



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

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**SPECIAL MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, AUGUST 2, 2017 at 10:00 AM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

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**MINUTES**

In Attendance:

Council: Mayor Karl Buhr  
Councillor Fred Bain  
Councillor Jim Hughes  
Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong  
Chief Financial Officer Pamela Rooke  
Public Works Manager Nai Jaffer  
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 0

**1. Call to Order**

Acting Mayor McLaughlin called the meeting to order at 10:06 a.m.

**2. Approval of Agenda**

Moved/Seconded

THAT the agenda be approved as circulated.

**CARRIED**

**3. Public Participation**

None

**4. Delegations**

None

**5. Minutes**

A. Regular Council Meeting – July 25, 2017

Moved/Seconded

THAT the Regular Council Meeting Minutes of July 25, 2017 be approved as circulated.

**CARRIED**

*Mayor Buhr joined the meeting and assumed Chair at 10:08 a.m.*

**6. Business Arising from the Minutes**

None

**7. Unfinished Business**

A. CFO: MFA Equipment Borrowing

This item was deferred from the July 25, 2017 Regular Council Meeting. CFO Pam Rooke briefed on the background of the report and Public Works Manager Nai Jaffer updated Council on the reason for purchasing a backhoe due to failing equipment at the Works yard and the lack of versatility the two existing machines offer.

Moved/Seconded

THAT Council direct staff to prepare and submit an application to the Municipal Finance Authority for equipment financing pursuant to Section 175 of the Community Charter up to a maximum of \$145,000 for the purchase of a backhoe/loader. The maximum term of the loan is five (5) years with no rights of renewal.

**CARRIED**

*Audio: 00:09*

**8. Reports**

A. Staff

i. PWM: Award Tender for Harvey Weir (On-Table)

Public Works Manager Nai Jaffer explained that the Harvey Creek Weir went to tender and there were four bidders who were interested, however only one firm completed the ITT and submitted a bid, that being North Construction for \$182,899.

Moved/Seconded

THAT Council award ITT.13160 Harvey Creek Weir Intake Upgrade to North Construction in the amount of \$159,389 (contract price of \$144,899 plus a 10% contingency) and authorize the Mayor and CAO to execute a contract, substantially in the same form as in the ITT, and any associated documents pertaining to the fulfillment of the contract.

**CARRIED**

B. Mayor

None

C. Council

None

D. Committees

None

E. Emergency Services

None

**9. Resolutions**

A. Appointment of Chief Election Officer and Deputies

Moved/Seconded

(1) THAT, pursuant to section 54 of the Local Government Act, and for the purposes of a by-election to fill one vacancy for the office of Councillor:

a) CAO and Corporate Officer Peter DeJong, be appointed as Chief Election Officer;

b) the following persons be appointed Deputy Chief Election Officers:

i. CFO Pamela Rooke;

ii. Municipal Accountant, Hayley Cook;

(2) THAT the Chief Election Officer be authorized to enter into service agreements as may be necessary in respect of the by-election.

(3) THAT the Minister of Community, Sport and Cultural Development be notified.

(4) THAT the chief election officer set a general voting day for the by-election which must be on a Saturday no later than 80 days after the date the chief election officer was appointed.

**CARRIED**

**10. Bylaws**

None

**11. Correspondence**

A. District of Squamish – Support for UBCM Resolutions

Mayor Buhr will discuss the UBCM resolutions with Squamish Mayor Heintzman.

Moved/Seconded

THAT the District of Squamish – Support for UBCM Resolutions correspondence be received.

**CARRIED**

**12. New Business**

None

**13. Public Questions & Comments**

None

**14. Adjournment**

Moved/Seconded

THAT the meeting be adjourned.

**CARRIED**

*The meeting was adjourned at 10:25 p.m.*

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Mayor

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Corporate Officer

Date Approved by Council:	September 12, 2017
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