



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

MEETING OF THE LIONS BAY BEACH PARK ADVISORY COMMITTEE HELD ON THURSDAY, NOVEMBER 23, 2017 AT 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

1. **Call to Order**
2. **Approval of Agenda**
3. **Public Participation**
4. **Approval of Minutes**
 - A. LBBPAC Meeting – November 9, 2017 (Page 3)
5. **Unfinished business arising from the minutes**
 - A. Public Works was to provide an update or costing estimates on the following:
 - Update on the cedar tree at the centre of the park which was to be assessed for rot and overall health
 - Quotes for washroom cleaning and garbage collection for the weekends during the summer months, in progress. Update. The cleaners used for the LB Marina is a possibility. Public Works will check with the Marina.
 - Costs for tubular galvanized boat/paddle board storage unit.
 - B. Other unfinished business:
 - Russ was to provide (timeline to be determined) a landscape design / plan for the park that will consider the removal of the cedar, terraces, a larger washroom with outside shower and cleaning facilities, larger new boat/paddle board storage facility, and an expanded covered public area, as well as other features. Public Works was to provide what documentation it can to Russ.
 - Landscape Design - The landscape design is a work in progress and Russ suggested a topographical survey of the park would likely be required. [CAO has ordered topographical survey.]
 - Public Survey – Oliver to provide a suggested survey. Committee to provide feedback.

6. New Business / Next steps

A. Budget - This will likely need to be a multi-year project with each phase to be completed and useable each summer. Discussion re. initial steps and small Phase I budget.

B. Survey Monkey (Page 7)

- Agreed upon survey to go to staff for review and vetting.
- Mayor Buhr to provide Revitalization Plan update and include survey in his December 1st Village Update commentary. Feedback by Community to be requested by December 15th.
- Oliver and his team to analyse the survey results and provide a brief report for the next meeting. Does Oliver need more assistance to accomplish this?

7. Public Participation

8 Next meeting

- Suggested December 21st.

8. Adjournment



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**MEETING OF THE LIONS BAY BEACH PARK ADVISORY COMMITTEE
HELD ON TUESDAY, NOVEMBER 9, 2017 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

DRAFT MINUTES

In Attendance:

Council: Mayor Karl Buhr (Ex Officio)
Councillor Ron McLaughlin (Chair)

Staff: Public Works Manager Nai Jaffer
Administrative Assistant Susan Loutet

Advisory Committee Members:
Oliver Brunke
Robin Spano
Russ Meiklejohn

Regrets: Heather Hood
Mattie Gildenhuis

1. Call to Order
Councillor McLaughlin called the meeting to order at 7:02 p.m.

2. Approval of Agenda
Moved/Seconded

THAT item 6A. be changed to Discuss and Resolve Survey Monkey;
THAT item 6B be added to discuss the in-house design drawings for washrooms and VLB contactors for quotes;
THAT item 6C be added for Budget considerations; and
THAT the agenda be adopted as amended.

CARRIED

3. Approval of Minutes
Moved/Seconded

THAT the minutes of the Lions Bay Beach Park Advisory Committee meeting of October 26, 2017 be approved as circulated.

CARRIED

4. Business arising from the minutes

Ongoing Operating

- The cedar tree at the centre of the park is to be accessed by Burley Brothers Tree Service the week of November 13, 2017.
- The current tot's playground is deteriorating, the slide had to be removed and several fasteners and metal pieces are showing signs of rust and metal fatigue – due to its obsolescence, repair parts are no longer available. Nai looked into pricing playground equipment from John Lawson Park and found the project was tendered as a single lump sum price – individual pieces could not be broken out. The committee discussed materials provided in the agenda package showing various playground components and pricing. A tot's playground from Habitat Systems which was recently installed in Cowichan looked promising and the total costs installed was estimated at \$40,000. Key discussion points included:
 - Fundraising will be more than probable
 - The preferred safety ground material is sand
 - The spring-mounted fire truck can be reused
- A new two seat swing set, similar to what we have is \$2,000.
- Non-fixed plastic picnic tables are about \$1,000.
- Washroom cleaning and garbage collection for the weekends during the summer months, in progress. The cleaners for the LB Marina is a possibility. Public Works will check with the Marina.
- The committee reviewed several examples of washroom structures and prices as provided in the agenda package. Pricing for these structures included design, demolition and construction. Each of the examples shown had a design cost of approximately \$30,000 and demolition construction costs ranging from \$250,000 to \$300,000.
- Costs for tubular galvanized boat/paddle board storage unit, in progress.
- There was a general discussion on the different playscapes, their placement in the park and which ones would be best suitable. The tot's playground could move to the Lori Beck area, so the children can be easily seen from the beach. Terracing or different levels of play areas, was discussed. The boat storage rack could move to the opposite side of the park, along the Marina fence.
- Russ will work on a landscape design / plan for the park that will consider the removal of the large cedar which has been topped and is showing signs of deterioration, landscape terraces, a larger washroom with outside shower, cleaning facilities and a water bottle refilling station, a new larger boat/paddle board storage facility, and an expanded covered public area, as well as other features. Public Works will provide what documentation it can to Russ.

