



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, JANUARY 24, 2017 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin
Councillor Eileen Wilke

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 0

1. Call to Order

Mayor Buhr called the meeting to order at 7:03 p.m.

2. Approval of Agenda

Moved/Seconded

THAT 12A – Emergency Steering Committee be added; and

THAT 12B – Councillor Wilke’s Question be added; and

THAT section 90(1)(e) be added as a basis of matters to close the meeting to the public; and

THAT the agenda be approved as amended.

CARRIED

3. Public Participation

None

4. Delegations

None

5. Minutes

A. Regular Council Meeting – January 10, 2017

Moved/Seconded

THAT the Regular Council Meeting Minutes of January 10, 2017 be approved as circulated.

CARRIED

6. Business Arising from the Minutes

A. Item 7A: ID 122 – Area ‘A’ OCP

Mayor Buhr to bring forward a report regarding Area ‘A’ OCP at the next meeting in February.

Audio: 00:09

7. Unfinished Business

A. Information and Resource Requests (IRRs)

Moved/Seconded

THAT the IRRs on the Requests for Council page be updated in accordance with the following:

- ID 114: Drones – staff waiting on an estimate – leave on requests
- ID 117: Signage – CAO to review “use at own risk” signage on Lions Bay hiking trails
- ID 119: Correspondence Policy – move to the completed list
- ID 120: IPGs – move to the completed list
- ID 123: Mapping – item part of budget process, move to the Pre-Empted list
- ID 124: Remembrance Day Quilt – PW to hang quilt on wall above the couch in Hall kitchen, order a plaque, and CFO to add to Council budget (remain on IRR list until complete)
- ID 125: Leaving Metro Boundary – CAO to write a letter to Metro requesting that they provide boundary signage for the reasons outlined by Mayor Buhr

AND THAT the IRRs on the Resolutions page be updated in accordance with the following:

- ID1: Oceanview Creep – move the item to the Pre-Empted list
- ID22: SOFI Changes – move the item to the Completed Resolutions list
- ID87: Bear Smart Sign – staff to approach the new store owner to request placement
- ID98: Office Hours – move the item to the Pre-Empted list
- ID104: Chambers Monitor – part of budget process; move to Pre-Empted list
- ID105: Correspondence Policy – move to the Completed list
- ID106: Emergency Notification System – budget process; move to Pre-Empted list
- ID108: Property Tax – move to Completed list
- ID110: BCAA Data – move to Completed list
- ID113: Festive Lights – part of budget process; move to Pre-Empted list

CARRIED

Moved/Seconded

THAT Council appoint Councillor Wilke in place of Councillor Waterson as the head of Volunteer Recognition.

CARRIED

Audio: 00:41

8. Reports

A. Staff

i. CAO: Request for Decision

Council reviewed the Correspondence Policy and made the following amendment:

Section 2.0, 4th bullet, 1st arrow – add a comma after “when addressed to Council” and strike the words “be referred to Council”.

Moved/Seconded

THAT Council adopt the Correspondence Policy No. 1405 as amended.

CARRIED

Council reviewed the Electronic Communication Policy and made the following amendments:

Replace the words “will” and “shall” wherever they appear with the word “must”.

Moved/Seconded

THAT Council adopt the Electronic Communications Policy No. 1401 as amended.

CARRIED

B. Mayor

None

C. Council

None

Audio: 00:54

D. Committees

The following budget request was discussed at the earlier Council Strategy Committee Meeting.

Moved/Seconded

THAT staff be directed to prepare the Water Rates Bylaw with a 6% increase in water utility fees, a 0% increase in sewer utility fees, and a 6% decrease in solid waste utility fees.

CARRIED

Councillor Bain provided a brief update on the last Infrastructure Committee meeting and noted that the next meeting is on February 27, 2016.

Councillor Bain updated Council on the Emergency Plan Steering Committee.

Councillor Wilke updated Council on the Lions Bay Community Association (LBCA) umbrella group, noting that Council will need to think about terms for any municipal grant for the Directory project given the still formative stage of the LBCA.

Audio: 01:02

E. Emergency Services

i. RCMP Monthly Report

Council reviewed the RCMP monthly report and requested staff to advise the RCMP that Strachan Pt. and Ocean Pt. are not within the *boundaries* of Lions Bay, and to ask for details regarding the “Bylaw x 1” and “Other x 4” service calls.

Moved/Seconded

THAT Council receive the RCMP monthly report for information.

CARRIED

9. Resolutions
None

Audio: 01:07

10. Bylaws

A. Repeal of Village of Lions Bay Sewer Parcel Tax By-Law No. 108, 1982

Moved/Seconded

THAT the Village of Lions Bay Sewer Parcel Tax By-Law No. 108, 1982, Repeal Bylaw No. 512, 2017 be introduced and read a first, second and third time.

CARRIED

B. Secondary Suite Surcharge Bylaw No. 513, 2017

Moved/Seconded

THAT Secondary Suite Surcharge Bylaw No. 513, 2017 be introduced and read a first, second and third time, as amended by adding the heading “Severance” before section 4, and the heading “General” before section 5.

CARRIED

Audio 01:18

11. Correspondence
Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G-1: North Shore Neighbourhood Speed Reduction Forum – no response
- G-2: Leadership Forum – Councillor Wilke to attend the Leadership Forum if interested
- G-3: SBA Communications Canada – staff to continue discussions with SBA Communications Canada
- R-1: Mark Fleming – PW Manager to respond to resident
- R-2: Jan Schneider – CAO to respond to resident
- R-3: Residents at Brunswick Beach – CAO or PW Manager to respond to the writer, as well as the residents who signed the petition, and cc Council.

CARRIED

12. New Business
A. Emergency Plan Steering Committee
Moved/Seconded

THAT Eileen Wilke be appointed to be a member of the Emergency Plan Steering Committee.

CARRIED

B. Councillor Wilke's Question

Play Group contacted Councillor Wilke regarding a request for a guard or railing along the highway from Kelvin Grove to Central Lions Bay - Councillor Wilke requested that the matter be added to the IRR list. A discussion took place about various potential routes and CAO DeJong said the matter would be added to the IRRs.

13. Public Questions & Comments
None

14. Closed Council Meeting
Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- c) labour relations or other employee relations
- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The meeting was closed to the public at 8:49 p.m.

The meeting was re-opened to the public at 9:45 p.m.

15. Reporting Out From Closed Portion of Meeting

That in various closed meetings, Council discussed the notion of closing the road between 51 and 53 Brunswick Beach Road with a view to its sale. Council instructed staff to bring forward a Road Closure Bylaw, the process for which will include a public consultation process and other statutory requirements.

16. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 9:46 p.m.

Mayor

Corporate Officer

Date Approved by Council:	February 7, 2017
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