



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**TREES, VIEWS & LANDSCAPES COMMITTEE MEETING
OF THE VILLAGE OF LIONS BAY
HELD ON MONDAY, JANUARY 16TH, 2016 at 9:30 A.M.
ON SITE**

AGENDA

1. **Call to Order**
2. **Appointment of Recorder**
3. **Approval of the Agenda**
4. **Public Questions & Comments**
5. **Approval of Minutes**
 - A. Trees, Views & Landscapes Committee Meeting – December 7th, 2016 (Page 3)
6. **Business Arising from the Minutes**
7. **Unfinished Business**
8. **New Business**
 - A. Tree Application #77 – 45 Periwinkle Place (Page 5)
9. **Public Questions & Comments**
10. **Adjournment**

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Minutes of the Tree Committee meeting

December 7th, 2016

On-site

1. In attendance; Chair, Simon Waterson, Councillor Ron McLaughlin and Tony Clayton.
2. The meeting was called to order at 09:37 am.
3. Simon Waterson was appointed Recorder for the meeting.
4. The Agenda was approved unanimously.
5. Public Participation - Mr. Neville Abbott attended the meeting and had no questions or comments regarding this application. He did have some procedural questions regarding an application that he is proposing.
6. The previous minutes from the meeting dated 9th August 2016 were approved unanimously.
7. Old Business; - none
8. New Business;
Tree Application #76 – 160 Highview Place - Moved by Councillor McLaughlin; Seconded by Simon Waterson, that the subject trees and associated debris, be removed. Approved unanimously.
9. Adjournment; - The meeting adjourned at 09:50 am.

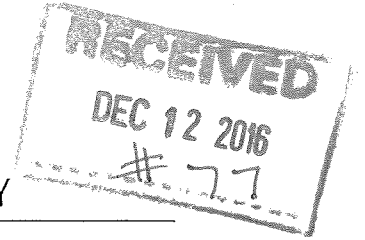
Simon Waterson

Recorder

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Tree Cutting Application Form

All fields must be completed

Applicant's Full Name: ROBERT PEERLES	
Address: 45 PERIWINKLE PLACE	
Phone: [REDACTED]	Email: [REDACTED]
Contractor Name (if applicable):	
Contractor Phone:	

Description of Trees:
FIR

Location of Trees:
MUNICIPAL EASEMENT

*Trees must be clearly marked with marking tape in time for the Tree Committee's site visit.

done

<p>Reason for Removal:</p> <ul style="list-style-type: none"> <input type="radio"/> Too close to property (foundation, garage, fence, etc.) <input type="radio"/> Dead or dying <input type="radio"/> Unattractive <input checked="" type="radio"/> Blocking sunlight <input type="radio"/> Attracting wildlife Other: 	<ul style="list-style-type: none"> <input type="radio"/> Interfering with infrastructure (roads, sidewalks, etc.) <input type="radio"/> Leaves causing problems <input type="radio"/> Blocking site access <input type="radio"/> Affecting house value <input type="radio"/> Hazardous <input checked="" type="radio"/> Interfering with view
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Description of work to be done (and additional comments which may be helpful):
REMOVAL

*Dec 12/16 PW has viewed this already.
- maybe on right of way & PW approval
of removal. per will Dec 15.*



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Replanting Plan, if any (please include anticipated timeframe for completion):

[Empty box for Replanting Plan]

I have verified the information contained within this application is correct.

I acknowledge that responsibility for bylaw compliance rests with me as the applicant. I will indemnify and save harmless the Village of Lions Bay, its officials, employees and agents against claims, liabilities and expenses of every kind, in respect of anything done or not done pursuant to this application or ensuing permit, if issued, including negligence and/or failure to observe all bylaws, conditions, acts or regulations.

I understand that, should this application be approved, all work performed must comply with the recommendations of the Tree Committee, as endorsed by Council, and that failure to comply with the recommendations may result in fines, penalties and/or legal action.

[Redacted Signature]

Signature of Applicant

DEC 1st / 2016

Date Signed

Date Received by Office:	Received by:
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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Form letter for affected neighbour canvass (print as many copies as may be necessary)

Date: DEC 1st 2016

Neighbour's Name: [REDACTED]

Address: 35 PERIWINKLE PI.

Phone/Email: [REDACTED]

Dear [REDACTED]:

Re: **Tree Cutting Application**

I intend to make an application for a permit to cut trees on municipal property and, as part of the application process, I am required to notify other property owners whose line of sight may be affected by this work. The specifics of the application are as follows:

Location:	MUNICIPAL EASEMENT
Type(s) of Tree(s):	PINE FIR
Description of Work:	REMOVAL
Rationale for Application and Replanting Plan (if applicable):	ENHANCE VIEW, ENHANCE SUNLIGHT



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

As an adjacent property owner, please accept this letter as notification of my application. I would appreciate if you would provide me with your written response noting any concerns of this work within 30 days of the date of this letter, so that I may forward your comments with my application package.

