



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, FEBRUARY 21, 2017 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

AGENDA

- 1. Call to Order**
- 2. Approval of Agenda**
- 3. Public Participation**
- 4. Delegations**
- 5. Minutes**
 - A. Regular Council Meeting – February 7, 2017 (Page 5)
THAT the Regular Council Meeting minutes of February 7, 2017 be approved as circulated.
 - B. Special Council Meeting – February 17, 2017 (Page 13)
THAT the Special Council Meeting minutes of February 17, 2017 be approved as circulated.
- 6. Business Arising from the Minutes**
- 7. Unfinished Business**
 - A. Information and Resource Requests (IRRs) (Page 15)
THAT the IRRs be updated in accordance with the following:
 - B. Election Advertising and Campaigning Policy No. 1701 (Page 21)
THAT Council approve the draft Policy No. 1701: Election Advertising and Campaigning, as amended.
- 8. Reports**
 - A. Staff
 - i. CFO: 2017 Municipal Grant Report – On Table
THAT Council approve the 2017 Municipal Grants as recommended by the Council Strategy Committee.
 - ii. CFO: Accounts Payable Cheque Listing (Page 25)
THAT the report “Accounts Payable Cheque Listing” be received for information purposes.
 - B. Mayor

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Village of Lions Bay

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C. Council

D. Committees

i. Council Strategy Committee: TransLink Funding Project

THAT the stair project be submitted for the TransLink funding this year and that \$15,000 be added to the Supplemental Budget Requests for the bus shelter project.

ii. Trees, Views & Landscapes: Tree Application #77 – 45 Periwinkle Place (Page 43)

THAT the subject trees and associated debris in Tree Application #77 be removed.

iii. Trees, Views & Landscapes: Tree Application #78 – 85 Isleview Place (Page 53)

THAT the subject trees and associated debris in Tree Application #78 be removed.

E. Emergency Services

9. Resolutions

A. TransLink Funding Project – Stairs

WHEREAS Council wishes to express its support of improvements to transit service and transit related infrastructure;

AND WHEREAS the stairs on Lions Bay Avenue connecting the Community Hall complex to the Translink Park and Ride and southbound bus stop at the central Lions Bay underpass are crumbling and unsafe for pedestrians to use in order to access Translink infrastructure;

AND WHEREAS the estimated cost to replace this transit related infrastructure is \$25,000;

NOW THEREFORE Council supports an application by the Village of Lions Bay to Translink and/or its funding partners for a grant of \$25,000 to replace the stairs on Lions Bay Avenue connecting the Community Hall complex to the Translink Park and Ride and southbound bus stop at the central Lions Bay underpass.

10. Bylaws

A. Utility User Rate Amendment Bylaws No. 514, 515 and 516 – Adoption (Page 71)

THAT the following bylaws be adopted:

1. Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 514, 2017
2. Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 515, 2017
3. Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 516, 2017

11. Correspondence

A. List of Correspondence to February 16, 2017 (Page 83)

THAT the following actions be taken with respect to the correspondence:

Agenda – Regular Meeting of Council – February 21, 2017

Village of Lions Bay

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12. New Business

13. Public Questions & Comments

14. Adjournment

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, FEBRUARY 7, 2017 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 1

Public: 7

1. Call to Order

Mayor Buhr called the meeting to order at 7:02 p.m.

2. Approval of Agenda

Moved/Seconded

THAT item 8Bii –

Information Report – Summary Comments re. Metro Area 'A' Draft OCP
be added; and

THAT section 90 (1) (c) and (e) be added as additional grounds for closing the meeting; and

THAT the agenda be approved, as amended.

CARRIED

3. Public Participation

A. Mrs. Birgitta von Krosigk

Mrs. Von Krosigk spoke to the tentative proposal to put in a pipe to drain storm water from 25 Brunswick out to the ocean; that she is concerned and wished to reiterate the points in her letter(Agenda Item 11.A.R3), including the need for public information, concerns re. values such

as public safety, recreation, feasibility, precedent setting, and property values, and hopes that the private property owner is held responsible for costs.

Audio: 00:09

4. Delegations

A. Rod Tulett – Pulling Together Canoe Journey

Mr. Tulett explained what the Pulling Together Canoe Journey is about, and presented a short video. Several points were addressed such as: this year it begins on the Sunshine Coast, goes up to Squamish and then down Howe Sound, ending in Vancouver; they have tentatively scheduled to stop in Lions Bay at the Beach Park for lunch. They have asked permission to use the Lions Bay Beach Park on July 13, 2017 from 11am-1pm, and requested that the boom be moved to allow the canoes to pull up to the beach (no motorized vessels would come into the beach area). There are potentially 300 paddlers in 25 canoes. Residents are welcome to come and interact with the paddlers and would appreciate a greeting from Mayor and Council. Mr. Tulett also queried whether Council would consider financial support by contributing to or hosting the lunch at the Lions Bay stop. The deadline for a decision is by May.

The meeting was recessed at 7:30 p.m.

The meeting resumed at 7:32 p.m.

Audio: 00:31

5. Minutes

A. Regular Council Meeting – January 24, 2017

Moved/Seconded

THAT the Regular Council Meeting Minutes of January 24, 2017 be approved as circulated.

CARRIED

6. Business Arising from the Minutes

The following items were discussed from the previous minutes:

- Item 8D regarding utility rates – to be considered in the budget discussion
- Correspondence – responses to all three residents have been completed
- Item 12A regarding resolution to appoint Eileen Wilke to the Emergency Plan Steering Committee – resolution is now moot and Mayor Buhr will resume his position on the Committee
- Item 12B regarding an addition to the IRRs - added

7. Unfinished Business

A. Information and Resource Requests (IRRs)

Moved/Seconded

THAT the IRRs be tabled until the next meeting.

TABLED

Audio: 00:35

8. Reports

A. Staff

i. CAO – Information Report: Notes from Public Information Meeting re. Zoning Bylaw
Council discussed the Zoning Bylaw notes from the public meeting and requested that staff look further into Temporary Use Permits to regulate short term rentals. Discussion was had around options for Secondary Suite parking and staff were directed to focus on the status quo.

Moved/Seconded

THAT the Information Report “Notes from Public Information Meeting re. Zoning Bylaw” be received.

CARRIED

Audio: 00:58

ii. CAO – Request for Decision: Emergency Notification System
Council discussed options for an Emergency Notification System, which would allow staff to notify residents via text, email or voicemail in case of an emergency or other important information to be conveyed (eg: water conservation due to plugged intake).

Moved/Seconded

THAT Council direct staff to proceed with the emergency notification system which provides the best value for Lions Bay up to \$2,000/year.

CARRIED

Audio: 01:03

iii. CAO – Request for Decision: Election Advertising and Campaigning Policy No. 1701
Council discussed the All Candidates meeting portion of Policy No. 1701 and directed CAO DeJong to come up with new wording for this section, so that it is clear when an All Candidates meeting would be cancelled.

Moved/Seconded

THAT draft Policy No. 1701: Election Advertising and Campaigning be referred back to staff for amendments.

CARRIED

Audio: 01:08

iv. PW Manager – 335 Oceanview Road Encroachment

Moved/Seconded

THAT the application for encroachments at 335 Oceanview Road be approved subject to and in accordance with the following terms:

a) the applicant shall sign a standard licence of occupation with respect to the encroachment in substantially the form of Attachment (a) as prepared by the Village of Lions Bay indemnifying the Village from any and all liability and costs related to the driveway encroachment;

b) the applicant shall pay the sum of \$400 in accordance with Schedule 2 of Fees Bylaw No. 497, 2016, in respect of the encroachment application.

CARRIED

v. PW Manager – 345 Bayview Encroachment
 Moved/Seconded

THAT the application for encroachments at 345 Bayview Place be approved subject to and in accordance with the following terms:

a) the applicant shall sign a standard licence of occupation with respect to the encroachment in substantially the form of Attachment (a) as prepared by the Village of Lions Bay indemnifying the Village from any and all liability and costs related to the driveway encroachment;

b) the applicant shall pay the sum of \$400 in accordance with Schedule 2 of Fees Bylaw No. 497, 2016, in respect of the encroachment application.

CARRIED

Audio: 01:14

B. Mayor

i. Lions Bay Air Quality Monitoring Study Report

Council discussed the Air Quality in Lions Bay via the report from Metro Vancouver.

Moved/Seconded

THAT the Lions Bay Air Quality Monitoring Study report, prepared by the Air Quality and Climate Change Division at Metro Vancouver, be received for information.

CARRIED

Audio: 01:16

ii. Information Report – Summary Comments re. Metro Area 'A' Draft OCP

The following recommendation was brought forward from the earlier Council Strategy Committee meeting regarding Metro Area 'A' OCP:

Moved/Seconded

THAT the Information Report "Summary Comments re. Metro Area 'A' Draft OCP" be received and that staff be directed to formalize the referral comments back to Metro after further consideration at the upcoming Strategic Plan Review (date to be announced).

CARRIED

C. Council

None

D. Committees

i. Trees, Views & Landscapes Committee – Tree Application #77

Moved/Seconded

THAT tree application #77 be deferred to the next meeting, with the application attached.

CARRIED

ii. Trees, Views & Landscapes Committee – Tree Application #78

Moved/Seconded

THAT tree application #78 be deferred to the next meeting, with the application attached.

CARRIED

Audio: 01:25

E. Emergency Services

Moved/Seconded

THAT the LBFR monthly reports (i) and (ii) be received for information.

CARRIED

i. Lions Bay Fire Rescue Monthly Report – December

Council reviewed the LBFR December monthly report and asked the CAO to follow up with the Fire Chief on some of the items listed under Incidents in the Village.

ii. Lions Bay Fire Rescue Monthly Report – January

Council reviewed the LBFR January monthly report.

9. Resolutions

None

10. Bylaws

A. Utility User Rate Amendment Bylaws No. 514 and 515

Moved/Seconded

THAT the following bylaws be read a first, second and third time:

1. Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 514, 2017
2. Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 515, 2017

CARRIED

Council chose a date to have a Special Meeting to bring forward the Garbage and Recycling Collection Bylaw on Friday, February 17, 2017 at 8:00 a.m.

Moved/Seconded

THAT Council call a Special Meeting on Friday, February 17 at 8:00 a.m.

CARRIED

Audio: 01: 41

B. Election Procedures Amendment Bylaw No. 511, 2017 – First, Second and Third Reading
 Moved/Seconded

THAT Election Procedures Bylaw No. 474, 2014, Amendment Bylaw No. 511, 2017 be introduced and given first, second and third reading.

CARRIED

C. Village of Lions Bay Repeal of Sewer Parcel Tax Bylaw No. 108, 1982, Repeal Bylaw No. 512, 2017
 Moved/Seconded

THAT the Village of Lions Bay Sewer Parcel Tax By-law #108, 1982, Repeal Bylaw No. 512, 2017 be adopted.

CARRIED

D. Secondary Suites Surcharge Bylaw No. 513, 2017
 Moved/Seconded

THAT Secondary Suite Surcharge Bylaw No. 513, 2017 be adopted.

CARRIED

Audio: 01:56

11. Correspondence
 Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G-1: 'Let's Talk' Housing Report – no response
- G-2: Notice of Taxi License Application to Passenger Transportation Board – no response
- G-3: Air Quality Symposium/Joint Meeting – Councillor McLaughlin to attend meeting
- R-1: Louis Peterson – no response
- R-2: Trudi Leuthy – no response
- R-3: Marcus and Birgitta von Krosigk – staff to proceed with this issue and bring back to Council

CARRIED

12. New Business

A. Award of Contract for Water Modelling Works
 Moved/Seconded

THAT GeoAdvice Engineering Inc. (GAE) be awarded the water modelling project; and

THAT the Mayor and Corporate Officer be authorized to execute contract documents in accordance with Projects 1 and 2 of the Water Distribution System Modelling Proposal submitted by GAE.

CARRIED

Moved/Seconded

Council moved to amend the agenda to add item 12B - Pulling Together Canoe Journey

CARRIED

B. Pulling Together Canoe Journey

Council discussed the delegation “Pulling Together Canoe Journey” with the requests to use the beach (which residents are still able to use), a \$1500 lunch provided by Council, and moving the boom for the entrance of the canoes. Council discussed having volunteers to host lunch, the use of the CN lot for parking at no cost, and closing the public washrooms to the canoers (as they are supplying their own porta-potties), a max budget of \$2500 to host, and informing of the media.

Moved/Seconded

THAT:

- a. Council accept the request from the Pulling Together Canoe Journey organizers with fee-free permission to use Lions Bay Beach from 11am-1pm on July 13, 2017;
- b. Councillor McLaughlin be kept up to date as the organizing contact person;
- c. a PR campaign facing both the Village and the media be organized;
- d. an in-kind donation of Public Works time be included; and
- e. a total budget of \$2500, including lunch, be approved.

CARRIED

13. Public Questions & Comments

None

14. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- c) labour relations or other employee relations.
- e) the acquisition, disposition, or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The meeting was closed to the public at 9:17 p.m.

The meeting was re-opened to the public at 10:13 p.m.

15. Reporting Out From Closed Portion of Meeting

None

16. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 10:13 p.m.

Mayor

Corporate Officer

| | |
|---------------------------|--|
| Date Approved by Council: | |
|---------------------------|--|



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

SPECIAL MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, FEBRUARY 17, 2017 at 8:00 AM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin

Staff: Chief Financial Officer Pamela Rooke (Acting Corporate Officer)
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 1

1. Call to Order

Mayor Buhr called the meeting to order at 8:00 a.m.

2. Approval of Agenda

Moved/Seconded

THAT item 9A – PADM 308-MATI Successful CAO Course be added, and the agenda be approved as amended.

CARRIED

3. Public Participation

None

4. Delegations

None

5. Minutes

None

6. Business Arising from the Minutes

None

7. Unfinished Business

None

8. Reports

None

9. Resolutions

A. PADM 308-MATI Successful CAO Course

Moved/Seconded

THAT Council endorses CAO DeJong for the PADM 308-MATI Successful CAO Course.

CARRIED

10. Bylaws

A. Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 516, 2017

Moved/Seconded

THAT the Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 516, 2017 be read a first, second and third time.

CARRIED

11. Correspondence

None

12. New Business

None

13. Public Questions & Comments

14. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:04 a.m.

Mayor

Corporate Officer

| | |
|---------------------------|--|
| Date Approved by Council: | |
|---------------------------|--|

REQUESTS FOR COUNCIL

[illegible]

RESOLUTIONS

| Request ID | Date of Request | Requester | Subject | Information Provided and/or Requested | Requestor's Priority 1 (lo) - 5 (hi) | Rationale | Personnel and/or Financial Resources Est'd by Requestor | Admin Owner | Preliminary Administration Response | Committee Recommendation and/or Council Disposition |
|------------|-----------------|-----------|-----------------------------|--|--------------------------------------|------------------------------|---|-------------|---|---|
| 44 | 25/Jan/16 | Buhr | Highway Water Tank | Please develop a plan to run a "Decorate the Tank" competition thru the Arts Council mural? | 2 | Showing pride in our Village | Staff report | CAO | Staff can prepare a report with options for Council to consider. | THAT staff be directed to prepare report and liaise with Arts Council |
| 60 | 15/Feb/16 | Buhr | Anti-encroachment marketing | Can we undertake an Anti-Encroachment campaign? | 2 | | Staff time | CAO | Let's discuss what this should look like, resources to be devoted to it, timing, communication plan, etc. | THAT "anti-encroachment marketing" be dealt with in the larger context of a comprehensive anti encroachment policy. |
| 63 | 15/Feb/16 | Buhr | 2016 water shortage plan | Please provide staff's recommendations for 2016 water contingency plans, and comments on 2015 Water Plan | 4 | Water supply | Staff time | PWM & CAO | Require confirmation whether this is in reference to an operational water contingency plan, or Village-wide. PWM can work with CAO to ensure that operational plans are referenced within the strategic plan for water contingency and conservation; and that the strategic plan is congruent with EMBC's plans | THAT the "2016 Water Shortage Plan" be referred to the Emergency Plan Steering Committee. |
| 83 | 15/Feb/16 | Buhr | Clean air 1 | Learn to Burn campaign | 2 | Public health | | CAO | Metro may have some materials. Once we have data from MAMU, we should discuss appropriate communication plan, resources, etc. | THAT "Clean Air Learn to Burn Campaign" be kept on the IRR sheet but tabled until Fall. |

RESOLUTIONS

| Request ID | Date of Request | Requester | Subject | Information Provided and/or Requested | Requestor's Priority 1 (lo) - 5 (hi) | Rationale | Personnel and/or Financial Resources Est'd by Requestor | Admin Owner | Preliminary Administration Response | Committee Recommendation and/or Council Disposition |
|------------|-----------------|-----------|-----------------------|---|--------------------------------------|----------------------------------|--|-------------|--|---|
| 87 | 16/Feb/16 | Buhr | Move Bear Smart sign | Can we move the Bear Smart Community sign to a more highly visible location? | 3 | Council priority (communication) | | CAO | Staff to approach the new store owner to request placement. | THAT staff consult with the Bear Smart Committee regarding the preferred location of the Bear Smart sign. |
| 96 | 13/Apr/16 | Buhr | Procedure Bylaw | Procedure Bylaw should be amended to allow Delegations to present to Council re. matters not on the Agenda. | | Governance | Staff time | CAO | Agreed. Will review and bring recommendations in due course, if desired by Council, along with other potential changes to the Procedures Bylaw. | THAT staff amend the Council Procedures Bylaw for delegations, as time permits. |
| 97 | 13/Apr/16 | Buhr | Procedure Bylaw | Procedure Bylaw should be amended to allow Delegations to present to Council re. matters not on the Agenda; and remove 18(1)(d) so Mayor doesn't have to certify minutes. | | Governance | Staff time | CAO | Mayor doesn't certify minutes - only CO does that. Mayor or Councillor presiding signs only after adoption of minutes by Council. | THAT staff amend Procedure Bylaw to allow Delegations to present to Council regarding matters not on the agenda. |
| 102 | 25/Apr/16 | Waterson | Volunteer Recognition | Request that a policy be drafted regarding Volunteer recognition. Willing to do the initial research to see what other municipalities do and consult with Volunteer organizations. Will report back to Council with a first draft for discussion. | ? | Council Priority (Volunteers) | Time to check research and tweak/format draft policy. Consider if there should be any budget allocation. | CAO | Normally, staff would take direction from Council and report back with a draft, but I agree that this is important and support Councillor Waterson's proposed methodology, given my workload. If Council approves, please provide her with input at the outset regarding your thoughts so she can incorporate them early in the process. | THAT Councillor Waterson research Volunteer Recognition policies, obtain Council input and create a first draft for discussion. |

RESOLUTIONS

| Request ID | Date of Request | Requester | Subject | Information Provided and/or Requested | Requestor's Priority 1 (lo) - 5 (hi) | Rationale | Personnel and/or Financial Resources Est'd by Requestor | Admin Owner | Preliminary Administration Response | Committee Recommendation and/or Council Disposition |
|------------|-----------------|-----------|----------------------------|--|--------------------------------------|----------------|--|-------------|--|--|
| 103 | 12/May/16 | Waterson | Communications Policy/Plan | Request that a policy/plan be drafted regarding communications. | | Communications | Staff time required to properly draft a Communications Policy and Plan | CAO | Agreed that one is required, but this will take some time to pull together amidst all the other matters requiring my attention. | THAT the CAO work on a Communication Policy framework as time permits. |
| 109 | 27/Oct/16 | Buhr | Hydrology Grants | Can we seek Metro funding for the Watershed Hydrology Study (WHYS?) under their Climate Change Impacts & Adaption Strategy work? Green Municipal Fund: can it be used for the WHYS | | | Staff time | PWM | | staff to review potential grants from Metro and FCM regarding hydrology study with UBC |
| 116 | 20/Dec/16 | Buhr | Signage | Please find and mount the "Harvey Creek" trestle sign, which was seen in Chambers after the reno and prior to the other signs being mounted. | | | | PWM | | Staff to find sign and report back. |
| 117 | 10/Jan/17 | Buhr | Signage | Mayor's request for signage changes around Village per email of Jan./16 | | | | PWM | Staff has the email and some of these things have been addressed. They will continue to be addressed slowly as time permits. We are consulting with Metro and other LM munis re. some of their signage standards and wording and will work toward a consistent standard. | CAO to review "use at own risk" signage on Lions Bay hiking trails |

RESOLUTIONS

| Request ID | Date of Request | Requester | Subject | Information Provided and/or Requested | Requestor's Priority 1 (lo) - 5 (hi) | Rationale | Personnel and/or Financial Resources Est'd by Requestor | Admin Owner | Preliminary Administration Response | Committee Recommendation and/or Council Disposition |
|------------|-----------------|-----------|-----------------------|---|--------------------------------------|-----------|---|-------------|--|---|
| 121 | 10/Jan/17 | Buhr | Website | Please report on website progress, including demo | | | | CAO | We are still plugging away on preparing our existing documentation for transfer to the new website (OCRing of documents, content proofing, copywriting, etc.) Will need to get assistance with labour intensive task of uploading and ask that Council approve re-budget of remaining allocation from \$10,000 budget (about \$1600). Once we have content on the site, there will be additional tweaking of formats and functionality by contractor. Not currently ready for any demos. | THAT the unspent remainder of the 2016 \$10,000 new website budget be re-budgeted for 2017 to enable staff to complete the project as soon as possible. |
| 122 | 10/Jan/17 | Buhr | Area A OCP | Can we have a recommendation on input to the Area A OCP | | | | CAO | I have not yet had time to thoroughly review this document. Council must also read it if they are to provide input to Metro, regardless of any thoughts staff may have. | THAT the Mayor bring a report to the next meeting regarding the Area 'A' OCP. |
| 124 | 24/Jan/17 | Buhr | Remembrance Day Quilt | Need a recommendation on where to hang it. | | | | CAO | Perhaps above fireplace in hall? Or somewhere else in hall? | PW to hang quilt on wall above the couch in Hall kitchen, order a plaque, and CFO to add to Council budget |

RESOLUTIONS

| Request ID | Date of Request | Requester | Subject | Information Provided and/or Requested | Requestor's Priority 1 (lo) - 5 (hi) | Rationale | Personnel and/or Financial Resources Est'd by Requestor | Admin Owner | Preliminary Administration Response | Committee Recommendation and/or Council Disposition |
|------------|-----------------|-----------|------------------------|--|---|---|--|-------------|-------------------------------------|--|
| 125 | 24/Jan/17 | Buhr | Leaving Metro Boundary | Request Metro to install signage at its northern boundary indicating "Leaving/Entering Metro" etc. | | Please provide rationale for Lions Bay. | | CAO | | CAO to write a letter to Metro requesting that they provide boundary signage for the reasons outlined by Mayor Buhr. |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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|-------------------|---|---------------------|--|
| Type | Request for Decision Report | | |
| Title | Approval of Election Advertising and Campaigning Policy No. 1701 | | |
| Author | Peter DeJong | Reviewed By: | |
| Date | February 15, 2017 | Version | |
| Issued for | February 21, 2017 Regular Council Meeting | | |

RECOMMENDATION

THAT Council approve the draft Policy No. 1701: Election Advertising and Campaigning, as amended.

