



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, DECEMBER 6, 2016 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Councillor Fred Bain (Acting Mayor)
Councillor Jim Hughes
Councillor Ron McLaughlin
Councillor Eileen Wilke

Regrets: Mayor Karl Buhr

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 7

1. Call to Order
Mayor Buhr called the meeting to order at 7:00 p.m.

2. Oath of Office – Eileen Wilke
Councillor Wilke was sworn in to office by CAO DeJong.

3. Approval of Agenda
Moved/Seconded

THAT item 13A Trailblazer's Request be added; and

THAT item 13B BC Community Achievement Awards be added; and

THAT item 13C Medal of Good Citizenship be added; and

THAT the agenda be approved.

CARRIED

4. Public Participation

A. Mr. Myron Loutet

Mr. Loutet queried whether Mayor and Council organize individual Annual Performance Reviews for Village staff.

5. Delegations

None

Audio: 00:07

6. Minutes

A. Regular Council Meeting – November 15, 2016

Moved/Seconded

THAT the Regular Council Meeting Minutes of November 15, 2016 be approved as circulated.

CARRIED

7. Business Arising from the Minutes

None

8. Unfinished Business

A. Information and Resource Requests (IRRs)

Moved/Seconded

THAT the IRRs be updated in accordance with the following:

- ID111 – speakers function; remove from IRR list
- ID112 – n/a
- ID113 – refer to 2017 budget process

Audio: 00:18

9. Reports

A. Staff

i. CFO – Approval of Janitorial Services Contract

Moved/Seconded

THAT Executive Building Maintenance Inc. be awarded the Janitorial Services Contract for the Village of Lions Bay; and

THAT the Mayor and Corporate Officer be authorized to execute a contract with Executive Building Maintenance Inc. in substantial accordance with the terms and conditions set out in the RFP.08.16 dated November 2, 2016.

CARRIED

ii. Public Works Manager – Canada’s New Railway Grade Crossing Regulations

Moved/Seconded

THAT Council direct staff to apply for grant funding for the improvement of the Kelvin Grove and Brunswick Beach railway grade crossings through the Railway Safety Improvement Program by the December 23, 2016 deadline; and

THAT the Chief Financial Officer ensure the Capital Works described in this report be included in the five year financial plan of the Village of Lions Bay.

CARRIED

B. Mayor

None

C. Council

Councillor McLaughlin reported that Santa's Breakfast was a success.

D. Committees

Councillor Wilke reported on the ESS.

Councillor Bain reported on the Infrastructure Committee.

Audio: 00:50

E. Emergency Services

i. Lions Bay Fire Rescue Monthly Report

Moved/Seconded

THAT the Lions Bay Fire Rescue monthly report be received.

CARRIED

ii. RCMP Monthly Report

Moved/Seconded

THAT the RCMP monthly report be received.

CARRIED

Audio: 00:51

10. Resolutions

A. Statutory Right of Way Agreement

Moved/Seconded

THAT the Statutory Right of Way Agreement (SRW) between Ronald and Vaike O'Dwyer and the Village of Lions Bay be approved; and

THAT the Mayor and the Chief Financial Officer be authorized to execute the SRW; and

THAT staff instruct legal counsel to attend to the registration of the agreement.

CARRIED

Audio: 01:03

11. Bylaws

A. Fees Bylaw No. 497, 2016 – Third Reading

Moved/Seconded

THAT Fees Bylaw No. 497, 2016 be given third reading.

CARRIED

B. Village of Lions Bay Development Application Procedures and Fees Bylaw No. 431, 2011, Amendment Bylaw No. 509, 2016 – Adoption

Moved/Seconded

THAT Village of Lions Bay Development Application Procedures and Fees Bylaw No. 431, 2011, Amendment Bylaw No. 509, 2016 be adopted.

CARRIED

C. Infrastructure Master Plan Financing Loan Authorization Bylaw No. 508, 2016 – Adoption

Moved/Seconded

THAT Infrastructure Master Plan Financing Loan Authorization Bylaw No. 508, 2016 be adopted.

THAT, upon the expiry of 30 days, a certified copy of Infrastructure Master Plan Financing Loan Authorization Bylaw No. 508, 2016 as adopted, be forwarded to the Inspector of Municipalities, along with the Corporate Officer's Certificate, to request a certificate of approval pursuant to the *Community Charter* and the *Local Government Act*, along with any other requisite supporting documents; and

THAT the Chief Financial Officer ensure the Capital Works described in the Infrastructure Master Plan Financing Loan Authorization Bylaw No. 508, 2016 be included in the five year financial plan of the Village of Lions Bay.

CARRIED

Audio: 01:08

12. Correspondence

Council reviewed the correspondence section and resolved the following item:

R-4: Lions Bay Arts and Culture Centre

Moved/Seconded

THAT the Arts Council be requested to consult with the CAO to obtain staff input and considerations and to return to Council with a much more detailed proposal which considers all potential users and issues.

CARRIED

13. New Business

A. Trailblazer's Request

Councillor McLaughlin reported on the Trailblazer's request to waive the fees for the rental of tables on December 17th for six hours.

Moved/Seconded

THAT the cost of five tables are waived, presuming they are available, for the Trailblazer's event on December 17, 2016, delivered Friday and picked up Monday by Public Works Staff.

CARRIED

B. BC Community Achievement Awards

Councillor Wilke to take on the BC Community Achievement Awards and bring to the next closed Council meeting.

C. Medal of Good Citizenship

Comments here, if any.

14. Public Questions & Comments

None

15. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- c) labour relations or other employee relations;
- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- g) litigation or potential litigation affecting the municipality;
- h) an administrative tribunal hearing or potential administrative tribunal hearing affecting the municipality, other than a hearing to be conducted by the council or a delegate of council;
- j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal

government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The meeting was closed to the public at 8:27 p.m.

*The meeting was re-opened to the public at **TIME** p.m.*

16. Reporting Out From Closed Portion of Meeting
Anything?

17. Adjournment
Moved/Seconded

THAT the meeting be adjourned.

CARRIED

*The meeting was adjourned at **TIME** p.m.*

Mayor

Corporate Officer

Date Adopted by Council:

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