



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, DECEMBER 5, 2017 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

AGENDA

1. **Call to Order**
2. **Adoption of Agenda**
3. **Public Participation (2 minutes per person totalling 10 minutes maximum)**
4. **Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)**
5. **Review & Approval of Minutes of Prior Meetings**
 - A. Regular Council Meeting – November 21, 2017 (Page 5)

THAT the Regular Council Meeting Minutes of November 21, 2017 be adopted as circulated.
6. **Business Arising from the Minutes**
7. **Unfinished Business**
 - A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Person Responsible
27	October 17, 2017	Correspondence G3: Salish Sea Heritage & House of Commons E-Petition 1269	Karl
29	November 21, 2017	Correspondence R1: Letter from Victoria Rogers	Karl

8. **Reports**
 - A. Staff
 - i. CFO: Accounts Payable Cheque Listing (Page 11)

THAT the report "Accounts Payable Cheque Listing" be received for information purposes.
 - B. Mayor – None
 - C. Council
 - i. Fred Bain: Veteran's Memorial Proposal (Page 21)

THAT the Village of Lions Bay Council Consider a proposal to research turning the site above ground, the soon to be in-ground highway water tank, into a Memorial or Cenotaph to honour our Veterans of war.

D. Committees

- i. Lions Bay Beach Park Advisory Committee Minutes – November 9, 2017 (Page 23)

THAT the Lions Bay Beach Park Advisory Committee Meeting Minutes of November 9, 2017 be received for information.

- ii. Infrastructure Committee Minutes – November 27, 2017 (Page 27)
 THAT the Infrastructure Committee Meeting Minutes of November 27, 2017 be received for information.

E. Emergency Services – None

9. Resolutions

10. Bylaws

- A. Fire Bylaw No. 428, 2011, Amendment Bylaw No. 535, 2017 – Adoption (Page 31)
 THAT Fire Bylaw No. 428, 2011, Amendment Bylaw No. 535, 2017 be adopted, as amended.
- B. Fees Bylaw No. 497, 2016, Amendment Bylaw No. 534, 2017 – Third Reading (Page 37)
 THAT Fees Bylaw No. 497, 2016, Amendment Bylaw No. 534, 2017 be read a third time, as amended.

11. Correspondence

- A. List of Correspondence to November 30, 2017 (Page 75)
 THAT the following actions be taken with respect to the correspondence:

12. New Business

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

14. Closed Council Meeting

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

- 90** (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
 c) labour relations or other employee relations;

e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

15. Reporting Out From Closed Portion of Meeting

16. Adjournment

Intentionally Blank



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, NOVEMBER 21, 2017 at 7:00 PM COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Norman Barmeier
Councillor Jim Hughes
Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 2

1. Call to Order

Mayor Buhr called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

Moved/Seconded

THAT item 8Diii – Trees, Views & Landscapes Committee – Application #66: 115 & 125 Sunset Drive be added; and

THAT additional amendments to item 10A – Fire Bylaw No. 428, 2011, Amendment Bylaw No. 535, 2017 be added; and

THAT item 90 (1) (i) be added as an additional reason for closing the meeting to the public; and

THAT the agenda be adopted, as amended.

CARRIED

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

None

4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

None

5. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – November 7, 2017

The following correction was moved and seconded:

- Item 3B: Public Participation – substitute the words “newly recognized glass sponge reefs” rather than “new glass sponge reefs” in the first line.

Moved/Seconded

THAT the Regular Council Meeting Minutes of November 7, 2017 be adopted as amended.

CARRIED

Audio: 00:04

6. Business Arising from the Minutes

CAO DeJong advised that the letter to the Department of Fisheries and Oceans was in progress and would be sent out shortly.

7. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Action
27	October 17, 2017	Correspondence G3: Salish Sea Heritage & House of Commons E-Petition 1269	In progress
28	November 7, 2017	Correspondence G4: Passenger Directed Vehicle Services (Ridesharing)	Complete – add Mayor’s response to next meeting correspondence

8. Reports

A. Staff

None

B. Mayor

None

C. Council

None

D. Committees

i. Trees, Views and Landscapes Committee – Application #81 – 233 Bayview Road
Moved/Seconded

THAT as requested, the applicant is permitted to clean the area of dead trees, branches and debris, including the group of trees on the hairpin bend;

THAT the applicant be permitted to top the trees to a similar position to where they had been previously topped; and

THAT for all of the above work, the applicant must remove all debris.

CARRIED

ii. Lions Bay Beach Park Advisory Committee Meeting Minutes – October 26, 2017
Councillor McLaughlin provided an update on the previous LBBPAC meeting, also noting that the public survey will be included on the next agenda.

Moved/Seconded

THAT the Lions Bay Beach Park Advisory Committee verbal report be received for information.

CARRIED

iii. Trees, Views and Landscapes Committee – Application #66: 115 & 125 Sunset Drive

CAO DeJong provided an update on the history of this outstanding tree application, noting the long-standing dispute between the two neighbours at the subject addresses. By way of an agreement between the two neighbours, the original tree cutting application has been amended with the consent of staff, who is recommending that Council approve the amended tree cutting permit. There are no other affected parties.

Moved/Seconded

(1) THAT Council approve Tree Application #66, as amended to include the trees referenced in the agreement signed by the two neighbours at 115 and 125 Sunset Drive on November 5, 2017 (the “Abbott/Nelson-Halliday Agreement”);

(2) THAT, upon receipt of the following usual requirements:

- (a) \$500 damage deposit;
- (b) Name of arborist/contractor;

- (c) Proof of insurance (\$5 million liability coverage with Village of Lions Bay named as an additional insured;
- (d) Proof of WorkSafe BC Certification;

all of the trees specified in the Abbott/Nelson-Halliday Agreement be cut and removed with the lumber shared by the parties as specified in the Agreement;

(3) THAT all debris be removed from Municipal lands.

CARRIED

E. Emergency Services

Audio: 00:26

i. RCMP Monthly Report

Council reviewed the RCMP monthly report and commented on the higher number of speeding tickets issued along the highway. They discussed the potential change of speed from 60 to 70 km/hour, and that they are still waiting to hear from MOTI on their decision.

Moved/Seconded

THAT the RCMP Monthly Report be received for information.

CARRIED

9. Resolutions

None

Audio: 00:34

10. Bylaws

A. Fire Bylaw No. 428, 2011, Amendment Bylaw No. 535, 2017 – Third Reading

CAO DeJong provided On Table an updated version of Bylaw No. 535 and explained the reasons for the applied changes, most of which were administrative in nature, other than the percentage value of renovation which will trigger a requirement to sprinkler. Council debated between a renovation exceeding either a 50% or 75% replacement value of a building with respect to inclusion of a fire sprinkler system.

Moved/Seconded

THAT Fire Bylaw No. 428, 2011, Amendment Bylaw No. 535, 2017 be amended and read a third time, as amended in the On Table version of the bylaw, but with the percentage to read 75%.

CARRIED

Audio: 01:12

ii. Fee Bylaw No. 497, 2016, Amendment Bylaw No. 534, 2017 – First and Second Reading

Council reviewed the proposed changes to the fee bylaw.

Moved/Seconded

THAT Fees Bylaw No. 497, 2016, Amendment Bylaw No. 534, 2017 be introduced and read a first and second time.

CARRIED

Audio: 01:20

11. Correspondence

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: Letter from the Honourable Katrine Conroy – no action
- R1: Letter from Victoria Rogers – Mayor Buhr to respond

CARRIED

12. New Business

None

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

None

14. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- c) labour relations or other employee relations;
- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

- i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The meeting was closed to the public at 8:27 p.m.

