



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, MARCH 21, 2017 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

AGENDA

1. **Call to Order**
2. **Adoption of Agenda**
3. **Public Participation (2 minutes per person totalling 10 minutes maximum)**
4. **Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)**
5. **Review & Approval of Minutes of Prior Meetings**
 - a. Regular Council Meeting – March 7, 2017 (Page 5)

THAT the Regular Council Meeting minutes of March 7, 2017 be approved as circulated.

6. **Business Arising from the Minutes**
 - a. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Person Responsible
1	January 10, 2017	A list outlining what Council would like to see on the Howe Sound Community Forum agenda	Council
2	January 10, 2017	2017 Parking Plan Initiatives	Karl & Staff
3	February 7, 2017	Councillor McLaughlin to be kept up to date as the organizing contact person for the Pulling Together Canoe Journey	Ron
4	February 7, 2017	CAO to follow up with the Fire Chief on some of the items listed under incidents in the Village	Peter
5	February 21, 2017	Canada Day Celebration – begin organization	Ron
6	February 21, 2017	Volunteer Week (April 23-29) – begin organization	Ron
7	February 21, 2017	Correspondence R-1: Mark Ergetowski - Kayaking Down Alberta Creek - Mayor to add to Mayor's piece in Village Update and contact MOTI to discuss further	Karl
8	March 7, 2017	Mayor to send the Average Speed Over Distance letter to Minister Anton and Minister Stone	Karl
9	March 7, 2017	Councillor McLaughlin to find a resident to volunteer for planning Volunteer Week, and if no takers, Councillor Hughes to take on the planning process.	Ron/Jim

Agenda – Regular Meeting of Council – March 7, 2017

Village of Lions Bay

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7. Unfinished Business**8. Reports**

- a. Staff
 - i. Visual presentation of (incomplete) new website as at March 21, 2017
- b. Mayor
- c. Council
- d. Committees
- e. Emergency Services
 - i. Lions Bay Fire Rescue Monthly Report (Page 13)

9. Closure of Council Meeting

THAT the meeting be closed to the public on the basis of matters to be considered under the following section of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

10. Bylaws

- a. Trees, Views and Landscapes Bylaw No. 393, 2007, Amendment Bylaw No. 518, 2017 – First, Second, Third Reading (Page 15)
 THAT Trees, Views and Landscapes Bylaw No. 393, 2007, Amendment Bylaw No. 518, 2017 be introduced and given three readings.
- b. Board of Variance Bylaw No. 502, 2016, Amendment Bylaw No. 519, 2017 – First, Second, Third Reading (Page 43)
 THAT Board of Variance Bylaw No. 502, 2016, Amendment Bylaw No. 519, 2017 be given first, second and third reading.
- c. Road Closure Bylaw No. 517, 2017 – First, Second, Third Reading (Page 47)
 - 1. THAT Road Closure Bylaw No. 517, 2017, be introduced and given first, second and third reading; and
 - 2. THAT Notice of Intention to close that portion of Chrystal Falls Road measuring 569.3 square meters and described as “Parcel A - Road Dedicated by Plan 3149 (Chrystal Falls Road)” on the road closure plan attached as Schedule “A” to Road Closure Bylaw No. 517, 2017 be published pursuant to Section 40(3) of the *Community Charter*; and
 - 3. THAT persons who consider they are affected by the bylaw be provided with an opportunity for to make representations to council at the regular Council meeting on April 4, 2017; and

4. THAT staff send Road Closure Bylaw No. 517, 2017, as at 3rd reading, to the Minister of Transportation and Infrastructure for approval pursuant to section 41(3) of the *Community Charter*.

d. Zoning and Development Bylaw No. 520, 2017 – First Reading (Page 57)

1. THAT the Information Report, “Revisions to draft Zoning Bylaw and Consideration of First Reading” dated March 15, 2017 be received;
2. AND THAT the recommendations in the March 15, 2017 report be endorsed, including deletion of reference to community care facilities;
3. AND THAT Zoning and Development Bylaw No. 520, 2017 be read a first time;
4. AND FURTHER THAT a public information meeting regarding Zoning and Development Bylaw No. 520, 2017 as at first reading be held at 7:00 p.m. on April 6, 2017 at Broughton Hall, 400 Centre Road, Lions Bay.

e. Driveway Crossings Bylaw No. 521, 2017 – Three Readings (On Table)

11. Correspondence

- a. List of Correspondence to March 16, 2017 (Page 97)

THAT the following actions be taken with respect to the correspondence:

12. New Business

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

14. Closed Council Meeting

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

15. Reporting Out From Closed Portion of Meeting

16. Adjournment

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, MARCH 7, 2017 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 3

1. Call to Order
Mayor Buhr called the meeting to order at 7:04 p.m.

2. Approval of Agenda
Moved/Seconded

THAT item 8iv – Website Delivery be added; and

THAT item 8Dii – Draft Zoning Bylaw be added; and

THAT the agenda be approved as amended.

CARRIED

3. Public Participation
None

4. Delegations
None

5. Minutes

A. Regular Council Meeting – February 21, 2017

Moved/Seconded

THAT the Regular Council Meeting Minutes of February 21, 2017 be approved as circulated.

CARRIED

6. Business Arising from the Minutes

None

Audio: 00:10

7. Unfinished Business

A. Information and Resource Requests (IRRs)

Moved/Seconded

THAT the IRRs be updated in accordance with the following:

- ID 114: Drones – not feasible, remove from requests

CARRIED

8. Reports

A. Staff

i. CFO: Fourth Quarter Preliminary Financial Review

Moved/Seconded

THAT the report “Fourth Quarter Preliminary Financial Review” be received for information purposes.

CARRIED

Audio: 00:22

ii. CFO: 2017 Supplemental Budget Requests

With a 5% tax increase, and one addition of a \$15,000 budget request for new stairs at Kelvin Grove Beach, the 2017 Supplemental Budget Requests report was agreed upon. The item was tabled until after the closed portion of the meeting.

Moved/Seconded

THAT the CFO: 2017 Supplemental Budget Requests be tabled until after the closed portion of the meeting.

CARRIED

Audio: 00:39

iii. CFO: Council Remuneration Report

Moved/Seconded

THAT the report “Council Remuneration Report” be received for information purposes.

CARRIED

iv. Website Delivery

CAO DeJong provided an update on the new website, stating that a viewing may be brought to the next Council meeting.

Moved/Seconded

THAT the verbal Website Delivery report be received for information.

CARRIED

Audio: 00:42

B. Mayor

i. Draft Letter to Ministers Anton and Stone re. Average Speed Over Distance (ASOD) and Correspondence from Minister Anton

Moved/Seconded

THAT Council endorse the letter to Minister Anton and Minister Stone regarding Average Speed Over Distance.

CARRIED

Moved/Seconded

THAT Mayor Buhr send the Average Speed Over Distance Letter to Minister Anton and Minister Stone.

CARRIED

C. Council

i. Volunteer Week 2017

Councillor McLaughlin to find a resident to volunteer, and if no takers, Councillor Hughes to take on the planning process.

ii. Pulling Together Canoe Journey: Verbal Update

Councillor McLaughlin spoke with SafeWay regarding sponsoring the lunch for the Pulling Together Canoe Journey. Councillor McLaughlin to meet with CAO DeJong to discuss event further.

Audio: 00:54

D. Committees

i. Trees, Views & Landscapes Committee: Tree Application #75 – 445 Timbertop Drive
Moved/Seconded

THAT resident Guillermo Schwartz be allowed to speak to Council regarding Tree Application #75.

CARRIED

Mr. Schwartz voiced his opposition to removal of the trees that are marked to be cut along the driveway to his house. He argued instead for topping with regular maintenance and was supported by the comments of Councillor Bain and Councillor Hughes. CAO DeJong noted that topping is considered bad practice for a number of reasons, especially pertaining to liability for weak false leaders that grow out of the top of topped trees and pose a risk of breaking off and causing damage. Public Works' input on the application was for removal instead of topping. The Trees, Views and Landscapes Committee recommendation was for cut and removal.

Moved/Seconded

THAT all trees that have been marked with orange tape (photos taken), be topped and associated debris be removed.

CARRIED

Audio: 01:19

ii. Draft Zoning Bylaw

The following recommendation was brought forward from the Council Strategy Committee Meeting on March 7, 2017:

Moved/Seconded

1. THAT applications for short term rentals be considered on a case by case basis for temporary use permits;
2. AND THAT Council adopt a policy that applications for short term rental temporary use permits be evaluated for consistency with the following recommended conditions:
 - a. The short term rental unit must be the short term rental operator's primary residence (confirmation of which is to be required annually). [Or, could be a requirement that the operator be in residence there while the business is being run.]
 - b. If the short term rental operator is not the property owner, the operator must provide the Village with the owner's authorization to carry on the short term rental business.
 - c. No more than five guest rooms with two guests each.
 - d. Off-street parking space requirements will be determined on a case by case basis.

- e. No signs shall be permitted.
 - f. TUP shall specify quiet times between the hours of 10 pm and 8 am.
 - g. Operator contact information must be provided to neighbours within a 50 metre radius of the subject property of the short term rental.
 - h. If within a strata unit, the bylaws of the strata corporation must permit STR's and the strata council must provide authorization of the TUP application.
 - i. Security in the form of an irrevocable letter of credit or similar instrument in an amount (e.g. \$10,000) to be determined by Council will be required in conjunction with issuance of a TUP.
 - j. Temporary use permits for short term rentals should not exceed a period of one year, initially.
 - k. Short term rentals will not be permitted if the premises contain a child home care business.
 - l. [Other considerations such as restrictions on the rental or use of personalized watercraft, etc.]
3. AND THAT, subject to legal review, a density bonus provision be included in the new RS-1 (Residential - Single Detached) zone to allow for cottages of up to 115 m2 on lots having an area of at least 1,000 m2, subject to a covenant being registered on title that prohibits registration of a strata plan and restrict use of the cottage the owner, members of the owner's family and tenants.
 4. AND THAT provisions be included in the new W-1 (Water – Residential Foreshore) zone to limit overnight accommodation on vessels to three nights every 30 days,
 5. AND FURTHER THAT outdoor parking or storage of one commercial or industrial vehicle or piece of equipment be permitted to a maximum of 7,000 kilograms gross vehicle or operating weight.
 6. AND THAT Staff be authorized to begin the process of an application for license and occupation/lease for the foreshore adjacent to all public parks.

CARRIED

iii. Infrastructure Committee

Councillor Bain provided an update from the Infrastructure Committee and brought forward the following recommendations from the committee:

Moved/Seconded

THAT staff pursue Metro staff to gain support for conducting an internal Metro feasibility study into piping drinking water to the Village of Lions Bay.

CARRIED

Moved/Seconded

THAT staff move forward with an RFP to explore the installation of a cell tower on Village of Lions Bay property, which would also address municipal needs for the SCADA system.

CARRIED

Audio: 01:27

E. Emergency Services

ESS has made a request to use the former Library space in an event; Council requested a staff report on options for use of all the upstairs space and solicit public feedback before making a decision. The Community Safety Forum on May 18, 2017 will take place in Broughton Hall.

Moved/Seconded

THAT staff report back to Council on options for potential uses of the upstairs spaces and conduct a process to consult with or obtain public feedback.

CARRIED

Audio: 01:35

9. Resolutions

A. MVRD 2017 Homeless Count

Moved/Seconded

"Whereas the BC Non Profit Housing Association has been contracted to conduct the 2017 Homeless Count in the MVRD on the night of March 7/8, and

"Whereas Lions Bay may or may not have a homeless population, whether from week to week, or season to season, or other degree of permanence,

"Now therefore, Council directs staff to determine a current local homeless count, if any, adjusted seasonally, and to communicate it to the BC Non Profit Housing Association as part of the regional initiative.

And Council further directs staff to recommend a course of action if homeless residents are found to exist within Lions Bay."

CARRIED

10. Bylaws
None

11. Correspondence
Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G-1: Human Trafficking – no response
- G-2: Communities in Bloom Canada 150 – no response
- G-3: UBCM Membership – approved as part of the budget
- R-1: Highway Improvements Positive – Ruth Simons – Mayor Buhr responded already with thanks.

CARRIED

12. New Business

None

13. Public Questions & Comments

None

14. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

c) labour relations or other employee relations;

e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of an enactment.

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The meeting was closed to the public at 8:45 p.m.

The meeting was re-opened to the public at 9:14 p.m.

Moved/Seconded

THAT the 2017 Supplemental Budget Requests be taken off table for consideration.

CARRIED

Moved/Seconded

THAT Council approve the 2017 Supplemental Budget Requests, including \$15,000 for the Kelvin Grove stairs.

CARRIED

15. Reporting Out From Closed Portion of Meeting

Items were discussed in the closed session pertaining to personnel costs around the supplemental budget items, and an approved report from staff on the discussions with MOTI on the new highway barrier.

16. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 9:16 p.m.

Mayor

Corporate Officer

Date Approved by Council:	
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LBFD Monthly Report – February 28th 2017**February 1st – February 28th call outs = 14**

Breakdown of call outs:

9 x MVA – Rescue Required, 1 x MVA, 1 x Burning Complaint, 2 x MESA D, 1 x Alarms

Incidents on the Highway

02/24/2017 06:19:38	HWY 99	MVA - RESCUE REQUIRED
02/19/2017 22:38:54	HWY 99	MVA - RESCUE REQUIRED
02/17/2017 20:18:37	OCEAN PT	MVA - RESCUE REQUIRED
02/09/2017 12:24:28	HWY 99	MVA - RESCUE REQUIRED
02/04/2017 23:28:13	HWY 99	MVA - RESCUE REQUIRED
02/04/2017 10:11:16	HWY 99	MVA
02/04/2017 09:21:11	[None selected]	MVA - RESCUE REQUIRED
02/04/2017 08:24:56	[None selected]	MVA - RESCUE REQUIRED
02/04/2017 07:27:01	HWY 99	MVA - RESCUE REQUIRED
02/03/2017 14:49:43	LIONS BAY AVE	MVA - RESCUE REQUIRED

Incidents in the Village

02/24/2017 22:25:29	HWY 99	BURNING COMPLAINT
02/18/2017 19:23:00	SEAVIEW	MESA-D
02/18/2017 14:50:34	ISLEVIEW	ALARMS - SF RESIDENTIAL
02/11/2017 15:20:28	HIGHVIEW	MESA-D

Fundraising:**Miscellaneous:**

- **2017 – approx. total claimed from sources OUTSIDE the village = \$3,382.-**
- *MESA is an acronym for Medical Emergency Service Assist. The letter denotes the seriousness of the incident. A is minor and E is serious.*
- *Pre-Recruits are members who are volunteering for LBFR while endeavoring to get hired by career departments*
- *Pre-Response training is required before new recruits respond to calls*

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Tree Bylaw Amendments		
Author	Peter DeJong	Reviewed By:	
Date	March 15, 2017	Version	1
Issued for	March 21 Council Meeting		

Recommendation:

THAT Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007, Amendment Bylaw No. 518, 2017 be introduced and given three readings.

Attachments:

- (1) Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007, Amendment Bylaw No. 518, 2017 ("Bylaw No. 518"), including Schedules "A" and "B";
- (2) Draft Consolidation of Bylaw No. 518 amendments into Bylaw No. 393;
- (3) Tree Cutting Permit Application Process and Checklist;
- (4) Form Letter for Canvassing Affected Property Owners;
- (5) Public Works Feedback Form.

Key Information:

Frontline staff had pointed out a number of technical issues with respect to the forms and processes around the Tree Cutting Applications. The amendments are intended to correct a few of these deficiencies and amend the forms so that residents understand more clearly the process and what is expected of them.

There are still some issues with respect to guiding policies for staff, the Trees, Views and Landscapes Committee, and Council. Staff will be working on a draft policy regarding topping of trees and associated issues and will bring that to Council soon as a separate matter.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Options:

- (1) Give Bylaw No. 518 three readings;
- (2) Give Bylaw No. 518 two readings and request changes to be brought back by staff;
- (3) Refer Bylaw No. 518 back to staff for further work under alternative directions from Council.

Preferred Option: Option 1, give Bylaw No. 518 three readings. The changes are technical, operational and/or process oriented and required in order to provide clarity and direction to staff and the public. Any other changes which may be desired can be addressed later and will most likely be addressed through policy.

Legal Considerations: The changes will validate the use of an amended application form.

Follow Up Action: Bring the bylaw back for consideration of adoption on April 4, 2017.

Communication Plan: Upon adoption, upload the consolidated bylaw to the website.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007, Amendment Bylaw No. 518, 2017

Adopted:

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007, Amendment Bylaw No. 518, 2017

The Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

1. This Bylaw may be cited for all purposes as "Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007, Amendment Bylaw No. 518, 2017".
2. Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007 is hereby amended as follows:

(a) The definitions listed in section 2 are hereby ordered alphabetically.

(b) The following definition is added after the definition of Administrator:

“Affected Property Owner” means any adjacent property owner and any property owner whose line of sight or proximate enjoyment, including but not limited to shade and aesthetics, may be affected if an application is approved.

(c) The definition of “Owner” is hereby deleted and replaced with the following:

“Owner” has the same meaning as in the Community Charter.

(d) Section 3.4.1.7 is amended by striking the words “adjacent property owners” and substituting “Affected Property Owners”.

(e) Section 3.4.2.2 is amended by adding an “s” to the word “Tree” in the first line and by adding the word “clear” between the number “8” and the word “days”.

(f) Section 3.9.1.1(b) is deleted and replaced with the following:

“(b) \$3,000 for each subsequent tree cut without a permit.”

(g) Section 3.9.1.2(b) is deleted and replaced with the following:

“(b) \$6,000 for each subsequent tree cut without a permit.”

(h) Schedules A and B are hereby deleted and replaced with Schedules A and B attached to this bylaw.

READ A FIRST TIME	this	day of	March, 2017
READ A SECOND TIME	this	day of	March, 2017
READ A THIRD TIME	this	day of	March, 2017
ADOPTED	this	day of	____, 2017

Mayor

Corporate Officer

**Certified a true copy of
Bylaw No. 491, 2016 as adopted.**

Corporate Officer



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Schedule "A"

Tree Cutting Application Form

All fields must be completed

Applicant's Full Name:	
Address:	
Phone:	Email:
Arborist/Contractor Name:	
Phone:	Email:

Office Use Only	Tree Application Number:
Received by:	Date:
Amount Paid:	Cash or Cheque:
Application Complete? (Y/N)	If no, reason:
Date referred to Public Works:	Date returned by Public Works: (See attached comments)
Date Application to Tree Ctte:	Meeting Date:
Agenda forwarded to Tree Ctte:	Minutes received from Tree Ctte:
Council Agenda Date:	Council Decision:
Parties Notified:	
Date of Letter Notifying Applicant of Decision: (March 1-July 31: Arborist Certification Required)	Received Damage Deposit: Name of Arborist/Contractor: Proof of WorkSafe Certificate: Proof of Insurance (\$5 mil/VoLB Add'l Insured):
Permit Issued:	Post-work check by Public Works:
Damage Deposit Returned:	If not, reason:



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Species/Description of Tree(s):

Location of Tree(s):

**Trees must be clearly marked with marking tape in time for the Trees, Views and Landscapes Committee's site visit.*

Reason for Removal:

- | | |
|---|--|
| ☐ Too close to property (foundation, garage, fence, etc.)
☐ Dead, dying or diseased
☐ Unattractive
☐ Blocking sunlight
☐ Attracting wildlife | ☐ Interfering with infrastructure (roads, sidewalks, etc.)
☐ Leaves causing problems
☐ Blocking site access
☐ Affecting house value
☐ Hazardous
☐ Interfering with view |
|---|--|

Please provide additional comments which may be useful:

Replanting Plan, if any (please include anticipated timeframe for completion):



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

I have attached a colour photograph or colour photocopy of the subject tree(s) with descriptive notes or markings if applicable.

I have verified the information contained within this application is correct. No cutting of Significant Trees, as defined by Schedule "C" to Village of Lions Bay Tree Bylaw No. 393, 2007, as amended, is contemplated by this application or, if it is, this fact is clearly and explicitly set out in the application along with supporting rationale.

I acknowledge that responsibility for bylaw compliance rests with me as the applicant. I will indemnify and save harmless the Village of Lions Bay, its officials, employees and agents against claims, liabilities and expenses of every kind, in respect of anything done or not done pursuant to this application or ensuing permit, if issued, including negligence and/or failure to observe all bylaws, conditions, acts or regulations.

I understand that, should this application be approved, all work performed must comply with any and all conditions of approval incorporated in the Council resolution, and that failure to comply with such conditions may result in fines, penalties and/or legal action.

Name of Applicant (Please Print)

Signature

Date Signed

SCHEDULE "B"

Permit for Tree Cutting

TREE CUTTING PERMIT NO. _____

This Permit is hereby issued to:

(name of applicant - the Permittee)

for tree cutting on municipal property near:

(insert legal description)

(insert municipal address)

in accordance with the resolution passed by Council on _____

under Agenda Item Number _____.

All work must be undertaken strictly in accordance with Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007, as amended and all plans and specifications attached hereto as part of this Permit and as approved by Council.

Prior to the issuance of a tree cutting permit, an applicant shall provide a damage deposit of \$500 and the applicant, or his/her designated arborist or contractor, is required to be in good standing with WorkSafe BC and obtain and maintain at all times during the validity of the tree cutting permit, public liability insurance in the amount of \$5,000,000 in connection with the obligations under this bylaw, which insurance policies shall include deductibles and terms satisfactory to the Village, shall name the Village as an "Additional Named Insured", and shall provide that the insurer shall notify the Village in writing at least 30 days prior to cancellation of the policy. The applicant shall deliver a certified copy of the policy to the Village upon demand and evidence of coverage shall be provided in the form of an insurance certificate prior to the commencement of any work.

Where tree cutting work will result in vehicles or machinery blocking a roadway, in whole or in part, or may result in any portion of the tree falling on the roadway, the company or persons performing the work must provide cautionary roadway signage on both sides of the location and a minimum of one flag person to control traffic, and must contact the Village Office prior to undertaking the work.

INDEMNIFICATION

Without limiting any other obligation of the Permittee under this Permit or otherwise, the Permittee hereby agrees to Indemnify and Save Harmless the Village of Lions Bay (the "Village"), its elected officials, officers, employees, servants, agents and others for whom the Village is in law responsible,

from and against any liability, loss, claims, demands, damages, fines and penalties, costs and expenses (including consulting fees), investigatory and legal expenses, and any other actions or causes of actions, suits, caused by or attributed to any willful or negligent act, omission, delay, or allegations thereof on the part of the Permittee, its officers, employees, subcontractors, agents, licensees, assignees, invitees or other persons engaged in the performance, non-performance or attempted performance of the work pursuant to this Permit or anyone else for whom the Contractor is in law responsible.

