



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL

OF THE VILLAGE OF LIONS BAY

HELD ON TUESDAY, MARCH 22, 2016 at 7:00 PM

COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

AGENDA

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Public Participation**
- 4. Delegations**
 - A. Delegation Request – Mr. Ray Kissner (Page 3)
- 5. Minutes**
 - A. Regular Council Meeting – March 1, 2016 (Page 5)
RECOMMENDATION: THAT the Regular Council Meeting Minutes of March 1, 2016 be approved as circulated.
- 6. Business Arising from the Minutes**
 - A. Action Items Report (Page 11)
- 7. Unfinished Business**
- 8. Reports**
 - A. Staff
 - i. Public Works Manager – Update on Infrastructure Master Plan (Page 13)
RECOMMENDATION: THAT Council receive the “Update on Infrastructure Master Plan” report for information.
 - ii. CAO – Liability Coverage for Events Committee (Page 17)
RECOMMENDATION: THAT the draft Service Provider Agreement attached between the Village of Lions Bay and the Village of Lions Bay Events Committee, be approved; and
THAT the Agreement be forwarded to the Events Committee for execution and then forwarded to the Municipal Insurance Association with payment of the premium of \$250.
 - iii. CAO – Approval of Live Fire Exercise for Lions Bay Fire Rescue Prior to Demolition of 240 Oceanview (Page 23)
RECOMMENDATION: THAT, with the owner’s consent, the Lions Bay Fire Rescue department be permitted to conduct a controlled burn exercise at 240 Oceanview Road prior to the planned demolition of the structure; and

Agenda – Regular Meeting of Council – March 22, 2016

Village of Lions Bay

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THAT the immediate neighbours be notified by the fire department in advance of the exercise.

- B. Mayor
- C. Council
 - i. Councillor McLaughlin – Canada Day
- D. Committees
- E. Emergency Services
 - i. LBFR Monthly Report (Page 25)
 - ii. RCMP Monthly Report (Page 27)

9. Resolutions

- A. Renaming of Email Newsletter
RECOMMENDATION: THAT the email newsletter be renamed as the “Village Update”.
- B. Appointment of Tree Committee Members
RECOMMENDATION: THAT Council appoint or re-appoint the following members to the Tree Committee: Simon Waterson, Mike Jury, Tony Clayton, Jim Cannell, and Councillor McLaughlin.

10. Bylaws

- A. Tree Bylaw No. 393, 2007, Amendment Bylaw No. 491, 2016 (Page 29)
RECOMMENDATION: THAT Village of Lions Bay Tree Bylaw No. 393, 2007, Amendment Bylaw No. 491, 2016 be read a first, second and third time; and THAT staff be directed to bring forward amendments to:
 - (a) Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended, in order to provide another means of enforcement for Village of Lions Bay Tree Bylaw No. 393, 2007, as amended; and
 - (b) Fees and Charges Bylaw No. 462, as amended, in order to raise the Tree Cutting Permit fee from \$40 to \$60.

11. Correspondence

- A. List of Correspondence to March 17, 2016 (Page 63)

12. New Business**13. Public Questions & Comments****14. Closed Council Meeting**

THAT the meeting be closed to the public under the authority of the Community Charter, section 90(1) (c)

15. Reporting Out From Closed Portion of Meeting**16. Adjournment**

DELEGATION REQUEST FORM

**Please forward your Delegation Request Form to the Village Office
by 12:00 pm, the Thursday prior to the regular Council meeting.
Delegations may speak for a maximum of 10 minutes total.**

Today's Date: MARCH 17, 2016 Council Meeting Date: MARCH 22, 2016

SUBJECT OF DELEGATION I wish to speak before the Council regarding:

LB RESIDENT SURVEY

SUPPORTING MATERIAL I will provide additional information in advance of the Council meeting:
(by 4:00 pm the Wednesday prior to the Council meeting so that the material can be included in Council package.)

COUNCIL WAS ALREADY EMAILED THE
INFORMATION ON 1 MARCH 2016.
SUMMARY ATTACHED.

ACTION. The specific action I would like Council to take is:

REVIEW DATA COLLECTED FROM THE
SURVEY - CONSISTING OF 111 RESPONDANTS.

NAME AND ADDRESS OF SPEAKER FOR THE DELEGATION:

Name: RAY KISSER

Signature: Ray Kisser

Organization (if any): _____

Address: 345 KELVIN GROVE

Phone: 778 874 9062 Fax: _____

Email: ray.kisser@OSPREYPROPERTIES.CA

Note: A telephone number (where a message can be left with a person or voicemail), fax number or email address is required so that we can contact you in a timely manner.

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, MARCH 1, 2016 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin

Regrets: Councillor Helen Waterson

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Office Coordinator Shawna Gilroy (Recorder)
Public Works Manager Nikii Hoglund

Public: 6 Members of the Public

1. Call to Order

Mayor Buhr called the meeting to order at 7:01 p.m.

2. Approval of Agenda

Moved/Seconded

THAT item 8Ci – Lions Bay Beach Rejuvenation be removed and referred to the Council Strategy Committee Meeting of March 3, 2016; and

THAT item 11B – Correspondence Addendum from Lisa Turpin be added; and

THAT Infrastructure Master Plan – Project Schedule be added to item 8Aii as an addendum; and

THAT the agenda be approved as amended.

CARRIED

3. Public Participation

Moved/Seconded

THAT the usual time limits be relaxed to allow a Municipal Grant Presentation up to five minutes, not including questions from Council; and

THAT the Information Report “2016 Municipal Grant Applications” be received.

CARRIED

A. Municipal Grant Applications

The Lions Bay Arts Council made a presentation to Council. They provided a brief summary of their 2016 application and answered Council’s questions.

B. Mr. Ron Wilke

Mr. Wilke discussed concerns pertaining to the excessive highway traffic speed through Lions Bay, and also explaining that the commercial vehicle air compression brakes are extremely loud near his residence.

C. Ms. Lisa Turpin

Ms. Turpin expressed concern relating to 12 vacant lots in the village who are not paying a water capital tax, therefore equating to a loss of revenue. She was also concerned by the Playschool’s Municipal Grant funding request and queried whether the Grant Applications would be approved or debated at this meeting. (See Addendum “A”).

4. Delegations

None

5. Minutes

A. Regular Council Meeting – February 16, 2016

Moved/Seconded

THAT the Regular Council Meeting Minutes of February 16, 2016 be approved as circulated.

CARRIED

6. Business Arising from the Minutes

A. Action Items Report

Council reviewed the Action Items Report.

7. Unfinished Business

None

8. Reports

A. Staff

i. CFO – 2016 Municipal Grants

Moved/Seconded

THAT Council refer the 2016 Municipal Grants report to the March 3, 2016 Council Strategy Committee Meeting.

CARRIED

ii. Public Works Manager – Update on Infrastructure Master Plan

The Infrastructure Master Plan – Project Schedule addendum was added to the report.

Moved/Seconded

THAT the “Update on Infrastructure Master Plan” report be received for information.

CARRIED

iii. Public Works Manager – Update on Schedule of Village-wide Water Leak Down Test

Moved/Seconded

THAT the “Update on Schedule of Village-wide Water Leak Down Test” be received for information.

CARRIED

B. Mayor

Mayor Buhr queried the process of Information Resource Requests (IRR) and how they are disseminated and updated.

C. Council

i. Councillor McLaughlin – Lions Bay Beach Rejuvenation

This item was referred to the Council Strategy Committee Meeting of March 3, 2016 during the Approval of the Agenda.

D. Committees

i. Infrastructure Committee Meeting Minutes – February 15, 2016

Council briefly discussed the latest Infrastructure Committee Meeting.

Moved/Seconded

THAT the Infrastructure Committee Meeting Minutes of February 15, 2016 be received for information.

CARRIED

E. Emergency Services

Councillor Bain attended the ESS Meeting on February 3, 2016 and it was reported that after a recent rock slide took out the village’s fibre-optics, the capability of dispatching through 911 was also down.

9. Resolutions

A. Appointment of FOIPPA Coordinator

Moved/Seconded

THAT the Village of Lions Bay Office Coordinator be appointed the Freedom of Information and Protection of Privacy Act (FOIPPA) Coordinator, with all the powers exercisable by the Head, subject to the Head’s review and approval in each instance.

CARRIED

10. Bylaws

None

11. Correspondence

A. List of Correspondence to February 25, 2016

Moved/Seconded

THAT the correspondence be received.

CARRIED

B. Correspondence Addendum from Lisa Turpin

Moved/Seconded

THAT the Correspondence Addendum from Lisa Turpin be received.

CARRIED

12. New Business

None

13. Public Questions & Comments

Mr. Ron Wilke

Mr. Wilke was concerned with the costs associated to a temporary patch of roadway on Oceanview Road.

Ms. Lisa Turpin

Ms. Turpin reminded staff and Council that there was a request for changes to the minutes reflecting her commentary at the February 16, 2016 Regular Council Meeting. She also noted the official start date of the Arts Council, had concern regarding the Seniors Group costing tax payers, and lastly a request that Council voice the wood burning initiative to Metro Vancouver in order not to cease wood burning stoves in Lions Bay.

The Regular Council Meeting minutes of February 16, 2016 were reconsidered due to an omission of item 13 – Public Participation.

Moved/Seconded

THAT the Regular Meeting Minutes of February 16, 2016 be reconsidered.

CARRIED

The following additions to the February 16, 2016 Regular Council Meeting minutes under item 13 – Public Participation were added:

- *After the sentence “Ms. Turpin expressed concerns related to”, add the sentence “employment applicant travel expenses, correspondence omitted from the agenda, contracting out concerns”.*

Moved/Seconded

THAT the Regular Council Meeting Minutes of February 16, 2016 be approved as amended.

CARRIED

14. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:17 p.m.

Mayor

Corporate Officer

Date Adopted by Council:	
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There are currently 12 vacant lots according to staff in the village who are not paying a water capital cost tax. This equates to \$5181.56 lost revenue. Over 514 properties of 526 that would be an \$11 saving per household and bring you to a rate increase of 8.3. Providing that that amount is the true capital cost for the water system and property owners should pay into that capital expense. I am also highly disappointed that the council would only give one month for prompt discount when such an incredible change in fiscal distribution has occurred. The property tax on vacant properties needs to be addressed in order for all to be equitable.

The playschool ran an amazing Santa Breakfast bringing in the best revenue yet. I have been told that they are staffing over their needs and also have a reserve fund so I hope that council takes that into consideration when determining their grant application. Also every resident whose children have gone through that association, full or near empty have fundraised not council requested funds, it is very sad that now they expect people who started and volunteered with the playschool to fund them again.



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Type	Report to Council		
Title	Action Items Report		
Author	S. Gilroy	Reviewed By:	
Date	March 17, 2016	Version	
Issued for	March 22, 2016 Regular Council Meeting		

For Council's review, these are the action items carried over from all previous Council meetings, including the most recent meeting.

#	Meeting Date	Action Item Details
1	September 1, 2015	<i>4B – Delegations – Mr. David Shore</i> (No fixed deadline) Staff to craft a report to evaluate the existing suite of bylaws to see if a loophole exists against residential zoning; Council to then look at changing bylaws to close loopholes.
2	October 6, 2015	<i>8Ai – Reports – CAO</i> Item 9 – Emergency Planning Committee to be struck.
3	November 17, 2015 (ongoing)	<i>8Di – Reports – Trees, Views & Landscapes Committee – Tree Application #63</i> Staff to bring forward the Terms of Reference for the Trees, Views & Landscapes Committee.
4	December 15, 2015 (amended)	<i>10A – Bylaws – Fees & Charges Bylaw No. 497 – First and Second Reading</i> CAO DeJong to review the Fees Bylaw No. 497 before it comes to third reading.
5	February 16, 2016	<i>5A – Regular Council Meeting – February 2, 2016</i> Staff to produce a report on options and recommendations regarding marijuana dispensaries in Lions Bay.
6	February 16, 2016	<i>5A – Regular Council Meeting – February 2, 2016</i> Councillor Waterson to respond to Ms. Schneider regarding the Village Hall fees.
7	February 16, 2016	<i>8Cib – Reports – Councillor McLaughlin – Library</i> CAO DeJong to look into the new website construction.
8	February 16, 2016	<i>8Cic – Reports – Councillor McLaughlin – Canada Day Celebration</i> Councillor McLaughlin to begin the process of organizing the Canada Day Celebration.
9	February 16, 2016	<i>8Ciic – Reports – Councillor Waterson – 2016 Grant Opportunities</i> Staff to report on Infrastructure Planning Grant opportunities by the March 3, 2016 Council Strategy Committee Meeting.

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Council		
Title	Information Report – Update on Infrastructure Master Plan		
Author	N. Hoglund	Reviewed By:	P. DeJong
Date	March 18, 2016	Version	-
Issued for	March 22, 2016 Regular Council Meeting		

1. RECOMMENDATION

THAT Council receive this report for information purposes.

2. ATTACHMENTS

None

3. BACKGROUND

On March 1, 2016, Council received an information report at the Regular Council Meeting from the Manager, Public Works, entitled “Information Report – Update on Infrastructure Master Plan”.

This report is simply to apprise Council of the work done by Staff, the Infrastructure Committee, and AECOM from the date of that report to the present date.

4. DISCUSSION

On March 14, 2016, Staff brought forward AECOM’s “Rev D” draft Infrastructure Master Plan (IMP) in its entirety to the Infrastructure Committee. A number of concerns were raised by Staff, Infrastructure Committee members, and members of the public who were in attendance with regard to the latest version of the report. While it was evident that the latest version of the IMP does identify and prioritize infrastructure projects that the Village will have to address in the future, it was also evident there continues to be a divide between the AECOM deliverables to date, and the expectations of the Village (Staff, Council, and Committees) and its residents.

Concerns identified included (but were not limited to) the following overriding themes:

- **Concern that AECOM’s project manager and the subsequent report did not receive AECOM’s senior management oversight throughout the process, and that AECOM’s internal quality controls were not applied to the finished product, nor the process itself.** Staff ensured that proper quality assurance and control procedures were a written requirement of the Request for Proposals (RFP), were highlighted in AECOM’s successful proposal as “Quality is intrinsic to our business and is present in everything we do...At AECOM it is more than an add-on business service, it is a critical component of our core business strategies and operations” and AECOM’s proposed quality assurance process formed part of the signed contract between the Village of



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Lions Bay and AECOM. Per previous reports, Staff have been very frustrated with the lack of quality assurance and controls evidenced throughout the process.

- **Concern that the AECOM's nominated project manager was not as experienced as the original project manager noted in the RFP.** The project manager in AECOM's successful proposal left AECOM immediately after AECOM was awarded the RFP; and the project manager that was assigned by AECOM for the bulk of the project is no longer working for AECOM Canada.
- **Concern that there is not enough information in the report to adequately explain the engineering principles, best practices, or perspectives/rationale behind the projects chosen; nor any reference in the report to the review and analysis of previous reports or other projects that might have provided insight to a reader of the report.** There is very little information currently located in the report of an explanatory nature, which needs to be remedied prior to the report being accepted. To date, Staff have been focussing extensively on numerous technical errors noted within previous versions, and ensuring that AECOM has provided the infrastructure assessments and monetary implications that the contract and RFP clearly denoted. Now further considerable Staff time must be devoted to ensuring that explanations and rationale behind the recommendations are clearly articulated in the final report.
- **Concern that there has been little, if any, time spent by AECOM to investigate and provide recommendations for innovative approaches to the Village's infrastructure challenges.** Again, there is no indication in the current version of the IMP of any research undertaken by AECOM to investigate and recommend to the Village any innovative approaches to known challenges. Innovative approaches and investigation were clearly noted as required in the RFP and subsequent contract. If it's the case that no innovative solutions could be found, or found to be practical, then this needs to be clearly articulated by AECOM.
- **Concern that projects or concepts identified within Infrastructure Committee meetings and proposed to AECOM are not identified in the report.** Regardless of whether the concepts or projects were asked and answered within the meetings themselves, they should be included in the report, along with the analysis undertaken and the results produced.
- **Concern that projects of considerable dollar value or scope were not explored as possible "phased" projects beyond a "design and engineering" phase and a subsequent "construction and implementation" phase.** This may well be corrected as part and parcel of having AECOM provide considerably more information within the IMP that explains the underlying engineering principles, best practices, analysis, and rationale behind the projects noted above.
- **Concern that the report is, and continues to be, inexcusably behind schedule.** The RFP clearly indicated that the successful proponent would be required to complete the project no later than November 12, 2015. Two extensions of time were granted to AECOM, both of which have expired, and the final report (including all outstanding appendices to date) is not anticipated until April, per previous Staff reports. This has been a source of immense frustration for the Village.



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Given the considerable Staff effort noted in both this, and previous updates to various Council and Committee meetings, it is very apparent that the Village still does not have the Infrastructure Master Plan it commissioned.

5. FINANCIAL IMPLICATIONS

To date, the Village has been invoiced by, and paid AECOM \$76,964.09; representing 56% of the value of the full contract amount of \$136,550.00. The Village has not been invoiced since January 15, as Staff and AECOM continue to work to close the gap between expectations and deliverables.

The projects noted in the IMP as “very high priority” for 2016 and 2017 have been vetted by Staff, resulting in business cases being created for the Village’s 2016 capital budget process. Regardless of the numerous concerns noted above and previously, the infrastructure deficiencies that are identified within the IMP and must be addressed are unlikely to change with any additional information to be received from AECOM.

6. NEXT STEPS

Staff will provide a further verbal update with regard to any information received between the date of this report and the Regular Council meeting on March 22, 2016, and will continue to devote considerable effort to ensure that AECOM addresses the concerns outlined above.

For Council’s consideration.

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Liability Coverage for Events Committee		
Author	Peter DeJong	Reviewed By:	
Date	March 17, 2016	Version	
Issued for	March 22, 2016 Council Meeting		

Recommendation:

- (1) THAT the draft Service Provider Agreement attached between the Village of Lions Bay and the Village of Lions Bay Events Committee, be approved; and
- (2) THAT the Agreement be forwarded to the Events Committee for execution and then forwarded to the Municipal Insurance Association with payment of the premium of \$250.

Attachments:

- (1) Copy of Municipal Insurance Association explanatory notice for Expansion of Coverage to the Liability Protection Agreement 2015;
- (2) Draft Service Provider Agreement for the Village of Lions Bay Events Committee.

Key Information:

Lions Bay is blessed with a number of volunteer organizations who provide services and benefits to the Village and the residents with respect to a wide number of activities. Staff is working towards a comprehensive risk management plan for all of the Village's operations and exposures, but this will take some time to complete. The Events Committee organizes and coordinates a number of activities outside of and away from the Community Hall, which creates a liability exposure to both the Village and the volunteers.

Last year, the Municipal Insurance Association (MIA) announced an expansion of coverage for individuals, groups and associations that provide services for, or on behalf of MIA members, like the Village of Lions Bay. Essentially, for a small premium of \$250 annually, MIA will cover the individual, group or association as an "Associate Member". There are a number of qualifying conditions which the Events Committee meets, which are laid out in



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the bullet points of the attached information from MIA. It should be noted that any claims against the Associate Member are subject to the member's deductible and will affect the member's claims history and subsequent premiums.

Options:

- (1) Pass a resolution approving the attached draft Service Provider Agreement for the Village of Lions Bay Events Committee;
- (2) Request amendments to the draft Service Provider Agreement;
- (3) Request further information about the MIA coverage vs. other options;
- (4) Decline to approve the draft Agreement.

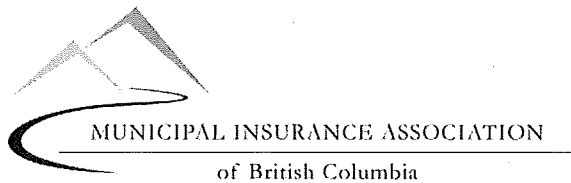
Preferred Option:

The Recommendation at the beginning of the report reflects Option 1. Due to the number of events around the community coordinated by the Events Committee on behalf of the Municipality of the Village of Lions Bay, and the number of people who take part in them, the liability coverage provided by MIA through this product is a good and efficient solution for the exposure issue faced by the Village and the volunteers. This decision would align with Council's stated desire to support volunteers in the community.

Legal Considerations: These are noted in the body of the report.

Follow Up Action: If approved, the resolution and the Service Provider Agreement will be forwarded to Kate Pratt or other designated person from the Events Committee for signature and then forwarded to MIA.

Communication Plan: Upload content to website.



Expansion of Coverage to the Liability Protection Agreement 2015

At the September 2014 AGM the membership voted in favor of expanding coverage in two significant areas, both of which will take effect as of January 1, 2015.

Associate Members

Coverage will now be extended to individuals, groups and associations **that provide services for, or on behalf of our members**, upon request of an MIABC member, up to a limit of \$5,000,000. These individuals, groups and associations must be individually sponsored by a member in order to qualify for “associate member” status. Once accepted as an associate member, these parties will be entitled to full coverage under the Liability Protection Agreement, but only for services provided for, or on behalf of, the sponsoring member.

In order to qualify as an associate member, the following conditions must be met:

- The associate member is sponsored by an existing MIABC member;
- The sponsoring member has a written agreement for the provision of services with the associate member (the “Service Provider Agreement”);
- The services provided are services to the community provided for or on behalf of the sponsoring member;
- The Service Provider Agreement has been approved by the sponsoring member’s council or board by resolution or bylaw; and
- The MIABC has received payment of a premium from, or on behalf of, the associate member.

It is important to understand that the sponsoring member’s deductible will apply to claims brought against the associate member and the sponsoring member will be responsible for the payment of any costs incurred below the deductible. In addition, all claims brought against the associate member will form part of the sponsoring member’s claims history and experience rating.