5. Unfinished Business

- A. Landscape Design - The landscape design is a work in progress and Russ suggested a topographical survey of the park would likely be required. This will likely need to be a multi-year project with each phase to be completed and useable each summer.

6. New Business

- A. Discuss and Resolve Survey Monkey – Karl Buhr, as technical advisor, Heather Hood, and Oliver Brunke as leader, are working on the questions for the Survey Monkey. Some feedback was received from The Village Update. Questions must include what the public see as most important to the project.
- The survey questions will be ready for the next meeting agenda on November 23, 2017.
- B. In-house design/drawings and construction of washrooms -
- The committee discussed approaching architects in the community for the design of a washroom structure and having local builders bid on the construction, the idea being that local builders with a stake in the community would offer better pricing than contractors who bid through the BC Bid process, although that process will still need to be undertaken.
 - Robin Spano to check with the Arts Council for a volunteer architect to design the new washrooms.
- C. Budget Considerations -
- Work in progress. This will need to be a multi-year project.
 - Heather advised the Events Committee is willing to fundraise for components e.g. Tot's playground structure.
 - Project should be initiated early in New Year with target completion in early summer.

7. Public Questions and Comments

- none

8. Adjournment

It was agreed that the next meeting would be November 23, 2017 at 7:00 PM in Council Chambers.

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:10 p.m.

Intentionally Blank

Purpose of this Survey:

Currently there are a number of issues that require urgent attention from the Lions Bay Village Council. Among these are the following:

Toddler Playground play structures need to be replaced as they have become unsafe and it is not possible to source any replacement parts.

The large Cedar tree near the beach has been deemed by arborists to be unsafe as it is rotting inside and due to extensive topping over many years has grown into a shape that is unsafe and creates an unacceptable liability.

The boat and kayak rack along the north side fence of the park has become unstable and needs to be re-built.

The washrooms are inadequate and un-sanitary and have become a major source of complaints.

The structure of the Lori Beck Memorial Pavillion on the beach front is rotting and has become unstable; it cannot be fixed, the entire pavillion needs to be re-build.


Any others?

The above issues need to be addressed, but this also presents us with an opportunity to make significant improvements to the park.


We are conducting this survey to determine opinions of residents and Beach Park users as to how they are utilizing the park and to assist the Lions Bay Beach Park Advisory Committee in planning and prioritizing modifications that need to be made to the park. When considering the following questions, please be aware that there is limited budget available, so don't just support every suggestion, but try to make a considered judgement on how important each specific suggestion is to you and your family.

Note that this is a survey just to gauge what people are interested in to help formulate a plan and not a commitment to implementation.


How many members in your household utilize the Beach Park? (Please include all people staying on your property, including tenants)

Toddlers (age 0-5)	Youth (age 6-12)	Teens (age 13-18)	Adults  1


How often do you or members of your family utilize the Beach Park in:

	never	rarely	sometime  2	weekly	daily
Spring	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Summer	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fall	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Winter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Which events did you/do you attend at the LBBP?

- New Years Day Swim
- Easter
- Canada Day Celebration
- Outdoor Dinner/Music
- Fire Fighter's Day  3
- Halloween
- Other, Please Specify

Which activities do you and your family partake in?