ATTACHMENTS

Draft Policy No. 1701: Election Advertising and Campaigning, as amended.

KEY INFORMATION

Further to the report and draft policy brought to the February 7th Council meeting, staff have made amendments to section 4 of the draft Policy No. 1701: Election Advertising and Campaigning pursuant to the discussion at the Council meeting.

Upon reflection, it is recommended that there should always be an All-Candidates Meeting opportunity, but there must be at least 2 candidates able to make the event, or send a stand-in if they cannot make it. This is certainly not to say that one must send a stand-in and if they do not and there's only 1 candidate available, then the event would have to be re-scheduled or cancelled.

Given that there are likely only going to be two potential dates for the event, any candidates would know what those two likely dates are and should save those dates as soon as they decide to run for office. As a result, it is very likely that all, if not most candidates will be available for such an event.

Options:

- Approve the draft Policy 1701 as amended;
- Amend draft Policy 1701 further and then approve it;
- Refer the draft policy back to staff for further research and development.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Preferred Option: Approve the draft Policy 1701 as amended.

Follow-up/Communication:

Assuming approval, the policy will be included with other election materials in the next by-election to fill the currently vacant Council seat.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

| | | | | |
|--------|--------------------------------------|--------------|-----------|------------|
| Type | POLICY | | Policy No | POL – 1701 |
| Title | Election Advertising and Campaigning | | | |
| Author | CAO | Reviewed By: | | |
| Date | February 1, 2017 | | Version | 1 |

Purpose

The purpose of this Policy is to provide guidance for staff, elected officials and candidates in a General Election or By-Election in Lions Bay. The Municipality of the Village of Lions Bay (the “Municipality”) recognizes that election advertising and campaigning can be challenging and expensive in a small community with no local newspaper. The following policy is aimed at creating a minimum level playing field for all local election candidates.

Policy

1. Each candidate in a local general election or by-election is entitled to provide Municipal staff with a PDF document of their election platform at any time after the date on which the Chief Election Officer has declared an election by voting, as opposed to election by acclamation, which is 26 days prior to voting day. Staff will post the document on the Municipality’s website on a page dedicated to election information as soon as practicable. The document should be less than 10 MB in size and may be updated by the candidate once during the election period, by providing a replacement PDF document to staff.
2. Candidates must provide staff with a ‘Consent to Use of Image Form’ (provided by the Municipality) for any photographs of persons other than the candidate themselves in candidate documents provided under section 1, signed by the applicable person(s) in the photograph.
3. Documents provided by candidates under section 1 may contain hyperlinks to external websites or webpages but the municipality reserves the right to edit such hyperlinks if, in its sole discretion, it is concerned that the content to which the document links may contain defamatory material, whether intended or unintended.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

4. For local General Elections and for By-Elections ~~with more than 2 candidates~~, Municipal staff will organize an All-Candidates Meeting to be held in Broughton Hall between the 26th day and the 10th day before voting day. To the extent possible, the event should be held on a Thursday evening, on the 16th or 23rd day before voting day, and in the interests of bi-partisanship, a moderator from outside the community should be engaged for the event, with any costs to come from the elections budget. There must be a minimum of two candidates (including stand-ins) attending for an All-Candidates event to proceed and any candidates unable to attend may send someone to stand-in for them.

5. In addition to compliance with the regulations pertaining to election signs under the *Local Government Act* and Election Procedures Bylaw No. 474, 2014, as amended, candidates are to be reminded of their statutory obligations under the *Local Elections Campaign Financing Act*. Any candidates, residents or others with questions regarding election advertising, including 3rd party advertising, open house events, and campaign expenses must be referred to Elections BC.

Corporate Officer

Mayor or Delegate

| | |
|---------------------|------------------|
| Adopted by Council: | February 7, 2017 |
| Updated: | |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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|-------------------|--|---------------------|---------------------|
| Type | Information Report | | |
| Title | Accounts Payable Cheque Listing | | |
| Author | Hayley Cook | Reviewed By: | Pamela Rooke |
| Date | February 16, 2017 | Version | - |
| Issued for | February 21, 2017 Regular Council Meeting | | |

RECOMMENDATION

THAT the report "Accounts Payable Cheque Listing" be received for information purposes.

ATTACHMENTS

1. Accounts Payable Cheque Listing July 1, 2016 to December 31, 2016

KEY INFORMATION

The attached Accounts Payable Cheque Listing summarizes all cheque and electronic payments for the period July 1, 2016 to December 31, 2016. The listing does not include payments made through payroll.

FOLLOW UP ACTION

Staff will prepare the Accounts Payable Cheque Listing for Council's review every quarter.

