



# THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

## REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, OCTOBER 4, 2016 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

### MINUTES

In Attendance:

Council: Mayor Karl Buhr  
Councillor Fred Bain  
Councillor Jim Hughes

Regrets: Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong  
Public Works Manager Naizam Jaffer  
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 3

1. **Call to Order**  
Mayor Buhr called the meeting to order at 7:00 p.m.

2. **Approval of Agenda**  
Moved/Seconded

THAT section 90(1) (i) be added as a basis for closing the meeting, and the agenda be approved.

**CARRIED**

3. **Public Participation**

A. Tony Cox

Mr. Cox noted that Seniors waiting for the bus at Cross Creek and Centre Roads could really use a bench. The Mayor noted that he'll be meeting with the CEO of Translink on October 14<sup>th</sup> and will raise the matter then.

4. **Delegations**  
None

5. **Minutes**  
A. Regular Council Meeting – September 6, 2016

Item 8Ai: change CAO Rooke to CFO Rooke.

Moved/Seconded

THAT the Regular Council Meeting Minutes of September 6, 2016 be approved as amended.

**CARRIED**

**6. Business Arising from the Minutes**

A. Loan Authorization Bylaw

CAO DeJong informed Council that the Loan Authorization Bylaw was approved by the Inspector of Municipalities, clearing the way for the bylaw to proceed to referendum.

**7. Unfinished Business**

None

*Audio: 00:10*

**8. Reports**

A. Staff

i. Public Works Manager – Award of Contract for Bayview Road and Drainage Design

Public Works Manager Jaffer explained the Award of Contract for Bayview Road and Drainage Design report and Council queried background information on ISL Engineering and Land Services.

Moved/Seconded

THAT ISL Engineering and Land Services (ISL) be awarded the engineering design work for Bayview Road and Drainage; and

THAT the Mayor and Corporate Officer be authorized to execute contract documents in accordance with the ISL proposal.

**CARRIED**

ii. Office Coordinator – End of Season Bylaw Enforcement Report

Council reviewed the End of Season Bylaw Report that encapsulated the reports from the Village's two Bylaw Enforcement Officers for the 2016 summer season.

Moved/Seconded

THAT the Information Report "End of Season Bylaw Enforcement Report" be received.

**CARRIED**

*Audio: 00:25*

iii. CFO – Accounts Payable Cheque Listing

Moved/Seconded

THAT the Information Report “Accounts Payable Cheque Listing” be received.

**CARRIED**

iv. CAO – Verbal Update re:

a) Town Hall Meeting on October 13, 2016 at 7:00pm

CAO DeJong provided an update with respect to the Town Hall Meeting on October 13, 2016. An informational booklet will be mailed out to all residents at the end of the week. Council and staff discussed potential options for informational posters.

b) Outdoor Water Use Signs

Council and staff discussed the idea of keeping the Outdoor Water Use signs up during the winter, or storing them for the winter and putting them back up in the summer so that residents are alerted each summer.

c) Howe Sound Community Forum – October 14<sup>th</sup> at Gleneagles Community Centre

Mayor Buhr encouraged Council to attend the Howe Sound Community Forum meeting from 9:30am-3:00pm at Gleneagles. The MLA and MP will also be in attendance.

B. Mayor

i. Verbal Update re: UBCM

Mayor Buhr provided Council with an update from the UBCM convention in Victoria last week, highlighted by the meeting of the Mayors of Lions Bay, Anmore, Belcarra and Bowen Island with the Minister of Community, Sport and Cultural Development regarding the challenges faced by the small municipalities within Metro. The Mayor will provide a written report in due course.

C. Council

None

*Audio: 01:00*

D. Committees

The Infrastructure Committee meeting has been postponed from October 10 to 24 due to the Thanksgiving statutory holiday.

Council discussed plans for the Emergency Plan Steering Sub-Committee to meet soon. CAO DeJong will send out potential dates.

E. Emergency Services

i. Lions Bay Fire Rescue Monthly Report

Council reviewed the Lions Bay Fire Rescue monthly report.

ii. RCMP Monthly Report

Council reviewed the RCMP monthly report.

Moved/Seconded

THAT the Emergency Services Reports be received.

**CARRIED**

*Audio: 01:04*

**9. Resolutions**

A. Appointment of Infrastructure Committee Member  
Moved/Seconded

THAT Council appoint Jim Mutrie to the Infrastructure Committee in place of former member Greig Garland.

**CARRIED**

**10. Bylaws**

None

**11. Correspondence**

G-1: Canada 150 Community Leaders – Councillor Bain to contact Kate Pratt of the Events Committee to see if she will be a community leader for this program.

G8: BC Hydro Community Relations Annual Report – staff will check re: grant amounts listed in report.

R2: Correspondence from Rod Baker - Mayor Buhr will respond.

Moved/Seconded

THAT the Correspondence be received with the actions to be taken above.

**CARRIED**

*Audio: 01:39*

**12. New Business**

A. 2017 Council Meeting Schedule  
Moved/Seconded

THAT Council postpone the January 3<sup>rd</sup>, January 10<sup>th</sup> and July 18<sup>th</sup> regular meetings by 1 week and adopt the amended draft Council Meeting Schedule shown at the end of this report.

**Amended Motion:**

Moved/Seconded

THAT the motion be amended to read:

THAT Council postpone the January 3<sup>rd</sup>, January 17<sup>th</sup> and July 18<sup>th</sup> regular meetings by 1 week and adopt the amended draft Council Meeting Schedule shown at the end of the Request for Decision report from S. Gilroy dated September 27, 2016, as follows:

January 10	January 24
February 7	February 21
March 7	March 21
April 4	April 18
May 2	May 16
June 6	June 20
July 4	July 25
AUGUST BREAK	
September 5	September 19
October 3	October 17
November 7	November 21
December 5	December 19

**CARRIED**

**13. Public Questions & Comments**

None

**14. Closed Council Meeting**

Moved/Seconded

THAT the meeting be closed to the public under the authority of the Community Charter, section 90(1) (e), (g), (i), (k) and 90(2) (b).

**CARRIED**

*The meeting was closed to the public at 8:45 p.m.*

*The meeting was re-opened to the public at 10:23 p.m.*

**15. Reporting Out From Closed Portion of Meeting**

THAT a Community Planner has been retained to review our zoning and associated bylaws with a view to consolidating and updated our current bylaws. Initial public engagement is anticipated for early December.

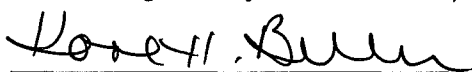
**16. Adjournment**

Moved/Seconded

THAT the meeting be adjourned.

**CARRIED**

*The meeting was adjourned at 10:23 p.m.*



Mayor



Corporate Officer

Date Adopted by Council:	October 18, 2016
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