



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, MAY 2, 2017 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Jim Hughes
Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 4

1. Call to Order

Mayor Buhr called the meeting to order at 7:01 p.m.

2. Approval of Agenda

Moved/Seconded

THAT item 9A – E-Comm Board of Directors Designate 2017-18 be added; and

THAT item 12C – Special Council Meeting be added; and

THAT the agenda be approved as amended.

CARRIED

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

A. Louis Peterson

Mr. Peterson discussed the idea of using the former library space as a designated room for the Seniors Social Circle, that they have various ideas for use in the space and would

probably use it once a week. He also provided an update on the Lions Bay Resource Directory, advising that they have had a good response from various streets in the Village where they have canvassed door to door. Mr. Peterson advised Council that they have done a lot of canvassing for advertising and discussed fees involved, and emphasized that it is not just a telephone directory, but a community resource directory.

4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

None

Audio: 00:08

5. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – April 18, 2017

Moved/Seconded

THAT the Regular Council Meeting Minutes of April 18, 2017 be approved as circulated.

CARRIED

6. Business Arising from the Minutes

None

7. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

| # | Description of Action Item | Action |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| 2 | 2017 Parking Plan Initiatives | In progress |
| 3 | Councillor McLaughlin to be kept up to date as the organizing contact person for the Pulling Together Canoe Journey | CAO to discuss with organizer providing the cash rather than lunch |
| 5 | Canada Day Celebration – begin organization | In progress |
| 6 | Volunteer Week (April 23-29) – begin organization (April 26th 4:30-6:30 in the Hall) | Congratulations on job well done - Strike item |
| 10 | Correspondence G4: MLA Pimm’s First Nations Stakeholder Advisory Committee Report – staff to identify the Notice of Interest’s (NOI) in Lions Bay, if any, and report to Council in due course | In progress |
| 14 | Correspondence R1: Leslie Nolin – Secondary Suite Fees – Mayor Buhr to respond | In progress |
| 16 | G6: Request to Support the Salish Sea UNESCO World Heritage Site Application – Mayor Buhr to contact Salish Sea Trust for a stock letter to sign and support the initiative. | In progress |
| 17 | R3: Louis Peterson – Request for Use of Old Library Space – staff respond to Mr. Peterson advising of process | In progress |

8. Reports

A. Staff

i. CFO: 2016 Audited Financial Statements

Moved/Seconded

THAT the Village of Lions Bay’s 2016 Audited Financial Statements, as presented to Council on May 2, 2017, be approved pursuant to the *Community Charter* section 167.

CARRIED

Moved/Seconded

THAT the 2016 Audited Financial Statements be included in the 2016 Annual Report pursuant to the *Community Charter* section 98.

CARRIED

Audio: 00:21

ii. CFO: Accounts Payable Cheque Listing

Council reviewed the cheque listing and queried various items.

Moved/Seconded

THAT the Information Report “Accounts Payable Cheque Listing” be received.

CARRIED

B. Mayor

None

C. Council

None

D. Committees

Councillor Bain provided a brief update on the last Infrastructure Committee meeting, noting the now signed MOU with UBC, discussions regarding Bayview Road engineering and review of the new Harvey Creek intake design.

E. Emergency Services

Councillor Bain reported on the ESS debrief meeting for the recent tragic event on the mountains above Lions Bay, which involved Lions Bay Search and Rescue and ESS. Some of the lessons learned included: that the Salvation Army is available to assist in emergencies with or without a task number as they are funded by donation; access to the upstairs rooms was helpful for privacy in dealing with affected families; emergency contact lists need to be fine-tuned. Further discussion needs to be had regarding use of Broughton Hall during emergencies when there is a booking using the hall, and discussion with SD45 regarding the potential for an MOU to use the school if necessary. ESS plans to talk further with their North Shore and District of Squamish counterparts.

There will be a further debrief conducted by EMBC on May 13th from 9 am to 2:30 pm at Broughton Hall.

Moved/Seconded

THAT the above verbal reports under items 8D and 8E be received for information.

CARRIED

Audio: 00:42

9. Resolutions

A. E-Comm Board of Directors Designate 2017-18

At the previous meeting, no resolution was made to appoint an E-Comm Board of Director Designate for 2017-2018.

Moved/Seconded

THAT the Village of Lions Bay nominates Mayor Richard Walton of the District of North Vancouver to represent the Village of Lions Bay on the E-Comm Board of Directors for the 2017-2018 term, such Board to be appointed by E-Comm shareholders at the June 22, 2017 Annual General Meeting.

CARRIED

10. Bylaws

A. 2017-2021 Five Year Financial Plan Bylaw No. 522, 2017 – Third Reading

Moved/Seconded

THAT the 2017-2021 Five Year Financial Plan Bylaw No. 522, 2017 be read a third time.

CARRIED

B. Tax Rates Bylaw No. 523, 2017 – Third Reading

Moved/Seconded

THAT Tax Rate Bylaw No. 523, 2017 be read a third time.

CARRIED

C. Building Bylaw No. 234, 1994, Amendment Bylaw No. 524, 2017 – Third Reading

Moved/Seconded

THAT Building Bylaw No. 234, 1994, Amendment Bylaw No. 524, 2017 be read a third time.

CARRIED

D. Fees Bylaw No. 497, 2016, Amendment Bylaw No. 526, 2017

Moved/Seconded

THAT Fees Bylaw No. 497, 2016, Amendment Bylaw No. 526, 2017 be introduced and given first, second and third reading.

CARRIED

11. Correspondence

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: LMLGA 2017 Annual Report – no response
- R1: Lisa Turpin – Correspondence Question – previously responded to by CAO, no further response
- R2: Dave Smithers – Forest Fires – CAO to respond

CARRIED

Audio: 00:55

12. New Business

A. Lions Bay Search and Rescue – Waive Broughton Hall Fee Request

Council discussed waiving the fees for the Lions Bay Search and Rescue debrief gathering.

Moved/Seconded

THAT the Broughton Hall rental fees be waived for the Lions Bay Search and Rescue debrief gathering on May 13, 2017.

CARRIED

B. School PAC – Waive Broughton Hall Fee Request

Council discussed waiving the fees for the School PAC fundraising event.

Moved/Seconded

THAT the Broughton Hall rental fees be waived for the Lions Bay Community School PAC for a fundraising event on May 27, 2017.

CARRIED

C. Special Council Meeting

A Special Meeting was called to adopt the Five Year Financial Plan, Tax Rate and Fees Amendment Bylaws.

Moved/Seconded

THAT a Special Meeting be called for May 5, 2017 at 9:00am.

CARRIED

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)
None

14. Adjournment
Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:01 p.m.

Mayor

Corporate Officer

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|---------------------------|--------------|
| Date Approved by Council: | May 16, 2017 |
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