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|---------------|------------|---|----------------------------|---|--------------------------------|-------------|------|
| 2016Julpbc | 01/07/2016 | Pacific Blue Cross | 2016Jul | Benefits - July | 2,944.15 | 2,944.15 | |
| 2016Julrfs | 01/07/2016 | RFS Canada/ GE | 2016Jul | Copier leases | 428.96 | 428.96 | |
| 023810 | 04/07/2016 | BC Assessment Authority | 2016Tax | Tax Requisition | 37,184.56 | 37,184.56 | |
| 023811 | 04/07/2016 | South Coast BC Transportation Authority | 2016Tax | Tax requisition | 194,439.71 | 194,439.71 | |
| 023812 | 04/07/2016 | GVRD | 2016Tax | Tax Requisition | 41,983.00 | 41,983.00 | |
| 023813 | 04/07/2016 | Municipal Finance Authority | 2016Tax | Tax Requisition | 136.17 | 136.17 | |
| 20162ndqtrwcb | 04/07/2016 | Workers Compensation Board | 20162ndqtr | WCB remittance 2nd qtr | 6,287.43 | 6,287.43 | |
| 2016Junvisa | 05/07/2016 | Visa ScotiaBank | 2016Jun | Various - office, works, FD | 1,727.21 | 1,727.21 | |
| 160706PB | 06/07/2016 | PitneyWorks | 160706 | Postage (prepaid) | 525.00 | 525.00 | |
| 2016PP12 | 08/07/2016 | Municipal Pension Plan | 2016PP12 | Pension PP12 | 3,689.62 | 3,689.62 | |
| 023814 | 11/07/2016 | ALS Canada Ltd | E1383482 | Sewer testing | 78.75 | 78.75 | |
| 023815 | 11/07/2016 | Associated Fire Safety Equipment | 15096 | Nametags - FD | 159.61 | 159.61 | |
| 023816 | 11/07/2016 | BC Communications | IN107898 IN107899 | Works Radios Works Radio | 392.00 44.80 | 436.80 | |
| 023817 | 11/07/2016 | CUPE - Local 389 | 2016Jun | Union Dues - June | 945.41 | 945.41 | |
| 023818 | 11/07/2016 | CP Automation Ltd. | 2011-01-123 | Modem repairs - SCADA | 1,155.00 | 1,155.00 | |
| 023819 | 11/07/2016 | Crystal Schaan | 3098 | Janitorial contract | 415.00 | 415.00 | |
| 023820 | 11/07/2016 | Chersak, Cameron | 160711 | Reimburse - meals | 80.69 | 80.69 | |
| 023821 | 11/07/2016 | DeJong, Peter | 160705 | Reimburse - travel expenses | 264.59 | 264.59 | |
| 023822 | 11/07/2016 | Ericsson Mfg. Ltd | 199331 | Concrete - water signs | 96.00 | 96.00 | |
| 023823 | 11/07/2016 | French, Kyle | 160711 | Reimburse - Meals | 165.86 | 165.86 | |
| 023824 | 11/07/2016 | GEP Magicians Inc. | 160708 | Damage deposit return - filming | 5,000.00 | 5,000.00 | |
| 023825 | 11/07/2016 | Lower Mainland Local Government | L-2016-16 | LMLGMA dues | 465.15 | 465.15 | |
| 023826 | 11/07/2016 | Lidstone & Company | 13251 | Legal fees | 1,582.15 | 1,582.15 | |
| 023827 | 11/07/2016 | North Shore Parts | 2-62498729 | Grease, lube, oil | 97.59 | 97.59 | |
| 023828 | 11/07/2016 | Rescue Associates | 2016-06 | Fire training | 1,660.00 | 1,660.00 | |
| 023829 | 11/07/2016 | Smithrite Disposal Ltd | 19681-848906 | Waste contract | 15,843.72 | 15,843.72 | |
| 023830 | 11/07/2016 | City of Surrey | 70007771 | Dispatch Operating | 4,371.00 | 4,371.00 | |
| 023831 | 11/07/2016 | Telus Communications | 160628 | Phone, fax, internet lines | 821.98 | 821.98 | |
| 023832 | 11/07/2016 | Telus Mobility | 160621 | Cell phones - various | 541.91 | 541.91 | |
| 023833 | 11/07/2016 | Triton Automotive | 801-277241 | Welding supplies | 70.77 | 70.77 | |
| 023834 | 11/07/2016 | Westburne Electric Supply | 3437018 | Lights for LBPP washroom | 110.86 | 110.86 | |
| 023835 | 11/07/2016 | Waterson, Simon | 160711 160701 | Reimburse - meals Fire admin - 2nd qtr | 30.72 1,249.98 | 1,280.70 | |
| 023836 | 11/07/2016 | Zeemac Vehicle Lease Ltd | 334909 334910 334908 | Vehicle Lease Vehicle Lease Vehicle Lease | 1,136.80 910.56 1,492.96 | 3,540.32 | |
| 2016PP12rev | 15/07/2016 | Revenue Canada | 2016PP12 | Payroll remittance PP12 | 11,824.47 | 11,824.47 | |
| 2016PP13rev | 15/07/2016 | Revenue Canada | 2016PP13 | Payroll remittance PP13 | 12,320.32 | 12,320.32 | |
| 106009044114 | 18/07/2016 | BC Hydro | 106009044114 | Mag WTP hydro | 459.80 | 459.80 | |
| 117008856078 | 18/07/2016 | BC Hydro | 117008856078 | Pump hydro | 77.75 | 77.75 | |
| 117008856088 | 18/07/2016 | BC Hydro | 117008856088 | Klatt Hydro | 348.36 | 348.36 | |
| 117008856093 | 18/07/2016 | BC Hydro | 117008856093 | LBPP hydro | 116.98 | 116.98 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|--------------|------------|---------------------------------------|--|--|---------------------------|-------------|------|
| 117008856119 | 18/07/2016 | BC Hydro | 117008856119 | Hall Hydro | 158.99 | 158.99 | |
| 117008856128 | 18/07/2016 | BC Hydro | 117008856128 | Office Hydro | 348.50 | 348.50 | |
| 023837 | 20/07/2016 | ICBC | 2016 Fleet | 2016 Fleet Insurance | 16,312.00 | 16,312.00 | |
| 2016Part1ST | 20/07/2016 | School Tax | 2016Part1 | School Tax remittance Part1 | 433,772.91 | 433,772.91 | |
| 2016PP13mpp | 22/07/2016 | Municipal Pension Plan | 2016PP13 | Pension PP13 | 3,684.62 | 3,684.62 | |
| 023838 | 26/07/2016 | BDO Canada LLP | 88597405 | 2015 YE Audit Final | 6,933.63 | 6,933.63 | |
| 023839 | 26/07/2016 | Ericsson Mfg. Ltd | 2386 | Water/Street Signage | 624.83 | 624.83 | |
| 023840 | 26/07/2016 | Phoenix Benefits Solutions | 16-100 | LBFD - Volunteer Insurance | 2,955.00 | 2,955.00 | |
| 023841 | 26/07/2016 | Smithers, Makaela | 500.00 | 2016 Curly Stewart Award | 500.00 | 500.00 | |
| 023842 | 29/07/2016 | Arrow Equipment Ltd | 85940 | Weedeater Line - Stihl | 83.72 | 83.72 | |
| 023843 | 29/07/2016 | Bell | 160701 | Satellite - Pit | 107.23 | 107.23 | |
| 023844 | 29/07/2016 | Buhr, Karl | | Reimburse - expenses | | 1,019.62 | yes |
| 023845 | 29/07/2016 | Crystal Schaan | 3099 | Janitorial | 355.00 | 355.00 | |
| 023846 | 29/07/2016 | Emo, William | 160714 | Reimburse - Coffee | 59.95 | 59.95 | |
| 023847 | 29/07/2016 | EOCP - Environmental Operators | 20160475 | Water Operator Level 1 Exam - W. Emo | 183.75 | 183.75 | |
| 023848 | 29/07/2016 | Evergreen Wood Chip Disposal | 2913 | Green Waste Removal | 420.00 | 420.00 | |
| 023849 | 29/07/2016 | Good Impressions Printing Limited | 15324 | Business Cards - N. Jaffer | 195.78 | 195.78 | |
| 023850 | 29/07/2016 | Kal Tire | 064126187 | Forklift Repair | 414.82 | 414.82 | |
| 023851 | 29/07/2016 | Minister of Finance - BC Mail Plus | 93692707 | Courier | 9.93 | 9.93 | |
| 023852 | 29/07/2016 | North Shore Pest Detective Ltd | 74585 74584 74832 | Pest Control - Beach Washroom Pest Control - Klatt Pest Control - Hall | 157.50 315.00 84.00 | 556.50 | |
| 023853 | 29/07/2016 | Northyards Contracting | 0416 0415 | Service Call - Spartan Service Call - Spartan | 877.35 1,279.73 | 2,157.08 | |
| 023854 | 29/07/2016 | Ornamental Bronze Limited | 82282 | Memorial Plaque for Bench | 323.05 | 323.05 | |
| 023855 | 29/07/2016 | Opus DaytonKnight Consultants | 14936 | Scada Repair re: Storm | 321.09 | 321.09 | |
| 023856 | 29/07/2016 | Paramount Digital Security Inc | 1317 | Office Phone and Fax | 338.24 | 338.24 | |
| 023857 | 29/07/2016 | Rescue Associates | 07 | Fire Training - July | 1,660.00 | 1,660.00 | |
| 023858 | 29/07/2016 | Rona | 61450-10232031 | Light Fixtures - Beach Park Washrooms | 141.22 | 141.22 | |
| 023859 | 29/07/2016 | Smithrite Disposal Ltd | 19681-851946 | Dump and Return | 199.50 | 199.50 | |
| 023860 | 29/07/2016 | Staples - Desjardins Credit Card | 30062016 | Office Supplies | 56.12 | 56.12 | |
| 023861 | 29/07/2016 | Shred-it International ULC | 9001904499 | Shredding | 88.06 | 88.06 | |
| 023862 | 29/07/2016 | Shaw Business | 160709 | Office Internet | 112.75 | 112.75 | |
| 023863 | 29/07/2016 | Telus Services Inc | 160701 | Dispatch Internet | 308.00 | 308.00 | |
| 023864 | 29/07/2016 | Telus Communications | 160701 | Chlorinator Alarm | 78.40 | 78.40 | |
| 023865 | 29/07/2016 | Triton Automotive | 801-284997 801-285390 801-287672 | Welding Gas Demurrage Excavator - Skid -Steer | 77.40 171.38 477.29 | 726.07 | |
| 023866 | 29/07/2016 | Uline Canada Corporation | 2702991 | Message board and stoarge supplies | 1,086.22 | 1,086.22 | |
| 023867 | 29/07/2016 | Westburne Electric Supply | 3442021 3445530 | Replacement Ethernet Switch for Mag Light Fixtures - Beach Park Washroom | 1,866.82 137.78 | 2,004.60 | |
| 023868 | 29/07/2016 | Wesclean | 6352103 | Doggie Bags | 956.33 | 956.33 | |
| 023869 | 29/07/2016 | Yellow Pages | 16-3071482 | Yellow Page Ad | 10.52 | 10.52 | |
| FT323462 | 29/07/2016 | Land Title and Survey Authority of BC | FT323462 | Land Title payments | 250.00 | 250.00 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|-------------|------------|---------------------------------------|---|---|---|-------------|------|
| 2016AugPBC | 01/08/2016 | Pacific Blue Cross | 2016Aug | Benefits - Aug | 2,443.31 | 2,443.31 | |
| 2016Augrfs | 01/08/2016 | RFS Canada/ GE | 2016Aug | Copier leases | 428.96 | 428.96 | |
| 2016Julvisa | 05/08/2016 | Visa ScotiaBank | 160715 | Visa - modem, training, supplies | 5,091.37 | 5,091.37 | |
| 2016Part2ST | 05/08/2016 | School Tax | 2016Part2 | Schoool tax remittance part2 | 61,867.36 | 61,867.36 | |
| 2016PP14mpp | 05/08/2016 | Municipal Pension Plan | 2016PP14 | Pension Payment PP14 | 3,721.16 | 3,721.16 | |
| 023871 | 08/08/2016 | John James | 160805-1 | Reimburse Expenses - meals | 124.02 | 124.02 | |
| 023872 | 08/08/2016 | Jury, Mike | 160805-5 | Reimburse Expenses - keys | 25.28 | 25.28 | |
| 023873 | 08/08/2016 | Pantages, Tucker | 160805-3 | Tucker Pantages Expenses | 117.13 | 117.13 | |
| 023874 | 08/08/2016 | Sanford, Blake | 160805-2 | Reimburse - Pit Supplies | 27.07 | 27.07 | |
| 023875 | 08/08/2016 | Van Duinen, Rik | 160805-4 | Reimburse Expenses - meals | 74.30 | 74.30 | |
| 023876 | 09/08/2016 | Acklands - Grainger Inc | 9162926902 9175976043 | Gas Detector parts Gas Detector parts | 59.98 754.02 | 814.00 | |
| 023877 | 09/08/2016 | ALS Canada Ltd | E1417049 E1418311 | Water Testing Water testing - AB Creek | 1,368.68 200.29 | 1,568.97 | |
| 023878 | 09/08/2016 | Associated Fire Safety Equipment | 15271 15280 | Uniforms - FD Extrication Gloves | 450.98 287.64 | 738.62 | |
| 023879 | 09/08/2016 | BC Communications | IN108827 IN108828 | Works Radios Works radio | 392.00 44.80 | 436.80 | |
| 023880 | 09/08/2016 | BC Hydro | 102009111445 102009111446 | Street Lights - overhead Street Lights - ornamental | 361.94 155.31 | 517.25 | |
| 023881 | 09/08/2016 | BC Municipal Safety Association | 3180 | Transp.of dangerous goods | 236.25 | 236.25 | |
| 023882 | 09/08/2016 | Buhr, Karl | 150431 150531 150930 151031 151130 151231 151231cm Jan 2016 Feb 2016 March 2016 April 2016 May 2016 June Expenses | Mileage, copying Mileage, copying Mileage, parking Mileage, parking Mileage Mileage, parking Credit - non-reimbursable expenses January Expenses February Expenses March Expenses April Expenses May Expenses June Expenses | 69.10 156.45 315.13 190.86 115.43 120.24 - 1,072.24 187.17 119.34 82.84 59.15 55.76 515.36 | 914.59 | |
| 023883 | 09/08/2016 | Bell Mobility Inc. | 160713 | Data - Fire trucks | 44.22 | 44.22 | |
| 023884 | 09/08/2016 | CUPE - Local 389 | 2016Jul | Union dues - Jul | 978.12 | 978.12 | |
| 023885 | 09/08/2016 | CP Automation Ltd. | 2011-01-124 | Modem repair, program | 1,624.35 | 1,624.35 | |
| 023886 | 09/08/2016 | Creus Engineering Ltd | 16128-7 | Harvey Creek engineering | 887.25 | 887.25 | |
| 023887 | 09/08/2016 | Dubrelle, Phil | 160803 | reimburse - Uniform alteration | 35.00 | 35.00 | |
| 023888 | 09/08/2016 | Guillevin International Company | 0406-552324 0406-550848 | SCBA Maintenance Twistlock Stabilizer | 626.54 1,736.00 | 2,362.54 | |
| 023889 | 09/08/2016 | Geopacific Consultants Ltd. | 74183 | Harvey Creek Slide - Engineering | 4,095.00 | 4,095.00 | |
| 023890 | 09/08/2016 | Jaffer, Nai | 160802 | Reimburse - Boots, phone | 244.99 | 244.99 | |
| 023891 | 09/08/2016 | Lidstone & Company | 13465 | Legal fees | 291.20 | 291.20 | |
| 023892 | 09/08/2016 | Medical Services Plan | 2016Aug | MSP - Aug | 1,097.00 | 1,097.00 | |
| 023893 | 09/08/2016 | Markic Development & Restoration Ltd. | LB-1110HB | Hwy Tank Painting | 1,358.18 | 1,358.18 | |
| 023894 | 09/08/2016 | North Shore Pest Detective Ltd | 74991 | Pest control - Klatt | 84.00 | 84.00 | |
| 023895 | 09/08/2016 | Nering, Shannon | 160804 | Yoga - instructor | 560.00 | 560.00 | |
| 023896 | 09/08/2016 | North Shore Parts | 2-62504105 | Skidsteer battery | 177.75 | 177.75 | |
| 023897 | 09/08/2016 | Protelec Alarms | 479508A | Working Alone check in | 38.50 | 38.50 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|--------------|------------|------------------------------------|--|--|--------------------------------|-------------|------|
| 023898 | 09/08/2016 | Safelight Communications | 59895 60019 | Pagers - 4 Pager Maintenance | 2,795.52 112.00 | 2,907.52 | |
| 023899 | 09/08/2016 | Smithrite Disposal Ltd | 19681-855748 19681-852621 | Container replacement Garbage contract | 105.00 15,993.87 | 16,098.87 | |
| 023900 | 09/08/2016 | Staples - Desjardins Credit Card | 5500600015-0-1 5500641311-0-1 5500641311-0-2 | Paper, coffee Rubber Bands Health & Safety Bulletin Board | 181.49 5.05 103.34 | 289.88 | |
| 023901 | 09/08/2016 | Scottish Line Painting LTD. | 42102 | Line Painting | 4,095.00 | 4,095.00 | |
| 023902 | 09/08/2016 | Shred-it International ULC | 9001941288 | Shredding | 89.25 | 89.25 | |
| 023903 | 09/08/2016 | Telus Services Inc | 1594900 | Dispatch internet | 308.00 | 308.00 | |
| 023904 | 09/08/2016 | Telus Communications | 160728 160801 | Phones, fax, internet Chlorinator alarm | 802.59 79.97 | 882.56 | |
| 023905 | 09/08/2016 | Telus Mobility | 160721 | Cell phones - various | 547.68 | 547.68 | |
| 023906 | 09/08/2016 | Transtar Sanitation Supplies Ltd. | 110104 | Pit Supplies | 52.64 | 52.64 | |
| 023907 | 09/08/2016 | Wolseley | 276248 298921 | Toilet flange - beach parks Intake supplies - pipes | 63.37 275.62 | 338.99 | |
| 023908 | 09/08/2016 | Zeemac Vehicle Lease Ltd | 335661 335662 335660 | Vehicle lease Vehicle lease Vehicle lease | 1,136.80 910.56 1,492.96 | 3,540.32 | |
| 023909 | 11/08/2016 | Capilano University | 160811 | PADM course | 1,018.06 | 1,018.06 | |
| 2016JulST | 11/08/2016 | School Tax | 2016Jul | School tax July | 5,649.59 | 5,649.59 | |
| 2016PP14rev | 12/08/2016 | Revenue Canada | 2016PP14 | Payroll Remittance PP14 | 10,179.25 | 10,179.25 | |
| 2016PP15rev | 15/08/2016 | Revenue Canada | 2016PP15 | Payroll deductions PP15 | 10,390.22 | 10,390.22 | |
| 105009127971 | 16/08/2016 | BC Hydro | 105009127971 | Yard hydro | 433.54 | 433.54 | |
| 105009127982 | 16/08/2016 | BC Hydro | 105009127982 | STP hydro | 231.42 | 231.42 | |
| 105009128010 | 16/08/2016 | BC Hydro | 105009128010 | Pit Hydro | 90.22 | 90.22 | |
| 112009026657 | 16/08/2016 | BC Hydro | 112009026657 | Harvey WTP hydro | 914.41 | 914.41 | |
| 023910 | 17/08/2016 | Crystal Schaan | 3100 | Janitorial - Aug | 465.00 | 465.00 | |
| 023911 | 17/08/2016 | Emo, William | 160815 | Reimburse - training, toner | 827.45 | 827.45 | |
| 023912 | 17/08/2016 | Loutet, Susan | 160816 | Reimburse - envelopes, coffee | 25.79 | 25.79 | |
| 023913 | 17/08/2016 | Merz, Matt | 160811 | Reimburse - training meals | 84.14 | 84.14 | |
| 023914 | 17/08/2016 | Revenue Canada | 160713 | Payroll Assessment | 7,746.85 | 7,746.85 | |
| 023915 | 17/08/2016 | Workers Compensation Board | 160812 | Refund - Overpayment | 2,113.70 | 2,113.70 | |
| 2016PP15mpp | 19/08/2016 | Municipal Pension Plan | 2016PP15 | Pension PP15 | 3,717.85 | 3,717.85 | |
| 023916 | 24/08/2016 | Arrow Equipment Ltd | 86128 86197 | shield - trimmer Brush defender - parks | 70.51 71.30 | 141.81 | |
| 023917 | 24/08/2016 | Bell | 160801 | Satellite - Pit | 107.32 | 107.32 | |
| 023918 | 24/08/2016 | Bulls-Eye Speciality Ads Inc. | J58060 J58061 | Tees - LBFD Tees - LBFD | 22.40 293.44 | 315.84 | |
| 023919 | 24/08/2016 | Bell Mobility Inc. | 160813 | Auto CAD data | 28.00 | 28.00 | |
| 023920 | 24/08/2016 | Corix Water Products | 1061705814 10616097788 10616098045 | Warranty return - pump Timbertop pump replacement Air release valves | - 1,797.60 614.88 | 614.88 | |
| 023921 | 24/08/2016 | ClearTech Industries Ltd | 674009 | Chlorine | 1,506.62 | 1,506.62 | |
| 023922 | 24/08/2016 | Kerr Wood Leidal | 67938 | Scada support | 1,165.50 | 1,165.50 | |
| 023923 | 24/08/2016 | Minister of Forests | 160817 | Water permits | 903.13 | 903.13 | |
| 023924 | 24/08/2016 | Minister of Finance - BC Mail Plus | 93710160 | Courier | 12.20 | 12.20 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|-------------|------------|----------------------------------|--|---|---|-------------|------|
| 023925 | 24/08/2016 | North Shore Pest Detective Ltd | 70317 73247 73255 74031 74998 | Pest control - office Pest control - office Pest control - yard Pest control - Yard Pest control - yard | 84.00 84.00 94.50 94.50 94.50 | 451.50 | |
| 023926 | 24/08/2016 | Ornamental Bronze Limited | 82710 | Plaque - Broughton Hall | 542.08 | 542.08 | |
| 023927 | 24/08/2016 | RONA - BH Allen Building Centre | 049370 068601 | Garbage bags - park Shop supplies | 40.92 80.57 | 121.49 | |
| 023928 | 24/08/2016 | RONA Inc. - Squamish | | | | 141.22 | yes |
| 023929 | 24/08/2016 | Rooke, Pamela | 160823 | Reimburse - expenses, mileage | 303.56 | 303.56 | |
| 023930 | 24/08/2016 | Rose, Maureen | 160816 | DD Return BP#14-02 | 3,000.00 | 3,000.00 | |
| 023931 | 24/08/2016 | Supersave Fuels | 76511 | Gas | 1,466.82 | 1,466.82 | |
| 023932 | 24/08/2016 | Sea to Sky Network Solutions | 10128 10071 10243 10183 10313 | Domain renewal - FD IT Support Laptops, hardware mounting IT Support IT Support | 44.79 1,019.20 4,236.26 1,019.20 1,019.20 | 7,338.65 | |
| 023933 | 24/08/2016 | Smith Cameron Pump Solutions | 3517328 | Chlorine pump maint. | 5,934.88 | 5,934.88 | |
| 023934 | 24/08/2016 | Shaw Business | 160809 | Internet - office | 115.25 | 115.25 | |
| 023935 | 24/08/2016 | Triton Automotive | 801-277276 801-293857 810-294977 801-295779 801-295778 801-295953 801-297012 | Jack stand return Demurrage Water tank hatch materials Water tank hatch credit Water tank hatch materials Water tank hatch materials Water tank hatch materials | - 200.09 60.50 921.27 - 688.29 364.63 147.43 109.80 | 715.25 | |
| 023936 | 24/08/2016 | Tool of North America | 160812 | Damage deposit return | 4,450.00 | 4,450.00 | |
| 023937 | 24/08/2016 | True Grade Construction Services | | | | 1,500.00 | yes |
| 023938 | 24/08/2016 | Urrutia, Alberto | 160822 | Reimburse - Wook Boots | 145.59 | 145.59 | |
| 023939 | 26/08/2016 | Crystal Schaan | 3101 | Janitorial | 220.00 | 220.00 | |
| 2016Seppbc | 01/09/2016 | Pacific Blue Cross | 2016Sep | Benefits - Sep | 2,532.51 | 2,532.51 | |
| 2016Sepfrs | 01/09/2016 | RFS Canada/ GE | 2106Sep | Copier leases | 428.96 | 428.96 | |
| 2016PP16mpp | 02/09/2016 | Municipal Pension Plan | 2016PP16 | Pension PP16 | 3,757.28 | 3,757.28 | |
| 2016Augvisa | 05/09/2016 | Visa ScotiaBank | 160815 | Various - courses, supplies | 3,558.21 | 3,558.21 | |
| 023940 | 07/09/2016 | Al-Samaraie, Omar | 160901 | Reimburse - training meals | 120.84 | 120.84 | |
| 023941 | 07/09/2016 | Andrew Sheret Limited | 04-059186 04-060128 04-062249 | Sea snake for Sewer lines Adapter - sea snake Adapter return | 14,293.30 350.19 - 350.19 | 14,293.30 | |
| 023942 | 07/09/2016 | BC Communications | IN109707 IN109706 | Works Radios Works radios | 44.80 392.00 | 436.80 | |
| 023943 | 07/09/2016 | BC Hydro | 102009175690 102009175691 | Street lights Street lights | 367.37 155.31 | 522.68 | |
| 023944 | 07/09/2016 | Bulls-Eye Speciality Ads Inc. | J58128 | Tees - FD | 297.37 | 297.37 | |
| 023945 | 07/09/2016 | BC Plant Health Care Inc. | 34612 34632 | Tree removal Tree removal | 606.38 519.75 | 1,126.13 | |
| 023946 | 07/09/2016 | CUPE - Local 389 | 2016Aug | Union Dues - aug | 2,083.59 | 2,083.59 | |
| 023947 | 07/09/2016 | Crystal Schaan | 100 | Janitorial Service | 490.00 | 490.00 | |
| 023948 | 07/09/2016 | EOCP - Environmental Operators | 20160559 | Water course exam | 257.25 | 257.25 | |
| 023949 | 07/09/2016 | John James | 160901 | Reimburse - supplies | 54.81 | 54.81 | |
| 023950 | 07/09/2016 | Jury, Mike | 160901 | Reimburse - Keys | 29.24 | 29.24 | |
| 023951 | 07/09/2016 | Lions Bay Marina Ltd | 01-13412 | Log Boom placement & storage | 3,551.59 | 3,551.59 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|--------------|------------|---------------------------------------|--|--|----------------------------------|-------------|------|
| 023952 | 07/09/2016 | Medical Services Plan | 2016Sep | MSP coverage | 1,097.00 | 1,097.00 | |
| 023953 | 07/09/2016 | Ministry of Finance | 93717299 | Medical Supplies | 990.07 | 990.07 | |
| 023954 | 07/09/2016 | Mediquest Technologies Inc. | 10736 10747 | AED inspection AED maint. | 296.80 238.56 | 535.36 | |
| 023955 | 07/09/2016 | North Shore Pest Detective Ltd | 75855 75848 | Pest control - yard Pest control - Klatt | 94.50 84.00 | 178.50 | |
| 023956 | 07/09/2016 | Paramount Digital Security Inc | 1330 | Office phones | 338.24 | 338.24 | |
| 023957 | 07/09/2016 | Rescue Associates | 2016-08 | Fire training | 1,660.00 | 1,660.00 | |
| 023958 | 07/09/2016 | Ronin Safety & rescue | 1382 | Confined space assessment | 1,097.25 | 1,097.25 | |
| 023959 | 07/09/2016 | Ratushny, Greydon | 160901 160901-2 | Reimburse - meals Reimburse - meals, supplies | 134.74 103.75 | 238.49 | |
| 023960 | 07/09/2016 | Smithrite Disposal Ltd | 19681-856523 | Waste contract | 15,993.87 | 15,993.87 | |
| 023961 | 07/09/2016 | Shred-it International ULC | 9001977932 | Shredding | 88.85 | 88.85 | |
| 023962 | 07/09/2016 | Telus Mobility | 160821 | Cell Phones | 533.85 | 533.85 | |
| 023963 | 07/09/2016 | Triton Automotive | 801-298531 801-300314 801-302631 | Water hatch supplies Shop supplies Monthly Demurrage | 37.63 23.17 60.50 | 121.30 | |
| 023964 | 07/09/2016 | Upanup Studios | 1293 | Website development | 2,380.00 | 2,380.00 | |
| 023965 | 07/09/2016 | Wolseley | 340759 9338406 | Parts for Mag shed Credit | 115.83 30.28 | 85.55 | |
| 023966 | 07/09/2016 | Zeemac Vehicle Lease Ltd | 336390 336391 336392 | Vehicle lease Vehicle lease Vehicle lease | 1,492.96 1,136.80 910.56 | 3,540.32 | |
| 2016Augst | 08/09/2016 | School Tax | 2016Aug | School Tax - August | 6,457.23 | 6,457.23 | |
| 2016PP16rev | 15/09/2016 | Revenue Canada | 2016PP16 | Payroll deductions PP16 | 9,573.81 | 9,573.81 | |
| 2016PP17rev | 15/09/2016 | Revenue Canada | 2016PP17 | Payroll deductions PP17 | 22,864.74 | 22,864.74 | |
| 2016PP17mpp | 16/09/2016 | Municipal Pension Plan | 2016PP17 | Pension PP17 | 3,830.69 | 3,830.69 | |
| 109009144024 | 19/09/2016 | BC Hydro | 109009144024 | Timbertop pump hydro | 54.36 | 54.36 | |
| 109009144034 | 19/09/2016 | BC Hydro | 109009144034 | Klatt Hydro | 309.49 | 309.49 | |
| 109009144039 | 19/09/2016 | BC Hydro | 109009144039 | LBPP hydro | 51.07 | 51.07 | |
| 109009144064 | 19/09/2016 | BC Hydro | 109009144064 | Hall hydro | 135.33 | 135.33 | |
| 109009144073 | 19/09/2016 | BC Hydro | 109009144073 | Office hydro | 305.69 | 305.69 | |
| 116009006420 | 19/09/2016 | BC Hydro | 116009006420 | Mag WTP hydro | 234.28 | 234.28 | |
| 023967 | 20/09/2016 | Alta Lake Electric Ltd. | 6786 | Light ballasts - office and chambers | 3,044.63 | 3,044.63 | |
| 023968 | 20/09/2016 | Bell | 160901 | Satellite - Pit | 104.11 | 104.11 | |
| 023969 | 20/09/2016 | Bell Mobility Inc. | 160913 | AutoCAD data | 44.87 | 44.87 | |
| 023970 | 20/09/2016 | Cormorant Crane Services | 2805 | STP roof removal | 651.00 | 651.00 | |
| 023971 | 20/09/2016 | Crystal Schaan | 101 | Janitorial service | 440.00 | 440.00 | |
| 023972 | 20/09/2016 | Dick's Lumber & Building Supplies Ltd | 6509441-00 | Hall Plaque parts | 143.68 | 143.68 | |
| 023973 | 20/09/2016 | AECOM Canada Ltd | 38238613 38240924 38249518 | IMP IMP IMP - final | 8,511.43 3,722.25 4,725.00 | 16,958.68 | |
| 023974 | 20/09/2016 | E-COMM | 16-0571 | ECOMM radios | 5,648.00 | 5,648.00 | |
| 023975 | 20/09/2016 | Hewitt's | 607102 | Village seal | 122.29 | 122.29 | |
| 023976 | 20/09/2016 | John James | 160909 | reimburse - bbq propane | 54.22 | 54.22 | |
| 023977 | 20/09/2016 | KGC Fire Rescue | 234423 | Holmatro Maintenance | 2,902.68 | 2,902.68 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|------------|------------|--|----------------|---|----------------|-------------|------|
| 023978 | 20/09/2016 | Kerr Wood Leidal | 68150 | SCADA support | 152.25 | 152.25 | |
| 023979 | 20/09/2016 | Lidstone & Company | 13851 | Legal fees | 1,607.52 | 3,038.63 | |
| | | | 13852 | Legal fees | 1,431.11 | | |
| 023980 | 20/09/2016 | Land Title and Survey Authority of BC | 160920 | Fee - filing tax sale | 71.58 | 71.58 | |
| 023981 | 20/09/2016 | Metro Vancouver (GVRD) | 160909 | MFA debt payment | 1,489.89 | 1,489.89 | |
| 023982 | 20/09/2016 | Minister of Finance | 160920 | Tax sale payment | 1,117.09 | 1,117.09 | |
| 023983 | 20/09/2016 | McNichol, Fran | 160909 | Reimburse - organic bags | 14.55 | 14.55 | |
| 023984 | 20/09/2016 | Minister of Finance - BC Mail Plus | 93728082 | Courier | 31.32 | 31.32 | |
| 023985 | 20/09/2016 | Mullen, Neale | 160913 | Reimburse - connector, mileage | 191.60 | 191.60 | |
| 023986 | 20/09/2016 | North Shore Pest Detective Ltd | 76659 | pest control - office | 84.00 | 84.00 | |
| 023987 | 20/09/2016 | North Shore Parts | 2-62509195 | Vehicle maint. parts | 561.69 | 561.69 | |
| 023988 | 20/09/2016 | Northyards Contracting | 430 | MVI - works vehicles | 568.24 | 734.55 | |
| | | | 447 | Spartan brake check | 166.31 | | |
| 023989 | 20/09/2016 | Pitney Bowes | 3200278445 | Postage meter lease | 115.81 | 115.81 | |
| 023990 | 20/09/2016 | Print Lines Manufacturing Company | 16091707 | Poster - strategic plan | 53.76 | 53.76 | |
| 023991 | 20/09/2016 | Petty cash | 160914 | Mileage, office supplies, food | 79.95 | 79.95 | |
| 023992 | 20/09/2016 | Protelec Alarms | 484987A | Work alone check in | 21.00 | 21.00 | |
| 023993 | 20/09/2016 | RONA - BH Allen Building Centre | 688601 | Broom, caulking | 80.57 | 233.98 | |
| | | | 70039 | Shop supplies | 80.62 | | |
| | | | 79153 | message board supplies | 72.79 | | |
| 023994 | 20/09/2016 | Staples - Desjardins Credit Card | 5500676359-0-1 | Paper, pens, staples, cleaning supplies | 292.76 | 804.35 | |
| | | | 550676359-0-2 | Laminator | 402.81 | | |
| | | | 5500693637-0-2 | Mouse, paper towels | 89.75 | | |
| | | | 5500693637-0-1 | Pens | 19.03 | | |
| 023995 | 20/09/2016 | Sea to Sky Network Solutions | 10421 | IT Support | 1,019.20 | 1,019.20 | |
| 023996 | 20/09/2016 | Telus Communications | 160828 | Phone, internet, fax lines | 802.59 | 880.99 | |
| | | | 160901 | Chlorinator alarm | 78.40 | | |
| 023997 | 20/09/2016 | Triton Automotive | 801-304153 | Excavator hose | 40.35 | 40.35 | |
| 023998 | 20/09/2016 | Upanup Studios | 1324 | Website development | 2,380.00 | 2,380.00 | |
| 023999 | 20/09/2016 | Waterson, Simon | 160909 | Reimburse - training meals | 88.12 | 88.12 | |
| 024000 | 20/09/2016 | WFR Wholesale Fire & Rescue Ltd. | 99516 | Gated wye - hoses | 609.46 | 609.46 | |
| 024001 | 21/09/2016 | ADM Structural Inc. | 1123-1 | STP Safety upgrades | 9,249.98 | 9,249.98 | |
| 2016PP18 | 30/09/2016 | Municipal Pension Plan | 2016PP18 | Pension PP18 | 3,830.71 | 3,830.71 | |
| 2016Octpbc | 01/10/2016 | Pacific Blue Cross | 2016Oct | Benefits - Oct | 2,449.14 | 2,449.14 | |
| 2016Octrfs | 01/10/2016 | RFS Canada/ GE | 2016Oct | Copier leases | 428.96 | 428.96 | |
| 024002 | 04/10/2016 | ALS Canada Ltd | E1417391 | Sewer Testing | 78.75 | 350.44 | |
| | | | E1440292 | Water Testing | 163.01 | | |
| | | | E1442878 | Water testing | 108.68 | | |
| 024003 | 04/10/2016 | ABLE Mobile Hearing Conservation Service | 5062 | Hearing tests - works | 311.85 | 311.85 | |
| 024004 | 04/10/2016 | ADM Structural Inc. | 1123-2 | STP safety upgrades | 9,249.97 | 9,249.97 | |
| 024005 | 04/10/2016 | BC Communications | IN110635 | Works radio | 44.80 | 436.80 | |
| | | | IN110634 | Works radios | 392.00 | | |
| 024006 | 04/10/2016 | BC Communications | IN110141 | FD Pager parts | 581.00 | 581.00 | |
| 024007 | 04/10/2016 | BC Hydro | 112009114115 | Street lights | 367.45 | 522.76 | |
| | | | 112009114116 | Street lights | 155.31 | | |
| 024008 | 04/10/2016 | CUPE - Local 389 | 2016Sep | Union Dues | 1,295.27 | 1,295.27 | |
| 024009 | 04/10/2016 | ClearTech Industries Ltd | 151484 | Carboy return | - 840.00 | 598.71 | |
| | | | 680095 | Chlorine | 1,438.71 | | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|-------------|------------|---------------------------------------|---|--|--|-------------|------|
| 024010 | 04/10/2016 | Cormorant Crane Services | 2807 | STP roof replacement | 651.00 | 651.00 | |
| 024011 | 04/10/2016 | Crystal Schaan | 102 | Janitorial service | 465.00 | 465.00 | |
| 024012 | 04/10/2016 | Dick's Lumber & Building Supplies Ltd | 6518697-00 6518698-00 | LBBP fence repair Shop supplies | 653.18 102.81 | 755.99 | |
| 024013 | 04/10/2016 | Dynamic Rescue Systems Inc | 2099 | STP confined space safety | 1,407.00 | 1,407.00 | |
| 024014 | 04/10/2016 | Glacier Media Classifieds | GCD100018556 | Election/ referendum posting | 2,469.60 | 2,469.60 | |
| 024015 | 04/10/2016 | Habkirk, Allison | 161003 | Strategic Planning | 1,818.21 | 1,818.21 | |
| 024016 | 04/10/2016 | Iridia Medical | 16-1377 | Annual fees - AED program | 105.00 | 105.00 | |
| 024017 | 04/10/2016 | Loppe, Daryl | 16103 | Carving maintenance | 66.31 | 66.31 | |
| 024018 | 04/10/2016 | McRae's Environmental Services Ltd | 354547 354546 354545 354543 354542 354539 | STP pump out STP Pump out STP pump out STP pump out STP Pump out STP pump out | 3,675.00 4,864.02 3,202.50 4,935.00 5,407.50 4,935.00 | 27,019.02 | |
| 024019 | 04/10/2016 | Medical Services Plan | 2016Oct | MSP - Oct | 1,083.00 | 1,083.00 | |
| 024020 | 04/10/2016 | North Shore Pest Detective Ltd | 76575 76579 | Pest Control - Yard Pest control -Klatt | 94.50 84.00 | 178.50 | |
| 024021 | 04/10/2016 | RONA - BH Allen Building Centre | 97755 | Office light | 35.70 | 35.70 | |
| 024022 | 04/10/2016 | Ronsley, Joanne | 161004 | Reimburse - Broughton Hall opening | 44.70 | 44.70 | |
| 024023 | 04/10/2016 | Rona | 1521722CR 61740-10121691 61740-10149721 61740-10167761 61740-10167791 | Credit - Shed Shelves for chair room - Hall Smoke detectors Hall Maint. LBBP parts | - 390.88 102.63 90.52 186.10 57.16 | 45.53 | |
| 024024 | 04/10/2016 | Smithrite Disposal Ltd | 19681-860292 | Garbage contract | 15,993.87 | 15,993.87 | |
| 024025 | 04/10/2016 | Sea to Sky Network Solutions | 10533 | IT Support | 1,019.20 | 1,019.20 | |
| 024026 | 04/10/2016 | Shred-it International ULC | 9002014544 | Shredding | 88.46 | 88.46 | |
| 024027 | 04/10/2016 | Shaw Business | 160909 | Internet | 115.25 | 115.25 | |
| 024028 | 04/10/2016 | Telus Mobility | 160921 | Cell Phones | 489.41 | 489.41 | |
| 024029 | 04/10/2016 | VitalAire | 3371196 | Medical Oxygen | 235.99 | 235.99 | |
| 024030 | 04/10/2016 | Zeemac Vehicle Lease Ltd | 337133 337132 337131 | Vehicle lease Vehicle Lease Vehicle Lease | 910.56 1,136.80 1,492.96 | 3,540.32 | |
| 2016Visasep | 05/10/2016 | Visa ScotiaBank | 160915 | Various - memberships, supplies, parts | 1,383.63 | 1,383.63 | |
| 20163rdqtr | 13/10/2016 | Workers Compensation Board | 20163rdqtr | WCB 3rd Qtr Payment | 8,599.75 | 8,599.75 | |
| 2016PP19 | 14/10/2016 | Revenue Canada | 2016PP19 | Payroll deductions PP19 | 7,982.15 | 7,982.15 | |
| 2016PP19mpp | 14/10/2016 | Municipal Pension Plan | 2016PP19 | Pension PP19 | 3,868.43 | 3,868.43 | |
| 2016PP20rev | 14/10/2016 | Revenue Canada | 2016PP20 | Payroll deductions | 8,349.04 | 8,349.04 | |
| 2016PP18rev | 15/10/2016 | Revenue Canada | 2016PP18 | PP18 Payroll remittance | 8,159.81 | 8,159.81 | |
| 024031 | 17/10/2016 | Briscoe, Leyland | 161006 | Reimburse - taxi | 58.10 | 58.10 | |
| 024032 | 17/10/2016 | Chersak, Cameron | 161006 | Reimburse - Meals | 102.02 | 102.02 | |
| 024033 | 17/10/2016 | Dale, Jennifer | 161006 | Reimburse - Vehicle expenses | 131.57 | 131.57 | |
| 024034 | 17/10/2016 | French, Kyle | 161006 | Reimburse - Meals | 124.89 | 124.89 | |
| 024035 | 17/10/2016 | Jury, Mike | 161006 | Reimburse - small tools | 62.61 | 62.61 | |
| 024036 | 17/10/2016 | Merz, Matt | 161006 | Reimburse - meals | 115.60 | 115.60 | |
| 024037 | 17/10/2016 | Pickering, Alex | 161006 | Reimburse - Pit supplies | 41.15 | 41.15 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|--------------|------------|-------------------------------------|--|---|--|-------------|------|
| 024038 | 17/10/2016 | Tyson, Kevin | 161006 | DD return BP#12-06 | 1,500.00 | 1,500.00 | |
| 024039 | 17/10/2016 | Waterson, Helen | 161006 | DD Return BP#16-03 | 1,500.00 | 1,500.00 | |
| 106009236509 | 17/10/2016 | BC Hydro | 106009236509 | Yard Hydro | 456.65 | 456.65 | |
| 106009236510 | 17/10/2016 | BC Hydro | 106009236510 | STP hydro | 223.42 | 223.42 | |
| 106009236511 | 17/10/2016 | BC Hydro | 106009236511 | Pit Hydro | 119.74 | 119.74 | |
| 117009046874 | 17/10/2016 | BC Hydro | 117009046874 | WTP - Harvey hydro | 961.79 | 961.79 | |
| 2016STsep | 18/10/2016 | School Tax | 160930 | School Tax - Sep | 1,355.49 | 1,355.49 | |
| 024040 | 19/10/2016 | Acklands - Grainger Inc | 9253719828 | Supplies for WTP | 69.40 | 69.40 | |
| 024041 | 19/10/2016 | ALS Canada Ltd | E1446573 | Water testing - bi-annual | 3,608.85 | 3,608.85 | |
| 024042 | 19/10/2016 | Bell | 161001 | Pit Satellite | 104.11 | 104.11 | |
| 024043 | 19/10/2016 | Bowen Island Municipality | 2016Rent | Communications tower rental | 1,260.00 | 1,260.00 | |
| 024044 | 19/10/2016 | Bell Mobility Inc. | 161013 | AutoCAD data | 44.80 | 44.80 | |
| 024045 | 19/10/2016 | Crystalview Pool & Spa | 192930 192959 | Chlorine - Harvey WTP Chlorine | 89.58 89.58 | 179.16 | |
| 024046 | 19/10/2016 | Cook, Hayley | 161017 | Reimburse - Mileage | 104.52 | 104.52 | |
| 024047 | 19/10/2016 | Crystal Schaan | 103 | Janitorial service | 440.00 | 440.00 | |
| 024048 | 19/10/2016 | Constable, Mike | 161019 | DD Return BP#16-10 | 1,500.00 | 1,500.00 | |
| 024049 | 19/10/2016 | Dominion Blue Digital Reprographics | 1881950 | House plan copies | 20.73 | 20.73 | |
| 024050 | 19/10/2016 | Evergreen Wood Chip Disposal | 2974 | Green Waste removal | 472.50 | 472.50 | |
| 024051 | 19/10/2016 | IDRS | 61806 | Mail out - referendum | 1,990.38 | 1,990.38 | |
| 024052 | 19/10/2016 | Jaschke, Konrad | 161001 | Contract building inspector | 781.86 | 781.86 | |
| 024053 | 19/10/2016 | Kerr Wood Leidal | 68587 | SCADA support | 351.75 | 351.75 | |
| 024054 | 19/10/2016 | Loutet, Susan | 161018 | Reimburse - Office supplies | 101.65 | 101.65 | |
| 024055 | 19/10/2016 | Lidstone & Company | 14058 13865 | Legal Fees Legal fees - 145 Tidewater | 190.40 924.00 | 1,114.40 | |
| 024056 | 19/10/2016 | McRae's Environmental Services Ltd | 355404 | Hydrovac - Cross Creek leak | 1,233.75 | 1,233.75 | |
| 024057 | 19/10/2016 | New-Line Hose & Fittings | IN1092027 | STP - Grease for lines | 275.88 | 275.88 | |
| 024058 | 19/10/2016 | Payless Auto Towing Ltd | 444409 444411 444410 443382 443381 | Scrap car - fire training Scrap car - fire training Scrap car - fire training Scrap car - fire training Scrap car - fire training | 147.00 147.00 147.00 147.00 147.00 | 735.00 | |
| 024059 | 19/10/2016 | Pitney Bowes Canada | 1002218730 | Postage charges | 167.97 | 167.97 | |
| 024060 | 19/10/2016 | Paramount Digital Security Inc | 1363 | Office phones, fax | 338.24 | 338.24 | |
| 024061 | 19/10/2016 | Protelec Alarms | 490336A | Working alone check in | 21.00 | 21.00 | |
| 024062 | 19/10/2016 | Rescue Associates | 2016-09 | Fire training | 1,710.00 | 1,710.00 | |
| 024063 | 19/10/2016 | Sea to Sky Courier & Freight | 106613 | Courier | 40.70 | 40.70 | |
| 024064 | 19/10/2016 | Smithrite Disposal Ltd | 19681-863403 | Dump & Return | 199.50 | 199.50 | |
| 024065 | 19/10/2016 | Staples - Desjardins Credit Card | 5500755939-0-2 5500755939-0-1 5500762615-0-1 5500783086-0-1 | Paper towels - parks Wireless router - yard Poster frame - council, coffee Laminating supplies | 113.97 123.43 42.55 43.97 | 323.92 | |
| 024066 | 19/10/2016 | Telus Services Inc | 1621717 | Dispatch internet | 308.00 | 308.00 | |
| 024067 | 19/10/2016 | Telus Communications | 160928 161001 | Phones, fax, internet lines Chlorinator Alarm | 802.59 78.40 | 880.99 | |
| 024068 | 19/10/2016 | Triton Automotive | 801-311040 | Demurrage | 60.50 | 60.50 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|-------------|------------|-------------------------------------|-------------------------------|--|----------------------------|----------------|------|
| 024069 | 19/10/2016 | Tire Country | 600I001520244 | Winter Tires | 875.24 | 875.24 | |
| 024070 | 19/10/2016 | Westburne Electric Supply | 3528646 | Lights - EOC | 675.36 | 675.36 | |
| 2016PP20mpp | 28/10/2016 | Municipal Pension Plan | 2016PP20 | Pension PP20 | 3,947.02 | 3,947.02 | |
| 161001PB | 01/11/2016 | PitneyWorks | 161013_2 | Postage | 787.50 | 787.50 | |
| 2016Novpbc | 01/11/2016 | Pacific Blue Cross | 2016Nov | Benefits - Nov | 2,449.14 | 2,449.14 | |
| 2016Novrfs | 01/11/2016 | RFS Canada/ GE | 2016Nov | Copier leases | 428.96 | 428.96 | |
| 024071 | 02/11/2016 | Acklands - Grainger Inc | 9260838157 9259740513 | Credit - Tool return Tools - Water intakes | - 43.06 | 32.05 11.01 | |
| 024072 | 02/11/2016 | ALS Canada Ltd | E1451455 E1451754 | Water Testing Sewer Testing | 108.68 78.75 | 187.43 | |
| 024073 | 02/11/2016 | BC Communications | IN111343 IN111344 | Works Radios Works Radio | 392.00 44.80 | 436.80 | |
| 024074 | 02/11/2016 | BC Hydro | 1120099178543 112009178544 | Street Lights Street Lights | 367.45 155.31 | 522.76 | |
| 024075 | 02/11/2016 | Buhr, Karl | 160930 | Reimburse - UBCM Expenses | 541.20 | 541.20 | |
| 024076 | 02/11/2016 | Benson's Chimney Service Ltd. | 161021 | Chimney cleaning | 147.00 | 147.00 | |
| 024077 | 02/11/2016 | Crystalview Pool & Spa | 193057 | Chlorine - WTP | 89.58 | 89.58 | |
| 024078 | 02/11/2016 | CUPE - Local 389 | 2016Oct | Union Dues - Oct | 740.08 | 740.08 | |
| 024079 | 02/11/2016 | Crystal Schaan | 104 | Janitorial | 220.00 | 220.00 | |
| 024080 | 02/11/2016 | Dynamic Rescue Equipment Sales Ltd. | I-1396 | Gas cylinder | 200.62 | 200.62 | |
| 024081 | 02/11/2016 | Dubrelle, Phil | 161020 | Uniform alteration | 36.75 | 36.75 | |
| 024082 | 02/11/2016 | Dyna Engineering Ltd. | 12891 | Sign Brackets | 266.56 | 266.56 | |
| 024083 | 02/11/2016 | Halliday, Anne-Marie | 161101 | Reimburse - ESS Course | 330.75 | 330.75 | |
| 024084 | 02/11/2016 | JDG Construction Management Ltd. | 3916 | PW roof repair | 8,917.65 | 8,917.65 | |
| 024085 | 02/11/2016 | Metro Vancouver (GVRD) | 161014 | MFA Debt Payments Loan 104 | 97,897.39 | 97,897.39 | |
| 024086 | 02/11/2016 | Medical Services Plan | 2016Nov | MSP - Nov | 1,083.00 | 1,083.00 | |
| 024087 | 02/11/2016 | Ministry of Environment | EMI256841 | Sewer Permit | 317.12 | 317.12 | |
| 024088 | 02/11/2016 | North Shore Pest Detective Ltd | 77316 77309 | Pest control - Klatt Pest control - Yard | 84.00 94.50 | 178.50 | |
| 024089 | 02/11/2016 | Newsome, Donna | 161031 | Reimburse - Boots, mileage | 155.43 | 155.43 | |
| 024090 | 02/11/2016 | Oliver, Andrew | 161025 | Reimburse - Mileage, expenses | 172.23 | 172.23 | |
| 024091 | 02/11/2016 | Payless Auto Towing Ltd | 439508 439507 439506 | Scrap car - fire training Scrap Car - Fire training Scrap car -fire training | 147.00 147.00 147.00 | 441.00 | |
| 024092 | 02/11/2016 | PitneyWorks | 161013 | Postage | 787.50 | 787.50 | |
| 024093 | 02/11/2016 | Paramount Digital Security Inc | 1364 | Office phones, fax | 338.24 | 338.24 | |
| 024094 | 02/11/2016 | Ronsley, Joanne | 161027 | Reimburse - Mileage | 30.74 | 30.74 | |
| 024095 | 02/11/2016 | Rescue Associates | 2016-10 | Fire Training | 1,660.00 | 1,660.00 | |
| 024096 | 02/11/2016 | Richmond, Nancy | 160929 | Cake - Broughton Hall Naming | 75.00 | 75.00 | |
| 024097 | 02/11/2016 | Rooke, Pamela | 161027 | Reimburse - Office, election expenses | 132.17 | 132.17 | |
| 024098 | 02/11/2016 | Sea to Sky Courier & Freight | 107065 | Courier - house plans, stp parts | 49.33 | 49.33 | |
| 024099 | 02/11/2016 | Smithrite Disposal Ltd | 19681-864155 | Waste disposal contract | 15,993.87 | 15,993.87 | |
| 024100 | 02/11/2016 | Supersave Fuels | 77444 | Gas - fleet | 1,646.63 | 1,646.63 | |
| 024101 | 02/11/2016 | Shred-it International ULC | 9002051453 | Shredding | 88.85 | 88.85 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|--------------|------------|--------------------------------|----------------------------|--|--------------------------------|-------------|------|
| 024102 | 02/11/2016 | Shaw Business | 161009 | Office Internet | 115.25 | 115.25 | |
| 024103 | 02/11/2016 | Telus Mobility | 161021 | Cell Phones | 482.94 | 482.94 | |
| 024104 | 02/11/2016 | TREO Port Mann | 2234594133 | Toll - fire truck | 17.20 | 17.20 | |
| 024105 | 02/11/2016 | Wray, Andrew & Ingrid | 161021 | Reimburse - ESS course | 330.75 | 330.75 | |
| 024106 | 02/11/2016 | Westerra Equipment | 135038535 | Sweeper sprocket | 120.27 | 120.27 | |
| 024107 | 02/11/2016 | Zeemac Vehicle Lease Ltd | 337881 337883 337882 | Vehicle Lease Vehicle Lease Vehicle Lease | 1,492.96 910.56 1,136.80 | 3,540.32 | |
| 024108 | 03/11/2016 | Emo, William | 161025 | Reimburse - shelves for yard | 811.49 | 811.49 | |
| 2016Octvisa | 05/11/2016 | Visa ScotiaBank | 2016Oct | VISA - various | 3,877.90 | 3,877.90 | |
| 2016OctST | 07/11/2016 | School Tax | 2016Oct | School Tax remittance - Oct | 1,222.60 | 1,222.60 | |
| 2016PP21mpp | 10/11/2016 | Municipal Pension Plan | 2016PP21 | Pension Pp21 | 4,403.96 | 4,403.96 | |
| 2016PP21 | 15/11/2016 | Revenue Canada | 2016PP21 | Payroll Deductions | 7,311.19 | 7,311.19 | |
| 2016PP22rev | 15/11/2016 | Revenue Canada | 2016PP22 | Payroll remittance PP22 | 8,905.95 | 8,905.95 | |
| 024109 | 17/11/2016 | Cook, Hayley | 161114 | Reimburse - mileage | 111.93 | 111.93 | |
| 024110 | 17/11/2016 | Cosgrave, Tanya | 161107 | Music Together program | 1,606.00 | 1,606.00 | |
| 024111 | 17/11/2016 | Crystal Schaan | 105 | Janitorial Service | 340.00 | 340.00 | |
| 024112 | 17/11/2016 | DeJong, Peter | 161106 | Reimburse - expenses - mileage | 541.67 | 541.67 | |
| 024113 | 17/11/2016 | Lions Bay General Store & Cafe | 161101-1 161101-2 | Postage, milk etc Food - fire dept | 357.72 64.54 | 422.26 | |
| 024114 | 17/11/2016 | Mickelson Consulting Inc. | 2016-34-001 | Communication Consultant | 8,077.65 | 8,077.65 | |
| 024115 | 17/11/2016 | NetNation Communications | 6782034 | FD Website | 100.80 | 100.80 | |
| 024116 | 17/11/2016 | North Construction | 17094 17095 | Mag Creek Progress 3 Holdback release - partial | 12,138.00 9,383.85 | 21,521.85 | |
| 024117 | 17/11/2016 | Wilke, Eileen | 161114 | Reimburse - ESS/ hall naming expenses | 29.00 | 29.00 | |
| 024118 | 17/11/2016 | Waterson, Simon | 161101 | Fire Admin - 3rd qtr | 1,249.98 | 1,249.98 | |
| 109009273388 | 18/11/2016 | BC Hydro | 109009273388 | Pump hydro | 52.15 | 52.15 | |
| 109009273389 | 18/11/2016 | BC Hydro | 109009273389 | Klatt hydro | 362.92 | 362.92 | |
| 109009273390 | 18/11/2016 | BC Hydro | 109009273390 | Beach Park hydro | 41.51 | 41.51 | |
| 109009273391 | 18/11/2016 | BC Hydro | 109009273391 | Hall hydro | 265.02 | 265.02 | |
| 109009273392 | 18/11/2016 | BC Hydro | 109009273392 | Office hydro | 304.65 | 304.65 | |
| 117009108272 | 18/11/2016 | BC Hydro | 117009108272 | Mag intake hydro | 324.34 | 324.34 | |
| 024119 | 24/11/2016 | Forshaw,Suzanne | | Election Pay | | 450.00 | yes |
| 024120 | 24/11/2016 | Forshaw, Albert | | Election Pay | | 300.00 | yes |
| 024121 | 24/11/2016 | Gregson, Doreen | | Election Pay | | 300.00 | yes |
| 024122 | 24/11/2016 | Gilroy, Sharon | | Election Pay | | 300.00 | yes |
| 024123 | 24/11/2016 | Jeffery, Karen | | Election Pay | | 250.00 | yes |
| 024124 | 24/11/2016 | Kemp, Sarah | | Election Pay | | 250.00 | yes |
| 024125 | 24/11/2016 | Locher, Justin | | Election Pay | | 50.00 | yes |
| 024126 | 24/11/2016 | Prozny, Maurice | | Election Pay | | 300.00 | yes |
| 024127 | 24/11/2016 | Romano, Jocelyn | | Election Pay | | 300.00 | yes |
| 024128 | 24/11/2016 | Rooke, William | | Election Pay | | 450.00 | yes |
| 024129 | 24/11/2016 | Forshaw,Suzanne | 161124 | Election Pay | 400.00 | 400.00 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|----------|------------|-------------------------------------|---|--|--|-------------|------|
| 024130 | 24/11/2016 | Forshaw, Albert | 161124 | Election Pay | 250.00 | 250.00 | |
| 024131 | 24/11/2016 | Gregson, Doreen | 161124 | Election Pay | 250.00 | 250.00 | |
| 024132 | 24/11/2016 | Gilroy, Sharon | 161124 | Election Pay | 250.00 | 250.00 | |
| 024133 | 24/11/2016 | Jeffery, Karen | 161124 | Election Pay | 200.00 | 200.00 | |
| 024134 | 24/11/2016 | Kemp, Sarah | 161124 | Election Pay | 200.00 | 200.00 | |
| 024135 | 24/11/2016 | Locher, Justin | 161124 | Election Pay | 50.00 | 50.00 | |
| 024136 | 24/11/2016 | Prozny, Maurice | 161124 | Election Pay | 250.00 | 250.00 | |
| 024137 | 24/11/2016 | Romano, Jocelyn | 161124 | Election Pay | 250.00 | 250.00 | |
| 024138 | 24/11/2016 | Rooke, William | 161124 | Election Pay | 400.00 | 400.00 | |
| 024139 | 25/11/2016 | Acklands - Grainger Inc | 9267210657 9279837091 9289303191 | Screwdriver Flares Flares | 22.83 235.20 294.00 | 552.03 | |
| 024140 | 25/11/2016 | Associated Fire Safety Equipment | 15736 | Name Tags | 295.54 | 295.54 | |
| 024141 | 25/11/2016 | BC Hydro | 114009196428 | Street Lights | 155.31 | 155.31 | |
| 024142 | 25/11/2016 | Bell | 161101 | Satellite | 104.11 | 104.11 | |
| 024143 | 25/11/2016 | Butler, Dave | 2016-000016 | Reimburse-Tree Removal | 157.50 | 157.50 | |
| 024144 | 25/11/2016 | BC Plant Health Care Inc. | 37919 | Chainsaw course | 535.50 | 535.50 | |
| 024145 | 25/11/2016 | Bell Mobility Inc. | 1611113 | Data - Fire truck | 44.83 | 44.83 | |
| 024146 | 25/11/2016 | Coastal Ford | 138938 | Snow Tire installation | 300.60 | 300.60 | |
| 024147 | 25/11/2016 | Dominion Blue Digital Reprographics | 1884402 | House plan copies | 20.73 | 20.73 | |
| 024148 | 25/11/2016 | DS Tactical | I-25095 I-25097 I-26646 I-26644 I-26948 I-27813 I-26650 | Tactical Shorts Tactical Pants Tactical Shorts Tactical Shorts Tactical shorts Tactical Shorts Tactical Shorts | 1,305.98 426.44 109.75 109.75 219.50 932.85 548.75 | 3,653.02 | |
| 024149 | 25/11/2016 | Ebco Petroleum Inc | 211838 | Fuel - Hall | 382.96 | 382.96 | |
| 024150 | 25/11/2016 | Fraser Basin Council | 23915 | Flood strategy plan | 500.00 | 500.00 | |
| 024151 | 25/11/2016 | Glacier Media Classifieds | GCDI00019087 | Election notice | 940.80 | 940.80 | |
| 024152 | 25/11/2016 | Joyce Heating Services Ltd. | 140185 | Furnace Maintenance | 246.75 | 246.75 | |
| 024153 | 25/11/2016 | Luethy, Trudi | 161117 | Reimburse - remembrance day supplies | 236.24 | 236.24 | |
| 024154 | 25/11/2016 | Lidstone & Company | 14074 14303 14075 | Legal fees - 145 Tidewater Legal fees Legal Fees | 739.20 132.16 4,316.87 | 5,188.23 | |
| 024155 | 25/11/2016 | Overhead Door Company of Vancouver | 2CSI-053051 | Bay Door repair | 308.29 | 308.29 | |
| 024156 | 25/11/2016 | Payless Auto Towing Ltd | 439512 439511 | Scrap car for fire training Scrap car for fire training | 147.00 147.00 | 294.00 | |
| 024157 | 25/11/2016 | Paramount Digital Security Inc | 1372 | Office phones | 338.24 | 338.24 | |
| 024158 | 25/11/2016 | Royal Printers Ltd | 499679 | Ballots | 728.00 | 728.00 | |
| 024159 | 25/11/2016 | Rona | 61740-10183481 61450-10391071 | Rain Gauge parts Ramp, shop supplies | 345.24 587.16 | 932.40 | |
| 024160 | 25/11/2016 | Rooke, Pamela | 161124 | Reimburse - expenses | 150.65 | 150.65 | |
| 024161 | 25/11/2016 | Sea to Sky Courier & Freight | 107580 108077 | Courier Courier | 99.80 23.54 | 123.34 | |
| 024162 | 25/11/2016 | Staples - Desjardins Credit Card | 5500816563-0-1 5500820506-0-1 | Storage box, rubber bands, coffee Menu pouches | 122.31 79.99 | 202.30 | |
| 024163 | 25/11/2016 | Sea to Sky Network Solutions | 10705 10653 | Software Licences IT Support | 4,559.78 1,019.20 | 5,578.98 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|-------------|------------|-----------------------------------|-------------------------------------|---|--------------------------------|-------------|------|
| 024164 | 25/11/2016 | Sherine Industries Ltd | IN.08119 INV.08394 | Signs - general Referendum signs | 496.25 435.54 | 931.79 | |
| 024165 | 25/11/2016 | Steven Olmstead | LB-1 | Planner | 6,895.57 | 6,895.57 | |
| 024166 | 25/11/2016 | Telus Services Inc | 1635461 | Dispatch internet | 308.00 | 308.00 | |
| 024167 | 25/11/2016 | Telus Communications | 161028 161101 | Phones, fax, internet Chlorinator alarm | 818.64 78.40 | 897.04 | |
| 024168 | 25/11/2016 | Transtar Sanitation Supplies Ltd. | 115290 | Cleaning supplies | 13.72 | 13.72 | |
| 024169 | 25/11/2016 | The District of North Vancouver | 19741 | Signs - Town hall meeting | 577.50 | 577.50 | |
| 024170 | 25/11/2016 | Westburne Electric Supply | 3532643 | Bulbs - Fire Bay | 173.09 | 173.09 | |
| 2016PP22mpp | 25/11/2016 | Municipal Pension Plan | 2016PP22 | Pension PP22 | 4,386.64 | 4,386.64 | |
| 024171 | 01/12/2016 | CUPE - Local 389 | 2016Dec | Union Dues | 748.73 | 748.73 | |
| 024172 | 01/12/2016 | Canadian Red Cross | IN00342895 | First Responder course books | 1,178.80 | 1,178.80 | |
| 024173 | 01/12/2016 | Crystal Schaan | 106 | Janitorial Service | 365.00 | 365.00 | |
| 024174 | 01/12/2016 | Chersak, Cameron | 161129 | Reimburse - Meals | 92.69 | 92.69 | |
| 024175 | 01/12/2016 | Dale, Jennifer | 161129 | Reimburse - uniform, supplies | 113.73 | 113.73 | |
| 024176 | 01/12/2016 | French, Kyle | 161129 | Reimburse - Meals | 121.45 | 121.45 | |
| 024177 | 01/12/2016 | John James | 161129 | Reimburse - pit, shop, supplies | 197.93 | 197.93 | |
| 024178 | 01/12/2016 | Jury, Mike | 161129 | Reimburse - Keys | 63.67 | 63.67 | |
| 024179 | 01/12/2016 | Mriso, Filip | 161129 | Reimburse - meals | 45.98 | 45.98 | |
| 024180 | 01/12/2016 | Merz, Matt | 161129 | Reimburse - Taxi | 59.40 | 59.40 | |
| 024181 | 01/12/2016 | North Construction | 2016Holdback | Holdback release | 5,250.00 | 5,250.00 | |
| 024182 | 01/12/2016 | Pantages, Tucker | 161129 | Reimburse - meals | 8.28 | 8.28 | |
| 024183 | 01/12/2016 | Pickering, Alex | 161129 | Reimburse - meals | 83.50 | 83.50 | |
| 024184 | 01/12/2016 | Sherine Industries Ltd | INV.07641 | Signs | 472.69 | 472.69 | |
| 024185 | 01/12/2016 | Shaw Business | 161109 | Internet | 115.25 | 115.25 | |
| 024186 | 01/12/2016 | Steven Olmstead | LB-2 | Planning consultant | 3,806.70 | 3,806.70 | |
| 024187 | 01/12/2016 | Triton Automotive | 5252016 801-318145 801-319240 | Credit - Jack Stands Battery - fire truck Demurrage | - 106.68 388.15 60.50 | 341.97 | |
| 024188 | 01/12/2016 | Waterson, Simon | 161129 | Reimburse - Meals | 117.66 | 117.66 | |
| 2016Decpbc | 01/12/2016 | Pacific Blue Cross | 2016Dec | Benefits Dec | 2,449.14 | 2,449.14 | |
| 2016Decrfs | 01/12/2016 | RFS Canada/ GE | 2016Dec | Copier leases | 428.96 | 428.96 | |
| 2016Novvisa | 05/12/2016 | Visa ScotiaBank | 161115 | Training, IT, supplies | 3,568.76 | 3,568.76 | |
| 2016NovST | 07/12/2016 | School Tax | 2016Nov | School tx - Nov | 3,759.32 | 3,759.32 | |
| 024189 | 08/12/2016 | Crystal Schaan | 107 | Janitorial | 170.00 | 170.00 | |
| 024190 | 08/12/2016 | Dale, Jennifer | 161208 | reimburse - Clipboards | 7.32 | 7.32 | |
| 024191 | 08/12/2016 | Mickelson Consulting Inc. | 2016-34-002 | Communications consultant | 1,050.00 | 1,050.00 | |
| 024192 | 08/12/2016 | Rescue Associates | 2016-11 | Fire Training | 1,660.00 | 1,660.00 | |
| 024193 | 08/12/2016 | Waterson, Simon | 161208 | Reimburse - Training meals | 377.57 | 377.57 | |
| 024194 | 08/12/2016 | Zwarn, Lisa M(Curry) | 2016-25 | Election consultant | 6,396.57 | 6,396.57 | |
| 2016PP23mpp | 09/12/2016 | Municipal Pension Plan | 2016PP23 | Pension | 3,998.23 | 3,998.23 | |
| 024195 | 15/12/2016 | Acklands - Grainger Inc | 9289438930 9299899964 | Flares Flares | 176.40 338.10 | 514.50 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|----------|------------|-------------------------------------|----------------------------------|---|--|-------------|------|
| 024196 | 15/12/2016 | Associated Fire Safety Equipment | 15845 | Uniforms - reflective nametags | 648.27 | 648.27 | |
| 024197 | 15/12/2016 | BC Communications | IN112070 IN112069 | Radios Radios | 392.00 44.80 | 436.80 | |
| 024198 | 15/12/2016 | BC Hydro | 114009196427 | Street lights | 361.94 | 361.94 | |
| 024199 | 15/12/2016 | BC Plant Health Care Inc. | 38285 | Dangerous tree removal BB | 4,410.00 | 4,410.00 | |
| 024200 | 15/12/2016 | Century Sign Systems Ltd. | 21762 | Boat decals | 112.00 | 112.00 | |
| 024201 | 15/12/2016 | Creus Engineering Ltd | 14333-9 | Mag Creek engineering | 325.50 | 325.50 | |
| 024202 | 15/12/2016 | Dominion Blue Digital Reprographics | 1888450 | House plan copies | 20.73 | 20.73 | |
| 024203 | 15/12/2016 | Emo, William | 161210 | Reimburse - work boots | 176.39 | 176.39 | |
| 024204 | 15/12/2016 | Good Impressions Printing Limited | 15352 | Letterhead & business cards | 447.56 | 447.56 | |
| 024205 | 15/12/2016 | Guillevin International Company | 0406-554907 0406-554908 | SCBA service SCBA service | 104.94 158.45 | 263.39 | |
| 024206 | 15/12/2016 | Hub Fire Engines & Equipment Ltd | IN00032479 | Fire truck repair - Salsbury | 1,576.48 | 1,576.48 | |
| 024207 | 15/12/2016 | Irwin Air Ltd | | | | 1,000.82 | yes |
| 024208 | 15/12/2016 | Kerr Wood Leidal | 69057 | Data server - SCADA | 52.50 | 52.50 | |
| 024209 | 15/12/2016 | Loutet, Susan | 161205 | Reimburse - hall/office supplies | 82.25 | 82.25 | |
| 024210 | 15/12/2016 | Lidstone & Company | 14512 14308 14513 14514 | Legal fees Legal fees Legal fees - FOI Legal Fees - SROW | 320.29 1,684.15 660.80 595.73 | 3,260.97 | |
| 024211 | 15/12/2016 | Medical Services Plan | 2016Dec | MPS - Dec | 1,083.00 | 1,083.00 | |
| 024212 | 15/12/2016 | North Shore Pest Detective Ltd | 78122 | Pest control - yard | 94.50 | 94.50 | |
| 024213 | 15/12/2016 | Ornamental Bronze Limited | 83694 | Screws for Hall plaque | 12.60 | 12.60 | |
| 024214 | 15/12/2016 | Payless Auto Towing Ltd | 436826 436827 436829 | Scrap car - fire training Scrap car - fire training Scrap car - fire training | 441.00 441.00 441.00 | 1,323.00 | |
| 024215 | 15/12/2016 | Pitney Bowes | 3200329874 | Postage meter lease | 115.81 | 115.81 | |
| 024216 | 15/12/2016 | Petrokleen | 2013639 | Fuel tank cleaning | 3,362.84 | 3,362.84 | |
| 024217 | 15/12/2016 | RONA - BH Allen Building Centre | 148705 | light covers, batteries, staples | 160.00 | 160.00 | |
| 024218 | 15/12/2016 | Rental Network Ltd | 161130 | Compressor rental | 152.32 | 152.32 | |
| 024219 | 15/12/2016 | Ramtech Environmental Products | 1480-c121 | UV reactor parts | 11,280.40 | 11,280.40 | |
| 024220 | 15/12/2016 | RICOH Canada Inc. | SCN99499683 SCO91366500 | Copies Copies | - 115.12 549.25 | 434.13 | |
| 024221 | 15/12/2016 | Rona | 61450-10424321 | Office toilet | 344.25 | 344.25 | |
| 024222 | 15/12/2016 | Sea to Sky Courier & Freight | 108601 | courier | 51.99 | 51.99 | |
| 024223 | 15/12/2016 | Smithrite Disposal Ltd | 19681-868060 | Waste removal | 15,993.87 | 15,993.87 | |
| 024224 | 15/12/2016 | Staples - Desjardins Credit Card | 5500905232-0-1 | Paper, cleaning supplies, TP | 186.06 | 186.06 | |
| 024225 | 15/12/2016 | Sea to Sky Network Solutions | 10810 10760 | Firewall - network IT support | 1,529.47 1,019.20 | 2,548.67 | |
| 024226 | 15/12/2016 | Shred-it International ULC | 8100037918 | Shredding | 89.25 | 89.25 | |
| 024227 | 15/12/2016 | Sigma Safety | 4821 4820 | Scene Lights Scene Lights | 2,236.64 1,903.33 | 4,139.97 | |
| 024228 | 15/12/2016 | Telus Services Inc | 1647057 | Dispatch internet | 616.00 | 616.00 | |
| 024229 | 15/12/2016 | Telus Communications | 161128 161201 | Phones, internet, faxes Chlorinator alarm | 830.03 79.97 | 910.00 | |
| 024230 | 15/12/2016 | Telus Mobility | 161121 | Mobile phones | 459.02 | 459.02 | |
| 024231 | 15/12/2016 | Triton Automotive | 801-323015 | Battery | 566.52 | 775.12 | |