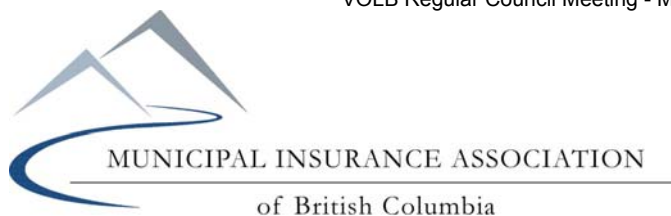


The MIABC has drafted two versions of a service provider agreement template for your convenience. One version contemplates that the sponsoring member will be responsible for payment of the premium and deductible amounts and one contemplates that the associate member will be responsible for these payments. Electronic versions of these forms can be downloaded from our website or obtained by emailing Susan Ackerman at sackerman@miabc.org or Megan Chorlton at mchorlton@miabc.org.

Claims for Breach of Contract

Coverage in 2015 will be expanded to include liability for breach of contract. The extension applies only to any **compensatory** damages (damages for what was lost due to the breach) that our members must pay as a result of a breach of contract claim. We will also cover breach of contract arising from the assumed liability of others, but only if the member is found to be at least partially liable for the loss.

Please contact Susan Ackerman at sackerman@miabc.org or Megan Chorlton at mchorlton@miabc.org if you have any questions about the implementation of either of these resolutions.



SERVICE PROVIDER AGREEMENT

This Service Provider Agreement (the "Agreement") is made and entered into this ____ day of

March, 2016 by and in between the Village of Lions Bay

(the "Local Government") and the Village of Lions Bay Events Committee (the "Service Provider").

The Service Provider agrees to provide the following services for or on behalf of the Local Government:

Create, plan, organize and carry out public events on behalf of the Village of Lions Bay, for
which municipal grants are provided on an annual basis including but not limited to: Halloween
Events, Polar Bear Swim, Lions Bay's Got Talent, Games Night, Easter Event, and Canada Day.

☐ The term of the Agreement is from the ____ day of _____, _____ and
the ____ day of _____, _____.

☒ The term of the Agreement is perpetual commencing the 23rd day of March,
2016.

While providing the agreed service, the Service Provider agrees to comply with: all applicable laws, rules and regulations; the practices, procedures and policies of the Local Government; and any special instructions given to the Service Provider by representative(s) of the Local Government.

The Local Government agrees to obtain commercial general liability insurance coverage from the Municipal Insurance Association of British Columbia (MIABC) naming the Service Provider as an Additional Named Insured entitled to full coverage in the amount of \$5,000,000 with respect to third party liability claims arising from the provision of the agreed service. The Service Provider agrees to carry its own statutory worker's compensation insurance and automobile liability insurance, if appropriate.

The Service Provider agrees to indemnify, defend and hold harmless the Local Government, its agents, servants, employees, trustees, officers and representatives from any liability, loss or damage which the Local Government may suffer as a result of any claims, demands, costs, actions, causes of actions, or judgments, including legal fees, asserted against or incurred by the Local Government arising out of, during, or as a result of the provision of services outlined in the Agreement except such liability, loss, or damage which is the result of, or arising out of, the sole negligence of the Local Government or that is covered by the MIABC liability insurance policy.

- ☒ The Local Government agrees to be responsible for any and all deductible amounts including any claim expenses incurred and policy premium payments.
- ☐ The Service Provider agrees to be responsible for any and all deductible amounts including any claim expenses incurred and policy premium payments.

The Local Government reserves the right to terminate this Agreement and the associated commercial general liability insurance coverage provided to the Service Provider by the MIABC at any time upon written notification to the Service Provider of the termination.

ON BEHALF OF <LOCAL GOVERNMENT>

Name:

Peter DeJong

Title:

Chief Administrative Officer

Signature:

Date:

March ____, 2016

ON BEHALF OF <SERVICE PROVIDER>

Name:

Title:

Signature:

Date:



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Type	Request for Decision		
Title	Controlled Burn Exercise for LBFR Prior to Demolition of 240 Oceanview Rd		
Author	P. DeJong, CAO	Reviewed By:	A. Oliver, Fire Chief
Date	March 17, 2016	Version	
Issued for	March 22, 2016 Council Meeting		

Recommendation:

(1) THAT, with the owner's consent, the Lions Bay Fire Rescue department be permitted to conduct a controlled burn exercise at 240 Oceanview Road prior to the planned demolition of the structure; and

(2) THAT the immediate neighbours be notified by the fire department in advance of the exercise.

Attachments: None

Key Information:

Opportunities for controlled burn exercises in structures do not come along all that often. The log home structure at 240 Oceanview Road is slated for demolition and the owner has consented to allowing the fire department to use it for a training exercise first. Only approved contents are to be burned, being wooden pallets meeting the regulatory requirements for these types of exercises. The structure itself is not to be burned down – just contents as set out above.

Further, and in accordance with regulatory and operational guideline requirements, the fire department will have a Rapid Intervention Team in place as well as other safety teams. There will be a separate water supply using a 3000 gallon tanker and the expectation is to use approximately 3000 gallons.

Options:

(1) Pass resolutions as recommended above;



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- (2) Add further requirements to the approval of the exercise;
- (3) Request further information from the Fire Chief about the exercise;
- (4) Decline to approve the request.

Preferred Option:

The Recommendation at the beginning of the report is encompassed by Option 1. This exercise will provide the fire department with a valuable teaching opportunity for its members and the opportunity to measure equipment performance. All necessary safety protocols are to be followed by the LBFR.

Legal Considerations: The exercise will be a covered activity under our insurance policies.

Follow Up Action: If approved, the immediate neighbours, public works, and 911 will be notified by the fire department in advance of the exercise.

Communication Plan: As above.

LBFD Monthly Report – February 29th 2016

February 1st – February 29th call outs = 6

Breakdown of call outs:

1 x MESA (Ocean Point), 4 x MVA – rescue required, 1 x Wires Down (South of Kelvin Grove - Rock fall)

Incidents on the Highway

02/26/2016 19:27:04	MVA - RESCUE REQUIRED
02/16/2016 15:11:49	WIRES DOWN
02/12/2016 01:03:09	MESA
02/08/2016 13:42:42	MVA - RESCUE REQUIRED
02/07/2016 08:50:41	MVA - RESCUE REQUIRED
02/05/2016 16:41:57	MVA - RESCUE REQUIRED

Fundraising:

On-going

Miscellaneous:

- The department has currently 20 members (3 are on sabbatical, possibly not returning)
- Adam Woodward was hired by Coquitlam Fire Department. He was a senior member of LBFR and will be missed
- Replacement recruiting is underway

MESA is an acronym for Medical Emergency Service Assist. The letter denotes the seriousness of the incident. A is minor and E is serious.

2016 – approx. total claimed from sources OUTSIDE the village = \$5,197.50

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Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Unclassified

Insp. Neil CROSS
OIC Sea to Sky RCMP
1000 Finch Drive
Squamish BC
V8B 0M5

Your File Votre référence

n/a

Administrator - Village of Lions Bay
400 Centre Road
Lions Bay BC
V0N 2E0

Our File Notre référence

n/a

2016-03-01

To whom it may concern,

Lions Bay Activity Report - February 2016

The following is a list describing individual calls for service from the RCMP in and around the area of Lions Bay.

HWY 99 (within limits of Lions Bay)

Traffic - Moving x 13
Collision - Damage Under \$1000 x 5
Collision - Damage Over \$1000 x 1
Collision - Non-fatal Injury x 1
Suspicious Occurrence x 1
Abandoned Vehicles x 2
Impaired Operation of MV (Alcohol) x 1
Unspecified Assistance x 1

25 calls for service

LIONS BAY VILLAGE

False Alarms x 3
Break & Enter - Residential x 2
Suspicious Occurrence x 1
Weapons - Possession (Document Service) x 1
Coroners Act x 1
Unspecified Assistance (NOK) x 1

9 calls for service

Total = 34

Should you have any questions, please do not hesitate to contact the Squamish RCMP Detachment at (604)892-6100.

N.M. (Neil) Cross, Inspector
OIC Sea to Sky RCMP
Royal Canadian Mounted Police
1000 Finch Drive Squamish B.C.
PH 604 932-3044


B.G. (Brian) Cumming S/Sgt.
Sea to Sky Detachment-South Zone
Reg. 38568

/kh



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Unclassified

Insp. Neil Cross
OIC Sea to Sky RCMP
1000 Finch Drive
Squamish BC V8B 0M5

Your File Votre référence

N/A

Administrator - Village of Lions Bay
400 Centre Road
Lions Bay BC
V0N 2E0

Our File Notre référence

2016-03-01

To Whom it May Concern:

LIONS BAY FALSE ALARM REPORT - February 2016

The following is a list of calls for service from the RCMP in response to alarms:

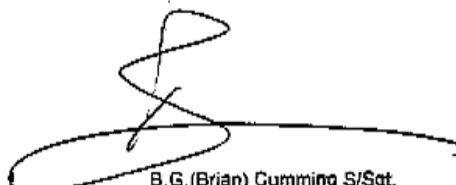
DATE	FILE #	ADDRESS	POLICE ATTENDANCE	HISTORY 2014/15
2016.02.01	2016-566		No - Cancelled by Alarm Co.	0
2016.02.07	2016-675		No - Cancelled by Alarm Co.	4
2016.02.26	2016-1027		Yes - Confirmed False	0

TOTAL = 3

Should you have any questions, please do not hesitate to contact the Squamish Detachment at (604)892-6100.

Regards

N.M. (Neil) Cross, Inspector
OIC Sea to Sky RCMP
Royal Canadian Mounted Police
1000 Finch Drive Squamish B.C.
Cell: 604-902-2925


B.G. (Brian) Cumming S/Sgt.
Sea to Sky Detachment - South Zone
Reg. 38559

:/kh



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Tree Bylaw No. 393, 2007, Amendment Bylaw No. 491, 2016		
Author	P. DeJong, CAO	Reviewed By:	
Date	March 17, 2016	Version	
Issued for	March 22, 2016 Council Meeting		

Recommendation:

- (1) THAT Village of Lions Bay Tree Bylaw No. 393, 2007, Amendment Bylaw No. 491, 2016 be read a first, second and third time;
- (2) THAT staff be directed to bring forward amendments to:
 - (a) Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended, in order to provide another means of enforcement for Village of Lions Bay Tree Bylaw No. 393, 2007, as amended; and
 - (b) Fees and Charges Bylaw No. 462, as amended, in order to raise the Tree Cutting Permit fee from \$40 to \$60.

Attachments:

- (1) Draft of Village of Lions Bay Tree Bylaw No. 393, 2007, Amendment Bylaw No. 491, 2016;
- (2) Draft of Village of Lions Bay Tree Bylaw No. 393, 2007, showing redlined amendments proposed by Bylaw No. 491, 2016.

Key Information:

Further to the staff staff dated January 14, 2016, and the resolutions passed by Council January 19, 2016, staff reviewed the bylaw further and met with the Chair of the Tree Committee, Simon Waterson. As noted in the proposed amendments to Village of Lions Bay Tree Bylaw No. 393, 2007, the procedure and other details of the bylaw have been adjusted to meet with procedural requirements while at the same time acknowledging the fact that this Committee does its most important work on site. As a result, the on site meetings will be properly advertised and minuted in accordance with Procedure Bylaw No. 476, 2015. A



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

quorum for a meeting is now “any three members of the Committee”, rather than requiring the lone Councillor to be present in order to make quorum.

Some of the other key changes include a requirement to hire a certified arborist or a professional tree cutting contractor at the applicant’s expense in order to help address the liability exposure associated with allowing persons to cut trees on municipal property. As well, Permits will only be valid for a period of year from the date of Council approval and no cutting will be permitted between March 1 and July 31 each year. In addition, the name of the bylaw and the committee that operates under it has been changed to the Trees, Views and Landscapes Bylaw/Committee.

The penalty provisions have been amended to distinguish between Significant Trees and non-Significant Trees as defined by Schedule C and there is a reduction in the amount of the first offence from \$1500 down to \$1000, in order to leave open the potential for enforcement through a future Municipal Ticket Information bylaw. Subsequent offences remain the same for non-Significant Trees and would have to be prosecuted in Provincial Court under the Offence Act. Similarly, the newly introduced penalties for cutting a Significant Tree without a Permit range from \$4,000 for a first offence and \$6,000 for a second offence. A municipality cannot fine more than \$10,000 under the provisions of the *Community Charter*.

In addition, provision has been added to allow enforcement under the Village’s Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended. This would enable the Village’s Bylaw Enforcement Officer to fine up to \$500 (or whatever amount may be adopted for this purpose) for each tree that is cut without a permit. This would provide the Village with another enforcement tool that it’s already using for other bylaw enforcement matters (mainly parking) and is a comparatively less expensive undertaking to prosecute under the North Shore Bylaw Adjudication Registry.

Finally, it is recommended that the pending amendments to the Fees and Charges Bylaw include provision for an increase in the Tree Cutting Permit from \$40 to \$60.

Options:

(1) Accept recommendations 1 and 2(a) and 2(b) above;



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

(2) Request amendments to Village of Lions Bay Tree Bylaw No. 393, 2007, Amendment Bylaw No. 491, 2016;

(3) Provide first three readings of Village of Lions Bay Tree Bylaw No. 393, 2007, Amendment Bylaw No. 491, 2016, as presented or as amended, but decide not to direct staff to bring forward either or both of the recommended amendments in 2(a) and/or 2(b);

(4) Direct staff otherwise.

Preferred Option: Option 1 addresses the recommendations and resolutions from the January 19, 2016 meeting and has the general support of the Chair of the Committee.

Legal Considerations: The bylaw will need to come back for consideration of adoption at the next or subsequent meeting.

Follow Up Action: In accordance with the resolutions that Council may pass as recommended or otherwise.

Communication Plan: If and when the recommendations are adopted, staff will consolidate the affected bylaws and post them to the website, as well as inserting a notice via email newsletter.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Village of Lions Bay Tree Bylaw No. 393, 2007, Amendment Bylaw No. 491, 2016

Adopted:

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Bylaw No. 491, 2016

Tree Bylaw Amendment Bylaw

A bylaw to provide for the amending of Village of Lions Bay Tree Bylaw No. 393, 2007

The Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as "Village of Lions Bay Tree Bylaw No. 393, 2007, Amendment Bylaw No. 491, 2016".
2. Village of Lions Bay Tree Bylaw No. 393, 2007 is hereby amended as follows:
 - (a) The title of Bylaw No. 393, 2007 as "Tree Bylaw" is deleted and the the title: "Trees, Views and Landscapes" is substituted therefore.
 - (b) The subtitle to the bylaw is amended by adding ", for the safety and enjoyment of the residents of the Village of Lions Bay".
 - (c) The first paragraph of the preamble to the bylaw is amended by adding "and landscapes".
 - (d) The citation to the bylaw is amended by striking the word "Tree" and substituting therefore the words "Trees, Views and Landscapes".
 - (e) The existing Schedules A and B are hereby deleted and replaced with the new Schedules A and B appended hereto and forming a part of this bylaw.
 - (f) Section 3.3 is amended by striking the phrase "Schedule A" and inserting the phrase "Schedule B and forms a part of this bylaw."
 - (g) Section 3.4 is amended by striking the phrase "Schedule B" and inserting the phrase "Schedule A and forms a part of this bylaw."
 - (h) Subsection 3.4.1.6 is amended by adding the following to the end of the subsection:
", or interfere with any municipal infrastructure in the ground."
 - (i) Subsection 3.4.1 is further amended by adding the following subsection:

“3.4.1.7 Confirmation that adjacent property owners in the area of the proposed tree pruning or cutting have been specifically consulted and any opinions expressed, verbally or in writing, are included with or attached to the application.”

(j) Subsection 3.4.2 is hereby deleted and replaced with the following:

“3.4.2 Each application will be forwarded by the Village Office to the Public Works Department and then to the Trees, Views and Landscapes Committee with any comments from Public Works.

3.4.2.1 The Trees, Views and Landscapes Committee, acting in accordance with the Terms of Reference appended as Schedule D and forming a part of this bylaw, will determine a date and time for a Committee meeting to consider the application, which shall be held at or near the site of the proposed permit location.

3.4.2.2 The Trees, Views and Landscapes Committee Chair will notify the Village Office at least 8 days in advance of the Committee meeting date and the Village will publish Notice of the Trees, Views and Landscapes Committee Meeting to the Public Notice Posting Places as defined in Council Procedures Bylaw No. 476, 2015, and in the Village Update newsletter.

3.4.2.3 Members of the public may attend the onsite Committee meeting or submit comments via the Village Office.”

(k) Subsection 3.4.3 is hereby deleted and replaced with the following:

“3.4.3 The Trees, Views and Landscapes Committee will,

3.4.3.1 acting in accordance with its Terms of Reference in Schedule D, convene its open meeting at the appointed place, date and time and, after hearing from the applicant, if in attendance, will provide any member of the public who is present an opportunity to be heard verbally or in writing; and

3.4.3.2 duly take minutes of the meeting and will provide those minutes and its recommendation to the Village Office for inclusion on the Agenda of the next available Council meeting.”

(l) Subsection 3.4.5 is hereby deleted and replaced with the following:

“3.4.5 All Tree Cutting Permits are valid only for a period of one (1) year from the date the Permit is approved by Council.”

(m) Subsection 3.4.6 is hereby amended by adding the following phrase between the word “applicant” and “will”: “must hire a certified arborist or professional tree cutting contractor and”.

(n) Subsection 3.4.8 is hereby added as follows:

“3.4.8 In order to protect nesting birds, no tree cutting may be carried out between March 1st and July 31st in any given year.”

(o) Subsection 3.9.1.1 is hereby deleted and the following inserted in its place:

“3.9.1.1 The minimum penalty for each tree which is not a Significant Tree as defined in Schedule C is a fine of not less than
(a) \$1,000 for the first offence, and
(b) \$3,000 for the second or subsequent offence.”

(p) Subsection 3.9.1 is further amended by adding the following after 3.9.1.1:

“3.9.1.2 The minimum penalty for each tree which is a Significant Tree as defined in Schedule C is a fine of not less than
(a) \$4,000 for the first offence, and
(b) \$5,000 for the second or subsequent offence.”

(q) Section 3.10 is hereby deleted and replaced with the following:

“3.10 Any Bylaw Enforcement Officer, or authorized agent appointed by the Village, may enforce this bylaw by way of:

3.10.1 summary prosecution under the Offence Act;

3.10.2 if applicable, issuance of a municipal ticket under a valid municipal ticket information bylaw;

3.10.3 Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended.

- (r) The heading “Delegation” and Section 3.11 are hereby deleted and replaced with the following:

“3.11 In the event the Village elects enforcement under the Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended, the bylaw contraventions listed in sections 3.8 and 3.9 of Village of Lions Bay Tree Bylaw No. 393, 2007, as amended, shall not constitute the creation of an offence or offences, notwithstanding the wording to the contrary within sections 3.8 and 3.9 and the issuance of a bylaw notice shall not constitute the charging of a person with the commission of an offence.”

- (s) The name of the committee in Schedule C is hereby amended to read: “Trees, Views and Landscapes Committee”.

- (t) The title of Schedule D is hereby deleted and replaced with the following: “Trees, Views and Landscapes Committee”.

- (u) The name of the committee in the first line of the first paragraph of Schedule D is hereby amended to read: “Trees, Views and Landscapes Committee”.

- (v) Paragraph 2 of Schedule D is hereby deleted and replaced with the following:

“The Trees, Views and Landscapes Committee is a select committee of Council. It consists of four residents of Lions Bay, appointed by Council, one of whom is Chair, plus one member of Council. Quorum consists of any 3 members being present at an open meeting. Appointed members will preferably have special knowledge or expertise in tree management, and be willing and able to take an impartial and objective view of applications that come before them. On each application, the recommendation recorded and forwarded to Council will be that of the majority of the members present at a duly constituted meeting of the Committee. The appointments are for a three year term and are renewable at the pleasure of Council.”

- (w) The name of the committee in the last bullet of paragraph 3, General Guidelines, Schedule D, is hereby amended to read: “Trees, Views and Landscapes Committee”.

(x) Schedule E, paragraph 1, Trimming Program, is hereby amended by striking the words “Based on” at the beginning of the second sentence of the first paragraph and substituting the words “Subject to” in their place.

(y) The words: “Subject to current budget and labour allocations” are hereby added to the beginning of paragraphs two, three and four.

READ A FIRST TIME

READ A SECOND TIME

READ A THIRD TIME

ADOPTED

Mayor

Corporate Officer

**Certified a true copy of
Bylaw No. 491, 2015 as adopted.**

Corporate Officer

SCHEDULE A:

Tree Cutting Application Package

SCHEDULE B:

Tree Cutting Permit

**VILLAGE OF LIONS BAY
BYLAW No. 393, 2007**

TREES, VIEWS AND LANDSCAPES BYLAW

**A Bylaw to manage the preservation and replacement of,
and to regulate the pruning and removal of, trees on municipally owned lands,
for the safety and enjoyment of the residents of the Village of Lions Bay.**

WHEREAS the Council wishes to manage trees on municipal lands in order to protect the natural environment of Lions Bay for the future of the Village, while at the same time taking into account the need to protect public safety, as well as wherever feasible the preservation of scenic views and landscapes;

AND WHEREAS, given the conflict that may at times arise between individual interest and the public good on issues concerning the management of trees on municipal lands, it is desirable that a consistent approach be articulated;

AND WHEREAS the Community Charter gives Council the authority, by Bylaw, to preserve trees, regulate the pruning and removal of trees, charge a fee for a permit to allow the cutting and removal of trees and require the replacement of trees cut down;

NOW THEREFORE the Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

CITATION

1. This Bylaw may be cited for all purposes as "Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007".

**PART I
DEFINITIONS**

2. In this Bylaw:

"Village" means the Municipality of the Village of Lions Bay.

“Council” means the elected Council of the Village.

“Administrator” means the person appointed by Council as the Administrator for the Village.

“Works Manager” means the Manager of Public Works and Services for the Village.

“Bylaw Enforcement Officer” means an individual appointed from time to time by Council to enforce Village Bylaws.

“Certified Arborist” means a person certified by the International Society of Arboriculture or the National Arborist Association as an arborist.

