



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

LIONS BAY BEACH PARK ADVISORY COMMITTEE MEETING

OF THE VILLAGE OF LIONS BAY

HELD ON THURSDAY, OCTOBER 26, 2017 at 7:00 PM

COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

AGENDA

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Public Participation**
- 4. Approval of Minutes**
 - A. Lions Bay Beach Park Advisory Committee Meeting – September 19, 2017
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- 5. Business Arising from the Minutes**
 - A. **Review and Discussion of Costs Related to:**
 - i. Ongoing operating costs**
 - Annually logs are removed from the beach sand [\$2K annually]
 - New sand is brought in every 2nd year [\$3K every 2 years]
 - Log boom and dock is taken out and put back, annually [\$6-8 K annually]
 - Lori Beck gazebo – 2 logs are rotten – PW to repair
 - PW annually upgrades the beach retaining wall. No replacement necessary.
 - ii. Work Outstanding – Costs/Budget approved**
 - fix the wooden stairs at LB Beach Park;
 - repairs to tots playground and wood surround;
 - repairs to tubes of larger play scape and to remove the rotten wooden archway
 - iii. Work to be contemplated – Rough cost estimates (from PW)**
 - The large cedar tree has been previously heavily topped which promotes leaders which PW has cleaned up for now, but an arborist has advised the tree be removed. PW to update study.
 - Carpenter ants keep coming back in the washrooms and dealt with each year.
 - If we presume the washroom structure is removed to start fresh, what does that look like? (New wood frame building? Slightly larger size to accommodate more toilets? etc.)

- Toilets are regularly blocked as commercial ones are required. How many (4 + urinal?)
- Lack of storage in the park. Recommendation.
- Tots playground is near the end of its life. Slide is damaged and a new one cannot be attached. It is rusted and corroded. The wooden surround drop-off at one end is extensive and requires a rail at 2 feet. Removal/Replacement options?
- Swings are not used as in a dark area. Move or remove – survey question?
- Park benches are neglected and are in need of repair. We need an updated policy for Memorial benches, plaques, trees, etc in the park.
- Wooden kayak rack is getting near to its end of life. Replacement options?
- Picnic tables – 2 are gone and were dangerous. How many needed? Material?
- Need a new landscaping plan.
- Stairs down to the beach are dangerous – large drop-off and need handrails.
- Retaining wall –should have a railing.
- Garbage bins and recycling are bear proof at a cost of \$2K each installed. How many needed?
- Wooden fence between Marina and park to be repaired or replaced.
- Extra barbecue at Lori Beck gazebo?
- Very clear signage throughout (what would this look like?) and a free garbage bag station to encourage visitors to take away garbage.
- Outsourcing washroom clean up over week ends? Becomes an operational cost.

6. Unfinished Business

- A. Survey Monkey
 - i. Questions and number. Is expertise required?
 - ii. Head monkey
 - iii. Head monkey helpers
 - iv. Execution date. Questions back to Committee and overview by staff and Council.

7. New Business

- A. Budget
- B. Execution recommendation
- C. Next Meeting

8. Public Questions and Comments

9. Adjournment



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**MEETING OF THE LIONS BAY BEACH PARK ADVISORY COMMITTEE
HELD ON TUESDAY, SEPTEMBER 19, 2017 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr

Staff: Public Works Manager Nai Jaffer
Administrative Assistant Susan Loutet (Recorder)

Advisory Committee Members:

- Oliver Brunke
- Mattie Gildenhuis
- Heather Hood
- Russ Meiklejohn
- Robin Spano

1. Call to Order
Mayor Buhr called the meeting to order at 7:00 p.m.

2. Approval of Agenda
Moved/Seconded

CARRIED

3. Introduction
Background
Introductions were given by all the members and staff present. Giving a brief outline of who they are and what they thought they could bring to the committee.

Terms of Reference

The committee reviewed and concurred with the Terms of Reference.

Council Goals

Social media has opened up the Lions Bay Beach Park to visitors. Lions Bay is funded by a small tax base. We have introduced parking restrictions by installing parking meters at the CN lot near the LB Beach Park, Kelvin Grove and Sunset for the trails. Although funds have been allocated by Council in 2017 to do the following:

- fix the wooden stairs at LB Beach Park;
- repairs to tots playground and wood surround;
- repairs to tubes of larger playscape and to remove the rotten wooden archway

these are now on hold pending the committee's recommendations.

Council encourages the committee to envision multi-year projects and plans, as well as immediate plans, so that when grant money is allocated we will be shovel ready. Details are needed for the immediate plans and list of projects for the multi-year plans.

Timelines & Meetings

The committee is expected to run for 2 months, so that plans for funding can be factored into the 2018 budget.

The next meeting will be Thursday October 26th, 2017 at 7:00pm in Council Chambers, with possibly meetings every other Thursday after that.

The next meeting will be focused on the survey.

4. Overview

Current Infrastructure Condition and Operations & Maintenance Issues:

- Lori Beck gazebo – 2 logs are rotten
- Annually logs are removed from the beach sand \$2K annually
- New sand is brought in every 2nd year \$3K every 2 years
- Log boom and dock is taken out and put back, annually \$6-8 K annually
- The large cedar tree has been previously heavily topped which promotes leaders which PW has cleaned up for now, but an arborist has advised the tree be removed.
- Carpenter ants keep coming back in the washrooms and dealt with each year.
- Toilets are regularly blocked as commercial ones are required.
- Toilets have been vandalized 3 times this year.
- Lack of storage in the park.
- Tots playground is near the end of its life. Slide is damaged and a new one cannot be attached. It is rusted and corroded. The wooden surround drop-off at one end is extensive and requires a rail at 2 feet.
- Swings are not used as in a dark area.
- Park benches are neglected and are in need of repair. We need a plan for dedicated benches in the park and plaque wording policy.
- Wooden kayak rack is getting near to its end of life.
- Picnic tables – 2 are gone and were dangerous.
- Need a new landscaping plan.
- Stairs down to the beach are dangerous – large drop-off and need handrails.

- Retaining wall – the base has been repaired, but should have a railing.
- Garbage bins and recycling are bear proof at a cost of \$2K each installed.
- Wooden fence between Marina and park to be repaired or replaced.
- New – Septic field was replaced – New Hand Driers – Electrical Panel replaced – Irrigation for top and bottom of park.

Public Perception

- Need an extra recycling at the top of the park, near entrance/exit.
- Maybe free garbage bags to visitors to take away garbage.
- What is wrong with the park?
- What is needed for the park?

5. Public Feedback

The committee agreed that a Survey Monkey Vehicle is needed.

Next meeting - what will it look like – open questions – how often do you go to the park – how often do you use the park – non leading questions – specific questions – what is wrong with the park – what is needed for the park.

6. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:15 p.m.

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