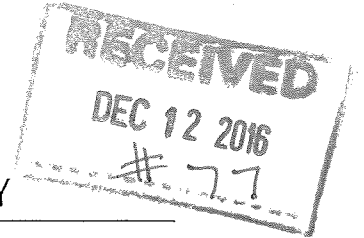
| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|--------------|------------|---------------------------|--------------|-----------------------------|----------------|-------------|------|
| | | | 801-236904 | SCADA computer battery | 148.10 | | |
| | | | 801-327719 | Demurrage | 60.50 | | |
| 024232 | 15/12/2016 | Westburne Electric Supply | 3567509 | Electrical parts - Pit | 131.75 | 131.75 | |
| 024233 | 15/12/2016 | Wilke, Eileen | 161202 | Reimburse - ESS supplies | 23.51 | 23.51 | |
| 024234 | 15/12/2016 | Zeemac Vehicle Lease Ltd | 338649 | Vehicle lease | 1,136.80 | 3,540.32 | |
| | | | 338650 | vehicle lease | 910.56 | | |
| | | | 338648 | Vehicle lease | 1,492.96 | | |
| 2016PP23rev | 15/12/2016 | Revenue Canada | 2016PP23 | Payroll remittance PP23 | 7,216.14 | 7,216.14 | |
| 2016PP24rev | 15/12/2016 | Revenue Canada | 2016PP24 | Payroll remittance PP24 | 7,982.24 | 7,982.24 | |
| 024235 | 16/12/2016 | Begley, Garth | 161215 | xmas bonus | 100.00 | 100.00 | |
| 024236 | 16/12/2016 | Butler, Dave | 161215 | xmas bonus | 100.00 | 100.00 | |
| 024237 | 16/12/2016 | Cook, Hayley | 161215 | xmas bonus | 100.00 | 100.00 | |
| 024238 | 16/12/2016 | Emo, William | 161215 | xmas bonus | 100.00 | 100.00 | |
| 024239 | 16/12/2016 | Gilroy, Shawna | 161215 | xmas bonus | 100.00 | 100.00 | |
| 024240 | 16/12/2016 | Loutet, Susan | 161215 | xmas bonus | 100.00 | 100.00 | |
| 024241 | 16/12/2016 | McNichol, Fran | 161215 | xmas bonus | 100.00 | 100.00 | |
| 024242 | 16/12/2016 | Mullen, Neale | 161215 | xmas bonus | 100.00 | 100.00 | |
| 024243 | 16/12/2016 | Newsome, Donna | 161215 | xmas bonus | 100.00 | 100.00 | |
| 024244 | 16/12/2016 | Urrutia, Alberto | 161215 | Xmas bonus | 100.00 | 100.00 | |
| 114009234557 | 19/12/2016 | BC Hydro | 114009234557 | WTP - Harvey hydro | 1,052.05 | 1,052.05 | |
| 119009051002 | 19/12/2016 | BC Hydro | 119009051002 | Yard hydro | 1,435.53 | 1,435.53 | |
| 119009051003 | 19/12/2016 | BC Hydro | 119009051003 | STP hydro | 443.21 | 443.21 | |
| 119009051004 | 19/12/2016 | BC Hydro | 119009051004 | Pit Hydro | 386.25 | 386.25 | |
| 024245 | 21/12/2016 | Ciolfi, Matt | 013 | First Responder training | 1,650.00 | 1,650.00 | |
| 024246 | 21/12/2016 | Dickinson, Carmen | 161216 | Deposit return | 40.00 | 40.00 | |
| 024247 | 21/12/2016 | French, Kyle | 161215 | Reimburse - small equipment | 420.00 | 420.00 | |
| 024248 | 21/12/2016 | Jury, Mike | 161215 | Reimburse - Meals | 279.82 | 279.82 | |
| 024249 | 21/12/2016 | Penman, Carla | 015 | First Responder training | 300.00 | 300.00 | |
| 024250 | 21/12/2016 | Rooke, Pamela | 161216 | Reimburse - mileage | 62.08 | 62.08 | |
| 024251 | 21/12/2016 | Robb, John | 161220 | Reimburse - Training meals | 156.57 | 156.57 | |
| 024252 | 21/12/2016 | Yard, David | 014 | First Responder training | 750.00 | 750.00 | |
| 2016PP24mpp | 22/12/2016 | Municipal Pension Plan | 2016PP24 | Pension PP24 | 4,776.60 | 4,776.60 | |
| 024253 | 30/12/2016 | BC Communications | IN112637 | Radio | 44.80 | 436.80 | |
| | | | IN112638 | Radios | 392.00 | | |
| 024254 | 30/12/2016 | BC Hydro | 117009195032 | Street Lights | 155.31 | 155.31 | |
| 024255 | 30/12/2016 | Bell | 161201 | Satellite | 107.23 | 107.23 | |
| 024256 | 30/12/2016 | Bell Mobility Inc. | 161213 | Auto CAD data | 44.78 | 44.78 | |