“Municipal Lands” means all lands within the boundaries of the Village of Lions Bay that are owned by the Village, including all Village parks.

“Lot” is defined as a parcel of land registered in the Land Title Office.

“Owner” means in respect of real property (a) the registered holder of the last registered agreement for sale; or (c) an agent authorized in writing by the owner to act on his/her behalf.

“Tree” means any woody plant of any species where the diameter of the trunk when measured 1.4 metres above natural grade is greater than 20 centimetres, or in the case of *Arbutus* (*Arbutus menziesii*), Pacific Dogwood (*Cornus nuttallii*), and Western Yew (*Taxus brevifolia*) trees, where the diameter of the trunk when measured 1.4 metres above level grade is greater than 10 centimetres. The diameter of a tree shall be determined by dividing the circumference of the trunk measured 1.4 metres above the ground by 3.142. The diameter of a tree having multiple trunks 1.4 metres above the ground shall be the sum of 100 per cent of the diameter of the largest trunk and 60 per cent of the diameters of each additional trunk.

“Significant Tree” means any tree that is of particular significance to the Village, due to size, age, landmark value, cultural, ecological or social import, trees planted by the Village on boulevards, and any tree that is protected as wildlife habitat for an egg or a nest under Section 35 of the Wildlife Act. (*See Schedule C.*)

“Hazardous Tree” means any tree which, due to its location, condition or any other circumstance, has been determined, by a Certified Arborist or the Administrator on advice from the Works Manager and/or the Tree Committee, to present a hazard to the safety of persons, private property or any other tree(s).

“Replacement Tree” means any tree, regardless of size, that is shown on a Tree Cutting and Replacement Plan as a replacement for a tree which has been cut down.

“Cut” means to cut down or remove a tree by any means and includes the cutting of a tree trunk, the topping of a tree, or the removal of a tree branch where the branch has a diameter of 7 centimetres or greater.

“Tree removal” means the cutting down of the entire tree.

“Pruning” means the trimming of living or dead parts from a tree in order to reduce size or to maintain the shape and health of the tree.

“Tree Topping” means the removal of the top of a tree to leave the trunk level with lateral branches.

“Drip Line” means the outermost perimeter of the canopy of a tree, seen as a line on the ground around the trunk of a tree directly beneath the ends of the outermost twigs and branches.

“Tree Survey” means a plan of a subject site showing the location, species and trunk diameter of all existing trees as defined by this Bylaw.

“Tree Cutting Permit” means a permit issued by the Administrator in accordance with this Bylaw, which will allow cutting of trees under conditions stipulated in the Bylaw. An example of the permit is contained in Schedule B. A permit is only a permission pursuant to this Bylaw, and does not relieve the permit holder from complying with all other laws, regulations and requirements of any public authority having jurisdiction, nor relieve the holder from complying with civil, common law or contractual obligations.

“Tree Cutting and Replacement Plan” means a plan which shows the trees proposed to be cut and the location, size (height and diameter) and species of replacement trees to be planted upon a subject site.

“Trees, Views and Landscapes Committee” means a Select Committee appointed from time to time by the Council to provide advice on the application of this Bylaw and to make recommendations to Council on applications that are made for permission to cut or prune trees. The Terms of Reference and General Guidelines for this Committee are contained in Schedule D.

PART II

APPLICATION OF BYLAW

- 3.1. This Bylaw applies to all municipal lands within the Village.
- 3.2. No person shall obstruct or attempt to obstruct any Bylaw Enforcement Officer, official, employee or agent of the Village in the exercise of any of that person’s duties under this Bylaw.

TREE CUTTING PERMIT

- 3.3. No person may cut, prune or remove a tree on municipal land without first having applied for and having obtained a Tree Cutting Permit, an example of which is appended as Schedule AB.
- 3.4. An application in writing for a Tree Cutting Permit, appended as Schedule BA, shall be made to the Village Office.
 - 3.4.1 The application will include the following:
 - 3.4.1.1 A detailed description of the proposed work including a statement of purpose and rationale.
 - 3.4.1.2 A description of the species of tree to be cut, including location and height of tree, and amount to be cut. A clearly labelled photograph must be provided, and if pruning is required, a line must be drawn on the photograph indicating the extent of the proposed pruning; the subject tree must also bear a ribbon marker.

3.4.1.3 If relevant, a proposed replanting plan indicating: location, species and size of tree, bush and shrub that is to be planted to replace the removed tree. The tree, bush or shrub may be planted in the same location or in another area agreed upon by the Village on the advice of the Tree Committee.

3.4.1.4 A non-refundable permit application fee of \$20, paid prior to the issuance of a permit.

3.4.1.5. The name of the tree cutting contractor, if applicable, together with the date and time of the planned work.

3.4.1.6. A plan for tree planting if applicable. The Village will not allow to be planted on municipal land trees that will grow to a height that could impede utilities and signage visibility, safety and the enjoyment of views, or interfere with any municipal infrastructure in the ground.

3.4.1.7 Confirmation that adjacent property owners in the area of the proposed tree pruning or cutting have been specifically consulted and any opinions expressed, verbally or in writing, are included with or attached to the application.

~~3.4.2. All applications for a Tree Cutting Permit, including applications for cutting or pruning for view, as well as pruning for aesthetic reasons, will be considered by Council on an application by application basis. They will be referred in the first instance to the Tree Committee. The Tree Committee, acting in light of the Terms of Reference and General Guidelines in Schedule D, will make recommendations to Council, which will make a final decision, and may approve or deny any application.~~

Each application will be forwarded by the Village Office to the Public Works Department and then to the Trees, Views and Landscapes Committee with any comments from Public Works.

3.4.2.1 The Trees, Views and Landscapes Committee, acting in accordance with the Terms of Reference appended as Schedule D and forming a part of this bylaw, will determine a date and time

for a Committee meeting to consider the application, which shall be held at or near the site of the proposed permit location.

3.4.2.2 The Tree, Views and Landscapes Committee Chair will notify the Village Office at least 8 days in advance of the Committee meeting date and the Village will publish Notice of the Trees, Views and Landscapes Committee Meeting to the Public Notice Posting Places as defined in Council Procedures Bylaw No. 476, 2015, and in the Village Update newsletter.

3.4.2.3 Members of the public may attend the onsite Committee meeting or submit comments via the Village Office

~~3.4.3. Notice of all applications for tree pruning or cutting will be published by the Village, and all residents will have 30 days to comment in writing. Adjacent property owners in the area of the proposed tree pruning or cutting will be specifically consulted, and all expressed opinions will be considered prior to Council making a final decision. (In the event that the Village needs to prune or cut a tree for any reason covered by clauses 3.6.4 and 3.6.5, notice is not required.)~~

The Trees, Views and Landscapes Committee will,

3.4.3.1 acting in accordance with its Terms of Reference in Schedule D, convene its open meeting at the appointed place, date and time and, after hearing from the applicant, if in attendance, will provide any member of the public who is present an opportunity to be heard verbally or in writing; and

3.4.3.2 duly take minutes of the meeting and will provide those minutes and its recommendation to the Village Office for inclusion on the Agenda of the next available Council meeting.

3.4.4. As a general practice requests by residents for the removal or cutting of any Significant Tree shall only be allowed by special exemption, and when no other compromise can be found. The Council will review each request on its merit. Exceptions can also be made in cases where such cutting or pruning is unavoidably required for reasons of safety or through exceptional circumstances

such as the installation of roads or services. However, all trees on municipal property, including Significant Trees listed in Schedule C, shall be included in the Village's routine of tree maintenance.

3.4.5. All Tree Cutting Permits are valid only for a period of one (1) year from the date the Permit is approved by Council. A final decision on an application for a Tree Cutting Permit will be provided in a timely manner, and in any case within 60 days of the date of application.

3.4.6. The Tree Cutting Permit applicant must hire a certified arborist or professional tree cutting contractor and will be responsible for all costs associated with cutting and clean up of the tree for which the Permit was taken out. Clean up will be done to the satisfaction of the Village.

3.4.7. Any expense of an inspection by a Certified Arborist for tree evaluation will be borne by the Tree Cutting Permit applicant, unless the tree is found to be diseased or hazardous.

3.4.8 In order to protect nesting birds, no tree cutting may be carried out between March 1st and July 31st in any given year.

TREE DAMAGING ACTIVITIES

3.5. No person shall carry out any of the following tree damaging activities in respect to any tree to which this Bylaw applies unless a permit is first obtained and the activity is carried out strictly in accordance with the permit:

3.5.1 Cutting, damaging or undermining the roots growing inside the drip line of a tree;

3.5.2. Placing fill, building materials or structure upon land inside the drip line of a tree;

3.5.3. Operating trucks, backhoes, excavators or other heavy equipment over the roots of a tree inside the drip line;

3.5.4. Denting, gouging or damaging the trunk of a tree;

3.5.5. Removing bark from a tree;

- 3.5.6. Sabotaging a tree with intent to kill it, including but not limited to using chemical or mechanical means;

EXEMPTIONS

- 3.6. The following are general exemptions from this Bylaw:

- 3.6.1. Removal or pruning by acceptable arboriculture practices of dead, diseased or damaged trees as identified by a Certified Arborist or the Works Manager in consultation with the Tree Committee;
- 3.6.2. Emergency removal by acceptable arboriculture practices of hazardous trees and branches, as identified by a Certified Arborist or the Works Manager in consultation with the Tree Committee;
- 3.6.3. Cutting or pruning of brush and trees under 20 centimetres in diameter (excepting the species mentioned under the definition “Tree”) on Village property by owners between their residential property line and the road. Removal of cuttings and clean up is the responsibility of the individual or individuals who undertake(s) the work;
- 3.6.4. Cutting of trees by the Village, through its employees, agents or contractors for safety or any other reasons, including but not limited to visibility of hydrants and signs, traffic sight lines, accessibility for emergency vehicles and to facilitate parking;
- 3.6.5. Regular maintenance to manage tree growth on a schedule created and executed by the Works Manager in consultation with the Tree Committee and other expert advice as from time to time deemed advisable and approved by Council.

- 3.7. Pruning for utility wire clearance is the responsibility of the utility company concerned, in concert with a representative of the Tree Committee, utilizing standard arboriculture practices.

CONTRAVENTION OF BYLAW

3.8. Where a tree is cut in contravention of this Bylaw or conditions of a permit are breached:

3.8.1. An offence is committed under this Bylaw, and

3.8.2. The cutting of each tree shall constitute a separate offence.

3.9. Any person who contravenes any provision of this Bylaw, or who wilfully damages or cuts a tree on municipal property, contrary to or without a Tree Cutting Permit,

3.9.1 Is guilty of an offence and is liable to the penalties imposed by this Bylaw and the Offence Act R.S.B.C. 1996, C.338, as follows:

3.9.1.1 The minimum penalty for each tree which is not a Significant Tree as defined in Schedule C is a fine of
(a) \$1,000 for the first offence, and
(b) \$3,000 for the second offence or subsequent offences up to a maximum of \$10,000.

~~The minimum penalty for each tree: a fine of not less than~~

~~(a) \$1,500 for a first offence, and~~
~~(b) \$3,000 for a second or subsequent offence;~~

3.9.1.2 The minimum penalty for each tree which is a Significant Tree as defined in Schedule C is a fine of not less than
(a) \$4,000 for the first offence, and
(b) \$6,000 for the second offence offence.

3.9.2 And will be required to undertake the following remedial measures:

3.9.2.1 Present a replacement plan for any trees that were cut in contravention of this bylaw;

- 3.9.2.2 Replace trees that were cut with replacement trees in accordance with good arboriculture practice as determined by a qualified person approved by Council;
- 3.9.2.3 Ensure that replacement trees are of a minimum size approved by Council.

REGULATIONS AND ENFORCEMENT

- 3.10. Any Bylaw Enforcement Officer, or authorized agent appointed by the Village, may enforce this bylaw by way of:

3.10.1 summary prosecution under the Offence Act;

3.10.2 if applicable, issuance of a municipal ticket under a valid municipal ticket information bylaw;

3.10.3 Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended.

~~Any Bylaw Enforcement Officer, or authorized agent appointed by the Village, may enforce this Bylaw. By issuing a municipal ticket for any offence against this Bylaw pursuant to the Village's Municipal Ticket Information Bylaw in force and amended from time to time.~~

DELEGATION

- 3.11. In the event the Village elects enforcement under the Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended, the bylaw contraventions listed in sections 3.8 and 3.9 of Village of Lions Bay Tree Bylaw No. 393, 2007, as amended, shall not constitute the creation of an offence or offences, notwithstanding the wording to the contrary within sections 3.8 and 3.9 and the issuance of a bylaw notice shall not constitute the charging of a person with the commission of an offence.

~~Council hereby delegates to the Administrator authority to administer this Bylaw and to make any orders necessary under it, always provided that any applicant for a Tree Permit, or other individual affected by the issuance of a permit, is entitled present his or her case in person or in writing to the Council at its next reasonably convenient meeting, where Council will provide a final ruling on the matter.~~

READ A FIRST TIME this 17th day of September, 2007

READ A SECOND TIME this 17th day of September, 2007.

READ A THIRD TIME this 17th day of September, 2007.

ADOPTED this 20th day of September, 2007.

Mayor

Administrator

Certified a true copy of
Bylaw No. 393 as adopted.

Administrator



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Schedule "A"

TREE CUTTING PERMIT APPLICATION & CHECKLIST

Within this package, you will find the tools you will need in order to complete your Tree Cutting Permit Application. The following contents are included:

- [Village of Lions Bay Tree Bylaw No. 393, 2007, as amended](#)
- [Tree Management on Private Land Policy](#)
- [Application form](#)
- [Form letters for canvassing adjacent neighbours](#)

About the process:

Upon receipt of your completed application package, Staff will confirm all required information is included before referring the file to Public Works and then to the Trees, Views and Landscapes Committee.

The Trees, Views and Landscapes Committee will arrange a site visit to further assess your application. They may be in touch with you if additional information is required. Supplementary documents may be required in support of this application. Should land surveys or arborist reports be required, you will be notified accordingly. The applicant is expected to bear all associated costs.

The Trees, Views and Landscapes Committee will set a date and time to meet at the location of the proposed cutting and this meeting will be advertised and open to you and to the public. Recommendations and public comments, verbal and written, will be presented for Council consideration as soon as may be possible. Staff will contact you to advise of the outcome and to advise of the Council meeting date when the recommendations made by the Trees, Views and Landscapes Committee will be presented along with your application.

Follow up will be performed to ensure the Replanting Plan has been achieved, if applicable.

Application checklist:

- ☐ Completed application form
- ☐ Photographs/sketch of area
- ☐ Approvals from adjacent neighbours (must include their contact information for verification purposes)
- ☐ Replanting plan details and proposed timeframe, if applicable
- ☐ Application fee (cash or cheque payable to Village of Lions Bay, due upon package submission)



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Tree Cutting Application Form

All fields must be completed

Applicant's Full Name:	
Address:	
Phone:	Email:
Contractor Name (if applicable):	
Contractor Phone:	

Description of Trees:
Location of Trees:

**Trees must be clearly marked with marking tape in time for the Trees, Views and Landscapes Committee's site visit.*

Reason for Removal: ☐ Too close to property (foundation, garage, fence, etc.) ☐ Dead or dying ☐ Unattractive ☐ Blocking sunlight ☐ Attracting wildlife	☐ Interfering with infrastructure (roads, sidewalks, etc.) ☐ Leaves causing problems ☐ Blocking site access ☐ Affecting house value ☐ Hazardous ☐ Interfering with view
Please provide additional comments which may be useful:	



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Replanting Plan, if any (please include anticipated timeframe for completion):

I have verified the information contained within this application is correct. No cutting of Significant Trees, as defined by Schedule "C" to Village of Lions Bay Tree Bylaw No. 393, 2007, as amended, is contemplated by this application or, if it is, this fact is clearly and explicitly set out in the application along with supporting rationale.

I acknowledge that responsibility for bylaw compliance rests with me as the applicant. I will indemnify and save harmless the Village of Lions Bay, its officials, employees and agents against claims, liabilities and expenses of every kind, in respect of anything done or not done pursuant to this application or ensuing permit, if issued, including negligence and/or failure to observe all bylaws, conditions, acts or regulations.

I understand that, should this application be approved, all work performed must comply with the recommendations of the Trees, Views and Landscapes Committee, as endorsed by Council, and that failure to comply with the recommendations may result in fines, penalties and/or legal action.

Signature of Applicant

Date Signed



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Form letter for canvassing adjacent neighbours (print as many copies as may be necessary)

Date: _____

Neighbour's Name: _____

Address: _____

Phone/Email: _____

Dear _____:

Re: Tree Cutting Application

I intend to make an application for a permit to remove trees on municipal property and, as part of the application process, I am required to notify adjacent property owners. The specifics of the application are as follows:

Location:	
Type(s) of Tree(s):	
Description of Work:	
Rationale for Application:	



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

As an adjacent property owner, please accept this letter as notification of my application. I would appreciate if you would provide me with your written response noting any concerns of this work within thirty (30) days of the date of this letter, so that I may forward your comments with my application package.

I have attached a (☐ sketch / ☐ photograph) of the subject tree(s).

Thank you,

Applicant Name

Email/Phone

Office use only:

- ☐ Confirm adjacent neighbour received notice of application
- ☐ Confirm adjacent neighbour's position on application details
 - Supportive ☐ Opposed ☐
- ☐ Name of neighbour spoken to by staff: _____
- ☐ Date verified by office staff: _____
- ☐ Staff member name: _____

SCHEDULE "B"

Permit for Tree Cutting

TREE CUTTING PERMIT NO. _____

This Permit is hereby issued to:

(name of owner - individual or company - the Permittee)

for tree cutting on or near municipal property at:

(insert legal description)

(insert municipal address)

All work must be undertaken strictly in accordance with Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007, as amended and all plans and specifications attached hereto as part of this Permit and as approved by Council.

Where tree cutting work will result in vehicles or machinery blocking a roadway, in whole or in part, or may result in any portion of the tree falling on the roadway, the company or persons performing the work must provide cautionary roadway signage on both sides of the location and a minimum of one flagperson to control traffic.

pursuant to the provisions of the Municipality of the Village of Lions Bay, Tree By-Law No. 393, 2007, subject to tree cutting being undertaken strictly in accordance with all plans and specifications being attached hereto as part of this permit.

INDEMNIFICATION

Without limiting any other obligation of the Permittee under this Permit or otherwise, the Permittee hereby agrees to Indemnify and Save Harmless the Village of Lions Bay (the "Village"), its elected officials, officers, employees, servants, agents and others for whom the Village is in law responsible, from and against any liability, loss, claims, demands, damages, fines and penalties, costs and expenses (including consulting fees), investigatory and legal expenses, and any other actions or causes of actions, suits, caused by or attributed to any willful or negligent act, omission, delay, or allegations thereof on the part of the Permittee, its officers, employees, subcontractors, agents, licensees, assignees, invitees or other persons engaged in the performance, non-performance or attempted performance of the work pursuant to this Permit or anyone else for whom the Contractor is in law responsible.

THIS PERMIT EXPIRES ON:

(Date)

CAO/Village Manager

Dated this _____ day of _____, 20____.

SCHEDULE “C”

Tree Categories

The following trees are designated Significant Trees in the meaning and spirit of this Bylaw:

NATIVE TREE SPECIES

Pseudotsuga menziesii Douglas Fir, exceeding 70 cm diameter

Picea sitchensis Sitka Spruce, exceeding 70 cm diameter

Abies grandis Grand Fir, exceeding 60 cm diameter

Thuja plicata Western Red Cedar, exceeding 70 cm diameter

Tsuga heterophylla Western Hemlock, exceeding 70 cm diameter

Arbutus menziesii Arbutus, exceeding 10 cm diameter

Taxus brevifolia Western Yew, exceeding 10 cm diameter

Cornus nuttallii Pacific Dogwood, exceeding 10 cm diameter

MEMORIAL TREES

The memorial dogwood tree planted at the centre of Wade Park;

The memorial oak tree planted at Marjorie Meadows;

Any other tree designated by the Trees, Views and Landscapes Tree Committee as a memorial tree, or of other social or cultural significance.

ORNAMENTAL TREES

Any trees that have been or will be planted to ornament Municipal lands, including boulevards.

SPECIMEN TREES

Any unusual specimen tree as designated and registered by a Certified Arborist upon inspection.

ANCIENT GROWTH TREES

Trees greater than 90 centimetres in diameter are considered ancient growth and should be protected under any circumstances unless they become a hazard to life, homes or services.

SCHEDULE "D:

Trees, Views and Landscapes Committee

Terms of Reference

The purpose of the Trees Views and Landscapes Committee is to act in an advisory capacity to Council on matters related to the development, interpretation, enforcement and future direction of tree management in the Village of Lions Bay. It is the first point of reference for Tree-Cutting Permit applications under the Tree Bylaw, and is expected to provide balanced and objective advice to Council on these applications.

The Trees, Views and Landscapes Committee is a select committee of Council. It consists of four residents of Lions Bay, appointed by Council, one of whom is Chair, plus one member of Council. Quorum consists of any 3 members being present at an open meeting. Appointed members will preferably have special knowledge or expertise in tree management, and be willing and able to take an impartial and objective view of applications that come before them. On each application, the recommendation recorded and forwarded to Council will be that of the majority of the members present at a duly constituted meeting of the Committee. The appointments are for a three year term and are renewable at the pleasure of Council.

~~The Tree Committee is a select committee of Council. It consists of four residents of Lions Bay, appointed by Council, one of whom is Chair, plus one member of Council. Quorum consists of two resident members and one Councillor. Appointed members will preferably have special knowledge or expertise in tree management, and be willing and able to take an impartial and objective view of applications that come before them. The recommendation recorded and forwarded to Council will be that of the majority of the members of the Committee. The appointments are for a three year term, and are renewable.~~

General Guidelines

While it is understood that the specifics of each application for pruning or tree removal under the Bylaw will be different, the following general considerations should apply:

1. *The natural character in the area of the Village in which an application is made.*
Differentiation among the various distinct neighbourhoods should be allowed for. The nature of Village parkland and the need to protect it for future generations should also be a factor. Environmental arguments, such as the value of the contribution made by

trees to air quality and the “greenness” of the planet, deserve consideration, but, given the immediate proximity of dense forest wilderness, should not carry undue weight.

