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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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**TREES, VIEWS & LANDSCAPES COMMITTEE MEETING  
OF THE VILLAGE OF LIONS BAY  
HELD ON FRIDAY, JUNE 2nd, 2017 at 9:30 AM  
ON SITE @ 305 OCEANVIEW ROAD**

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**AGENDA**

1. **Call to Order**
2. **Appointment of Recorder**
3. **Approval of the Agenda**
4. **Public Questions & Comments**
5. **Approval of Minutes**
  - A. Trees, Views & Landscapes Committee Meeting – February 27, 2017 (Page 3)
6. **Business Arising from the Minutes**
7. **Unfinished Business**
8. **New Business**
  - A. Tree Application #79 – 305 Oceanview Road (Page 5)
9. **Public Questions & Comments**
10. **Adjournment**

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Minutes of the Tree Committee meeting

February 27<sup>th</sup>, 2017

On-site @ 445 Timbertop Drive

1. In attendance; Chair, Simon Waterson, Tony Clayton and Michael Jury.
2. The meeting was called to order at 08:46am.
3. Simon Waterson was appointed Recorder for the meeting.
4. The Agenda was approved unanimously.
5. Public Participation – Ms. K. Mitchell and Mr. Mark Ignas.
6. The previous minutes from the meeting dated 24<sup>th</sup> January 2017 were approved unanimously.
7. Old Business; None.
8. New Business;

***Tree Application #75 – 445 Timbertop Drive - Moved by Tony Clayton; Seconded by Simon Waterson, that all trees that have been marked with orange tape (photos taken) be removed and associated debris be removed. Where possible, existing wood debris be cleared and removed from the site. Recommended that the applicants re-plant low growing native trees on the lower side of the bank. Approved unanimously.***

9. Adjournment; - The meeting adjourned at 08:57am.

Simon Waterson

Recorder

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

RECEIVED

FEB 06 2017

pd \$75<sup>W</sup>

cash  
985368  
mm.

**Tree Cutting Application Form**

All fields must be completed

|  |                   |
|--|-------------------|
| Applicant's Full Name: David Kinney (QK Holdings)  |                   |
| Address: 305 Oceanview Road, Lions Bay, BC V0N 2E0 |                   |
| Phone: [REDACTED]                                  | Email: [REDACTED] |
| Contractor Name (if applicable): Steve's Tree's    |                   |
| Contractor Phone: 778.231.5091                     |                   |

|   |
|---|
| Description of Trees: One lone Douglas fir tree that i would like to have topped. |
| Location of Trees: Municipal land West of lot 31 and south of lot 25              |

*\*Trees must be clearly marked with marking tape in time for the Trees, Views and Landscapes Committee's site visit.*

|  |   |
|--|---|
| <p>Reason for Removal:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Too close to property (foundation, garage, fence, etc.)</li> <li><input type="checkbox"/> Dead or dying</li> <li><input type="checkbox"/> Unattractive</li> <li><input type="checkbox"/> Blocking sunlight</li> <li><input type="checkbox"/> Attracting wildlife</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Interfering with infrastructure (roads, sidewalks, etc.)</li> <li><input type="checkbox"/> Leaves causing problems</li> <li><input type="checkbox"/> Blocking site access</li> <li><input type="checkbox"/> Affecting house value</li> <li><input type="checkbox"/> Hazardous</li> <li><input checked="" type="checkbox"/> Interfering with view</li> </ul> |
| <p>Please provide additional comments which may be useful: I request to top one Douglas Fir and bring in line with height of surrounding trees.</p>  |   |



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Replanting Plan, if any (please include anticipated timeframe for completion):

[Empty box for Replanting Plan]

I have verified the information contained within this application is correct.

I acknowledge that responsibility for bylaw compliance rests with me as the applicant. I will indemnify and save harmless the Village of Lions Bay, its officials, employees and agents against claims, liabilities and expenses of every kind, in respect of anything done or not done pursuant to this application or ensuing permit, if issued, including negligence and/or failure to observe all bylaws, conditions, acts or regulations.