| Cheque # | Pay Date | Vendor Name | Invoice # | Description | Invoice Amount | Paid Amount | Void |
|----------|------------|--------------------------------|---------------|--------------------------|---------------------|-------------|--------|
| 024257 | 30/12/2016 | ClearTech Industries Ltd | 153858 | Container return | - | 420.00 | 666.62 |
| | | | 156267 | Carboy return | - | 420.00 | |
| | | | 688250 | Chlorine | | 1,506.62 | |
| 024258 | 30/12/2016 | Creus Engineering Ltd | 13217-17 | Mag Creek design | 1,015.88 | 1,015.88 | |
| 024259 | 30/12/2016 | E-COMM | 16-0504 | Courier | 31.49 | 31.49 | |
| 024260 | 30/12/2016 | Glacier Media Classifieds | GCDI00019573 | Election notice | 940.80 | 940.80 | |
| 024261 | 30/12/2016 | KGC Fire Rescue | 234532 | Hose - Fire | 1,938.47 | 1,938.47 | |
| 024262 | 30/12/2016 | North Shore Pest Detective Ltd | 78560 | Pest control - Yard | 94.50 | 94.50 | |
| 024263 | 30/12/2016 | North Shore Parts | 62526407 | Vehicle maint | 155.84 | 155.84 | |
| 024264 | 30/12/2016 | Oxley Electric Ltd | 1867 | STP Electrical work | 178.50 | 1,619.11 | |
| | | | 1866 | STP electrical work | 1,440.61 | | |
| 024265 | 30/12/2016 | Ray Contracting Ltd | 151204 | Sand | 422.14 | 1,239.04 | |
| | | | 151214 | Sand | 816.90 | | |
| 024266 | 30/12/2016 | Rental Network Ltd | 89277-02 | Compressor rental | 338.24 | 338.24 | |
| 024267 | 30/12/2016 | Schneider, Kerstin | 2016Carolling | Reimburse - carolling | 64.20 | 64.20 | |
| 024268 | 30/12/2016 | Shaw Business | 161209 | Office internet | 141.01 | 141.01 | |
| 024269 | 30/12/2016 | Westburne Electric Supply | 3586997 | Rain gauge parts | 281.32 | 281.32 | |
| | | | | TOTAL (Less Void) | 1,711,258.85 | | |
| | | | | Does not include Payroll | | | |