THIS PERMIT EXPIRES ON:

(Date)

CAO/Village Manager

Dated this _____ day of _____, 20____.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007

Office Consolidation: July 19, 2016

This document is an office consolidation of Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007 (formerly Village of Lions Bay Tree Bylaw No. 393, 2007) with subsequent amendments adopted by the Village of Lions Bay.

All persons making use of this consolidation are reminded that it has no Council sanction, that amendments have been incorporated only for convenience of reference, and that for all purposes of interpretation and application, the original bylaws should be consulted. The Village of Lions Bay will, in no event, be liable or responsible for damages of any kind arising out of the use of this consolidation.

This is not the official version of Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007, as amended, nor is it admissible in a court of law. For such purposes, official certified copies of the original bylaws can be obtained from the Village Office or by contacting us at: admin@lionsbay.ca

List of Amending Bylaws

Bylaw No.	Section	Description	Adopted
465	3.1(9)	Amends s.3.4.1.4	September 2, 2014
491	All	Various amendments to text and schedules	July 19, 2016
497	3.4.1.4	Amend references to previous bylaw number	January 1, 2017
518	All	Various amendments to text and schedules	

**VILLAGE OF LIONS BAY
BYLAW No. 393, 2007**

TREES, VIEWS AND LANDSCAPES BYLAW

**A Bylaw to manage the preservation and replacement of,
and to regulate the pruning and removal of, trees on municipally owned lands,
for the safety and enjoyment of the residents of the Village of Lions Bay.**

WHEREAS the Council wishes to manage trees on municipal lands in order to protect the natural environment of Lions Bay for the future of the Village, while at the same time taking into account the need to protect public safety, as well as wherever feasible the preservation of scenic views and landscapes;

AND WHEREAS, given the conflict that may at times arise between individual interest and the public good on issues concerning the management of trees on municipal lands, it is desirable that a consistent approach be articulated;

AND WHEREAS the Community Charter gives Council the authority, by Bylaw, to preserve trees, regulate the pruning and removal of trees, charge a fee for a permit to allow the cutting and removal of trees and require the replacement of trees cut down;

NOW THEREFORE the Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

CITATION

1. This Bylaw may be cited for all purposes as “Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007”.

**PART I
DEFINITIONS**

2. In this Bylaw:

“Administrator” means the person appointed by Council as the Administrator for the Village.

“Affected Property Owner” means any adjacent property owner and any property owner whose line of sight or proximate enjoyment, including but not limited to shade and aesthetics, may be affected if an application is approved.

[Amended by Bylaw No. 518]

“Bylaw Enforcement Officer” means an individual appointed from time to time by Council to enforce Village Bylaws.

“Certified Arborist” means a person certified by the International Society of Arboriculture or the National Arborist Association as an arborist.

“Council” means the elected Council of the Village.

“Cut” means to cut down or remove a tree by any means and includes the cutting of a tree trunk, the topping of a tree, or the removal of a tree branch where the branch has a diameter of 7 centimetres or greater.

“Drip Line” means the outermost perimeter of the canopy of a tree, seen as a line on the ground around the trunk of a tree directly beneath the ends of the outermost twigs and branches.

“Hazardous Tree” means any tree which, due to its location, condition or any other circumstance, has been determined, by a Certified Arborist or the Administrator on advice from the Works Manager and/or the Tree Committee, to present a hazard to the safety of persons, private property or any other tree(s).

“Lot” is defined as a parcel of land registered in the Land Title Office.

“Municipal Lands” means all lands within the boundaries of the Village of Lions Bay that are owned by the Village, including all Village parks.

“Owner” has the same meaning as in the Community Charter.

[Amended by Bylaw No. 518]

“Pruning” means the trimming of living or dead parts from a tree in order to reduce size or to maintain the shape and health of the tree.

“Replacement Tree” means any tree, regardless of size, that is shown on a Tree Cutting and Replacement Plan as a replacement for a tree which has been cut down.

“Significant Tree” means any tree that is of particular significance to the Village, due to size, age, landmark value, cultural, ecological or social import, trees planted by the Village on boulevards, and any tree that is protected as wildlife habitat for an egg or a nest under Section 34 of the Wildlife Act. (See *Schedule C*.)

“Tree” means any woody plant of any species where the diameter of the trunk when measured 1.4 metres above natural grade is greater than 20 centimetres, or in the case of *Arbutus* (*Arbutus menziesii*), Pacific Dogwood (*Cornus nuttallii*), and Western Yew (*Taxus brevifolia*) trees, where the diameter of the trunk when measured 1.4 metres above level grade is greater than 10 centimetres. The diameter of a tree shall be determined by dividing the circumference of the trunk measured 1.4 metres above the ground by 3.142. The diameter of a tree having multiple trunks 1.4 metres above the ground shall be the sum of 100 per cent of the diameter of the largest trunk and 60 per cent of the diameters of each additional trunk.

“Tree Cutting Permit” means a permit issued by the Administrator in accordance with this Bylaw, which will allow cutting of trees under conditions stipulated in the Bylaw. An example of the permit is contained in Schedule B. A permit is only a permission pursuant to this Bylaw, and does not relieve the permit holder from complying with all other laws, regulations and requirements of any public authority having jurisdiction, nor relieve the holder from complying with civil, common law or contractual obligations.

“Tree Cutting and Replacement Plan” means a plan which shows the trees proposed to be cut and the location, size (height and diameter) and species of replacement trees to be planted upon a subject site.

“Tree removal” means the cutting down of the entire tree.

“Tree Survey” means a plan of a subject site showing the location, species and trunk diameter of all existing trees as defined by this Bylaw.

“Tree Topping” means the removal of the top of a tree to leave the trunk level with lateral branches.

“Trees, Views and Landscapes Committee” means an advisory Committee appointed from time to time by the Council to provide advice on the application of this Bylaw and to make recommendations to Council on applications that are made for permission to

cut or prune trees. The Terms of Reference and General Guidelines for this Committee are contained in Schedule D.

“Village” means the Municipality of the Village of Lions Bay.

“Works Manager” means the Manager of Public Works and Services for the Village.

PART II

APPLICATION OF BYLAW

- 3.1. This Bylaw applies to all municipal lands within the Village.
- 3.2. No person shall obstruct or attempt to obstruct any Bylaw Enforcement Officer, official, employee or agent of the Village in the exercise of any of that person’s duties under this Bylaw.

TREE CUTTING PERMIT

- 3.3. No person may cut, prune or remove a tree on municipal land without first having applied for and having obtained a Tree Cutting Permit, an example of which is appended as Schedule B.
- 3.4. An application in writing for a Tree Cutting Permit, appended as Schedule A, shall be made to the Village Office.

3.4.1 The application will include the following:

- 3.4.1.1 A detailed description of the proposed work including a statement of purpose and rationale.
- 3.4.1.2 A description of the species of tree to be cut, including location and height of tree, and amount to be cut. A clearly labelled photograph must be provided, and if pruning is required, a line must be drawn on the photograph indicating the extent of the proposed pruning; the subject tree must also bear a ribbon marker.

3.4.1.3 If relevant, a proposed replanting plan indicating: location, species and size of tree, bush and shrub that is to be planted to replace the removed tree. The tree, bush or shrub may be planted in the same location or in another area agreed upon by the Village on the advice of the Tree Committee.

3.4.1.4 A non-refundable permit application fee in accordance with Schedule 2 of Fees and Charges Bylaw No. 497, 2016, as amended, paid prior to the issuance of a permit.

[Amended by Bylaw 465]

[Amended by Fees Bylaw No. 497, 2016]

3.4.1.5. The name of the tree cutting contractor, if applicable, together with the date and time of the planned work.

3.4.1.6. A plan for tree planting if applicable. The Village will not allow to be planted on municipal land trees that will grow to a height that could impede utilities and signage visibility, safety and the enjoyment of views, or interfere with any municipal infrastructure in the ground.

3.4.1.7 Confirmation that Affected Property Owners ~~adjacent property owners~~ in the area of the proposed tree pruning or cutting have been specifically consulted and any opinions expressed, verbally or in writing, are included with or attached to the application.

[Amended by Bylaw 518]

3.4.2. Each application will be forwarded by the Village Office to the Public Works Department and then to the Trees, Views and Landscapes Committee with any comments from Public Works.

3.4.2.1 The Trees, Views and Landscapes Committee, acting in accordance with the Terms of Reference appended as Schedule D and forming a part of this bylaw, will determine a date and time for a Committee meeting to consider the application, which shall be held at or near the site of the proposed permit location.

3.4.2.2 The Trees, Views and Landscapes Committee Chair will notify the Village Office at least 8 clear days in advance of the Committee meeting date and the Village will publish Notice of the Trees, Views and Landscapes Committee Meeting to the Public Notice Posting Places as defined in Council Procedures Bylaw No. 476, 2015, and in the Village Update newsletter.

[Amended by Bylaw 518]

3.4.2.3 Members of the public may attend the onsite Committee meeting or submit comments via the Village Office.

3.4.3. The Trees, Views and Landscapes Committee will,

3.4.3.1 acting in accordance with its Terms of Reference in Schedule D, convene its open meeting at the appointed place, date and time and, after hearing from the applicant, if in attendance, will provide any member of the public who is present an opportunity to be heard verbally or in writing; and

3.4.3.2 duly take minutes of the meeting and will provide those draft minutes and its recommendation to the Village Office for inclusion on the Agenda of the next available Council meeting.

3.4.4. As a general practice requests by residents for the removal or cutting of any Significant Tree shall only be allowed by special exemption, and when no other compromise can be found. The Council will review each request on its merits. Exceptions can also be made in cases where such cutting or pruning is unavoidably required for reasons of safety or through exceptional circumstances such as the installation of roads or services. However, all trees on municipal property, including Significant Trees listed in Schedule C, shall be included in the Village's routine of tree maintenance.

3.4.5. All Tree Cutting Permits are valid only for a period of one (1) year from the date the Permit is approved by Council, subject to such longer period as may be determined by Council.

3.4.6. The Tree Cutting Permit applicant must hire a certified arborist or professional tree cutting contractor and will be responsible for all costs associated with

cutting and clean up of the tree for which the Permit was taken out. Clean up will be done to the satisfaction of the Village before the damage deposit required in section 3.4.9 will be returned to the applicant.

- 3.4.7. Any expense of an inspection by a Certified Arborist for tree evaluation will be borne by the Tree Cutting Permit applicant.
- 3.4.8 In order to protect nesting birds, no tree cutting may be carried out between March 1st and July 31st in any given year, unless an arborist certifies that there are no bird nests in the subject tree or trees.
- 3.4.9 Prior to the issuance of a tree cutting permit, an applicant shall provide a damage deposit of \$500 and the applicant, or his/her designated arborist or contractor, is required to be in good standing with WorkSafe BC and obtain and maintain at all times during the validity of the tree cutting permit, public liability insurance in the amount of \$5,000,000 in connection with the obligations under this bylaw, which insurance policies shall include deductibles and terms satisfactory to the Village, shall name the Village as an “Additional Named Insured”, and shall provide that the insurer shall notify the Village in writing at least 30 days prior to cancellation of the policy. The applicant shall deliver a certified copy of the policy to the Village upon demand and evidence of coverage shall be provided in the form of an insurance certificate prior to the commencement of any work.

TREE DAMAGING ACTIVITIES

- 3.5. No person shall carry out any of the following tree damaging activities in respect to any tree to which this Bylaw applies unless a permit is first obtained and the activity is carried out strictly in accordance with the permit:
 - 3.5.1 Cutting, damaging or undermining the roots growing inside the drip line of a tree;
 - 3.5.2. Placing fill, building materials or structure upon land inside the drip line of a tree;
 - 3.5.3. Operating trucks, backhoes, excavators or other heavy equipment over the roots of a tree inside the drip line;

- 3.5.4. Denting, gouging or damaging the trunk of a tree;
- 3.5.5. Removing bark from a tree;
- 3.5.6. Sabotaging a tree with intent to kill it, including but not limited to using chemical or mechanical means.

EXEMPTIONS

3.6. The following are general exemptions from this Bylaw:

- 3.6.1. Removal or pruning by acceptable arboriculture practices of dead, diseased or damaged trees as identified by a Certified Arborist or the Works Manager in consultation with the Tree Committee;
 - 3.6.2. Emergency removal by acceptable arboriculture practices of hazardous trees and branches, as identified by a Certified Arborist or the Works Manager in consultation with the Tree Committee;
 - 3.6.3. Cutting or pruning of brush and trees under 20 centimetres in diameter (excepting the species mentioned under the definition "Tree") on Village property by owners between their residential property line and the road. Removal of cuttings and clean up is the responsibility of the individual or individuals who undertake(s) the work;
 - 3.6.4. Cutting of trees by the Village, through its employees, agents or contractors for safety or any other reasons, including but not limited to visibility of hydrants and signs, traffic sight lines, accessibility for emergency vehicles and to facilitate parking;
 - 3.6.5. Regular maintenance to manage tree growth on a schedule created and executed by the Works Manager in consultation with the Tree Committee and other expert advice as from time to time deemed advisable and approved by Council.
- 3.7. Pruning for utility wire clearance is the responsibility of the utility company concerned, in concert with a representative of the Tree Committee, utilizing standard arboriculture practices.

CONTRAVENTION OF BYLAW

3.8. Where a tree is cut in contravention of this Bylaw or conditions of a permit are breached:

3.8.1. An offence or bylaw contravention is committed under this Bylaw, and

3.8.2. The cutting of each tree shall constitute a separate offence or bylaw contravention.

3.9. Any person who contravenes any provision of this Bylaw, or who wilfully damages or cuts a tree on municipal property, contrary to or without a Tree Cutting Permit,

3.9.1 Is guilty of an offence or bylaw contravention and is liable to the penalties imposed under Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended, or, at the election of the Village, the penalties imposed by this Bylaw as follows:

3.9.1.1 The minimum penalty for each tree which is not a Significant Tree as defined in Schedule C is a fine of

(a) \$1,000 for the first tree cut without a permit, and

(b) ~~\$3,000 for each subsequent tree cut without a permit up to a maximum of \$10,000.~~
\$3,000 for the second or subsequent trees cut without a permit up to a maximum of \$10,000.

[Amended by Bylaw 518]

3.9.1.2 The minimum penalty for each tree which is a Significant Tree as defined in Schedule C is a fine of not less than

(a) \$4,000 for the first tree cut without a permit, and

(b) ~~\$6,000 for each subsequent tree cut without a permit.~~
\$6,000 for the second or subsequent trees cut without a permit.

[Amended by Bylaw 518]

3.9.2 And will be required to undertake the following remedial measures:

- 3.9.2.1 Present a replacement plan for any trees that were cut in contravention of this bylaw;
- 3.9.2.2 Replace trees that were cut with replacement trees in accordance with good arboriculture practice as determined by a qualified person approved by Council;
- 3.9.2.3 Ensure that replacement trees are of a minimum size approved by Council.

REGULATIONS AND ENFORCEMENT

3.10. Any law enforcement officer, Bylaw Enforcement Officer, or authorized agent appointed by the Village, may enforce this bylaw by way of:

- 3.10.1 summary prosecution under the Offence Act;
- 3.10.2 if applicable, issuance of a municipal ticket under a valid municipal ticket information bylaw;
- 3.10.3 Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended.

3.11. In the event the Village elects enforcement under the Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended, the bylaw contraventions listed in sections 3.8 and 3.9 of Village of Lions Bay Tree Bylaw No. 393, 2007, as amended, shall not constitute the creation of an offence or offences, notwithstanding the wording to the contrary within sections 3.8 and 3.9 and the issuance of a bylaw notice shall not constitute the charging of a person with the commission of an offence.

READ A FIRST TIME this 17th day of September, 2007

READ A SECOND TIME this 17th day of September, 2007.

READ A THIRD TIME this 17th day of September, 2007.

ADOPTED this 20th day of September, 2007.

Mayor

Administrator

**Certified a true copy of
Bylaw No. 393 as adopted.**

Administrator

TREE CUTTING PERMIT APPLICATION & CHECKLIST

Within this package, you will find the tools you will need in order to complete your Tree Cutting Permit Application. The following contents are included:

- Application form
- Form letters for canvassing *Affected Property Owners**
- Tree Cutting Permit (must be signed by CAO or designate before any cutting is allowed)
- Tree Management on Private Land Policy
- Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007, as amended

** An Affected Property Owner is any adjacent owner and any property owner whose line of sight or proximate enjoyment (eg: shade, aesthetics) may be affected if this application is approved.*

Application checklist:

- ☐ Completed Application Form
- ☐ Colour Photographs / Photocopies of Trees Proposed to be Cut
- ☐ Comments from Affected Property Owners (must include their contact information for verification purposes)
- ☐ Replanting Plan details and proposed timeframe, if applicable
- ☐ \$75 Application Fee (cash/cheque payable to Village of Lions Bay, due upon package submission)

About the process:

Upon receipt of your completed application package, Staff will confirm all required information is included before referring the file to Public Works and then to the Trees, Views and Landscapes Committee.

Supplementary documents may be required in support of this application. Should land surveys or arborist reports be required, you will be notified accordingly. The applicant is expected to bear all associated costs.

The Trees, Views and Landscapes Committee will set a date and time to meet at the location of the proposed cutting and this meeting will be advertised and open to you and to the public. You or any member of the public may speak at this Committee meeting.

Recommendations and public comments, verbal and written, will be presented for Council consideration as soon as may be possible. Staff will send an email to you and any opponents to advise of the Council meeting date when the recommendations made by the Trees, Views and Landscapes Committee will be presented along with your application.

Follow up will be performed to ensure the Replanting Plan has been achieved, if applicable.

* Note: If your application is approved by Council, you will need to provide the following:

- ☐ \$500 Damage Deposit
- ☐ Name of Arborist or Contractor
- ☐ Proof of WorkSafe BC Certification
- ☐ Proof of Insurance (\$5 million liability with Village of Lions Bay named as additional insured)



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Form letter for canvassing Affected Property Owners (print as many copies as may be necessary)

Date: _____

Affected Property Owner's Name: _____

Address: _____

Email Address: _____

Phone Number(s): _____

Dear _____:

Re: Tree Cutting Application

I intend to make an application for a permit to remove trees on municipal property and, as part of the application process, I am required to notify Affected Property Owners. The specifics of the application are as follows:

Location:	
Type(s) of Tree(s):	
Description of Work:	
Replanting Plan:	



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Rationale for Application:	
----------------------------	--

As you may be an Affected Property Owner, please accept this letter as notification of my application. I would appreciate if you would provide me with your written response as soon as possible, noting your support or any concerns regarding this work, so that I may forward your comments with my application package.

I have attached a colour photograph or colour photocopy of the subject tree(s) with descriptive notes or markings if applicable.

Thank you,

Applicant Name

Email

Phone

Office use only:

- ☐ Confirm Affected Property Owner received notice of application
- ☐ Confirm Affected Property Owner's position on application details
Supportive ☐ Opposed ☐ Other ☐
- ☐ Name of Affected Property Owner spoken to by staff: _____
- ☐ Date verified by office staff: _____
- ☐ Staff member name: _____

Public Works Tree Cutting Referral Comments

Tree Cutting Application Number:
Name of Applicant:
Address of Applicant:
Location of Tree(s):
Clearly on Municipal Land: (Y/N) (If no, survey required at applicant's cost)
Location in Relation to Municipal Infrastructure (Present & Future):
Location in Relation to Others' Infrastructure (Telus / Hydro Lines, etc.):
Slope Stability Considerations:
Replanting Required (Y/N and recommendations, if any):
Other Considerations / Comments:
Attachments (Y/N and Description):

Generally...

- Tree topping is never a justifiable pruning practice; it increases tree health problems and is aesthetically unappealing
- A topped tree will require constant maintenance and has an increased potential to become hazardous
- Hazardous trees are a liability and ultimately the property owner (ie: the municipality) may be liable for any damage that hazard trees cause
- Certified arborists and other legitimate landscape professionals do not practice tree topping
- If problems caused by a tree cannot be solved through acceptable management practices, the tree should be removed and replaced with plant material more appropriate for the site

Intentionally Blank



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Board of Variance Bylaw No. 502, 2016 Amendment Bylaw No. 519, 2017		
Author	P. DeJong	Reviewed By:	
Date	March 14, 2017	Version	
Issued for	March 21, 2017 Regular Council Meeting		

Recommendation:

THAT Board of Variance Bylaw No. 502, 2016, Amendment Bylaw No. 519, 2017 be given first, second and third reading.

Attachments:

(1) Draft Board of Variance Bylaw No. 502, 2016, Amendment Bylaw No. 519, 2017

Key Information:

Fees Bylaw No. 497, 2016 was adopted on December 20, 2016, and it was noted afterwards that the wrong section was referenced under section 5.1.13 for Board of Variance Bylaw No. 502, 2016. The reference to section **8.4** should have read **8.3 (c)**.

The amending bylaw attached to this report updates Board of Variance Bylaw No. 502, 2016 with respect to the new Fees Bylaw No. 497 and also deletes the incorrect Board of Variance section reference in Bylaw 497.

Options:

(1) Give Board of Variance Bylaw No. 502, 2016, Amendment Bylaw No. 519, 2017 3 readings;

(2) Amend Board of Variance Bylaw No. 502, 2016, Amendment Bylaw No. 519, 2017 and then give it 3 readings;

(3) Refer Board of Variance Bylaw No. 502, 2016, Amendment Bylaw No. 519, 2017 back to staff with further directions.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Preferred Option: Option 1 will result is a quick fix to the technical error contained in section 5.1.13 of Fees Bylaw No. 497, 2016.

Legal Considerations: This amending bylaw will correct the appropriate reference to the new Fees Bylaw No. 497, 2016.

Follow Up Action: If given 3 readings on March 21st, the amending bylaw will be brought back for adoption on April 4th.

Communication Plan: Upon adoption of the amending bylaw, Board of Variance Bylaw No. 502, 2016 and Fees Bylaw No. 497, 2016 will be further consolidated on the municipal website.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Board of Variance Bylaw No. 502, 2016, Amendment Bylaw No. 519, 2017

Adopted:

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Bylaw No. 502, 2016, Amendment Bylaw No. 519, 2017

Board of Variance

A bylaw to amend the Fee Bylaw reference for the Board of Variance.

The Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as “Board of Variance Bylaw No. 502, 2016, Amendment Bylaw No. 519, 2017”.
2. Section 8.3 (c) of Board of Variance Bylaw No. 502, 2016 is hereby amended by striking “Fees and Charges Bylaw No. 462, 2014” and substituting “Fees Bylaw No. 497, 2016, as amended”.
3. For clarity, Fees Bylaw No. 497, 2016, as amended, is hereby further amended by deleting section 5.1.13.

READ A FIRST TIME
READ A SECOND TIME
READ A THIRD TIME
ADOPTED

March __, 2017

March __, 2017

March __, 2017

April __, 2017

Mayor

Corporate Officer

**Certified a true copy of Board of Variance
Bylaw No. 502, 2016, Amendment Bylaw
No. 519, 2017 as adopted.**

Corporate Officer



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Road Closure Bylaw No. 517, 2017		
Author	Peter DeJong	Reviewed By:	
Date	March 15, 2017	Version	1
Issued for	March 21, 2017 Council Meeting		

Recommendation:

(1) THAT Road Closure Bylaw No. 517, 2017, be introduced and given first, second and third reading; and

(2) THAT Notice of Intention to close that portion of Chrystal Falls Road measuring 569.3 square meters and described as "Parcel A - Road Dedicated by Plan 3149 (Chrystal Falls Road)" on the road closure plan attached as Schedule "A" to Road Closure Bylaw No. 517, 2017 be published pursuant to Section 40(3) of the *Community Charter*; and

(3) THAT persons who consider they are affected by the bylaw be provided with an opportunity for to make representations to council at the regular Council meeting on April 4, 2017; and

(4) THAT staff send Road Closure Bylaw No. 517, 2017, as at 3rd reading, to the Minister of Transportation and Infrastructure for approval pursuant to section 41(3) of the *Community Charter*.

Attachments:

- (1) Road Closure Bylaw No. 517, 2017;
- (2) Notice of Intention to Close Road.

Key Information:

Some time ago, staff was directed to look into the potential sale of the road right of way between 51 and 53 Brunswick Road (the "ROW"). Technically, this is a road end from Chrystal Falls Road and is not currently being used for public access to the waterfront and is not ideally suited for that purpose. There are better accesses to the south between 26 and



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

29, between 17 and 18 and between 7 and 8 Brunswick Road. As well, there is access to the north, between 61 and 63 Brunswick Road.

The following is a list of the steps required in order to sell the road right of way between 51 and 53 Brunswick Road:

- (a) The portion of highway to be closed would need to be surveyed and a survey plan created for attachment to the Road Closure Bylaw, and for lodging in the Land Title Office in order to raise indefeasible title to the portion of lands to be conveyed.
[Survey completed.]
- (b) The survey turned up a number of encroachments on the right of way, which are protected by an encroachment agreement in favour of the owner of 51 Brunswick Road. The Mayor and CAO met with that owner on February 28, 2017, along with her neighbour from 53 Brunswick, to provide her with 6 months written notice of termination of the encroachment agreement as required by the agreement, and to discuss with her options for dealing with right of way and the existing encroachments. Staff will continue working with the owner of 51 Brunswick Road in this regard.
- (c) An appraisal by a licenced appraiser has been obtained for the Village of Lions Bay based upon Schedule "A" to Road Closure Bylaw No. 517, 2017, the intended RS-1 zoning for the new parcel, and the intended sale of the parcel for fair market value. That appraisal came in at **\$3,350,000**.
- (d) The adjacent property owners at 51 and 53 Brunswick Road have indicated they do not wish to pursue negotiations with the municipality for purchase of all or respective portions of the parcel being created. Notice requirements will need to be met per s.26 and 94 of the *Community Charter* where disposition is available to the public for acquisition:
 - (i) a description of the land or improvements;
 - (ii) the nature and, if applicable, the term of the proposed disposition;
 - (iii) the process by which the land or improvements may be acquired.

Staff will report back to Council soon on these steps.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

- (e) Road Closure Bylaw No. 517, 2017 is required per section 40 of the *Community Charter* to close a portion of the highway (which includes undeveloped road rights of way). Persons who consider they are affected by the bylaw must be given an opportunity to make representations to Council and staff is recommending that this take place at the upcoming Council meeting on April 4, 2017.
- (f) The lot will require zoning to be designated RS-1, and this can be coordinated with the development of the new zoning bylaw.
- (g) There will also be a requirement to obtain approval by the Minister of Transportation and Infrastructure of the road closure bylaw under section 41 (3) of the *Community Charter*, due to the closure being within 800 metres of an arterial highway. Road Closure Bylaw No. 517, 2017, as at 3rd reading, will be sent off to the Ministry for approval.

Under section 41 of the *Community Charter*, where a bylaw under section 40 affects a highway, or part of a highway, that provides access to an ocean or other specified water body and the municipality is proposing to dispose of the highway or part of the highway, the municipality may only dispose of it by way of exchange for other public access to the same body of water that is of at least equal benefit to the public, or pay the funds from disposition into a reserve dedicated to the acquisition of property providing access to the same body of water that is of at least equal benefit to the public.

Staff has clarified that the restricted net sale proceeds from the sale of the right of way are available to loan to ourselves via our current capital reserves and that such an internal loan would not count against our Municipal Finance Authority borrowing capacity.

Due to the timing of this matter and other reasons soon to be known, Council has indicated that the circumstances at hand present an extraordinary opportunity for the community and that this road closure and sale of unused road end is in the public interest, as Council expects will be borne out by the public consultation which will be a part of the processes required.

Options:

1. Proceed with the recommendations laid out at the beginning of this report;
2. Amend Road Closure Bylaw No. 517, 2017 prior to giving it three readings;



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

3. Provide staff with alternative directions;
4. Instruct staff to provide further information before proceeding;
5. Instruct staff to table Road Closure Bylaw No. 517, 2017 indefinitely.

Preferred Option:

The preferred option is option 1. This will enable staff to move the matter along as swiftly as possible through the necessary procedural steps.

Legal Considerations: Legal advice has been received to confirm all necessary substantive and procedural requirements.

Follow Up Action: The bylaw will be sent to the Minister of Transportation and Infrastructure for approval; the Notice of Intention will be published; the next Council meeting will provide an opportunity for anyone affected to be heard.

Communication Plan: The Notice of Intention will be published in a newspaper once this week and once next week; the Notice of Intention will also be published in the Village Update for 2 consecutive weeks.

PDJ



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Road Closure Bylaw No. 517, 2017

Adopted: XXX, 2017

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0

Phone: 604-921-9333 Fax: 604-921-6643

Email: office@lionsbay.ca Web: www.lionsbay.ca

Road Closure Bylaw No. 517, 2017

A Bylaw to Close and Remove the Dedication as Highway of a Portion of Chrystal Falls Road

WHEREAS, pursuant to Section 40 of the *Community Charter*, Council may, by bylaw, close a portion of a highway to traffic and remove the dedication of the highway, if prior to adopting the bylaw, Council gives notice of its intention in accordance with section 94 of the *Community Charter* and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council.

AND WHEREAS Council deems it to be in the best interests of the Village of Lions Bay to close to traffic and remove the dedication of highway of a portion of Chrystal Falls Road;

AND WHEREAS the Council does not consider that the road closure will affect the transmission or distribution facilities or works of utility operators;

AND WHEREAS, pursuant to section 41 (3) of the *Community Charter*, if the highway or part of a highway to be closed is within 800 meters of an arterial highway, the bylaw may only be adopted if it is approved by the minister responsible for the *Transportation Act*.

NOW THEREFORE the Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

1. Attached to this bylaw as Schedule "A" and forming part of this bylaw is a reduced copy of the road closure reference plan EPP69335, prepared by Martin R. Jones, BCLS and dated the 17th day of January, 2017 (the "Road Closure Plan").
2. The Village of Lions Bay hereby authorizes the closure to traffic of all kinds and the removal of highway dedication of the 569.3 square meter portion of highway shown in bold and described on the Road Closure Plan as "Parcel A - Road Dedicated by Plan 3149 (Chrystal Falls Road)" (the "Closed Road").
3. On deposit of the Road Closure Plan and all other documentation for the closure of the Closed Road in the Land Title Office, the Closed Road will cease to be public highway, its dedication as a highway cancelled and it will be owned by the Village of Lions Bay.

4. The Mayor and Municipal Clerk are authorized to execute all plans and other documentation necessary to effect this road closure and cancellation of highway dedication, and registration of the title to the property in the name of the Village of Lions Bay.
5. This bylaw may be cited as "Road Closure Bylaw No. 517, 2017".

READ A FIRST TIME on the _____ day of March, 2017.

READ A SECOND TIME on the _____ day of March, 2017.

READ A THIRD TIME on the _____ day of March, 2017.

NOTICE GIVEN IN ACCORDANCE WITH SECTIONS 40 (3) and 94 OF THE *COMMUNITY CHARTER* on the _____ day of March, 2017, and on the _____ day of March, 2017.

AN OPPORTUNITY WAS PROVIDED FOR PERSONS WHO CONSIDER THEY ARE AFFECTED BY THE BYLAW TO MAKE REPRESENTATIONS TO COUNCIL on the _____ day of April, 2017.

APPROVED BY THE MINISTER RESPONSIBLE FOR THE TRANSPORTATION ACT PURSUANT TO SECTION 41(3) OF THE *COMMUNITY CHARTER* on the _____ day of _____, 2017.

RECONSIDERED, FINALLY PASSED AND ADOPTED on the _____ day of _____, 2017.

Mayor

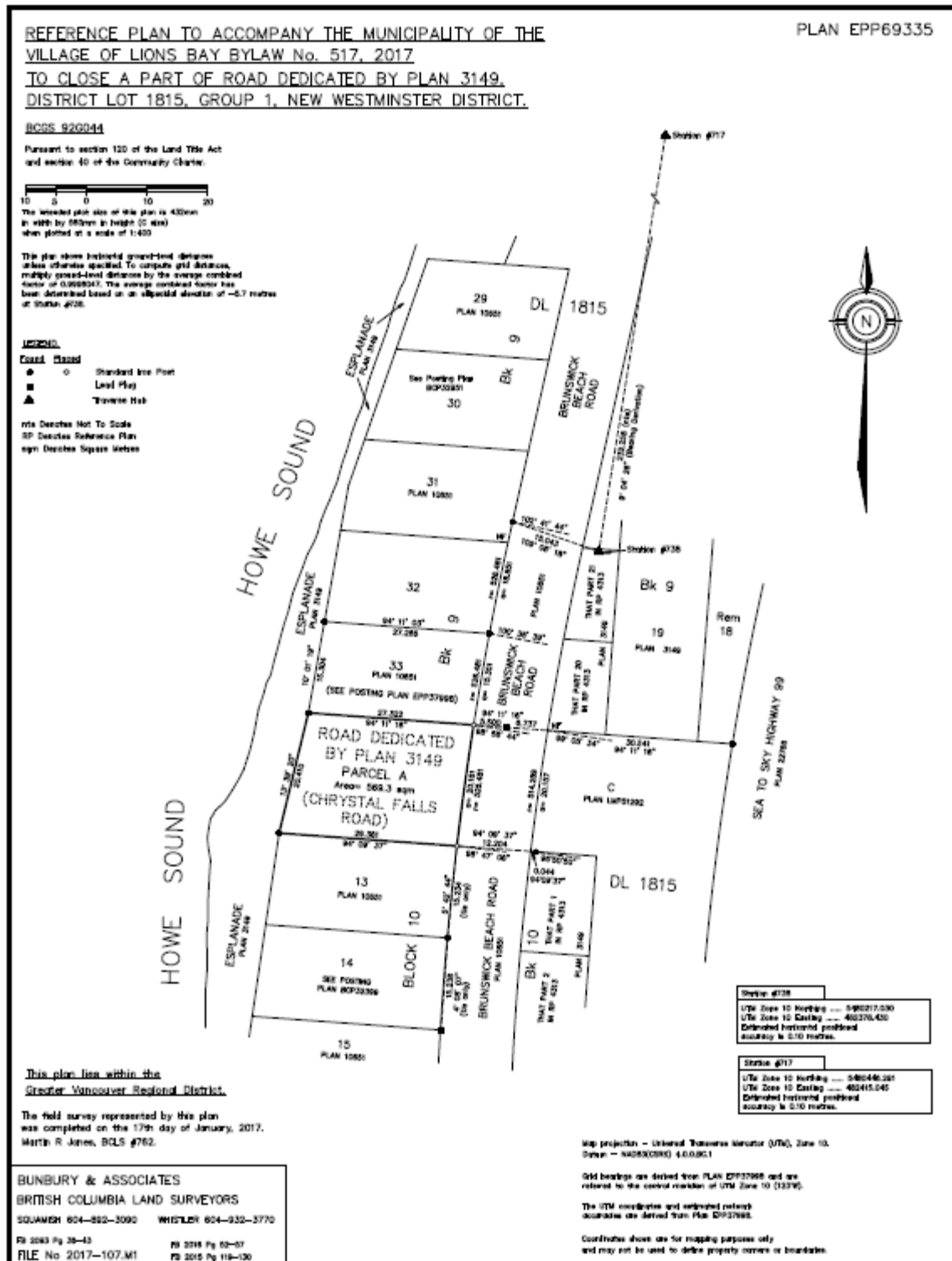
Corporate Officer

Certified a true copy of Road Closure
Bylaw No. 517, 2017, as adopted.

Corporate Officer

SCHEDULE "A"

attached to and forming part of Road Closure Bylaw No. 517, 2017



NOTICE OF INTENTION TO CLOSE ROAD

- (a) close to all traffic, and
- (b) remove highway dedication from

AND TAKE FURTHER NOTICE THAT persons who consider they are affected by the bylaw may make representations to the Council of the Village of Lions Bay at the regular meeting on April 4, 2017, at 7 pm in Council Chambers, 400 Centre Road, Lions Bay, BC.



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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Revisions to draft Zoning Bylaw and Consideration of First Reading		
Author	Steven Olmstead, Planning Consultant	Reviewed By:	Peter DeJong, Chief Administrative Officer
Date	March 15, 2017	Version	1
Issued for	March 21, 2017		

Recommendations:

1. THAT the Information Report, "Revisions to draft Zoning Bylaw and Consideration of First Reading" dated March 15, 2017 be received;
2. AND THAT the recommendations in the March 15, 2017 report be endorsed, including deletion of reference to community care facilities;
3. AND THAT Zoning and Development Bylaw No. 520, 2017 be read a first time;
4. AND FURTHER THAT a public information meeting regarding Zoning and Development Bylaw No. 520, 2017 as at first reading be held at 7:00 p.m. on April 6, 2017 at Broughton Hall, 400 Centre Road, Lions Bay.

Attachment:

Zoning and development Bylaw No. 520, 2017

Key Information:

At the CSC meeting on March 7th, Council, staff and the planning consultant reviewed comments and input received at the January 19, 2017 public information meeting. Based on that review the following amendments have been incorporated into the bylaw, with some additional amendments to improve clarity:

1. Section 2.1 definitions of Approving Officer, Building Official, Community Amenity Policy, cottage, and Public Works Manager added or amended for clarity.
2. Section 4.3.7 regarding prohibited uses in all zones - is amended to read "short term rentals, except where authorized under a temporary use permit".
3. Sections 4.7.2(a) "bay windows" and 4.7.3(c) "stairs not exceeding two metres" added to siting exemptions.
4. Section 4.9 duplicate reference to mast and aerial (antenna) deleted.



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5. Section 4.12.7 removed the words “making of any food product that involves a commercial kitchen” from the list of specifically prohibited uses.
6. Section 4.8 regarding large vehicles is deleted as this is dealt with in section 4.15.
7. Section 4.13.6 has been clarified to indicate that single detached dwellings, cottages and duplexes do not require aisle space in conjunction with off-street parking.
8. Section 4.17 reference to no stacking of shipping containers has been removed, as only one container per parcel is permitted (except on parcels used for fire department training facilities – s.4.17.7).
9. Section 4.17(b) has been changed to allow shipping containers for moving for 60 days as opposed to 30.
10. S. 4.17(d) clarifies that metal shipping containers in conjunction with infrastructure uses may be used on a parcel in any zone.
11. S.4.17.6 provision relating to not keeping storage containers in the front yard was deleted.
12. Section 4.18.2 language regarding solar energy device siting has been amended.
13. Section 4.19.1 watercourse setback changed from 17m to 15m to be consistent with provincial guidelines and regulations.
14. Section 6.1 zone names have been re-formatted for consistency.
15. Section 7.3 density benefits for amenities provisions have been amended based on advice from the municipal solicitor.
16. Section 7.4.1 cross reference to s. 7.3 added.
17. Section 7.6.4 height measurement approach from Brunswick Beach zoning bylaw restored.
18. Section 7.9.1 amended to clarify that “No more than one secondary suite or one cottage, but not both, shall be located on a parcel.” Confirmation that this is Council’s intent is required.
19. Section 10.1(d) “marina land facilities” use is clarified to outline which uses are included; based on West Vancouver’s zoning bylaw.



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20. Section 13 – Water – Marine Community Recreation zone has been created to zone the ocean areas fronting municipal waterfront parks. Permitted uses restricted to public beach, public (swimming) float and public boat ramp.
21. Section 4.18 has been reworded to improve clarity.
22. Section 6.1 Natural Area Conservation zone has been deleted as community watershed areas are very limited in the Village and in some cases conflict with existing uses. Environmental conservation has been added to the list of permitted uses in the Resource Use zone (s. 15.1(b)).
23. Section 15.1(b) environmental conservation has been added to the list of permitted uses to recognize that parts of community watersheds are covered by the zoning bylaw.

Concerns have also recently expressed to staff about recognizing community care facilities as permitted uses in all zones in that potentially undesirable uses fall within this land use category. While understanding that provincial legislation specifically pre-empts local government zoning where a use is consistent with the *Community Care and Assisted Living Act*, the bylaw does not need to explicitly acknowledge these uses as permitted in all zones.

Staff seek Council direction on whether section 4.2.1(e), which reads as follows:

community care facility, licensed under the *Community Care and Assisted Living Act*, that is being, or is to be, used as a day care for no more than 8 persons in care, or as a residence for no more than 10 persons, not more than 6 of whom are persons in care,

and its associated definition should be deleted.

Next Steps

A second public information meeting to obtain additional feedback from the community is warranted as there is now a zoning map to review and substantive changes have been made to the bylaw since it was presented to the public in January. This should be scheduled for the earliest convenient date in late March or early April.

If Bylaw 520 is given first reading, the bylaw will be forwarded to the Ministry of Transportation and Infrastructure for approval under section 52 of the Transportation Act.

Upon consideration of the comments received at the public information meeting, Council can make further amendments to the bylaw as necessary, read the bylaw a second time and schedule the public hearing for early May.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Zoning and Development Bylaw No. 520, 2017

VILLAGE OF LIONS BAY

ZONING and DEVELOPMENT BYLAW NO. 520, 2017

A Bylaw to Establish Zones and Regulate the Use of Land, Buildings and Structures Within the Zones

The Council of the Village of Lions Bay in open meeting assembled enacts as follows:

PART I TITLE

1.1 This bylaw may be cited for all purposes as "Zoning and Development Bylaw No.520, 2017".

Repeal

1.2 The following bylaws are hereby repealed:

- .1 Zoning Bylaw No. 362, 2004; and
- .2 Greater Vancouver Regional District Electoral Area C Zoning Bylaw No. 785, 1995, as amended, to the extent the bylaw applied within the *Municipality*, through Supplementary Letters Patent or otherwise.

