



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

---

**REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, NOVEMBER 15, 2016 at 7:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

---

**MINUTES**

In Attendance:

Council: Mayor Karl Buhr  
Councillor Fred Bain  
Councillor Jim Hughes  
Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong  
Chief Financial Officer Pamela Rooke  
Office Coordinator Shawna Gilroy (Recorder)  
Public Works Manager Naizam Jaffer

Delegations: 0

Public: 5

**1. Call to Order**

Mayor Buhr called the meeting to order at 7:00 p.m.

**2. Approval of Agenda**

Moved/Seconded

THAT the agenda be approved as submitted.

**CARRIED**

**3. Public Participation**

None

**4. Delegations**

A. Mr. Connor Tremblay

Moved/Seconded

THAT Council defer the delegation until the proponent arrives, provided that is before the end of the meeting.

**CARRIED**

**5. Minutes**

A. Regular Council Meeting – November 1, 2016

Item 9A: change Mayor's to read Mayors'.

Item 13: amend Ms. Deirdre Bain to read Mrs. Deirdre Bain

Moved/Seconded

THAT the Regular Council Meeting Minutes of November 1, 2016 be approved as amended.

**CARRIED**

*Audio: 00:06*

**6. Business Arising from the Minutes**

Item 12B – Councillor Bain queried the date of the immunization clinic. CAO DeJong advised it wasn't possible to hold it November 11<sup>th</sup>, so it will be November 18<sup>th</sup>, starting at 11 am.

**7. Unfinished Business**

A. Information and Resource Requests (IRRs)

Council reviewed the IRRs and discussed ID 110. CFO Rooke answered questions 1 and 2 of the IRR and explained that request number 3, dealing with PIDs and civic addresses, would take some time as it would require processing of BCAA data through our MAIS accounting software in order to be able to create a spreadsheet. The CFO offered that this will be worked on and delivered when ready.

*Audio: 00:18*

**8. Reports**

A. Staff

i. CFO – Municipal Grant Report

Moved/Seconded

THAT the Information Report "2017 Municipal Grant Processes and Timelines" be received for information purposes.

**CARRIED**

*Audio: 00:22*

ii. CFO – 2017 Finance Schedule

Moved/Seconded

THAT The Information Report "2017 Finance Work Plan" be received for information purposes.

**CARRIED**

*Audio: 00:31*

iii. CFO – Third Quarter Financial Review

Council reviewed the 3<sup>rd</sup> quarter financials and discussion was had on a few of the items. Public Works Manager Jaffer will review the scope of options regarding the SCADA item and report back to Council.

Moved/Seconded

THAT the Information Report “Third Quarter Financial Review” be received for information purposes.

**CARRIED**

B. Mayor

None

*Audio: 01:03*

C. Council

Councillor McLaughlin discussed the Remembrance Day ceremony acknowledgements and the location of the quilt which was donated.

Councillor McLaughlin discussed the Lions Bay Playschool Society who have asked for assistance from Council in waiving fees for the tables/chairs rental fee for Santa’s Breakfast and Public Works time for set up on the preceding Friday. Unfortunately, the tables are not available until Sunday morning because the quilting group is using them all during their hall rental on the Friday/Saturday in question.

Moved/Seconded

THAT Council repurpose the in-kind portion of the municipal grant for the Playschool group to cover the cost of tables and chairs for the Santa’s Breakfast function, with the understanding that the items are removed from and replaced back to the hall by the residents and that the group will apply for a 2017 Municipal Grant [deadline December 16, 2016] to cover any requests for materials and/or services related to the December 2017 Santa’s Breakfast event.

**CARRIED**

*Audio: 01:13*

D. Committees

i. Infrastructure Committee – Terms of Reference

Moved/Seconded

THAT Council approve the amended Infrastructure Committee Terms of Reference.

**CARRIED**

E. Emergency Services

i. Lions Bay Fire Rescue Monthly Report

Council reviewed the Lions Bay Fire Rescue monthly report.

Moved/Seconded

THAT the Lions Bay Fire Rescue monthly report be received for information.

**CARRIED**

*Audio: 01:15*

**9. Resolutions**

**A. Approval of Grant Application – On Table**

Moved/Seconded

WHEREAS Council has, on September 6, 2016, adopted an Infrastructure Master Plan aimed at ensuring the long-term sustainability of the Village of Lions Bay's infrastructure; and

WHEREAS the Infrastructure Master Plan has identified critical risks to the safety and security of Lions Bay's water storage system (Water Storage Tanks) and water distribution network (Pressure Reducing Valves Stations);

NOW THEREFORE the Council of the Village of Lions Bay:

- a) Authorizes staff to submit an application for grant funding through the Clean Water and Wastewater Fund for:
  - i) Replacement of Water Storage Tanks; and
  - ii) Replacement of Water Pressure Reducing Valves Stations;
- b) Supports and commits to its share of the eligible project costs, and any ineligible costs;
- c) Intends to pay for its share of project costs:
  - i) From the proceeds of a loan authorization bylaw being voted upon by the electors of the Village of Lions Bay on November 19, 2016; or
  - ii) If necessary, from capital reserves, supplemented through taxation; and
- d) Submits that these projects could not proceed without program funding through the Clean Water and Wastewater Fund.

**CARRIED**

**B. Acting Mayor Schedule Amendment**

Moved/Seconded

THAT Councillor Bain be appointed Acting Mayor effective November 15, 2016.

**CARRIED**

*Audio: 01:18*

**10. Bylaws**

**A. Village of Lions Bay Development Application Procedures and Fees Bylaw No. 431, 2011, Amendment Bylaw No. 509, 2016 – On Table**

CAO DeJong briefed Council on the Development Application Procedures and Fees Bylaw and the purposes of the amending bylaw, which was also discussed at the earlier Council Strategy Committee meeting, and it was recommended to pass first, second and third reading.

Moved/Seconded

THAT Village of Lions Bay Development Application Procedures and Fees Bylaw No. 431, 2011, Amendment Bylaw No. 509, 2016 be introduced and given first, second and third reading.

**CARRIED**

*Audio: 01:24*

**11. Correspondence**

Item G3: Lower Mainland Flood Management Strategy (LMFMS), Phase 2 Request

Moved/Seconded

THAT the Village of Lions Bay pay the Fraser Basin Council invoice for \$500 this year and next.

**CARRIED**

Item R6: Correspondence from Anne-Marie Halliday was discussed and Public Works Manager Jaffer will speak to the neighbour. Councillor McLaughlin will reply to Mrs. Halliday.

Moved/Seconded

THAT Council receive the correspondence.

**CARRIED**

**12. New Business**

None

**13. Public Questions & Comments**

Ms. Lisa Turpin

Ms. Turpin discussed Santa's Breakfast and was concerned that filling out a municipal grant to borrow tables and chairs is a lot of red tape and paperwork for a simple ask.

Correspondence – In the past, the CAO sent out correspondence rather than Mayor and Council.

**14. Closed Council Meeting**

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

**90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- c) labour relations or other employee relations;
- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

**90 (2)** A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

**CARRIED**

*The meeting was closed to the public at 8:53 p.m.*

*The meeting was re-opened to the public at 9:15 p.m.*

**15. Reporting Out From Closed Portion of Meeting**

Nothing to report.

Council acknowledged that the delegation did not show up but they can re-apply to be a delegation at a future meeting if they wish to come to Council.

**16. Adjournment**

Moved/Seconded

THAT the meeting be adjourned.

**CARRIED**

*The meeting was adjourned at 9:17 p.m.*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

Date Approved by Council:

December 6, 2016