Engagement Committee
Emergency Social Services	Board of Variance
Lions Bay Arts Council	Trees, Views and Landscapes Committee
Trailblazers	Finance Committee
Native Plant and Garden Group	Filming Committee
Lions 55+ Team	Secondary Suites Committee
Block Watch	
Historical Society	
Lions Bay Seniors Guild	
Lions Bay PAC	
Lions Bay Playschool Association	
Lions Bay Events Committee	
Community Garden Group	

Community Involvement (cont.)

2014 Community Grants

Organization	Amount Awarded
Emergency Social Services	\$4,238
Lions Bay Arts Council	\$7,800
Lions Bay Bear Smart Program	\$380
Lions Bay Community Garden	\$107
Lions Bay Events Committee	\$1,000
Lions Bay Historical Society	\$750
Lions Bay Reading Centre	\$2,595
Lions Bay Trailblazers	\$544
Lions Bay Volunteer Gardeners	\$602
Native Plant Garden	\$780
TOTAL	\$18,796

**The above figures do not include in-kind costs associated with each group.*

Permissive Tax Exemptions

There were no permissive tax exemptions in 2014.

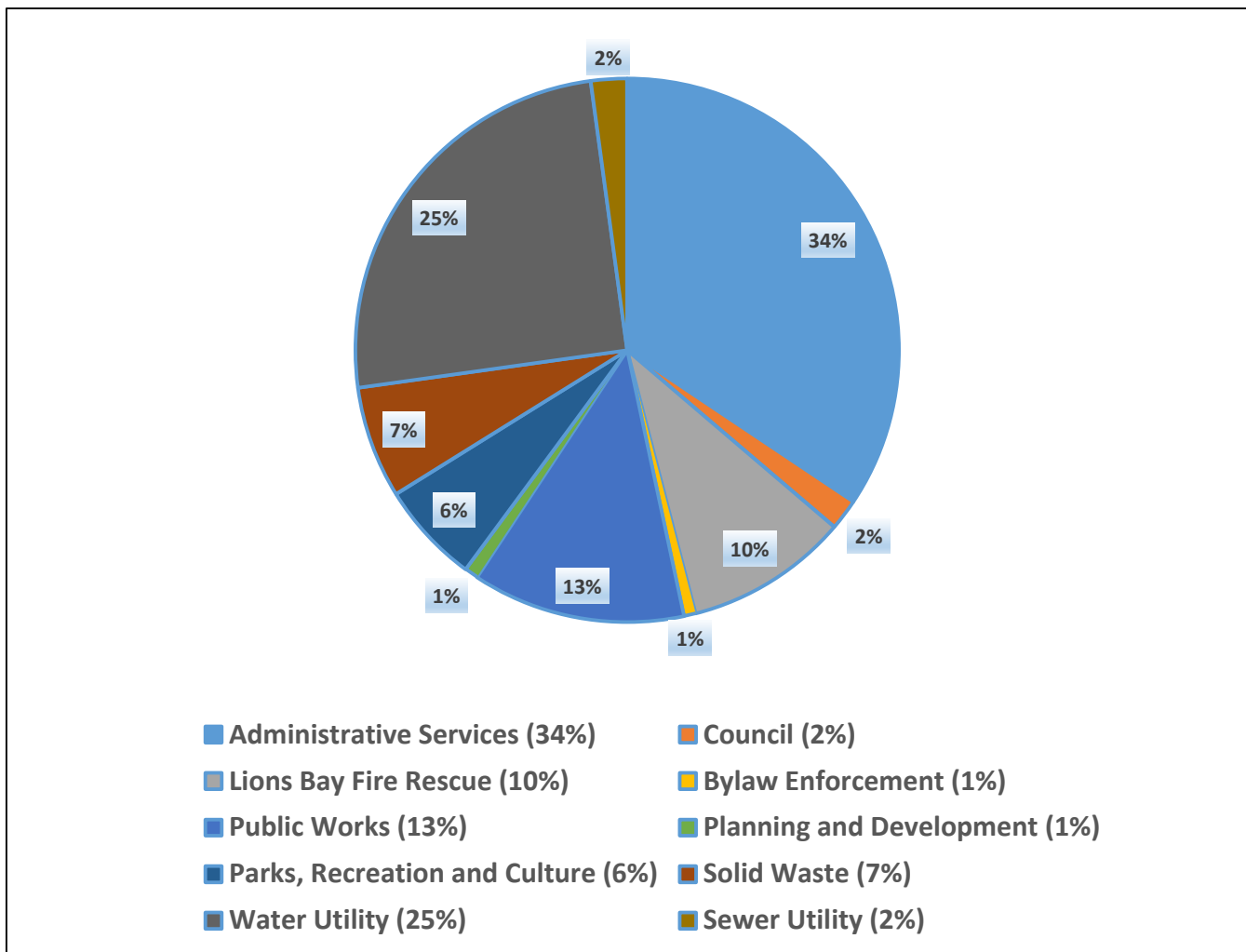


Financial

The Financial section includes the 2014 audited financial statements and the Schedules of Remuneration and Amounts Paid to Suppliers from the 2014 Statement of Financial Information. The graph below illustrates the distribution of the 2014 expenses.



Breakdown of 2014 Expenses



Financials (cont.)

Statement	Purpose
Statement of Financial Position	This statement is the private sector equivalent of the balance sheet, listing the Village's financial and non-financial assets and financial liabilities, totaling to the accumulated surplus or deficit. The difference between the financial assets and the financial liabilities is termed net financial assets if a positive result occurs, or net financial debt if a negative result occurs. A positive net financial asset result indicates that the Village has generated financial resources to fund future activities, and alternatively, a net financial debt result would mean the Village would need to finance that amount from future budgets.
Statement of Operations	This statement is the private sector equivalent of the income statement, summarizing revenues raised in the year to fund operating and capital needs, lists expenses explaining the cost of goods and services consumed during the year (including amortization of assets), how the organization changed in net value for the period (surplus or deficit), and the new accumulated surplus at year end. This statement reflects the combined operations of the operating and reserve funds for the Village.
Statement of Changes in Net Financial Assets (Net Debt)	This statement is unique to governments accounting for all revenues against all operating expenses and tangible capital asset expenditures (excluding amortization) to calculate whether the Village had an increase in net financial assets or decrease in net financial assets (net debt). This statement is important as it reports the extent to which annual expenditures (cost of goods and services) are met with the revenues recognized within the year. Revenues are recognized from several sources including revenues from own sources (e.g. taxation, user fees, licence fees, sale of service revenues), utilization of existing financial resources (e.g. reserves), and incurring liabilities (e.g. debt, capital leases).
Statement of Cash Flows	This statement reports the change to cash and cash equivalents (highly liquid investments readily convertible to cash) for the year, showing how the Village financed its activities and met its cash commitments. The ending balance represents a pool of cash or ready sources of cash that a government has available to meet its ongoing activities and obligations and emergencies. Essentially, cash is generated and used in the context of four major activities; operating activities, capital activities, investing activities and financing activities.

**Village of Lions Bay
Financial Statements
For the year ended December 31, 2014**

Management's Responsibility for the Financial Statements

The accompanying financial statements of the Village of Lions Bay (the "Village") are the responsibility of management and have been prepared in accordance with Canadian public sector accounting standards as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants Canada. A summary of the significant accounting policies are described in the summary of significant accounting policies which proceed the notes to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The Village's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements. These systems are monitored and evaluated by management.

Mayor and Council meet with management and the external auditors to review the financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the financial statements.

The financial statements have been audited by BDO Canada LLP, independent external auditors appointed by the Village. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Village's financial statements.



Pamela Rooke, CPA, CMA
Chief Financial Officer



Mandy Giesbrecht
Chief Administrative Officer

May 12, 2015



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BDO Canada LLP
600 Cathedral Place
925 West Georgia Street
Vancouver BC V6C 3L2 Canada

Independent Auditor's Report

To the Mayor and Councilors of the Village of Lions Bay

We have audited the accompanying financial statements of the Village of Lions Bay, which comprise the Statement of Financial Position as at December 31, 2014, the Statements of Operations, Change in Net Financial Assets (Net Debt) and Cash Flows for the year then ended, and a summary of significant accounting policies, and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Village of Lions Bay as at December 31, 2014 and the results of its operations, changes in net financial assets (net debt) and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Accountants

Vancouver, British Columbia
May 12, 2015

BDO Canada LLP, a Canadian limited liability partnership, is a member of BDO International Limited, a UK company limited by guarantee, and forms part of the international BDO network of independent member firms.

Village of Lions Bay
Statement of Financial Position

<u>December 31</u>	<u>2014</u>	<u>2013</u>
Financial Assets		
Cash and cash equivalents	\$ 1,532,197	\$ 2,163,461
Accounts receivable	273,475	191,735
Grant receivable	7,917	18,957
	<u>1,813,589</u>	<u>2,374,153</u>
Liabilities		
Accounts payable	346,133	155,361
Developer deposits (Note 4)	107,500	98,500
Deferred revenue (Note 1)	15,000	441,343
Sick, overtime, wellness and vacation payable	42,941	29,501
Long- term debt (Note 2)	1,352,176	1,423,673
Capital lease obligation (Note 3)	121,247	148,578
	<u>1,984,997</u>	<u>2,296,956</u>
Net Financial Assets (Debt)	<u>(171,408)</u>	<u>77,197</u>
Non-Financial Assets		
Tangible capital assets (Schedule 3)	20,245,422	19,694,553
Prepaid expenses	14,076	1,912
	<u>20,259,498</u>	<u>19,696,465</u>
Accumulated Surplus (Note 9)	<u>\$ 20,088,090</u>	<u>\$ 19,773,662</u>

Pamela Rooke

Pamela Rooke, CPA, CMA
Chief Financial Officer

Karl H. Buhr

Karl Buhr
Mayor

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Village of Lions Bay Statement of Operations

For the year ended December 31	Financial Plan 2014 (Note 7)	2014	2013
Revenue (Schedule 1 & 2)			
Taxation (Note 5)	\$ 1,400,155	\$ 1,402,897	\$ 1,337,556
Utility user rates and connection fees	591,576	622,131	568,241
Government transfers	702,092	733,300	320,717
Sale of services	64,915	69,160	78,051
Other revenues	66,200	143,832	162,146
Loss (gain) on disposal of tangible capital assets	-	(3,400)	34,820
	<u>2,824,938</u>	<u>2,967,920</u>	<u>2,501,531</u>
Expenses (Schedule 1 & 2)			
General departmental expenses	2,066,224	1,931,652	1,726,322
Water system operations	612,929	664,850	558,549
Sewer system operations	84,195	56,990	74,748
	<u>2,763,348</u>	<u>2,653,492</u>	<u>2,359,619</u>
Annual Surplus	61,590	314,428	141,912
Accumulated Surplus, beginning of year	<u>19,773,662</u>	<u>19,773,662</u>	<u>19,631,750</u>
Accumulated Surplus, end of year	<u>\$ 19,835,252</u>	<u>\$ 20,088,090</u>	<u>\$ 19,773,662</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Village of Lions Bay
Statement of Change in Net Financial Assets (Net Debt)

For the year ended December 31	Financial Plan 2014 (Note 7)	2014	2013
Annual surplus	\$ 61,590	\$ 314,428	\$ 141,912
Change in Tangible Capital Assets			
Acquisition of tangible capital assets	(1,510,800)	(1,043,317)	(298,085)
Amortization of tangible capital assets	467,117	489,048	449,391
Loss (gain) on disposals of tangible capital assets	-	3,400	(34,120)
Proceeds on sale of tangible capital assets	-	-	71,564
Change in Other Non-Financial Assets			
Expense (acquisition) of prepaid expenses	-	(12,164)	4,308
Change in net financial assets (net debt) for the year	(982,093)	(248,605)	334,970
Net financial assets (net debt), beginning of year	77,197	77,197	(257,773)
Net financial assets (net debt), end of year	\$ (904,896)	\$ (171,408)	\$ 77,197

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Village of Lions Bay
Statement of Cash Flows**

For the year ended December 31	2014	2013
Cash provided by (used in)		
Operating transactions		
Annual surplus	\$ 314,428	\$ 141,912
Items not involving cash		
Amortization expense	489,048	449,391
Loss (gain) on disposal of tangible capital assets	3,400	(34,120)
Changes in non-cash operating balances		
Accounts receivable	(70,700)	217,842
Deferred revenue	(417,343)	12,000
Accounts payable	190,772	(115,652)
Sick, overtime, wellness and vacation payable	13,440	(9,180)
Prepaid expenses	(12,164)	4,308
	<u>510,881</u>	<u>666,501</u>
Capital transactions		
Cash used to acquire tangible capital assets	(1,043,317)	(136,863)
Proceeds on sale of tangible capital assets	-	71,564
	<u>(1,043,317)</u>	<u>(65,299)</u>
Investing transactions		
Redemption of portfolio investments	-	449,885
Financing transactions		
Repayment of capital lease obligation	(27,331)	(12,644)
Repayment of long-term debt principal	(71,497)	(80,921)
Decrease (increase) in cash and equivalents during the year	(631,264)	957,522
Cash and equivalents, beginning of year	<u>2,163,461</u>	<u>1,205,939</u>
Cash and equivalents, end of year	<u>\$ 1,532,197</u>	<u>\$ 2,163,461</u>
Non cash transaction:		
Tangible capital assets additions through capital leases	\$ -	\$ 161,222
Supplemental information:		
Interest paid on long-term debt	\$ 83,615	\$ 88,879

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

Village of Lions Bay

Summary of Significant Accounting Policies

December 31, 2014

The Village of Lions Bay ("The Village") is a municipality in the province of British Columbia operating under the provisions of the Community Charter. The Village provides a wide range of services to the residents such as parks and recreation, fire and rescue, general government services, solid waste collection, and maintenance of roads, storm drainage, water and sewer infrastructure and facilities. The Village prepares its financial statements in accordance with Canadian public sector accounting standards using guidelines developed by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants Canada.