PART II INTERPRETATION

Definitions

2.1 In this bylaw:

accessory use, building or structure means a *use, building or structure* that is subordinate, incidental and exclusively devoted to a *principal use, building or structure* on the same *parcel* as the *accessory use, building or structure*, or, in the case of common property in a strata plan, a *principal use, building or structure* on a strata lot within the same strata plan;

aisle space means the area of a *parcel* which provides space for motor vehicle access and maneuvering in respect of parking and does not include space for motor vehicle parking;

apartment means a *multi-unit dwelling* which has its principal access from a common entrance;

Approving Officer means the person appointed by Council as the Approving Officer for the *Municipality*;

building means a *structure* used or intended for supporting or sheltering a *use* or occupancy;

building or structure, accessory means a building or *structure* that is subordinate to and serves a *principal building* or *use*;

Building Official means the *Building Official* for the *Municipality*;

building, principal means a building in which is conducted the *principal use* of the *parcel* on which it is located;

cannabis means cannabis as defined in the *Controlled Drugs and Substances Act* and includes any products containing cannabis;

CAO means the Chief Administrative Officer of the *Municipality*;

carport means a *structure* which shelters an area used for the parking of one or more motor vehicles and is open at least 50 percent on all sides;

church means an assembly *building* used for religious but not commercial or residential purposes;

civic use means a *use* providing for public functions, including but not limited to government offices, public schools, colleges, and hospitals, community centres, courts, police stations, firehalls and fire department training facilities, ambulance stations, libraries, museums, parks, playgrounds, cemeteries, and *highways*;

Community Amenity Contribution Policy means the community amenity policy in the Official Community Plan of the *Municipality*;

community care use means a *use* providing for the care of persons in premises licensed or registered under the *Community Care and Assisted Living Act*;

conservation use means the preservation and protection of natural resources and assets in their natural state including the habitat of birds, fish and other wildlife;

convenience store means a *retail store* where a range of day-to-day items such as newspapers, confections, foodstuffs, sundries and other such *household* items are sold in small quantities, and may include the retail sale of alcoholic beverages;

cottage means a *building* containing a secondary *dwelling unit*, which is separate from, and accessory to, a principal *single detached dwelling* on the same lot;

density means any of the following: the number of *dwelling units* per hectare of *parcel* area, the *floor area ratio*, or the number of *parcels* per hectare;

dwelling unit means a set of habitable rooms within a *building*, used as a residence by not more than one *household*, that contains:

- (a) a separate entrance from the outdoors; and
- (b) a gas range or stove or electric range or stove with 240 volt wiring;

dwelling, duplex means a *building* containing two *dwelling units*, neither of which is a *secondary suite*, divided horizontally or vertically, with each *dwelling unit* having a separate exterior entrance;

dwelling, multi-unit means a *building* containing three or more *dwelling units*;

dwelling, single detached means a *building* containing only one *dwelling unit*;

dwelling with secondary suite means a *building* containing two *dwelling units*, a larger principal *dwelling unit* and a smaller *secondary suite*;

environmental conservation means the preservation and protection of natural resources and assets in their natural state including the habitat of birds, fish and other wildlife;

fence includes arbor, archway, gate, pergola, screen, trellis and *wall*;

float means a buoyant platform *structure*, affixed on the surface of water by a rope, chain or wire connected to an anchor located beneath the low water mark and which is customarily used for recreational purposes such as swimming or diving;

floating dock means a platform or ramp supported by pontoons usually joined to the shore with a gangway and usually held in place by vertical pilings which are embedded in the seafloor or by anchored cables;

floor area, gross means the total floor area of all *buildings* on a *parcel* measured to the outer limits of the *buildings* including all areas giving access thereto such as corridors, hallways, landings, foyers, stairwells, enclosed balconies and mezzanines, enclosed porches or verandas and excluding unenclosed swimming pools, balconies or sundecks, elevators, up to 40 square metres of *garage* or *carport* area, ventilating machinery;

floor area ratio means the *gross floor area* divided by the area of a *parcel*;

garage means an *accessory building* or a portion of a *principal building* that is used for the parking of one or more motor vehicles and is totally enclosed with a roof, *walls*, and one or more doors;

grade, average is measured around the perimeter of a *building* or *structure* at or directly above or below the outermost projection of the exterior *walls* or the posts of *carports*, as described in section 4.8. A deck attached to a *building* is not considered in determining the *building* perimeter;

grade, finished means the ground level created by human action, excluding created localized depressions such as for vehicles or pedestrian entrances;

grade, natural means the undisturbed ground level formed without human intervention;

height means the vertical distance from the *average grade* of a *structure* to the highest point of the roof surface, in the case of a *structure* without a roof, to the highest point of the *structure*;

highway includes a *street*, road, *lane*, bridge, viaduct and any other way open to public use, but does not include a private right of way on private property;

home-based business means an occupation, business, trade or professional practice which is carried on for remuneration or financial gain within a wholly enclosed *building* or *structure* so that the business use is not evident to passersby, and which is *accessory* to the principal *residential use* of the property;

home exchange for the purpose of this bylaw means the exchange of two homes, without a monetary transaction, where the residents of each home trade use of their homes at a time or times convenient to both parties;

household means one or more persons related by blood, marriage, common law marriage or adoption; or a group of not more than 5 unrelated persons; all of whom are living together in one dwelling using common *kitchen* facilities.

infrastructure use means a use providing for the servicing of all or a portion of the *Municipality* with community water or sewer systems (including pump houses and sewage treatment plants), storm drainage systems, roads, community gas, electrical, telephone, broadcast transmission and similar public service facilities and equipment where such use is established by the *Municipality*, by another governmental body or by a company operating under a license or permit issued by a Provincial or Federal regulatory authority, and includes *public works yard*, maintenance *buildings* and offices;

kitchen means facilities intended or used for the preparation or cooking of meals, and includes any room or portion of a room containing cooking appliances, including stove, oven, and hotplates, as well as raised counters, cabinets, or where wiring exists for the installation of such facilities;

lane means a *highway* which is greater than 3 metres and less than 10 metres in width and which provides secondary access to a *parcel*

main floor means the floor of the *storey* which is nearest to the *finished grade* of the *parcel*;

mooring system means a system of works that is used to secure a vessel and that consists of an anchor that is set in or on the bed of a navigable water, a single anchor line, a single buoy and a mooring line to attach to a vessel;

Municipality means the municipality of the Village of Lions Bay or the area within the Lions Bay municipal boundaries as the context may require;

natural boundary means the visible high water mark of any lake, river, stream or other body of water where the presence and action of the water are so common and usual, and so long continued in all ordinary years, as to mark on the soil of the bed of the body of water a character distinct from that of its banks, in vegetation, as well as in the nature of the soil;

panhandle lot means a *parcel* which gains access to a public *street* through a strip of land narrower than the typical frontage dimensions required for the *parcel*;

parcel means a lot, block, or other area in which land is held or into which land is subdivided;

parcel, through means a *parcel* that abuts two generally parallel *highways*;

parcel coverage means the total horizontal area within the outermost *walls* of the *buildings* on a *parcel*, expressed as a percentage of the *parcel* area;

parcel line, exterior side means the *parcel* line or lines not being the front or rear *parcel line*, common to the *parcel* and a *highway*;

parcel line, front means the *parcel* line common to the *parcel* and:

- (a) an abutting *highway*, and
- (b) where there is more than one *parcel* line abutting a *highway*, the shortest of these lines shall be the front;

parcel line, rear means the *parcel* line opposite to and most distant from the *front parcel line* or where the rear portion of the *parcel* is bounded by intersecting *side parcel lines*, it shall be the point of such intersection;

parcel line, side means a *parcel* line, other than a front or rear *parcel line*, common to two or more *parcels*;

parking space means an area on a *parcel* identified for the parking of one motor vehicle and does not include *aisle space*;

personal services establishment means *use* of a *building* or portion thereof to provide: (a) grooming services to a person including but not limited to hairstylists, aestheticians and spa services; or (b) clothing related services including shoe repairs, tailor or dressmaker and other similar services;

principal use means the main purpose for which land, *buildings* or *structures* are ordinarily used;

Public Works Manager means the Public Works Manager for the *Municipality*;

public works yard means premises operated by, or on behalf of, the *municipality*, for the storage, manufacture, maintenance or repair of *buildings*, infrastructure, materials or

equipment including machine shop, paint shop, sign shop, woodworking shop, fuel storage, and repair *garage* used in connection with public works;

residential use means the occupancy or *use* of a *dwelling unit* for the permanent domicile of a person or persons, or the occasional or seasonal occupancy of a *dwelling unit* as a dwelling by an owner who has a permanent domicile elsewhere, or by non-paying guests of such an owner - this *use* does not include *short term rentals*;

resource use means a *use* providing for the extraction of primary forest, mineral and other resource materials, and in addition includes only the primary grading, cutting, crushing, pumping and filtering of such materials for shipment or distribution, and excludes all manufacturing of products, and any processing not specifically included in this definition;

retail store means a place where consumer goods are displayed for sale or rent, or sold directly to the public for the purchaser's own *use*;

retail store, cannabis means premises where *cannabis* is sold or otherwise provided to a person who attends at the premises, with or without a medical prescription;

retaining wall means a vertical *structure* used to retain soil for the construction of an artificial grade by either excavating from or adding fill to the *natural grade*;

secondary suite means a *dwelling unit* completely contained within what would otherwise be a *single detached dwelling* and having:

- (a) a total floor area of not more than 90m² in area, and
- (b) having a floor area less than 40 percent of the habitable floor area of the *building*, used only for *residential use* consistent with the provisions of the *Residential Tenancy Act*;

secondary use, building or structure means one or more *uses, buildings or structures* that are used in conjunction with a *principal use, building or structure* on the same *parcel*;

setback means the minimum permitted distance between a *building or structure* and a specified *parcel* line or *natural boundary*;

short term rental means the use of a *dwelling unit* for the temporary commercial accommodation of paying guests for a period of less than one month and excludes *home exchanges*;

street means a *highway* 10 metres or more in width;

storey means the portion of a *building* that is situated between the top of any floor and

- a) the top of the floor next above it; or
- b) if there is no floor above it, that portion between the top of such floor and the ceiling above it;

structure means any construction fixed to, supported by or sunk into land or water but excludes a *fence* less than 1.9 metres and a *retaining wall* less than 1.2 metres, and includes a *building*;

temporary structure means a *structure* which is:

- a) not a fixture fixed to or sunk into land; or
- b) not attached to land other than by its weight;

townhouse means a *multi-unit dwelling* not more than three *storeys* high with *dwelling units* located side by side under one roof, with private exits or entrances to each dwelling and with each dwelling sharing common *walls* or party *walls*;

use, includes actual *use*, intended *use* or designed for a particular *use*;

wall means any vertical *structure* used as an enclosure or screen where the thickness is greater than 8 centimetres, excluding rails and posts. Thinner *structures* are considered *fences*;

watercourse means a depression with a bed 0.6 metres or more below the average natural elevation of surrounding land:

- (a) serving to give direction to a current of water for an average of at least six months of a year according to records kept by the government of British Columbia; or
- (b) having a drainage area of 2 square kilometres or more.

Illustrations

- 2.2 Illustrations provided in this bylaw are provided for convenience only and do not form part of the bylaw. If a conflict exists between an illustration and the text, the text will prevail.

Rounding

- 2.3 Where calculation of maximum number of *dwelling units* or *parcels* per hectare, minimum number of *parking spaces* per specified *gross floor area* or similar calculation of permitted or required units results in a fraction, the required or permitted number of units shall be rounded to the next lower whole number.

PART III APPLICATION, ADMINISTRATION AND ENFORCEMENT

Application

3.1 This bylaw applies to all land within the *Municipality*, including the surface of water.

Compliance

3.2 Land shall not be used and *buildings* and *structures* shall not be constructed, altered, located or used except as specifically permitted by this bylaw.

Inspection

3.3 Officers or employees of the *Municipality*, or other persons authorized by Council, may enter on property, and enter into property, at reasonable times and in a reasonable manner, after taking reasonable steps to advise the owner or occupier before entering the property, and complying with any other requirements of the *Community Charter*, to inspect and determine whether all regulations, prohibitions and requirements are being met in relation to this bylaw.

Offence

- 3.4
- .1 Any person who violates, or causes or permits an act to be done in violation of a provision of this bylaw shall be deemed to be guilty upon summary conviction of an offence under this bylaw.
 - .2 Each day's continuance of an offence under Section 3.4 constitutes a new and distinct offence.
 - .3 Notwithstanding the foregoing, where the *Municipality* elects enforcement under Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended, any bylaw contraventions under this zoning bylaw shall not constitute the creation of an offence.

Penalty

- 3.5 Every person who contravenes this bylaw is liable:
- .1 to a penalty for contravention as set out in Bylaw Notice Enforcement Bylaw No. 385, 2006, as amended;
 - .2 on summary conviction to a fine not exceeding \$10,000 and the costs of prosecution; or
 - .3 to both a penalty under subsection 3.5.1 and a fine under subsection 3.5.2.

Severability

3.6 If any section, subsection, sentence, clause or phrase of this bylaw is for any reason held to be invalid by the decision of any Court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder.

PART IV GENERAL REGULATIONS

Application

- 4.1 Except as otherwise specified in this bylaw, Part IV applies to all zones established under this bylaw.

Uses Permitted in All Zones

- 4.2 The following *uses* and *structures* are permitted in all zones:

- .1 *Principal Uses, Buildings and Structures*
 - (a) community garden;
 - (b) *environmental conservation* activities;
 - (c) parks, playgrounds and recreational trails;
 - (d) *infrastructure use*;
 - (e) *community care* facility, licensed under the *Community Care and Assisted Living Act*, that is being, or is to be, used as a day care for no more than 8 persons in care, or as a residence for no more than 10 persons, not more than 6 of whom are persons in care.
- .2 *Secondary Uses, Buildings and Structures*
 - (a) temporary construction and project sales offices authorized by *building* permit as temporary *buildings*;

Uses Prohibited in All Zones

- 4.3 The following *uses* are expressly prohibited in all zones:

- .1 *residential use* of a mobile home, tent, trailer or recreation vehicle;
- .2 storage of boats exceeding 7 metres in length, except in the C-2 and C-3 Zones;
- .3 animal husbandry including the keeping of poultry, fish farming, the boarding of animals and the keeping of animals, except that *household* pets, other than poultry, may be kept;
- .4 a *use* with a drive-through service;
- .5 *cannabis retail store*.
- .6 *cannabis* production, except as permitted under Part 2 [Production for Own Medical Purposes and Production by a Designated Person] of the *Access to Cannabis for Medical Purposes Regulations*;
- .7 *short term rentals*; except where authorized under a temporary *use* permit;
- .8 any *use* not listed as a *principal* or *secondary use* in this Part or any of the zones.

Principal Uses, Buildings and Structures

- 4.4 Except where specifically permitted, not more than one *principal building* shall be located on a *parcel*.

Accessory Uses, Buildings and Structures

- 4.5 .1 *Principal uses* permitted by this bylaw do not include, except where specifically permitted, *accessory uses, buildings or structures*.
- .2 All *accessory buildings and structures* shall be located on the same *parcel* as the *principal building* to which it is *accessory*.
- .3 An *accessory building or structure* attached to the *principal building* shall be considered a part of the *principal building* and shall comply in all respects with the regulations of this bylaw applicable to the *principal building*.
- .4 For the purposes of section 4.5.3 “attached” means heated space with a minimum internal clear width of 860mm and a minimum finished floor area of 3.5 square metres.
- .5 An *accessory building or structure* shall not be used as a *dwelling unit*.
- .6 No *accessory building or structure* shall include *kitchen* facilities.

Temporary Use Permits

- 4.6 Pursuant to the *Local Government Act*, all lands within the *Municipality* are designated as areas where temporary *uses* may be allowed under a temporary *use* permit and the Council delegates to the CAO the authority to grant temporary *use* permits in accordance with the *Short Term Rental Policy*.

Siting Exemptions

- 4.7 .1 Interior *side parcel line* requirements shall not apply to strata *parcels* under the *Strata Property Act* where a common *wall* is shared by two or more *dwelling units* within a *building*.
- .2 The following features may project into the *setback* area required by this bylaw between a *building* and front, rear or *side parcel lines*:
- (a) gutters, cornices, sills, belt courses, bay windows, chimneys, heating or ventilating equipment if the projections do not exceed 0.6 metres;
 - (b) eaves, porches, canopies and sunshades if the projections, measured horizontally, do not exceed:
 - (i) 1.5 metres for front and *rear parcel lines*, or
 - (ii) 0.6 metres for *side parcel lines*
- provided that the foundation or supports for them do not encroach into any required front, side or rear *setback* area.
- .3 The following are exempted from the siting regulations:
- (a) *fences*,
 - (b) *retaining walls* not exceeding 1.2 metres in *height*;

- (c) stairs not exceeding two metres, exclusive of necessary handrails or guards, above existing ground elevation;
- (d) free standing light poles, flag poles, warning devices, antennas, masts and clothes lines;
- (e) sidewalks, patios and hard surfacing of the ground;
- (f) uncovered swimming pools or tennis courts provided that the pool or tennis court is:
 - i. not within the required minimum siting distance from the *front parcel line*; and
 - ii. a minimum of 1.0 metre from any other *parcel line*; and
- (g) underground *structures* that do not extend above the surface of the *parcel*.

- .4 In a zone in which *residential uses* are permitted, a free standing tool storage shed or greenhouse not exceeding 19 square metres in area or a combination of tool storage and greenhouse not exceeding 28 square metres in area may be placed within the *setback* area between the *principal building* and *rear parcel line*.

Calculation of Average Grade

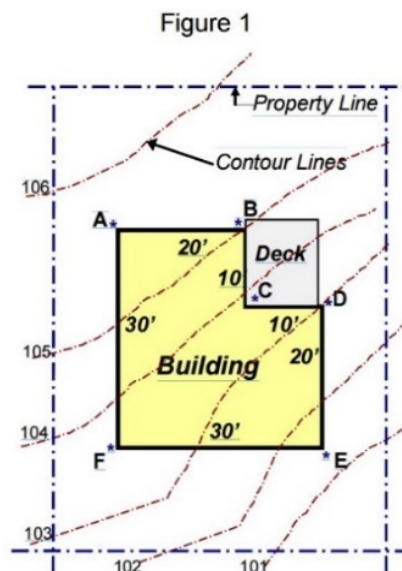
4.8 The *average grade* for a *building* or *structure* shall be calculated as follows:

- .1 (a) measure the ground elevation at each corner of the *building*; then
- (b) total the elevations of all corners; then
- (c) divide by the number of corners.

The result is *average grade* for the *building*, the reference point from which *height* will be measured.

Example:

Corner	Elevation
A	105.5 m
B	105.0 m
C	104.0 m
D	103.0 m
E	101.5 m
F	104.0 m
Total	623.0 m
÷ 6	103.8 m



- .2 Where the *natural grade* cannot be ascertained because of existing landscaping, *buildings* or *structures*, and appears to have been significantly altered, the level of *natural grade* shall be determined by the *Building Official*, who may rely on the professional opinion of a British Columbia Land Surveyor, at the cost of the property owner.

Height Exemptions

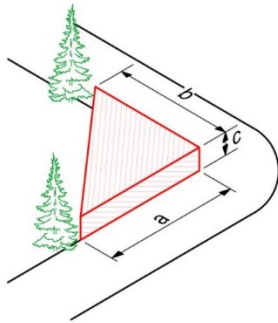
- 4.9 Any of the following may exceed the *height* limitations specified for each zone of this Bylaw provided that the *parcel coverage* of such *structures* does not exceed 1 percent or, if it is located on a *building*, the *structure* does not occupy more than 5 percent of the roof area of the *building*:
 - .1 dome or cupola;
 - .2 monument;
 - .3 chimney;
 - .4 spire, belfry;
 - .5 mast or antenna for any purpose other than the domestic reception of radio and television signals;
 - .6 mechanical appurtenance screened from view from a *highway*
 - .7 observation tower; or
 - .8 flagpole.

Fences and Retaining Walls

- 4.10 Except as otherwise specifically stated in this bylaw:
 - .1 the *height* of a *fence* or *wall* shall be determined by measurement from the average *finished grade* within 0.9 metres of both sides of the *fence* or *wall*;
 - .2 no *fence* shall exceed 1.9 metres in *height*;
 - .3 a site alteration permit, site plan, geotechnical report, and engineer's Letters of Assurance shall be required for *retaining walls* with *heights* greater than 1.2 metres or for any *wall* slope greater than 45 degrees. The *Building Official* may require an engineer's Letters of Assurance , for a series of terraced *retaining walls* with a combined *height* of greater than 1.2 metres;
 - .4 confirmation of siting by a British Columbia Land Surveyor (BCLS) is required where a *fence* or *wall* will be located within one metre of a property line;
 - .5 a registered professional shall supervise the design and construction of a *retaining wall* greater than or equal to 1.2 metres in *height*. Sealed copies of the design plan and field review reports prepared by the registered professional for all *retaining walls* greater than or equal to 1.2 metres in *height* shall be submitted to the *Building Official* prior to commencement of the work.

Visibility

- 4.11 Despite section 4.10.2, on a *parcel* contiguous to a *street* intersection in any zone, no *fence*, *retaining wall*, *wall*, *hedge* or other obstruction to the line of vision shall be allowed at a greater *height* than 0.9 metres above the established elevation of the centre point of the intersecting *streets*, at or within a distance of 4.5 metres from the corner of the *parcel* at the intersection of the *streets*.



a = 4.5 metres

b = 4.5 metres

c = 0.9 metres

Home-based business

- 4.12 *Home-based businesses*, where permitted as a *secondary use* in a zone, shall be subject to the following conditions:
- .1 the *home-based business* shall be carried on by persons resident on the *parcel*;
 - .2 all *home-based business* shall be conducted entirely within a completely enclosed *building* permitted under this bylaw;
 3. there shall be no signs or other variations from a primarily residential appearance of the land and premises where a *home-based business* is located;
 - .4 the *gross floor area* of the *home-based business* shall not exceed 100 m² or 40% of the *gross floor area* of the principal dwelling in which the *home-based business use* is located, whichever is less
 - .5 outdoor storage of materials or equipment is prohibited;
 - .6 any *use* which is or may become obnoxious, offensive, dangerous or a nuisance by reason of the presence or emission of odour, dust, smoke, noise, gas, fumes, cinders, vibration, electrical interference, refuse matter or water carried wastes is prohibited;
 - .7 for clarity, automobile body shop, automobile service, automobile salvage or wrecking yard; brewery; distillery; kennel; animal breeding for commercial purposes; restaurant; and the parking or storage of industrial or construction equipment or materials are specifically prohibited as *home-based businesses*;

Off-street Parking

- 4.13 .1 Except as otherwise specified in this bylaw, space for the off *street* parking and loading of motor vehicles for a class of *building* permitted under this bylaw shall be provided and maintained in accordance with the regulations of this section.
- .2 The number of off *street parking spaces* for motor vehicles required for any class of *building* shall be calculated according to Table 1 of this bylaw in which Column I classifies the types of *buildings* and Column II sets out the number of required off *street* parking and loading spaces that are to be provided for each *use* in Column I.
- .3 Where a class of *building* permitted under this bylaw is not specifically referred to in Column I of Table 1, the number of off *street parking spaces* shall be calculated using the requirements for a similar class of *building* that is listed in Table 1.
- .4 Where the calculation of the required off *street parking space* results in a fraction, the number of required *parking spaces* shall be rounded down.
- .5 Where seating accommodation is the basis for a unit of measurement under this section and consists of benches, pews, booths or similar seating accommodation, each 0.4 square metres of seating shall be deemed to be one seat.
- .6 Off *street parking spaces* shall be located on the same *parcel* as the *building* they serve and must, except for *single detached dwellings, cottages* and duplexes, have associated *aisle space* as set out in section 4.14.

Parking and Aisle Space Dimensions

- 4.14 .1 An off *street parking space* shall be not less than 2.75 metres in width and 6 metres in length with a minimum vertical clearance of 2.8 metres.
- .2 *Aisle space* shall be a minimum of:
- (a) 6 metres wide where the angle of the *parking space* to the *aisle space* is 61 degrees to 90 degrees;
 - (b) 5 metres wide where the angle of the *parking space* to the *aisle space* is 46 degrees to 60 degrees; or
 - (c) 4 metres wide where the angle of the *parking space* to the *aisle space* is 1 degree to 45 degrees.

TABLE 1

COLUMN I	COLUMN II
<u>Building Class, Use or Type</u>	<u>Required Number of Spaces</u>
Single family dwelling per <i>parcel</i>	2 for each <i>Single Detached Dwelling</i> without a <i>Secondary Suite</i> and 3 for each <i>Single Detached Dwelling</i> with a <i>Secondary Suite</i>
<i>Cottage</i>	2 per <i>cottage</i>
<i>Apartment building or townhouse</i>	1.5 for each <i>dwelling unit</i>
Shopping centre and individual <i>retail store</i>	1 per 18.6 square metres of <i>gross floor area</i>
Restaurant, coffee shop, facility licensed for consumption of alcohol	1 per 4 seats of maximum seating capacity
Public assembly places, <i>churches</i> , auditoriums, community centres, meeting halls, and recreation centres	1 for each 5 seats based on maximum capacity
Marina	1 per 2 berths or 1 per 7.5 metres of moorage

Parking and Storage of Heavy Commercial and Industrial Vehicles and Equipment

- 4.15 .1 The outdoor storage or parking of commercial or industrial vehicles, equipment, or machinery with a primary function other than the transportation of passengers, including but not limited to excavators, dump trucks, forklifts, backhoes, tractors, trailers and similar types of vehicles, equipment or machinery is prohibited in all Residential zones.
- .2 Outdoor storage or stockpiling of any commercial, industrial or construction materials, implements or supplies is prohibited in all Residential zones.

