



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, SEPTEMBER 6, 2016 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Naizam Jaffer
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 5

1. Call to Order

Mayor Buhr called the meeting to order at 7:00 p.m.

2. Approval of Agenda

Moved/Seconded

THAT item 14 – Closed Council Meeting be removed; and

THAT item 8Civ – Hall Naming Ceremony be added; and

THAT item 8Cv – Article for Village Update be added; and

THAT the agenda be approved as amended.

CARRIED

3. Public Participation

A. Mr. Ron Wilke

Mr. Wilke expressed his concern with the highway noise between Kelvin Grove and Lions Bay Avenue; that the speeds are outrageous and commercial trucks are unnecessarily using air brakes. He hopes to see traffic lights or speed bumps through that section of Highway 99.

B. Ms. Fran McNichol

Ms. McNichol spoke on behalf of the townhouse strata, noting to Council that the recommendation from the Tree Committee for tree application #70, included in the package on page 73, states “THAT the subject trees be removed or spiralled” when in the application “either topped or cut down” was crossed out and re-canvassing was required; spiral or limbed was the request.

C. Ms. Lisa Turpin

Ms. Turpin noted that the Rundle Creek water licence no longer shows up for online searches and that if it has lapsed it should be reinstated. She also reiterated that Lions Bay does not “selfishly” want the speeds lowered through Lions Bay, but that it is a community-wide precautionary speed that was fought for by the Highway Committee at the time of the Highway Improvement Project.

4. Delegations

None

5. Minutes

A. Regular Council Meeting – July 19, 2016

Item 15: remove the word “anything?” and replace with “None”.

Moved/Seconded

THAT the Regular Council Meeting Minutes of July 19, 2016 be approved as amended.

CARRIED

B. Council Strategy Committee Meeting – August 2, 2016

Moved/Seconded

THAT the Council Strategy Committee Meeting Minutes of August 2, 2016 be received for information purposes.

CARRIED

6. Business Arising from the Minutes

None

7. Unfinished Business

A. Infrastructure Master Plan 2016

Council spoke highly of the final version of the Infrastructure Master Plan and gave kudos to staff and the Infrastructure Committee for their diligence, and to residents for all their comments. Council approved the Infrastructure Master Plan unanimously.

Moved/Seconded

THAT the Village of Lions Bay Infrastructure Master Plan dated July 28, 2016 be adopted.

CARRIED

AMENDED MOTION:

Moved/Seconded

THAT Council direct staff to act on its recommendations and seek grant funding opportunities for the projects therein, with emphasis on the projects identified in draft Loan Authorization Bylaw No. 508, 2016.

CARRIED

Audio: 00:23

8. Reports

A. Staff

i. CFO – Second Quarter Financial Review

CFO Rooke provided an updated version of the Second Quarter Financial Review which had a few minor tweaks. Council reviewed and queried several items.

Moved/Seconded

THAT the Information Report “Second Quarter Financial Review” be received for information purposes.

CARRIED

Moved/Seconded

THAT Council approve the budget reallocations recommended by staff by transferring \$9,000 from hydrants to the Pressure Reducing Valve (PRV) maintenance work; and

THAT an engineer be retained to provide actionable plans for remediation to the bridges.

CARRIED

Audio: 00:52

ii. CFO – 2016 Cash Flow Summary

Council discussed the 2016 Cash Flow Summary report.

Moved/Seconded

THAT the Information Report “2016 Cash Flow Summary” be received for information purposes.