Intentionally Blank



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Tree Cutting Application Form

All fields must be completed

| | |
|--|-------------------|
| Applicant's Full Name: <u>ROBERT PEEBLES</u> | |
| Address: <u>45 PERIWINKLE PLACE</u> | |
| Phone: [REDACTED] | Email: [REDACTED] |
| Contractor Name (if applicable): | |
| Contractor Phone: | |

| |
|---|
| Description of Trees: <u>FIR</u> |
| Location of Trees: <u>MUNICIPAL EASEMENT</u> |

*Trees must be clearly marked with marking tape in time for the Tree Committee's site visit. *done*

| | |
|--|---|
| Reason for Removal: <input type="radio"/> Too close to property (foundation, garage, fence, etc.) <input type="radio"/> Dead or dying <input type="radio"/> Unattractive <input checked="" type="radio"/> Blocking sunlight <input type="radio"/> Attracting wildlife Other: | <input type="radio"/> Interfering with infrastructure (roads, sidewalks, etc.) <input type="radio"/> Leaves causing problems <input type="radio"/> Blocking site access <input type="radio"/> Affecting house value <input type="radio"/> Hazardous <input checked="" type="radio"/> Interfering with view |
| Description of work to be done (and additional comments which may be helpful): <u>REMOVAL</u> | |

*Dec 12/16 PW has viewed this already.
- maybe on right of way & PW approves
of removal. per will Dec 15.*



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Replanting Plan, if any (please include anticipated timeframe for completion):

I have verified the information contained within this application is correct.

I acknowledge that responsibility for bylaw compliance rests with me as the applicant. I will indemnify and save harmless the Village of Lions Bay, its officials, employees and agents against claims, liabilities and expenses of every kind, in respect of anything done or not done pursuant to this application or ensuing permit, if issued, including negligence and/or failure to observe all bylaws, conditions, acts or regulations.

I understand that, should this application be approved, all work performed must comply with the recommendations of the Tree Committee, as endorsed by Council, and that failure to comply with the recommendations may result in fines, penalties and/or legal action.

Signature of Applicant

Date Signed

DEC 1st / 2016

| | |
|--------------------------|--------------|
| Date Received by Office: | Received by: |
|--------------------------|--------------|



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Form letter for affected neighbour canvass (print as many copies as may be necessary)

Date: DEC 1st / 2016

Neighbour's Name: [REDACTED]

Address: 35 PERIWINKLE PL.

Phone/Email: [REDACTED]

Dear [REDACTED]:

Re: Tree Cutting Application

I intend to make an application for a permit to cut trees on municipal property and, as part of the application process, I am required to notify other property owners whose line of sight may be affected by this work. The specifics of the application are as follows:

| | |
|--|--------------------------------|
| Location: | MUNICIPAL EASEMENT |
| Type(s) of Tree(s): | PINE FIR |
| Description of Work: | REMOVAL |
| Rationale for Application and Replanting Plan (if applicable): | ENHANCE VIEW, ENHANCE SUNLIGHT |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

As an adjacent property owner, please accept this letter as notification of my application. I would appreciate if you would provide me with your written response noting any concerns of this work within 30 days of the date of this letter, so that I may forward your comments with my application package.

I have attached photographs of the marked trees.

Thank you

Applicant Name

Email/Phone

Office use only:

- ☐ Confirm neighbour received notice of application
- ☐ Confirm neighbour's position on application details
 - ☐ Supportive
 - ☐ Opposed

Name of neighbour spoken to by staff: _____

Date verified by office staff: _____

Staff member name: _____



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Form letter for affected neighbour canvass (print as many copies as may be necessary)

Date: DEC 1st/2016

Neighbour's Name: [REDACTED]

Address: 70 PERIWINKLE PL.

Phone/Email: [REDACTED]

Dear [REDACTED]

Re: **Tree Cutting Application**

I intend to make an application for a permit to cut trees on municipal property and, as part of the application process, I am required to notify other property owners whose line of sight may be affected by this work. The specifics of the application are as follows:

| | |
|--|-------------------------|
| Location: | MUNICIPAL EASEMENT |
| Type(s) of Tree(s): | PINE FIR |
| Description of Work: | REMOVAL |
| Rationale for Application and Replanting Plan (if applicable): | ENHANCE VIEW & SUNLIGHT |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

As an adjacent property owner, please accept this letter as notification of my application. I would appreciate if you would provide me with your written response noting any concerns of this work within 30 days of the date of this letter, so that I may forward your comments with my application package.

I have attached photographs of the marked trees.

Thank you

Applicant Name

Email/Phone

Office use only:

- ☐ Confirm neighbour received notice of application
☐ Confirm neighbour's position on application details
☐ Supportive ☐ Opposed

Name of neighbour spoken to by staff: _____

Date verified by office staff: _____

Staff member name: _____

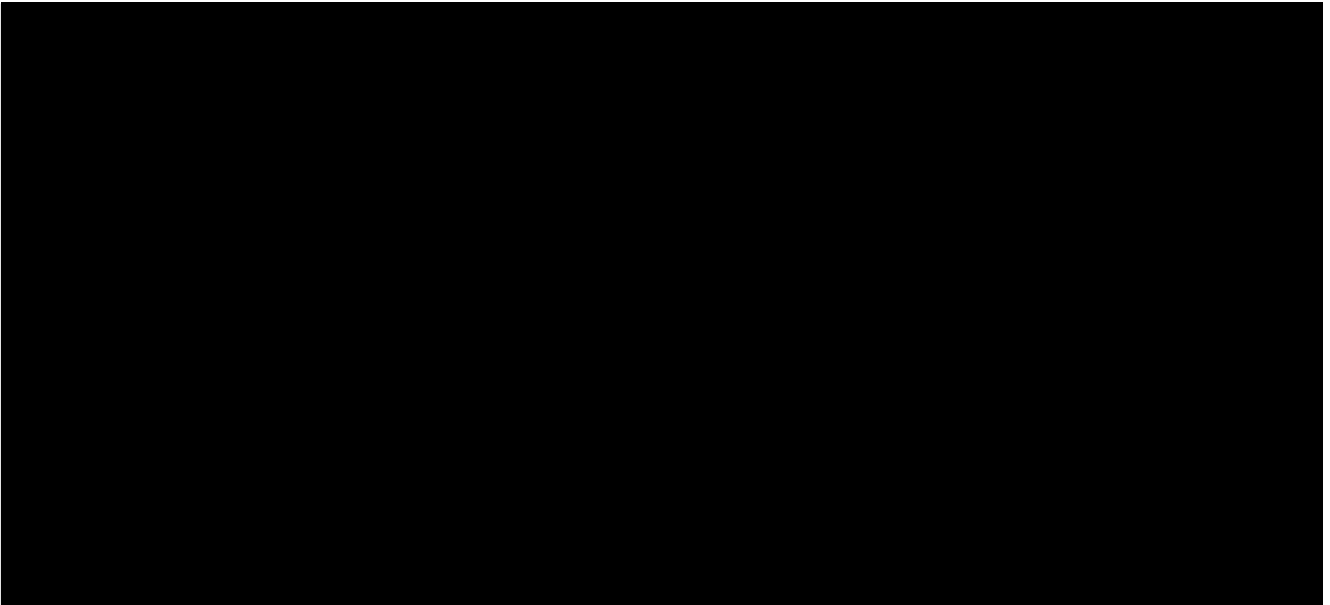
Lions Bay Reception

From: Rob Peebles [REDACTED]
Sent: Monday, December 12, 2016 3:55 PM
To: Lions Bay Reception
Subject: Tree Permit
Attachments: IMG_20161212_154859.jpg

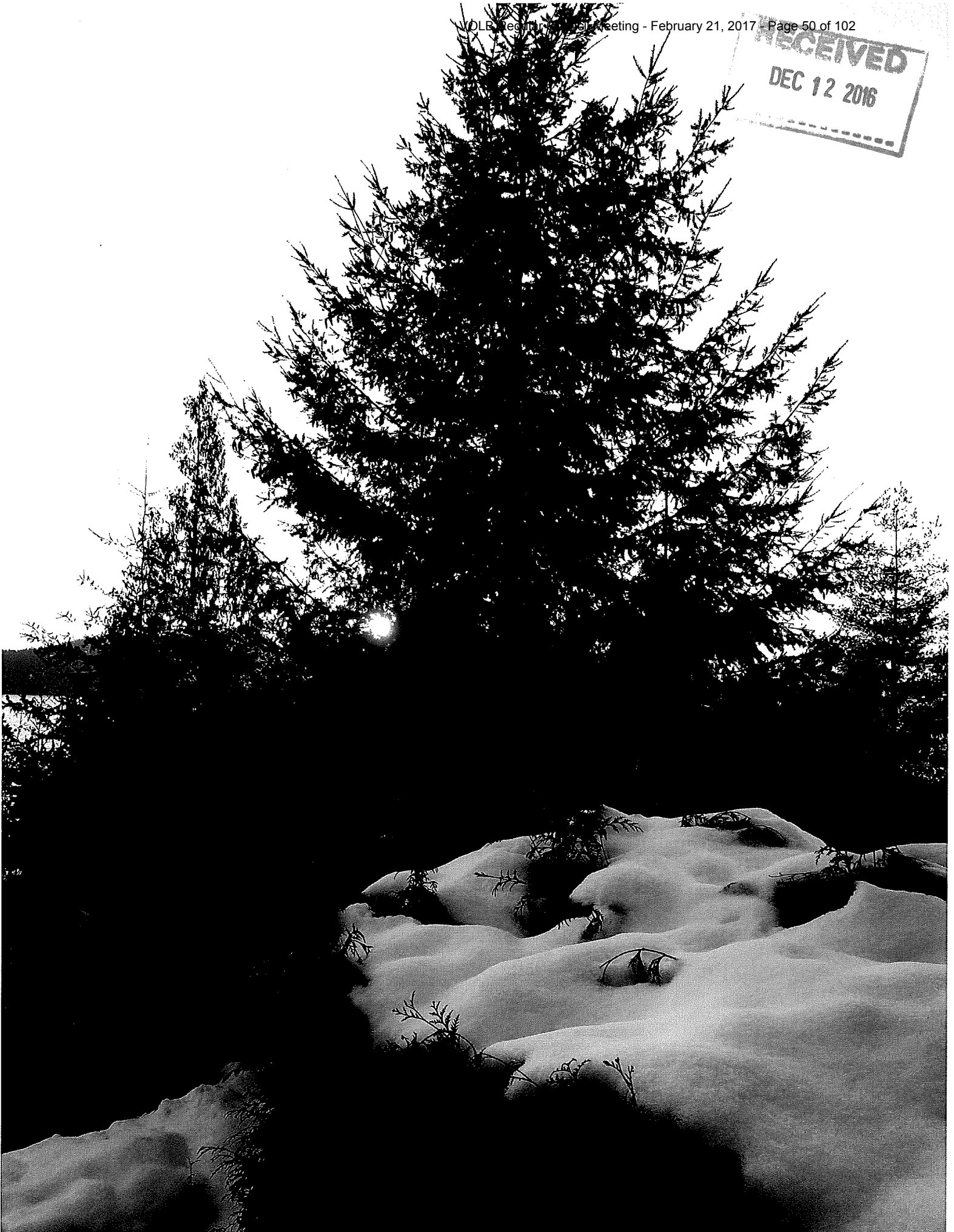
Hello

Here's the photo of the tree in question on the municipal easement at 45 Periwinkle Place. Permit application submitted Dec 12th.

Regards
Rob Peebles



RECEIVED
DEC 12 2016



Minutes of the Tree Committee meeting

January 16th, 2017

On-site

1. In attendance; Chair, Simon Waterson, Tony Clayton and Mike Jury
2. The meeting was called to order at 09:31 am.
3. Simon Waterson was appointed Recorder for the meeting.
4. The Agenda was approved unanimously.
5. Public Participation - none
6. The previous minutes from the meeting dated 7th December 2016 were approved unanimously.
7. Old Business; - none
8. New Business;
Tree Application #77 – 45 Periwinkle - Moved by Tony Clayton; Seconded by Simon Waterson, that the subject trees and associated debris, be removed. Approved unanimously.
9. Adjournment; - The meeting adjourned at 09:37 am.

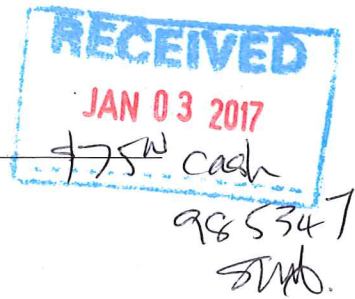
Simon Waterson

Recorder

Intentionally Blank



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Tree Cutting Application Form

All fields must be completed

| | |
|---|-------------------|
| Applicant's Full Name: <u>David Weber</u> | |
| Address: <u>85 Iskeview Pl.</u> | |
| Phone: [REDACTED] | Email: [REDACTED] |
| Contractor Name (if applicable): | |
| Contractor Phone: | |

| |
|--|
| Description of Trees: <u>Fir (Evergreens)</u> |
| Location of Trees: <u>"All" Trees on front of property.</u> |

*Trees must be clearly marked with marking tape in time for the Trees, Views and Landscapes Committee's site visit.

| | |
|--|---|
| Reason for Removal: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Too close to property (foundation, garage, fence, etc.) <input checked="" type="checkbox"/> Dead or dying <input checked="" type="checkbox"/> Unattractive <input type="checkbox"/> Blocking sunlight <input type="checkbox"/> Attracting wildlife | <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Interfering with infrastructure (roads, sidewalks, etc.) <input type="checkbox"/> Leaves causing problems <input type="checkbox"/> Blocking site access <input type="checkbox"/> Affecting house value <input type="checkbox"/> Hazardous <input type="checkbox"/> Interfering with view |
| Please provide additional comments which may be useful: <u>Building a retaining wall on bank. Most trees are on my land. Just 4 are of the size for permission. Rebuilding Drive way, wall and garage.</u> | |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Replanting Plan, if any (please include anticipated timeframe for completion):

Cedar Hedge on top of wall to match hedge on south side.
Misc. ground cover on wall.

I have verified the information contained within this application is correct. No cutting of Significant Trees, as defined by Schedule "C" to Village of Lions Bay Tree Bylaw No. 393, 2007, as amended, is contemplated by this application or, if it is, this fact is clearly and explicitly set out in the application along with supporting rationale.