I understand that, should this application be approved, all work performed must comply with the recommendations of the Tree Committee, as endorsed by Council, and that failure to comply with the recommendations may result in fines, penalties and/or legal action.

[Redacted signature]

Signature of Applicant

Feb 5 / 2017

Date Signed

Date Received by Office:

Feb 6, 2017

Received by:

Suzanne Loutch

|  |                                       |
|--|---------------------------------------|
| Date Received by Office:<br><u>Feb 6, 2017</u> | Received by:<br><u>Suzanne Loutch</u> |
|--|---------------------------------------|



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

*\* see below after  
PW comments after  
inspection  
RECEIVED  
FEB 08 2017  
Pd \$75w  
cash  
985368  
mm.*

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|  |                   |
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| Phone: [REDACTED]                                  | Email: [REDACTED] |
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|--|---|
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| <input type="checkbox"/> Dead or dying   | <input type="checkbox"/> Leaves causing problems                                  |
| <input type="checkbox"/> Unattractive  | <input type="checkbox"/> Blocking site access                                     |
| <input type="checkbox"/> Blocking sunlight                                       | <input type="checkbox"/> Affecting house value                                    |
| <input type="checkbox"/> Attracting wildlife                                     | <input type="checkbox"/> Hazardous  |
|  | <input checked="" type="checkbox"/> Interfering with view                         |

Please provide additional comments which may be useful: I request to top one Douglas Fir and bring in line with height of surrounding trees.

*THE PRACTICE OF TOPPING TREES IS A POOR PRACTICE. PLEASE REMOVE THE TREE TO THE GROUND.*

*APR 15/17*  
*[Signature]*

Public Works requires the tree be removed to the ground and not topped. The rationale for such measures is:  
 Tree topping increases tree health problems  
 The topped tree will require constant maintenance  
 The topped tree has an increased potential to become hazardous and a liability to the Village

RECEIVED  
APR 18 2017





## THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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*Form letter for canvassing Affected Property Owners (print as many copies as may be necessary)*

Feb 6th 2017

Date: \_\_\_\_\_

Neighbour's Name: \_\_\_\_\_

Address: 295 Oceanview Road \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Dear \_\_\_\_\_:

**Re: Tree Cutting Application**

I intend to make an application for a permit to remove trees on municipal property and, as part of the application process, I am required to notify Affected Property Owners. The specifics of the application are as follows:

|                            |   |
|----------------------------|---|
| Location:                  | Municipal land West of lot 31 and south of lot 25 |
| Type(s) of Tree(s):        | Douglas fir tree                                  |
| Description of Work:       | Top one tree in centre of view.                   |
| Rationale for Application: | Interfering with view                             |

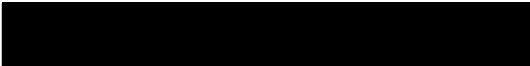


# THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

As an Affected Property Owner, please accept this letter as notification of my application. I would appreciate if you would provide me with your written response noting any concerns of this work within thirty (30) days of the date of this letter, so that I may forward your comments with my application package.

I have attached a ( sketch /  photograph) of the subject tree(s).

Thank you,  
Dave Kinney




Applicant Name

Email/Phone


**Office use only:**

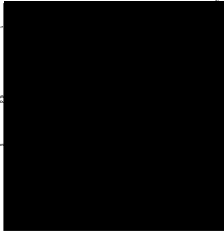
- Confirm Affected Property Owner received notice of application
  - Confirm Affected Property Owner's position on application details
- Supportive       Opposed

Name of Affected Property Owner spoken to by staff: 

Date verified by office staff: Feb 6/17

Staff member name: Susan Loutch

I  HOME OWNER OF 295 OCEANVIEW

CONSENT TO THIS REQUEST 

06/02/17



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*Form letter for canvassing Affected Property Owners (print as many copies as may be necessary)*

Feb 6th 2017

Date: \_\_\_\_\_

Neighbour's Name: \_\_\_\_\_

Address: 315 Oceanview Road \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Dear \_\_\_\_\_:

**Re: Tree Cutting Application**

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|                            |   |
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Applicant Name