CARRIED

iii. CAO – Chief Election Officer and Deputy Chief Election Officer Appointments

Moved/Seconded

- (1) THAT, pursuant to section 54 of the *Local Government Act*, and for the purposes of a by-election to fill one vacancy for the office of Councillor:
 - a) CAO and Corporate Officer Peter DeJong, be appointed as Chief Election Officer;
 - b) the following persons be appointed Deputy Chief Election Officers:
 - i. CFO Pamela Rooke;
 - ii. Senior Accountant, Hayley Cook; and
 - iii. Election Services Contractor, Lisa Zwarn.
- (2) THAT the election services agreement proposal of Lisa Zwarn be approved and that the Mayor and Corporate Officer be authorized to execute documents evidencing the agreement.
- (3) THAT the Chief Election Officer be authorized to enter into service agreements as may be necessary in respect of the by-election.
- (4) THAT the Minister of Community, Sport and Cultural Development be notified.
- (5) THAT the chief election officer set a general voting day for the by-election which must be on a Saturday no later than 80 days after the date the chief election officer was appointed.

CARRIED

B. Mayor
None

C. Council

i. Councillor McLaughlin – Library (Verbal)

It was announced that unfortunately the library will be closing down as the volunteers are very few and the current ones would like to retire. They will be hosting a final event on September 18th. Village staff will work with the volunteers to transfer records and dispose of books accordingly.

ii. Councillor McLaughlin – Seniors Social Circle: Telephone Directory (Verbal)

The Seniors Social Circle will be taking on the telephone directory project. CAO DeJong to provide some advice to the group at the beginning of their project.

iii. Councillor McLaughlin – Firefighters' Day Donations (Verbal)

Several providers have been contacted and a variety of prize items will be donated for Firefighter's Day. Councillor Hughes agreed to take on phoning for donations next year.

iv. Councillor McLaughlin – Hall Naming Ceremony

The Hall Naming Ceremony will take place on September 29th. Councillor Bain has offered to assist the Historical Society in the preparations for the ceremony.

v. Councillor McLaughlin – Article for Village Update

Councillor McLaughlin has provided an article for the Village Update, subject to any final edits required.

D. Committees

i. Infrastructure Committee – Infrastructure Master Plan Report

The recommendation from the Infrastructure Committee was received. The report was adopted earlier in the meeting.

ii. Infrastructure Committee – Draft Infrastructure Committee Meeting Minutes of July 11, 2016

Moved/Seconded

THAT the Draft Infrastructure Committee Meeting Minutes of July 11, 2016 be received for information.

CARRIED

Audio: 01:24

iii. Trees, Views & Landscapes Committee – Draft Minutes of August 9, 2016

Moved/Seconded

THAT the Draft Trees, Views & Landscapes Committee Meeting Minutes of August 9, 2016 be received for information.

CARRIED

Councillor McLaughlin recused himself from the meeting at 8:27 p.m. due to a conflict of interest regarding the next item on the Agenda, dealing with his own tree cutting permit application.

iv. Trees, Views & Landscapes Committee – Application #64

Moved/Seconded

- A. 375 Oceanview Road: THAT the subject trees (#1-5) be removed; no trees are to be topped, and all debris is to be removed.
- B. 385 Oceanview Road: THAT the subject trees (#1-4) be removed; no trees are to be topped, and all debris is to be removed.

CARRIED

Councillor McLaughlin re-joined the meeting at 8:28 p.m.

v. Trees, Views & Landscapes Committee – Application #70

Resident Ms. McNichol brought to Council's attention during Public Participation that the Tree Committee recommended cutting down the subject tree, when in fact the application requests to spiral or limb. Public Works Manager Jaffer noted that the Public Works recommendation was to not cut it down as it could cause disturbance to the existing retaining wall next to it, and that if Council accepts the Tree Committee's recommendation, the retaining wall must be looked at first.

Moved/Seconded

THAT the subject tree may be spiraled and all debris removed; the subject tree shall not be topped or removed.

CARRIED

E. Emergency Services

i. Lions Bay Fire Rescue Monthly Report

Council reviewed the LBFR monthly report.

Moved/Seconded

THAT the Lions Bay Fire Rescue monthly report be received for information.

CARRIED

ii. RCMP Monthly Report

Council reviewed the RCMP monthly report.

Moved/Seconded

THAT the RCMP monthly report be received for information.