Basis of Accounting The basis of accounting followed in these financial statements is an accrual method and includes revenues in the period in which the transactions or events occurred that gave rise to the revenues and expenses in the period the goods and services are acquired and a liability is incurred.

The financial statements include the accounts of all funds of the Village. Interfund transactions and balances have been eliminated.

Investments Investments are carried at market value which approximates cost.

Cash and Cash Equivalents Cash and cash equivalents include bank balances and bank term deposits or guaranteed income certificates with duration of less than three months. All amounts are held at Canadian chartered banks and are denominated in Canadian dollars.

Tangible Capital Assets Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is put into use. Contributed tangible capital assets are recorded at fair value at the time of the contribution.

Estimated useful lives of tangible capital assets are as follows:

Land improvements	7 to 40 years
Buildings	20 to 50 years
Drainage	25 to 40 years
Equipment, furniture, and vehicles	5 to 20 years
Infrastructure - water	5 to 80 years
Infrastructure - sewer	5 to 100 years
Roads	10 to 60 years
Other	5 to 60 years

Village of Lions Bay Summary of Significant Accounting Policies

December 31, 2014

Revenue Recognition Taxes are recorded when they meet the definition of an asset, have been authorized and the taxable event occurs. Taxes receivable are recognized net of allowance for anticipated uncollectible amounts.

Through the British Columbia Assessments appeal process, taxes may be adjusted by way of supplementary roll adjustments. The affects of these adjustments on taxes are recognized at the time they are awarded. Levies imposed by other taxing authorities, including the Vancouver General Regional District, are not included as taxes for municipal purposes.

Charges for sewer, water usage and solid waste collection are recorded as user fees. Connection fee revenues are recognized when the connection has been established.

Government transfers, which include legislative grants, are recognized in the financial statements when received if the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Government transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Sales of service and other revenue is recognized on an accrual basis.

Leased Assets Leases entered into that transfer substantially all the benefits and risks associated with ownership are recorded as the acquisition of a tangible capital asset and the incurrence of an obligation. The asset is amortized in a manner consistent with tangible capital assets owned by the Village and the obligation, including interest thereon, is repaid over the term of the lease. All other leases are accounted for as operating leases and the rental costs are expensed as incurred.

Use of Estimates The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. A significant area requiring management estimates relates to the useful life of tangible assets for amortization calculations.

Village of Lions Bay
Summary of Significant Accounting Policies

December 31, 2014

Financial Instruments The Village's financial instruments consist of cash and equivalents, accounts receivable, grant receivable, accounts payable and long-term debt. Unless otherwise noted, it is management's opinion that the Village is not exposed to significant interest, currency or credit risk arising from these financial instruments.

Deferred Revenue Funds received for specific purposes which are externally restricted by legislation, regulation or agreement and are not available for general municipal purposes are accounted for as deferred revenue on the statement of financial position. The revenue is recognized in the statement of operations in the year in which it is used for the specified purpose.

Village of Lions Bay Notes to Financial Statements

December 31, 2014

1. Deferred Revenue

Deferred revenue consists of a restricted cash donation in the amount of \$1,000 from The Horns Project Productions Ltd. for the beautification of The Village's garden and a deferred government transfer in the amount of \$14,000 for the accessibility walkway and seniors' program with eligibility criteria not being met as at December 31, 2014.

	2014	2013
Deferred government transfer, opening balance	\$ 441,343	\$ 441,343
2014 Receipt	14,000	-
2014 Expended	(440,343)	-
Deferred government transfer, ending balance	<u>\$ 15,000</u>	<u>\$ 441,343</u>

2. Long-term Debt

Loan Authorization Bylaw No. 353 was adopted on January 20th, 2005 and gave approval for the Village to borrow up to \$250,000 to assist in providing water services to the specified area of Brunswick Beach whose owners had opted to finance their share of costs over twenty years through a local parcel tax. The actual amount of the loan honoured was \$114,000. The interest rate is 5.1% and the debt matures in 2025. The balance outstanding under this bylaw at year-end was \$69,709 (2013 - \$75,140).

Loan Authorization Bylaw No. 401 and 374 were respectively adopted on June 2, 2008 and September 19, 2006 and gave approval for the Village to borrow up to \$800,000 and \$600,000 to assist in providing construction improvements to the water system servicing the Village of Lions Bay. The interest rate is 5.15% and the debt matures in 2028. The balance outstanding under the bylaws at year-end was \$1,088,154 (2013 - \$1,144,211).

Loan Authorization Bylaw No. 380 was adopted on September 19, 2006 and gave approval for the Village to borrow up to \$1,300,000 to assist in providing construction improvements to the Village of Lions Bay road system. In 2008, Council reduced the approved borrowing for the bylaw to \$500,000 and \$250,000 was borrowed. The interest rate is 5.15% and the debt matures in 2028. The balance outstanding under this bylaw at year-end was \$194,313 (2013 - \$204,323).

Village of Lions Bay Notes to Financial Statements

December 31, 2014

2. Long-term Debt (Continued)

Repayments of debt required in the next five years and thereafter are as follows:

2015	\$	75,681
2016		78,628
2017		81,690
2018		84,872
2019		88,180
Thereafter		<u>943,125</u>
	\$	<u>1,352,176</u>

3. Capital Lease

During 2013, The Village entered into three vehicle lease obligations with future payments requirements as follows:

2015	\$	37,120
2016	\$	37,120
2017	\$	37,120
2018	\$	<u>16,408</u>
Total future minimum lease payments		127,768
Less: Imputed interest at 5.38%		<u>(6,521)</u>
Present value of minimum lease payments	\$	<u>121,247</u>

4. Developer Deposits

Bylaw 330 requires an applicant for certain building permits to pay a damage deposit of \$1,500 when the work is under \$50,000 and \$3,000 when the work is over \$50,000. The deposit less any costs incurred by the Village in restoring or replacing any damaged works or property will be returned to the applicant. The total cash on deposit of \$107,500 (2013 - \$98,500) has been reported under the liability because the deposits will be returned to the applicants. Any portion of these deposits used for replacing damaged works or property will be taken into income by the Village at such time.

Village of Lions Bay

Notes to Financial Statements

December 31, 2014

5. Taxation

	Financial Plan 2014 (Note 7)	2014	2013
General purposes	\$ 1,146,068	\$ 1,149,469	\$ 1,106,343
Collections for other tax authorities			
School and RCMP - Province	-	787,734	875,284
Regional District	-	36,593	36,406
Greater Vancouver Transportation Authority	-	182,891	202,759
Municipal Finance Authority	-	109	123
British Columbia Assessment Authority	-	34,053	37,939
	1,146,068	2,190,849	2,258,854
Transfers to other tax authorities			
Province of British Columbia	-	787,734	875,284
Regional District	-	36,817	36,747
Greater Vancouver Transportation Authority	-	182,891	202,759
Municipal Finance Authority	-	109	124
British Columbia Assessment Authority	-	34,053	37,939
	-	1,041,604	1,152,853
Available for general purposes	1,146,068	1,149,245	1,106,001
Water utility parcel taxes	232,142	231,707	211,605
Sewer utility parcel taxes	21,945	21,945	19,950
	\$ 1,400,155	\$ 1,402,897	\$ 1,337,556

Village of Lions Bay Notes to Financial Statements

December 31, 2014

6. Contingent Liabilities and Commitments

- (i) The Village is responsible as a member of the Greater Vancouver Regional District for its portion of any operating deficits or capital debt related to functions in which it participates.
- (ii) The Village partially insures itself through the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible that the Village along with the other participants, would be required to contribute towards the deficit.
- (iii) The Village is the subject to litigation in regard to employment matters. In addition, the Village is from time to time involved in other lawsuits. The Village vigorously defends any such claims. At December 31, 2014 there is not sufficient information available to allow the Village to make a reasonable estimate of the potential for loss, if any, resulting from outstanding matters. Accordingly, these financial statements contain no provision for such amounts. Amounts will be recorded in the financial statements in the period in which additional information becomes available that allows a reasonable estimate to be made.

7. Financial Plan

Financial plan amounts represent the Financial Plan By-Law adopted by Council on May 13, 2014 with estimates for items treated differently under PSAB accounting.

The Financial Plan anticipated use of surpluses accumulated in previous years to balance against current year expenditures in excess of current year revenues. In addition, the Financial Plan anticipated capital expenditures rather than amortization expense and repayment of debt during the year.

The following shows how these amounts were combined:

	2014
Financial Plan Bylaw surplus for the year	\$ -
Add back:	
Capital expenditures	1,510,800
Repayment of Debt	92,618
Less:	
Budgeted transfers from accumulated surplus	(1,074,711)
Amortization	(467,117)
	\$ 61,590

Village of Lions Bay Notes to Financial Statements

December 31, 2014

8. Pension Plan

The Village and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly-trusted pension plan. The Plan's Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the Plan, including investment of the assets and administration of the benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are based on a formula. The Plan has about 182,000 active members and approximately 75,000 retired members. Active members include approximately 36,000 contributors from local governments and 6 contributors from the Village.

The most recent actuarial valuation as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to the individual employers participating in the Plan.

The Village paid \$27,109 (2013 - \$24,126) for employer contributions while employees contributed \$26,886 (2013 - \$21,439) to the plan in fiscal 2014.

9. Accumulated Surplus

The components of accumulated surplus are as follows:

	2014	2013
Invested in tangible capital assets	\$ 18,771,999	\$ 18,122,302
Reserve funds	657,827	595,340
Unrestricted amounts	658,264	1,056,020
	<u>\$ 20,088,090</u>	<u>\$ 19,773,662</u>

The increase in reserve funds in the current year of \$62,487 represents the receipt of \$54,616 of unrestricted funds for Gas Tax Funding with the balance of \$7,871 representing interest credited to reserve funds for the year.

Village of Lions Bay Notes to Financial Statements

December 31, 2014

10. Segmented Information

The Village is a diversified municipal government institution that provides a wide range of services to its residents such as parks and recreation, maintenance of roads, fire and rescue, sewer and water utilities and solid waste collection. Key functional segments have been separately disclosed in Schedule 1. Following is a brief description of these segments and the activities they provide:

General Government

This segment relates to the general administration of the Village. It also includes revenues and expenses such as property tax revenues, legal costs, etc. that cannot be directly attributed to a specific segment.

Protective Services

Protective Services comprise of fire and rescue services, bylaw enforcement and emergency services. The fire and rescue department is responsible for providing fire suppression service, fire prevention programs, training and education and highway call-out services. The members of the fire department are volunteer fire fighters.

Public Works Operation

Public works and transportation is responsible for the maintenance of roads, storm drainage, water and sewer infrastructure and building facilities.

Solid Waste Collection

Solid waste collection consists of recycling services and waste collection.

Planning and Development

This segment includes building inspection, zoning and community planning such as land use master plan.

Recreational and Cultural Services

This service area provides services meant to improve the health and development of the residents. They include recreation programs in the community centre, maintenance of trails, parks and beaches.

Village of Lions Bay Notes to Financial Statements

December 31, 2014

11. Expenses by Objects

	Financial Plan 2014 (Note 7)	2014	2013
Goods and services	\$ 1,147,443	\$1,015,222	\$ 948,017
Labour	1,056,109	1,065,607	873,332
Debt charges - interest	92,679	83,615	88,879
Amortization Expense	467,117	489,048	449,391
Total Expenses	\$ 2,763,348	\$ 2,653,492	\$ 2,359,619

12. Comparative Figures

Certain comparative amounts have been restated to conform with the current year's presentation.

Village of Lions Bay
Schedule 1 - Combined Statement of Operations by Segment

For the year ended December 31, 2014

	General Government	Protective Services	Public Works Operation	Solid Waste Collection	Planning and Development	Park Recreation and Culture	Water Utility	Sewer Utility	2014 Actual	2014 Financial Plan
	(Note 7)									
Revenues										
Taxation	\$ 1,149,245	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 231,707	\$ 21,945	\$ 1,402,897	\$ 1,400,155
Utility user rates and connection fees	-	-	-	196,361	-	-	388,348	37,422	622,131	591,576
Government transfers	250,532	-	-	-	-	482,768	-	-	733,300	702,092
Sales of services	2,220	14,576	1,650	-	36,612	14,102	-	-	69,160	64,915
Other revenues	51,350	78,608	-	-	-	1,000	12,874	-	143,832	66,200
Loss on disposal of tangible capital assets	(3,400)	-	-	-	-	-	-	-	(3,400)	-
	1,449,947	93,184	1,650	196,361	36,612	497,870	632,929	59,367	2,967,920	2,824,938
Expenses										
Operating										
Goods and services	217,952	180,770	136,225	176,603	5,906	72,827	195,454	29,485	1,015,222	1,147,443
Labour	423,825	95,634	183,008	-	15,405	87,159	254,680	5,896	1,065,607	1,056,109
Amortization	319,719	-	-	-	-	-	147,720	21,609	489,048	467,117
	961,496	276,404	319,233	176,603	21,311	159,986	597,854	56,990	2,569,877	2,670,669
Interest	-	-	16,619	-	-	-	66,996	-	83,615	92,679
	961,496	276,404	335,852	176,603	21,311	159,986	664,850	56,990	2,653,492	2,763,348
Excess (deficiency) in revenues over expenses	\$ 488,451	\$ (183,220)	\$ (334,202)	\$ 19,758	\$ 15,301	\$ 337,883	\$ (31,921)	\$ 2,377	\$ 314,428	\$ 61,590