I acknowledge that responsibility for bylaw compliance rests with me as the applicant. I will indemnify and save harmless the Village of Lions Bay, its officials, employees and agents against claims, liabilities and expenses of every kind, in respect of anything done or not done pursuant to this application or ensuing permit, if issued, including negligence and/or failure to observe all bylaws, conditions, acts or regulations.

I understand that, should this application be approved, all work performed must comply with the recommendations of the Trees, Views and Landscapes Committee, as endorsed by Council, and that failure to comply with the recommendations may result in fines, penalties and/or legal action.

Signature of Applicant

Date Signed

Jan 1/17

Jan 3/17 -
pd & 75th cash 985347 SNA







Lions Bay Reception

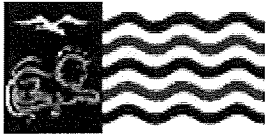
From: Lions Bay Reception
Sent: Thursday, January 05, 2017 1:52 PM
To: Public Works
Subject: Tree Cutting Application #78 for 85 Isleview Pl
Attachments: 170103 #78 Weber 85 Isleview Pl Appl.pdf

PW

Please see attached Tree cutting application for 85 Isleview Pl
Please check and provide feedback

Many thks

Susan Loutet
Administrative Assistant



The Municipality of the Village of Lions Bay. www.lionsbay.ca
PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA
Tel: (604) 921-9333 ext. 1000 | Fax: (604) 921-6643

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RECEIVED

THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY JAN 03 2017

Form letter for canvassing Affected Property Owners (print as many copies as may be necessary)

Date: JAN 1 / 2017

Neighbour's Name: [REDACTED]

Address: 105 ISCEVIEW PLACE

Phone/Email: [REDACTED]

Dear _____:

Re: Tree Cutting Application

I intend to make an application for a permit to remove trees on municipal property and, as part of the application process, I am required to notify Affected Property Owners. The specifics of the application are as follows:

| | |
|----------------------------|---|
| Location: | 85 Iskeview Pl. |
| Type(s) of Tree(s): | Fir |
| Description of Work: | Remove <u>All</u> Trees From Road Frontage. |
| Rationale for Application: | Building Retaining Wall |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

As an Affected Property Owner, please accept this letter as notification of my application. I would appreciate if you would provide me with your written response noting any concerns of this work within thirty (30) days of the date of this letter, so that I may forward your comments with my application package.

I have attached a (☐ sketch / ☐ photograph) of the subject tree(s).

Thank you,

Dave Weber
Applicant Name

[REDACTED]
Email/Phone

Office use only:

- ☒ Confirm Affected Property Owner received notice of application
☒ Confirm Affected Property Owner's position on application details
 Supportive ☒ Opposed ☐

☒ Name of Affected Property Owner spoken to by staff: emma law

☐ Date verified by office staff: Jan 9/17

☐ Staff member name: Susan Contel

Jan 5/17



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

RECEIVED

JAN 03 2017

Form letter for canvassing Affected Property Owners (print as many copies as may be necessary)

Date: Dec 30, 2016

Neighbour's Name: [REDACTED]

Address: 95 Islevue Pl.

Phone/Email: [REDACTED]

Dear [REDACTED]

Re: **Tree Cutting Application**

I intend to make an application for a permit to remove trees on municipal property and, as part of the application process, I am required to notify Affected Property Owners. The specifics of the application are as follows:

| | |
|----------------------------|---------------------------------------|
| Location: | 95 Islevue Pl. |
| Type(s) of Tree(s): | Fir |
| Description of Work: | Remove "All" Trees From Road Frontage |
| Rationale for Application: | Building Retaining Wall |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

As an Affected Property Owner, please accept this letter as notification of my application. I would appreciate if you would provide me with your written response noting any concerns of this work within thirty (30) days of the date of this letter, so that I may forward your comments with my application package.

I have attached a (☐ sketch / ☐ photograph) of the subject tree(s).

Thank you,

Dave Weber
Applicant Name

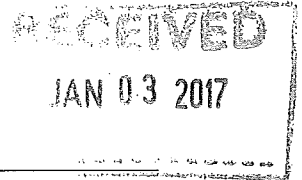


Email/Phone

Office use only:

- ☐ Confirm Affected Property Owner received notice of application
☒ Confirm Affected Property Owner's position on application details
 Supportive ☒ Opposed ☐

- ☒ Name of Affected Property Owner spoken to by staff: Dave Weber
☐ Date verified by office staff: Jan 5 / 17
☐ Staff member name: Susan Lortek



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Form letter for canvassing Affected Property Owners (print as many copies as may be necessary)

Date: Jan 1/17

Neighbour's Name: [REDACTED]

Address: 115 Isleview Place

Phone/Email: [REDACTED]

Dear JAN 1 2017:

[Signature]

Re: Tree Cutting Application

I intend to make an application for a permit to remove trees on municipal property and, as part of the application process, I am required to notify Affected Property Owners. The specifics of the application are as follows:

| | |
|----------------------------|---------------------------------------|
| Location: | 85 Isleview Pl. |
| Type(s) of Tree(s): | Fir |
| Description of Work: | Remove "All" Trees From Road Frontage |
| Rationale for Application: | Building Retaining Wall |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

As an Affected Property Owner, please accept this letter as notification of my application. I would appreciate if you would provide me with your written response noting any concerns of this work within thirty (30) days of the date of this letter, so that I may forward your comments with my application package.

I have attached a (☐ sketch / ☐ photograph) of the subject tree(s).

Thank you,

Dave Weber

Applicant Name

Email/Phone

Office use only:

- ☒ Confirm Affected Property Owner received notice of application
☒ Confirm Affected Property Owner's position on application details
 Supportive ☒ Opposed ☐

☒ Name of Affected Property Owner spoken to by staff: email sent to [redacted]

☒ Date verified by office staff: Jan 5 / 17 Smb

☒ Staff member name: SUSAN LOWTET.



RECEIVED

JAN 03 2017

THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Form letter for canvassing Affected Property Owners (print as many copies as may be necessary)

Date: January 1, 2017

Neighbour's Name: [REDACTED]

Address: 75 ISKVIEW DRIVE

Phone/Email: [REDACTED]

Dear Glen:

Re: **Tree Cutting Application**

I intend to make an application for a permit to remove trees on municipal property and, as part of the application process, I am required to notify Affected Property Owners. The specifics of the application are as follows:

| | |
|----------------------------|---------------------------------------|
| Location: | 85 Iskview Pl. |
| Type(s) of Tree(s): | Fir |
| Description of Work: | Remove "All" Trees From Road Frontage |
| Rationale for Application: | Building Retaining Wall |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

As an Affected Property Owner, please accept this letter as notification of my application. I would appreciate if you would provide me with your written response noting any concerns of this work within thirty (30) days of the date of this letter, so that I may forward your comments with my application package.

I have attached a (☐ sketch / ☐ photograph) of the subject tree(s).

Thank you,

Susan Weber

Applicant Name

[REDACTED]

Email/Phone

Office use only:

- ☒ Confirm Affected Property Owner received notice of application
☒ Confirm Affected Property Owner's position on application details
 Supportive ☒ Opposed ☐

☐ Name of Affected Property Owner spoken to by staff: email sent to [REDACTED]

☒ Date verified by office staff: Jan 5/17. SWL

☒ Staff member name: Susan Loutet.

Jan 5/17

Lions Bay Reception

From: Public Works
Sent: Thursday, January 12, 2017 9:11 PM
To: Susan Loutet; [REDACTED]
Subject: FW: 85 isleview trees
Attachments: Isleview SE.pdf; Isleview Trees.pdf

Susan, Public Works does not have any concerns with respect to the trees – see the attached pdf.

David, attached is a drawing indicating the location of your water service line. Depending upon the age of the line, it might be a good idea to replace the line at the same time as the construction of the retaining wall. As Will mentions below – a conduit may also be a good idea.

All the best,

Nai Jaffer
Public Works Manager



The Municipality of the Village of Lions Bay
PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Village Office (604) 921-9333 | Fax (604) 921-6643

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From: Will Emo
Sent: January 6, 2017 5:30 PM
To: Public Works <works@lionsbay.ca>
Subject: Re: 85 isleview trees

Hi Nai,

Removal of trees shouldn't have any impact on the adjacent water main as the trees are higher than the road. One issue may be that the water service for #85 comes up by the hydrant and may intersect where the wall is going. Like 240 Oceanview, we should suggest they install a conduit for the water line, maybe even ask they replace it to the main. The plan shows the wall at this point will be 16' tall.

The wall will have to be back far enough from the hydrant so that when it is serviced or replaced we don't have issues with undermining the foundation, also that there are no rocks nearby, as there is now.

Thank You

Will Emo
Public Works Operator
Small Wastewater System Operator
Water Distribution 1

wemo@lionsbay.ca

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9833

Fax: (604) 921-6643

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From: Public Works

Sent: Friday, January 6, 2017 9:21 AM

To: Will Emo

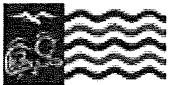
Subject: RE: 85 isleview trees

Can you please provide your comments with respect to removal and any potential utilities impacts – I thought the water line ran up that side of the roadway? If so, what impact would removal have?

All the best,

Nai Jaffer

Public Works Manager



The Municipality of the Village of Lions Bay

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0

Village Office (604) 921-9333 | Fax (604) 921-6643

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From: Will Emo

Sent: January 3, 2017 1:02 PM

To: Public Works <works@lionsbay.ca>

Subject: 85 isleview trees

Thank You

Will Emo

Public Works Operator

Small Wastewater System Operator

Water Distribution 1

wemo@lionsbay.ca



January 12, 2017 - Public Works Staff have reviewed the application and offer the following:

1. The trees have been heavily pruned in the past to improve vehicular sight lines on Isleview Place.
2. The trees are situated directly under overhead wires and require regular topping to prevent issues with the lines.

Due to the aforesaid facts - the health of the trees is in decline and Public Works recommend complete removal. This action does not / will not impact any underground utilities within the roadway.

Minutes of the Tree Committee meeting

Jan 24th, 2017

On-site @ 85 Isleview Place

1. In attendance; Chair, Simon Waterson, Tony Clayton and Ron McLaughlin
2. The meeting was called to order at 09:31 am.
3. Simon Waterson was appointed Recorder for the meeting.
4. The Agenda was approved unanimously.
5. Public Participation – Mr. Kirk Henry
6. The previous minutes from the meeting dated 16th January 2017 were approved unanimously.
7. Old Business; - Abbott Application question still outstanding – CAO to respond
8. New Business;
Tree Application #78 – 85 Isleview Place - Moved by Tony Clayton; Seconded by Simon Waterson, that the subject trees and associated debris be removed. Approved unanimously.
9. Adjournment; - The meeting adjourned at 09:36 am.

Simon Waterson

Recorder



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

| | | | |
|-------------------|--|---------------------|---------------------|
| Type | Request for Decision | | |
| Title | Utility User Rate Amendment Bylaws No. 514, 515 and 516 | | |
| Author | Pamela Rooke | Reviewed By: | Peter DeJong |
| Date | February 17, 2017 | Version | |
| Issued for | February 21, 2017 Regular Council Meeting | | |

RECOMMENDATION

THAT the following bylaws be adopted:

1. Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 514, 2017
2. Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 515, 2017
3. Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 516, 2017

ATTACHMENTS

1. Bylaws No. 514, 515 and 516 as set out above.

KEY INFORMATION

At the January 24, 2017 Regular Council Meeting, staff were directed to prepare the water, sewer and solid waste utility user rate bylaws in accordance with the draft budgets presented to Council indicating the revenue required for each service. The attached bylaws have been drafted accordingly.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 514, 2017

Adopted:

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Water Rates and Regulations Amendment Bylaw No. 514, 2017

A bylaw to amend Water Rates and Regulations By-law No. 2, 1971

The Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 514, 2017".
2. Schedule "A" attached to Bylaw No. 2, 1971, as amended, is hereby deleted and the attached Schedule "A" is substituted therefore.
3. This bylaw shall take effect upon adoption.

READ A FIRST TIME

February 7, 2017

READ A SECOND TIME

February 7, 2017

READ A THIRD TIME

February 7, 2017

ADOPTED

February __, 2017

Mayor

Corporate Officer

**Certified a true copy of
Water Rates and Regulations
Bylaw No. 2, 1971, Amendment
Bylaw No. 514, 2017 as adopted.**

Corporate Officer

SCHEDULE "A"**Attached to and forming
part of Bylaw No. 2, 1971, as amended****WATER USER RATES****Prompt Payment Discount**

| | | |
|---------------------------------|---------------------|------|
| 1. Single Family Residence | \$1,504.00 per year | 2.0% |
| 2. Condominiums, Apartments | \$1,504.00 per year | 2.0% |
| 3. Businesses – Café/Restaurant | \$3,940.00 per year | 2.0% |
| 4. Businesses – Marina | \$3,940.00 per year | 2.0% |
| 5. Businesses – Other | \$1,035.00 per year | 2.0% |
| 6. Schools | \$3,940.00 per year | 2.0% |



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Sewer User Rates Bylaw No. 122, 1984 Amendment Bylaw No. 515, 2017

Adopted:

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Sewer User Rates Amendment Bylaw No. 515, 2017

A bylaw to amend Sewer User Rates By-law No. 122, 1984

The Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 515, 2017".
2. Schedule "A" attached to Bylaw No. 122, 1984, as amended, is hereby deleted and the attached Schedule "A" is substituted therefore.
3. This bylaw shall take effect upon adoption.

READ A FIRST TIME

February 7, 2017

READ A SECOND TIME

February 7, 2017

READ A THIRD TIME

February 7, 2017

ADOPTED

February __, 2017

Mayor

Corporate Officer

**Certified a true copy of
Sewer User Rates Bylaw No. 122, 1984,
Amendment Bylaw No. 515, 2017 as adopted.**

Corporate Officer

SCHEDULE "A"

**Attached to and forming
part of Bylaw No. 122, 1984, as amended**

SEWER USER RATES**Prompt Payment Discount**

- | | | |
|----------------------------|-------------------|------|
| 1. Single Family Residence | \$800.40 per year | 2.5% |
|----------------------------|-------------------|------|



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 516, 2017

Adopted:

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 516, 2017

A bylaw to amend Garbage and Recycling Collection Bylaw No. 455, 2013

The Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 516, 2017".
2. Garbage and Recycling Collection Bylaw No. 455, 2013 is hereby amended as follows:
 - a) the title of the bylaw shall match the official citation: Garbage and Recycling Collection Bylaw No. 455, 2013;
 - b) in Section 3, insert the following definition for "green waste" between the definitions for "dangerous wildlife" and "wildlife resistant container":

"green waste" means organic compostable waste, including garden waste and food waste;
 - c) in Section 14, replace the words "garbage and recycling" with "garbage, recycling and green waste"; and
 - d) add a new paragraph Section 16 which states:

"The rate chargeable under this section in the calendar year in which the collection of garbage, recycling and green waste commences shall be one-twelfth (1/12) of the full rate as set out in Schedule "A" multiplied by the number of full months remaining in the calendar year of service commencement."

and re-number all subsequent paragraphs.
3. Schedule "A" attached to Garbage and Recycling Collection Bylaw No. 455, 2013, as amended, is hereby deleted and the attached Schedule "A" is substituted therefore.
4. This bylaw shall take effect upon adoption.

READ A FIRST TIME **February 17, 2017**

READ A SECOND TIME **February 17, 2017**

READ A THIRD TIME **February 17, 2017**

ADOPTED **February __, 2017**

Village of Lions Bay

Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 516, 2017

Page 3

Mayor

Corporate Officer

**Certified a true copy of Garbage and Recycling Collection Bylaw
No. 455, 2013, Amendment Bylaw No. 516, 2017 as adopted.**

Corporate Officer

SCHEDULE "A"**Attached to and forming
part of Bylaw No. 455, 2013, as amended**

| | Garbage, Recycling and Green Waste | | Annual Charge | Prompt Payment Discount |
|---|---|---|--------------------------------------|--------------------------------|
| 1 | Single Family Residences | Garbage: 154L bi-weekly Recycling/Green Waste: Unlimited weekly | \$335.00 | 3.5% |
| 2 | Strata Condominiums (Crosscreek Road) | Common bins/totes | \$350.00 | 3.5% |
| 3 | Strata Apartments (350 Centre Road) | Garbage Recycling Green Waste | \$64.00 \$161.00 \$100.00 | 3.5% |
| 4 | Store or Business Premise | Garbage Recycling Green Waste | \$109.00 \$480.00 \$136.00 | 3.5% |
| 5 | Marina | Garbage Recycling Green Waste | \$1,089.00 \$2,480.00 \$990.00 | 3.5% |
| 6 | School | Garbage Recycling Green Waste | \$596.00 \$534.00 \$490.00 | 3.5% |
| 7 | Extra Garbage Containers | | \$4.00 each can | |

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VILLAGE OF LIONS BAY

Incoming Correspondence - February 21, 2017

General Correspondence:

- G-1: Candian Fallen Heroes Program ([Page 1](#))
- G-2: BC Government Francophone Affairs Program ([Page 7](#))
- G-3: Candian Postmasters and Assistants Program ([Page 9](#))
- G-4: Dare to Share - Local Governments and the Sharing Economy ([Page 11](#))

Resident Correspondence:

- R-1: Mark Ergetowski - Kayaking Down Alberta Creek ([Page 15](#))
- R-2: Tanya Cosgrave - Gratitude for our Works Crew ([Page 16](#))
- R-3: Myron Loutet - Village Commitment to Safety ([Page 17](#))
- R-4: Robin Spano - Playgroup Hall Rental ([Page 18](#))

From: [Canadian Fallen Heroes Foundation](#)
To: [Council @ Lions Bay](#)
Cc: [Shawna Gilroy](#)
Subject: Village of Lions Bay Attn: Mayor & Council
Date: Friday, February 03, 2017 2:18:55 PM
Attachments: [YRI BC Information Letter.pdf](#)
[Ad Sample.pdf](#)
[Youth Remembrance Initiative Application - 2017.pdf](#)

Dear Mayor & Council,

I have attached our information letter for you as well as an example of an ad and an explanation of our kids' program. We are hoping that we can get the kids from Lions Bay doing research about your local soldiers that gave their lives during wartimes for the freedoms we all enjoy today. As we are a registered charity, we rely on donations from the community in order to continue this important project. We feel that this program teaches the younger generation the reason why these people should never be forgotten. I am also attaching a copy of the Youth Initiative Application Form for your local schools. If you would like to pass this information along, that would be wonderful. Please let us know if there is a Grant in Aid Form that needs to be filled out for your next meeting. You may contact me via email or by phone at 250.921.5180. Thank you for taking the time to review our project.

Have a nice day,

Toni Hall

Canadian Fallen Heroes Foundation
E. memorials@canadianfallenheroes.com

www.canadianfallenheroes.com

Youth Remembrance Initiative



Canadian Fallen Heroes Foundation

Who We Are:

For nearly fourteen years, the Canadian Fallen Heroes Foundation has been tasked with creating memorials for each of Canada's fallen soldiers. It is an honour to do so. One soldier at a time, we hope to share their story, to shed light on their pre enlistment lives and gain a greater understanding of their dreams and aspirations. They went to school here, they enlisted here and thousands would leave their parents, homes and families, never to return. That they would sacrifice this future for their family and friends, community and nation is heroic and no effort is spared to honour their memory.

Our Mission:

To create memorials in honour of the fallen and bring them home. Providing for them a permanent and prominent place in the community.

Our Programs:

Youth Outreach & Partnerships – Our foundation actively supports youth involvement in this process of research and Remembrance and is pleased to contribute towards the efforts of the Army Cadet League of Canada's 2016 Battlefield Tour. Through partnerships with public schools, legions, community centers and historical societies, we greater increase the education of Remembrance in home communities. As the nation nears its 150th anniversary, we remember well the rights and freedoms we enjoy today came at a heavy cost and those who gave their lives in service deserve a significant role in the celebrations planned for this year and beyond. To help ensure each community who lost a son or daughter in the cause of freedom and democracy is represented, the Foundation is inviting 1000 classrooms and youth groups across Canada to participate in the 150 Memorial project. Those selected to participate are provided a gift of \$150.00 and a set of age-appropriate tasks to perform as part of their contribution to the Memorial project. Applications for funding can be made online and we hope to involve schools from every corner of our province.

In Memoriam – In 2012, we successfully designed and rolled out an online version of the memorials to better engage youth with a medium they are familiar with. Please visit the IN MEMORIAM section of our website at www.canadianfallenheroes.com to view the soldiers from your area.

Physical Memorial Prints – Donated for permanent display in the towns once called home, these beautiful 23" x 19" oak-framed Memorials are printed with archival inks and laminated with UV resistant film. They feature a photograph and biography including military history and once complete serve as a permanent reminder of those that would leave their home and not return.