- .3 Despite clause 4.15.1, one commercial or industrial vehicle or piece of equipment per *parcel* may be parked or stored outdoors on a lot in a Residential zone provided that the vehicle or equipment:
- (a) has a gross vehicle weight rating (or manufacturer's specified operating weight in the case of equipment) of not more than 7,000 kilograms and
 - (b) is operated by a resident of the *parcel*.
- .4 Despite clauses 4.15.1 and 4.15.2, commercial and industrial vehicles, equipment, or machinery and commercial, industrial or construction materials, implements or supplies may be stored on a *parcel* for which the alteration of the land or the construction of a *building* or *structure* has been authorized by the Village through:
- (a) a site alteration permit, or
 - (b) a *building* permit,
- provided that all such vehicles, equipment, supplies, and materials:
- (c) can be demonstrated to the satisfaction of:
 - (i) the *Public Works Manager* or the *Building Official*, regarding site alteration permits, or
 - (ii) the *Building Official*, regarding *building* permits,
 to be directly related to and strictly necessary for the fulfillment of the construction so authorized by the Village, and
 - (d) are removed within 30 days of final inspection related to the site alteration permit or the *building* permit, or such earlier date as the *Public Works Manager* or *Building Official* determines such vehicles, equipment, supplies, and materials are no longer needed to fulfill the scope of the applicable permit.
- .5 A person may appeal the determination of the *Public Works Manager* or the *Building Official* under section 4.15.4 to the Council by submitting a request and the detailed reasons for appeal and any supporting documentation to the Corporate Officer, who shall add the matter to an upcoming Council meeting agenda.
- .6 On an appeal under section 4.15.5, the Council may uphold the determination and order of the *Public Works Manager* or *Building Official*, or may vary such order as it determines is reasonable in the circumstances.

Temporary Structures

- 4.16 Notwithstanding any other provision of this bylaw, a *temporary structure* is prohibited, except that:
- .1 The CAO may issue a permit for a *temporary structure* on receipt of an application in writing requesting permission for the *temporary structure*.

- .2 The CAO shall not issue a permit for a *temporary structure* if it would obstruct a public right of way or easement; or contravene a Village bylaw.
- .3 A *temporary structure* permit is valid for a period of not more than 60 days, provided that Council on receipt of an application in writing for an extension may extend the permit period for not more than one year.

Metal Shipping Containers

- 4.17 .1 A metal shipping container shall only be used for storage purposes.
- .2 A metal shipping container shall not be accessible to the general public, or rented or leased as part of a commercial storage facility.
- .3 Metal shipping containers are permitted only in the C-2, CU-1 and RU-1 zones.
- .4 Despite Section 4.17.3:
 - (a) where a site alteration or *building* permit has been issued for construction on a *parcel* in any zone, metal shipping containers may be used for temporary storage provided that they are removed within 30 days of:
 - (i) final inspection of the *building* or *structure* for which the *building* permit has been issued;
 - (ii) expiry of the *building* permit;
 - (iii) completion of a site alteration for which a site alteration permit has been issued; or
 - (iv) a determination by the *Public Works Manager* or the *Building Official* that the shipping container is no longer needed to fulfill the scope of the applicable permit, in which case the provisions of sections 4.15.5 and 4.15.6 apply.
 - (b) metal shipping containers may be used for moving provided that they are not located on any *parcel* for longer than 60 days;
 - (c) metal shipping containers may be used for emergency purposes on a *parcel* in any zone provided they are not located on any *parcel* for longer than 90 days; and
 - (d) metal shipping containers may be used in conjunction with *infrastructure uses* and *civic uses* on a *parcel* in any zone.
- .5 Despite section 4.17.4, a metal shipping container is not permitted to remain on an RS-1 *parcel* longer than two years.
- .6 The maximum number of metal shipping containers on any *parcel* is 1, except on *parcels* used for fire department training facilities.

Solar Energy Devices

- 4.18 .1 Solar energy devices are permitted in any zone provided that where attached to a *building* or *structure*:
- (a) the device does not extend beyond the outermost edge of the roof or *structure*;
 - (b) the device does not extend above the highest point of the roof or *structure*; and
 - (c) roof connection details have been approved by a structural engineer.
- .2 Where a solar energy device is not attached to a *building* or *structure*, or is attached to a pole, it shall comply with the siting requirements for the *principal building* or *structure* on the *parcel* on which the device is located.

Flood Protection

- 4.19 No *building* or *structure* shall be constructed, erected or placed;
- .1 within 15 metres of the *natural boundary* of a *watercourse*;
 - .2 on ground surface less than:
 - (a) 0.7 metres above the 200 year flood level, which level has been established by the Ministry of Environment;
 - (b) 3.1 metres above the *natural boundary* of a *watercourse* where the 200 year flood level has not been established; and
 - (c) 1.6 metres above the *natural boundary* of the sea.

PART V GENERAL SUBDIVISION PROVISIONS AND REGULATIONS

Minimum Frontage Waiver

- 5.1 The *Approving Officer* may exempt, where a *parcel* of land fronts on a *highway*, a person proposing to subdivide land from the limitation provided under Section 512 of the *Local Government Act* after duly considering whether:
- .1 the proposed lot is capable of being further subdivided under existing regulations;
 - .2 an attempt is being made to assemble land which conforms substantially with the Official Community Plan;
 - .3 the lot with insufficient frontage is for municipal or public *use*; and
 - .4 unusual soil conditions exist or may develop as a result of the proposed subdivision.

Panhandle Lots

- 5.2 The area within the access strip of a *panhandle lot* in a residential zone shall not be included in the calculation of the area of the lot.

Minimum Parcel Area Exceptions

- 5.3 Minimum *parcel* area regulations required by the applicable zone shall not apply where:
- .1 a covenant is registered restricting the *use* of the *parcel* to non-sewage generating *uses* prohibiting the construction of *buildings* and *structures*;
 - .2 the *parcel* is intended for *infrastructure uses*, parks, fire halls, or fire department training facilities;
 - .3 an adjustment of lot lines dividing contiguous *parcels* to facilitate an existing development or improve a subdivision pattern does not create, or make it possible to create, additional *parcels* to those existing at the time of application; or
 - .4 a crown non-residential upland lease or aquatic lease is granted.

PART VI CREATION AND DEFINITIONS OF ZONES

Creation of Zones

- 6.1. The area of the *municipality* is divided into the zones identified in Column I and each zone is briefly described in Column II:

COLUMN I	COLUMN II
RS-1	Residential - Single Detached
RM-1	Residential – Multiple Unit
C-1	Commercial - Neighbourhood
C-2	Commercial - Marina
C-3	Commercial - Marina Foreshore
W-1	Water - Marine Foreshore
W-2	Water – Marine Community Recreation
CU-1	Community <i>Use</i>
RU-1	<i>Resource Use</i>

Definition of Zones

- 6.2 .1 The area of each zone is defined by Schedule A.
- .2 Where a zone boundary is shown on Schedule A as following a road right of way, rail right of way or a water course, the centre line of the road right of way, rail right of way or water course shall be the zone boundary.

PART VII ZONES

RS-1 Zone (Residential – Single Detached)

Permitted Uses

7.1 The following *uses* and no others are permitted in the RS-1 zone:

- .1 *Principal Uses, Buildings and Structures*
 - (a) *residential use in a single detached dwelling;*
 - (b) *residential use in a dwelling with secondary suite;*
- .2 *Secondary Uses, Buildings and Structures*
 - (a) *home-based business;*
 - (b) *accessory buildings and structures.*

Density and Area of Parcels

- 7.2 .1 The base *density* for existing *parcels* shall be a maximum of one *dwelling unit* per *parcel*, not including *secondary suites*.
- .2 The base *density* for *parcels* created by subdivison shall be a maximum of one *parcel* per 8000 m² of existing *parcel* area.
- .3 The minimum *parcel* area shall be 8000 m².

Density Benefits for Amenities

- 7.3 .1 Despite section 7.2, the maximum *density* may be increased to one *parcel* per 800 m², with a 700 m² minimum *parcel* area, to facilitate subdivison for a second *single detached dwelling* on a fee simple *parcel* where amenities identified in the *Community Amenity Contribution Policy* are provided.
- .2 Despite sections 7.2, and subject to section 7.9, the maximum *density* may be increased from one to two *principal buildings* per *parcel* containing dwellings to accommodate a *cottage* on *parcels* having a minimum area of 1,000 m², where a covenant and amenities identified in the *Community Amenity Contribution Policy* are provided.
- .3 The amenities provided under sections 7.3.1 or 7.3.2 shall be subject to negotiation with the owner based on a target contribution towards amenities identified in the *Community Amenity Contribution Policy*.

Size and Density of the Use of Land, Buildings and Structures

- 7.4 .1 Subject to section 7.3, no more than one *principal building* shall be located on a *parcel*.

- .2 The *floor area ratio* shall not exceed 0.35.
- .3 *Parcel coverage* shall not exceed 30 percent.
- .4 The minimum floor area of the *main floor* of a *principal building* shall be 93 m².

Siting

7.5 The minimum *setback* for a *building* or *structure* shall be:

- .1 7.5 metres from a front or *rear parcel line*; or
- .2 2.4 metres from a *side parcel line*.

Brunswick Beach Overlay Area

7.6 Despite sections 7.4, 7.5 and 7.8.2, the following regulations apply to the area outlined in a heavy black line on Schedule A (the Brunswick Beach Overlay Area):

- .1 Size and *Density* of the *Use of Land, Buildings and Structures*
 - (a) No more than one *principal building* shall be located on a *parcel*.
 - (b) The *floor area ratio* shall not exceed 0.25 plus 240 m².
 - (c) *Parcel coverage* shall not exceed 12.5 percent plus 180 m².
 - (d) The minimum *gross floor area* of a *principal building* shall be 75 m².
 - (e) A floor area of up to 40 m² to accommodate *accessory storage* and a *garage* may be excluded from the *floor area ratio* and *parcel coverage* calculations in (b) and (c) above.
- .2 Siting

No *building* or *structure* shall be located within:

 - (a) 4.5 metres from a front or *rear parcel line* common to a public right of way whose opposite side adjoins the sea;
 - (b) the lesser of 7.5 metres or 20 percent of the *parcel* depth, to a minimum of 4.5 metres from any other *front parcel line*;
 - (c) 7.5 metres from any other *rear parcel line*;
 - (d) 1.5 metres of an interior *side parcel line*; or
 - (e) 3.0 metres of an *exterior side parcel line*.
- .3 Minimum Width

There shall be no minimum width provision for *principal buildings* in the Brunswick Beach Overlay Area.

.4 Height

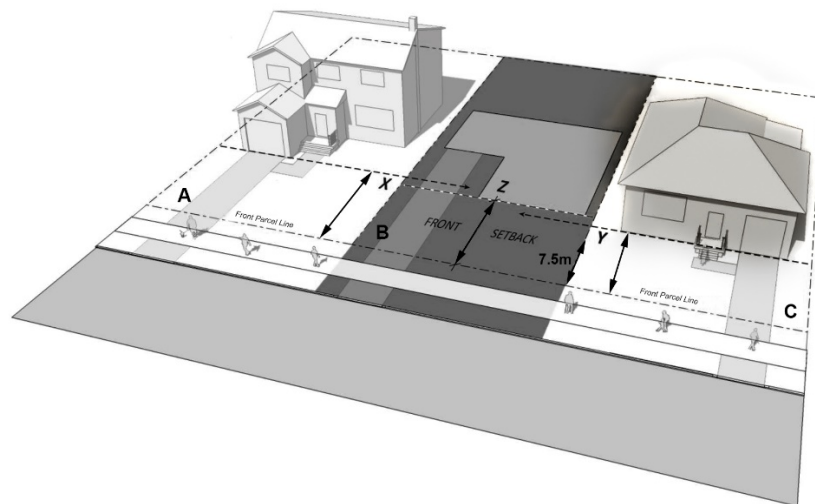
In the Brunswick Beach Overlay Area, *height* shall be measured from the *average grade* as follows:

- (a) to the highest point of the roof surface of a flat roof;
- (b) to the deck line of a mansard roof;
- (c) to the mean elevation between the eaves and the ridge of a gable, hip, gambrel, or other sloping roof; or
- (d) for a *structure* without a roof, to the highest point of the *structure*.

Front Setback Averaging

- 7.7 .1 Despite sections 7.5 and 7.6.2, where the average front *setback* of existing *principal buildings* on the adjacent *parcels* on each side of a subject *parcel* is more than the required front *setback* by at least 1.5 m, the front *setback* of the subject *parcel* shall be the average of the front *setbacks* on the adjacent *parcels*.

Example: Parcel B shares interior parcel lines with Parcels A and C and is not within the Brunswick Beach Overlay Area. The principal buildings on Parcel A and C are sited X metres and Y metres from the front parcel line respectively. The minimum front setback (Z) for Parcel B is calculated as follows: $(X + Y)/2 = Z$ and will apply if Z is greater than or equal to 9.0 metres metres (the required 7.5 metres + 1.5 m), as illustrated below:



- .2 Where a *parcel* has two *front parcel lines*, one facing a *highway* and one facing the ocean, front *setback* averaging shall apply only to the *front parcel line* facing the ocean.
- .3 Where a *parcel* is a *through parcel*, front *setback* averaging shall apply only to the *front parcel line* facing the *highway* which provides primary access to the *parcel*.

Height and Width of Buildings

- 7.8 .1 The *height* of a *principal building* shall not exceed 9.0 metres for a sloping roof or 7.5 metres for a flat roof.
- .2 The minimum width of a *principal building* shall be 5.1 metres.

Secondary Suites and Cottages

- 7.9 .1 No more than one *secondary suite* or one *cottage*, but not both, shall be located on a *parcel*.
- .2 A *secondary suite* shall not exceed a *gross floor area* of 90 m² or 40 percent of the *gross floor area* of the single detached dwelling, whichever is less.
- .3 A *cottage* shall not exceed the *floor area ratio* in section 7.4.2 or 115m², whichever is less or a *height* of 9.0 metres for a sloping roof or 7.5 metres for a flat roof.

Accessory Buildings and Structures

- 7.10 .1 No more than two *accessory buildings* or *structures* shall be located on a *parcel*.
- .2 The *height* of an *accessory building* or *structure* shall not exceed 3.65 metres or, where the slope of the roof is greater than or equal to 3 in 12, 4.65 m.
- .3 The maximum combined floor area of all *accessory buildings* shall not exceed 77 m².

Off-street Parking

- 7.11 .1 Off-*street* parking shall be provided in accordance with sections 4.13 and 4.14 .

RM-1 Zone (Residential – Multiple Unit)**Permitted Uses**

8.1 The following *uses* and no others shall be permitted in the RM-1 zone:

- .1 *Principal Uses, Buildings and Structures*
 - (a) *residential use in townhouses;*
 - (b) *residential use in duplex dwellings.*
- .2 *Secondary Uses, Buildings and Structures*
 - (a) *accessory buildings and structures.*

Size and Density of the Use of Land, Buildings and Structures

- 8.2 .1 More than one *principal building* may be located on a *parcel*.
- .2 The *floor area ratio* shall not exceed 0.65.
- .3 *Parcel coverage* shall not exceed 30 percent.
- .4 The maximum *density* shall be 40 *dwelling units* per hectare of *parcel area*.

Siting of Principal Buildings

- 8.3 The minimum *setback* for a *principal building* shall be:
 - .1 7.5 metres from a front or *rear parcel line*; or
 - .2 the greater of 3 m, or 50 percent of the *height* of a *principal building* on the *parcel*, from a *side parcel line*.

Height of Principal Buildings

- 8.4 .1 The *height* of a *principal building* shall not exceed 9.0 m

Accessory Buildings and Structures

- 8.5 .1 The *height* of an *accessory building or structure* shall not exceed 4.9 m.
- .2 The minimum *setback* for an *accessory building or structure* shall be:
 - (a) 7.5 metres from a front or *exterior side parcel line*; or
 - (b) 2.4 metres from a side or *rear parcel line*.

Off-street Parking

- 8.6 .1 Off-street parking shall be provided in accordance with sections 4.13 and 4.14.
- .2 The minimum *setback* for an off-street *parking space* shall be 1.5 metres from a *parcel line*.

C-1 Zone (Commercial - Neighbourhood)

Permitted Uses

9.1 The following *uses* and no others shall be permitted in a C-1 zone:

- .1 *Principal Uses, Buildings and Structures*
 - (a) *convenience store;*
 - (b) *retail store;*
 - (c) *office, bank;*
 - (d) *personal services establishment;*
 - (e) *restaurant, excluding drive-in restaurant;*
 - (f) *apartment.*
- .2 *Secondary Uses, Buildings and Structures*
 - (a) none permitted.

Size and Density of the Use of Land, Buildings and Structures

- 9.2 .1 No more than one *principal building* shall be located on a *parcel*.
- .2 *Parcel coverage* shall not exceed 60 percent.
- .3 The maximum *gross floor area* for a *convenience store* shall be 340 m².

Siting of Principal Buildings

- 9.3 The minimum *setback* for a *principal building* shall be:
 - .1 7.5 metres from a front or *rear parcel line*; or
 - .2 3.0 metres from a *side parcel line*.

Height of Principal Buildings

- 9.4 .1 The *height* of a *principal building* shall not exceed 7.5 metres or two *storeys*, whichever is greater.

Off-street Parking and Loading

- 9.5 .1 Off-*street* parking shall be provided in accordance with sections 4.13 and 4.14.
- .2 One off-*street* loading space shall be provided on the *parcel*.
- .3 An off-*street* loading space shall be prohibited in the required *side parcel line setback* area.

C-2 Zone (Commercial - Marina)

10.1 The following *uses* and no others shall be permitted in a C-2 zone:

.1 *Principal Uses, Buildings and Structures*

- (a) boat storage;
- (b) boat rentals,
- (c) marine fuel sales;
- (d) marina land facilities including boat maintenance and repair, restaurant, office, outboard and inboard engine repairs within a *building*, store or sales room for the sale or rental of boats, engines, or marine supplies including food and sporting goods;
- (e) boat hoists and launching ramps.

.2 *Secondary Uses, Buildings and Structures*

- (a) not more than one accessory dwelling per *parcel*.

Site Specific Uses

10.2 Despite section 10.1, in the area delineated as **C-2A**:

Permitted Uses

.1 The following *uses* and no others shall be permitted

- (a) boat storage;
- (b) parking;
- (c) office.

Conditions of Use

- .2 (a) The *height* of an office *building* shall not exceed the lesser of 7.5 metres or two *storeys*.
- (b) The *height* of all other *buildings* and *structures* shall not exceed 3 m.
- (c) The maximum *gross floor area* for an office *building* shall not exceed 47 m² per *storey* plus a deck area of 47 m².
- (d) No part of an office *building* shall be located more than 24 metres from the *natural boundary* of Rundle Creek

10.3 Despite section 10.1, in the area delineated as **C-2B**:

Permitted Uses

.1 The following *uses* and no others shall be permitted

- (a) boat storage;
- (b) parking.

Conditions of Use

- .2 The *height* of a *building* or *structure* shall not exceed 9 m.

Size and Density of the Use of Land, Buildings and Structures

- 10.2 .1 *Parcel coverage* shall not exceed 60 percent.

Siting of Buildings, Structures and Uses

- 10.3 The minimum *setback* for a *principal building* shall be:
 - .1 7.5 metres from a front or *rear parcel line*;
 - .2 3.0 metres from a *side parcel line*;
 - .3 0 metres from the *natural boundary* of the ocean, except the minimum *setback* for sewage disposal systems and public utility *uses* shall be 7.5 metres from the *natural boundary* of the ocean.

Height of Buildings and Structures

- 10.4 .1 The *height* of a *principal building* or *structure*, except boat hoists and gantries for stepping masts, shall not exceed 9.0 m.

Off-street Parking and Loading

- 10.5 .1 Off-*street* parking shall be provided in accordance with sections 4.13 and 4.14 .
- .2 Areas required for parking shall not be used for the sale or rental of boats.
- .3 Areas required for parking may only be used for the storage of boats and boat cradles between October 1st in any year and March 31st of the next year.
- .4 No person shall reside in a vessel stored in the C-2 zone.

C-3 Zone (Commercial - Marina Foreshore)

Permitted Uses

11.1 The following *uses* and no others shall be permitted in a C-3 zone:

- .1 *Principal Uses, Buildings and Structures*
 - (a) *floating dock*;
 - (b) fuel sales;
 - (c) launching ramp;
 - (d) buoy for the mooring of vessels.
- .2 *Secondary Uses, Buildings and Structures*
 - (a) none permitted.

Conditions of Use

11.2 In a C-3 zone:

- .1 a *floating dock* or launching ramp shall be located within the boundaries of a water lease or license of the occupation granted or approved by the Province;
- .2 the location, shape, size and type of construction of a proposed *floating dock* or launching ramp shall be clearly shown on a plan and drawing submitted to the CAO before construction or installation;
- .3 no portion of a *floating dock*, other than a *floating dock* for fuel sales, shall exceed a width of 3 metres or a *height* above sea level of 1 m, except for hand railings;
- .4 no portion of a fuel *floating dock* shall exceed a width of 5 m, a length of 12 metres or a *height* of 1 metres above sea level, except for hand railings;
- .5 no portion of a launching ramp shall exceed a width of 5 metres or be located within 1 metre from the natural ocean bottom;
- .6 no *building*, shed or *structure* may be erected on a *floating dock* other than posts to carry lighting fixtures and the necessary wiring together with structural posts, rails and supports;
- .7 marina fueling facilities may be erected on a *floating dock*; and
- .8 no person shall reside on a *floating dock* or vessel moored in the C-3 zone.