Village of Lions Bay
Schedule 2 - Combined Statement of Operations by Segment

For the year ended December 31, 2013

	General Government	Protective Services	Public Works Operation	Solid Waste Collection	Planning and Development	Park Recreation and Culture	Water Utility	Sewer Utility	2013 Actual	2013 Financial Plan
										(Note 7)
Revenues										
Taxation	\$ 1,106,001	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 211,605	\$ 19,950	\$ 1,337,556	\$ 1,335,529
Utility user rates and connection fees	-	-	-	191,017	-	-	343,204	34,020	568,241	548,975
Government transfers	196,742	871	-	-	-	123,104	-	-	320,717	689,092
Sales of services	1,850	12,529	2,350	-	30,110	31,213	-	-	78,051	105,215
Other revenues	95,124	58,264	100	-	-	425	8,233	-	162,146	7,400
Gain on disposal of tangible capital assets	34,820	-	-	-	-	-	-	-	34,820	-
	<u>1,434,537</u>	<u>71,664</u>	<u>2,450</u>	<u>191,017</u>	<u>30,110</u>	<u>154,742</u>	<u>563,042</u>	<u>53,970</u>	<u>2,501,531</u>	<u>2,686,211</u>
Expenses										
Operating										
Goods and services	202,922	152,605	152,811	182,029	5,405	64,634	149,259	38,352	948,017	1,123,678
Labour	322,422	82,224	213,482	-	14,107	36,998	189,312	14,787	873,332	827,637
Depreciation	283,898	-	-	-	-	-	143,884	21,609	449,391	451,833
	<u>809,242</u>	<u>234,829</u>	<u>366,293</u>	<u>182,029</u>	<u>19,512</u>	<u>101,632</u>	<u>482,455</u>	<u>74,748</u>	<u>2,270,740</u>	<u>2,403,148</u>
Interest	-	-	12,785	-	-	-	76,094	-	88,879	89,168
	<u>809,242</u>	<u>234,829</u>	<u>379,078</u>	<u>182,029</u>	<u>19,512</u>	<u>101,632</u>	<u>558,549</u>	<u>74,748</u>	<u>2,359,619</u>	<u>2,492,316</u>
Excess (deficiency) in revenues over expenses	\$ 625,295	\$ (163,165)	\$ (376,628)	\$ 8,988	\$ 10,598	\$ 53,110	\$ 4,493	\$ (20,778)	\$ 141,912	\$ 193,895

Village of Lions Bay
Schedule 3 - Tangible Capital Assets

For the year ended December 31, 2014

	Land	Buildings	Equipment & Furniture & Vehicle	Land Improvements	Water	Sewer	Roads	Storm Sewer	Other	WIP - General	2014 Total	2013 Total
Cost, beginning of year	\$ 11,115,625	\$ 1,351,952	\$ 1,582,293	\$ 147,052	\$ 6,739,498	\$ 421,824	\$ 4,343,823	\$ 101,450	\$ 81,801	\$ 177,949	\$ 26,063,267	\$ 25,942,290
Additions	-	1,041,416	55,839	48,626	36,873	-	9,050	-	-	29,463	1,221,267	298,085
Disposals	-	-	(17,000)	-	-	-	-	-	-	(177,950)	(194,950)	(177,108)
Cost, end of year	11,115,625	2,393,368	1,621,132	195,678	6,776,371	421,824	4,352,873	101,450	81,801	29,462	27,089,584	26,063,267
Accumulated amortization, beginning of year	-	795,525	699,848	47,277	2,136,589	274,977	2,333,421	72,896	8,181	-	6,368,714	6,058,988
Amortization	-	54,155	145,712	9,171	147,720	21,609	107,135	1,910	1,636	-	489,048	457,195
Disposals	-	-	(13,600)	-	-	-	-	-	-	-	(13,600)	(147,469)
Accumulated amortization, end of year	-	849,680	831,960	56,448	2,284,309	296,586	2,440,556	74,806	9,817	-	6,844,162	6,368,714
Net carrying amount, end of year	\$ 11,115,625	\$ 1,543,688	\$ 789,172	\$ 139,230	\$ 4,492,062	\$ 125,238	\$ 1,912,317	\$ 26,644	\$ 71,984	\$ 29,462	\$ 20,245,422	\$ 19,694,553

Statement of Financial Information (SOFI)

2014 Regular Council Meeting - July 21, 2015 - Page 125 of 152

VILLAGE OF LIONS BAY

FINANCIAL INFORMATION ACT REPORT Year Ended December 31, 2014

Schedule of Remuneration

<i>Name</i>	<i>Position</i>	<i>Remuneration*</i>	<i>Expenses**</i>
MAYOR & COUNCIL:			
Scott Ando	Councillor	6,223.36	65.30
Fred Bain	Councillor	6,789.12	137.60
Brenda Broughton	Mayor	12,446.72	2,669.25
Karl Buhr	Mayor	1,131.52	275.02
Jim Hughes	Councillor	565.76	-
Ron McLaughlin	Councillor	6,789.12	-
Joanne Ronsley	Councillor	6,223.36	2,882.49
Helen Waterson	Councillor	565.76	-
Total Council		40,734.72	6,029.66
STAFF:			
Employees in excess of \$75,000:			
Garth Begley	Public Works - Operator 2	84,042.01	1,050.00
Will Emo	Public Works - Operator 1	91,078.62	650.01
Neale Mullen	Public Works - Operator 1	77,189.18	1,300.92
Alberto Urrutia	Public Works - Water operator	99,549.37	1,226.41
Add amounts paid to Employees < \$75,000:		293,335.43	8,074.89
Total Staff		645,194.61	12,302.23
TOTAL COUNCIL AND STAFF		685,929.33	18,331.89

RECONCILIATION OF AMOUNTS PAID:

ADD: Benefits paid by employer (non taxable)	102,783.24
Other labour costs in financial statements ***	255,790.16
Wage and benefit accruals	21,104.27
Total \$	1,065,607.00

Total per Schedule 1 of the Financial Statements \$ 1,065,607.00

-

* *Remuneration includes taxable benefits, vacation payouts and retroactive salary adjustments*

** *Expenses include travel expenses, memberships, tuition, relocation, vehicle leases, extraordinary hiring expenses, registration fees and similar amounts paid directly to an employee, or to a third party on behalf of the employee, and which has not been included in 'remuneration'*

*** *Other labour costs include contracted labour and the volunteer fire department*

Statement of Financial Information (SOFI) (cont.)

VILLAGE OF LIONS BAY

FINANCIAL INFORMATION ACT REPORT

Year Ended December 31, 2014

SCHEDULE OF AMOUNTS PAID TO SUPPLIERS FOR GOODS AND SERVICES

<i>Supplier Accounts</i>	<i>Amount Paid in 2014</i>
AON REED STENHOUSE	44,488.00
BC ASSESSMENT AUTHORITY ***	34,052.82
BC HYDRO	40,314.65
BDO CANADA LLP	29,673.84
DMC DUBAS MANAGEMENT & CONSTRUCTION INC.	185,824.42
E-COMM	27,590.00
G E Koba Enterprises	84,901.47
G. MCRADU CONSULTING LTD.	111,021.86
GCR RAIL CROSSINGS	25,680.33
GERALD LONGSON	126,767.02
GVRD TAX AUTHORITY ***	36,817.00
KINDRED CONSTRUCTION	378,363.21
L & A EQUIPMENT LTD.	28,280.51
METRO VANCOUVER	149,509.82
MINISTRY OF FINANCE (SCHOOL & POLICE TAX) ***	527,804.59
MUNICIPAL PENSION PLAN	50,819.33
MURDY & McALLISTER	41,328.83
OLIVER, ANDREW	27,965.87
REVENUE CANADA	182,749.13
ROB BARRS & ASSOCIATES	40,149.42
SEA TO SKY NETWORK SOLUTIONS	41,375.85
SMITHRITE DISPOSAL LTD	175,899.77
SUVARNA, HARO	87,004.55
TRANSLINK TAX AUTHORITY ***	182,891.29
VISA SCOTIABANK	37,352.91
ZEEMAC VEHICLE LEASE INC	41,400.13
Total for Suppliers Paid > \$ 25,000	2,740,026.62
Other Supplier Payments	894,372.61

There were no payments to suppliers for grants and contributions exceeding \$25,000

All Payments	3,634,399.23
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*** Other Taxing Authority Payments

Statement of Financial Information (SOFI) (cont.)

VILLAGE OF LIONS BAY

SCHEDULE OF AMOUNTS PAID TO SUPPLIERS FOR GOODS AND SERVICES RECONCILIATION TO FINANCIAL STATEMENTS:

All Payments		3,634,399.23
Deduct: Payroll related payments	-	572,595.85
HST/ GST rebates	-	99,061.67
Net acquisition of capital expenditures	-	1,043,317.00
Flow throughs to other tax authorities	-	781,674.74
Debt/ capital lease related payments	-	176,840.82
Reimbursable from the Province	-	67,650.71
Refunds and deposits	-	26,830.27
Accrual/ Cash accounting differences		148,793.83
Total payments for Goods & Services (As per financial statement)		1,015,222.00
Debt charges - interest		83,615.00
Amortization		489,048.00
Labour		1,065,607.00
Total Expenses		2,653,492.00
Total Expenses as per Financial Statements		2,653,492.00

Looking Forward

Consolidated Financial Plan 2015 - 2019

	2015	2016	2017	2018	2019
Revenues					
Fees, Licenses, Permits and Fines	121,550	121,986	123,459	124,954	126,471
Small Community Grant	310,738	285,000	285,000	285,000	285,000
Other Grants	345,016	53,000	53,000	53,000	53,000
Other	445,451	48,255	51,172	54,206	57,360
Taxation	1,521,604	1,594,756	1,672,186	1,753,487	1,838,853
Utility Fees and Rates	672,545	690,922	715,468	741,241	768,303
Grand Total	3,416,904	2,793,919	2,900,285	3,011,888	3,128,987
Expenditures					
Amortization	504,202	514,452	524,702	534,952	545,202
General Government	587,403	599,011	610,147	620,558	632,085
Protection Services	284,366	270,573	273,497	276,436	279,455
Public Works	432,605	364,434	370,489	376,408	382,762
Planning and Development	26,736	63,099	27,508	27,884	28,308
Parks, Recreation and Facilities	179,897	167,130	169,298	171,395	173,691
Solid Waste	190,205	190,205	190,205	190,205	190,205
Sewer Fund	71,077	67,114	68,122	69,119	70,173
Water Fund	997,417	545,903	554,106	561,986	570,639
Interest Payments	91,561	90,241	88,882	87,634	87,193
Grand Total	3,365,469	2,872,162	2,876,955	2,916,577	2,959,712
Surplus/(Deficit)	51,435	(78,243)	23,329	95,311	169,276
Adjustments Required to Balance Financial Plan to Conform With Legislative Requirements					
Non-cash items included in Annual Surplus (Deficit)					
Amortization on Tangible Capital Assets	504,202	514,452	524,702	534,952	545,202
MFA Actuarial Gain on Debt	(14,701)	(17,506)	(20,422)	(23,456)	(26,610)
Cash Surplus	540,936	418,703	527,609	606,807	687,867
Cash items NOT included in Annual Surplus (Deficit)					
Repayment of Debt Principal	(94,927)	(96,102)	(97,311)	(77,693)	(61,570)
Capital Expenditures	(657,712)	(80,000)	(70,000)	(70,000)	(70,000)
Transfer from (to) Reserves	179,703	(242,602)	(360,298)	(459,114)	(556,297)
Financial Plan Balance	-	-	-	-	-

Looking Forward (cont.)

General Fund Financial Plan 2015 - 2019

	2015	2016	2017	2018	2019
Revenues					
Fees, Licenses, Permits and Fines	121,550	121,986	123,459	124,954	126,471
Small Community Grant	310,738	285,000	285,000	285,000	285,000
Other Grants	89,000	53,000	53,000	53,000	53,000
Other	32,977	33,402	33,844	34,304	34,782
Taxation	1,230,377	1,289,497	1,352,193	1,418,024	1,487,147
Utility Fees and Rates	190,005	190,005	190,005	190,005	190,005
Grand Total	1,974,647	1,972,891	2,037,501	2,105,287	2,176,405
Expenditures					
Amortization	324,859	333,859	342,859	351,859	360,859
Communications	107,170	108,778	110,409	112,065	113,746
Interest Payments	16,048	15,016	13,952	13,007	12,875
Fiscal Charges	3,350	3,350	3,350	3,350	3,350
Grants	34,274	29,124	29,124	29,124	29,124
Insurance	55,439	56,548	57,679	58,832	60,009
Internal Allocations	(59,000)	(59,000)	(59,000)	(59,000)	(59,000)
Maintenance	187,395	190,555	193,408	196,304	199,244
Materials, Supplies, and Equipment	84,627	85,855	87,100	88,365	89,648
Professional Fees / Contract Services	391,605	345,421	311,153	312,912	314,697
Salaries and Benefits	782,072	796,347	809,824	820,390	833,571
Sundry	12,350	12,983	13,117	13,254	13,393
Training / Professional Development	90,350	72,623	73,712	74,818	75,941
Utilities	11,580	11,870	12,166	12,470	12,782
Grand Total	2,042,119	2,003,327	1,997,955	2,027,752	2,060,239
Surplus/(Deficit)	(67,472)	(30,436)	39,547	77,535	116,165
Adjustments Required to Balance Financial Plan to Conform With Legislative Requirements					
Non-cash items included in Annual Surplus (Deficit)					
Amortization on Tangible Capital Assets	324,859	333,859	342,859	351,859	360,859
MFA Actuarial Gain on Debt	(2,227)	(2,652)	(3,094)	(3,554)	(4,032)
Cash Surplus	255,159	300,771	379,312	425,840	472,993
Cash items NOT included in Annual Surplus (Deficit)					
Repayment of Debt Principal	(42,343)	(43,375)	(44,439)	(24,672)	(8,395)
Capital Expenditures	(165,188)	(55,000)	(45,000)	(45,000)	(45,000)
Transfer from (to) Water Fund	(221,559)	38,752	66,550	96,467	127,496
Transfer from (to) Sewer Fund	(5,773)	1,455	3,876	6,479	9,204
Transfer from/(to) Reserves	179,703	(242,602)	(360,298)	(459,114)	(556,297)
Financial Plan Balance	-	-	-	-	-

Looking Forward (cont.)