The meeting was re-opened to the public at 10:00 p.m.

15. Reporting Out From Closed Portion of Meeting
None

16. Adjournment
Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 10:00 p.m.

Mayor

Corporate Officer

Date Approved by Council:	
---------------------------	--



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Information Report		
Title	Accounts Payable Cheque Listing		
Author	Hayley Cook	Reviewed By:	Pamela Rooke
Date	November 30, 2017	Version	-
Issued for	December 5, 2017 Regular Council Meeting		

RECOMMENDATION

THAT the report “Accounts Payable Cheque Listing” be received for information purposes.

ATTACHMENTS

1. Accounts Payable Cheque Listing July 1, 2017 – September 30, 2017

KEY INFORMATION

The attached Accounts Payable Cheque Listing summarizes all cheque and electronic payments for the period July 1, 2017 – September 30, 2017. The listing does not include payments made through payroll.

FOLLOW UP ACTION

Staff will prepare the Accounts Payable Cheque Listing for Council’s review every quarter.

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
2017Julrfs	01/07/2017	RFS Canada/ GE	2017Jul	Copier leases	428.96	428.96	
2017Julypbc	01/07/2017	Pacific Blue Cross	2017July	Benefits	2,276.86	2,276.86	
2017visajun	05/07/2017	Visa ScotiaBank	170615	Various dues, plants, tools	1,628.57	1,628.57	
024716	06/07/2017	Rescue Associates	17-06	Fire Training	1,660.00	1,660.00	
024717	06/07/2017	Acklands - Grainger Inc	9479780091	Gas detector parts	340.13	340.13	
024718	06/07/2017	BC Communications	IN116739 IN116740	Radio - works Radios - works	44.80 392.00	436.80	
024719	06/07/2017	BC Hydro	118009518584 118009518583	Street lights Street Lights	160.95 380.30	541.25	
024720	06/07/2017	Bell	170601	Satellite - Pit	107.47	107.47	
024721	06/07/2017	Bowen Island Municipality	170614	Repeater tower licence	1,260.00	1,260.00	
024722	06/07/2017	Bell Mobility Inc.	170613	Fire Truck data	44.83	44.83	
024723	06/07/2017	CUPE - Local 389	2017Jun	Union dues	1,023.35	1,023.35	
024724	06/07/2017	ClearTech Industries Ltd	15789JJP 161831JJP 709342	Carboy return Carboy return Chlorine	- - 1,506.62	666.62	
024725	06/07/2017	DNA Fire Doctors Inc	11444	Emergency Lights - Yard	619.50	619.50	
024726	06/07/2017	E-COMM	CR-10112 17-0446	Credit - Dispatch radios Radios - 3rd qtr	- 5,660.00	5,304.00	
024727	06/07/2017	Irwin Air Ltd	34359	SCBA Maintenance	441.55	441.55	
024728	06/07/2017	ISL Engineering and Land Services Ltd.	8005263	Bayview Rd Design	424.26	424.26	
024729	06/07/2017	Jaschke, Konrad	170628	Contracted building inspector	1,396.83	1,396.83	
024730	06/07/2017	Kerr Wood Leidal	71722	SCADA Support	63.00	63.00	
024731	06/07/2017	Medical Services Plan	2017Jul	MSP - July	1,050.00	1,050.00	
024732	06/07/2017	North Shore Pest Detective Ltd	82407 82878	Pest control Pest control - Yard	89.25 99.75	189.00	
024733	06/07/2017	Payless Auto Towing Ltd	458190 458194	Towing - line painting Tow - line painting	158.29 158.29	316.58	
024734	06/07/2017	Pique News Magazine	PQDI00049595	Advertising Procedure Bylaw	109.20	109.20	
024735	06/07/2017	Protelec Alarms	534355A	Bylaw check in	31.50	31.50	
024736	06/07/2017	Ramtech Environmental Products	1720-C351	Mag Intake parts	721.76	721.76	
024737	06/07/2017	Sea to Sky Courier & Freight	114912	Courier - plaques	18.88	18.88	
024738	06/07/2017	Supersave Fuels	81023 81024	Diesel - fleet Gas - Fleet	4,413.09 1,361.22	5,774.31	
024739	06/07/2017	City of Surrey	70015452 70015453	Dispatch - Fire Auto CAD - Fire	4,480.00 630.00	5,110.00	
024740	06/07/2017	Sea to Sky Network Solutions	11667 11719	Wireless Wifi - Hall IT Support	1,579.33 1,204.00	2,783.33	
024741	06/07/2017	Shred-it International ULC	8100199185	Shredding	99.93	99.93	
024742	06/07/2017	Shaw Business	170609	Internet	141.01	141.01	
024743	06/07/2017	Silverback Treeworks Ltd.	20161046	Stump grinding	399.00	399.00	
024744	06/07/2017	Telus Mobility	170621	Cell Phones - various	456.01	456.01	
024745	06/07/2017	Tidey's Trophies Ltd.	14959	Plaques - awards	346.08	346.08	