2. *The effect on neighbours.* Lions Bay residents are consistently divided between those for whom a distant view is most important, and those for whom the trees and forest take precedence. Both have viable, legitimate claims, which should be respected. The resident who bought his or her home for the view and has seen that view slowly disappear because of maturing trees on municipal property has reasonable cause to seek a remedy. However, the simple fact that, over time, trees grow should not be ignored. It is also important to give appropriate weight to expressed concerns. For instance, persons who enjoy the sight of a stand of trees as they pass on their daily commute might be thought to have less say in the matter than those whose home overlooks the same trees, and whose enjoyment of a view is impacted by them. However, while a view of Howe Sound will be given serious consideration in the decision-making process, this consideration will be in the context of other factors such as the overall Village environment and appearance, the number of trees in the vicinity, and the value of the trees themselves as part of our environmental heritage. □

3. In contentious situations it is important to consider options other than wholesale removal, providing always that retention of large trees does not endanger property, create a fire hazard or compromise the safety of utility lines. A number of compromise alternatives exist for opening up our woodland to light, air and views. Such opportunities include:
 - thinning out smaller trees to open the view and enhance the aesthetic value of the remaining trees,
 - selectively limbing up trees by removing lower branches to improve both light and view, always providing that views enjoyed by residents at higher elevations or to the rear of the subject lot are not compromised,
 - spiralling – that is, thinning out branches, with approximately alternate ones removed, circling the tree
 - windowing – removing several branches from a given area along the trunk, providing a window through which to see a distant view
 - topping – while this is not considered a preferred treatment of tall trees, it should remain an option, where appropriate, for consideration by the [Trees, Views and Landscapes](#) Committee. Previously topped trees may be re-topped, if on the advice of a Certified Arborist or the [Trees, Views and Landscapes](#) Committee, the re-topping is considered a suitable prescription.

4. In cases involving unresolved conflict, all parties will have the opportunity to present their views directly to Council, which may request additional information and meetings, including the advice of a Certified Arborist, in the process of reaching common ground and making its final decision.

SCHEDULE “E”

Tree Care and Maintenance Policy

TRIMMING PROGRAM

The Public Works Department follows a flexible Tree Maintenance Program. ~~Based on~~ Subject to current budget and labour allocations, all of the municipal trees in the Village will be inspected annually and receive routine care and attention, including trimming, as appropriate.

EMERGENCY WORK

Subject to current budget and labour allocations, ~~I~~n the event of an emergency situation, the Public Works Department personnel will perform emergency trimming and removals of downed trees providing it is safe to do so. Brush pickup, trimming, and removals are conducted on a rotational basis following the end of the emergency.

TREE REPLACEMENT

Subject to current budget and labour allocations, ~~T~~he Department of Public Works replaces municipal trees that are lost through accident, disease, or other causes. Every effort is made to replace each tree; however, a variety of factors - standards of spacing with regard to existing trees, driveways, fire hydrants, proximity to street intersections, underground utilities, etc. – can prohibit replacement.

TREE PRUNING

Subject to current budget and labour allocations, ~~T~~rees will be pruned, if it is found to be necessary, by the Department of Public Works, in conformity with standard arborist practice. Pruning may occur for purposes of public safety, road access, sign visibility or other concerns as defined by the manager of Public Works. Residents are asked to inform the Village if a tree dies or appears to be in poor health so that corrective action can be taken.

TREE TRIMMING BY PRIVATE PARTY

The maintenance of trees on private property is the responsibility of the land owner. Municipal trees will be maintained by the Department of Public Works.

If you have any further questions, please feel free to contact the Department of Public Works at 604-921-9833.

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VILLAGE OF LIONS BAY

Incoming Correspondence - March 22, 2016

General Correspondence:

- G-1: TransLink Transit Fare Policy Review
- G-2: Letter from Honourable Coralee Oakes
- G-3: Climate Leadership Team's Recommendations
- G-4: Invitation to TDM Planning Workshop
- G-5: Syrian Refugee Update
- G-6: Mayor's Caucus
- G-7: Dialogue with Marc Hamel
- G-8: Engagement Sessions on the Climate Leadership Team's Recommendations
- G-9: Request for Support from District of Lillooet re Passenger Rail Service
- G-10: Area Response Planning Initiative
- G-11: BC's Spill Response Regime Engagement Workshop
- G12: Action Related to UBCM Resolution on MMIWG
- G13: Request for Representation on the New Environment Subcommittee

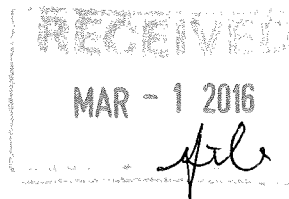
Resident Correspondence:

- R-1: Correspondence - Lisa Turpin
- R-2: Correspondence - Sheila Brom
- R-3: Correspondence - Dave Smithers
- R-4: Correspondence - Lions Bay Historical Society



February 25, 2016

Mandy Koonts
Chief Administrative Officer
Village of Lions Bay
400 Centre Road
Lions Bay, BC V0N 2E0



TransLink

400 - 287 Nelson's Court
New Westminster, BC V3L 0E7
Canada
Tel 778-375-7500
www.translink.ca

South Coast British Columbia
Transportation Authority



Dear Ms. Koonts:

Re: Local Government Engagement in TransLink's Transit Fare Policy Review

As outlined at the December Regional Administrator's Advisory Committee (RAAC) meeting, TransLink has initiated the review and update of our transit fare policy – including fare structure, products and programs. This is a major public policy initiative that will extend over the next two years. As local governments are key partners in delivering effective transit service in this region and your residents will likely have a keen interest in any changes to the way we price transit, we want to ensure that there is ample opportunity for involvement from your staff and Council in this process.

Over the past thirty years our region has undergone significant growth and development; travel patterns have shifted and the transportation needs of residents have changed. The introduction of the Compass card provides customers with a completely new way to pay; however, the transit fare structure and the core transit fare products have remained largely unchanged since 1984. We are conducting this Transit Fare Policy Review to assess whether there are things that we can do differently to take advantage of Compass and better meet the needs of today's customers and region.

This initiative is being divided into three key phases: Discover, Define, and Develop. We are just starting the Discover phase which will run through Spring-Summer 2016. It will focus primarily on listening to the public to learn about their current issues and wishes for fares in the future. The Define phase will run through the latter half of 2016 and focus on clarifying scope and objectives. The Develop phase will run through 2017 and focus on developing, testing, and consulting on options for ways to price transit.

We are planning for active involvement from municipal staff throughout this process via a partner advisory group – drawn primarily from members of the Major Roads & Transportation Advisory Committee (MRTAC). We also expect that your Council will want to be engaged. This engagement process could potentially take place in late spring once we have some preliminary public consultation findings to share.

TransLink's Fare Policy Review

February 25, 2016

Page 2 of 2

The recent introduction of Compass provides a new and exciting opportunity to deliver a transit fare system that was inconceivable thirty years ago – one that could work better for our customers and that could better achieve our shared regional sustainability objectives. We are committed to putting everything on the table in this review and to have an open and genuine dialogue about possible solutions without prejudging the outcome. I am excited about the potential of this review and believe it can only be strengthened through the active involvement of our local government partners.

Please do not hesitate to contact me with any questions or concerns regarding the Fare Policy Review.

Sincerely,

A handwritten signature in dark ink, appearing to read "Tim Savoie". The signature is fluid and cursive, with the first name "Tim" and last name "Savoie" clearly distinguishable.

Tim Savoie, MCIP, RPP

Vice President, Transportation Planning & Policy

cc: Geoff Cross, Director, Strategic Planning & Policy, TransLink



Ref: 37429

To Local Governments

February 24, 2016

Dear Mayors and Board Chairs:

We are writing to inform you of an exciting new initiative, announced on Thursday, February 18, to issue a limited number of licences for the sale of 100% BC wine on grocery store shelves. We would like to take this opportunity to explain the rationale for this offering, part of the second round of changes to the liquor laws to permit the sale of BC wine on grocery store shelves.

The BC wine industry has been a true success story with over 300 wineries now producing world class wines. The citizens of British Columbia have shown their appreciation of these wines as sales continue to increase.

During the 2013 Liquor Policy Review conducted by Parliamentary Secretary John Yap, we heard from thousands of British Columbians who wanted more convenient access to liquor and particularly to BC wines. The Government listened to these concerns and initiated a number of reforms including:

- Permitting the 21 licensed VQA wine stores to relocate to grocery stores to sell their wine on grocery store shelves;
- Permitting full service licensee retail stores and government liquor stores to relocate to grocery stores to operate as a store in store; and
- Committing to issue a limited number of special wine store licences for the sale of BC wine on grocery store shelves, as announced today.

Initially, we will auction six opportunities to apply for the special wine store licence, an approach which will ensure fairness and transparency. The successful bidders will then proceed through the regular application process to obtain the licence. Only grocery stores which meet the specified regulatory criteria will be eligible to bid. These criteria include that the store be a minimum of 10,000 sq. ft. and be focused on food sales; the same criteria that apply to the relocation of the other types of wine and liquor stores to grocery stores.

To provide the greatest consumer convenience, the products permitted for sale include all types of BC wine made from 100% BC agricultural inputs. This includes cider, honey wine, fruit wine and sake. The rules for VQA stores have also changed to permit them to sell these same types of products.

As you may know, Provincial regulations do not permit the relocation of a licensee retail store or government liquor store to within 1 km of one another. This rule does not apply to existing wine stores and will not for these special wine store licences.

The rationale for the 1 km rule is to provide some degree of market certainty for retailers and to ensure a community is not over-served with liquor stores which can have negative community impacts.

The product selection sold in these stores is very limited compared to the full variety of domestic and international beer, wine, and spirits sold in a private or government liquor store. BC wines represent only 26 percent of the total wine sales in BC and this also represents 9% of all liquor sales in the Province. In addition, a significant percentage of these BC wine sales are made from the winery or sold directly by them to restaurants and bars. This means overall sales in competing full service liquor stores are unlikely to be significantly impacted.

Were the 1 km rule to apply to wine stores, a community would be prevented from having a full service liquor store in its neighbourhood due to a wine store's location. Consumers wishing to buy beer, spirits or imported wines would be inconvenienced. For your information, there has existed for many years an additional 20 wine store licences issued to individual wineries or small groups of wineries. Once again, the location of one of these stores, perhaps selling only one winery's products, would prevent a full service liquor store moving to within 1 km of the wine store.

In summary, the number of wine stores selling BC wine is very limited with only 21 VQA stores, 20 issued to wineries and up to 18 of the announced special wine stores. This compares to 671 full service private liquor stores, 196 government liquor stores and 221 rural agency stores all selling all types of liquor.

We understand concerns have been expressed about the retailing practices of grocery stores in jurisdictions where liquor is sold in grocery stores and more specifically that this sector tends to favour larger producers and employ low priced sales strategies to build market share. We believe that these concerns are not legitimate in the BC market in regard to wine stores. On Tuesday, February 23, our government announced – effective May 1, 2016 – minimum liquor pricing for licensee retail stores, wine stores, and manufacturer on-site stores. The same policy will apply to BC Liquor Distribution Branch stores and, by extension, rural agency stores. This policy will effectively protect against pricing practices using wine (or other liquor) as a “loss leader”.

For the VQA and special wine store licences it will be a licence term and condition that the stores carry a broad selection of product from all sizes of wineries to ensure the most number of wineries possible have shelf space in these stores. In addition, Provincial law prohibits liquor suppliers from offering incentives to licensees to gain greater shelf space or market access. The whole intent of special wine store licence is to provide enhanced consumer access to our wonderful wines and to help support our wine industry. In our discussions with the grocery industry they understand and support these goals.

Finally, we are aware that concerns have been expressed that the special wine store licence is non-compliant with our trade obligations. Our intention with the recent changes is to strike a

balance that meets our trade requirements and also promotes the quality products that are made and bottled here in B.C. The special wine store licences are not new licences *per se* but rather are re-issued and reconfigured dormant BC wine store licences that were issued several years ago. Any licences issued will remain consistent with those allowed and already created under existing trade laws.

We appreciate the opportunity to explain the Province's wine store retailing strategy and we hope you will take these matters into consideration should any of these stores plan to open in or relocate to your community.

Sincerely,



The Honourable Coralee Oakes
Minister of Small Business and Red Tape Reduction
Minister Responsible for the Liquor Distribution Branch



The Honourable Peter Fassbender
Minister of Community, Sport and Cultural Development
Minister Responsible for TransLink

From: [Lions Bay Reception](#)
To: [Council @ Lions Bay](#); [Peter DeJong](#); [Agenda](#)
Subject: FW: Ref. 166321: Invitation to Engage on the Climate Leadership Team's Recommendations
Date: Wednesday, March 02, 2016 11:50:30 AM
Importance: High

As this is time sensitive I am emailing this now to Council & CAO.

I will also include as Incoming Correspondence for next Council Meeting March 15, 2016

Thank you

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 1000 | Fax: (604) 921-6643

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From: Minister, CSCD CSCD:EX [mailto:CSCD.minister@gov.bc.ca]

Sent: Wednesday, March 02, 2016 11:31 AM

To: district@dist100milehouse.bc.ca; info@abbotsford.ca; officeclerk@alertbay.ca; XT:Anmore, Village ENV:IN <village.hall@anmore.com>; XT:Muni Armstrong, General MTIC:IN <info@cityofarmstrong.bc.ca>; admin@ashcroftbc.ca; inquiry@barriere.ca; belcarra@belcarra.ca; bim@bimbc.ca; XT:Burnaby, City ENV:IN <postmaster@burnaby.ca>; XT:Muni Burns Lake, General MTIC:IN <village@burnslake.ca>; admin@cachecreek.info; info@campbellriver.ca; village@canalflats.ca; castlegar@castlegar.ca; municipalhall@csaanich.ca; chase@chasebc.ca; XT:Muni Chetwynd, General MTIC:IN <d-chet@gochetwynd.com>; XT:Chilliwack, City ENV:IN <info@chilliwack.com>; admin@docbc.ca; admin@village.clinton.bc.ca; info@coldstream.ca; generalinquiry@colwood.ca; XT:Comox, General MTIC:IN <town@comox.ca>; XT:Coquitlam, City ENV:IN <feedback@coquitlam.ca>; XT:Courtenay, City ENV:IN <info@courtenay.ca>; info@cranbrook.ca; info@creston.ca; info@cumberland.ca; XT:DawsonCreek, City ENV:IN <admin@dawsoncreek.ca>; clerks@delta.ca; XT:Duncan, City ENV:IN <Duncan@duncan.ca>; XT:Elkford, District ENV:IN <info@elkford.ca>; info@cityofenderby.com; XT:Esquimalt, Township ENV:IN <info@esquimalt.ca>; XT:Fernie, City ENV:IN <cityhall@fernien.ca>; XT:Muni Fort St. James, General MTIC:IN <district@fortstjames.ca>; info@fortstjohn.ca; clinton.mauthe@fraserlake.ca; info@village.fruitvale.bc.ca; XT:Gibsons, Town ENV:IN <info@gibsons.ca>; XT:GoldRiver, Village ENV:IN <villageofgoldriver@cablerocket.com>; enquiries@golden.ca; XT:GrandForks, City ENV:IN <info@grandforks.ca>; general@villageofgranisle.ca; info@greenwoodcity.com; XT:HarrisonHotSprings, Village ENV:IN <info@harrisonhotsprings.ca>; info@hazelton.ca; XT:Muni Highlands, Liz Condon MTIC:IN <lcondon@highlands.ca>; XT:Hope, District ENV:IN <info@hope.ca>; XT:District of Houston MTIC:IN <doh@houston.ca>; XT:HudsonsHope, District ENV:IN

<district@hudsonshope.ca>; XT:Invermere, District ENV:IN <info@invermere.net>;
 jumboglaciermrm@gmail.com; XT:Kamloops, City ENV:IN <info@kamloops.ca>; admin@kaslo.ca;
 XT:Kelowna, City ENV:IN <ask@kelowna.ca>; cleo@district.kent.bc.ca; cao@keremeos.ca;
 info@kimberley.ca; XT:Kitimat, District ENV:IN <districtofkitimat@kitimat.ca>; XT:Ladysmith, Town
 ENV:IN <info@ladysmith.ca>; XT:LakeCountry, District ENV:IN <admin@lakecountry.bc.ca>;
 general@lakecowichan.ca; adminassist@cityoflangford.ca; info@langleycity.ca; info@tol.ca;
 XT:Lantzville, District ENV:IN <district@lantzville.ca>; cityhall@lillooetbc.ca; Lions Bay Reception
 <reception@lionsbay.ca>; districtofloganlake@loganlake.ca; info@lumby.ca; XT:Lytton, Village
 ENV:IN <hotspot@lytton.ca>; XT:Mackenzie, District ENV:IN <info@district.mackenzie.bc.ca>;
 XT:MapleRidge, District ENV:IN <enquiries@mapleridge.ca>; XT:Masset, Village ENV:IN
 <vom@mhtv.ca>; XT:McBride, Village ENV:IN <mcbride@mcbride.ca>; XT:Tolerton, Ruth - City of
 Merritt MTIC:IN <info@merritt.ca>; info@metchosin.ca; midwaybc@shaw.ca; XT:Mission, District
 ENV:IN <info@mission.ca>; admin@montrose.ca; XT:Nakusp, Village ENV:IN <info@nakusp.com>;
 mayor.council@nanaimo.ca; XT:Long, Frances MTIC:IN <flong@nelson.ca>; office@newdenver.ca;
 XT:NewHazelton, District ENV:IN <info@newhazelton.ca>; XT:NewWestminster, City ENV:IN
 <postmaster@newwestcity.ca>; info@northcowichan.ca; XT:NorthSaanich, District ENV:IN
 <admin@northsaanich.ca>; XT:NorthVancouver, City ENV:IN <info@cnv.org>; XT:NorthVancouver,
 District ENV:IN <infoweb@dnv.org>; justask@northernrockies.ca; lhilton@oakbay.ca; XT:Oliver,
 Town ENV:IN <admin@oliver.ca>; info@osoyoos.ca; info@parksville.ca; ppalmer@peachland.ca;
 XT:Hooson, Cheryl - Pemberton Village MTIC:IN <admin@pemberton.ca>; XT:Penticton, City ENV:IN
 <ask@penticton.ca>; info@pittmeadows.bc.ca; XT:PortAlberni, City ENV:IN
 <citypa@portalberni.ca>; XT:PortAlice, Village ENV:IN <info@portalice.ca>;
 deputy@portclements.ca; XT:PortCoquitlam, City ENV:IN <info@portcoquitlam.ca>; XT:PortEdward,
 District ENV:IN <info@portedward.ca>; XT:PortHardy, District ENV:IN <general@porthardy.ca>;
 reception@portmcneill.ca; info@portmoody.ca; SHaggerty@poucecoupe.ca; XT:PowellRiver, City
 ENV:IN <info@cdpr.bc.ca>; cityclerk@city.pg.bc.ca; XT:PrinceRupert, City ENV:IN
 <cityhall@princerupert.ca>; XT:Muni Princeton, General MTIC:IN <admin@princeton.ca>;
 XT:QulaicumBeach, Town ENV:IN <qbtown@qualicumbeach.com>; XT:QueenCharlotte, Village
 ENV:IN <office@queencharlotte.ca>; cityhall@quesnel.ca; Mark.Read@radiumhotsprings.ca;
 admin@revelstoke.ca; XT:Richmond, City ENV:IN <cityclerk@richmond.ca>; XT:Rossland, City
 ENV:IN <cityhall@rossland.ca>; XT:Saanich, District ENV:IN <clerksec@saanich.ca>; cao@salmo.ca;
 XT:SalmonArm, City ENV:IN <cityhall@salmonarm.ca>; XT:Sayward, Village ENV:IN
 <village@saywardvalley.net>; info@sechelt.ca; dhill@sechelnation.net; XT:Sicamous, District
 ENV:IN <cityhall@sicamous.ca>; admin@sidney.ca; XT:Silverton, Village ENV:IN
 <administration@silverton.ca>; info@villageofslocan.ca; XT:Muni Smithers, General MTIC:IN
 <general@smithers.ca>; XT:Sooke, General FIN:IN <info@sooke.ca>; XT:Spallumcheen, Township
 ENV:IN <mail@spallumcheentwp.bc.ca>; XT:Muni Sparwood, General MTIC:IN
 <sparwood@sparwood.ca>; XT:Squamish, District ENV:IN <admdept@squamish.ca>; XT:Stewart,
 District ENV:IN <info@districtofstewart.com>; XT:Summerland, District ENV:IN
 <info@summerland.ca>; admin@sunpeaksmunicipality.ca; clerks@surrey.ca;
 reception@villageoftahsis.com; feedback@districtoftaylor.com; XT:Telkwa, General MTIC:IN
 <info@telkwa.com>; XT:Terrace, City ENV:IN <cityhall@terrace.ca>; XT:Tofino, District ENV:IN
 <office@tofino.ca>; XT:Trail, City ENV:IN <info@trail.ca>; XT:TumblerRidge, District ENV:IN
 <tradmin@dtr.ca>; XT:Ucluelet, District ENV:IN <info@ucluelet.ca>; office@valemount.ca;
 XT:Vancouver, City ENV:IN <info@vancouver.ca>; info@district.vanderhoof.ca; XT:Vernon, City