Water Fund Financial Plan 2015-2019

	2015	2016	2017	2018	2019
Revenues					
Parcel Tax	267,087	279,912	293,378	307,518	322,365
Utility Fees and Rates	441,376	457,695	480,080	503,584	528,263
Grants	256,016	-	-	-	-
Disaster Financial Assistance (EMBC)	400,000	-	-	-	-
Other	12,474	14,853	17,328	19,902	22,578
Grand Total	1,376,953	752,460	790,786	831,004	873,205
Expenditures					
Amortization	157,733	158,983	160,233	161,483	162,733
Communications	2,500	2,538	2,576	2,614	2,653
Interest Payments	75,513	75,225	74,930	74,628	74,318
Emergency Repairs	400,000	-	-	-	-
Insurance	7,105	7,247	7,392	7,540	7,691
Internal Allocations	55,000	55,000	55,000	55,000	55,000
Maintenance	35,120	35,647	36,182	36,724	37,275
Materials, Supplies, and Equipment	14,700	14,921	15,144	15,371	15,602
Professional Fees / Contract Services	162,600	105,039	106,615	108,214	109,837
Salaries and Benefits	298,142	302,793	308,000	312,834	318,392
Sundry	3,750	3,806	3,863	3,921	3,980
Training / Professional Development	5,000	5,075	5,151	5,228	5,307
Utilities	13,500	13,838	14,183	14,538	14,901
Grand Total	1,230,663	780,111	789,269	798,097	807,690
Surplus/(Deficit)	146,290	(27,651)	1,517	32,907	65,516
Adjustments Required to Balance Financial Plan to Conform With Legislative Requirements					
Non-cash items included in Annual Surplus (Deficit)					
Amortization on tangible capital assets	157,733	158,983	160,233	161,483	162,733
MFA Actuarial Gain on Debt	(12,474)	(14,853)	(17,328)	(19,902)	(22,578)
Cash Surplus	291,549	116,478	144,422	174,488	205,671
Cash items NOT included in Annual Surplus (Deficit)					
Repayment of Debt Principal	(52,584)	(52,726)	(52,872)	(53,021)	(53,174)
Capital Expenditures	(460,524)	(25,000)	(25,000)	(25,000)	(25,000)
Transfer from (to) general fund	221,559	(38,752)	(66,550)	(96,467)	(127,496)
Financial Plan Balance	-	-	-	-	-

Looking Forward (cont.)

Sewer Fund Financial Plan 2015 - 2019

	2015	2016	2017	2018	2019
Revenues					
Taxation	24,140	25,346	26,614	27,944	29,342
Utility Fees and Rates	41,164	43,222	45,384	47,653	50,035
Grand Total	65,304	68,569	71,997	75,597	79,377
Expenditures					
Amortization	21,610	21,610	21,610	21,610	21,610
Insurance	1,240	1,265	1,290	1,316	1,342
Internal Allocations	4,000	4,000	4,000	4,000	4,000
Maintenance	30,000	30,450	30,907	31,370	31,841
Materials, Supplies and Equipment	1,000	1,015	1,030	1,046	1,061
Professional Fees / Contract Services	11,750	6,926	7,030	7,136	7,243
Salaries and Benefits	19,970	20,274	20,611	20,928	21,290
Sundry	317	322	327	331	336
Training / Professional Development	750	761	773	784	796
Utilities	2,050	2,101	2,154	2,208	2,263
Grand Total	92,687	88,724	89,732	90,729	91,783
Deficit	(27,383)	(20,155)	(17,734)	(15,131)	(12,406)
Adjustments Required to Balance Financial Plan to Conform With Legislative Requirements					
Non-cash items included in Annual Surplus (Deficit)					
Amortization of tangible capital assets	21,610	21,610	21,610	21,610	21,610
Cash Surplus (Deficit)	(5,773)	1,455	3,876	6,479	9,204
Cash items NOT included in Annual Surplus (Deficit)					
Capital Expenditures	-	-	-	-	-
Transfer from (to) general fund	5,773	(1,455)	(3,876)	(6,479)	(9,204)
Financial Plan Balance	-	-	-	-	-

Looking Forward (cont.)

2015 - 2019 Schedule of Debt Repayments

	2015	2016	2017	2018	2019
Interest Payments	91,561	90,241	88,882	87,634	87,193
Principal Payments	94,927	96,102	97,311	77,693	61,570
Total Annual Repayments	186,488	186,343	186,193	165,327	148,763

2015 - 2019 Schedule of Capital Expenditures

	2015	2016	2017	2018	2019
Building	103,436	10,000	-	-	-
Equipment	57,058	45,000	45,000	45,000	45,000
Roads	4,694	-	-	-	-
Water Infrastructure	460,524	25,000	25,000	25,000	25,000
Sewer	-	-	-	-	-
Total Capital Expenditures	625,712	80,000	70,000	70,000	70,000

Looking Forward (cont.)

2015 REVENUE DISCLOSURE STATEMENT

Proportion of Revenue from Each Funding Source

REVENUE SOURCE	% Total Revenue
Property and Parcel Taxes	44.5%
Utility Fees and Rates	19.7%
Grants	19.2%
Fees, Licences, Permits and Fines	3.6%
Other Revenues	13.0%
Total	100.0%

Property Tax Distribution

The distribution of property tax revenue among the property classes is shown in the table below.

The objective of Council is to set tax rates based on the principle of equity and responsiveness to economic goals. Historically, the tax base for the Village of Lions Bay has been residential (99.76%) and therefore the tax revenues are predominantly from residential properties.

PROPERTY CLASS	% PROPERTY VALUE TAX	
	2014	2015
Residential (1)	99.64%	99.76%
Utilities (2)	0.12%	0.05%
Business (6)	0.19%	0.16%
Recreation (8)	0.05%	0.03%
TOTAL	100.00%	100.00%