I have attached photographs of the marked trees.

Thank you

Applicant Name

Email/Phone

Office use only:

- Confirm neighbour received notice of application
- Confirm neighbour's position on application details
 - Supportive
 - Opposed

Name of neighbour spoken to by staff: _____

Date verified by office staff: _____

Staff member name: _____



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Form letter for affected neighbour canvass (print as many copies as may be necessary)

Date: DEC 1st / 2016

Neighbour's Name: [REDACTED]

Address: 70 PERIWINKLE PL.

Phone/Email: [REDACTED]

Dear [REDACTED]

Re: **Tree Cutting Application**

I intend to make an application for a permit to cut trees on municipal property and, as part of the application process, I am required to notify other property owners whose line of sight may be affected by this work. The specifics of the application are as follows:

Location:	MUNICIPAL EASEMENT
Type(s) of Tree(s):	PINE FIR
Description of Work:	REMOVAL
Rationale for Application and Replanting Plan (if applicable):	ENHANCE VIEW & SUNLIGHT



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

As an adjacent property owner, please accept this letter as notification of my application. I would appreciate if you would provide me with your written response noting any concerns of this work within 30 days of the date of this letter, so that I may forward your comments with my application package.

I have attached photographs of the marked trees.

Thank you

Applicant Name

Email/Phone

<p>Office use only:</p> <p><input type="checkbox"/> Confirm neighbour received notice of application</p> <p><input type="checkbox"/> Confirm neighbour's position on application details</p> <p><input type="checkbox"/> Supportive <input type="checkbox"/> Opposed</p> <p>Name of neighbour spoken to by staff: _____</p> <p>Date verified by office staff: _____</p> <p>Staff member name: _____</p>
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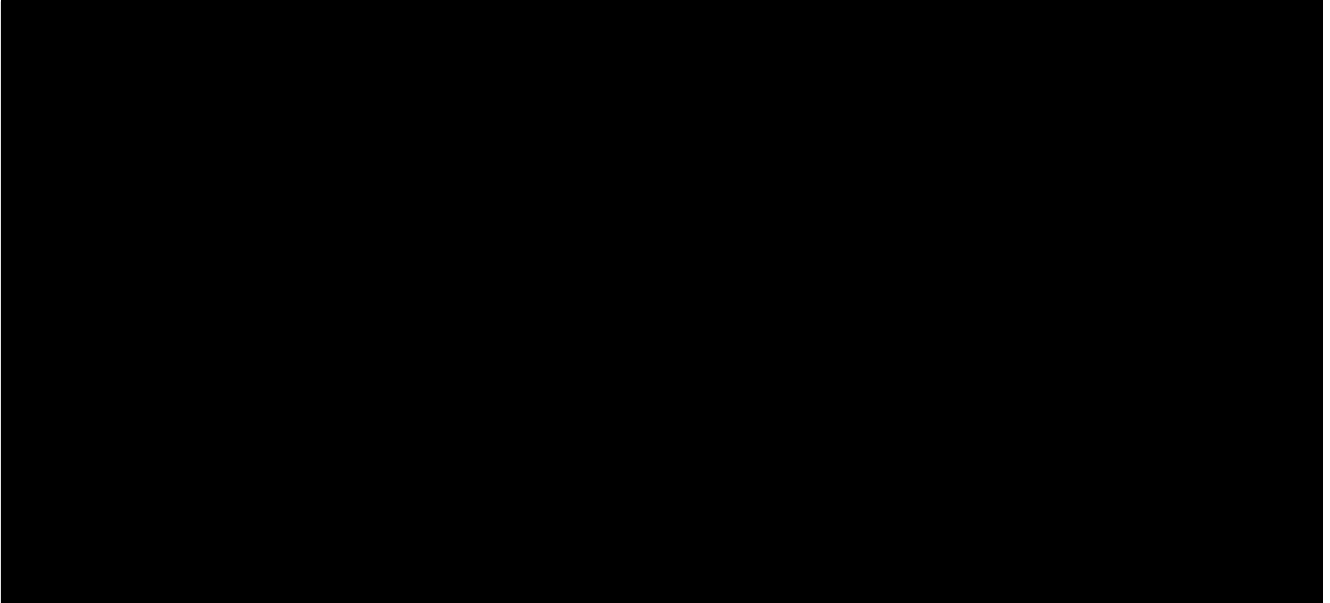
Lions Bay Reception

From: Rob Peebles [REDACTED]
Sent: Monday, December 12, 2016 3:55 PM
To: Lions Bay Reception
Subject: Tree Permit
Attachments: IMG_20161212_154859.jpg

Hello

Here's the photo of the tree in question on the municipal easement at 45 Periwinkle Place. Permit application submitted Dec 12th.

Regards
Rob Peebles



RECEIVED
DEC 12 2016