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
024746	06/07/2017	The Corp of the District of West Van	23303	Sign links	56.00	56.00	
024747	06/07/2017	Tupper Landscaping Inc.	207391	Sand - Burn Building	394.17	394.17	
024748	06/07/2017	Upanup Studios	1745	Website Hosting	262.50	262.50	
024749	06/07/2017	Westburne Electric Supply	3743511	SCADA tech connect	1,820.50	1,820.50	
024750	06/07/2017	Westkey Graphics	281552	Property Tax Notices	1,388.48	1,388.48	
024751	06/07/2017	Waste Control Services Inc.	313149	Waste contract	13,721.40	13,721.40	
024752	06/07/2017	Zeemac Vehicle Lease Ltd	344313 344312 344311	Vehicle lease Vehicle lease vehicle lease	910.56 1,136.80 1,492.96	3,540.32	
2017PP12mpp	07/07/2017	Municipal Pension Plan	2017PP12	Pension PP12	4,975.99	4,975.99	
024753	10/07/2017	Dale, Jennifer	170710 Dale	Water for Truck	14.64	14.64	
024754	10/07/2017	French, Kyle	170710 French	Fire Expenses	418.54	418.54	
024755	10/07/2017	Machon, Wesley	17710 Machon	Training Meals	37.03	37.03	
024756	10/07/2017	Sanderson, Stephen	170710 Sanders	Training Meals	111.96	111.96	
024757	11/07/2017	BC Assessment Authority	2017Tax	2017 Tax Requisition	40,504.64	40,504.64	
024758	11/07/2017	South Coast BC Transportation Authority	2017Tax	2017 Tax Requisition	205,929.43	205,929.43	
024759	11/07/2017	GVRD	2017Tax	2017 Tax Requisition	46,873.00	46,873.00	
024760	11/07/2017	Municipal Finance Authority		2017 Tax Requisition		185.52	yes
024761	11/07/2017	Municipal Finance Authority	2017Tax	2017 Tax Requisition	185.52	185.52	
20172ndqtr	11/07/2017	Workers Compensation Board	20172ndqtr	WCB remittance - 2nd qtr	6,966.32	6,966.32	
2017PP12rev	14/07/2017	Revenue Canada	2017PP12	Payroll deductions PP12	10,513.72	10,513.72	
2017PP13	14/07/2017	Revenue Canada	2017PP13	Payroll Deductions PP13	13,102.87	13,102.87	
101009886000	18/07/2017	BC Hydro	101009886000	Timbertop Pump hydro	76.12	76.12	
101009886001	18/07/2017	BC Hydro	101009886001	Klatt hydro	819.38	819.38	
101009886002	18/07/2017	BC Hydro	101009886002	LBBP hydro	45.57	45.57	
101009886003	18/07/2017	BC Hydro	101009886003	Hall hydro	182.59	182.59	
101009886004	18/07/2017	BC Hydro	101009886004	Office hydro	325.39	325.39	
115009656814	18/07/2017	BC Hydro	115009656814	WTP - Mag hydro	469.25	469.25	
2017STpt1	20/07/2017	School Tax	2017Part1	Part 1 payment	520,863.79	520,863.79	
2017PP13mpp	21/07/2017	Municipal Pension Plan	2017PP13	Pension PP13	6,057.84	6,057.84	
024762	24/07/2017	ClearTech Industries Ltd	701882	Chlorine	1,506.62	1,506.62	
024763	24/07/2017	Cameron, Adrian	170724 AC Fire	Fire Expenses	331.46	331.46	
024764	24/07/2017	Dale, Jennifer	170724 JD Fire	Fire Expenses	115.92	115.92	
024765	24/07/2017	French, Kyle	100	Hall Railing - Labour	280.00	280.00	
024766	24/07/2017	Gilroy, Sharon				43.68	yes
024767	24/07/2017	Waterson, Simon	170724 SW Fire	Fire Expenses	26.25	26.25	
024768	24/07/2017	Wreglesworth, Jonathan	170724 JW Fire	Fire Expenses	316.83	316.83	
024769	28/07/2017	Cheung, Lin-Hua	35	Ticket Refund LB 3036	35.00	35.00	
024770	28/07/2017	French, Kyle	170728 KF Fire	Fire Expenses	199.76	199.76	
024771	28/07/2017	Gilroy, Shawna	171728 SG	Activation Fee for Bylaw Pay Parking Phone	43.68	43.68	