W-1 Zone (Water - Marine Foreshore)**Permitted Uses**

12.1 In a W-1 zone the following *uses* and no others shall be permitted:

.1 *Principal Uses, Buildings and Structures*

- (a) public or private *mooring system* for vessels 12 metres or less in length;
- (b) public or private *float*;
- (c) public boat launching ramp;
- (d) overnight accommodation on an anchored or moored vessel for a period not exceeding three nights every 30 days.

.2 *Secondary Uses, Buildings and Structures*

- (a) None permitted.

Conditions of Use

12.2 .1 In a W-1 zone:

- (a) no person shall anchor, moor, or permit the mooring of a vessel that is more than 12 metres in length for periods greater than 72 hours every 30 days;
- (b) all *mooring systems* shall meet the requirements, standards and guidelines of the "Order Amending the Minor Works and Waters (Navigable Waters Protection Act) Order", the Private Buoy Regulations under the *Canada Shipping Act* and any other Transport Canada regulation, order or directive as applicable;
- (c) private *floats* shall be located within the boundaries of a water lease or license of occupation granted or approved by the Province;
- (d) no portion of a *float* shall exceed 3 metres in width, 3 metres in length or 1 metre above sea level, except for hand railings;
- (e) the location, shape, size and type of construction of a proposed *float* shall be clearly shown on a plan and drawing submitted to the CAO before construction or installation;
- (f) no portion of a public boat launching ramp shall exceed 3.5 metres in width or 1 metre above the natural ocean bottom;

- (g) no *building*, shed or *structure* shall be erected on a *float*; and
- (h) the owner or operator of a vessel shall not cause, allow or permit the vessel to move from one location to another in the W-1 zone in an attempt to avoid the time limit in section 12.1.1(d) or 12.2.1(a).

W-2 Zone (Water - Marine Community Recreation)

Permitted Uses

13.1 In a W-2 zone the following *uses* and no others shall be permitted:

- .1 *Principal Uses, Buildings and Structures*
 - (a) public beach;
 - (b) public *float*;
 - (c) public boat launching ramp.
- .2 *Secondary Uses, Buildings and Structures*
 - (a) None permitted.

Conditions of Use

13.2 In a W-2 zone:

- .1 No person shall anchor, moor, or permit the mooring of a vessel for periods greater than 72 hours every 30 days.
- .2 No portion of a *float* shall exceed 3 metres in width, 3 metres in length or 1 metre above sea level, except for hand railings.
- .3 No portion of a public boat launching ramp shall exceed 3.5 metres in width or 1 metre above the natural ocean bottom.
- .4 No *building* or *structure* shall be erected on a *float*.

CU-1 Zone (Community Use)

Permitted Uses

14.1 In a CU-1 zone the following *uses* and no others shall be permitted:

- .1 *Principal Uses, Buildings and Structures*
 - (a) *civic use;*
 - (b) *church;*
 - (c) *community care use.*
- .2 *Secondary Uses, Buildings and Structures*
 - (a) None permitted.

Size and Density of the Use of Land, Buildings and Structures

14.2 .1 *Parcel coverage* shall not exceed 50 percent, except there shall be no maximum *parcel coverage* for firehalls, ambulance stations or other civic or *infrastructure uses*.

Siting of Buildings, Structures and Uses

14.3 The minimum *setback* for a *principal building* shall be:

- .1 7.5 metres from a *front parcel line*; except a school shall have a minimum *setback* of 10 metres from a *front parcel line*;
- .2 7.5 metres from a *rear parcel line*;
- .3 the greater of 2.4 metres or 10 percent of the length of the *front parcel line*, from a *side parcel line*.

Height of Buildings and Structures

14.4 .1 The *height* of a *principal building* shall not exceed 7.5 m.

Off-street Parking

14.5 .1 Off-street parking shall be provided in accordance with sections 4.13 and 4.14.

RU-1 (Resource Use)

Permitted Uses

15.1 In a RU-1 zone the following *uses* and no others shall be permitted:

.1 *Principal Uses, Buildings and Structures*

- (a) *resource use;*
- (b) *environmental conservation;*
- (c) *fire department training facility.*

.2 *Secondary Uses, Buildings and Structures*

- (a) *accessory buildings and structures.*

Siting of *Buildings, Structures and Uses*

15.2 The minimum *setback* for a *principal building* shall be 7.5 metres from a *parcel* line.

READ A FIRST TIME this _____ day of _____, 2017

READ A SECOND TIME this _____ day of _____, 2017

PUBLIC HEARING HELD this _____ day of _____, 2017

APPROVED PURSUANT TO S.52 OF THE TRANSPORTATION ACT this

_____ day of _____, 2017

READ A THIRD TIME this _____ day of _____, 2017

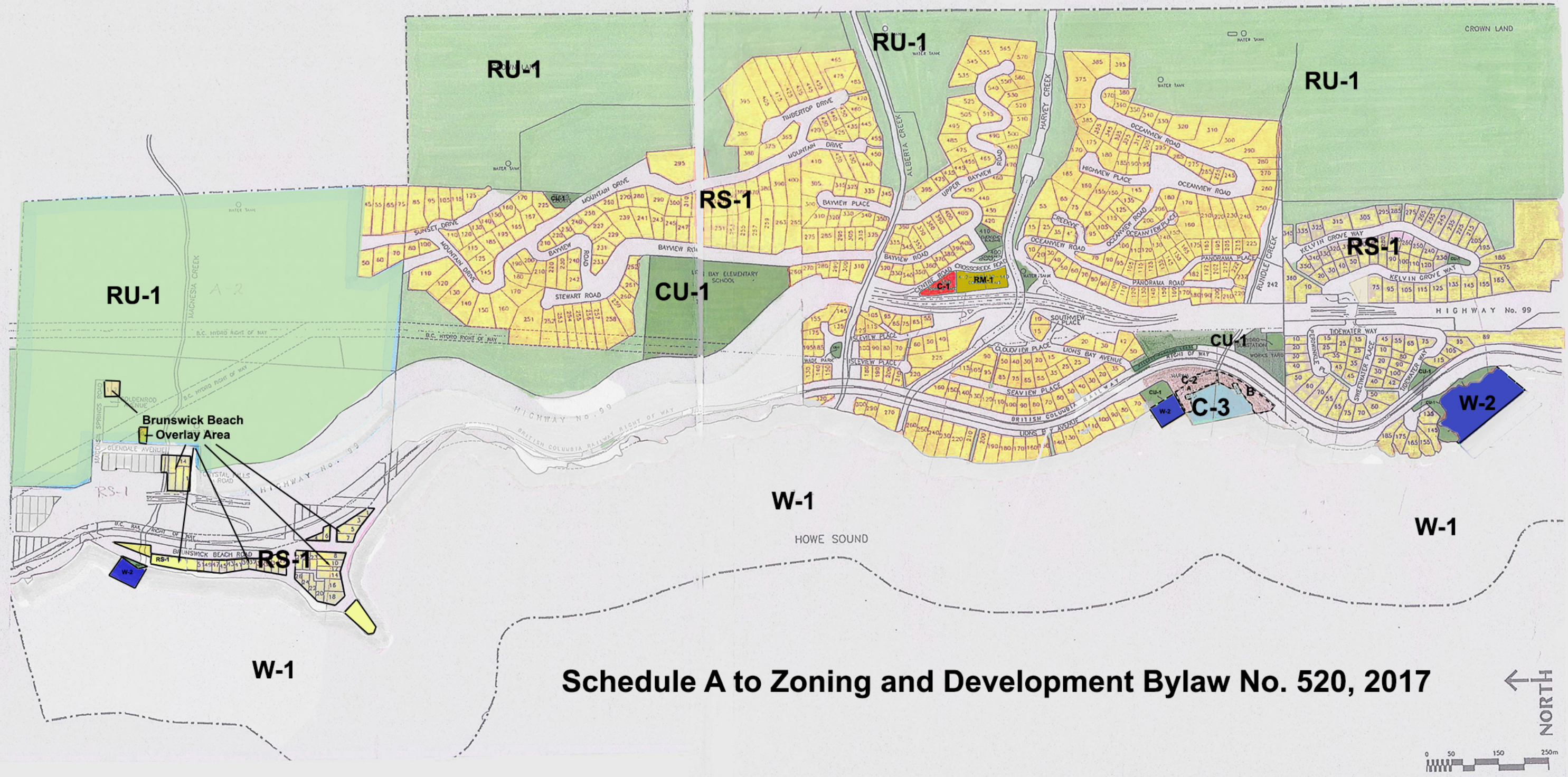
ADOPTED this _____ day of _____, 2017

Mayor

Corporate Officer

**Certified a true copy of Zoning and Development
Bylaw No.520, 2017 as adopted.**

Corporate Officer



VILLAGE OF LIONS BAY

Incoming Correspondence - March 21, 2017

General Correspondence:

- G-1: Invasive Species ([Page 1](#))
- G-2: VCH Population Health ([Page 2](#))
- G-3: Canadian Poverty Reduction Strategy ([Page 7](#))
- G-4: MLA Pimm's First Nations Stakeholder Advisory Committee Report ([Page 8](#))
- G-5: Sea to Sky Highway ([Page 9](#))
- G-6: LMLGA Call for Resolutions and Nominations ([Page 10](#))
- G-7: Youth and Child Exploitation ([Page 20](#))
- G-8: Boycott of Woodfibre LNG's Environmental Assessment ([Page 23](#))

Resident Correspondence:

- R-1: Filming on the North Shore ([Page 36](#))

From: [REDACTED]
To: [Council @ Lions Bay](#); [Shawna Gilroy](#)
Subject: invasive species
Date: Saturday, March 04, 2017 11:06:02 PM

Hello,

I am a resident of Vancouver and regularly drive through Lions Bay along the highway. I wonder if there is a policy towards invasive species such as ivy and holly in Lions Bay and other communities across this region? Ivy can spread very quickly through forests and choke out native vegetation and destabilise slopes and I have noticed a few places in Lions Bay and nearby where ivy is spreading quickly into surrounding forest. Personally, I would like to see the growth of such species be made illegal in these communities and landowners be made responsible (with assistance) for its removal.

Thanks for your time,

Sam Lawn
Vancouver



VILLAGE OF LIONS BAY
FILE TO I/C
FILE TO PROPERTY FILE
OTHER

February 20, 2017

Re: Call for Letters of Community Interest for an Active Communities Grant

Dear Local Government Partners,

As recently announced, the Province of British Columbia has partnered with BC Healthy Living Alliance and the regional health authorities to introduce grants in support of BC's Physical Activity Strategy.¹ Active Communities Grants will assist local governments in strengthening existing cross-sector partnerships, and their community-based actions, to increase physical activity levels. Increasing physical activity opportunities for vulnerable children – including those in early childhood, youth and families is the recommended priority focus in the VCH Region. However, community-identified local priorities will also be considered.

We invite you to express your community's interest and readiness to partner with us to increase physical activity in your community through a one-time-only Active Communities Grant. This opportunity complements other Healthy Communities funding available to local governments² and is open to Municipalities, Regional Districts and First Nations working in cross-sector collaboration with community partners (including Vancouver Coastal Health). Please see additional guidelines and further information attached.

Selected local governments will be notified in June 2017, to begin work in partnership with VCH staff on project development. Project implementation and evaluation will run from August 2017 to October 2018. Projects will be provincially funded to a maximum of \$30,000 (per local government) with a total \$353,800 of grants to be awarded within the VCH region. Some examples of potential projects include policy development, staff training and program development aimed at healthier community design, supporting active play or active transportation, and/or improving inclusivity of programming for vulnerable children, youth and families.

If you are interested, please submit a brief "Letter of Community Interest" (LOCI) before 5pm on April 19, 2017 to community.investments@vch.ca. Please see attached checklist of what to include in your letter.

We hope that you consider this opportunity to work with us on building more active communities, and look forward to the possibility of working with you on this initiative.

Sincerely,

Juan Solorzano
Executive Director, Population Health

¹ <http://www.health.gov.bc.ca/library/publications/year/2015/active-people-active-places-web-2015.pdf>

² Other Ministry of Health funding to local governments and their partners in support of increasing physical activity include Plan H, Age Friendly Communities and Healthy Schools Network. Please consult the [Plan H](#), [CivicInfo BC](#) and [Healthy Schools Network](#) websites for more information.



FURTHER INFORMATION

Active Communities Grants – Vancouver Coastal Health Timeline

Phase One

Submission of Letters of Community Interest (LOCI) and Selection of Communities

- Letters of Community Interest (LOCI) will be accepted until 5pm on April 19, 2017. Please submit LOCI by email to community.investments@vch.ca.
- LOCI express your community's need,³ interest and readiness to work in partnership with VCH on increasing physical activity opportunities. Please see attached LOCI Checklist. Increasing physical activity opportunities for vulnerable children – including those in early childhood, youth and families is the recommended priority focus in the VCH Region. However, community-identified local priorities will also be considered.
- Municipalities, Regional Districts and First Nations within the Vancouver Coastal Health Region⁴ working in cross-sector collaboration with community partners (including Vancouver Coastal Health) are eligible to submit a LOCI. Local governments may collaborate to submit joint applications.⁵

Phase Two

Project Development, Implementation and Evaluation

- All Municipalities, Regional Districts and First Nations will be notified in June 2017 as to whether or not they have been accepted to proceed to Phase Two.
- Selected Municipalities, Regional Districts and First Nations will work in collaboration with Vancouver Coastal Health staff (June to August 2017 as needed) to develop projects funded up to a maximum \$30,000 Active Communities Grant per local government.⁶
- Project implementation and evaluation (August 2017 to October 2018) with continued support from VCH staff.⁷
- Project Evaluation reports due December 2018.

³ Community-level physical activity rates can be found for adults through *My Health, My Community* (https://www.myhealthmycommunity.org/Portals/0/Documents/MHMC%20survey_%20Municipal%20barcharts%20Physical%20Activity%20VCH%20only%2003%20FEB%202017.pdf), and for children and youth through the *BC Adolescent Health Survey* (www.mcs.bc.ca/2013_AHS_Reports).

⁴ The Vancouver Coastal Health Region includes Vancouver, Richmond, North Shore, Sunshine Coast, Powell River, Sea-to-Sky and the Central Coast.

⁵ Unincorporated communities are eligible with submission through their Regional District. Municipalities, Regional Districts and First Nations may submit a joint-LOCI for consideration. Collaborative partnerships include existing and/or emergent Healthier Community Tables, as well as local government partnerships with school districts, divisions of family practice, and sport and recreation organizations.

⁶ Selected Municipalities, Regional Districts and First Nations will be notified of value of project grant to be awarded prior to Project Development phase for planning purposes. In the case of jointly submitted LOCI, project funding will be assessed to a maximum of \$30,000 per local government involved in the joint-submission.

⁷ VCH project development, implementation and evaluation support may include research/data support, participation on Project Committees and/or Working Groups, evaluation support, etc.



Vancouver Coastal Health Active Communities Grant Project Criteria

One-time-only Active Communities Grants are intended to support sustainable, community-level changes. Some examples of potential projects include policy development/implementation, partnership building, developing or enhancing supportive social and physical environments, and staff training in areas such as Healthy Community Design, Active play, Active transportation, and/or Inclusive, accessible physical activity programming.

If selected, local governments will work with VCH staff to develop, implement and evaluate one-time-only project(s) to be funded by the BC Healthy Living Alliance through the BC Physical Activity Strategy Action Plan, according to the following Active Communities Grant guidelines:

- Project activities must address increasing opportunities for physical activity, specifically through at least one of improving access, inclusion and healthy community design.
- Increasing physical activity opportunities for vulnerable⁸ children – including those in early childhood, youth and their families with lower rates of physical activity is the recommended priority focus for projects in the VCH Region. However, projects addressing community-identified, evidence-driven local priorities will also be considered.
- Projects must be one-time-only in nature and intent, or have secured sustainability plans for continuation beyond one-time-only funding. Examples of suitable projects include one-time-only: program enhancements/expansions, pilot projects,⁹ program research/planning, staff training, partnership building, and organizational capacity building.
- Projects must demonstrate a link to broader and longer-term local policies, strategies and/or other initiatives.
- Projects must be based within, and primarily serve residents of, the VCH region (Vancouver, Richmond, North Shore, Sunshine Coast, Powell River, Sea-to-Sky and/or Central Coast).
- Projects must demonstrate existing or planned active collaboration with Vancouver Coastal Health, and other cross-sector community partners.
- Project expenses must be reasonable in relation to proposed activities, and estimates well supported.
- All proposed activities must be completed, and all funding spent, before October 31, 2018.
- Administrative activities exceeding 10% grant value are not fundable.
- Minor capital expenditures are permissible, but must not exceed 40% of the grant value and must have a clear and definable benefit to communities and be clearly linked to planning or programming to increase physical activity opportunities at the community level. Capital is broadly defined as 'tangible assets' that are required to support the planning or programming for physical activity as laid out in the proposal. It will be up to the review panels to make that determination.

For more information...

Please email community.investments@vch.ca or call Naomi Ashton at 604-714-3780.

⁸ Vulnerable population groups include those made vulnerable by ability/disability, citizenship status, ethno-cultural or religious background, gender, health, language, place of residence, sexuality, and/or socio-economic circumstances.

⁹ To be eligible, pilot projects must also be one-time-only in nature and intent. OTO Pilot Project proposals should include clearly developed demonstration goals (i.e., definition of what needs testing and/or demonstrating), evaluation strategies and sustainability plans beyond the pilot phase. These should include reasonable assurance of future funding should the pilot be successful.



Letters of Community Interest (LOCI) Checklist

LOCI express your need, interest and readiness to partner with VCH to increase physical activity rates in your community. Increasing physical activity opportunities for vulnerable children – including those in early childhood, youth and families is the recommended priority focus in the VCH Region. However, community-identified local priorities will also be considered.

Your brief (max. 2 pages) Letter of Community Interest should answer ALL of the following questions:

- ☐ Who should be contacted regarding this submission? Please complete the Primary Contact Information Form below and submit with your LOCI.
- ☐ Please indicate within what vulnerable community or communities (e.g., neighbourhood(s), cultural community(-ies), or other specific population(s)) you are planning to focus your efforts? Why?
- ☐ (Optional): Please briefly describe any project idea(s) you may be considering at this point for the funding.¹⁰
- ☐ What additional supports (e.g., staff and financial resources, etc.) would you be able to contribute to the development, implementation and evaluation of a successful project?
- ☐ How will this fit with your broader, longer term policies, strategies and/or other initiatives?
- ☐ How does your local government currently collaborate with Vancouver Coastal Health? How do you foresee this grant supporting/enhancing that partnership?
- ☐ Who are your existing or planned community partners? How do you foresee this grant supporting/enhancing these partnerships?

Submission DEADLINE:

Letters of Community Interest (LOCI) must be **received before 5pm on April 19, 2017**. We will confirm receipt of letters by email. Please mail or email your LOCI to:

VCH Population Health Community Investments
232 – 520 West 6th Avenue Vancouver, BC V5Z 1A1

community.investments@vch.ca

Primary Contact Information Form	
Name of Municipality(-ies), Regional District(s) and/or First Nation(s):	
Mailing Address:	
Primary Contact Person re: Letter of Community Interest	
Contact Phone #:	

¹⁰ Note that selected local governments will work in partnership with VCH staff on project development as part of Phase Two. Project ideas described in your LOCI thus are preliminary and may change during Phase Two. Funding decisions will not be based on preliminary project ideas.

PHYSICAL ACTIVITY

VANCOUVER COASTAL HEALTH
DATA & TRENDS

canadian PHYSICAL ACTIVITY GUIDELINES:



CHILDREN & YOUTH

60 MINUTES
per DAY

of moderate to vigorous physical
activity (MVPA)

ADULTS

150 MINUTES
per WEEK

(OR 30 MINUTES PER DAY)
of moderate to vigorous physical activity

CHILDREN & YOUTH

Less than 1 in 7 adolescents (12-17) in Vancouver Coastal Health (VCH) are meeting PA Guidelines

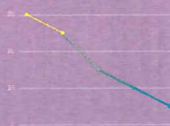


*Source: BC Adolescent Health Survey

VCH — **13.6%**

BC avg — **17%**

**rates
DECREASE**
from ages 6 - 19



MALES are **MORE ACTIVE**
than **FEMALES**



Children are
SEDENTARY
8.5 HOURS / DAY

*Source: Canadian Health Measures Survey

PA Strategies are needed to both
increase periods of activity during the
day, but also to decrease long periods
of sitting or sedentary behaviours.

ADULTS

Less than 50% of adults in VCH report they are meeting
the PA Guidelines, and **rates vary widely by community**
(click here to see where your community sits)



*Source: My Health My Community

AND Canadian adults
avg **12 min**
of MVPA / day

*Source: Canadian Health Measures Survey

Well below

the PA guidelines

HOW ARE WE DOING?

*Source: BPA report: TUNE and on Report Card on PA for Children and Youth

ORGANIZED SPORT
ACTIVE PLAY
ACTIVE TRANSPORTATION



PHYSICAL LITERACY
SLEEP
SEDENTARY BEHAVIOURS



OVERALL **D-**

PHYSICAL ACTIVITY IS ASSOCIATED WITH BETTER HEALTH AND GREATER HAPPINESS

SEDENTARY BEHAVIOR IS A RISK FACTOR FOR AT LEAST 25 CHRONIC DISEASES

From: Pam.Goldsmith-Jones@parl.gc.ca
To: Pam.Goldsmith-Jones@parl.gc.ca
Subject: Canadian Poverty Reduction Strategy
Date: Wednesday, March 08, 2017 12:06:45 PM

Good afternoon,

The Government of Canada is committed to developing a Canadian Poverty Reduction Strategy to reduce poverty and improve the economic well-being of all Canadians so they have a fair chance to succeed.

In order to support the development of the Strategy, we have launched a public consultation process to ensure that the diverse needs of Canadians and the different approaches used to reduce poverty across the country are considered. You can participate in one of two ways:

- 1) We invite you to serve in person on a ministerial advisory committee and we are launching a call for nominations to select members who wish to join a forum for information sharing and independent discussion on poverty reduction. Committee members will advise the Minister on a range of poverty-related issues. The deadline to submit an application to join the committee is **March 13, 2017**. Apply here: <http://bit.ly/2myMxSG>.
- 2) We are also launching online consultations with Canadians to discuss key issues related to poverty. All Canadians are invited to participate in the [online consultation](#), which will run from February to June 2017.

I am inviting you to bring your expertise and energy to the table and help with this important initiative.