ENV:IN <admin@vernon.ca>; publicsrv@victoria.ca; info@viewroyal.ca;
 warfieldadmin@shawlink.ca; office@wells.ca; info@westkelownacity.ca; info@westvancouver.ca;
 XT:Whistler, Municipality ENV:IN <info@whistler.ca>; webmaster@whiterockcity.ca;
 cbouchard@williamslake.ca; adminzeb@recn.ca; XT:AlberniClayoquot, RegionalDistrict ENV:IN
 <mailbox@acrd.bc.ca>; XT:BulkleyNechako, RegionalDistrict ENV:IN <inquiries@rdbn.bc.ca>;
 ssantarossa@crd.bc.ca; mailbox@cariboord.ca; info@ccrd-bc.ca; XT:CentralKootenay,
 RegionalDistrict ENV:IN <info@rdck.bc.ca>; XT:CentralOkanagan, RegionalDistrict ENV:IN
 <info@cord.bc.ca>; inquiries@csrd.bc.ca; administration@comoxvalleyrd.ca; XT:CowichanValley,
 RegionalDistrict ENV:IN <cvrd@cvrd.bc.ca>; info@rdek.bc.ca; XT:FraserValley, RegionalDistrict
 ENV:IN <info@fvrd.bc.ca>; XT:FraserFortGeorge, RegionalDistrict ENV:IN <district@rdffg.bc.ca>;
 icentre@metrovanancouver.org; XT:KitimatStikine, RegionalDistrict ENV:IN <info@rdks.bc.ca>;
 admin@rdkb.com; XT:MountWaddington, RegionalDistrict ENV:IN <info@rdmw.bc.ca>; XT:Daniels,
 Kelly Regional District of Nanaimo ENV:IN <corpsrv@rdn.bc.ca>; info@rdno.ca; XT:Ashton, Dan
 Okanagan-Similkameen Regional District EAO:IN <info@rdos.bc.ca>; prrd.dc@prrd.bc.ca;
 XT:PowellRiver, RegionalDistrict ENV:IN <administration@powellriverrd.bc.ca>; info@sqcrd.bc.ca;
 XT:SquamishLillooet, RegionalDistrict ENV:IN <info@slrd.bc.ca>; administration@strathconard.ca;
 info@scrd.ca; admin@tnrd.ca

Cc: rscott@dist100milehouse.bc.ca; gmurray@abbotsford.ca; cao@alertbay.ca;
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 channigan@barriere.ca; ldysart@belcarra.ca; klalonde@bimbc.ca; bob.moncur@burnaby.ca;
 sworthing@burnslake.ca; mdeweerd@cachecreek.info; deborah.sargent@campbellriver.ca;
 bwoodward@canalflats.ca; jmalcolm@castlegar.ca; patrick.robins@csaanich.ca; cao@chasebc.ca;
 dfleming@gochetwynd.com; monteith@chilliwack.com; lgroulx@docbc.ca;
 tdall@village.clinton.bc.ca; tseibel@coldstream.ca; ihowat@colwood.ca; rkanigan@comox.ca;
 managersoffice@coquitlam.ca; dallen@courtenay.ca; staudt@cranbrook.ca; lou.varela@creston.ca;
 stopham@cumberland.ca; XT:Chute, Jim MTIC:IN <jchute@dawsoncreek.ca>; cao@delta.ca;
 peter@duncan.ca; chelgesen@elkford.ca; tbengtson@cityofenderby.com;
 laurie.hurst@esquimalt.ca; jim.hendricks@fernien.ca; cao@fortstjames.ca; dhunter@fortstjohn.ca;
 rjholland@fraserlake.ca; cao@village.fruitvale.bc.ca; emachado@gibsons.ca;
 grlplourde@cablerocket.com; cao@golden.ca; dallin@grandforks.ca; ssmith@villageofgranisle.ca;
 admin.greenwoodcity@shaw.ca; bwilson@harrisonhotsprings.ca; thesse@hazleton.ca;
 twood@highlands.ca; jfortoloczky@hope.ca; cao@houston.ca; cao@hudsonshope.ca;
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 rmattiussi@kelowna.ca; wmah@district.kent.bc.ca; cao@keremeos.ca;
 ssommerville@kimberley.ca; wwaycheshen@kitimat.ca; rmalli@ladysmith.ca;
 adefeo@lakecountry.bc.ca; jfernandez@lakecowichan.ca; jbowden@cityoflangford.ca;
 fcheung@langleycity.ca; mbakken@tol.ca; brad@lantzville.ca; bmcrave@lillooetbc.ca;
 mkoonts@lionsbay.ca; cao@loganlake.ca; tomk@lumby.ca; cao@lytton.ca;
 pwieber@district.mackenzie.bc.ca; tswabey@mapleridge.ca; XT:Masset, Village ENV:IN
 <vom@mhtv.ca>; cao@mcbride.ca; sboven@meritt.ca; lurlacher@metchosin.ca;
 midwaybc@shaw.ca; rpoole@mission.ca; cao@montrose.ca; cao@nakusp.com;
 tracy.samra@nanaimo.ca; kcormack@nelson.ca; cao@newdenver.ca; XT:Hunt, Wendy; District of
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 dave.devana@northcowichan.ca; rbuchan@northsaanich.ca; ktollstam@cnv.org; dstuart@dnv.org;
 rmclean@northernrockies.ca; hkoning@oakbay.ca; dsvetlichny@oliver.ca; bromanko@osoyoos.ca;

dcomis@parksville.ca; XT:Lemke, Elsie MTIC:IN <elemke@peachland.ca>; ngilmore@pemberton.ca; eric.sorensen@penticton.ca; info@pittmeadows.bc.ca; ken_watson@portalberni.ca; mmcdonald@portalice.ca; cao@portclements.ca; leeburnj@portcoquitlam.ca; bpayette@portedward.ca; alli@porthardy.ca; SueHarvey@portmcneill.ca; kramsay@portmoody.ca; alangenmaier@poucecoupe.ca; mfraser@cdpr.bc.ca; ksoltis@city.pg.bc.ca; robert.long@princerupert.ca; rzerr@princeton.ca; dsailand@qualicumbeach.com; cao@queencharlotte.ca; bjohnson@quesnel.ca; Mark.Read@radiumhotsprings.ca; achabot@revelstoke.ca; administratoroffice@richmond.ca; cecilearnott@rossland.ca; paul.thorkelsson@saanich.ca; diane.kalensukra@salmo.ca; cbannister@salmonarm.ca; cao@saywardvalley.net; bbeamish@sechelt.ca; dhill@secheltnation.net; eparliament@sicamous.ca; XT:Randy Humble, Town of Sidney MTIC:IN <rhumble@sidney.ca>; mmiles@silverton.ca; admin@villageofslocan.ca; ayanciw@smithers.ca; tsullivan@sooke.ca; corey.paiement@spallumcheentwp.bc.ca; tmlcer@sparwood.ca; lglenday@squamish.ca; XT:District, Stewart, CAO TRAN:IN <cao@districtofstewart.com>; ltyan@summerland.ca; cao@sunpeaksmunicipality.ca; valalonde@surrey.ca; mtatchell@villageoftahsis.com; cmcleod@districtoftaylor.com; debbiejoujan@telkwa.com; havison@terrace.ca; bmacpherson@tofino.ca; dperehudoff@trail.ca; XT:TumblerRidge, District ENV:IN <tradmin@dtr.ca>; ayeates@ucluelet.ca; cao@valemount.ca; sadhu.johnston@vancouver.ca; community@district.vanderhoof.ca; wpearce@vernon.ca; jjohnson@victoria.ca; kanema@viewroyal.ca; warfieldadmin@shawlink.ca; administrator@wells.ca; jim.zaffino@westkelownacity.ca; nleemhuis@westvancouver.ca; mfurey@whistler.ca; dbottrill@whiterockcity.ca; dgarceau@williamslake.ca; zeballos@recn.ca; rdyson@acrd.bc.ca; gail.chapman@rdbn.bc.ca; rlapham@crd.bc.ca; jbell@cariboord.ca; cao@ccrd-bc.ca; shorn@rdck.bc.ca; breardon@cord.bc.ca; chamilton@csrd.bc.ca; djoakman@comoxvalleyrd.ca; bcarruthers@cverd.bc.ca; lcrane@rdek.bc.ca; pgipps@fverd.bc.ca; jmartin@rdffg.bc.ca; Carol.Mason@metrovanvancouver.org; XT:KitimatStikine, RegionalDistrict ENV:IN <info@rdks.bc.ca>; jmaclean@rdkb.com; gfletcher@rdmw.bc.ca; dtrudeau@rdn.bc.ca; david.sewell@rdno.ca; bnewell@rdos.bc.ca; chris.cvik@prrd.bc.ca; al.radke@powellriverrd.bc.ca; cao@sqcrd.bc.ca; lflynn@slrd.bc.ca; rhotsenpiller@strathconard.ca; janette.loveys@scrd.ca; sgill@tnrd.ca; pluckham@islandstrust.bc.ca; Minister, ENV ENV:EX <ENV.Minister@gov.bc.ca>; Reimer.MLA, Linda LASS:EX <Linda.Reimer.MLA@leg.bc.ca>; Sturdy.MLA, Jordan LASS:EX <Jordan.Sturdy.MLA@leg.bc.ca>; Arichmond@cariboord.ca; GMacisaac@ubcm.ca; Hotsenpiller, Russ <rhotsenpiller@islandstrust.bc.ca>; atlincid@gmail.com

Subject: Ref. 166321: Invitation to Engage on the Climate Leadership Team's Recommendations

Ref: 166321

All Mayors and Chairs of Local Governments in British Columbia

cc: The Honourable Mary Polak, Minister of Environment
 Ms. Linda Reimer, Parliamentary Secretary for Local Government
 Mr. Jordan Sturdy, Parliamentary Secretary for Energy Literacy and the Environment
 Mr. Al Richmond, President, UBCM
 Mr. Gary MacIsaac, Executive Director, UBCM
 All Chief Administrative Officers of Local Governments in British Columbia

Dear Mayors and Chairs:

Subject: Invitation to Engage on the Climate Leadership Team's Recommendations

I am writing to invite each of you to participate in one of six upcoming local government engagement sessions on the Climate Leadership Plan.

As part of the Climate Leadership Plan (CLP) Consultation Process, which began in May 2015 with the announcement of the Province of British Columbia's Climate Leadership Team (CLT), a second round of public consultation was announced on January 25, 2016. The public, industry, First Nations, local governments and other stakeholders are invited to provide their feedback on the CLT's recommendations described in the Consultation Guide. In addition to the multiple ways to provide feedback—through an online form, email, a survey and Ipsos Reid public polling, available at: <http://engage.gov.bc.ca/climateleadership/>—the Province is conducting sector-specific consultations, including with local governments.

My goal is to ensure that every local government in British Columbia has the opportunity to engage with the Province on the CLP and review and provide feedback on the CLT's recommendations, before the close of consultation at noon on March 25, 2016. To achieve that, Provincial staff together with my colleagues, Ms. Linda Reimer, Parliamentary Secretary for Local Government, and Mr. Jordan Sturdy, Parliamentary Secretary for Energy Literacy and the Environment, are leading the organization of five two-hour tele-conference/video-conference sessions. These will be geographically focused according to the five regions represented by British Columbia's Local Government Area Associations. A sixth session will be held for those local governments not able to attend a regional session.

The sessions will take place as follows:

March 8, 2016	Kootenay-Boundary Region	1:00pm – 3:00pm
March 9, 2016	Vancouver Island and Coastal Communities	10:00am -12:00noon
March 10, 2016	Lower Mainland Region	2:00pm – 4:00pm
March 15, 2016	North Central Region	1:00pm – 3:00pm
March 16, 2016	Southern Interior Region	10:00am -12:00noon
March 17, 2016	Province-wide	1:00pm – 3:00pm

Additional details about how to join a session in your region will be sent to you and your Chief Administrative Officers soon.

In addition to these engagement sessions, you will have recently received a letter from my colleague, the Honourable Mary Polak, Minister of Environment, seeking your input on climate activities as part of British Columbia's preparation for engagement in the federal process to develop a Pan-Canadian framework for combatting climate change. In the letter, Minister Polak indicated our desire to attend each of the province's local government annual Area Association meetings over the coming months to further discuss the Climate Leadership Plan.

I will be working with Minister Polak regarding the Province's attendance at those meetings, with a primary objective of being able to address you directly on the CLT'S Recommendation #21 – Undertake a collaborative review and update of the Climate Action Charter to align provincial and community goals.

I have been impressed with the progress British Columbia local governments have made on their climate commitments, and with their efforts to provide thoughtful submissions on the Climate Leadership Plan process to date. I look forward to the upcoming discussions, recognizing that local governments' work on climate will positively impact the way British Columbians live and work in our communities.

Sincerely,

Peter Fassbender

Minister of Community, Sport and Cultural Development and Minister Responsible for TransLink

From: [Lions Bay Reception](#)
To: [Council @ Lions Bay](#)
Cc: [Agenda](#)
Subject: FW: Response needed - Invitation to participate in Regional TDM planning workshops
Date: Thursday, March 03, 2016 9:11:08 AM
Attachments: [TDM Strat Workshops invitation update.docx](#)

FYI

It will also be in Incoming Correspondence for March 15, 2016 Council Meeting.

Thank you

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 1000 | Fax: (604) 921-6643

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From: Georgeta Stanese [mailto:Georgeta.Stanese@metrovancover.org]
Sent: Thursday, March 03, 2016 9:01 AM
To: Georgeta Stanese <Georgeta.Stanese@metrovancover.org>
Subject: Response needed - Invitation to participate in Regional TDM planning workshops

[Sent on behalf of Adrian Bell, Manager, Transportation Demand Management, TransLink](#)

Dear RPAC members,

Following-up on the original invitation sent out on February 15th, 2016, please note the attached updated version of the invitation in which the return date has been extended for a week.

Please complete the attached form to confirm your interest and return it by email, to Adrian Bell at adrian.bell@translink.ca no later than **March 9th**, 2016.

Regards,

Adrian Bell MSc, CMILT. | TransLink
Manager, Transportation Demand Management | South Coast British Columbia
Transportation Authority

Desk 778-375-6871, Mobile 604-218-8033 | 400 - 287 Nelson's Court, New
Westminster, BC V3L 0E7



Regional Transportation Demand Management Strategy **Invitation to participate in TDM planning workshops**

Introduction

TransLink has a legislated mandate to produce a regional transportation demand management (TDM) strategy. Managing transportation demand is also recognized as an essential component of the Regional Transportation Strategy (RTS) alongside increased investment to expand transport choices and closer partnerships to manage the travel demands that arise from development and population growth.

The RTS identifies information, price and regulation as the three main levers available to manage transportation demand. Based on the direction provided by the RTS, evidence of what works and awareness of trends, a suggested framework for a regional TDM strategy was presented to MRTAC on January 20th, 2016 and RPAC on February 5th, 2016. This framework identifies three potential phases of activity for TDM assuming parallel progress on investment and partnerships:

Regional TDM Strategy		
Target and build Regional-scale targeted engagement campaigns and programs based on growing TravelSmart and municipal experience with new incentives and resources. Principal aim: Reduce peak congestion	Adapt and extend Active encouragement to car share, bike share and ride share services including automation and smart trip planning tools, as technology and legislation allows. Principle aim: Reduce the need to own a vehicle	Tackle the key issue Increased density, parking reduction in new development, on-street parking regulation and regional road user pricing linked to price of other modes. Principle aim: Reduce SOV trips
Likely cost MODERATE Likely dependencies LOW	LOW HIGH	HIGH MODERATE
Timeline (illustrative) 0-5 years	5-15 years	10-35 years

To develop the priorities and action areas that would refine this policy framework into a strategy, municipalities are invited to participate in workshops examining particular areas of interest expressed by members of MRTAC and RPAC.

Workshops

The purpose of the workshops is to inform the preparation of the regional TDM strategy and resulting implementation plans. To manage the scope of discussion and still allow for a wide range of opinion, workshops will focus on topic areas of broad relevance. Three workshops have been identified so far:

1. **Future of Driving** (underway) – municipal forum to learn, share and discuss the emergence of new vehicle services and technologies. This workshop series is nearing its end phase and will produce a white paper that will contribute to the TDM strategy and wider regional transport policy
2. **Regulating Parking** (proposed) – half-day meeting to scope the opportunities for coordination, research, planning tools and regional guidance that would support local planning and demand management objectives around on-street and off-street public or private vehicle parking. This will lead into the TDM strategy and identify further multi-agency work plans.
3. **Leveraging Investment** (proposed) – half-day meeting to identify opportunities, research and regional guidance to create demand for transit, sharing/pooling, walking or cycling resulting from capital investments. This will feed into the TDM strategy and identify other work streams to optimize the effectiveness of transport investment.

Please note these workshops will work alongside the existing TravelSmart Roundtable series that will continue to provide a forum for TDM practitioners to share experience and discuss TransLink's TDM programs.

It is tentatively proposed to host workshops (2) and (3) in the morning on or about April 20th and April 27th. The last planned workshop on (1) Future of Driving is on April 7th and invitations have gone out. RPAC members wishing to join the Future of Driving group should first please liaise with your authority's RTAC representative as space is limited.

The proposed format for workshops (2) and (3) is a three-hour meeting at TransLink in Sapperton during either the morning or afternoon. A light lunch will be provided. The workshops will generally include:

- Primer document sent in advance
- Introductory presentation
- Guest speaker/ case study
- Facilitated break out groups
- Facilitated plenary
- Agreement of next steps

Please complete the attached form to confirm your interest and return it by email, to Adrian Bell at adrian.bell@translink.ca no later than March 9th, 2016.

Regional Transportation Demand Management Strategy
Invitation to participate in TDM planning workshops

Response form

Please answer in the boxes and email this page to adrian.bell@translink.ca.

Please submit your response by Monday March 9th, 2016

Municipality

--

Workshop nominees (max 2 per workshop) please include relevant email addresses

1. Regulating Parking

Nominee 1.

Nominee 2.

2. Leveraging Investment

Nominee 1.

Nominee 2.

Suggestions

1. Other demand management policy topics to consider for municipal consultation

2. Dates to avoid (workshops are tentatively planned for the mornings of April, 20th and 27th)

3. Preferred time (delete time NOT preferred)

AM meetings

PM meetings

From: radamson@ubcm.ca
To: [Shawna Gilroy](#)
Subject: Syrian Refugee Update
Date: Thursday, March 03, 2016 9:53:46 AM
Attachments: [2016-02-29 Min Bond Letter To Al Richmond re Refugees.pdf](#)

Dear ,

To: UBCM Members

ATTN: Mayor and Council / Chair and Board

Attached please find the most recent update from Minister Shirley Bond on the status of Syrian refugee settlement plans. I am pleased to share this with UBCM Members to keep you apprised of the latest developments on this matter.

Chair Al Richmond
UBCM President

This advisory is provided through a distribution system that is maintained and monitored by UBCM. To change or update the contact information for your organization, please contact radamson@ubcm.ca.



RECEIVED

FEB 29 2016

Ref: 112204

FEB 26 2016

Mr. Al Richmond
 President
 Union of British Columbia Municipalities
 525 Government Street
 Victoria, BC V8V 0A8

Dear Mr. Richmond: *Al:*

I am writing to provide you with an update regarding the ongoing arrivals of Syrian refugees into communities across British Columbia (BC).

At last count, just over 21,000 Syrian refugees have arrived in Canada since November 2015. The federal government indicates it is confident that it will resettle 25,000 refugees to Canada by the end of the month. Approximately 1,700 refugees have arrived or will soon be arriving in 31 communities across BC, including about 300 awaiting onward travel arrangements from Toronto or Montreal. Immigration, Refugees and Citizenship Canada (IRCC) informs me that 800 additional arrivals will be destined to BC before early March. In order to meet its commitments, IRCC is looking for additional capacity to resettle large numbers of Syrian refugees as soon as possible.

IRCC recently issued an open call for proposals for currently-funded Settlement Service Provider Organizations (SPOs) across Canada to apply for additional funding under the Refugee Assistance Program (RAP), to establish new centres to receive Government-Assisted Refugees (GARs). I am pleased to inform you that, as of last week, the Inter-Cultural Association (ICA) of Greater Victoria was the first successful applicant under this call for proposals. As a result, Victoria will join Vancouver in welcoming Syrian GARs to BC in the very near future, and these GARs may settle in communities throughout southern Vancouver Island. I have encouraged SPOs in Kelowna and Prince George to apply to become additional RAP centres in order to facilitate the resettlement of GARs across the province.

.../2

Mr. Al Richmond

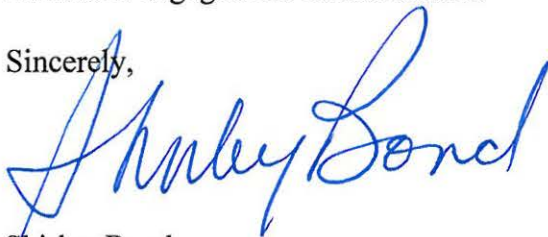
Page 2

Vancouver's RAP provider, the Immigrant Services Society of BC (ISSofBC), has been working closely with SPOs in several BC communities including Abbotsford, Nanaimo, Kelowna, Kamloops, and Prince George to develop a sub-contract arrangement. This approach would enable these communities to receive GARs without becoming a stand-alone RAP centre. ISSofBC staff are travelling to these communities to provide training to the settlement SPOs, and discussions are underway about the possible number and flow of refugees that each community can receive.

In addition, IRCC has developed a new process for municipalities that are outside of the traditional network of refugee resettlement to receive and support Syrian refugees. My federal colleagues have encouraged municipalities to identify themselves to IRCC and develop a Community Partnership Settlement Plan as soon as possible. The federal government criteria for municipalities who wish to submit a Community Partnership Settlement Plan are listed here: <http://news.gc.ca/web/article-en.do?nid=1031849>. BC supports the resettlement of refugees outside of Vancouver as much as possible when supports are in place to successfully integrate refugees into the community and the workforce.

Please feel free to share this letter with your members as appropriate. Thank you again for your time and ongoing commitment to the refugee settlement process in BC. I look forward to our continued engagement on this matter.