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Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
2015JanPCB	01/01/2015	Pacific Blue Cross	Benefits - Jan	1,760.28	1,760.28	
2015rfsjan	01/01/2015	RFS Canada	Photocopier lease	336.76	336.76	
022365	05/01/2015	Blake, Sheila	Wall hooks for council chambers	18.82	18.82	
022366	05/01/2015	Baker, Rod	ESS - storage containers	193.65	193.65	
022367	05/01/2015	Emo, William	Expenses - supplies for shop	35.92	35.92	
022368	05/01/2015	Gerald Longson	CCR Project Manager	4,936.94	4,936.94	
022369	05/01/2015	Helen Craig Counselling	Counselling - critical incident	500.00	500.00	
022370	05/01/2015	Koonts, Mandy	Expenses - election, parking, keys	406.46	406.46	
022371	05/01/2015	Loh, Gisela	Janitorial - December	1,095.00	1,095.00	
022372	05/01/2015	Lions Bay Fire Rescue	Shipping - Burn Building Stairs	322.35	322.35	
022373	05/01/2015	Loutet, Susan	Expenses - coffee, batteries	63.87	63.87	
022374	05/01/2015	McNichol, Fran	mileage - bank deposits	50.88	50.88	
022375	05/01/2015	Pollock, Sally	ESS Binders	201.19	201.19	
022376	05/01/2015	Phillips, Ute	Reimburse expenses - Organic - Poster	174.72	174.72	
022377	05/01/2015	Simons, Ruth	Organic Food - expenses	700.41	700.41	
022378	05/01/2015	Schneider, Kerstin	Expenses - ESS - containers Community Garden Grant	60.64 111.99	172.63	
022379	05/01/2015	The Lions Bay Native Plant Garden	Donation reimbursement	521.89	521.89	
022380	05/01/2015	Wray, Andrew & Ingrid	ESS - Medical supplies	241.09	241.09	
022381	05/01/2015	Waterson, Simon	Fire Admin 4th Qtr	1,249.98	1,249.98	
2015Decvisa	05/01/2015	Visa ScotiaBank	Dec VISA - various	4,843.53	4,843.53	
2014STfinal	08/01/2015	School Tax	School Tax - final payment	75,648.29	75,648.29	
022382	13/01/2015	ALS Canada Ltd	Water testing - metals	201.34	201.34	
022383	13/01/2015	Associated Fire Safety Equipment	Hoses	3,472.78	3,472.78	
022384	13/01/2015	BC Communications	radio - office Works Radios Radios	44.80 89.60 436.80	571.20	
022385	13/01/2015	BDO Canada LLP	Interim Audit	7,069.13	7,069.13	
022386	13/01/2015	BC Hydro	Overhead street lights Ornamental	213.61 285.76	499.37	
022387	13/01/2015	BA Blacktop Ltd	Paving - LB Crossing	2,940.58	2,940.58	
022388	13/01/2015	Bell	Satellite	100.31	100.31	
022389	13/01/2015	Bert's Trucking Ltd.	Water - Mag Tank	1,438.50	1,438.50	
022390	13/01/2015	Buhr, Karl	Expenses - mileage, parking, copies	275.02	275.02	
022391	13/01/2015	Corix Water Products	water connection costs	76.16	76.16	
022392	13/01/2015	Crystalview Pool & Spa	Chlorine	340.30	340.30	
022393	13/01/2015	CUPE - Local 389	Union Dues - Dec	720.04	720.04	
022394	13/01/2015	ClearTech Industries Ltd	Carboy return (chlorine) Container Return Container return Chlorine	- - - 2,259.94	630.00 210.00 630.00 789.94	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022395	13/01/2015	Concentric	Community News - Winter	3,059.60	3,059.60	
022396	13/01/2015	Cordilleran Geoscience	Assessment - Mag & Harvey Creek	1,304.10	1,304.10	
022397	13/01/2015	Coast Aggregates Ltd	Material dump - intake Material dump - intake Material removal - Debris slide Material dump - intake Material dump - intake	2,052.75 1,517.25 1,517.25 410.03 404.99	5,902.27	
022398	13/01/2015	DNA Fire Doctors Inc	Fire extinguisher recharge	100.28	100.28	
022399	13/01/2015	Dominion Blue Digital Reprographics	House plan copies	11.04	11.04	
022400	13/01/2015	DLO Move Support Services Ltd.	CCR - Office return move	7,519.31	7,519.31	
022401	13/01/2015	Ebco Petroleum Inc	Fuel - Community Centre	625.58	625.58	
022402	13/01/2015	Frontier Power Products Ltd.	Generator service - Harvey Generator service - WTP Klatt Generator service Generator service - PW	657.15 654.04 936.28 809.81	3,057.28	
022403	13/01/2015	Good Impressions Printing Limited	Business cards - CAO	147.39	147.39	
022404	13/01/2015	G. McRadu Consulting Ltd.	Council Orientation, recruitment	777.00	777.00	
022405	13/01/2015	Kindred Construction		56,336.31	56,336.31	yes
022406	13/01/2015	Karas Projects	Holdback release (KG washroom)	1,169.35	1,169.35	
022407	13/01/2015	Lions Bay Fire Rescue	Burn Building Windows	4,704.00	4,704.00	
022408	13/01/2015	Lions Bay Marina Ltd	Logboom removal and clean	971.25	971.25	
022409	13/01/2015	Lehigh Materials		37.64	37.64	
022410	13/01/2015	Lidstone & Company	Legal fees Legal fees Legal Fees - General file Legal fees - general	481.95 1,119.90 72.80 241.92	1,916.57	
022411	13/01/2015	LAT DIV of Lafarge Canada Inc.	Salt	1,831.27	1,831.27	
022412	13/01/2015	L & A Equipment Ltd.	Oceanview rd - Equipment rental Equipment rental - PEP	5,169.94 23,399.25	28,569.19	
022413	13/01/2015	Municipal Insurance Association	Insurance deductible	1,104.82	1,104.82	
022414	13/01/2015	Murdy & McAllister	Legal fees	729.39	729.39	
022415	13/01/2015	Metro Testing Burnaby	Oceanview Rd - soild testing	1,575.00	1,575.00	
022416	13/01/2015	North Shore Pest Detective Ltd	Office pest control Klatt - pest control Works yard - pest control	84.00 84.00 99.75	267.75	
022417	13/01/2015	Pitney Bowes	Postage meter	29.20	29.20	
022418	13/01/2015	RONA Inc. - Squamish	Wood, Paint	503.14	503.14	
022419	13/01/2015	Rescue Associates	Fire Training - Dec	1,740.00	1,740.00	
022420	13/01/2015	Ramtech Environmental Products	Mag Creek WTP parts	15,220.65	15,220.65	
022421	13/01/2015	RICOH Canada Inc.	B & W copies colour & b & W copies	54.98 1,120.73	1,175.71	
022422	13/01/2015	Rona	Ladder, batteries	255.47	255.47	
022423	13/01/2015	Smithrite Disposal Ltd	Credit - recycling Garbage contract	- 10,980.97	10,673.85	
022424	13/01/2015	Staples - Desjardins Credit Card	Credit Office supplies, paper, batteries etc.	- 273.64	248.64	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022425	13/01/2015	Supersave Fuels	Diesel	1,353.16	1,353.16	
022426	13/01/2015	Sea to Sky Network Solutions	Laptop for Office IT Support Council email set up	1,317.34 952.00 86.63	2,355.97	
022427	13/01/2015	Shred-it International ULC	Shredding	76.85	76.85	
022428	13/01/2015	Shaw Business	Internet - office	111.89	111.89	
022429	13/01/2015	Telus Services Inc	Dispatch internet	308.00	308.00	
022430	13/01/2015	Telus Communications	phones, internet SCADA line phones, internet	1,489.02 78.40 1,209.16	2,776.58	
022431	13/01/2015	Telus Mobility	Cell Phones	481.53	481.53	
022432	13/01/2015	Triton Automotive	Parts - to fill Mag Tank demurrage snow removal parts	116.47 40.00 256.52	412.99	
022433	13/01/2015	The Corp of the District of West Van	Signs - various	896.54	896.54	
022434	13/01/2015	Turn-Key Controls	Service call - STP	538.39	538.39	
022435	13/01/2015	Westburne Electric Supply	Lights - Klatt Building	583.04	583.04	
022436	13/01/2015	Wolseley	Adaptor	7.70	7.70	
022437	13/01/2015	Western Bus Parts	Fire truck service	577.37	577.37	
022438	13/01/2015	Kindred Construction	Holdback- Progress 9	3,448.38	3,448.38	
022439	13/01/2015	Kindred Construction	Progress # 9	52,887.93	52,887.93	
2014WCB4	15/01/2015	Workers Compensation Board	WCB 4th qtr payment	5,641.31	5,641.31	
101007963114	19/01/2015	BC Hydro	WTP hydro	866.90	866.90	
102007950361	19/01/2015	BC Hydro	Bayview Rd hydro	14.97	14.97	
102007950389	19/01/2015	BC Hydro	Timbertop Pump hydro	84.17	84.17	
102007950401	19/01/2015	BC Hydro	Klatt Hydro	1,205.73	1,205.73	
102007950406	19/01/2015	BC Hydro	Beach Park Hydro	78.22	78.22	
102007950432	19/01/2015	BC Hydro	Community Complex hydro	967.23	967.23	
102007950442	19/01/2015	BC Hydro	Office hydro	294.93	294.93	
022440	21/01/2015	Budget Blinds of North and West Van	Blinds - CCR	1,129.03	1,129.03	
022441	21/01/2015	Loutet, Susan	Keys for Hall Expenses - reimbursed	24.11 42.80	66.91	
022442	21/01/2015	Marr, Kyle	2014Junpay	238.00	238.00	
022443	21/01/2015	Tancre, Phillip	2014Junpay	869.00	869.00	
022444	26/01/2015	Allied Water Services	Water for reservoir fill	2,028.00	2,028.00	
022445	26/01/2015	Bowen Island Municipality	Tower - dispatch services	1,260.00	1,260.00	
022446	26/01/2015	Creus Engineering Ltd	HC Access Rd - Engineering Mag Creek Engineering	868.88 719.25	1,588.13	
022447	26/01/2015	Endress & Hauser	Chlorine service call	1,606.33	1,606.33	
022448	26/01/2015	Gerald Longson	CCR Project Mgr. Dec	3,014.75	3,014.75	
022449	26/01/2015	Murdy & McAllister	Legal fees general Legal Fees	555.09 395.55	950.64	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022450	26/01/2015	Petty cash	LUMP meeting childcare, insurance	43.00	43.00	
022451	26/01/2015	RONA Inc. - Squamish	Deadbolts, locks	193.66	193.66	
022452	26/01/2015	Staples - Desjardins Credit Card	Dustpad for Hall	41.38	397.48	
			Tables (6)	356.10		
022453	26/01/2015	VitalAire	Medical Oxygen	266.62	266.62	
022454	28/01/2015	Acklands - Grainger Inc	Pump return	- 1,255.80	452.42	
			Flares	583.63		
			Regulator	540.96		
			Flares	583.63		
022455	28/01/2015	Burley Boys Tree Service	CCR - stump grinding	499.80	499.80	
022456	28/01/2015	Dan's Forklifts Ltd.	Forklift service	946.02	946.02	
022457	28/01/2015	ALS Canada Ltd	Water Testing - Harvey	78.75	78.75	
022458	28/01/2015	Alpine Paving	Oceanview access rd paving	4,927.99	11,211.33	
			Road widening - Oceanview	6,283.34		
022459	28/01/2015	BC Communications	Radio	44.80	44.80	
022460	28/01/2015	Blake, Sheila	Board of Variance minutes	187.50	187.50	
022461	28/01/2015	Bell	Satellite - Pit	103.75	103.75	
022462	28/01/2015	CivicInfo BC	Membership dues	136.50	136.50	
022463	28/01/2015	CN Railway Properties	Base rent - water line	525.00	525.00	
022464	28/01/2015	CUPE - Local 389	Jan Dues	717.63	717.63	
022465	28/01/2015	Federation of Canadian Municipalities	2015 Fees	342.18	342.18	
022466	28/01/2015	Good Impressions Printing Limited	Letterhead and envelopes	356.95	356.95	
022467	28/01/2015	G. McRadu Consulting Ltd.	Staff recruitment, council orientation	441.00	441.00	
022468	28/01/2015	Loh, Gisela	Janitorial - Jan	780.00	780.00	
022469	28/01/2015	Local Government Management Association	CFO job posting	446.25	446.25	
022470	28/01/2015	LAT DIV of Lafarge Canada Inc.	Salt	1,746.64	1,746.64	
022471	28/01/2015	McRae's Environmental Services Ltd	Pump Out - Settling chamber	2,848.12	2,848.12	
022472	28/01/2015	Municipal Insurance Association	2015 Insurance	10,771.00	10,771.00	
022473	28/01/2015	Medical Services Plan	Medical Services Plan - Jan	1,026.00	1,026.00	
022474	28/01/2015	McLaughlin, Ron	Expenses - LGMA	281.39	281.39	
022475	28/01/2015	Minister of Finance - BC Codes	Building Codes online	210.00	210.00	
022476	28/01/2015	North Shore Pest Detective Ltd	Pest control - office	84.00	168.00	
			Pest control - Klatt	84.00		
022477	28/01/2015	Oliver, Andrew	Honorarium - Jan	2,027.71	2,027.71	
022478	28/01/2015	Pitney Bowes	Postage meter rates	92.46	92.46	
022479	28/01/2015	PitneyWorks	postage	23.69	23.69	
022480	28/01/2015	Rescue Associates	Training contract	1,660.00	1,660.00	
022481	28/01/2015	Sea to Sky Courier & Freight	Radio return	17.55	17.55	
022482	28/01/2015	Shaw Direct	Ambulance cable - Jan	47.26	47.26	
022483	28/01/2015	Shred-it International ULC	Shredding	75.84	75.84	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022484	28/01/2015	Shaw Business	Internet	111.89	111.89	
022485	28/01/2015	Telus Services Inc	Dispatch internet	308.00	308.00	
022486	28/01/2015	Telus Communications	SCADA phone line	79.97	79.97	
022487	28/01/2015	Triton Automotive	Nuts and bolts wrench Bobcat roller Bolts and washers	49.71 51.27 229.60 5.87	336.45	
022488	28/01/2015	Temple Consulting Group Ltd	Payroll software maintenance MAIS software maintenance	1,008.00 8,547.84	9,555.84	
022489	28/01/2015	Westerra Equipment	Bobcat roller track	220.04	220.04	
022490	28/01/2015	Zeemac Vehicle Lease Ltd	Vehicle lease Vehicle lease Vehicle lease	1,492.96 1,136.80 910.56	3,540.32	
2015MPPPP1	31/01/2015	Municipal Pension Plan	Pension Remittance PP1	3,149.64	3,149.64	
2015Febpbcb	01/02/2015	Pacific Blue Cross	Benefits Feb	1,760.28	1,760.28	
2015Febbrfs	01/02/2015	RFS Canada	Copier lease	336.76	336.76	
2015janvisa	05/02/2015	Visa ScotiaBank	Various VISA expenses	3,015.56	3,015.56	
2015PP2Rev	06/02/2015	Revenue Canada	Payroll remittance PP2	9,556.26	9,556.26	
022491	12/02/2015	Bulls-Eye Speciality Ads Inc.	Tees - Fire Dept	97.27	97.27	
022492	12/02/2015	Rooke, Pamela	December finance	4,815.00	4,815.00	
022493	12/02/2015	Villegas, Lewis	2014 Election - CEO	10,480.00	10,480.00	
022494	12/02/2015	AON Reed Stenhouse	Property Insurance	25,660.00	25,660.00	
022495	12/02/2015	BC Hydro	Overhead Lighting	343.68	343.68	
022496	12/02/2015	Buhr, Karl	Expenses - LGMA, mileage	545.16	545.16	
022497	12/02/2015	Emo, William	Reimbursement - Coffee	35.86	35.86	
022498	12/02/2015	Gerald Longson	Proj Mgr. CCR	624.25	624.25	
022499	12/02/2015	Lions Bay General Store & Cafe	Various - food, postage, mail outs	572.67	572.67	
022500	12/02/2015	Loh, Gisela	Janitorial - Feb	210.00	210.00	
022501	12/02/2015	Loutet, Susan	Expense reimbursement - keys, coffee	44.82	44.82	
022502	12/02/2015	Oliver, Andrew	Feb Honorarium	2,027.71	2,027.71	
022503	12/02/2015	Rayment, Stephen & Lynne	DD Return BP#10-10	1,500.00	1,500.00	
022504	12/02/2015	Strong, Tony	DD Return BP#14-14	1,500.00	1,500.00	
022505	12/02/2015	Suvarna, Hari			7,405.13	yes
022506	12/02/2015	Waterson, Helen	Reimbursement - Green can	34.00	34.00	
2015PP1Rev	13/02/2015	Revenue Canada	Payroll remittance PP1	8,073.67	8,073.67	
102008013437	16/02/2015	BC Hydro	Pit hydro	605.47	605.47	
105007991661	16/02/2015	BC Hydro	WTP hydro	1,286.69	1,286.69	
105007991706	16/02/2015	BC Hydro	PW Yard hydro	2,132.03	2,132.03	
105007991718	16/02/2015	BC Hydro	STP Hydro	332.22	332.22	