Sincerely,

Pamela Goldsmith-Jones



Pamela Goldsmith-Jones

Member of Parliament

West Vancouver-Sunshine Coast-Sea to Sky Country

Parliamentary Secretary to the Minister of International Trade

Room 583, Confederation Building

Ottawa, ON K1A 0A6

Tel. 613.947.4617

pam.goldsmith-jones@parl.gc.ca

Website: <http://pgoldsmithjones.ca/>

Subject: FW: Just happened in the legislature

Good afternoon all [Mayors and councils](#)

- I want to say that I just had the fortunate opportunity to be able to get leave of the Legislature to table a report called MLA Pimm's First Nations Stakeholder Advisory committee Report. The link to this report is enclosed in this article, but what I found extremely undemocratic was that the Speaker of the House would not allow me to congratulate the non-partisan Peace Country constituents for all the hard work that they did in helping me put this amazing report together. I have to assume that the Speaker or someone in the Legislature did not want to see the contents of this report that shows nearly 1.5 million acres of land in the Province of British Columbia is currently under what is called Notice of Interest by MARR or Ministry of Aboriginal Relations and Reconciliations. What NOI or Notice of Interest means is that once a Ministry identifies a parcel of land that their Ministry have an Interest in, they then apply to Forest Lands, Natural Resource Operations to establish an NOI on those properties. Once a NOI has been established on a parcel of land it is nearly impossible for any other Ministry or member of the public to have the NOI changed.

There are 9 Ridings in the Province, including the two Peace Country ridings that make up 80 percent of the 1.5 million acres of land currently under NOI in the Province. These 9 Ridings are: Peace River North and Peace River South (over 20 percent of the total with nearly 400,000 acres of land currently in First Nations discussions), Stikine, Skeena, Caribou - North, Caribou-Chilcotin, Fraser-Nicola, Chilliwack-Hope and Vancouver - Sea to Sky. There are also 56 Ridings in the Province that have absolutely no NOI lands within their Boundaries. I guess you can probably guess that it would be Ridings like Victoria area, Vancouver area, Fraser Valley area, and Okanagan areas of the Province. I find it extremely nauseating that these 56 Ridings have no problem talking about and giving away lands in the rural areas of the Province but they sure's hell won't even talk about the lands in their own Regions! Please take time to read the report that my non-partisan committee put together, and if you have any questions, I would be very happy to have a discussion on this topic. I want to clarify for all readers that my non-partisan committee is not opposed to these discussions but they are very concerned at the same time that these discussions have been happening in complete Secrecy.

[Pat Pimm – MLA Peace River North](#)

<http://www.patpimmmla.bc.ca/committeereport>

Sent from my iPad

From: [Catherine Berris](#)
To: [Council @ Lions Bay](#); [Shawna Gilroy](#)
Subject: Sea to Sky Highway
Date: Monday, March 13, 2017 3:25:59 PM
Attachments: [image001.png](#)

Your Worship and Council,

I was the lead landscape architect on the Sea to Sky Highway upgrading. At the time, the Mayor of Lion's Bay lobbied vigorously for the median planting, which we were therefore requested to design.

The median planting has established quite well, and I think it adds to the character and environmental value of this stretch of highway. I was interested to read in the newspaper last week about plans to remove the median and to replace it with a concrete barrier.

I completely appreciate the safety considerations, and I wonder if alternative designs have been considered, as it seems unfortunate to remove the medians. My initial thought was whether concrete barrier could be added to the median between the trees and shrubs.

I have just spoken with one of my colleagues who works extensively with MoTI, and he informed me of the newest system of barrier being used in BC (photo below). This cable, installed without curbs, prevents rollovers.

Perhaps this could be added to the medians in Lions Bay instead of removing and replacing with concrete barriers. I don't know if the curbs would need to be removed for the cable to work effectively or not; if so, they would likely only need to be removed on the side with the cable fence.



Please let me know if you would like to discuss this. We have a full complement of engineers here, and someone may know more about the details of the cable system.

Thank you,
 Catherine Berris

Catherine Berris, RPP, RLA, FCSLA
 Community Planner and Landscape Architect

URBAN
 systems

550-1090 Homer Street
 Vancouver, BC V6B 2W9
 Office: 604.235.1701, ext. 6315
cberris@urbansystems.ca
www.urbansystems.ca

If you are not the intended recipient or agent, do not rely on, distribute, or copy any part of this e-mail. If you received this e-mail in error, please delete the message, and if possible let me know it has been received in error. Many thanks.

From: [Lions Bay Reception](#)
To: [Council @ Lions Bay](#)
Cc: [Agenda](#)
Subject: FW: Reminder: LMLGA Call for Nominations for Executive and for Resolutions for 2017 AGM & Registration is Now Open
Date: Tuesday, March 14, 2017 2:54:36 PM
Attachments: [LMLGA Resolution Notice 2017.pdf](#)
[2017 LMLGA Call for Nominations for Executive.pdf](#)

FYI

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 1000 | Fax: (604) 921-6643

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From: Jamee Justason [mailto:jjustason@ubcm.ca]

Sent: Tuesday, March 14, 2017 2:48 PM

Subject: Reminder: LMLGA Call for Nominations for Executive and for Resolutions for 2017 AGM & Registration is Now Open

Attn:

Mayor/Chair

Council/Board

Senior Staff

Dear LMLGA member local governments:

LMLGA members are reminded that they are invited to submit Resolutions for consideration at the upcoming AGM. The deadline for submissions is **Friday, March 24, 2017**. Please find the attached Information and Template Package.

Lower Mainland local government elected officials are also reminded that they are invited to run for a position on the LMLGA Executive. The deadline for nominations is **Friday, March 31, 2017**. Please find the attached Information and Nomination Form.

For more information about the 2017 Convention and AGM, please visit our web site: <http://www.lmlga.ca/pages/events.php>

Registration for the 2017 Convention and AGM is now open. Join us May 10-12 at Harrison Hot Springs

Resort and Spa. We encourage member local governments to attend. Register today: <http://www.civicinfo.bc.ca/event/2017/lmlga.php>

Thank you,

Jamee Justason

Executive Coordinator LMLGA

Union of BC Municipalities

60 - 10551 Shellbridge Way

Richmond, BC V6X 2W9

Phone: 604-270-8226 ext.100

Email: jjustason@ubcm.ca

Website: www.ubcm.ca



TO: Mayor/Chair; Council/Board

FROM: Jason Lum, LMLGA President (Interim)

DATE: January 27, 2017 (5 pages total)

RE: 2017 RESOLUTIONS - ANNUAL GENERAL MEETING

Please include the following information on your next meeting agenda.

The LMLGA Conference and AGM will be held on May 10 – 12, 2017 in Harrison Hot Springs and we are **now accepting resolutions from the membership**. The deadline for receipt of your resolutions is **Friday, March 24, 2017**.

We encourage LMLGA members to submit their resolutions to the LMLGA for debate, rather than submitting them to UBCM. This is also the process preferred by UBCM. LMLGA-endorsed resolutions on province-wide issues are submitted *automatically* to UBCM for consideration at the UBCM Convention. Resolutions received from the LMLGA, and supported by our membership as a whole, tend to hold more weight than those that are submitted by individual communities.

DEADLINE FOR RESOLUTIONS

All resolutions must be received in the LMLGA office by: **FRIDAY, MARCH 24, 2017**.

SUBMISSION REQUIREMENTS

Resolutions submitted to the LMLGA for consideration shall be submitted as follows:

- one copy of the resolution via email to Jamee Justason at jjustason@ubcm.ca with subject header "Resolution-title of your resolution" or, in the case of multiple resolutions, subject header "Resolution-X number enclosed";
- include a cover letter as an attachment outlining how many resolutions you have sent and the title of each resolution;
- each resolution should not contain more than two "whereas" clauses; and
- background documentation must accompany each resolution submitted, when available, and should be labeled "Background-Name of Resolution".

<i>You WILL receive an email notification that your resolution has been received within one week of receipt. If you do not receive an email confirmation, please call Jamee Justason at 604-270-8226, Ext. 100.</i>
--

Sponsors should be prepared to introduce their resolutions on the Convention floor.

LATE RESOLUTIONS

- a. Resolutions submitted following the expiry of the regular deadline (March 24) shall be considered "Late Resolutions" and must comply with all other submission requirements. Late resolutions must be received by LMLGA no later than 12 noon on Monday, May 8, 2017.
- b. Late resolutions shall be considered for discussion after all resolutions printed in the Resolutions Book have been debated.
- c. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
- d. In the event that a late resolution is recommended to be admitted for discussion LMLGA shall produce sufficient copies for distribution at the Convention.

SUBMIT RESOLUTIONS TO:

LMLGA
60-10551 Shellbridge Way
Richmond, BC V6X 2W9

Phone: (604) 270-8226 ext. 100

Fax: (604) 270-9116

Email: jjustason@ubcm.ca

THE RESOLUTIONS PROCESS

1. Members submit their resolutions to Area Association for debate.
2. The Area Association submits the endorsed resolutions of provincial interest to UBCM.
3. The UBCM Resolution Committee reviews the resolutions submitted for consideration at the UBCM Convention.
4. Endorsed resolutions at the UBCM Convention are conveyed to the appropriate order of government, or relevant organization, for responses.
5. Once the responses have been conveyed to the UBCM they are forwarded to the sponsor for their review.

GUIDELINES FOR PREPARING RESOLUTIONS

The Construction of a Resolution:

All resolutions contain a preamble and enactment clause. The preamble describes *the issue* and the enactment clause outlines *the action being requested*. A resolution should answer the following three questions:

- What is the problem?
- What is causing the problem?
- What is the best way to solve the problem?

Preamble:

The preamble commences with a recital, or "WHEREAS", clause. This is a concise sentence about the nature of the problem or the reason for the request. It should clearly and briefly outline the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. If explaining the problem requires more than two "WHEREAS" clauses, then provide supporting documents to describe the problem more fully. Do not add extra clauses.

Enactment Clause:

The enactment clause begins with the words "THEREFORE BE IT RESOLVED". It must convey the resolution's intent, and should propose a specific action by LMLGA.

Keep the enactment clause as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

How to Draft a Resolution:

1. Address one specific subject in the text of the resolution.

Since your community seeks to influence attitudes and inspire action, limit the scope of a resolution to one specific subject or issue. Delegates will not support a resolution if the issues it addresses are too complex for them to understand quickly.

2. Use simple, action-oriented language and avoid ambiguous terms.

Explain the background briefly and state the desired action clearly. Delegates can then consider the resolution without having to struggle with complicated text or vague concepts.

3. Provide factual background information.

Even a carefully constructed resolution may not clearly indicate the problem or the action being requested. Where possible, provide factual background information to ensure that the "intent" of the resolution is understood.

Two types of background information help to clarify the "intent" of a resolution:

i. Supplementary Memo:

A brief, one-page memo from the author, that outlines the background that led to the presentation and adoption of the resolution by the local government.

ii. Council/Board Report:

A report on the subject matter, presented to council or board in conjunction with the resolution. If it is not possible to send the entire report, then extract the essential background information and submit it with the resolution.

Resolutions submitted without adequate background information will not be considered until the sponsor has been consulted and has provided documentation outlining the intent of the resolution.

4. Construct a brief, descriptive title.

A title assists to identify the intent of the resolution and eliminates the possibility of misinterpretation. It is usually drawn from the "enactment clause" of the resolution.

For ease of printing in the Annual Report and Resolutions Book and for clarity of intent, a title should be no more than three or four words.

5. *Check legislative references for accuracy.*

Where necessary, identify:

- the correct jurisdictional responsibility (e.g., ministry or department within the provincial or federal government)
- the correct legislation, including the name of the Act

6. *Focus on issues that are relevant to all LMLGA members.*

The issue identified in the resolution should be relevant to other local governments in the LMLGA. This will support proper debate on the issue and assist LMLGA or UBCM to represent your concern effectively to the provincial or federal government on behalf of all local governments.

7. *Avoid repeat resolutions.*

In the past, resolutions have come back year after year on the same topic. Elected officials and staff are encouraged to search the UBCM Resolutions database available through the website at www.ubcm.ca. Click on the “Resolutions and Policy” tab at the top of the page. It will be possible to locate any resolutions on the same topic that have been considered in the past and what the response has been. Endorsed resolutions are part of the advocacy agenda and duplicates are not required.

8. *Ensure that your own local government’s process for consideration, endorsement, and conveyance of resolutions to LMLGA/UBCM is followed.*

UBCM GOLD STAR AND HONOURABLE MENTION RESOLUTIONS

The Gold Star and Honourable Mention resolution recognition initiative was launched at the 2003 Convention, and is intended to encourage excellence in resolutions drafting and to assist UBCM members in refining their resolutions in preparation for submission to the annual UBCM Convention.

To be awarded Gold Star or Honourable Mention recognition, a resolution must meet the standards of excellence established in the following Gold Star Resolutions Criteria, which are based on the resolution:

1. Resolution must be properly titled.
2. Resolution must employ clear, simple language.
3. Resolution must clearly identify problem, reason and solution.
4. Resolution must have two or fewer recital (WHEREAS) clauses.
5. Resolution must have a short, clear, stand-alone enactment (THEREFORE) clause.
6. Resolution must focus on a single subject, must be of local government concern province-wide and must address an issue that constitutes new policy for UBCM.
7. Resolution must include appropriate references to policy, legislation and regulation.
8. Resolution must be submitted to the relevant Area Association prior to UBCM Convention.

If you have any questions, please contact Jamee Justason by email at jjustason@ubcm.ca or by calling (604) 270-8226 ext. 100.

MODEL RESOLUTION

SHORT TITLE: _____

Local Government Name _____

WHEREAS _____
_____ ;

AND WHEREAS _____
_____ ;

THEREFORE BE IT RESOLVED that _____
_____ .

(Note: A second resolve clause if it is absolutely required should start as follows:)

AND BE IT FURTHER RESOLVED that _____



TO: Mayor/Chair; Council/Board

FROM: Councillor Chuck Puchmayr, LMLGA Past President

DATE: January 27, 2017

RE: 2017 CALL FOR NOMINATIONS

Please include the following information on your next meeting agenda.

This circular is notice of the LMLGA Executive positions open for nomination, the process and the procedures for nomination.

The deadline for receipt of your nomination is **Friday, March 31**. The LMLGA Conference and AGM will be held on May 10-12, 2017 in Harrison Hot Springs.

LMLGA is the collective voice for local government on the Lower Mainland, including local governments in the Greater Vancouver Regional District, the Squamish-Lillooet Regional District and the Fraser Valley Regional District. The membership elects directors to the Executive during the Convention, and the Executive is charged with ensuring that policy direction set by the general membership is carried forward. The Executive also provides operational and policy direction to the LMLGA between Conventions.

1. POSITIONS OPEN TO NOMINATIONS

The following positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President*
- Directors at Large (3 positions)*

**At the May 2015 conference, Resolution SR1 "Resolution to Amend the LMLGA Bylaws to Change the Executive Structure" was endorsed by the membership. SR1 changed the Executive structure to include a Third VP and eliminated one Director at Large position.*

2. NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

A candidate must be nominated by two elected officials of an LMLGA local government member. The candidate must be an elected official of an LMLGA member.

Background information regarding the primary responsibilities and commitments of an LMLGA Executive member is available upon request.

A nomination and consent form is attached and should be used for all nominations.

The Chair of the 2017 Nominating Committee is Councillor Chuck Puchmayr, Past President.

3. NEXT STEPS

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 200-word biography will be prepared under the direction of the Nominating Committee and distributed in the LMLGA Convention Newsletter, which is distributed on-site at the conference. It is not the responsibility of LMLGA to edit applicant materials to make them suitable for print. If materials are not provided on time and print ready, LMLGA reserves the right not to include them in the newsletter.

To be included in the Convention Newsletter, send your current photo, biography and completed nomination form to:

jjustason@ubcm.ca AND cpuchmayr@newwestcity.ca

With subject line: LMLGA Nomination Package – “applicant name”

Deadline: March 31, 2017

4. FINAL COMMENTS

The nomination process does not change the process allowing candidates to be nominated off the floor at the Convention. That process remains in place. The process outlined above provides for those that are interested in seeking office to be directly nominated prior to the Convention.

5. FURTHER INFORMATION

The attached consent form is available online at lmlga.ca. All other inquiries should be directed to:

Councillor Chuck Puchmayr, Past President
Chair, 2017 Nominating Committee
c/o LMLGA
60-10551 Shellbridge Way
Richmond, BC V6X 2W9
Email: cpuchmayr@newwestcity.ca

NOMINATIONS FOR THE 2017 LMLGA EXECUTIVE

We are qualified under the LMLGA Constitution to nominate¹ a candidate and we nominate:

Name of nominee: _____

Local government position (Mayor/Councillor/Director): _____

Local government represented: _____

LMLGA Executive office nominated for: _____

Printed Name of nominator: _____	Printed Name of nominator: _____
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Position: _____	Position: _____
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Local Gov't: _____	Local Gov't: _____
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Signature: _____	Signature: _____
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CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated to pursuant to the LMLGA Constitution². I also agree to provide the following information to the Chair, LMLGA Nominating Committee (c/o LMLGA Office) by March 31, 2017.

- 2"x3" Photo (high resolution)
- Biographical information. The maximum length of such information shall be 200 words.

Printed Name: _____

Running for (position): _____

Local Government: _____

Signature: _____

Date: _____

¹ Nominations require two elected officials of members of the Association.

² All nominees of the Executive shall be elected representatives of a member of the Association.

**Return to: Chair, 2017 Nominating Committee
c/o LMLGA, 60-10551 Shellbridge Way, Richmond, BC V6X 2W9**

From: [Lions Bay Reception](#)
To: [Agenda](#)
Subject: FW: youth and child exploitation: recommendations to help stop it
Date: Tuesday, March 14, 2017 4:56:10 PM
Importance: High

For Incoming Correspondence

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 1000 | Fax: (604) 921-6643

This email is intended only for the persons addressed and may contain confidential or privileged information. If you received this email in error, it'd be appreciated if you'd notify the sender and delete it. Statements and opinions herein are made by their authors in a personal capacity, and are not binding on the Municipality of the Village of Lions Bay ("Municipality") until contracted. This email is the property of the Municipality and may not be reproduced or further disseminated in whole or part without the Municipality's consent. It may be exempt from disclosure under the British Columbia Freedom of Information and Protection of Privacy Act and other freedom of information or privacy legislation, and no admissible disclosure of this email can be made without the consent of the Municipality.

From: Cathy Peters [mailto:ca.peters@telus.net]
Sent: Tuesday, March 14, 2017 3:17 PM
To: ca.peters@telus.net
Subject: youth and child exploitation: recommendations to help stop it
Importance: High

Dear Mayor and Councillors,

My name is Mrs. Cathy Peters and I have mailed 2 letters and this is my 2nd email to your community.

I hope your Council receives this information.

Our address is: #302-150 W. 15th St., North Vancouver V7M 0C4

I have been raising awareness to the issue of human trafficking/sexual exploitation, youth and child exploitation and youth porn use/addiction for the past 4 years, and have been speaking publicly for the past 2 years since the "Protection of Communities and Exploited Persons Act" became Federal law. **I am collaborating with the RCMP serious crimes unit at headquarters in Surrey, BC.**

My goal is to **"traffick-proof" every community** in BC.

Because of the internet, the global sex trade, of which we are part, is growing rapidly.

Demand for paid sex is growing, and consequently the "supply" must increase.

Children are the targets. There is a nasty underbelly of criminal activity developing in every community of BC in this area, and it must stop.

Below are some recommendations/considerations for your community.

Most Sincerely, Mrs. Cathy Peters (speaker/advocate)

Recommendations/considerations:

1. Positive, healthy **role-models** are needed for our youth. Mentorship is invaluable. "The Boys Club Network" is a good example of what is working in the Lower Mainland. Their goal: men mentoring boys to be "good men". Moosehide Campaign is gaining traction for aboriginal men and boys: founder Paul Lacerte.
2. Consider carefully who you give **business licenses** to in your community. Massage and body rub parlours, escort services, adult entertainment centers, holistic health centers, tattoo parlours, nail spas, day spas, modelling agencies, strip clubs and casinos can all be endemic to human sex trafficking.
3. Pornography use is fueling human sex trafficking. Individuals will act out on what they view (Dr. Gail Dines; author of Pornland). **Child pornography** is growing rapidly; both production and consumption. Western Canada has the highest rates in the country, and Victoria is the "child porn capital" of the country according to Statistics Canada research and this tool found at this Macleans link <http://www.macleans.ca/news/canada/canada-most-dangerous-cities-2016-safe-your-city/> Joel Conway of Fortress Foundation in Victoria has begun a "Men End Exploitation" movement, addresses youth porn use, and is an expert in social media and understanding our youth. <http://fortress-foundation.com/> Joel suggests "WiFi family friendly zones" in public areas; an idea being used in Europe. HE presented this concept to Victoria mayor Lisa Helps. Joel Conway is an outstanding resource and he is working with the VicPd and Saanich police.
4. **Sexual assault** in this country is an issue. Leader Rona Ambrose has put forward a private members bill that all judges in this country are trained in this area of the law. This bill has support from all parties. According to UBC law professor Benjamin Perrin in his new book "Victim Law" 95% of sexual assault in Canada is not reported. Only 6 out of 100 women report. Why? Women feel unsafe, nervous, alone, afraid to reach out to those who will support and do not have high expectations of the criminal justice system. We need to support victims and to encourage them to report. (Read Robyn Doolittle series in the Globe and Mail on sexual assault cases).
5. **Motion M-47** motion by MP Arnold Viersen;" The Public Health Effects of Violent Sexual Material on our youth" passed unanimously in the House of Commons and is now being studied in Health Committee at the Federal level. This is presenting ground-breaking research in the world. There is recognition that there are serious harms and dangers on the internet that we need to educate our children about. "Education is our greatest weapon".
6. Encourage "**cyberspace safety programs**" in schools and community centers in order to encourage good humane digital citizens.
7. As I present to high schools, colleges, youth groups and boys clubs, **2 themes recur: Girls** who have been sexually abused/assaulted suffer trauma and PTSD. "While the perpetrator may pay for a night, she will pay with her life." (Quote from a frontline service provider). Girls do not get past the assault experience. Trauma counseling is needed; both in schools and communities.
Boys (many girls as well) are telling me they are hooked on porn and want help. "Fightthenewdrug" and its online program "Fortify" is successful for many young people. Otherwise, there are no other specific programs available to assist youth yet. This is a new area of "substance abuse". "Children of the Street Society" out of Coquitlam and founded

by Diane Sowden is doing excellent work in the schools. They offer a parent toolkit online.