Sincerely,



Shirley Bond
Minister

Enclosure

pc: Honourable Peter Fassbender
Ministry of Community, Sport, and Cultural Development
and Minister Responsible for TransLink

APPENDIX 1: Syrian Refugee Arrivals by BC Destination(Source: <http://www.cic.gc.ca/english/refugees/welcome/map.asp>)

City	Admitted GARs	Admitted BVORs	Admitted PSRs	PSRs in Inventory	Total
Abbotsford	0	1 to 4	0	8	9 to 12
Burnaby	0	14	44	30	88
Campbell River	0	0	0	16	16
Charlie Lake	0	0	0	1 to 4	1 to 4
Chilliwack	0	8	0	0	8
Clearwater	0	1 to 4	0	0	1 to 4
Coquitlam	0	0	1 to 4	5	6 to 9
Cowichan Bay	0	0	1 to 4	7	8 to 11
Dawson Creek	0	1 to 4	0	0	1 to 4
Duncan	0	7	0	0	7
Fernie	0	0	1 to 4	0	1 to 4
Fruitvale	0	0	0	1 to 4	1 to 4
Gabriola	0	6	0	0	6
Gibsons	0	0	0	1 to 4	1 to 4
Kamloops	0	12	0	1 to 4	13 to 16
Kelowna	0	23	9	15	47
Ladysmith	0	0	1 to 4	0	1 to 4
Langley	0	5	5	0	10
Maple Ridge	0	0	0	9	9
Nanaimo	0	18	0	0	18
New Westminster	0	0	11	9	20
North Vancouver	0	5	5	7	17
Oliver	0	5	0	0	5
Osoyoos	0	1 to 4	0	0	1 to 4
Pender Island	0	6	0	0	6
Port Coquitlam	0	0	0	1 to 4	1 to 4
Port Moody	0	0	0	1 to 4	1 to 4
Prince George	0	6	5	5	16
Richmond	0	6	7	8	21
Salmon Arm	0	6	0	0	6
Salt Spring Island	0	0	0	5	5
Smithers	0	5	5	0	10
Squamish	0	0	0	9	9
Summerland	0	5	0	0	5
Surrey	0	6	23	30	59
Vancouver	1411	20	41	41	1513
Vernon	0	0	0	1 to 4	0
Victoria	0	28	11	25	64
West Vancouver	0	0	5	0	5
White Rock	0	0	1 to 4	0	0
TOTAL	1411	195 to 207	175 to 187	236 to 257	2016 to 2062



Mayors' Caucus

Registration is Now Open for the 2016 BC Mayors' Caucus May 1 – 3, 2016 in Fort St. John, BC

The 2016 BC Mayors' Caucus in Fort St. John will be jam packed with energy education opportunities. Day one of the Mayors' Caucus will involve breakfast with the Oil and Gas Commission and tours of the oil and gas industry around Fort St. John. We will provide you with all the Personal Protection Equipment you need to get an up close and personal look at the industries that drive the BC economy. Bring comfortable light clothes to wear under the coveralls. This really is an excellent informative tour and the scenery is outstanding.

We will have plenty of opportunities to network over cocktails and dinner on Monday evening. To further ignite your interest our guest for dinner is Stewart Muir, Executive Director of Resource Works, a non-profit society that aims to bring fact-based information to the public discourse about the natural resource sector in British Columbia.

Day Two will begin with breakfast and shift into the day long Caucus session for all Mayors.

If you would like to stay with us for an extra day, we would be happy to entertain you with a selection of tours. The Canadian Association of Petroleum Producers (CAPP) will host an Oil Sands tour of Fort McMurray leaving from the hotel in the morning (flight to Fort McMurray) and return to the hotel in time for dinner. Lunch and all snacks would be included with this tour. Alternatively, if you would like to stay locally, the City of Fort St. John would be pleased to highlight some of our projects and facilities including tours of the Pomeroy Sport Centre, Passive House and Micro-Hydro Project.

"I look forward to welcoming you all to our city. The challenges and opportunities we face in our region are very different from those faced in more urban areas...but they are also very similar. I look forward to discussing our common interests."

– Lori Ackerman, Mayor



FORT ST. JOHN
The Energetic City

POMEROY HOTEL | FORT ST. JOHN
HOSTED BY: CITY OF FORT ST. JOHN



Mayors' Caucus

Preliminary Schedule of Events (subject to change)

Sunday, May 1	Event	Location
5:00 pm – 7:00 pm	Registration & pick up your PPE for field tours!	Pomeroy Hotel & Convention Center
7:00 pm – 9:00 pm	Welcome Reception and Networking	Pomeroy Hotel & Convention Center
Monday, May 2	Event	Location
7:00 am – 5:00 pm	Breakfast & Industry Field Tours with the Oil & Gas Commission	Various field locations in Fort St. John region
6:00 pm – 10:00 pm	Evening Dinner & Reception with Keynote Speaker	Pomeroy Hotel & Convention Center
Tuesday, May 3	Event	Location
7:00 am – 5:00 pm	Mayors' Caucus Meeting	Pomeroy Hotel & Convention Center
Wednesday, May 4	Optional Tours	Location
7:00 am – evening	☐ Option A CAPP Oil Sands Tour Fort McMurray CAPP will provide transportation from the hotel to the FSJ airport, board a flight to Fort McMurray, oil sands tour and return to Fort St. John in time for dinner (lunch and snacks included).	Fort McMurray Oil Sands
8:00 am – noon	☐ Option B Tour the Pomeroy Sport Centre Learn how this 230,000 sq ft \$38 million multi-sport facility was built and how it is operated Tour the Passive House Project Northern most Passive House in North America. Fort St. John is the only city in the world to build a SFH Passive House as a demo project in energy conservation. Tour the Micro-Hydro Project Learn how we are generating power from our treated effluent and selling it back to BC Hydro. ☐ Option C NO THANKS, I will be returning home	Fort St. John



Mayors' Caucus

Registration Fee

The registration fee for the Caucus is \$200.00 and includes the welcome reception on May 1, breakfasts and lunches on May 2 and 3, dinner on May 2, industry field tours on May 2, and the May 4 optional tours. We hope you are able to join us!

Host Hotel

Accommodations have been blocked at the host hotel: Pomeroy Hotel & Conference Centre, Fort St. John, BC

A discounted hotel rate of \$159.00 per night has been secured until April 16, 2016. For reservations please call: 250-263-3233 and quote room block code: **MACA16**



Industry field tours with the Oil & Gas Commission

Remember to wear comfortable light clothes and socks on the field tour day.

All required PPE will be provided at check-in/registration and must be returned to the registration area after the field tour. A PPE demonstration will be provided at the welcome reception on May 1.

Water, snacks and lunch will be provided on the buses during the field tour and we recommend just bringing your phone/camera and room key.

From: [Lions Bay Reception](#)
To: [Agenda](#)
Subject: FW: Invitation to attend a dialogue with Marc Hamel, Director of the Census - April 28th, 2016 @ 9:30 am
Date: Friday, March 04, 2016 3:46:32 PM

Incoming Correspondence for next Council Meeting

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 1000 | Fax: (604) 921-6643

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From: Georgeta Stanese [mailto:Georgeta.Stanese@metrovanancouver.org]
Sent: Friday, March 04, 2016 3:31 PM
To: Georgeta Stanese <Georgeta.Stanese@metrovanancouver.org>
Subject: Invitation to attend a dialogue with Marc Hamel, Director of the Census - April 28th, 2016 @ 9:30 am

Sent on behalf of Heather McNell, Growth Management Division Manager

INVITATION TO ATTEND A DIALOGUE WITH MARC HAMEL, DIRECTOR OF THE CENSUS

Dear RPAC Municipal and Associate members,

The next census of population will take place this May. On May 2, Statistics Canada begins its collection activities for the 2016 Census.

Mr. Marc Hamel, Director General responsible for the Census of Population Program at Statistics Canada, will be in Vancouver on April 28. He welcomes the opportunity to have a dialogue with representatives of municipalities and other important users of census data in Metro Vancouver. During the meeting, he will provide an update on the census program and speak about, among others, the main changes Statistics Canada is introducing to the 2016 Census.

Unfortunately, due to limited space, this is not an open event. Invitations are being extended to the Regional Planning Advisory Committee, RPAC Housing and Social Issues Subcommittees, and a number of staff from Metro Vancouver and TransLink. If you have

others that you think would greatly benefit from participating, please let me know, as I'll be working to coordinate numbers.

Please RSVP to Georgeta Stanese at georgeta.stanese@metrovancover.org by March 18, 2016.

The event will take place in the 2nd Floor Boardroom at the Metro Vancouver offices at 4330 Kingsway, Burnaby on April 28th, 2016 from 9:30 am – 11:00 am.

Marc Hamel

Mr. Hamel is the Director General responsible for the Census of Population Program at Statistics Canada. He has held this position since 2009. The Census of Population is the largest statistical program conducted by Statistics Canada. Mr. Hamel is also a member of various international expert committees on Censuses. He led the redevelopment of Principals and Recommendations under the United Nations and the Economic Commission for Europe in preparation of the 2020 international round of Censuses. In his 30 year career at Statistics Canada, Mr. Hamel has held a number of key positions as manager of large statistical programs.

All the best,

Heather McNell, Division Manager
Regional Planning - Growth Management
Planning, Policy and Environment
Metro Vancouver
604.436.6813
metrovancover.org

SERVICES AND SOLUTIONS FOR A LIVABLE REGION

From: [Lions Bay Reception](#)
To: [Council @ Lions Bay: Peter DeJong](#)
Cc: [Agenda](#)
Subject: FW: Details from Local Government Engagement Sessions on the Climate Leadership Team's Recommendations
Date: Monday, March 07, 2016 9:58:14 AM
Attachments: [Final Agenda LG Engagement on CLT Recommendations_030416.pdf](#)
[Final LG engagement on CLT recs_slides_030416.pdf](#)

FYI &
 Incoming Correspondence

Thank you

Susan Loutet
Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 1000 | Fax: (604) 921-6643

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From: Hill, Jennifer CSCD:EX [mailto:Jennifer.Hill@gov.bc.ca]
Sent: Friday, March 04, 2016 4:27 PM
Cc: 'Arichmond@cariboord.ca' <Arichmond@cariboord.ca>; 'GMacisaac@ubcm.ca' <GMacisaac@ubcm.ca>; Faganello, Tara CSCD:EX <Tara.Faganello@gov.bc.ca>
Subject: Details from Local Government Engagement Sessions on the Climate Leadership Team's Recommendations

This email is being sent on behalf of Tara Faganello, ADM, Local Government Division, Ministry of Community, Sport and Cultural Development

Dear Mayors, Chairs and Chief Administrative Officers,

In follow up to Minister Fassbender's March 4th invitation to participate in one of six local government engagement sessions on the Climate Leadership Plan, I am writing to provide you with details about the session including how to join a webinar in your region.

Please click on one of the links in the table below, to register for the session that you wish to attend. The link will take you to a registration page where you will be provided with access details for the day of the webinar. Wherever possible, please use one link / one registration per local government organization.

An agenda and copy of the presentation slides are attached.

March 8, 2016	Kootenay-Boundary Region	1:00pm – 3:00pm	https://attendee.gotowebinar.com/register/9138303195212223234
March 9, 2016	Vancouver Island and Coastal Communities	10:00am -12:00noon	https://attendee.gotowebinar.com/register/6927457990663526402
March 10, 2016	Lower Mainland Region	2:00pm – 4:00pm	https://attendee.gotowebinar.com/register/4181138528734878722
March 15, 2016	North Central Region	1:00pm – 3:00pm	https://attendee.gotowebinar.com/register/6807060367910454274
March 16, 2016	Southern Interior Region	10:00am -12:00noon	https://attendee.gotowebinar.com/register/2999778155875628290
March 17, 2016	Province-wide	1:00pm – 3:00pm	https://attendee.gotowebinar.com/register/3421035145337082370

We will be using *GoToWebinar* for the engagement sessions. Following some opening comments, there will be an opportunity for attendees to share their feedback on the Climate Leadership Team's recommendations. Attendees may press a button to 'raise their hand' virtually, and they will be selectively invited to unmute themselves by the moderator.

There are 2 ways you may call into the webinar:

1. Using your computer's microphone and speakers/headphones
 - a. If you have a computer with a built in microphone or an external microphone you know works well, you may connect this way via Voice over Internet Protocol (VOIP). Once connected to the webinar, your microphone will automatically connect (albeit muted).
2. Using a telephone
 - a. If you are unsure if your microphone works well, or if you do not have one, you may call into a Canadian long-distance toll number using your telephone. In the webinar registration confirmation email you will be provided with the phone number and ID number to dial in.
 - b. Once you have joined the webinar on your computer, dial into the number(s) provided. You will then click the 'Telephone' audio option in the webinar interface, and enter the unique 2 digit audio PIN that is provided to you. You will then be able to hear the webinar, and speak should you choose to provide feedback (once invited to unmute by the moderator).

For technical requirements, please visit: <http://www2.gov.bc.ca/gov/topic.page?id=E06C798F43504469BBF33260328951D9>

I look forward to hearing from you at the upcoming engagement sessions.

Kind regards,

Tara Faganello
Assistant Deputy Minister, Local Government Division
Ministry of Community, Sport and Cultural Development
Phone: 250 356-6575
Email: Tara.Faganello@gov.bc.ca

Provincial – Local Government Engagement on the *Climate Leadership Team's Recommendations*

Agenda for all Regional Conference Calls

March 8, 2016 (1-3pm)	Kootenay-Boundary Region
March 9, 2016 (10-12pm)	Vancouver Island and Coastal Communities
March 10, 2016 (2-4pm)	Lower Mainland Region
March 15, 2016 (1-3pm)	North Central Region
March 16, 2016 (10-12pm)	Southern Interior Region
March 17, 2016 (1-3pm)	Province-wide

Technical Briefing

Introductions

MLA Remarks

Discussion on Climate Leadership Team Recommendations

- a) What We Value
- b) The Way We Live
- c) The Way We Travel
- d) The Way We Work

Other Input on the Climate

- What has your experience been generally?
- What has worked?
- What could work better and what more could we do?
- How would you like to be engaged on this going forward?

Next Steps and Thanks

Resources:

Consultation Guide

- <http://engage.gov.bc.ca/climateleadership/files/2016/01/ConsultationGuide-ClimateLeadershipPlan.pdf>

CLT Recommendations

- https://engage.gov.bc.ca/climateleadership/files/2015/11/CLT-recommendations-to-government_Final.pdf



Engaging with Local Governments on the Climate Leadership Team Recommendations

- Introductions
- MLA Remarks
- Discussion
- Next Steps and Thanks

Engaging with Local Governments on the Climate Leadership Team Recommendations



MLA, Linda Reimer, Parliamentary Secretary to the Minister of Community, Sport and Cultural Development for Communities.



MLA, Jordan Sturdy, Parliamentary Secretary for Energy Literacy and the Environment to the Minister of Environment

Tara Faganello, Assistant Deputy Minister, Local Government Division, and other senior Provincial officials

WHAT WE VALUE

CLT RECOMMENDATIONS SNAPSHOT: TARGETS, REVIEWS, INTERGOVERNMENTAL RELATIONS

- » Re-affirm 2050 GHG reduction target of 80 per cent below 2007 levels **(#1)**
- » Set new 2030 target of 40 per cent below 2007 levels **(#2)**
- » Set 2030 sectoral targets for transportation, industry and the built environment **(#3)**
- » Review the Climate Leadership Plan and policies at least every 5 years **(#32)**
- » Review integration of carbon tax with a cap and trade framework for the B.C. context if majority of provinces opt for carbon pricing via emissions trading **(#29)**
- » Work with federal, provincial and other North American governments to achieve parity with B.C.'s climate policies **(#30)**

WHAT WE VALUE, cont'd

CLT RECOMMENDATIONS SNAPSHOT: FISCAL POLICY

- » Lower PST and eliminate PST on electricity, supported by incremental carbon tax **(#4 and #7a)**
- » Increase the carbon tax in 2018 by \$10/yr, maintain certain current tax reductions, and target tax credits and other mechanisms to emissions-intensive, trade exposed sectors and vulnerable groups **(#5)**
- » Expand carbon tax coverage to all GHG emission sources in B.C. after 5 years **(#6)**
- » Use incremental tax revenue for technology and innovation and local government projects resulting in reductions **(#7b and #7c)**



WHAT WE VALUE, cont'd

CLT RECOMMENDATIONS SNAPSHOT: ADAPTATION

- » Amend the *Environmental Assessment Act* to include the social cost of carbon (#11)
- » Update forest and agriculture policy, regulation and protected areas strategies to account for climate change impacts (#16)
- » Update by 2020 hazard maps for all climate related hazards (#24a)
- » Invest in sufficient monitoring systems to ensure the change in climate can be managed effectively (#24b)
- » Develop a policy framework to guide government's management of the risks associated with a changing climate (#24c)
- » Increase communications to public (#24d)
- » Use First Nations traditional knowledge when appropriate as part of hazard mapping information (#25a)
- » Resource the research of climate change impacts on the inherent and treaty rights of indigenous people (#25b)



THE WAY WE LIVE

CLT RECOMMENDATIONS SNAPSHOT: COMMUNITIES

- » Update the Climate Action Charter to align provincial and community goals (#21)
- » Create a waste-to-resource strategy that reduces GHG emissions from organic waste and landfills (#22)



THE WAY WE LIVE, cont'd

CLT RECOMMENDATIONS SNAPSHOT: BUILDINGS

- » Require new public sector buildings to use more materials that sequester carbon and meet most of its annual energy needs by on-site renewable energy starting in 2016 (#20a)
- » Require new buildings to use more materials that sequester carbon and meet most of their annual energy needs by on-site renewable energy, through the building code (#20b)
- » Encourage retrofits that reduce GHG emissions in existing buildings through programs (e.g. on-bill financing) (#20c)
- » Implement standards that support high-efficiency building equipment and appliances (#20d)

THE WAY WE TRAVEL

CLT RECOMMENDATIONS SNAPSHOT: TRANSPORTATION

- » Establish Zero Emission Vehicle targets for the sale of new light duty vehicles for 2020, 2025 and 2030 **(#19a)**
- » Increase the Low Carbon Fuel Standard (LCFS) to 20 per cent by 2030 **(#19b)**
- » Broaden the LCFS coverage to include all vehicle fuel use with the exception of aviation fuel **(#19c)**
- » Support increased commercial transport efficiency (size of vehicles) and natural gas/propane conversions **(#19d)**
- » Establish revenue neutral PST for all vehicles based on grams of CO₂ per km **(#19e)**
- » Support increased use of public transit and other mobility options that reduce GHG emissions **(#23)**

THE WAY WE WORK

CLT RECOMMENDATIONS SNAPSHOT: INDUSTRY, ELECTRICITY, LOW CARBON ECONOMY

Natural gas and LNG

- » Instruct BC Hydro to develop a strategy to supply clean electricity required for electrification of upstream natural gas, LNG, and associated infrastructure (#14)
- » Set a goal to reduce fugitive and vented methane emissions by 40% within five years, through regulating best practice leak reduction and repair practices and developing methane reduction and reporting best practices. After five years, determine if more ambitious action is necessary (#15)

Forestry and Agriculture

- » Update forest policy to use more forest residue for energy and increase carbon sequestration (#17)
- » Create a task force to review and update carbon management best practices for the agriculture sector (#18)

THE WAY WE WORK, cont'd

Electricity

- » Change the target for clean energy on the integrated grid to 100% by 2025 (#12)
- » Establish a strategy to replace diesel generation in remote communities with reliable, low GHG electricity (#13)
- » Work with First Nations communities and federal agencies to ensure transition to reliable, low GHG electricity service in communities currently dependent on diesel generation (#26)

Low-Carbon Economy

- » Create a task force with expertise to research growth potential in low carbon economy (#10)
- » Ensure the First Nations clean energy business fund effectively enables new business opportunities (#27)
- » Review current offset policy to determine if changes are required to support the Climate Leadership Plan (#28)



Other input you would like to share

- What has your experience been generally?
- What has worked?
- What could work better and what more could we do?
- How would you like to be engaged on this going forward?



Next Steps

*Engaging with Local Governments on the
Climate Leadership Team Recommendations*



Thank You

*Engaging with Local Governments on the
Climate Leadership Team Recommendations*

From: [Paula Skrzeta](#)
To: [Councillor Barbara Wiebe](#); [Councillor John Courchesne](#); [Councillor Kevin Aitken](#); [Councillor Laurie Hopfl](#); [Mayor Marg Lampman](#)
Cc: cao@lillooetbc.ca
Subject: Request for Support from District of Lillooet re Passenger Rail Service Between North Vancouver & Prince George
Date: Monday, March 07, 2016 2:49:09 PM
Attachments: [Mar-07-2016 -Cover Letter re Support for Passenger Rail Service Between NV and PG.pdf](#)
[Feb-01-2016 - Council Resolution re Passenger Rail Service Between NV and PG.pdf](#)
[Feb-01-2016 - Ltr to Hon. Jody Wilson Raybould re Passenger Rail Service Between NV and PG.pdf](#)
Importance: High

Attention: Mayors & Councils, Chiefs & Councils, Regional District Chairs & Directors and MLAs

Good afternoon:

Please find attached communications (3) from Mayor Lampman that are being sent to all Municipalities, Regional Districts, First Nation Communities and MLAs that would benefit from the reinstatement of a passenger rail service from North Vancouver to Prince George.

Attachments:

1. Cover Letter re Passenger Rail Service Between North Vancouver & Prince George
2. District of Lillooet Resolution re Passenger Rail Service
3. Letter to Minister Raybould re Request for Support

Regards,

Paula Skrzeta,
Deputy Clerk
250.256.4289, ext 228



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March 7, 2016

To: Mayors and Councils
Regional District Chairs & Directors
First Nations Chiefs & Councils
MLA Donna Barnett, Jordon Sturdy, Jackie Tegart, Shirley Bond & Mike Morris

RE: PASSENGER RAIL SERVICE BETWEEN NORTH VANOCUVER & PRINCE GEORGE

In 1972 the Pacific Great Eastern (PGE) Railway became the British Columbia Railway. The PGE, a name still heard in the Cariboo, was founded on February 27, 1912. This was the beginnings of what turned into the Cariboo Prospector. The Prospector took travellers from North Vancouver to Prince George.