Email/Phone

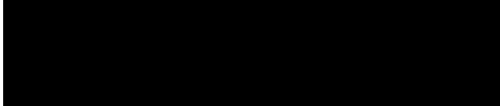
Office use only:

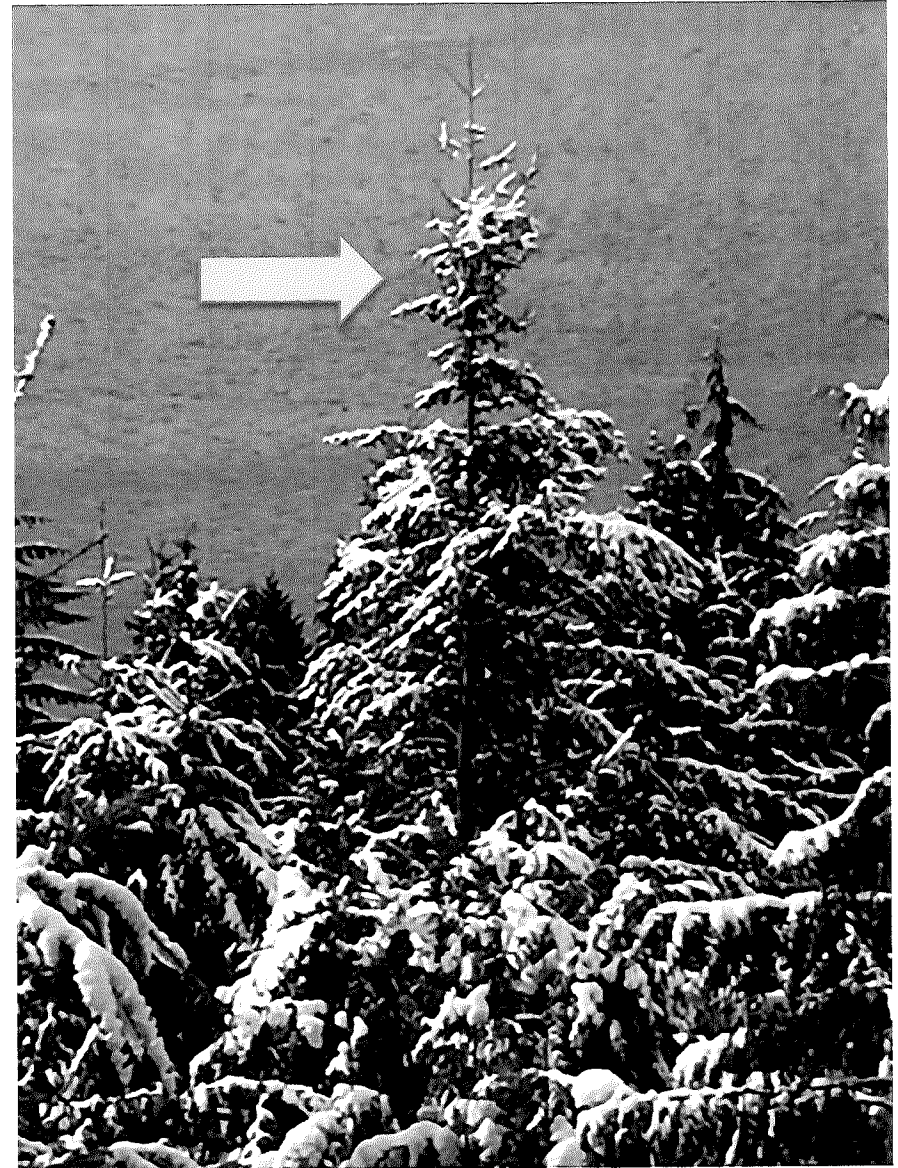
- Confirm Affected Property Owner received notice of application
  - Confirm Affected Property Owner's position on application details
- Supportive       Opposed

Name of Affected Property Owner spoken to by staff: \_\_\_\_\_ 

Date verified by office staff: FEB 8 2017

Staff member name: SUSAN LOUTER.

*J*  #315 Oceanview Rd consent to this request.