CARRIED

Audio: 01:39

Mayor Buhr recused himself from the meeting at 8:40 p.m. due to a conflict of interest regarding coverage of costs for the map in the Council Chambers. Councillor McLaughlin took over as Chair of the meeting.

9. Resolutions

A. Map Resolution Amendment

Moved/Seconded

THAT the February 16, 2016 map resolution is hereby amended to state "THAT Council authorize staff to expense the full cost of a large-scale political map of Lions Bay".

CARRIED

Mayor Buhr re-joined the meeting and resumed his role as Chair of the meeting at 8:41 p.m.

B. Firefighter's Day Resolution

Moved/Seconded

THAT the Village of Lions Bay Council approve the request from the Fire Chief to allow angle parking along Lions Bay Avenue, and to allow relaxation in permit parking spaces during the

2016 Firefighter's Day on Saturday, September 10, 2016 from 2:00 p.m. to 12:00 midnight at Lions Bay Beach Park; and

THAT Council grants the approval of the establishment of the beer garden by the Lions Bay Fire Department between 2:00 p.m. and 11:00 p.m. on September 10, 2016; and

THAT Council extend the hours of Lions Bay Beach Park until 12:00 midnight.

CARRIED

C. Hall Naming Ceremony Funding Resolution

Staff came up with the number of \$1,000 to pay for the cost of the plaque and installation as well as refreshments during the ceremony.

MOTION AS AMENDED:

Moved/Seconded

THAT Council approve up to \$1,000 of expenses for the Village Hall Naming Ceremony.

CARRIED

10. Bylaws

A. Loan Authorization Bylaw No. 508, 2016 – First, Second, Third Reading

Moved/Seconded

THAT Infrastructure Master Plan Financing Loan Authorization Bylaw No. 508, 2016 be given first, second and third reading.

CARRIED

Moved/Seconded

THAT elector approval be by way of assent of the electors in accordance with section 85 of the *Community Charter* [majority vote].

CARRIED

Moved/Seconded

THAT a certified copy of Infrastructure Master Plan Financing Loan Authorization Bylaw No. 508, 2016 as at third reading be forwarded to the Inspector of Municipalities for approval pursuant to the *Community Charter* and the *Local Government Act*, along with a copy of this report and any other requisite supporting documents.

CARRIED

THAT the Chief Financial Officer prepare and forward to the Inspector of Municipalities a Liability Servicing Limit Certificate.

CARRIED

Moved/Seconded

THAT the Chief Financial Officer ensure the Capital Works described in Infrastructure Master Plan Financing Loan Authorization Bylaw No. 508, 2016 be included in the five year financial plan of the Village of Lions Bay.

CARRIED

11. Correspondence

Item G-8: World Mental Health Day Proclamation

Moved/Seconded

THAT Council issue a proclamation in support of World Mental Health Day.

CARRIED

Item R-1: Max Wyman correspondence was discussed. It was noted that Bylaw Enforcement calls were not responded to on the evening of the party because the Bylaw Officer went home at 8pm due to illness.

Audio: 02:30

12. New Business

A. Strategic Plan

Moved/Seconded

THAT Council adopt the Strategic Plan as set out in the attached Village of Lions Bay Corporate Strategic Planning and Priority Setting 2.0 report and the 2016-2018 Village of Lions Bay Strategic Plan Poster, with amendments to reflect active voice instead of passive voice on the poster.

CARRIED

B. September 20, 2016 Regular Council Meeting – Quorum

Councillor McLaughlin will not be present for the September 20th meeting and, while Councillor Hughes is adamant that he will be able to attend despite hip surgery, a decision will be made at least three days prior to the meeting depending on Councillor Hughes' availability.

13. Public Questions & Comments

None

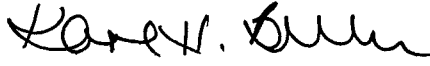
14. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 9:42 p.m.



Mayor



Corporate Officer

Date Adopted by Council:	October 4, 2016
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