This all came to an end in October 2002 when the BC Rail line was leased to CN Rail. The loss of the "Budd Car" in 2002 was a loss of economic and social investment in the future of British Columbia.

Rural communities have been struggling to fill the void left by this decision. Our economies have suffered and our residents have incurred additional expenses travelling for medical/social reasons.

It is now 2016 and it is almost universally accepted that rail transportation is a greener form of travel than travel by road. Transportation is one of the fastest growing contributors to climate change, accounting for around a quarter of energy-related carbon dioxide emissions. Rail travel makes up less than 1.8% of CO2 emissions world-wide.

I am writing to ask for your support in bringing to the attention of Premier Clark the need for a passenger rail service between North Vancouver and Prince George. Our Province and our residents need this service.

Please join me in passing a resolution and sending it along with a support letter to Premier Clark with a copy to me at mayorlampman@gmail.com.

In the past an advertising slogan that BC Rail used was "they used to come for the gold, now they come for the rush." Now is the time to get behind the "rush" and support this much needed transportation option.

Thank you,



Mayor Marg Lampman,
District of Lillooet

CERTIFIED CORRECT COUNCIL RESOLUTION

District of Lillooet

Regular Council Meeting of February 1, 2016

Moved by Councillor Courchesne,
Seconded by Councillor Hopfl

WHEREAS in October, 2002, Passenger Rail Service on the former BC Rail Line between North Vancouver and Prince George was discontinued, seriously damaging community life and the economy of those communities affected along the rail line due to increasing pressure put on the highway systems and the environment by the large number of vehicles using the highway system;

AND WHEREAS rural BC residents who formerly relied on rail transportation must now drive long distances to access medical care, social and family functions and special services. Therefore, putting immense pressure on highway systems, the environment and individual's finances and creating a particular hardship for our aging population, many of whom, can no longer drive long distances;

AND WHEREAS travelling by rail is the most ecologically friendly and economical method of transportation with vehicle travel being one of the fastest growing contributors to climate change, accounting for approximately 25% of energy-related carbon dioxide emissions;

NOW THEREFORE BE IT RESOLVED THAT WE, the under signed, respectfully request that all stake holders be brought together by the Province of BC to discuss the reinstatement of passenger rail service between North Vancouver and Prince George, BC as soon as possible.

CARRIED UNANIMOUSLY

These are true resolutions of
the Council of the District of Lillooet
from the Regular Council Meeting of February 1, 2016



Paula Skrzeta,
Deputy Corporate Officer

February 10, 2016

SENT VIA EMAIL

The Honourable Jody Wilson Raybould
Minister of Justice and Attorney General for Canada
1245 West Broadway, Suite 104
Vancouver, BC V6H 1G7
<Jody.Wilson-Raybould@parl.gc.ca>

Dear Honourable Minister:

We are requesting your support to bring to the attention of Canadian National Railway the need to support St'at'imc Communities and the District of Lillooet in British Columbia.

For six years the Aboriginal and Lillooet communities have been asking for a tour train to augment Aboriginal employment and District of Lillooet tourism destination enhancement. We have requested a family affordable local service.

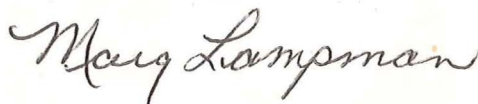
Canadian National Railway, on two occasions offered to run the summer season service but failed to deliver on that offer. This past summer Canadian National Montreal head office said that the location was inappropriate for a summer tour train. In direct contrast, Canadian National Railway hosts a privately owned Rocky Mountaineer tour train over the same tracks through St'at'imc and District of Lillooet territory. **This train only serves the extreme high price market and does not offer service to our community.**

Canadian National Railway leases the British Columbia Railway trackage, a BC Crown Corporation asset through aboriginal and District of Lillooet territory. Canadian National Railway's practice of using the local asset with no benefit to the communities nor revenue sharing with the communities is seen as unfair.

Canadian National Railway prides itself in paying huge dividends to shareholders. However, no financial return is shared in the communities where the Railway operates freight and private passenger service.

The communities recognize the importance of tourism for employment, region point of pride and economic development. The stunning scenery along the lakes and canyons through our territory are currently undersold and begging exposure. A local tour train would put the District of Lillooet and St'at'imc communities back on the map and help us capture some of the 15% increase in visitor volume shared to other parts of our Province.

Sincerely,



Mayor Marg Lampman
District of Lillooet

Encl.

From: [Myers, Yvette](#)
Subject: TC EMAIL CORRECTION: Invitation to Participate: Area Response Planning Initiative / Invitation à participer à l'Initiative de planification d'intervention localisée
Date: Tuesday, March 08, 2016 2:28:18 PM
Attachments: [ARPI Invitation Letter - Eng.pdf](#)
[ARPI Invitation Letter - Fr.pdf](#)
[ARPI - Information Package - British Columbia.pdf](#)
[IPII - Trousse d'information - Colombie Britannique.pdf](#)

My sincere apologies, but it seems as though the contact email address provided for Transport Canada is incorrect. Please forward your responses and any inquiries you may have regarding the ARPI launch to: TC.PacificCMAC-CCMCPacifique.TC@tc.gc.ca.

The email below has been modified to reflect this change, however, the information package does still contain the incorrect email address for Transport Canada (only).

Thank you for your patience.

Subject: Invitation to Participate: Area Response Planning Initiative / Invitation à participer à l'Initiative de planification d'intervention localisée

***** Le texte français suit l'anglais. *****

The Government of Canada is committed to further enhancing Canada's already robust marine safety system as it relates to ship-source oil spill preparedness and response. It is with this in mind that we are piloting Area Response Planning in four areas of Canada including the South Coast of British Columbia.

It is our pleasure to provide you with an Information Package, which further describes the Area Response Planning Initiative; provides information on the associated Community Participation Funding Program; and, includes information on upcoming engagement activities that will allow you to participate in the Initiative, should you be interested.

We welcome your participation in the Area Response Planning Initiative and look forward to hearing from you. If you are interested in participating to an engagement session, please communicate with:

Erik Kidd
Transport Canada Marine Safety and Security –
Pacific Region
Area Response Planning (ARP) - Transport Canada
Task Force Lead
TC.PacificCMAC-CCMCPacifique.TC@tc.gc.ca
Tel: 250-363-0200

Timothy McCann
Canadian Coast Guard Environmental Response – Western
Region
Area Response Planning (ARP) – Canadian Coast Guard Task
Force Lead
timothy.mccann@dfo-mpo.gc.ca
Tel: 604-270-3273

Yvette Myers
Regional Director
Marine Safety and Security
Transport Canada

Brian Wootton
Regional Director
Programs
Canadian Coast Guard

Le gouvernement du Canada s'engage à renforcer le système de sécurité maritime canadien, qui est déjà très robuste, en ce qui a trait à la préparation et à l'intervention en cas de déversements d'hydrocarbures

par des navires. Pour ce faire, nous avons mis en place dans quatre secteurs du pays, incluant la portion sud de la Colombie Britannique, le projet pilote suivant: l'Initiative de planification localisée.

Il nous fait plaisir de partager avec vous cette trousse d'information destinée aux intervenants qui décrit en détail l'Initiative de planification d'intervention localisée, fournit de l'information sur le Programme de financement de la participation communautaire et sur les séances d'engagement auxquelles vous pourrez participer si vous êtes intéressés.

Nous vous invitons à participer à l'Initiative de planification d'intervention localisée et attendons avec intérêt vos commentaires. Si vous êtes intéressés à participer à une séance de d'engagement, veuillez communiquer avec

Erik Kidd
Transports Canada Sûreté et sécurité maritimes – Région du
Pacifique
Planification d'intervention localisée (PIL) - Transports Canada,
Président de l' équipe de travail
TC.PacificCMAC-CCMCPacifique.TC@tc.gc.ca
Tél: 250-363-0200

Timothy McCann
Garde côtière canadienne – Région de l'Ouest
Planification d'intervention localisée (PIL) – Garde
côtière canadienne, président équipe de travail
timothy.mccann@dfo-mpo.gc.ca
Tél: 604-270-3273

Yvette Myers
Directrice régionale
Sûreté et sécurité maritimes
Transports Canada

Brian Wootton
Directeur régional
Programmes
Garde côtière canadienne



Gouvernement
du Canada

Government
of Canada

March 8, 2016

Dear Colleagues,

We are writing to you to seek your participation and collaboration on the Area Response Planning Initiative, a pilot project that aims to further enhance Canada's already robust Marine Safety System.

As a trading nation, Canada depends on ships for many of its imports and exports. Canada's marine safety system protects Canadians, communities and the environment while fostering an efficient and sustainable transportation system worthy of public confidence. While we have one of the safest marine safety systems in the world, we believe that, with your involvement, we can do more.

The Area Response Planning Initiative will pilot a regional, risk-based planning approach to preparing and responding to ship-source oil spills. This approach will take into consideration the particular conditions and marine activities in a given area to tailor preparedness and response measures.

The participation and collaboration of Indigenous groups and stakeholders including local communities and industry are essential to the success of this pilot project.

It is with this in mind that we would like to invite you to participate in upcoming engagement sessions that will provide you with opportunities to learn more about the Initiative and how to get involved.

Your knowledge and input matter. We look forward to working with you as the Area Response Planning Initiative moves forward.

Yvette Myers
Regional Director
Marine Safety and Security
Transport Canada

Brian Wootton
Regional Director
Programs
Canadian Coast Guard

Area Response Planning Initiative

Background

This initiative aims to identify opportunities to enhance Canada's already robust Marine Safety System by further protecting Canada's marine environment and communities from the harmful effects of ship-source oil pollution spills.

What is the Area Response Planning Initiative?

The Area Response Planning Initiative is a pilot project which seeks to identify where improvements can be made to further strengthen the current preparedness and response regime for ship-source oil spills and ensure that it remains responsive to changing demands and practices. Using a risk management framework, Area Response Plans will be developed that allow flexibility for regional differences and levels of risks.

Specifically, the risk management framework will identify the critical elements of ship-source oil spill prevention, preparedness and response. Transport Canada is already developing an Area Risk Assessment Methodology to perform a quantitative analysis of these elements to determine the levels of risks and, ultimately, to inform tailored Area Response Plans.

Four pilot areas have been selected for the Initiative based on levels of vessel traffic and areas of response for Canada's four certified Response Organizations.

The pilot areas are:

- The Southern portion of British Columbia (BC);
- The St. Lawrence (Montréal to Anticosti Island) (QC);
- Port Hawkesbury and the Strait of Canso (NS); and
- Saint John and the Bay of Fundy (NB).

Area Response Planning Initiative Pilot Areas



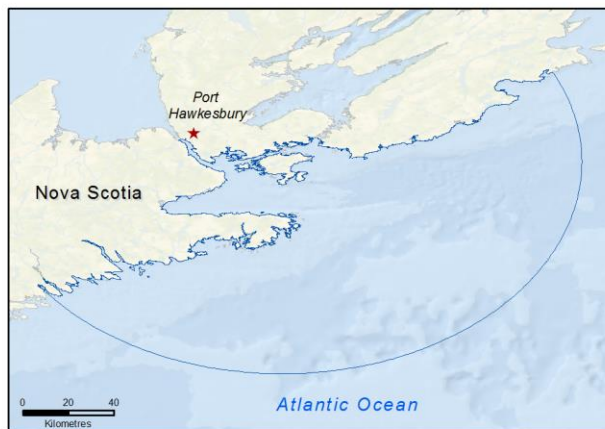
The Southern portion of British Columbia



The St. Lawrence (Montréal to Anticosti Island)



Saint John and the Bay of Fundy



Port Hawkesbury and the Strait of Canso

What is the objective of the Initiative?

The Area Response Planning Initiative aims to pilot a collaborative risk-based planning approach to ship-source oil spill preparedness and response. Once completed, the results of the pilot project will be assessed to identify lessons learned and best practices in order to develop options for a nationally consistent process. This project will seek to develop two critical elements: an Area Risk Assessment Methodology to help identify levels of risks, and Area Response Plans tailored to each pilot area. The objective of this pilot project is to provide stakeholders various opportunities to contribute to the development of the project elements.

How to Get Involved

In order to promote participation and collaboration of stakeholders, including local communities, Indigenous groups, not-for-profit organizations, industry, and representatives from all levels of government, the Area Response Planning Initiative will be conducting engagement sessions in each pilot area.

City	Dates
Vancouver	May 24, 2016 (AM)
Richmond	May 24, 2016 (PM)
Nanaimo	May 25, 2016 (AM)
Nanaimo	May 25, 2016 (PM)
Victoria	May 26, 2016 (AM)
Victoria	May 26, 2016 (PM)
Vancouver	June 21, 2016 (AM)
Vancouver	June 21, 2016 (PM)
Sechelt	June 22, 2016 (PM)

These engagement sessions will seek to:

- share information and collaborate with other stakeholders, Indigenous groups and representatives from other levels of government;
- foster important regional and local relationships and partnerships; and
- inform local communities about the roles and responsibilities of public and private sector partners in preparedness and response in the context of ship-source oil spills.

In order to prepare for these engagement sessions, participants are encouraged to become familiar with the *Area Risk Assessment Methodology Development for Ship-Source Oil Spills in Canadian Waters* (available upon demand to Transport Canada). This methodology is a risk assessment model that factors geography, environmental sensitivities, and traffic volumes, into its efforts to determine region-specific risks and sensitivities. Planners will then incorporate localized risks into region-specific Area Response Plans (ARP).



If you are interested in receiving the Area Risk Assessment Methodology or attending one of the engagement sessions, please contact your regional representatives identified below, or respond by email to: TC.ARPI-IPIL.TC@tc.gc.ca.

In addition, the Community Participation Funding Program (CPFP) has been put in place to help eligible Indigenous groups and local communities participate in the Area Response Planning Initiative pilot project.

More information about this program is available on the CPFP website: www.tc.gc.ca/cpfp

Learn More

The Area Response Planning Initiative is following a recommendation made by an independent [Tanker Safety Expert Panel](#) appointed by the Government in 2013. Its first report entitled: “[A Review of Canada’s Ship-Source Oil-Spill Preparedness and Response Regime – Setting the Course for the Future](#)”, was released later that year.

More information on our pilot project is available at: canada.ca/area-response-planning.

If you have questions, please contact:

Erik Kidd
Transport Canada Marine Safety and Security –
Pacific Region
Area Response Planning (ARP) - Transport
Canada Task Force Lead
TC.CMACPacific-CCMCPacifique.TC@tc.gc.ca
Tel: 250-363-0200

Timothy McCann
Canadian Coast Guard Environmental
Response – Western Region
Area Response Planning (ARP) – Canadian
Coast Guard Task Force Lead
timothy.mccann@dfo-mpo.gc.ca
Tel: 604-270-3273

For emails, please specify Area Response Planning (ARP) in the subject line.



Community Participation Funding Program (CPFP)

The Community Participation Funding Program (CPFP) can help eligible Indigenous groups and local communities participate in the in the development and improvement of Canada's marine transportation system in Canada.

CPFC Program Overview

The CPFP provides recipients with an opportunity to contribute knowledge for the development and improvement of Canada's marine transportation system including Area Response Planning (ARP) to ensure that these plans will be tailored to local conditions and environmental sensitivities.

We fund eligible activities that support the development of Area Response Plans for the following four pilot areas:

- Southern portion of British Columbia (BC);
- St. Lawrence (Montréal to Anticosti Island) (QC);
- Port Hawkesbury and the Strait of Canso (NS); and
- Saint John and the Bay of Fundy (NB).

Eligible Recipients

- Indigenous groups;
- Local groups and local organizations;
- Municipalities with a population of less than 10,000; and
- Not-for-profit organizations.

Applicants must meet the following criterion to be eligible:

- Depend on the local marine environment in at least one of the four areas indicated above for social and/or economic/commercial activities.

Applicants will be asked to provide a brief description of how they meet this criterion.



Financial Information

Eligible applicants may receive:

- Funding to **reimburse** the costs to prepare for and attend meetings related to the development and improvement of Canada's marine transportation system (e.g. travel, salaries, and administrative costs) – For more information on eligible activities and expenditures refer to the Applicant's Guide.
- Additional funding may be provided to **reimburse** the costs for consultant services, if needed to prepare for meetings.

The following financial conditions apply:

- The CPFP will provide funding up to 100 per cent of eligible expenditures;
- Applicants should have enough *up-front funding* to incur the costs associated with eligible activities. **The CPFP does not provide advance funding;** and
- Funding is conditional on the availability of funding under the Program.

Eligible Expenditures

- Travel costs;
- Honoraria and ceremonial costs for Indigenous recipients;
- Staff salaries and benefits;
- Administrative costs; and
- Professional fees for contracted services to assist in the preparation for meetings (e.g. environmental expertise, etc.).

Submitting an Application and Deadlines

Applicants must submit their Application Package at least 15 business days prior to the date(s) of the meeting(s) they plan to attend. The *Applicant's Guide* will help you prepare your Application Package for funding under the Community Participation Funding Program.

The Application Package and Applicant's Guide is available on the CPFC website:

www.tc.gc.ca/cpfp



Contact Us

Community Participation Funding Program
Transport Canada
330 Sparks Street, Place de Ville – Tower C (AHEC)
Ottawa, ON
K1A 0N5
Email: TC.CPFP-PFPC.TC@tc.gc.ca

From: [Lions Bay Reception](#)
To: [Agenda](#)
Subject: FW: Save the date: BC's Spill Response Regime Engagement Workshop
Date: Wednesday, March 09, 2016 4:58:47 PM

Shawna

Incoming Correspondence for next Council Meeting please.

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 1000 | Fax: (604) 921-6643

This email is intended only for the persons addressed and may contain confidential or privileged information. If you received this email in error, it'd be appreciated if you'd notify the sender and delete it. Statements and opinions herein are made by their authors in a personal capacity, and are not binding on the Municipality of the Village of Lions Bay ("Municipality") until contracted. This email is the property of the Municipality and may not be reproduced or further disseminated in whole or part without the Municipality's consent. It may be exempt from disclosure under the British Columbia Freedom of Information and Protection of Privacy Act and other freedom of information or privacy legislation, and no admissible disclosure of this email can be made without the consent of the Municipality.

From: WWW ENVMail ENV:EX [mailto:env.mail@gov.bc.ca]
Sent: Wednesday, March 09, 2016 4:43 PM
To: Lions Bay Reception <reception@lionsbay.ca>
Subject: Save the date: BC's Spill Response Regime Engagement Workshop

Reference: 297257

March 9, 2016

His Worship Mayor Karl Buhr
Village of Lions Bay
Email: reception@lionsbay.ca

Save the Date
April 20 and 21, 2016
British Columbia's Spill Response Regime Engagement Workshop

The Ministry of Environment is hosting a two-day workshop to receive comment from partners on the proposed world-leading spill response regime. I am pleased to invite you to attend the session in Richmond, BC, on April 20 and 21, 2016. Participation is by invitation only.

The workshop is designed to engage participants from parties who would participate under the Province's proposed regime including: oil and chemical producers and transporters; government agencies; First Nations; environmental organizations; and other stakeholders to discuss the proposed regulatory regime as set out in a soon to be released third intentions paper.

This session will provide participants the opportunity to share their knowledge and experience by providing feedback to the Ministry on the proposed regime.

An official invitation will be sent to you in the coming weeks, providing more specifics about the session, including resources to inform your participation. I encourage you to set aside April 20 and 21, 2016, to attend the session in Richmond, BC, and to please RSVP to Sara Bacic via email at Sara.Bacic@gov.bc.ca.

You can find out more information about the engagement process to date, the proposed legislative amendments to the *Environmental Management Act* and the Spill Response Regime Project at www.gov.bc.ca/spillresponse.

Sincerely,

Anthony Danks
Executive Director, Spill Response Regime Project
Ministry of Environment

From: radamson@ubcm.ca
To: [Shawna Gilroy](#)
Subject: Action related to UBCM Resolution on MMIWG
Date: Friday, March 11, 2016 2:21:52 PM
Attachments: [MMIWG Res. Member Letter.pdf](#)

Dear ,

ATTN: Mayor and Council/Chair and Board
RE: Action related to resolution 2015-B111, National Inquiry on Missing and Murdered Indigenous Women and Girls

Please find a letter from UBCM First Nations Relations Committee Chair, Councillor Murry Krause, regarding follow-up action related to UBCM resolution 2015-B111, National Inquiry on Missing and Murdered Indigenous Women and Girls .

Inquiries related to this letter may be directed to Angela Turner, UBCM Policy Analyst, at aturner@ubcm.ca 602.270.8226 Ext. 113.

This advisory is provided through a distribution system that is maintained and monitored by UBCM. To change or update the contact information for your organization, please contact radamson@ubcm.ca.



March 11, 2016

Union of BC Municipalities (UBCM) Members
ATTN: Mayor and Council; Chair and Board
Via Email

**RE: Resolution 2015-B111: National Inquiry on Missing and Murdered
Aboriginal Women**

Dear Mayor and Council; Chair and Board:

I write to all UBCM members today in regard to UBCM resolution 2015-B111: *National Inquiry on Missing and Murdered Aboriginal Women*, which was considered and endorsed at the 2015 UBCM Convention. This letter provides an update on action taken in response to this resolution, and encourages member engagement in response to the severe and widespread violence faced by Indigenous women and girls in BC communities. The resolution reads as follows:

WHEREAS indigenous women and girls in Canada have been murdered or have gone missing at a rate four times higher than non-indigenous women, despite aboriginal women constituting less than five per cent of the Canadian population;

AND WHEREAS the homicide rate in the past decade is roughly seven time higher for indigenous women and girls than for all other women and girls in Canada:

Therefore be it resolved that UBCM request that the federal government convene a national inquiry into the widespread and severe violence faced by indigenous women and girls in Canada;

And be it further resolved that UBCM encourage their member local governments to work together, in collaboration with indigenous women's organizations, to institute a comprehensive response to the widespread and severe violence faced by indigenous women and girls.