Signed by: [REDACTED]

Date 06/02/2017

[REDACTED]

Date 06/02/2017

DAVE KINNOY.  
305 OCEANVIEW ROAD  
LIONS BAY, BC.  
VON 2E0



195 HIGHVIEW

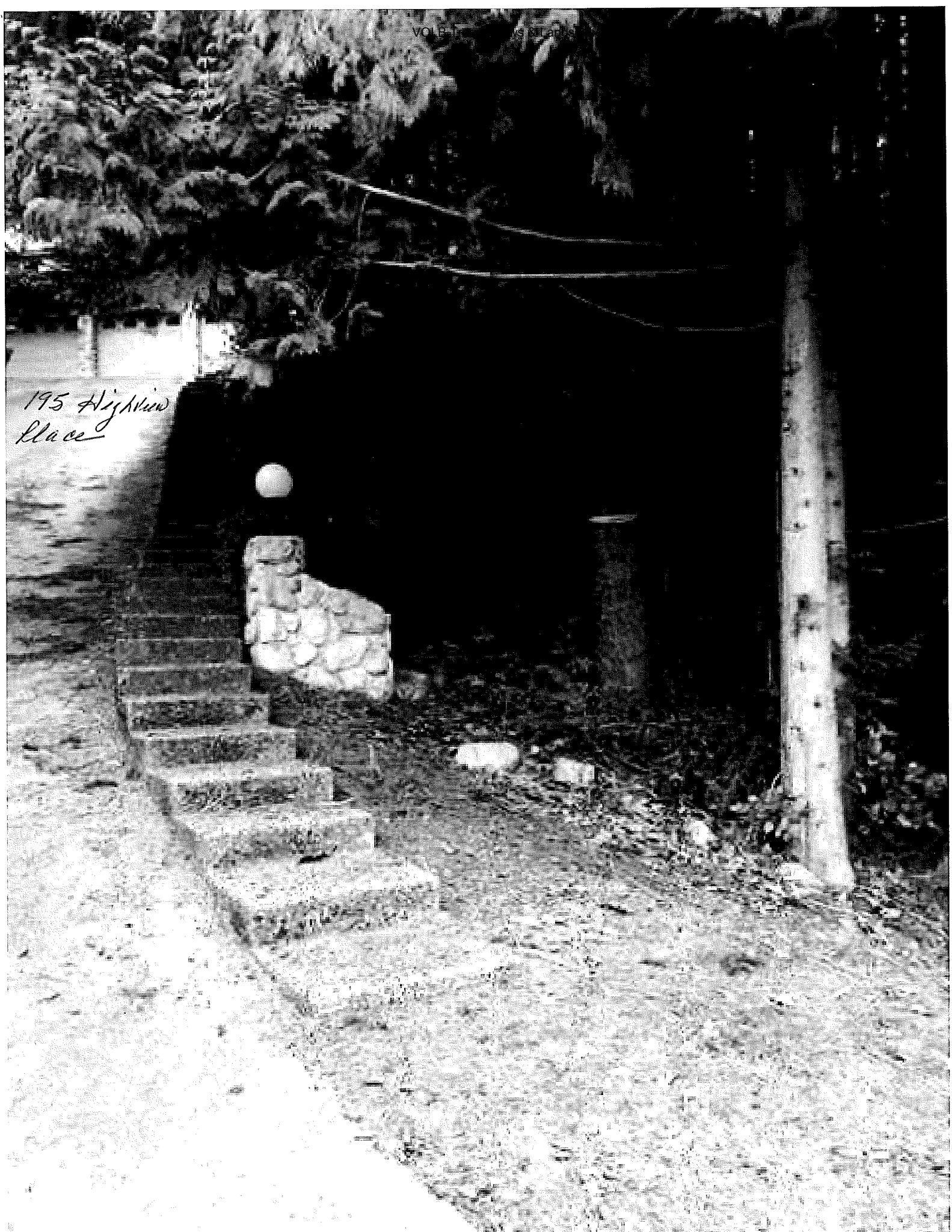


LIONS BAY, BC.  
VON 2E0



Property Owner - attempt to reach affected  
no response to this  
mailing as of April 19

195 Highway  
Place





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