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
024772	28/07/2017	Ganske, Oliver	170728 OG Fire	Training Meals	95.48	95.48	
024773	28/07/2017	ICBC	546887	Fleet Insurance	16,640.00	16,640.00	
024774	28/07/2017	Mullen, Neale	170728 NM Fire	Swivel Jack	185.06	185.06	
024775	28/07/2017	Pantages, Tucker	170728 TP Fire	Ring Kit, Duct Tape	34.46	34.46	
2017Augpbc	01/08/2017	Pacific Blue Cross	2017Aug	Benefits - Aug	2,276.86	2,276.86	
2017Augrfs	01/08/2017	RFS Canada/ GE	2017Aug	Copier leases	428.96	428.96	
024776	03/08/2017	Acklands - Grainger Inc	9501316989	Sensor Replacement	340.13	340.13	
024777	03/08/2017	ALS Canada Ltd	E1545348	Sewer Testing	51.19	51.19	
024778	03/08/2017	Arrow Equipment Ltd	88590 88722	Trimmer line, blade Spark plugs, air filter	349.66 23.91	373.57	
024779	03/08/2017	Associated Fire Safety Equipment	17213 17214	Name Tags - FD Name Tags - FD	127.68 201.89	329.57	
024780	03/08/2017	BC Hydro	104009858875	Street Lights	380.30	380.30	
024781	03/08/2017	Bell	170701	Satellite - Pit	110.69	110.69	
024782	03/08/2017	Creus Engineering Ltd	13160-14	Harvey Creek - Intake Design	2,152.50	2,152.50	
024783	03/08/2017	Dominion Blue Digital Reprographics	1915953 1915266 1917016	House Plan Copies House Plan Copies House Plan Copies	13.44 83.45 20.71	117.60	
024784	03/08/2017	Guillevin International Company	0406-559117	SCBA Parts	21.00	21.00	
024785	03/08/2017	Gilroy, Sharon				43.68	yes
024786	03/08/2017	George Amos Tree Care Inc.	0000405 0000419 0000420	Tree Removal Tree Removal Alberta Bridge 53 Brunswick Tree Pruning	3,465.00 3,780.00 866.25	8,111.25	
024787	03/08/2017	Gescan	10553413-00	Burn Building - Electrical Supplies	1,449.92	1,449.92	
024788	03/08/2017	Iridia Medical	17-1120	Annual Fees - AED Program	105.00	105.00	
024789	03/08/2017	ISL Engineering and Land Services Ltd.	8005176	Bayview Rd Design	7,222.08	7,222.08	
024790	03/08/2017	Justice Institute of BC	20049249	Fire Courses Pumps, EVO (1502, 1530)	5,390.71	5,390.71	
024791	03/08/2017	Kerr Wood Leidal	72121	SCADA support	63.00	63.00	
024792	03/08/2017	Loutet, Susan	170707	Office supplies	25.56	25.56	
024793	03/08/2017	Lehigh Materials	6004751	Roadbase (5 Tidewater Way)	487.48	487.48	
024794	03/08/2017	Lidstone & Company	15956 16174 16175	Legal Fees - CAO Inquiries Legal Fees - SROW Legal Fees - 63 Brunswick	1,962.24 72.80 504.00	2,539.04	
024795	03/08/2017	McRae's Environmental Services Ltd	369554	Water Leak (120 Mountain Drive)	1,645.88	1,645.88	
024796	03/08/2017	Medical Services Plan	170720	MSP - August	1,050.00	1,050.00	
024797	03/08/2017	Mitchell, Kathleen	170801	DD Return Tree App #75	500.00	500.00	
024798	03/08/2017	Moroz, Rebecca	170731	Pay Parking Refund	32.00	32.00	
024799	03/08/2017	Monroe, Jennifer	170731	DD Return BP#17-05	500.00	500.00	
024800	03/08/2017	North Shore Pest Detective Ltd	84100 83800	Pest Control - Yard Pest ontrol - Klatt	99.75 89.25	189.00	
024801	03/08/2017	Northside Transport Ltd.	144212	51 Brunswick - Excavator Move	283.50	283.50	
024802	03/08/2017	Protelec Alarms	540563A	Checkmate monitoring	31.50	31.50	
024803	03/08/2017	RONA - BH Allen Building Centre				116.09	yes

