



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, MARCH 22, 2016 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Ron McLaughlin
Councillor Helen Waterson (via electronic communication)

Regrets: Councillor Jim Hughes

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Office Coordinator Shawna Gilroy (Recorder)
Public Works Manager Nikii Hoglund

Delegations: Mr. Ray Kisser

Public: 10

1. Call to Order

Mayor Buhr called the meeting to order at 7:02 p.m.

2. Approval of Agenda

Moved/Seconded

THAT item 8Di – Infrastructure Committee Meeting Minutes of December 14, 2015, February 15, 2015 and March 14, 2016 be added; and

THAT 8Dii – Update on Justice Institute of BC (JIBC) Meeting be added; and

THAT item 7A – Municipal Grants be added; and

THAT item 8Aiv – CAO Verbal Report re Spill Response and Prevention Invitations be added; and

THAT the agenda be approved.

CARRIED

3. Public Participation

A. Lisa Turpin

Ms. Turpin concurred with Councillor Bain's comments at the Council Strategy Committee Meeting on March 22, 2016 regarding the Playschool Association's Municipal Grant request. She expressed that tax payers should not be responsible for the reserve budget, but instead an ongoing operational budget. Ms. Turpin notified Council that a Fire Department Audit was already done approximately 10 years ago; that she does not agree with additional staff being included in the 2016 Budget; the Delegation Request Form in the Council Package mentions an attachment but it was not included; and that topics such as the Municipal Grant discussion at a Council Strategy Committee Meeting should be discussed at a Regular Council Meeting.

B. Mr. Scott Ando

Mr. Ando reviewed the report from the Public Works Manager titled "Information Update – Infrastructure Master Plan" and queried several questions of staff which are included as an on-table document, as requested by Mr. Ando, and attached as Addendum 'A' to the minutes for reference.

ACTION: Staff to provide a written response to Mr. Ando's questions regarding the Infrastructure Master Plan.

4. Delegations

A. Mr. Ray Kisser

Mr. Kisser explained his intention to assist in prioritizing tax payer costs by providing information to Council via an online resident survey. After noticing certain budget items in the Village Update, and after several attempts to have the street lights turned off during the day near his residence, he subsequently created the online survey which 112 residents completed. Mr. Kisser discussed the results of the survey which included Council, Office Staff and Public Works evaluation scores.

5. Minutes

A. Regular Council Meeting – March 1, 2016

The following change was made:

- Item 8E – Emergency Services: change the date to February 23, 2016 instead of February 3, 2016.

Moved/Seconded

THAT the Regular Council Meeting Minutes of March 1, 2016 be approved as amended.

CARRIED

6. Business Arising from the Minutes

A. Action Items Report

The Action Items Report was reviewed.

7. Unfinished Business

A. Municipal Grants

Council reviewed the Municipal Grants report which was brought forward from the March 22, 2016 Council Strategy Committee Meeting.

Moved/Seconded

THAT The Lions Bay Playschool Association be approved for an in kind grant of \$2940 and a cash grant of \$2000.

CARRIED
Councillor Waterson Opposed

Moved/Seconded

THAT the Lions Bay Arts Council be approved for an in kind grant of \$800 and a cash grant of \$7800.

CARRIED
Mayor Buhr Opposed

Moved/Seconded

THAT the Seniors Social Circle be approved for an in kind grant of \$1850 and a cash grant of \$6580.

Moved

THAT the motion be amended to set the cash grant at \$5000.

NO SECONDER

The original motion was called to a vote

THAT “the Seniors Social Circle be approved for an in kind grant of \$1850 and a cash grant of \$6580”.

MOTION FAILED
Mayor Buhr, Councillor McLaughlin and Councillor Bain Opposed

Moved/Seconded

THAT the Seniors Social Circle be approved for an in kind grant of \$1850 and a cash grant of \$5000.