The resolution requests that UBCM urge the federal government to convene a national inquiry regarding violence against Indigenous women and girls. On December 8th, 2015, Canada launched a National Inquiry into Missing and Murdered Indigenous Women and Girls. The inquiry is in response to the urging of many Indigenous families, communities and organizations, as well as non-governmental and international organizations, who called on Canada to take action, including through the Truth and Reconciliation Commission's [Calls to Action](#).

1 of 1

Upon the request of Attorney General and Minister of Justice Suzanne Anton, UBCM provided feedback to inform the provincial government's response on the design of the inquiry process. The [UBCM submission](#) focused on the federal government's pre-inquiry design [discussion guide](#) questions, including National Inquiry leadership and participation, key issues, and how best to ensure concrete and practical recommendations. It expresses a desire to support and stand with those who deserve justice and healing; emphasizes associated UBCM policy; and conveys the role of local governments in ensuring safety and wellbeing in BC communities. Based on this submission and subsequent discussion with Minister Anton, feedback was also submitted directly to the federal Pre-Inquiry Secretariat.

The resolution also directs UBCM to encourage member collaboration, and cooperation with Indigenous women's organizations, in order to institute a comprehensive response to the severe violence faced by Indigenous women and girls. In many instances local governments already have established relationships with local Indigenous organizations; for those who are looking to make initial contact, a listing of Indigenous women's organizations is attached. This list provides only an overview of active organizations, and is not intended to be comprehensive, but may provide a stepping-stone for communities looking to establish a connection. By strengthening relationships with Indigenous organizations and service providers it may be possible to better support and promote work already underway, and identify opportunities for future partnership.

As leaders and protective service providers, local governments are dedicated to building and fostering safe communities that are free from violence. I sincerely thank you for considering how your local government might engage during the national inquiry process, and with Indigenous organizations within your community. UBCM will continue to engage in the inquiry process as it progresses, and inform members of opportunities to provide further feedback or participate in proceedings.

If you have any questions regarding UBCM's engagement in the National Inquiry into Missing and Murdered Indigenous Women and Girls, please contact Angela Turner, UBCM Policy Analyst, at aturner@ubcm.ca or (604) 270-8226 Ext. 113.

Sincerely,



Murry Krause
Chair, First Nations Relations Committee

cc: Association of Kootenay and Boundary Local Governments
Association of Vancouver Island and Coastal Communities
Lower Mainland Local Government Association
North Central Local Government Association
Southern Interior Local Government Association



Indigenous Women's Organizations

A Resource for BC Local Governments

Local governments seeking to establish connections with Indigenous Women's organizations may wish to utilize the contacts below. **This document provides a broad overview of active organizations, and is not intended to be a comprehensive listing of BC Indigenous organizations.**

Aboriginal Mother Centre Society 2019 Dundas St Vancouver, BC V5L 2J7 Phone: 604-558-2627 Email: info@aboriginalmothercentre.ca Website: www.aboriginalmothercentre.ca	Assembly of First Nations – Council of Women Suite 1600 55 Metcalfe Street Ottawa, ON K1P 6L5 Phone: 613-241-6789 Toll Free: 1-866-869-6789 Email: ceetevee123@yahoo.ca Website: www.afn.ca/en/policy-areas/afn-womens-council
Atira Women's Resource Society (Aboriginal Women's Outreach Program) 204-15210 N Bluff Rd White Rock, BC V4B 3E6 Phone: 604-594-7547 Email: awo@atira.bc.ca Website: www.atira.bc.ca	Battered Women's Support Services (Indigenous Women's Programs) PO Box 21503 1424 Commercial Dr. Vancouver, BC Canada V5L 5G2 Phone: 604-687-1868 Toll Free: 1-855-687-1868 Email: information@bwss.org Website: www.bwss.org
BC Native Women's Association 144 Briar Avenue Kamloops, BC V2B 1C1 Phone: 250-554-4556 ext. 211 Website: www.facebook.com/bc.nativewomensassociation/	BC Women's Hospital and Health Centre (Aboriginal Women's Health Program) 4500 Oak Street Vancouver, BC V6H 3N1 Phone: 604-875-3440 Email: JMorgan6@cw.bc.ca Website: www.bcwomens.ca/our-services/population-health-promotion/aboriginal-womens-health
Carrier Sekani Family Services 987 4 th Avenue Prince George, BC V2L 3H7 Phone: 250-562-3591 Toll-free: 1-800-889-6855 Website: www.csfs.org	First Nations Health Authority 501-100 Park Royal South Coast Salish Territory West Vancouver, BC V7T 1A2 Phone: 604-693-6500 Toll free: 1-866-913-0033 Email: info@fnha.ca Website: www.fnha.ca
Helping Spirit Lodge Society 3965 Dumfries St Vancouver, BC V5N 5R3 Phone: 604-874-6629 Email: reception@hsls.ca Website: www.hsls.ca	Highway of Tears Initiative c/o Carrier Sekani Family Services 987-4th Avenue Prince George, BC V2L 3H7 Phone: 250-562-3591 Toll Free: 1-800-889-6855 Email: highwayoftears@csfs.org Website: www.highwayoftears.ca/



Métis Women of British Columbia c/o Métis Nation of British Columbia Unit #103 - 5668 192nd Street Surrey, BC V3S 2V7 Phone: 604-557-5851 Toll Free: 1-800-940-1150 Email: www.mnbc.ca/about-mnbc/women Website: www.mnbc.ca	Moose Hide Campaign BC Association of Aboriginal Friendship Centres 551 Chatham St. Victoria, BC V8T 1E1 Phone: 1-800-990-2432 Email: info@moosehidecampaign.ca Website: www.moosehidecampaign.ca/
Native Education College 285 East 5th Ave. Vancouver, BC V5T 1H2 Phone: 604-873-3772 Email: Info@NECVancouver.org Website: www.necvancouver.org	Native Youth Sexual Health Network 2345 Yonge St. PO Box 26069 Broadway Toronto, Ontario M4P 0A8 Email: info@nativeyouthsexualhealth.com Website: www.necvancouver.org
Native Women's Association of Canada 155 International Road Unit #2 Akwesasne, Ontario K6H 5R7 Phone: 1-800-461-4043 Website: www.nwac.ca	Northern Rockies Aboriginal Women Society PO Box 3190 5019 52 Avenue W Fort Nelson, BC V0C 1R0 Phone: 250-233-8920 Email: ed.nraws@northwestel.net Website: www.nraws.org
Nicola Valley Institute of Technology 4155 Belshaw Street Merritt, BC V1K 1R1 Phone: 1-250-378-3300 Toll Free: 1-877-682-3300 Email: info@nvit.bc.ca Website: www.nvit.ca	Pacific Association of First Nations Women 2017 Dundas St. Vancouver, BC V5L 1J5 Phone: 604-872-1849 Email: eldersupport@gmail.com Website: www.pafnw.ca
Positive Women's Network 614-1033 Davie St Vancouver, BC V6E 1M7 Phone: 604-692-3000 Toll-Free: 1-866-692-3001 Email: pwn@pwn.bc.ca Website: www.pwn.bc.ca	Prince George New Hope Society 1046 4th Ave Prince George, BC V2L 3J1 Phone: 250-562-8680 Email: jan_newhope@hotmail.com Website: www.princegeorgenewhopesociety.ca
Upper Island Women of Native Ancestry PO Box 3316 105-1509 Cliffe Ave Courtenay, BC V9N 5N5 Phone: 250-334-9591 Website: www.uiwona.ca	Spirit of the Children Society (Women's Support Circle) 201-768 Columbia Street New Westminster, BC V3M 1B4 Phone: 604-524-9113 Email: reception@sotcs.ca Website: www.sotcs.ca
Warriors Against Violence Society 2425 Oxford St Vancouver, BC V5K 1M7 Phone: 604-255-3240 Email: warriors@kiwassa.ca Website: www.wav-bc.com	Women Against Violence Against Women (Aboriginal Women's Services) 2405 Pine Street PO Box 46851 Stn D Vancouver, BC V6J 5M4 Phone: 604-255-6344 Email: aboriginalprogram@wavaw.ca Website: www.wavaw.ca/

**MAR 15 2016**

Dear Regional Planning Advisory Committee (RPAC) Members:

Re: Request for Representation on the New Regional Planning Advisory Committee (RPAC) Environment Subcommittee

During its meeting on February 5, 2016, the Metro Vancouver Regional Planning Advisory Committee (RPAC) endorsed the formation of a new Environment Subcommittee. As per the attached draft Terms of Reference, the purpose of this Subcommittee is threefold:

- to advise the RPAC and Metro Vancouver Planning, Policy and Environment Department staff on environment issues of common concern to member municipalities, Electoral Area A and First Nations in the region, and on environment issues pertinent to implementation of the Regional Growth Strategy;
- to oversee or participate in environment research and co-ordinate related initiatives that assist in policy development and public education; and
- to provide an opportunity for member municipalities, Electoral Area A and First Nations to share technical and policy information on environment issues of common concern.

Environment issues of common concern may include, but are not limited to, ecological health, ecosystem services, urban forests, regional green infrastructure, environmental assessments and invasive species management. One of the main topics of discussion for the Subcommittee in 2016 will be the development of a new Ecological Health/Environment Plan for the region.

We are requesting RPAC members to appoint a staff member and an alternate to represent your organization on the RPAC Environment Subcommittee. Kindly reply to this e-mail with contact information for your delegates by Friday, April 15, 2016. The first meeting will likely take place in May or early June 2016.

Metro Vancouver appreciates your participation on the Regional Planning Advisory Committee (RPAC) Environment Subcommittee. For further information, please contact Marcin Pachcinski at 604-451-6562 or marcin.pachcinski@metrovanancouver.org.

Yours truly,



Elisa Campbell
Director, Regional Planning and Electoral Area Services
Planning, Policy and Environment Department
Metro Vancouver

EC/MP/ibf

Attachment:

Regional Planning Advisory Committee Environment Subcommittee Proposed Terms of Reference –
2016 (Doc. # 17267738).

17554406

Regional Planning Advisory Committee Environment Subcommittee Proposed Terms of Reference - 2016

1.0 PURPOSE

The purpose of the Metro Vancouver Regional Planning Advisory Committee (RPAC) Environment Subcommittee is threefold:

- to advise the Metro Vancouver RPAC and Metro Vancouver Planning, Policy and Environment Department staff on environment issues of common concern to member municipalities, Electoral Area A and First Nations in the region, and on environment issues pertinent to implementation of the Regional Growth Strategy;
- to oversee or participate in environment research and co-ordinate related initiatives that assist in policy development and public education; and,
- to provide an opportunity for member municipalities, Electoral Area A and First Nations to share technical and policy information on environment issues of common concern.

Environment issues of common concern may include, but are not limited to, ecological health, urban forests, regional green infrastructure, environmental assessments and invasive species management. At any time, the Metro Vancouver RPAC Environment Subcommittee may strike “task forces” to pursue research and policy development on any specific environment issue identified by the Subcommittee. The membership of these task forces is to be determined by the Environment Subcommittee, and will typically include members of the Subcommittee itself.

2.0 ESTABLISHMENT AND AUTHORITY

The Environment Subcommittee was formed by the Metro Vancouver RPAC in 2016. It is a task-oriented technical subcommittee of the Metro Vancouver RPAC. The Environment Subcommittee reports to the RPAC which in turn reports to the Regional Administrative Advisory Committee. Advice from the RPAC will be taken to the Climate Action Committee for political direction.

3.0 MEMBERSHIP

Membership in the RPAC Environment Subcommittee consists of staff from each Metro Vancouver member municipality, Electoral Area A, First Nations and senior government departments whose mandate includes environment policy and programs. In addition, the Environment Subcommittee membership may include representation from a range of stakeholders in the environment field, including adjacent regional districts and municipalities, academic institutions, not-for-profit or planning organizations.

An RPAC liaison person is also a member of the Subcommittee. Additional or temporary members of the RPAC Environment Subcommittee may be named by the Chair.

4.0 MEETINGS

The RPAC Environment Subcommittee meets quarterly or as needed at the call of the Chair. Adopted meeting minutes are forwarded to the RPAC, for information. The location of meetings may be the Metro Vancouver Head Office but meeting location may be determined by the Subcommittee from meeting to meeting.

5.0 OFFICERS

The Subcommittee will have a Chair, to be elected by the Subcommittee from among the representatives on the Subcommittee, and to be preferably a member of the RPAC. The Subcommittee will also have a Vice-Chair, to be elected from among the representatives of the Subcommittee. These officers are to be elected annually, at the outset of each calendar year.

Task forces struck by the RPAC Environment Subcommittee are to select a Chair or rotating Chair from among their members. This person will be a member of the RPAC Environment Subcommittee.

6.0 RESOURCES

Metro Vancouver staff from the Planning, Policy and Environment Department provides administrative and professional support to this Subcommittee. Metro Vancouver Planning, Policy and Environment Department staff is responsible for preparing meeting agendas, taking minutes, liaising with meeting delegations, writing reports to Metro Vancouver committees and the Metro Vancouver Board, providing technical data as necessary, and general administrative matters. Support from Metro Vancouver staff shall similarly be made available to "task forces" of the RPAC Environment Subcommittee, upon request from chairpersons of those groups.

The RPAC Environment Subcommittee receives no allocated budget. However, work program items of the RPAC Environment Subcommittee which require either consulting or other professional or student services are vetted with Metro Vancouver staff, and will be undertaken subject to confirmation of funding resources.

7.0 WORKPLAN

The Environment Subcommittee will develop a workplan annually, or at the beginning of each new stream of environment work. An outline of the workplan, and the status of work within it, is to be reported to the RPAC intermittently as required. Components of the workplan may include any environment issues of common concern identified by the RPAC, the Regional Administrative Advisory Committee, the Climate Action Committee, member municipalities, Electoral Area A or First Nations.

From: [Lisa Turpin](#)
To: [Council @ Lions Bay](#); [Shawna Gilroy](#)
Subject: Points of order.
Date: Sunday, February 28, 2016 9:34:39 PM

Dear Mayor and Council and administration

After attending the council meeting on February 16th I feel that I should enlighten you to some things and pose question to some others:

1. The water parcel tax was put in place shortly after we acquired Kelvin Grove to ensure that vacant lots paid toward the capital cost of the water system. The utility bill was only ever for the soft costs of operating the system. Also the water parcel tax on the utility bill allowed seniors on fixed incomes to defer a capital costs attached to their proper tax bill. These items were omitted from the report from staff and should not have been. Pros and cons to decisions should be researched before you do away with something.
2. The sewer parcel tax was introduced in the same way to ensure that vacant lots paid their share toward the capital costs of the infrastructure.
3. Grant requests are out of control. We used to be a community that volunteered. The playschool is eligible for gaming grants and tax payers who had children in the playschool before never had the tax payers subsidize them (except from the gaming grant). Why now are they expecting us too? We used to do great fundraisers and raise money to keep it going. The events committee I ran on a shoe string and pulled off some fantastic events. We used to donate the hall space to the carolling group why do they need money? I was also told that the new seniors group was not going to cost tax payers, however these requests make it look like it will. In kind contributions should be looked at before giving of tax \$'s.
4. When correspondence is addressed to mayor, council and staff and especially if it requires a reply the letter becomes part of the incoming correspondence. Still my letter does not appear in the package highlighting the problems monthly on Oceanview Road.
5. I notice that the bridge accessing the Oliver's home is about to cost us some \$ in repairs. During my council we directed staff, with consultation with the Oliver's, to do a land title transfer for \$1 and the bridge and liability would then be theirs. This was never done apparently, who would expect that Staff wouldn't do what was requested. I can't find my records that I gave back to the office but would be happy to look for them, since staff can't seem to locate things.
6. I have also noticed that the fire tax was never in the BDO audits and it should have been. I remember setting up this tax line with council and it was done for two reasons. One to show our department had reserves to be considered for 1/3 share of grants towards new trucks and also to show Ocean Point the costs of the fire protection for when and if we were to provide them protection.
7. What works projects happened last year, and why are they contracting work out when they are paid by tax payers to do work.
8. Why do we need to pay \$1250 for a new map, there was one in the office that worked well for our councils. The fire department also have it as a PDF and I have an old copy from ESS too that you could get enlarged if the old one is damaged. I have recently forwarded you a

copy acquired from past Mayor Max Wyman who was mayor when we created a land use master plan.

9. Where are the past council pictures and why are they not up in chambers?
10. If trucks are coming up to work on Harvey Creek would it not be assumed that the sink hole on lower Oceanview Road should be fixed before we add so much more weight to the road and compromise an already vulnerable area. I have informed staff of many of these and would appreciate this becoming part of the public record so it does not get LOST and council can be made aware.
11. By-laws in the past have always had the amendments attached to them so that it was easier to research the reasons why and if the notions still applied. Peter your new CAO is suggesting a by-law clean up make work project and this will erase all the history and retrievable archives that are attached to them for a reason.
12. A fire audit was completed years ago and before requesting a new one at great costs perhaps you should become familiar with the past one. Past councils did do a lot of work that is still valid and it is a new council and offices job to build upon those successes not reinvent wheels and spend money that doesn't need to be spent.

I have informed staff of many of these and would appreciate this becoming part of the public record so it does not get LOST and council can be made aware.

Thanks Lisa Turpin



This email has been checked for viruses by Avast antivirus software.

www.avast.com

From: [Sheila Brom](#)
To: [Shawna Gilroy](#)
Subject: Grants etc.
Date: Monday, February 29, 2016 11:43:32 AM
Attachments: [ATT00001.txt](#)

Please forward to mayor and council.

We first moved to Lions Bay in 1972 and have lived here for the majority of the following years. I don't normally worry about what council is doing, I have always assumed that people who run for Lions Bay Council have the best interests of the Village at heart.

This year I am not so sure!

I am disgusted that we do not have enough money in reserves to correct the problem at the corner of Panorama and Oceanview.

Let's just fill the hole and spend money on a study of what is required to fix it this year and put the cost in next years budget! Really? Why are we contracting this work out? Don't we have a works crew we pay who can do this work? In Blair Smith's day his crew would have fixed this in a timely fashion.

Since the days when Bernice Pullen ran the office and Blair Smith ran the works yard, our costs have sky rocketed and services have deteriorated.

However, the final straw is something I found whilst perusing council minutes! Please tell me you are not seriously considering the majority of these grants!

The Playschool started at least 40 years ago and has always been fully funded by the parents using it. The parents always volunteered on a rota system in order to keep costs down. This is not a cost that should be shared by the homeowners who have already volunteered for 3 or 4 years in the past to keep their costs down. It's user pay not a village sponsored baby sitting service.

Same with the Senior program. Why do we suddenly have to pay towards that? If the users aren't paying to keep the program going then too bad....

And really a grant for carol singers! Give them the hall for free and leave it at that.

We used to have such a wonderful Village spirit, we would all meet at the beach on Friday nights and solve the problems and volunteer for things that needed doing. Now we have out of control spending and residents who are so ticked off they won't volunteer for anything.

I hope I'm not too late to voice my opinion against the grants program, this is not a good use of your limited funds.

I guess I qualify as a senior so can say that if I want to use the program I will pay a fee and not expect other homeowners to subsidize me.

I also strongly object to paying towards the Playschool. As previously stated for 40 years this paid for itself and if the current parents don't have time to fundraise and volunteer then the rest of us, who already did our share, should not be penalized.

Guess it's a sign of age when all you want is the good old days!

Thanks for listening!

Sheila Bromiley.

From: [Lions Bay Reception](#)
To: [Agenda](#)
Subject: FW: Car and tires still on road
Date: Monday, February 29, 2016 1:10:59 PM

For Incoming Correspondence for Council Meeting March 15, 2016. (as per Peter's request)

Thks

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

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From: dave smithers [REDACTED]
Sent: Friday, February 26, 2016 6:51 PM
To: Lions Bay Reception <reception@lionsbay.ca>
Subject: Car and tires still on road

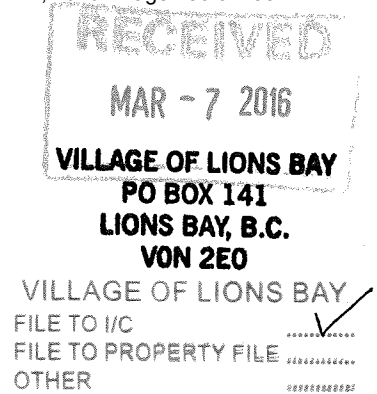
Again, the car and tires are still on the side of Bayview place. This has been reported now for over 4 weeks with no resolution.

Please pass this onto council as well.



Thanks
Dave Smithers

To: Mayor and Council
From: Lions Bay Historical Society
Date: March 3 2016



Thank you Karl for advising the Council's thoughts and the Councillors desire not to be included in the suggested Plaque honoring the previous Council's work on the new Community Hall.

As I previously mentioned the LBHS attempts to recall all major events that have occurred in Lions Bay since its inception in 1971.

There can be gaps in historical events, such as the one I pointed out on Feb 2nd regarding the amount of time and effort spent by previous Councils on the Community Hall that have not been officially recognised.

To bring us to this point the LBHS would like to suggest to Council the wording for a suggested small plaque for this purpose, should include the attached wording.

It is not our intention in any way to encroach in the realm of anything political, but merely to enlighten residents accurately by the Lions Bay Historical Society of the history of their Community Hall.

Respectfully yours

Tony Cox

On behalf of the Lions Bay Historical Society

THIS RENOVATED COMMUNITY CENTRE IS
THE RESULT OF THE VISIONARY DEDICATION OF
MAYOR BRENDA BROUGHTON
AND COUNCILLORS

2008 – 2011 and 2011 – 2014

PRESENTED BY
THE LIONS BAY HISTORICAL SOCIETY

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