



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, FEBRUARY 16, 2016 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin
Councillor Helen Waterson

Staff: Chief Administrative Officer Peter DeJong
Office Coordinator Shawna Gilroy (Recorder)

Public: 2

1. Call to Order

Mayor Buhr called the meeting to order at 7:02 p.m.

2. Approval of Agenda

Moved/Seconded

THAT item 9B "Oceanview Road at Panorama – Road Culvert and Road Remediation" be added from the February 16, 2016 Council Strategy Committee Meeting; and

THAT item 9C "Authorize Budget and Instruct Staff to Run Winter Overnight Water Network Leak Rate Tests" be added from the February 16, 2016 Council Strategy Committee Meeting; and

THAT item 9D "Authorize Budget for, and Delivery of Mapping Data to, Vendor to Produce a Political Map of Lions Bay" be added; and

THAT the agenda be approved.

CARRIED

3. Public Participation

None

4. Delegations

None

5. Minutes

A. Regular Council Meeting – February 2, 2016

Moved/Seconded

THAT the Regular Council Meeting Minutes of February 2, 2016 be approved as circulated.

CARRIED

ACTION: Mayor Buhr to contact The Historical Society to inform them of the decision made regarding the Village Hall Plaque.

ACTION: Staff to produce a report on options and recommendations regarding marijuana dispensaries in Lions Bay.

ACTION: Councillor Waterson to respond to Ms. Schneider regarding the Village Hall fees.

6. Business Arising from the Minutes

A. Action Items Report

Council reviewed the Action Items Report.

7. Unfinished Business

None

8. Reports

A. Staff

i. Public Works Manager Update – February 10, 2016

Moved/Seconded

THAT the Information Report “Public Works Manager Update – February 10, 2016” be received.

CARRIED

ii. Key Performance Indicators – Solid Waste Statistics 2015 vs 2014

Moved/Seconded

THAT the Information Report “Key Performance Indicators – Solid Waste Statistics 2015 vs 2014” be received and published.

CARRIED

ii. Key Performance Indicators – Water Consumption Rates 2015 vs 2014

Moved/Seconded

THAT the Information Report “Key Performance Indicators – water Consumption Rates 2015 vs 2014” be received.

CARRIED

B. Mayor

None

C. Council

i. Councillor McLaughlin

Moved/Seconded

THAT Councillor McLaughlin's verbal reports C(i)(a) to (c) be received.

a. Fees and Charges Discussion

This item was discussed verbally during item 5A.

b. Library

Councillor McLaughlin discussed a minor financial inquiry regarding the library.

ACTION: CAO DeJong to look into the new website construction.

c. Canada Day Celebration

Council discussed getting a head start at organizing the Canada Day Celebration.

CARRIED

ACTION: Councillor McLaughlin to begin the process of organizing the Canada Day Celebration.

ii. Councillor Waterson

a. Level of Service Policy

Moved/Seconded

THAT Council recommend undertaking the development of a Level of Service Policy to ensure that service levels are measured and targets are set and met; and

THAT this policy be put forward by a committee or task force, thereby eliminating any additional strain on staff resources.

TABLED

Moved/Seconded

THAT Councillor Waterson's verbal reports (b) and (c) be received.

b. Financial Sustainability/Viability Report

Council discussed thoughts on a future financial sustainability report.

c. 2016 Grant Opportunities

Council discussed which 2016 Grant Opportunities are available.

CARRIED

ACTION: Staff to report on Infrastructure Planning Grant opportunities.

D. Committees

Councillor Bain briefed on the last Infrastructure Committee Meeting.

Moved/Seconded

THAT Councillor Bain's verbal report on the last Infrastructure Committee Meeting be received.

CARRIED

E. Emergency Services

Moved/Seconded

THAT the LBFD and RCMP Monthly Report, items (i) to (ii) be received.

i. LBFD Monthly Report

Council reviewed the LBFD Monthly Report.

ii. RCMP Monthly Report

Council reviewed the RCMP Monthly Report.

CARRIED

9. Resolutions

A. CAO Forum

Moved/Seconded

THAT Council approve the reimbursement of registration, accommodation, food and travel expenses for CAO DeJong to attend the CAO Forum in Kelowna from February 24th to 26th, 2016.

CARRIED

B. Oceanview Road at Panorama – Road Culvert and Road Remediation

Moved/Seconded

THAT Council instruct Staff to utilize the Village's 2016 Capital Projects process to secure authorization and funding for the engineering design and survey portion of this project ONLY, and bring forward the results of that design and survey for inclusion in the 2017 capital budget process (estimated cost for 2016 would be \$15,000; estimated cost for 2017 would be \$139,000 (2015 dollars)); and

THAT Council instruct Staff to utilize operational budget pavement funding to temporarily patch Oceanview Road, with the express understanding that this pavement patching will not fix the underlying cause of the road deterioration, but will allow traffic to resume on both sides of the roadway at Panorama for a limited time until the drainage culvert is replaced (quotations would be sought per the Village's Purchasing Policy, a rough estimated cost is likely to be around \$6 - \$7,000).

CARRIED

C. Authorize Budget and Instruct Staff to Run Winter Overnight Water Network Leak Rate Tests

Moved/Seconded

THAT Council authorize the budget for, and direct staff to, determine a water network leakage rate in the field on or before February 29, 2016, substantially as discussed at the Infrastructure Committee Meeting of February 15, 2016, and further, to do so annually.

CARRIED

D. Authorize Budget for, and Delivery of Mapping Data to, Vendor to Produce a Political Map of Lions Bay

Moved/Seconded

THAT Council authorize the Mayor to expense up to \$1500 toward the cost of a large-scale political map of Lions Bay; and

THAT Council direct staff to deliver by email or other electronic means all mapping data sets in the possession of the municipality to a map supplier selected by the Mayor by noon Friday, February 19, 2016.

CARRIED

10. Bylaws

A. Village of Lions Bay Water Parcel Tax Bylaw No. 130, 1985, Repeal Bylaw No. 498, 2016 - Adoption

Moved/Seconded

THAT Village of Lions Bay Water Parcel Tax Bylaw No. 130, 1985, Repeal Bylaw No. 498, 2016 be adopted.

CARRIED

B. Utility User Rate Amendment Bylaws No. 499, 500 and 501 – Adoption

Moved/Seconded

THAT the following bylaws be adopted:

- (a) Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 499, 2016;
- (b) Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 500, 2016;
- (c) Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 501, 2016.

CARRIED

11. Correspondence

Moved/Seconded

THAT the correspondence be received.

CARRIED

ACTION: Mayor Buhr to respond to the resident regarding R-1: Hazardous and Unsightly Water Tank.

12. New Business

None

13. Public Questions & Comments

Ms. Lisa Turpin

Ms. Turpin expressed concerns related to employment applicant travel expenses, correspondence omitted from the agenda, contracting out concerns, a roadway and culvert repair, Village staff and communication issues, and an unsightly water tower.

14. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public under the authority of the Community Charter, section 90(1) (a), (c), (e), (i) and (l); and section 90(2) (b).

CARRIED

The meeting was closed to the public at 8:57 p.m., February 16, 2016

The meeting was re-opened to the public at 1:01 p.m. February 18, 2016

15. Reporting Out From Closed Portion of Meeting

None

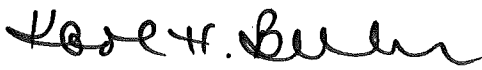
16. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 1:02 p.m., February 18, 2016



Mayor



Corporate Officer

Date Adopted by Council:	March 1, 2016
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