Bringing Home The Fallen – 2017/2018

How can you help?

We had great success this year involving students from two Winnipeg schools. They were invited to help research and later write biographies for the soldiers they found. Memorials for some of those whose pictures were found were included as part of a large display at Polo Park mall prior to Remembrance Day. We provided funding and support from donations made to the Foundation and created a template allowing school-aged children an opportunity to participate in an age appropriate manner. The children did a wonderful job and our Foundation is going to continue pledging money for research this coming year to similar partnerships with schools and youth groups throughout Canada. A complete honour roll for every community who lost a son or daughter in service to the country will be built in this way as a special initiative on Canada's 150th.

As a nationally registered charity, we depend solely on the community to complete this important mission. We hope you will consider a gift to the foundation with one of the levels below. All donations are welcome and in accordance with our charitable status, all donors will receive an official tax receipt. The ads we place will be on our website and will come up as soon as you open the soldiers from your municipality. For every 500.00 raised a local classroom will receive \$ 150.00 to help with research of the local soldiers. Website ad rates are below:

Municipal Rate

\$1000.00 – Full Page

\$500.00 – Half Page

\$250.00 – Quarter Page

\$125.00 – Honourable Mention

Provincial Rate

\$4000.00 - Full Page

\$2000.00 - Half Page

\$1000.00 – Quarter Page

\$500.00 – Honourable Mention

Contact Us

Canadian Fallen Heroes Foundation
PO Box 293
Fruitvale BC V0G 1L0

Phone: 778.459.2224

Email: memorials@canadianfallenheroes.com

Media:

<http://aptn.ca/news/2016/11/10/family-surprised-to-see-great-grandfather-in-war-memorial-display/>

<https://goo.gl/photos/EDq2uwwHFKXs7Dse7>

*The Canadian Fallen Heroes Foundation is proud to be a registered Canadian charity.
Charity Tax No. 86563 9447 RR0001*

In Memoriam

Search by: **Heroes** Sponsors

Soldier Name:

* When searching by name, please enter the surname followed by a comma.







War:

Province:

City/Town:

SEARCH NOW

Your search returned **40** soldiers. Soldiers are matched to the search criteria above. Some soldiers belong to multiple towns.

| | Rank/Name | Hometown |
|---|---|----------------------|
|  | Boneca, Anthony Joseph Corporal | Thunder Bay, Ontario |
|  | Cameron, William Hugh Private | Thunder Bay, Ontario |
|  | Costall, Robert Howard Private | Thunder Bay, Ontario |
|  | Cunningham, Walter Garfield Flying Officer | Thunder Bay, Ontario |
|  | Klukie, Joshua James Private | Thunder Bay, Ontario |
|  | Bell, George Raymond | Thunder Bay, Ontario |

Remembering and Honouring Our Fallen Heroes



Bill Mauro, MPP
Thunder Bay-Atikokan

240 South Syndicate Avenue
Thunder Bay, ON P7E 1C8
T: 807-623-9237 | bmauro.mpp.co@liberal.ola.org

Kids In Action

VOLB Regular Council Meeting - February 21, 2017 - Page 88 of 102



Our foundation is pleased to invite **STUDENTS** to participate with research and help us find the fallen.

Apply now for funding for your classroom or youth group and help us share their story.



Funding for this program provided by:

Canadian Fallen Heroes Foundation

Suite 116 3 212 Henderson Hwy
Winnipeg MB R2L 1L8

204.818.0430

**SPONSORSHIP
INFORMATION**



facebook.com/CanadianFallenHeroes

www.CanadianFallenHeroes.com

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Bring Home The Fallen 2017

Youth Remembrance Initiative Application

Thank you for your interest in the **2017 Youth Remembrance Initiative** sponsored by the Canadian Fallen Heroes Foundation! We are excited to have your classroom join our team of national researchers! In conjunction with the 150th Birthday of Canada, our foundation is offering a grant of \$150/classroom for your help in researching and honouring the men and women that paid the supreme sacrifice for our nation. These funds should be used to offset any costs associated with the project as well as a celebration for your students at the end of your project.

Please fill out this short application and submit it by email to cadetresearch@canadianfallenheroes.com. ***We invite multiple classrooms from your school to apply for this grant.***

| | |
|--|--|
| School Name: | |
| Teacher Name : | |
| Phone Number: | |
| Mailing Address: | |
| Email Address: | |
| Number of students in class: | |
| Does your classroom have access to computers including internet and word processing software? | |
| Is the Canadian Fallen Heroes Foundation allowed to use pictures of your students in future advertising and social media? | |

Upon approval of this application, a list containing names of fallen soldiers from Canada will be sent to you by email along with an information package on how to get started.

Thank you again for your interest in bringing the education of Remembrance to your classroom!

Canadian Fallen Heroes Foundation
www.canadianfallenheroes.com

***The Canadian Fallen Heroes Foundation is proud to be a registered Canadian charity.
Charity Tax No. 86563 9447 RR0001***

Legislative Office:
Parliament Buildings
Victoria, B.C.
V8V 1X4
Phone: 250 387-6651
Fax: 250 387-1522
norm.letnick@gov.bc.ca



Constituency Office:
101-330 Highway 33 West
Kelowna, B.C.
V1X 1X9
Phone: 250 765-8516
Fax: 250 765-7283
<http://normletnickmla.bc.ca>

Norm Letnick, M.L.A.
(Kelowna-LakeCountry)
Minister of Agriculture
Province of British Columbia

January 30, 2017

Mayor Karl Buhr
Village of Lions Bay
Box 141
Lions Bay
BC V0N 2E0

Dear Mayor Karl Buhr,

We are writing to encourage your local government to access financial assistance from the B.C. Government Francophone Affairs Program (FAP), to support the delivery of French programs and services in your jurisdiction.

There are 70,000 Francophones and 300,000 Francophiles across British Columbia. One of the mandates of FAP is to deliver the Canada-British Columbia official Languages Agreement on French-Language Services. By partnering with FAP, local governments can access funding through the Official Languages Agreement for projects either with a French component or entirely in French.

Eligible projects must support service development, planning and delivery in one or more of the five priority areas identified in the Agreement: Health and Social Services, Economic Development, Arts and Culture, Justice and Communications. The B.C. Government has already successfully partnered with many local governments on multiple projects, such as:

- City of Nelson – Regional Visitor Gateway / Bilingual Signage
- City of Prince George – 2015 Canada Games / Civic Plaza Enhancement Project
- Township of Esquimalt – Centennial Walkway / Historical Pavers Bricks
- City of Vancouver – Public Library / Purchase of French Material
- District of Tofino – Recreation Program / Early Childhood French Activities
- City of Coquitlam – Arts and Culture / Art in Public Places

We invite you to share this funding opportunity with your senior staff and to invite them to contact Chantal Brodeur, the Manager of the Program, to discuss ideas, program guidelines and explore partnerships. Chantal Brodeur can be reached at (250) 387-2028 or chantal.brodeur@gov.bc.ca. You can also access more information about the Program and the funding guidelines by consulting the FAP website at: www.gov.bc.ca/francophoneaffairs.

.../2

Many successful projects start with a conversation and grow to benefit the entire community. We look forward to seeing more partnerships between FAP and local governments to increase access to French services to British Columbians.

Sincerely,

A handwritten signature in black ink, appearing to be 'Norm Letnick', with a long horizontal stroke extending to the right.

Norm Letnick
Minister of Agriculture,
Responsible for Francophone Affairs Program

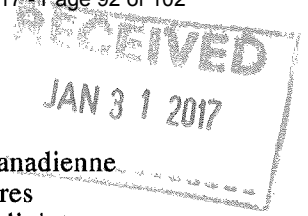
A handwritten signature in black ink, appearing to be 'Peter Fassbender', with a stylized, looped design.

Peter Fassbender
Minister of Community, Sport and Cultural Development

Canadian Postmasters
and
Assistants Association



l'Association canadienne
des maîtres
de poste et adjoints



January 23, 2017

Mayor Karl Buhr
Village of Lions Bay
PO Box 141 400 Centre Rd
Lions Bay BC V0N 2E0

Dear Mayor Karl Buhr,

The Canadian Postmasters and Assistants Association (CPAA) is the voice of rural post office employees since 1902. It is the second-largest bargaining unit under the Canada Post umbrella; representing members who work in post offices in towns, reserves and villages throughout rural Canada. We are in touch with over 6 million rural customers on a regular basis. Most often we are the only federal presence and the hub of the community.

CPAA members, 95% of them women, operate 3,260 post offices across Canada; 226 of these offices are in your province.

We write to you today to share our concerns over the Federal Government Standing Committee on Government Operations and Estimates' (OGGO) report regarding Canada Post, released on December 13, 2016. If you have not seen it yet, you can access the report at the following web address:

http://bit.ly/OGGO_EN

Amongst the many recommendations made by the Committee, most of which we support, we note the absence of a recommendation on postal banking. In your province alone 61% of the communities do not have a financial institution, yet they have a corporate post office. Often your constituents have to travel long distances to receive banking services. If your citizens have to travel out of town for banking services, it is almost certain that they will also patronize other businesses in that town or city, thereby losing earning opportunities from your own town's businesses.

We at CPAA strongly feel that the resurrection of the postal bank, which was closed in 1969 when large banks were expanding in rural Canada, is a perfect fit for Canada Post. More importantly for the businesses and the citizens of your community, it is a means to ensure access to financial services. You may remember that prior to the OGGO's report, the Government had set up a Task Force to examine the challenges of Canada Post and to provide options for the future of the Corporation. The Task Force report¹, which preceded the OGGO's report, mentioned that 39% of Canadian businesses would use a postal bank. It also mentioned that 38% of Canadian citizens would use a postal bank.

¹ <http://bit.ly/tpsgc>

According to the 2011 Census, Canada's rural population consisted of 6,329,414 citizens. What bank could not succeed with 38% of that number of customers?

If like us at CPAA, you feel that a postal bank would benefit your community, we ask you to write to Minister Judy Foote to voice your views and concerns. We recommend that you also copy your letter or email it to Ms. Karine Trudel, the New Democrat MP who sat on the OGGO Committee, as she was a strong supporter of the postal bank. Their postage-free addresses and email addresses are as follows:

The Honourable Judy Foote
Minister of Public Services and Procurement
House of Commons
Ottawa, Ontario
Canada K1A 0A6 or judy.foote@parl.gc.ca

Ms. Karine Trudel (MP)
House of Commons
Ottawa, Ontario
Canada K1A 0A6 or karine.trudel@parl.gc.ca

Canada Post is uniquely positioned to offer financial services to rural Canada. When Canada Post can make money, and offer more services to Canadians who need them, we have a perfect opportunity. Let's not lose it!

Thank you for your time. Should you have any questions or wish to discuss this issue with a local CPAA representative, we invite you to reach out to our British Columbia and Yukon CPAA President as follows:

President Barbara J. Lincoln
7519 Sechelt Inlet Road
Sechelt BC V0N 3A4
(604) 885-6006
barb.lincoln@cpaa-bcyukon.com

Sincerely,

A handwritten signature in black ink, appearing to read 'Brenda McAuley', with a large, stylized flourish at the end.

Brenda McAuley, CPAA National President
281 Queen Mary St.
Ottawa ON K1K 1X1

From: [Lions Bay Reception](#)
To: [Council @ Lions Bay](#); [Agenda](#)
Cc: [Peter DeJong](#)
Subject: FW: CivX 2017: Dare to Share - Local Governments and the Sharing Economy
Date: Friday, February 10, 2017 4:09:55 PM

Fyi & Incoming Correspondence

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 1000 | Fax: (604) 921-6643

This email is intended only for the persons addressed and may contain confidential or privileged information. If you received this email in error, it'd be appreciated if you'd notify the sender and delete it. Statements and opinions herein are made by their authors in a personal capacity, and are not binding on the Municipality of the Village of Lions Bay ("Municipality") until contracted. This email is the property of the Municipality and may not be reproduced or further disseminated in whole or part without the Municipality's consent. It may be exempt from disclosure under the British Columbia Freedom of Information and Protection of Privacy Act and other freedom of information or privacy legislation, and no admissible disclosure of this email can be made without the consent of the Municipality.

From: Jamee Justason [mailto:jjustason@ubcm.ca]
Sent: Friday, February 10, 2017 4:07 PM
Subject: CivX 2017: Dare to Share - Local Governments and the Sharing Economy

Attn:
Mayor/Chair
Council/Board
Senior Staff

Dear LMLGA member local governments:

LMLGA and CivicInfo BC have once again partnered to host **CivX 2017** a one-day conference for local government on **Wednesday, April 12, 2017**.

Read more below and register today!

Thank you,
Jamee

Jamee Justason
Office Administrator
Executive Coordinator LMLGA

Union of BC Municipalities

60 - 10551 Shellbridge Way

Richmond, BC V6X 2W9

Phone: 604-270-8226 ext.100

Email: jjustason@ubcm.ca

Website: www.ubcm.ca

The Lower Mainland Local Government Association and CivicInfo BC are pleased to invite you to CivX 2017. This year's theme is:

Dare to Share: Local Governments and the Sharing Economy

Date: Wednesday April 12, 2017
Location: 580 West Hastings Street, Vancouver, BC
Time: 8:30am - 4:30pm (Doors open at 8:00am)
Cost: \$199 plus GST (Includes lunch)

Join us as we explore how BC local governments are adapting to the sharing economy. Gain a better understanding of the opportunities, challenges, and inevitabilities that exist when traditional economies are turned upside down!

Register online today!

www.civx.ca

Facility and Accommodations

A Beautiful and Unique Venue

CivX 2017 will be held in the Asia Pacific Hall at SFU's Morris J. Wosk Centre for Dialogue in Vancouver.

Located just one block from Waterfront Station, access is easy via Skytrain or the Canada Line. Onsite parking also available.



Convenient On-Site Hotel

Affordable, low-season rates are available at the Delta Hotels by Marriott, Vancouver Downtown Suites, 550 West Hastings Street. The hotel is connected to the Work Centre. Call 604-689-8188 or visit their website to reserve a room.



Our Topics & Guest Speakers (Tentative)

Shared Public Records: The Coming Blockchain Revolution, and the Potential Impact on the Public Sector

Dr. Victoria Lemieux, University of British Columbia, Blockchain@UBC Research Cluster.

Shared Rides: A Closer Look at Uber

Michael van Hemmen, Public Policy Manager, Uber.

Shared Public Spaces: The Surrey City Centre Library's Novel Experience

Surinder Bhogal, Chief Librarian, Surrey Libraries.

Shared Business: Loco BC, Working Together To Strengthen Local Businesses

Amy Robinson, Director, Loco BC (locobc.com).

Shared Bikes: Vancouver's Mobi Bike Share Service, A Case Study (Tentative)

Featuring a representative from Mobi Bike.

Shared Regulations: The Queen's Printer's Barrier-Busting Bylaw Tool Project

Spencer Tickner, Director, Queen's Printer of British Columbia.

Shared Accommodation: Local Government Approaches to Short Term Rentals

Panel discussion, featuring esteemed guests from government and industry.

The Lower Mainland Local Government Association and CivicInfo BC wish to thank CivX 2017 sponsors for their generous support:



For information about sponsoring CivX 2017, please email Jamee Justason at jjustason@ubcm.ca.

Register quickly to reserve your space, and we look forward to seeing you on April 12th!



CivX 2017 – Dare to Share
c/o CivicInfo BC
www.civicinfo.bc.ca

#203 – 4475 Viewmont Avenue
Victoria, BC V8Z 6L8
Ph: 250-383-4898
E: info@civicinfo.bc.ca

From: [Karl Buhr](#)
To: [REDACTED]
Cc: [Council @ Lions Bay](#); [Shawna Gilroy](#); [Peter DeJong](#)
Subject: RE: Kayaking down the Alberta Creek
Date: Friday, February 03, 2017 11:05:06 AM

Mark, thanks for getting in touch. Yes, as with our cliff jumping, our clothing-alternate beach, our jumping off points for the Lions and more, social media presents us with a whole new paradigm. Our built creek channels are Ministry of Transportation & Infrastructure property, and under their jurisdiction. As I understand it, Lions Bay's liability toward trespassers on provincial property is very limited. However, we are in fairly wide-ranging discussions with MOTI just now, and we can bring fencing, signage and enforcement up again. And, by copy to staff, I request that this issue be added to the list for Council to review policy on.

Regards,
Karl Buhr

From: Mark Ergetowski / [REDACTED]
Sent: Thursday, February 2, 2017 8:28 PM
To: Council @ Lions Bay; Shawna Gilroy
Subject: Kayaking down the Alberta Creek

Good Morning,

as the winter is coming to an end, I'd like to bring to your attention the fact that the whitewater kayaks are sliding down the Alberta Creek again.

It's been happening for a while, but starting last year, the group of people involved grew exponentially.

Due to an extreme danger of such activity, a serious accident (or worse) is bound to happen. In such case our Village is open to a legal litigation that - regardless of the outcome - will be both time and resource consuming.

Please see the following footage (there's more, just type Lions Bay Kayaking in YouTube):
<https://www.youtube.com/watch?v=3KGfp9DfPNk>

I don't even mention the peace disturbance, trespassing private properties, parking infractions, open drug use, etc.

Please consider investigating this growing issue and restricting an access to the Alberta Creek before it gets out of hand.

Please advise, thanks

Ergetowski family
150 Islevue Place

From: [Ron McLaughlin](#)
To: [Shawna Gilroy](#); [Peter DeJong](#); [Naizam Jaffer](#)
Subject: FW: Gratitude for our works crews!
Date: Monday, February 06, 2017 12:51:54 PM

FYI.

-----Original Message-----

From: Tanya Gienger [REDACTED]
Sent: Sunday, February 05, 2017 7:09 PM
To: Karl Buhr; Councillor- Ron McLaughlin
Subject: Gratitude for our works crews!

Hi Ron and Karl,

Just thought you guys should know what a fabulous works crew I think you have. I sent the below nite to Will at the works yard on Friday. I heard the snowplough working around the clock! We are truly grateful for them all.

Thanks

Tanya and Roger Cosgrave

Hey Will,

Tanya Cosgrave here. Sorry for just emailing you but for whatever reason your address is the only one in my phone. Just wanted to tell all of you guys what an amazing job you've done on the road so far today. Just came back in from town and the city and west van is a disaster. You guys rock! Thank you for all you do.

Tanya

iPhone insanity

This email has been checked for viruses by Avast antivirus software.

<https://www.avast.com/antivirus>

From: [Ron McLaughlin](#)
To: [Peter DeJong](#); [Shawna Gilroy](#)
Subject: Fw: Village commitment to safety
Date: Friday, February 10, 2017 10:56:09 AM

From: Susan Loutet [REDACTED]
Sent: Friday, February 10, 2017 7:47 AM
To: Council @ Lions Bay
Cc: Public Works
Subject: Village commitment to safety

Mayor and Council
Our family has lived in the Village for over 35 years.

One of the many things that have impressed us is the Village commitment to safety.

I commend the Mayor and Council for their leadership and the Village employees for executing safety programs for our community.

During these last rounds of snow fall, the Village employees have gone over and above the call of duty in their efforts of snow removal throughout the day and night, chipping ice from the bridge decks, and keeping the Village safe.

I take my hat off to you all.

Best regards
Myron Loutet

Sent from my iPad

From: [REDACTED]
To: [Council @ Lions Bay](#)
Cc: [Shawna Gilroy](#)
Subject: Playgroup hall rental
Date: Sunday, February 12, 2017 3:19:17 PM

Dear Lions Bay Council and Village Office,

I'm writing on behalf of playgroup to ask for a break with hall rental. We would love it if you let us continue to pay the rate of \$25/month that was given to us at the beginning of the 2016/2017 school year, rather than the \$40 that was suddenly announced in January, through to the end of June. The total break we're asking for amounts to \$90. (\$15/month for 6 months.)

\$40/month is not at all unreasonable, but this year is unique in that attendance has fallen dramatically. Most of last year's kids moved on to preschool or kindergarten, and those of us left were new and not sure what we were doing, so we weren't doing much to recruit new participants. Now there are only 2-3 families to share the financial load, and while we are now working to increase that, the price hike has hit us hard.

(Specifically, two of us have split the hall rental cost from February to June, spending an extra \$100 each as we try to rebuild the group and recoup what we can from drop in fees.)

We could meet for free at our homes, and it would be a lot less work, but we both feel that it's valuable for our kids and for the community to have a public, open to all, place to meet.

In exchange for temporary rental relief, we will do our utmost to rebuild a strong, inclusive playgroup that adds value to the Lions Bay community. If we're successful, we should have no trouble meeting the rental increase for the 2017/2018 school year.

Thanks so much for considering our request. Please let me know if you have any questions.

Robin Spano
[REDACTED]

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