022507	18/02/2015	BC One Call	Tickets - digging	11.55	11.55	
022508	18/02/2015	Couch Potato	Stainguarding - sofas - CCR	449.71	449.71	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022509	19/02/2015	Acklands - Grainger Inc	Safety Supplies Flare return UV Plant batteries	379.68 - 534.11 197.39	42.96	
022510	19/02/2015	ALS Canada Ltd	Sewer Testing Water testing	78.75 112.35	191.10	
022511	19/02/2015	BC Communications	Radios - works Radios - works	436.80 89.60	526.40	
022512	19/02/2015	BDO Canada LLP			2,056.57	yes
022513	19/02/2015	Bell	Satellite - Pit	103.86	103.86	
022514	19/02/2015	Corix Water Products	Water Parts	553.88	553.88	
022515	19/02/2015	Crystalview Pool & Spa	Carboy return Chlorine Chlorine treatment Aqua Neutralizer	- 218.40 481.49 147.70 295.41	706.20	
022516	19/02/2015	Coast Corridor Chiefs Association	Membership dues	25.00	25.00	
022517	19/02/2015	Century Sign Systems Ltd.	Boat Decals	106.40	106.40	
022518	19/02/2015	Creus Engineering Ltd	HC Access Rd Engineering PEP - Mag Creek PEP - Mag Creek Engineering	325.50 162.75 3,575.25	4,063.50	
022519	19/02/2015	Crystal Schaan	Janitorial Janitorial	170.00 170.00	340.00	
022520	19/02/2015	Cutting Edge Painting Co.	Painting library shelves	2,205.00	2,205.00	
022521	19/02/2015	Cantech Inspections Ltd.	Bucket truck inspection	513.26	513.26	
022522	19/02/2015	DLO Move Support Services Ltd.	Moving Office shelves	923.35	923.35	
022523	19/02/2015	Ebco Petroleum Inc	Oil - hall furnace	427.71	427.71	
022524	19/02/2015	Evergreen Wood Chip Disposal	Green Waste removal	420.00	420.00	
022525	19/02/2015	Kindred Construction	CCR - Progress 10	11,333.47	11,333.47	
022526	19/02/2015	Kindred Construction	CCR - Progress 11	5,533.48	5,533.48	
022527	19/02/2015	Lidstone & Company	Council Orientation Legal fees	685.44 30.24	715.68	
022528	19/02/2015	Medical Services Plan	Medical Service plan	1,026.00	1,026.00	
022529	19/02/2015	Murdy & McAllister	Legal Fees Legal Fees	502.34 630.37	1,132.71	
022530	19/02/2015	Minister of Labour & Citizens Service	shiping - AED	26.83	26.83	
022531	19/02/2015	North Construction	PEP - Mag Creek	13,429.68	13,429.68	
022532	19/02/2015	RONA - BH Allen Building Centre	window safety latch	19.96	19.96	
022533	19/02/2015	Raincoast Ventures Ltd.	Minutes Feb 3	783.17	783.17	
022534	19/02/2015	Rooke, Pamela	Reimburse - kettle	23.26	23.26	
022535	19/02/2015	Smithrite Disposal Ltd	Dump fees Solid Waste Contract	199.50 14,860.73	15,060.23	
022536	19/02/2015	Staples - Desjardins Credit Card	paper, pens, supplies Paper, white board labels, binders	227.74 297.91 124.45	650.10	
022537	19/02/2015	Shaw Direct	Cable -BC Ambulance	52.63	52.63	
022538	19/02/2015	Simons, Ruth	Green Can Decals - reimburse	308.00	308.00	
022539	19/02/2015	Sea to Sky Network Solutions	Soundbar - IT	41.43	993.43	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
			IT Support	952.00		
022540	19/02/2015	Telus Services Inc	Dispatch Internet	308.00	308.00	
022541	19/02/2015	Telus Communications	Phone, internet lines Scada line	1,289.86 80.00	1,369.86	
022542	19/02/2015	Telus Mobility	Mobile phones - various	519.74	519.74	
022543	19/02/2015	Triton Automotive	Fan clutch return fan clutch wrench, water parts demurrage	- 112.32 398.33 40.00	438.33	
022544	19/02/2015	UPS Canada	Shipping - Pump	155.45	155.45	
022545	19/02/2015	Vancouver Irrigation Supply	LBBP Irrigation LBBP irrigation	187.89 56.02	243.91	
022546	19/02/2015	Val Mart Door Sales Ltd	Bay door inspection & Maint.	473.55	473.55	
022547	19/02/2015	Westerra Equipment	Bobcat controller Bobcat service	2,057.26 403.55	2,460.81	
022548	19/02/2015	Zeemac Vehicle Lease Ltd	Vehicle lease Vehicle lease Vehicle lease	1,136.80 910.56 1,492.96	3,540.32	
2015PP2mpp	20/02/2015	Municipal Pension Plan	Pension Remittance PP2	3,127.27	3,127.27	
022549	26/02/2015	Suvarna, Hari	Finance contract - Jan	7,405.13	7,405.13	
2015March pbc	01/03/2015	Pacific Blue Cross	Benefit remittance	2,262.92	2,262.92	
2015Marrfs	01/03/2015	RFS Canada	Copier lease	336.76	336.76	
2015Febvisa	05/03/2015	Visa ScotiaBank	Various VISA expenses	1,966.00	1,966.00	
2015pp3mpp	06/03/2015	Municipal Pension Plan	Pension remittance	3,305.19	3,305.19	
022550	11/03/2015	ALS Canada Ltd	Water Testing	112.35	112.35	
022551	11/03/2015	Arrow Equipment Ltd	Equipment repair	137.43	137.43	
022552	11/03/2015	Auto Electric & Refrigeration Ltd.	Alternator - Chipper	280.00	280.00	
022553	11/03/2015	BC Communications	Radio - works	44.80	44.80	
022554	11/03/2015	BDO Canada LLP	Council Orientation	1,090.57	1,090.57	
022555	11/03/2015	BC Hydro	Ornamental Lights Street Lights Ornamental lights	285.79 355.14 140.77	781.70	
022556	11/03/2015	CUPE - Local 389	Feb dues	815.09	815.09	
022557	11/03/2015	ClearTech Industries Ltd	Container return Chlorine	- 630.00 2,259.94	1,629.94	
022558	11/03/2015	Creus Engineering Ltd	Mag Creek Emerg Repair Harvey Creek Engineering Mag Creek Intake - Engineering	2,685.38 838.43 864.68	4,388.49	
022559	11/03/2015	Crystal Schaan	Janitorial service Janitorial Services	170.00 170.00	340.00	
022560	11/03/2015	DreamRider Theatre Society	Organics - education	400.00	400.00	
022561	11/03/2015	E-COMM	Radios - 1st Qtr	5,521.00	5,521.00	
022562	11/03/2015	Gerald Longson	CCR - Project Mgr	967.50	967.50	
022563	11/03/2015	Lions Bay Fire Rescue	Reimburse - Refreshments	492.20	492.20	
022564	11/03/2015	Loutet, Susan	Reimburse - mileage, keys, coffee	74.98	74.98	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022565	11/03/2015	Loutet, Myron	Utility Bill assistance	78.40	78.40	
022566	11/03/2015	Metro Vancouver (GVRD)	MFA Loan (BB)	7,347.36	7,347.36	
022567	11/03/2015	Medical Services Plan	MSP Payment	1,026.00	1,026.00	
022568	11/03/2015	McNichol, Fran	Reimburse - mileage, keys	103.83	103.83	
022569	11/03/2015	More, Mansje	Reimburse - Library Renos	270.57	270.57	
022570	11/03/2015	Mullen, Neale	Reimburse - Refreshments (PEP)	98.37	98.37	
022571	11/03/2015	North Shore Pest Detective Ltd	Pest Control - Klatt Pest Control - PW Yard	84.00 99.75	183.75	
022572	11/03/2015	Oliver, Andrew	Honorarium	2,027.71	2,027.71	
022573	11/03/2015	Payless Auto Towing Ltd	Tow - bucket truck	156.56	156.56	
022574	11/03/2015	RONA - BH Allen Building Centre	Mesh LB Stairs/ Batteries Mesh Returned Mesh LB Stairs	400.46 223.78 246.40	423.08	
022575	11/03/2015	Rescue Associates	Fire Training	1,660.00	1,660.00	
022576	11/03/2015	Rona Home Centres - Park & Tilford	PVC Coupling	42.30	42.30	
022577	11/03/2015	Richmond, Nancy	Food - Seniors Circle	150.00	150.00	
022578	11/03/2015	Rooke, Pamela	Reimburse - Desk Chair	223.99	223.99	
022579	11/03/2015	Smithrite Disposal Ltd	Waste Contract	16,415.76	16,415.76	
022580	11/03/2015	Shaw Direct	Cable - Klatt (to be reimbursed)	50.26	50.26	
022581	11/03/2015	Supersave Fuels	Gas	1,351.92	1,351.92	
022582	11/03/2015	Sea to Sky Network Solutions	Laptop repair IT Support	231.00 952.00	1,183.00	
022583	11/03/2015	Shred-it International ULC	Shredding	74.15	74.15	
022584	11/03/2015	Shaw Business	Internet - Office	111.89	111.89	
022585	11/03/2015	Telus Services Inc	Internet - Dispatch	308.00	308.00	
022586	11/03/2015	Telus Mobility	Cell phones	483.56	483.56	
022587	11/03/2015	Tidey's Trophies Ltd.	Plaque - CCR	1,792.00	1,792.00	
022588	11/03/2015	Triton Automotive	Oil filter - chipper Chipper parts Belt - Chipper Demurrage	14.20 230.76 8.16 40.00	293.12	
022589	11/03/2015	Treasures Insurance & Risk Management	Insuarance - Volunteer FD	290.00	290.00	
022590	11/03/2015	Union of BC Municipalities	Membership Dues	944.49	944.49	
022591	11/03/2015	Vancouver Irrigation Supply	Water timer	145.55	145.55	
022592	11/03/2015	Western Safety Products	Safety supplies	672.84	672.84	
022593	11/03/2015	Wilson, Rick	Reimburse - Sealed Beam	46.02	46.02	
022594	11/03/2015	Waterson, Simon	Reimburse - Batteries	10.07	10.07	
022595	11/03/2015	Waterson, Helen	Reimburse - LGMA expenses	234.60	234.60	
022596	11/03/2015	Xpert Valve Service & Maintenance	PRV Screens	6,397.65	6,397.65	
022597	11/03/2015	Zeemac Vehicle Lease Ltd	Vehicle lease Vehicle Lease Vehicle Lease	1,492.96 1,136.80 910.56	3,540.32	
2015PP3rev	13/03/2015	Revenue Canada	Payroll deductions	9,309.95	9,309.95	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
2015PP4rev	13/03/2015	Revenue Canada	Payroll deductions	9,918.81	9,918.81	
100008123548	17/03/2015	BC Hydro	WTP Hydro	1,100.43	1,100.43	
111007960496	17/03/2015	BC Hydro	Bayview hydro	15.23	15.23	
111007960522	17/03/2015	BC Hydro	Timbertop pump hydro	142.14	142.14	
111007960534	17/03/2015	BC Hydro	Emergency Building Hydro	1,005.80	1,005.80	
111007960565	17/03/2015	BC Hydro	Community centre hydro	266.62	266.62	
111007960575	17/03/2015	BC Hydro	Office Hydro	297.57	297.57	
11107960539	17/03/2015	BC Hydro	LB Beach Hydro	115.14	115.14	
2015PP4mpp	20/03/2015	Municipal Pension Plan	Pension PP4	3,694.14	3,694.14	
022598	25/03/2015	Blake, Sheila	Board of Variance - Minutes	75.00	75.00	
022599	25/03/2015	Buhr, Karl	Reimbursement - mileage, parking	260.73	260.73	
022600	25/03/2015	CUPE - Local 389	Union Dues - march	786.10	786.10	
022601	25/03/2015	Crystal Schaan	March Janitorial	365.00	365.00	
022602	25/03/2015	Emo, William	Reimburse - Safety supplies	2,721.18	2,721.18	
022603	25/03/2015	Koonts, Mandy	Reimburse - mileage	54.92	54.92	
022604	25/03/2015	McNichol, Fran	Reimburse - Mop, Keys	22.82	22.82	
022605	25/03/2015	Risk Management Services Inc.	Trail Risk Assessment	1,365.00	1,365.00	
022606	25/03/2015	Richmond, Nancy	CCR Opening - Cake	250.00	250.00	
022607	25/03/2015	Rooke, Pamela	Reimburse - Staff Meeting	32.99	32.99	
022608	25/03/2015	Lidstone & Company	Legal fees	539.29	539.29	
022609	26/03/2015	Acklands - Grainger Inc	Flares	929.88	929.88	
022610	26/03/2015	ALS Canada Ltd	Water testing - metals	4,065.08	4,065.08	
022611	26/03/2015	Armtec Limited Partnership	Sluice Gate - Mag weir	2,679.23	2,679.23	
022612	26/03/2015	BC Communications	Works Radios Works Radios	89.60 436.80	526.40	
022613	26/03/2015	Bell	Pit - Satellite	103.86	103.86	
022614	26/03/2015	BOABC	Yearly Dues	420.00	420.00	
022615	26/03/2015	Dick's Lumber & Building Supplies Ltd	LB Beach access stairs - parts	17.91	17.91	
022616	26/03/2015	Dan's Forklifts Ltd.	Forklift service call	775.50	775.50	
022617	26/03/2015	E-COMM	Dispatch Radios	5,521.00	5,521.00	
022618	26/03/2015	Evergreen Wood Chip Disposal	Green Waste Removal	420.00	420.00	
022619	26/03/2015	Gerald Longson	Project Manager - final	790.75	790.75	
022620	26/03/2015	Koonts, Mandy	Reimburse - CCR opening/ Senior Circle	51.69	51.69	
022621	26/03/2015	Kindred Construction	Progress 12 - Final Invoice	48,483.15	48,483.15	
022622	26/03/2015	Municipal Insurance Association	Insurance deductible	1,395.18	1,395.18	
022623	26/03/2015	Murdy & McAllister	Legal Fees Legal Fees Legal Fees	592.28 264.67 81.74	938.69	
022624	26/03/2015	North Construction	Mag Creek Repair - PEP	28,799.88	28,799.88	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022625	26/03/2015	Pitney Bowes	Postage meter	118.64	118.64	
022626	26/03/2015	PitneyWorks	Postage Refill	602.12	602.12	
022627	26/03/2015	RONA - BH Allen Building Centre	Sea Soil	51.34	51.34	
022628	26/03/2015	RONA Inc. - Squamish	Credit - pvc coupling PVC coupling - Beach Park	- 78.60	59.05	
022629	26/03/2015	Risk Management Services Inc.	Risk Assessment - Beach Park	420.26	420.26	
022630	26/03/2015	RICOH Canada Inc.	Large printer - copies	79.36 558.07	637.43	
022631	26/03/2015	Safelight Communications	Pager repairs	140.00	140.00	
022632	26/03/2015	Smithrite Disposal Ltd	Dump & Return	199.50	199.50	
022633	26/03/2015	Staples - Desjardins Credit Card	Pens, Batteries, TP, files Chair, office supplies Desk, stickies, files	179.64 389.41 444.76	1,013.81	
022634	26/03/2015	Shred-it International ULC	Shredding	74.49	74.49	
022635	26/03/2015	Shaw Business	Office Internet	111.89	111.89	
022636	26/03/2015	Telus Communications	Various phone, fax, internet SCADA Line	1,207.60 80.00	1,287.60	
022637	26/03/2015	The Corp.of the City of North Vancouver	Bylaw Adjudication fee	1,000.00	1,000.00	
022638	26/03/2015	Vancouver Coastal Health Authority	Water Permits	500.00	500.00	
022639	26/03/2015	Wesclean	Doggie Bags	953.57	953.57	
022640	26/03/2015	Safelight Communications	headset repair Pager repair	62.72 56.00	118.72	
2015Aprpbc	01/04/2015	Pacific Blue Cross	Benefits	2,016.17	2,016.17	
2015Aprrfs	01/04/2015	RFS Canada	Copier Lease	336.76	336.76	
2015pp5mpp	02/04/2015	Municipal Pension Plan	Pension PP5	3,698.22	3,698.22	
2015PP7mpp	02/04/2015	Municipal Pension Plan	Pension Remittance PP7 & retro	14,491.02	14,491.02	
2015Marchvisa	05/04/2015	Visa ScotiaBank	VISA - March	1,978.92	1,978.92	
022641	09/04/2015	Bonner, Scott	Flowers for Erin Pit Supplies	63.45 99.18	162.63	
022642	09/04/2015	Burns, Ara	Battery	63.84	63.84	
022643	09/04/2015	Crystal Schaan	Janitorial	365.00	365.00	
022644	09/04/2015	Lions Bay Fire Rescue	Refreshments	502.78	502.78	
022645	09/04/2015	More, Mansje	Library Renos	136.96	136.96	
022646	09/04/2015	Oliver, Andrew	Honorarium	2,071.71	2,071.71	
022647	09/04/2015	Rescue Associates	Training	1,660.00	1,660.00	
022648	09/04/2015	Sutton, Anna	Supplies	67.02	67.02	
022649	09/04/2015	Welch, Kellen	Generator	1,421.28	1,421.28	
022650	14/04/2015	BC Communications	Works Radio	44.80	44.80	
022651	14/04/2015	BC Hydro	Overhead lights Ornamental lights	349.02 147.16	496.18	
022652	14/04/2015	Babcock, Jordan	Water draw down labour	99.00	99.00	
022653	14/04/2015	Babco Sales	Balancer	403.20	403.20	