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
024804	03/08/2017	Ronsley, Joanne	170710	Reimburse mileage - NS Substance Abuse	30.74	30.74	
024805	03/08/2017	Rescue Associates	17-07	Fire Training	1,660.00	1,660.00	
024806	03/08/2017	Sea to Sky Courier & Freight	115446 115933	Courier Courier House Plans	58.11 75.52	133.63	
024807	03/08/2017	Staples - Desjardins Credit Card	170728	Staples July	568.03	568.03	
024808	03/08/2017	Sea to Sky Network Solutions	11603	PW Firewall 2 Year Renewal	1,214.45	1,214.45	
024809	03/08/2017	Shred-it International ULC	8100221970	Shredding	99.49	99.49	
024810	03/08/2017	Shaw Business	170709	Office Internet	142.16	142.16	
024811	03/08/2017	Telus Services Inc	170701	Dispatch Internet	308.00	308.00	
024812	03/08/2017	Telus Communications	July Service 170701	Telephone Services Chlorinator Alarm	808.90 78.40	887.30	
024813	03/08/2017	Telus Mobility	170721	Cell Phones	508.46	508.46	
024814	03/08/2017	Triton Automotive	801-385913 801-385912	Yearly Demurrage Monthly Demurrage	110.88 69.00	179.88	
024815	03/08/2017	True Grade Construction Services	170731	DD Return BP#16-09	1,500.00	1,500.00	
024816	03/08/2017	Uline Canada Corporation	3503084	Chairs and dolly for Hall	1,854.41	1,854.41	
024817	03/08/2017	Upanup Studios	00001812	Website Hosting	262.50	262.50	
024818	03/08/2017	Wesclean	6475900	Doggie Bags	976.89	976.89	
024819	03/08/2017	Zeemac Vehicle Lease Ltd	345160 345159 345161	Vehicle Lease Vehicle Lease Vehicle Lease	1,136.80 1,492.96 910.56	3,540.32	
20177PP14mp	04/08/2017	Municipal Pension Plan	20177PP14	Pension PP14	5,159.26	5,159.26	
2017Part2	04/08/2017	School Tax	2017Part2	School Tax Part 2	3,507.57	3,507.57	
2017visajul	05/08/2017	Visa ScotiaBank	170715	Dues, paint, compressor, plants	4,392.83	4,392.83	
2017JulST	08/08/2017	School Tax	2017Jul	School tax remittance Jul	14,634.98	14,634.98	
024820	11/08/2017	Acklands - Grainger Inc	9469789482	Wrench - water maint.	68.97	68.97	
024821	11/08/2017	BC Communications	IN117815 IN117814	Radio Radios	44.80 392.00	436.80	
024822	11/08/2017	BC Hydro	104009858876	Street Lights	160.95	160.95	
024823	11/08/2017	Bell Mobility Inc.	170713	Data - fire trucks	44.82	44.82	
024824	11/08/2017	Bunbury & Associates	7942	Plans - Land sale - BB	945.00	945.00	
024825	11/08/2017	CUPE - Local 389	2017Jul	Union Dues - Jul	952.35	952.35	
024826	11/08/2017	Creus Engineering Ltd	13160-15	Harvey Creek Weir design	7,175.18	7,175.18	
024827	11/08/2017	Dodd, Glen	170810	Damage Deposit Rtn BP16-11	3,000.00	3,000.00	
024828	11/08/2017	Good Impressions Printing Limited	15413	Business cards	241.70	241.70	
024829	11/08/2017	Lidstone & Company	16443 16194	Legal fees Legal fees	168.00 3,580.37	3,748.37	
024830	11/08/2017	Ministry of Finance	170809	Retro HOG payment	275.00	275.00	
024831	11/08/2017	Neima, David	170810	Damage Deposit Rtn 17-07	500.00	500.00	
024832	11/08/2017	Pique News Magazine	PQDI00051186	Notice - disposition of land	109.20	109.20	
024833	11/08/2017	Protelec Alarms	546883A	Bylaw check in	31.50	31.50	
024834	11/08/2017	Rental Network Ltd	10626	Compactor rental	777.35	777.35	