- Sunbathing
- Socializing / Meeting friends
- Swimming
- Playing in sand
- Playground (Toddler)
- Playground (Youth)
- Kayaking
- Canoeing
- Paddle Boarding  4
- Lawn games (soccer, football, volleyball, badminton, frisbee)
- Other, Please Specify

Summary of Comments on LBBP Survey Draft 3 (PDJ Comments).pdf

Page: 2

 Number: 1 Author: pdejong Subject: Sticky Note Date: 2017-11-20 11:42:26 PM
(19+)


 Number: 2 Author: pdejong Subject: Sticky Note Date: 2017-11-20 11:42:57 PM
s

 Number: 3 Author: pdejong Subject: Sticky Note Date: 2017-11-20 11:43:27 PM
no apostrophe

 Number: 4 Author: pdejong Subject: Sticky Note Date: 2017-11-20 11:43:52 PM
badminton

The following section lists a number of suggestions that have been made for modifications and improvements that could possibly be implemented at the LBBP? Please rate to what degree you would support or disagree with these suggestions.

Priorities for Layout / Landscaping

	 Strongly agree	agree	indifferent	disagree	Strongly disagree
Terracing of beach park area (to create more usable space for events)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Larger sand area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Larger lawn area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
More shade	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Less shade	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other: please specify					

Priorities for Playground

	Strongly agree	agree	indifferent	disagree	Strongly disagree
Replace unsafe toddler play structures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Extend the youth play structures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Improve youth swing set	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other: please specify					

Storage

	Strongly agree	agree	indifferent	disagree	Strongly disagree
More boat rack spaces (currently 60 spaces)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Dedicated rack for paddle boards or similar	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Storage lockers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other: please specify					

Page: 3

 Number: 1 Author: pdejong Subject: Sticky Note Date: 2017-11-20 11:45:48 PM
lower case for both Stronglys here and below

Priorities for Washrooms / Changerooms

	Strongly agree	agree	indifferent	disagree	Strongly disagree
More toilet stalls	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor shower	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Foot washing station	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Water fountain	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
More change stalls	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Indoor (hot) shower	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other: please Specify					




Structures

	Strongly agree	agree	indifferent	disagree	Strongly disagree
BBQ/picnic area	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Build a Shelter: gazebo? Roof? Tent structure?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rebuild the (structurally unsound) Lori Beck Pavillion in its current place	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Build a larger Lori Beck Pavilion somewhere else	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other: please specify					

Garbage

	Strongly agree	agree	indifferent	disagree	Strongly disagree
More garbage bins, maybe a dumpster on weekends	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
More frequent garbage collection (on weekends)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other: please specify					


Bylaws and Services


	Strongly agree	agree	indifferent	disagree	Strongly disagree
Allow dogs in park (during low use periods)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Food concession during summer months? (food truck, trailer, maybe  opportunity for fundraising by volunteers)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Allow alcohol consumption 	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Extend park hours (currently up to 10:00PM)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Have paid trained lifeguards in summer 	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other: please specify					


Infrastructure

	Strongly agree	agree	indifferent	disagree	Strongly disagree
Bring front retaining wall to code (reduction in height or railings, reinforcement, etc.) (note, not required as landscaping wall)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Repair stone steps to beach level, with handrails	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Add shade benches	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other: please specify					

Page: 5

 Number: 1 Author: pdejong Subject: Sticky Note Date: 2017-11-20 11:48:39 PM
Licenced Food Truck yes; Volunteers selling or handing out food to others no.

 Number: 2 Author: pdejong Subject: Sticky Note Date: 2017-11-20 11:50:28 PM
Cannot do this without Provincial licencing approval per event.

 Number: 3 Author: pdejong Subject: Sticky Note Date: 2017-11-20 11:53:55 PM
Sorry, but not practical as we would need to have enough personnel to supervise/manage the presumably teenaged life guards and take on unnecessary risk.




Would you or members of your family be prepared to volunteer some time/skills/expertese to help with some of the envisaged Beach Park upgrading activities?

Yes

No

Please submit any other questions, comments, suggestions that we should consider:

Page: 6

 Number: 1
expertise

Author: pdejong

Subject: Sticky Note

Date: 2017-11-20 11:54:29 PM