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Village of Lions Bay
AP Cheque Listing
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Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022654	14/04/2015	CN Railway Properties	Crossing Maint. Kelvin Grove Crossing Maint. LB Ave Crossing Maint. BB	2,400.00 2,400.00 2,400.00	7,200.00	
022655	14/04/2015	Corix Water Products	Water Parts	858.79	858.79	
022656	14/04/2015	Cook, Hayley	Bank deposits - mileage reimburse	99.22	99.22	
022657	14/04/2015	Chocolat Naturel	Chocolate evening - Senior Circle	221.55	221.55	
022658	14/04/2015	Ebco Petroleum Inc	fuel - community centre	668.63	668.63	
022659	14/04/2015	Good Impressions Printing Limited	Business cards - Mayor, CFO Building Officer reports	187.94 241.02	428.96	
022660	14/04/2015	Guillevin International Company	SCBA servicing SCBA Maint. Masks - SCBA	200.24 460.95 504.00	1,165.19	
022661	14/04/2015	Geopacific Consultants Ltd.	Courier charge - CCR	33.27	33.27	
022662	14/04/2015	Lidstone & Company	Legal fees Legal fees	276.99 228.48	505.47	
022663	14/04/2015	Metro Vancouver (GVRD)	Loan repayment - interest	42,487.50	42,487.50	
022664	14/04/2015	Medical Services Plan	Payroll benefits	1,026.00	1,026.00	
022665	14/04/2015	North Shore Pest Detective Ltd	Pest control - Klatt Carpenter ants treatment	84.00 420.00	504.00	
022666	14/04/2015	RONA - BH Allen Building Centre	wood, screws	61.51	61.51	
022667	14/04/2015	RONA Inc. - Squamish	tools and paint Park supplies	199.08 431.64	630.72	
022668	14/04/2015	Rollins Machinery Limited	Green Cans (30)	5,522.79	5,522.79	
022669	14/04/2015	Rooke, Pamela	CMA Annual dues	1,002.75	1,002.75	
022670	14/04/2015	Sea to Sky Network Solutions	Firewall warranty IT Support	380.79 952.00	1,332.79	
022671	14/04/2015	Scholes, Sam	Water Draw down labour	90.00	90.00	
022672	14/04/2015	Seascope Land Constuction Ltd.	Hydroseed - Septic field	472.50	472.50	
022673	14/04/2015	Telus Communications	Phones, fax, internet lines	1,214.30	1,214.30	
022674	14/04/2015	Telus Mobility	Various cell phones	462.03	462.03	
022675	14/04/2015	Triton Automotive	Shop supplies Supplies for water draw down Demurrage blueshield, oxygen	189.23 484.29 48.00 115.56	837.08	
022676	14/04/2015	Welch, Kellen	Water draw down labour	90.00	90.00	
022677	14/04/2015	Zeemac Vehicle Lease Ltd	Vehicle Lease Vehicle Lease Vehicle lease	1,136.80 1,492.96 910.56	3,540.32	
2015PP5rev	14/04/2015	Revenue Canada	Payroll deductions PP5	9,882.58	9,882.58	
2015PP6rev	14/04/2015	Revenue Canada	Payroll deductions pp6	9,681.31	9,681.31	
2015wcb1	16/04/2015	Workers Compensation Board	WCB 1st qtr	4,143.74	4,143.74	
2015PP6mpp	17/04/2015	Municipal Pension Plan	Pension PP6	3,706.51	3,706.51	
105008116046	20/04/2015	BC Hydro	Pit hydro	466.93	466.93	
118007874026	20/04/2015	BC Hydro	WTP Hydro	1,196.03	1,196.03	
118007874071	20/04/2015	BC Hydro	PW Yard Hydro	1,401.88	1,401.88	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
118007874084	20/04/2015	BC Hydro	Timbertop pump hydro	363.87	363.87	
022678	29/04/2015	4 Ever Perfect Productions Inc.	Damage deposit return	4,020.00	4,020.00	
022679	29/04/2015	ALS Canada Ltd	water testing Sewer testing	112.35 51.19	163.54	
022680	29/04/2015	Arrow Equipment Ltd	Mower repair	246.74	246.74	
022682	29/04/2015	Alta Lake Electric Ltd.	Outside lights - CCR	993.11	993.11	
022683	29/04/2015	BC Communications	Radios - works Works - radios	89.60 436.80	526.40	
022684	29/04/2015	Bell	Pit Satellite	103.86	103.86	
022685	29/04/2015	CN Railway Properties	Car park rental Railway Crossing repair (BB)	1,260.00 6,417.62	7,677.62	
022686	29/04/2015	Crystal Schaan	Janitorial	365.00	365.00	
022687	29/04/2015	Emo, William	Reimburse - expenses EOCP dues	17.96 73.50	91.46	
022688	29/04/2015	Fraser Basin Council	Flood Management contribution	323.00	323.00	
022689	29/04/2015	Hub Fire Engines & Equipment Ltd	Lights - Fire truck	1,056.24	1,056.24	
022690	29/04/2015	Iridia Medical	AED supplies	193.60	193.60	
022691	29/04/2015	Kal Tire	warranty for stud repair	22.40	22.40	
022692	29/04/2015	Kindred Construction	Progress 13 - CCR	1,715.91	1,715.91	
022693	29/04/2015	Krogh Holdings Ltd.	Bucket truck repair Credit	2,438.60 - 224.00	2,214.60	
022694	29/04/2015	Lions Bay Fire Rescue	Refreshments	147.09	147.09	
022695	29/04/2015	Loutet, Susan	Reimburse - supplies for hall/ office	194.84	194.84	
022696	29/04/2015	Minister of Finance-Product Distribution	medical supplies - fire	68.55	68.55	
022697	29/04/2015	Minister of Labour & Citizens Service	courier - projector	11.48	11.48	
022698	29/04/2015	North Shore Pest Detective Ltd	Pest control - Klatt	84.00	84.00	
022699	29/04/2015	RONA Inc. - Squamish	glue - hall	14.19	14.19	
022700	29/04/2015	Rescue Associates	April Training - Fire	1,660.00	1,660.00	
022701	29/04/2015	Roto-Rooter	Sewer line review	570.15	570.15	
022702	29/04/2015	Smithrite Disposal Ltd	Solid waste contract	15,638.25	15,638.25	
022703	29/04/2015	Staples - Desjardins Credit Card	binders, paper, etc. Projector screen Sharpie pens Projcetor screen (replacement)	244.37 207.16 27.04 173.49	652.06	
022704	29/04/2015	Schneider, Jan	Reimburse - ESS travel expenses	103.65	103.65	
022705	29/04/2015	Silzer, L & C	BP 14-11 return	1,500.00	1,500.00	
022706	29/04/2015	Shaw Business	Office internet	111.89	111.89	
022707	29/04/2015	Smith, Pat	ESS expenses	137.58	137.58	
022708	29/04/2015	Telus Services Inc	Dispatch internet	308.00	308.00	
022709	29/04/2015	Telus Communications	Scada line	80.00	80.00	
022710	29/04/2015	Gilroy, Shawna	Mileage - PT course	71.75	71.75	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
2015Mayrfs	01/05/2015	RFS Canada	Copier Lease	336.76	336.76	
022711	07/05/2015	ALS Canada Ltd	Water testing - Albert Creek	207.64	207.64	
022712	07/05/2015	Associated Fire Safety Equipment	Extrication gloves	701.82	701.82	
022713	07/05/2015	Allan, Bob	Reimburse - tools	128.47	128.47	
022714	07/05/2015	BC Communications	Works radios Works Radios	89.60 436.80	526.40	
022715	07/05/2015	BC Hydro	Overhead lights	369.61	369.61	
022716	07/05/2015	Bulls-Eye Speciality Ads Inc.	Uniforms - tees Uniforms - Tees	852.27 21.85	874.12	
022717	07/05/2015	BOABC	Bulding Inspect.courses	575.40	575.40	
022718	07/05/2015	Bonner, Scott	Reimburse - toilet repair	15.08	15.08	
022719	07/05/2015	Buhr, Karl	Expense reimburse - mileage	262.35	262.35	
022720	07/05/2015	Coast Hydrant & Valve Repair Parts	Hydrant connection part	3,577.00	3,577.00	
022721	07/05/2015	Century Sign Systems Ltd.	Parking Decals	1,176.00	1,176.00	
022722	07/05/2015	Crystal Schaan	Janitorial - April	340.00	340.00	
022723	07/05/2015	Donaghey, Steve	Reimburse - gas	50.00	50.00	
022724	07/05/2015	Federal Express Canada Ltd.	shipping parks supplies	13.53	13.53	
022725	07/05/2015	Hub Fire Engines & Equipment Ltd	Fire truck repair	768.32	768.32	
022726	07/05/2015	Holloway, Tim			59.36	yes
022727	07/05/2015	Lions Bay Fire Rescue	Reimburse Refreshments	329.99	329.99	
022728	07/05/2015	Medical Services Plan	MSP - May	1,026.00	1,026.00	
022729	07/05/2015	Murdy & McAllister	Legal fees - March	1,441.24	1,441.24	
022730	07/05/2015	McNichol, Fran	Batteries, wall clock	32.46	32.46	
022731	07/05/2015	McLaughlin, Ron	Reimburse - mileage	36.55	36.55	
022732	07/05/2015	North Shore Pest Detective Ltd	Works yard pest control	99.75	99.75	
022733	07/05/2015	Oliver, Andrew	Honorarium	2,027.71	2,027.71	
022734	07/05/2015	Payless Auto Towing Ltd	scrap car - training Scrap car - training scrap car for training Scrap car - training	441.00 441.00 294.00 441.00	1,617.00	
022735	07/05/2015	Print Lines Manufacturing Company	Life Bag Decals - ESS	573.44	573.44	
022736	07/05/2015	Ronsley, Joanne	Reimburse - mileage	68.90	68.90	
022737	07/05/2015	Smithrite Disposal Ltd	Solid waste contract	15,638.25	15,638.25	
022738	07/05/2015	Sea to Sky Network Solutions	IT support/ backup	952.00	952.00	
022739	07/05/2015	Scholes, Sam	Reimburse - small tools	69.30	69.30	
022740	07/05/2015	Shred-it International ULC	Shredding	75.50	75.50	
022741	07/05/2015	Sutton, Anna	Reimburse - Lumbar for wedges	22.53	22.53	
022742	07/05/2015	Telus Services Inc	dispatch internet	308.00	308.00	
022743	07/05/2015	Telus Communications	Phones, fax and internet lines	1,311.01	1,311.01	
022744	07/05/2015	Tidey's Trophies Ltd.	Nametags	101.92	101.92	
022745	07/05/2015	Wray, Andrew & Ingrid	Reimburse - ESS expenses	61.55	61.55	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022746	07/05/2015	Waterson, Simon	Reimburse - Printer ink	43.29	43.29	
022747	07/05/2015	Zeemac Vehicle Lease Ltd	Vehicle Lease Vehicle Lease Vehicle Lease	1,492.96 1,136.80 910.56	3,540.32	
022748	21/05/2015	ALS Canada Ltd	Water testing	112.35	112.35	
022749	21/05/2015	BDO Canada LLP	Audit	21,120.48	21,120.48	
022750	21/05/2015	Blake, Sheila	Board of Variance minutes	125.00	125.00	
022751	21/05/2015	BC Hydro	Street lights	149.21	149.21	
022752	21/05/2015	Bell	Pit Satellite	103.86	103.86	
022753	21/05/2015	CUPE - Local 389	Union Dues	768.77	768.77	
022754	21/05/2015	Cosgrave, Tanya	Music Together - instructor	2,456.00	2,456.00	
022755	21/05/2015	Crystal Schaan	Janitorial service	365.00	365.00	
022756	21/05/2015	Envoke			141.25	yes
022757	21/05/2015	Ferris, Heather	DD Return BP# 14-01	1,500.00	1,500.00	
022758	21/05/2015	Hannan, Tim	Batteries - FD	59.36	59.36	
022759	21/05/2015	Loutet, Susan	Expense Reimbursement	76.20	76.20	
022760	21/05/2015	Minister of Forests	Water Permits	94.50	94.50	
022761	21/05/2015	Mediquest Technologies Inc.	AED Electrodes	68.60	68.60	
022762	21/05/2015	North Shore Pest Detective Ltd	Pest control	84.00	84.00	
022763	21/05/2015	Payless Auto Towing Ltd	scrap car - fire training scrap car - fire training scrap car - fire training scrap car - fire training	441.00 441.00 294.00 294.00	1,470.00	
022764	21/05/2015	RONA Inc. - Squamish	Community centre maint.	284.85	284.85	
022765	21/05/2015	Rooke, Pamela	Expense reimbursement	26.99	26.99	
022766	21/05/2015	Staples - Desjardins Credit Card	Paper trimmer Paper, Binders, clips Stickies, paper Office supplies	40.28 305.28 59.95 37.02	442.53	
022767	21/05/2015	Steel Blue Productions	Piano Tuning	201.60	201.60	
022768	21/05/2015	Supersave Fuels	Reg fuel Diesel fuel	1,510.32 6,738.07	8,248.39	
022769	21/05/2015	Shred-it International ULC	Shredding	74.15	74.15	
022770	21/05/2015	Telus Communications	SCADA line	80.00	80.00	
022771	21/05/2015	Telus Mobility		467.80	467.80	
022772	21/05/2015	Triton Automotive	Demourage Bulbs	48.00 60.89	108.89	
022773	21/05/2015	Taylor, Wes	DD Return BP #14-06	1,500.00	1,500.00	
022774	21/05/2015	Waterson, Simon	Fire Admin	1,249.98	1,249.98	
022775	21/05/2015	Western Docks	Float Dock - LBBP	3,942.40	3,942.40	
022776	21/05/2015	The Dance Capitol	Dance instructor Jan-Apr	722.50	722.50	
022777	28/05/2015	John Dudley	Municipal Grant- Trailblazers	900.00	900.00	
022778	28/05/2015	Lions Bay Library	Municipal Grant	2,500.00	2,500.00	