<http://www.childrenofthestreet.com/parent-toolkit>

8. Please **pass on this information** to your law enforcement teams, frontline service providers, educators, health authorities.

From: [Mona Helcermanas-Benge](#)
To: [Karl Buhr](#)
Cc: [Shawna Gilroy](#)
Subject: UPDATE: Boycott of Woodfibre LNG's Environmental Assessment
Date: Wednesday, March 15, 2017 3:36:18 PM
Attachments: [MS2S - Documenting EA boycott 2017-03-11 - FINAL.pdf](#)
Importance: High

Note: Please distribute to Mayor Karl Buhr and Village of Lions Bay members of Council

Dear Mayor Buhr and Village of Lions Bay members of Council:

We are very concerned to learn of the illegal donations that Woodfibre LNG and their staff and lobbyists have donated to the BC Liberal party.

Following these revelations, we initiated our own research to determine the extent of the donations that Woodfibre LNG and their staff have donated to the BC Liberal party.

To date, Woodfibre LNG and their staff have donated at least \$166,934 to the BC Liberal Party since 2013, while the project was undergoing its environmental assessment. This calls into question the integrity of BC's environmental assessment process.

We have asked that the Provincial and Federal Environmental Assessment Certificates issued for the Woodfibre LNG be suspended until an independent legal review is conducted to determine whether there is a reasonable apprehension of bias by the BC Environmental Assessment Agency, Minister Rich Coleman, and Minister Mary Polak.

Please see the attached documents detailing our boycott of the recent public comment period for the Woodfibre LNG amendment to the environmental assessment certificate. More than 1,455 people participated in a little over four days.

Best Regards,

Tracey Saxby
Co-Founder
My Sea to Sky

Home: +1 (604) 892-5096

Cell: +1 (604) 892-7501

Email: tracey@myseatosky.org

Web: <http://myseatosky.org>



March 11, 2017

BC Environmental Assessment Office
PO Box 9426 Stn Prov Govt
Victoria, BC V8W 9V1

Attention: Michael Shepard,

RE: Boycott of latest public comment period for proposed Woodfibre LNG project

Dear Mr Shepard,

This last week it has been shocking to learn that the BC Liberals are under investigation by Elections BC and the RCMP after The Globe and Mail revealed the party is accepting illegal donations from lobbyists, highlighting donations by Byng Giraud and Marian Ngo from Woodfibre LNG. I copy excerpts from these articles below:

British Columbia: The 'wild west' of fundraising by Kathy Tomlinson, 2017-03-04

<http://www.theglobeandmail.com/news/investigations/wild-west-bc-lobbyists-breaking-one-of-provinces-few-political-donationrules/article34207677/>

"A Globe and Mail review of public records found dozens of people who get paid to promote special interests also give tens of thousands of dollars every year – under their own names, not those of the interests they represent – to help B.C.'s governing politicians pay for their campaigns.

Many are registered lobbyists, whose job is trying to influence those politicians to make decisions that will benefit their clients.

Those unfettered donations would not be allowed almost anywhere else in Canada, because most other provinces and the federal government now have annual caps on how much individual donors can give. B.C. has almost no rules governing political donations, making it a holdout and an outlier and leading many critics to brand it as the "wild west."

...

The Globe investigation in B.C. also found some lobbyists violating one of the few rules the province has: that donors cannot be reimbursed by clients or companies for their political contributions. Doing so means they are giving on behalf of other entities and leaving the public in the dark about the source of the money because the contribution is listed in public records as coming from the lobbyist not the company or person that covered the cost.

...



They are independent consultants or salaried employees – not wealthy philanthropists. They fly under the radar because they give multiple times rather than in one lump sum and often donate in their own names, not those of the special interests they represent.

Usually, they pay thousands of dollars for tickets or tables at fundraisers, where they or their clients can chat up politicians, after being tapped repeatedly by the political parties to buy in.

Because individuals and corporations – foreign or local – can give as many times as they want to in B.C., some Liberal supporters told The Globe it is a free-for-all – and some players who need to compete with others for politicians' attention feel "coerced" by the party to keep giving or be shut out of the increasingly expensive inner circles.

One lobbyist said there is "no limit" to the calls and e-mails from the Liberals – and also from the New Democrats – asking for money, and it feels "extortionist." A consultant called it "like a shakedown," particularly near election time. Still, another said B.C.'s system "corrupts in a very deep and profound way."

The rules in B.C. making it illegal to donate on behalf of others make it very clear the money must come from the contributor's own pocket.

"The Elections Act is very specific that it must be your money. You can't make a political contribution and then be reimbursed by an organization or individual," said Elections B.C. deputy chief electoral officer Nola Western.

"It is trying to guard against potential corruption or the appearance of corruption."

Several party donors and insiders told The Globe that law is routinely skirted by scores of individuals who represent special interests, and made donations for which they are reimbursed.

...

Donors also do not have to disclose who they work for, even though experts on campaign-finance reform say that would shine a light on where the money comes from.

Another frequent donor is Byng Giraud, the top in-house lobbyist for Woodfibre LNG, an Indonesian firm that is building a liquefied natural gas plant near Squamish that some locals oppose.

Bios of Mr. Giraud online say he "has extensive political experience." He has also given the B.C. Liberals \$47,149 in 20 payments, under his own name, in the past three years.

A less senior Woodfibre manager, Marian Ngo, gave the party \$28,000, in 14 donations, most of that just last year. She had never donated to any B.C. political campaign before becoming a lobbyist for the LNG firm.

The pair's combined contributions exceeded the \$69,500 that Woodfibre has donated under its companies' names.



"I expense it. I put it on my own credit card and then I expense it and get reimbursed [by Woodfibre]," Mr. Giraud said. He made it clear all of those donations were for fundraisers – and he and Ms. Ngo paid on behalf of their employer, not out of their own pockets.

"This is common practice," Mr. Giraud said, adding that the ticket-purchase forms on the party's website often have no field to put the company name. "If I have done something wrong, I will fix it. I am not trying to hide here."

During the period he and Ms. Ngo were giving the governing party money, their employer's LNG plant proposal was undergoing environmental assessments, which passed. It also negotiated a controversial subsidy on electricity rates from the province and other tax breaks.

Mr. Giraud said attending lots of fundraisers is "a good way for your organization to get remembered. ... It's important to be seen and it's just part of the culture. It's the cocktail circuit for people who are in politics."

...

Elections B.C. probes Liberal Party fundraising by Kathy Tomlinson 2017-03-05

<http://www.theglobeandmail.com/news/british-columbia/elections-bc-probes-liberal-party-fundraising/article34210991/>

"The governing Liberal Party in British Columbia is under investigation for its fundraising practices by Elections B.C., after The Globe and Mail revealed lobbyists are illegally funnelling money to the party – routinely – on behalf of corporate and special interests.

"I can tell you these are potentially contraventions of the Elections Act," said deputy chief electoral officer Nola Western. "It appears to be a systemic problem that needs to be addressed."

The independent body that enforces the province's election laws said its probe will look at tens of thousands of dollars in multiple donations, made by power brokers such as Mark Jiles and Byng Giraud, who paid under their own names, with personal credit cards.

Both registered lobbyists acknowledged to The Globe they were actually buying Liberal fundraising tickets on behalf of their clients and companies, then getting reimbursed, which is against the law.

"That's an indirect political contribution and that's not okay," said Ms. Western. "You can only make a political contribution with your own money – and you can't be reimbursed."

Mr. Jiles is an independent consultant, paid by numerous clients to lobby politicians to make decisions favourable to those clients. Mr. Giraud is the top in-house lobbyist for Woodfibre LNG, an Indonesian firm building a controversial liquefied natural gas plant near Squamish, B.C., which has recently been given government approvals and tax breaks."

...



RCMP to investigate political donations in B.C. by Kathy Tomlinson 2017-03-10

<http://www.theglobeandmail.com/news/british-columbia/investigation-of-political-donations-in-bc-referred-to-rcmp/article34266086/?cmpid=PM0317>

“British Columbia’s elections agency has referred its investigation into political fundraising to the RCMP, just weeks before the start of a spring election campaign.

Elections BC announced the probe after The Globe and Mail reported that the BC Liberal Party collected tens of thousands of dollars in multiple donations from lobbyists who paid under their own names with personal credit cards on behalf of clients and companies, and were reimbursed. An Elections BC spokesperson said such donations are “potentially contraventions of the Elections Act.”

The agency announced Friday it had handed off the file to the RCMP to ensure the investigation did not interfere with the administration of the May election, in which the Liberals are seeking a fifth consecutive term in government and the NDP a return to power for the first time since 2001.

RCMP spokeswoman Sergeant Annie Linteau confirmed that the Mounties had taken up the case after receiving a request from Elections BC to investigate “allegations of indirect contributions and other potential contraventions of the Elections Act.”

...

Elections BC has said the investigation involves not only donors, but also the financial agents of political parties that have received donations.”

Following these revelations, we initiated our own research to determine the extent of the donations that Woodfibre LNG and their staff and lobbyists have donated to the BC Liberal party.

To date, Woodfibre LNG and their staff have donated at least \$166,934 to the BC Liberal Party since 2013, while the project was undergoing its environmental assessment. This calls into question the integrity of BC’s environmental assessment process, and raises real concerns that Woodfibre LNG has bought a rubber stamp approval for the project.

This amount doesn’t include donations from other registered Woodfibre LNG lobbyists to purchase tickets to “cash for access” events organized by the BC Liberal Party, which our initial calculations indicate may be up to or more than \$46,350.

I have attached spreadsheets with our initial calculations of the donations from Woodfibre LNG, Byng Giraud, and Marion Ngo, as well as donations from lobbyists that coincide with the dates that they are registered as lobbyists for Woodfibre LNG.

We have advised our supporters to boycott this latest public comment period for the amendment to Woodfibre LNG’s environmental assessment certificate until a full enquiry is launched into Woodfibre



LNG's environmental assessment approval to determine whether there is a reasonable apprehension of bias by the BC Environmental Assessment Agency, Minister Rich Coleman, and Minister Mary Polak.

In a little over four days, more than 1,455 people have participated in the boycott of the BC EAO's public comment period for the amendment to Woodfibre LNG's environmental assessment certificate. I attach the names and postal codes of everyone that has expressed their dissatisfaction with this broken and potentially corrupt environmental assessment process.

Data downloaded at 11: 50 pm on March 11th, 2017

We ask that the Provincial and Federal Environmental Assessment Certificates issued for the Woodfibre LNG be suspended until an independent legal review is conducted to determine whether there is a reasonable apprehension of bias by the BC Environmental Assessment Agency, Minister Rich Coleman, and Minister Mary Polak.

Sincerely,

Tracey Saxby

Co-Founder

My Sea to Sky

E: tracey@myseatosky.org

P: (604) 892-5096

Cc:

The Right Hon. Justin Trudeau	Prime Minister of Canada
The Honourable Catherine McKenna	Minister of Environment and Climate Change
The Honourable Dominic LeBlanc	Minister of Fisheries, Oceans and the Canadian Coast Guard
The Honourable Marc Garneau	Minister of Transport
The Honourable Christy Clark	Premier of British Columbia
The Honourable Rich Coleman	BC Minister of Natural Gas Development
The Honourable Mary Polak	BC Minister of the Environment
Pamela Goldsmith-Jones	MP for West Vancouver—Sunshine Coast—Sea to Sky
Jonathan Wilkinson	MP for North Vancouver
Hedy Fry	MP for Vancouver Centre
Joyce Murray	MP for Vancouver—Quadra
Sheila Malcolmson	MP for Nanaimo—Ladysmith
Kennedy Stewart	MP for Burnaby South



Ken Hardie	MP for Fleetwood—Port Kells
Elizabeth May	MP for Saanich—Gulf Islands
Fin Donnelly	MP for Port Moody—Coquitlam
Jordan Sturdy	MLA for West Vancouver—Sea-to-Sky
Nicholas Simons	MLA for Powell River—Sunshine Coast
David Eby	MLA for Vancouver—Point Grey
Ralph Sultan	MLA for West Vancouver—Capilano
Sam Sullivan	MLA for Vancouver—False Creek
Spencer Chandra Herbert	MLA for Vancouver—West End
Naomi Yamamoto	MLA for North Vancouver—Lonsdale
George Heymans	MLA for Vancouver—Fairview
Adrian Dix	MLA for Vancouver—Kingsway

Woodfibre LNG donations to BC Liberals

Date	Donation	Donor Name	
2013-07-10	\$600.00	Byng Giraud	
2014-01-01	\$1,500.00	Byng Giraud	
2014-01-01	\$120.00	Byng Giraud	
2014-03-25	\$10,000.00	WOODFIBRE NATURAL GAS LTD	
2014-03-31	\$10.00	Marian Ngo	
2014-04-14	\$1,000.00	WOODFIBRE NATURAL GAS LTD	
2014-04-30	\$1,500.00	Thomas Sewell Byng Giraud	
2014-04-30	\$225.00	Marian Ngo	
2014-05-23	\$230.00	Marian Ngo	
2014-05-31	\$20.00	Marian Ngo	
2014-07-31	\$1,000.00	Marian Ngo	
2014-09-24	\$3,500.00	WOODFIBRE NATURAL GAS LTD	
2014-09-24	\$3,500.00	WOODFIBRE NATURAL GAS LTD	
2014-09-30	\$2,500.00	Thomas Sewell Byng Giraud	
2014-10-24	\$5,000.00	WOODFIBRE LGN LTD	*Note typo. Listed as Woodfibre LGN LTD
2014-10-24	\$304.36	Thomas Sewell Byng Giraud	
2014-10-31	\$4,500.00	Thomas Sewell Byng Giraud	
2014-10-31	\$1,200.00	Thomas Sewell Byng Giraud	
2014-11-14	\$5,000.00	WOODFIBRE LGN LTD	*Note typo. Listed as Woodfibre LGN LTD
2014-11-30	\$1,500.00	Thomas Sewell Byng Giraud	
2015-01-31	\$1,000.00	Thomas Sewell Byng Giraud	
2015-01-31	\$250.00	Marian Ngo	
2015-02-13	\$3,500.00	WOODFIBRE LNG LTD	
2015-03-24	\$5,000.00	WOODFIBRE LNG LTD	
2015-04-30	\$150.00	Thomas Sewell Byng Giraud	
2015-05-01	\$10,000.00	WOODFIBRE LNG LTD	
2015-05-31	\$1,000.00	Marian Ngo	

2015-06-30	\$1,000.00	Thomas Sewell Byng Giraud	
2015-07-31	\$3,500.00	WOODFIBRE LNG LTD	
2015-07-31	\$3,500.00	WOODFIBRE LNG LTD	
2015-08-31	\$10,000.00	Thomas Sewell Byng Giraud	
2015-09-30	\$1,200.00	Thomas Sewell Byng Giraud	
2015-11-25	\$5,000.00	WOODFIBRE LNG LTD	
2015-11-30	\$1,800.00	Byng Giraud	
2016-01-01	\$2,500.00	Thomas Sewell Byng Giraud	
2016-02-29	\$1,500.00	Byng Giraud	
2016-03-31	\$8,000.00	Marian Ngo	
2016-04-22	\$10,000.00	Woodfibre LNG Ltd.	
2016-04-30	\$125.00	Marian Ngo	
2016-06-24	\$1,000.00	Woodfibre LNG Ltd.	
2016-06-30	\$3,500.00	Marian Ngo	
2016-07-19	\$1,000.00	Byng Giraud	
2016-09-30	\$10,225.00	Byng Giraud	
2016-09-30	\$2,000.00	Marian Ngo	
2016-10-30	\$4,425.00	Marian Ngo	
2016-11-15	\$5,000.00	Woodfibre LNG Ltd.	
2016-11-30	\$3,050.00	Byng Giraud	
2016-11-30	\$5,000.00	Marian Ngo	
2016-12-22	\$5,000.00	Woodfibre LNG Ltd.	
2017-01-13	\$2,500.00	Marian Ngo	
2017-01-18	\$7,500.00	Woodfibre LNG Ltd.	
2017-02-08	\$4,500.00	Woodfibre LNG Ltd.	
	\$91,500.00	Total donations from Woodfibre LNG	
	\$47,149.36	Total donations from Byng Giraud	
	\$28,285.00	Total donations from Marian Ngo	
TOTAL	\$166,934.36		

SOURCES:	Elections BC contributions database		
	BC Liberal disclosure site		
SEARCH TERMS:	Woodfibre		
	Byng		
	Ngo		

List of Woodfibre LNG registered lobbyists

Woodfibre LNG Lobbyist	Company	Registration
Mike Drummond	Earnscliffe BC Inc.	1 of 2 (2016-01-18 to 2016-01-27)
		2 of 2 (2016-01-27 to 2016-06-01)
Sarah Goldfeder	Earnscliffe Strategy Group	1 of 1 (2016-01-26 to 2016-08-02)
Velma McColl	Earnscliffe Strategy Group	1 of 1 (2016-01-25 to 2016-08-02)
Kim Baird	Hill+Knowlton Canada	1 of 2 (2015-04-08 to 2015-09-21)
		2 of 2 (2015-09-21 to 2016-08-25)
Mark Cameron	Hill+Knowlton Strategies	1 of 3 (2014-09-22 to 2014-12-15)
		2 of 3 (2014-12-15 to 2014-12-15)
		3 of 3 (2014-12-15 to 2015-06-25)
Ryan Kelahear	Hill+Knowlton Strategies	1 of 2 (2014-09-08 to 2014-09-08)
		2 of 2 (2014-09-08 to 2015-03-01)
Jack Hughes	Hill+Knowlton Strategies Canada	1 of 1 (2015-06-16 to 2015-07-06)
Ryan Clarke	Hill+Knowlton Strategies	1 of 1 (2015-06-25 to 2015-07-02)
Mathew Klie-Cribb	NATIONAL Public Relations	1 of 3 (2015-04-01 to 2015-06-29)
		2 of 3 (2015-06-29 to 2015-10-29)
		3 of 3 (2015-10-29 to 2016-04-18)
Joseph Finkle	NATIONAL Public Relations	1 of 1 (2015-04-02 to 2016-04-18)
Christopher Froggatt	NATIONAL Public Relations	1 of 1 (2015-11-18 to 2016-04-18)
Megan Buttle	NATIONAL Public Relations	1 of 1 (2015-11-11 to 2016-01-22)
Stephanie Mitton	NATIONAL Public Relations	1 of 1 (2015-04-02 to 2015-05-15)
Dan Seekings	Global Public Affairs	1 of 1 (2014-02-12 to 2015-01-02)
Katherine Preiss	Global Public Affairs Inc	1 of 1 (2013-11-26 to 2014-11-02)
*Data sourced from https://lobbycanada.gc.ca/app/secure/ocl/lrs/do/advSrch		

Donations to BC Liberals by Woodfibre LNG lobbyists

Date	Donation	Donor Name
2015-04-30	\$4,500.00	GLOBAL PUBLIC AFFAIRS INC
2015-03-31	\$4,500.00	Kim Baird
2016-02-29	\$5,000.00	Kim Baird Strategic Consulting
2016-01-31	\$350.00	Earnscliffe Strategy Group Inc
2016-02-29	\$500.00	Earnscliffe Strategy Group Inc
2016-03-31	\$1,125.00	Earnscliffe Strategy Group Inc
2016-04-15	\$4,900.00	Earnscliffe Strategy Group Inc
2016-04-30	\$150.00	Earnscliffe Strategy Group Inc
2016-05-06	\$2,500.00	Earnscliffe Strategy Group Inc
2016-06-30	\$4,000.00	Earnscliffe Strategy Group Inc
2015-06-12	\$2,500.00	NATIONAL PUBLIC RELATIONS (VANCOUVER) INC
2015-06-12	\$4,500.00	NATIONAL PUBLIC RELATIONS (VANCOUVER) INC
2015-09-29	\$4,500.00	NATIONAL PUBLIC RELATIONS INC
2015-12-02	\$600.00	NATIONAL PUBLIC RELATIONS (VANCOUVER) INC
2016-01-22	\$1,250.00	National Public Relations (Vancouver) Inc
2016-01-31	\$475.00	National Public Relations (Vancouver) Inc
2016-04-15	\$5,000.00	National Public Relations (Vancouver) Inc
TOTAL	\$46,350.00	
SOURCES:	Elections BC contributions database	
	BC Liberal disclosure site	

Location Participants

GVRD	540
Squamish	369
Vancouver Island	195
Sunshine Coast	142
Bowen Island	73
Whistler	53
Lions Bay	32
Pemberton	6
Elsewhere in BC	97
Out of Province	34
OVERSEAS	12
Unknown	5
TOTAL	1558

Location of people that participated in boycott of Woodfibre LNG's recent public comment period, March 2017.

Abbotsford	4
Aldergrove	1
Burnaby	27
Chilliwack	6
Coquitlam	16
Delta	8
Langley	8
Maple Ridge	18
Mission	6
New Westminster	11
North Vancouver	65
Pitt Meadows	2
Port Coquitlam	2
Port Moody	8
Richmond	10
Surrey	34
Vancouver	226
West Vancouver	78
White Rock	10
GVRD TOTAL	540

NOTE: This number is higher than the 1,455 listed above as more people continue to participate in the boycott.

Data downloaded Monday 13th March

From: [REDACTED]
To: [REDACTED] [Hayley Cook](#)
Cc: [Council @ Lions Bay](#); [Shawna Gilroy](#)
Subject: Filming On The North Shore...
Date: Sunday, March 12, 2017 12:31:48 PM

... and more... recent articles from local media outlets reporting on the strong 2016 which the Vancouver Industry experienced...

<<https://www.biv.com/article/2017/3/another-blockbuster-year-north-shore-film/>>

<http://vancouver.sun.com/business/local-business/digital-days-ahead-for-b-c-film-business?platform=hootsuite&_lsa=3389-b92b>

... Squamish in the news (previously sent)...

<<http://www.squamishchief.com/news/local-news/lights-camera-squamish-s-action-1.10899520>>

... how Vancouver compares with other popular North American film centres during these busy times...

<<http://deadline.com/2017/03/pilot-locations-2017-new-york-vancouver-atlanta-los-angeles-toronto-chicago-1202035016/>>

... and finally, support the Whistler Film Festival if you can...

<<http://whistlerfilmfestival.com/>>

In this mail out, I've cc'd Lions Bay's Mayor & Council Members for their perusal as well, should they be interested.

Enjoy your Sunday...

Best, Mel

Mel Weisbaum

[REDACTED]

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