CARRIED

Moved/Seconded

THAT the remaining Municipal Grants be approved with the following amounts:

- Lions Bay Events Committee - \$1400 in kind grant; \$6000 cash grant
- Lions Bay Reading Centre - \$1500 cash grant
- Lions Bay Native Plants Garden Association - \$1500 cash grant

- Lions Bay Trail Blazers - \$1000 cash grant
- Lions Bay Historical Society - \$980 cash grant
- Bear Smart Program - \$500 cash grant
- Lions Bay Community Garden - \$500 cash grant
- Lions Bay Caroling Team - \$40 in kind grant; \$130 cash grant
- Lions Bay Community Scholarship Foundation - \$80 in kind grant

CARRIED

8. Reports

A. Staff

i. Public Works Manager – Update on Infrastructure Master Plan

Moved/Seconded

THAT Council receive the “Update on Infrastructure Master Plan” report for information.

CARRIED

ii. CAO – Liability Coverage for Events Committee

Moved/Seconded

THAT the draft Service Provider Agreement attached between the Village of Lions Bay and the Village of Lions Bay Events Committee, be approved; and

THAT the Agreement be forwarded to the Events Committee for execution and then forwarded to the Municipal Insurance Association with payment of the premium \$250.

CARRIED

iii. CAO – Approval of Live Fire Exercise for Lions Bay Fire Rescue Prior to Demolition of 240 Oceanview

Moved/Seconded

THAT, with the owner’s final consent, the Lions Bay Fire Rescue department be permitted to conduct a controlled burn exercise at 240 Oceanview Road as proposed in the CAO’s report of March 17, 2016, prior to the planned demolition of the structure by the owner; and

THAT the unanimous consent of the immediately adjacent neighbours be obtained by the fire department in advance of the exercise.

CARRIED

iv. CAO Verbal Update re Spill Response and Prevention Invitations

CAO DeJong provided information on two invitations: the first being a two day Spill Response Regime Engagement Workshop hosted by the Ministry of Environment on April 20 and 21, 2016, the second being the West Coast Marine Spill Prevention, Preparedness and Response Capacity invitation taking place on April 8, 2016, and queried whether Council wished to send anyone to either or both events.

Moved/Seconded

THAT the “CAO Verbal Update re Spill Response and Prevention Invitations” be received for information.

CARRIED

B. Mayor

None

C. Council

None

i. Councillor McLaughlin – Canada Day

This item was discussed during review of the “Action Items Report”; nothing further was brought forward.

D. Committees

i. Infrastructure Committee Meeting Minutes – December 14, 2015, February 15, 2016 and March 15, 2016

Moved/Seconded

THAT the adopted Infrastructure Committee Meeting Minutes of December 14, 2015, and the draft February 15, 2016 and draft March 15, 2016 minutes be received for information.

CARRIED

ii. Update on Justice Institute of BC (JIBC) Meeting

Councillor Bain provided an update on the meeting with Darren Blackburn from JIBC, which took place last week in Lions Bay. Lions Bay was asked by the JIBC to provide assistance in evaluating a Critical Infrastructure Assessment Tool, which has been developed to assist communities with preparations for hazardous events.

Moved/Seconded

THAT the “Update on JIBC Training” verbal report be received for information.

CARRIED

E. Emergency Services

Moved/Seconded

THAT the Lions Bay Fire Rescue Monthly Report and the RCMP Monthly Report be received for information.

CARRIED

9. Resolutions

A. Renaming of Email Newsletter

Moved/Seconded

THAT the email newsletter be renamed as the “Village Update”.

CARRIED

B. Appointment of Tree Committee Members

Moved/Seconded

Councillor McLaughlin recused himself due to personal conflict.

THAT Council appoint or re-appoint the following members to the Tree Committee: Simon Waterson, Mike Jury, Tony Clayton, Jim Cannell, and Councillor Ron McLaughlin.