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Village of Lions Bay
AP Cheque Listing
Jan 1, 2015 - Jun 30, 2015

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022779	28/05/2015	Lions Bay Historical Society	Municipal Grant	1,120.00	1,120.00	
022780	28/05/2015	Lions Bay Events Committee	Municipal Grant	6,000.00	6,000.00	
022781	28/05/2015	Lions Bay Arts Council	Municipal Grant	8,800.00	8,800.00	
022782	28/05/2015	Lions Bay Play School Assoc.	Municipal Grant	2,400.00	2,400.00	
022783	28/05/2015	Phillips, Dianne	Municipal Grant -KG Gardeners	300.00	300.00	
022784	28/05/2015	The Lions Bay Native Plant Garden	Municipal Grant	800.00	800.00	
022785	28/05/2015	Local Government Management Association	2015 Membership Dues	299.25	299.25	
2015JunRFS	01/06/2015	RFS Canada	Copier Lease	336.76	336.76	
022786	04/06/2015	AON Reed Stenhouse	Insurance CCR	99.00	99.00	
022787	04/06/2015	Associated Fire Safety Equipment	Clothing Repair	198.47	198.47	
022788	04/06/2015	BC Hydro	Street Lights Street Lights - Overhead	149.21 369.92	519.13	
022789	04/06/2015	Bulls-Eye Speciality Ads Inc.	Tees - LBFD	55.10	55.10	
022790	04/06/2015	Corix Water Products	Water Parts - connections	998.90	998.90	
022791	04/06/2015	CUPE - Local 389	Union Dues	1,228.31	1,228.31	
022792	04/06/2015	Cook, Hayley	Reimburse - office expenses	194.64	194.64	
022793	04/06/2015	Crystal Schaan	Janoitorial Service	340.00	340.00	
022794	04/06/2015	Clarus Information & Privacy Assoc. Inc.	FOIPPA training	1,575.00	1,575.00	
022795	04/06/2015	Denise Yuen	Audit/ finance help	2,040.00	2,040.00	
022796	04/06/2015	Lions Bay General Store & Cafe	Postage, office supplies LBFD - Refreshments	390.92 1,434.97	1,825.89	
022797	04/06/2015	Loutet, Myron	Property Tx Notice assist.	156.80	156.80	
022798	04/06/2015	Medical Services Plan	MSP - June	1,026.00	1,026.00	
022799	04/06/2015	Murdy & McAllister	Legal fees - general Legal fees - Inquiries	506.57 1,210.72	1,717.29	
022800	04/06/2015	Monarch Paving Ltd	Paving - Panorama	572.25	572.25	
022801	04/06/2015	Mercury Transport Inc.	Log removal from LB Beach	2,520.00	2,520.00	
022802	04/06/2015	North Shore Pest Detective Ltd	Pest control - Klatt	84.00	84.00	
022803	04/06/2015	North Shore Tai Chi Spirit	Tai Chi - Senior Cirlce	125.00	125.00	
022804	04/06/2015	Oliver, Andrew	Honorarium - Jun	2,027.71	2,027.71	
022805	04/06/2015	Omega Uniform Systems	Bylaw uniforms	92.97	92.97	
022806	04/06/2015	Phoenix Benefits Solutions	LBFD volunteer insurance	2,955.00	2,955.00	
022807	04/06/2015	RONA Inc. - Squamish	Batteries, plugs	162.57	162.57	
022808	04/06/2015	Sea to Sky Network Solutions	IT Support	952.00	952.00	
022809	04/06/2015	Shaw Business	Internet - Office	111.89	111.89	
022810	04/06/2015	Telus Mobility	Cell phones - various	473.61	473.61	
022811	04/06/2015	TREO Port Mann	Toll - vehicle to garage	16.60	16.60	
022812	04/06/2015	The Capitol Media Co Inc.	Damage Deposit return	5,000.00	5,000.00	
022813	04/06/2015	Uline Canada Corporation	Safety Supplies	783.98	783.98	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022814	04/06/2015	Ulrich, Brian	Rain Barrels for Hall x 2	60.00	60.00	
022815	04/06/2015	Westkey Graphics	Tax notices	961.13	961.13	
022816	04/06/2015	Xpert Valve Service & Maintenance	Hwy Tank - PRV maint.	2,962.05	2,962.05	
022817	04/06/2015	Zeemac Vehicle Lease Ltd	Vehicle Lease Vehicle Lease vehicle lease	1,492.96 910.56 1,136.80	3,540.32	
2015pp8Rev	08/06/2015	Revenue Canada	Payroll deductions	10,004.92	10,004.92	
022818	09/06/2015	Allan, Bob	Jan-Jun Pay	1,375.00	1,375.00	
022819	09/06/2015	Babcock, Jordan	Jan - Jun Pay	1,452.00	1,452.00	
022820	09/06/2015	Bonner, Scott	Jan - Jun Pay	1,080.00	1,080.00	
022821	09/06/2015	Briscoe, Leyland	Jan - Jun Pay	1,180.00	1,180.00	
022822	09/06/2015	Burns, Ara	Jan - Jun Pay	441.00	441.00	
022823	09/06/2015	Craig, Patrick	Jan - Jun Pay	666.00	666.00	
022824	09/06/2015	Donaghey, Steve	Jan - Jun Pay	960.00	960.00	
022825	09/06/2015	Friesen, John	Jan - Jun Pay	908.50	908.50	
022826	09/06/2015	Hood, Stewart	Jan - Jun Pay	940.00	940.00	
022827	09/06/2015	Hannan, Tim	Jan - Jun Pay	1,161.00	1,161.00	
022828	09/06/2015	John James	Jan - Jun Pay	700.00	700.00	
022829	09/06/2015	Mriso, Filip	Jan - Jun Pay	469.00	469.00	
022830	09/06/2015	Mullen, Neale	Jan - Jun Pay	1,058.00	1,058.00	
022831	09/06/2015	Oliver, Andrew	Jan - Jun Pay	1,437.50	1,437.50	
022832	09/06/2015	Pitcher, Eric	Jan - Jun Pay	1,250.00	1,250.00	
022833	09/06/2015	Pantages, Tucker	Jan - Jun Pay	873.00	873.00	
022834	09/06/2015	Scholes, Sam	Jan - Jun Pay	1,250.00	1,250.00	
022835	09/06/2015	Sanford, Blake	Jan - Jun Pay	910.00	910.00	
022836	09/06/2015	Sutton, Anna	Jan - Jun Pay	963.00	963.00	
022837	09/06/2015	Turpin, Greg	Jan - Jun Pay	781.00	781.00	
022838	09/06/2015	Wolder, Ken	Jan - Jun Pay	1,300.00	1,300.00	
022839	09/06/2015	Wilson, Rick	Jan - Jun Pay	858.00	858.00	
022840	09/06/2015	Waterson, Simon	Jan - Jun Pay	1,440.00	1,440.00	
022841	09/06/2015	Welch, Kellen	Jan - Jun Pay	1,269.00	1,269.00	
022842	09/06/2015	Woodward, Adam	Jan - Jun Pay	684.00	684.00	
022843	09/06/2015	Webb, Graeme	Jan - Jun Pay	1,044.00	1,044.00	
2015PP10Rev	12/06/2015	Revenue Canada	Payroll remittance PP8	9,767.38	9,767.38	
2015PP11Rev	12/06/2015	Revenue Canada	Payroll remittance PP11	10,294.67	10,294.67	
022844	15/06/2015	Berman, Sacha	Photo Comp winner	200.00	200.00	
022845	15/06/2015	Cosgrave, Tanya	Photo Comp Winner	100.00	100.00	
022846	15/06/2015	Dorsman, Nora	Photo Comp Winner	100.00	100.00	
022847	15/06/2015	Fox, Lillith	Photo Comp Winner	50.00	50.00	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022848	15/06/2015	Gach, Ava	Photo Comp Winner	50.00	50.00	
022849	15/06/2015	Hahhaussen, Bernd	Photo Comp Winner	50.00	50.00	
022850	15/06/2015	Jones, Karyn	Photo Comp Winner	50.00	50.00	
022851	15/06/2015	Riedijk, Michael & Bernadette	Photo Comp Winner	50.00	50.00	
022852	15/06/2015	Tyley, Ian	Photo Comp Winner	200.00	200.00	
022853	15/06/2015	Yong, Josh	Photo Comp Winner	50.00	50.00	
022854	16/06/2015	Begley, Garth	Reimburse - work boots	142.79	142.79	
022855	16/06/2015	Bain, Fred	Reimburse - travel expenses	56.47	56.47	
022856	16/06/2015	Emo, William	Reimburse - Seed & fertilizer	133.56	133.56	
022857	16/06/2015	Lions Bay Fire Rescue	Refreshments	560.47	560.47	
022858	16/06/2015	Loutet, Susan	Reimburse - padlocks and keys	87.44	87.44	
022859	16/06/2015	McNichol, Fran	Reimburse - Hall supplies	33.46	33.46	
022860	16/06/2015	Scholes, Sam	Reimburse - small tools	101.30	101.30	
022861	16/06/2015	Turpin, Greg	Reimburse - Refreshments	4.49	4.49	
022862	16/06/2015	Waterson, Simon	Reimburse - Refreshments	20.00	20.00	
022863	16/06/2015	Waterson, Helen	Reimburse - mileage Reimburse - Refreshments - Fitness Day	95.65 200.40	296.05	
022864	16/06/2015	Welch, Kellen	Reimburse - gas for fire truck Reimburse - vehicle parts	80.00 700.17	780.17	
022865	16/06/2015	Webb, Graeme	Reimburse - Refreshments	84.84	84.84	
022866	18/06/2015	Ashcroft, Carolyn	Green Can Refund	25.00	25.00	
022867	18/06/2015	Boenisch, Paul	Green Can Refund	25.00	25.00	
022868	18/06/2015	Dickinson, Robert	Green Can Refund	25.00	25.00	
022869	18/06/2015	Klas, Andrea	Green can refund	50.00	50.00	
022870	18/06/2015	Macklam, C	Green Can Refund	25.00	25.00	
022871	18/06/2015	MacPhee, Peter	Green Can Refund	25.00	25.00	
022872	18/06/2015	Mitchell, Dawn	Green Can Refund	25.00	25.00	
022873	18/06/2015	Slade, Sam	Green Can Refund	25.00	25.00	
022874	18/06/2015	Thompson, Linda	Green Can Refund	25.00	25.00	
022875	18/06/2015	Vlad, Catalin	Green Can Refund	25.00	25.00	
022876	23/06/2015	Associated Fire Safety Equipment	Gloves	83.95	83.95	
022877	23/06/2015	BC Communications	radios - works Radios - works	89.60 436.80	526.40	
022878	23/06/2015	BDO Canada LLP	Audit - final	6,735.25	6,735.25	
022879	23/06/2015	Bonner, Scott	Reimburse - Pit Supplies	76.34	76.34	
022880	23/06/2015	BC Plant Health Care Inc.	Tree removal Tree removal Tree removal Tree removal Tree removal Risk assessments - trees	367.50 367.50 367.50 2,016.00 3,192.00 1,995.00	8,305.50	
022881	23/06/2015	Coast Hydrant & Valve Repair Parts	Hydrant repair - Pit	831.60	831.60	

Cheque #	Pay Date	Vendor Name	Description	Invoice Amount	Paid Amount	Void
022882	23/06/2015	Ebco Petroleum Inc	Fuel - Hall	640.77	640.77	
022883	23/06/2015	Evergreen Wood Chip Disposal	Yard Waste dump	420.00	420.00	
022884	23/06/2015	Gilroy, Shawna	Expenses - mileage	116.61	116.61	
022885	23/06/2015	Lions Bay Fire Rescue	Reimburse - Paint for Pit Reimburse - Refreshments	822.46 117.82	940.28	
022886	23/06/2015	Lam, Nathan & Venesa	DD Return BP#10-23	3,000.00	3,000.00	
022887	23/06/2015	Murdy & McAllister	Legal fees Legal fees Legal Fees	2,570.14 417.60 286.79	3,274.53	
022888	23/06/2015	Mriso, Filip	Reimburse - paint - forklift	152.37	152.37	
022889	23/06/2015	Petty cash	Petty Cash expenses	150.74	150.74	
022890	23/06/2015	Puzic, Jelena & Michael	DD Return BP#12-02	1,500.00	1,500.00	
022891	23/06/2015	Wilhelm, Robert	Log Boom	2,661.16	2,661.16	
022892	23/06/2015	RICOH Canada Inc.	Copies Copies	3,189.16 94.16	3,283.32	
022893	23/06/2015	Smithrite Disposal Ltd	Waste Contract Dump & Return	15,638.25 199.50	15,837.75	
022894	23/06/2015	Staples - Desjardins Credit Card	Office supplies	147.94	147.94	
022895	23/06/2015	Triton Automotive	Demurrage	48.00	48.00	
022896	23/06/2015	Western Bus Parts	Fire truck inspection Pumper Repairs	317.02 2,742.08	3,059.10	
022897	23/06/2015	Waterson, Helen	Expenses - LGLA Reimburse - Photo comp. expenses	566.74 413.45	980.19	
022898	23/06/2015	Welch, Kellen	Reimburse - Battery	104.79	104.79	
022899	25/06/2015	AON Reed Stenhouse	VOLUNTEER INSURANCE	250.00	250.00	
022900	25/06/2015	Crystal Schaan	June cleaning services	365.00	365.00	
022901	25/06/2015	Lions Bay Events Committee	CANADA DAY GRANT 2014- reissue	850.00	850.00	
			TOTAL PAID (Does not include payroll)	1,206,430.67	1,216,092.98	