CARRIED

10. Bylaws

A. Tree Bylaw No. 393, 2007, Amendment Bylaw No. 491, 2016

Moved/Seconded

THAT the Village of Lions Bay Tree Bylaw No. 393, 2007, Amendment Bylaw No. 491, 2016 be read a first and second time; and

THAT staff be directed to bring forward amendments to:

- (a) Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended, in order to provide another means of enforcement for Village of Lions Bay Tree Bylaw No. 393, 2007, as amended; and
- (b) Fees and Charges Bylaw No. 462, as amended, in order to raise the Tree Cutting Permit fee from \$40 to \$60.

CARRIED

Councillor Waterson's electronic device lost connection with the meeting at 8:32 p.m.

11. Correspondence

Moved/Seconded

THAT the correspondence be received.

CARRIED

ACTION: Mayor Buhr to bring a recommendation to Council regarding G9: Request for Support from District of Lillooet re Passenger Rail Service, with information on the Budd Car opportunity.

ACTION: Staff to bring forward G10: Area Response Planning Initiative to the April 5, 2016 Regular Council Meeting.

ACTION: Staff to respond to G13: Request for Information on the New Environment Subcommittee.

ACTION: Mayor Buhr to respond to R2: Correspondence – Sheila Bromiley.

ACTION: Staff to respond to R3: Correspondence – Dave Smithers

ACTION: Staff to bring forward R4: Correspondence – Lions Bay Historical Society to the April 5, 2016 Regular Council Meeting.

12. New Business
None

13. Public Questions & Comments

Mr. Tony Cox

Mr. Cox expressed that the Historical Society's request for a plaque to be placed outside of the Community Hall would be very beneficial to the history of Lions Bay.

Mrs. Joanne Ronsley

Mrs. Ronsley expressed, on behalf of the Lions Bay Historical Society, that the request for a second plaque on the Community Hall is an important part of the history of Lions Bay.

Ms. Lisa Turpin

Ms. Turpin thanked Council for the patched roadwork on Oceanview Road. She also advised Council that the Playschool raised between \$2000 and \$3000 from Santa's Breakfast and that we were not working from an accurate budget.

Mr. Myron Loutet

Mr. Loutet provided information on the spill containment for hazardous and non-hazardous spill exercises and explained that there are spill procedures in place for hazardous material; he also offered his training services.

14. Closed Council Meeting
Moved/Seconded

THAT the meeting be closed to the public under the authority of the Community Charter, section 90(1) (c).

CARRIED

The meeting was closed to the public at 9:06 p.m.

The meeting was re-opened to the public at 10:10 p.m.

15. Reporting Out From Closed Portion of Meeting

CAO DeJong to post the Public Works Manager job posting online.

16. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 10:10 p.m.



Mayor



Corporate Officer

Date Adopted by Council:	April 5, 2016
--------------------------	---------------

I have reviewed the report from PW Mgr Hoglund titled "Information Report - Update on the Infrastructure Master Plan."

I have the following questions of Staff:

Why was the concern of "EACOM's senior management oversight" not identified by Staff and rectified earlier? Does the Village have any documentation of this concern prior to Rev D? If senior management oversight was not provided throughout the process, how will adding it at the end of the process help?

When the AECOM's nominated project manager left immediately after AECOM was awarded the RFP, did this not raise a RED FLAG for staff? Does the Village have any documentation of this concern?

Why have staff been focused on the technical errors, infrastructure assessments and monetary implications instead of the background information, engineering principles, best practices and/or perspectives behind the projects chosen?

Is it reasonable that one of the largest Engineering firms in the world didn't include in the initial report and/or any versions? Should a small municipality with limited resources need to ask background info,... to be provided?

Why has AECOM spent little, if any, time to provide investigate and provide recommendations for innovative approaches to the Village's infrastructure challenges. I would go a step further that the report does NOT provide "creative and sustainable strategic options" as REQUIRED in the RFP.

The IMP is overdue. Why were safeguards and/or penalties not built into the RFP and contract? What happens if the IMP does NOT satisfy the deliverables in the RFP and contract? What are the Village's options now?

I don't think that Staff should be guiding or providing AECOM with suggestions on what should be investigated and included in the report. If we are providing this information now, then we should have included it at the beginning.