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
024835	11/08/2017	Rona - USE for all Rona invoices xcept	61450-10737411 61450-10754861	Paint supplies - Hall door Brushes - hall door	116.09 165.51	281.60	
024836	11/08/2017	Staples - Desjardins Credit Card	170731	Paper, pens, cleaning supplies	233.93	233.93	
024837	11/08/2017	Sea to Sky Network Solutions	11783 11841	Wifi - Hall IT Support	424.70 1,204.00	1,628.70	
024838	11/08/2017	Telus Services Inc	1758612	Dispatch internet	308.00	308.00	
024839	11/08/2017	Telus Communications	170728 170801	phones, internet - various Chlorinator alarm	837.51 79.97	917.48	
024840	11/08/2017	Triton Automotive	801-368385 801-370822 801-386127 801-392452 801-393428 801-394660	Sprocket Chain - LBBP float Skid steer parts Salter parts Air fittings/ parts demurrage	23.17 772.75 106.77 213.03 427.53 69.00	1,612.25	
024841	11/08/2017	Tattersfield, Pam	170804	Reimbursement - parking	20.00	20.00	
024842	11/08/2017	Turpin, Zackory	2017 Curly	Curly Stewart Award	500.00	500.00	
024843	11/08/2017	Two Sixty Six Productions	17-20	Damage deposit release	4,450.00	4,450.00	
024844	11/08/2017	Waste Control Services Inc.	314870	Waste contract	13,768.82	13,768.82	
024845	11/08/2017	AECOM Canada Ltd	38272118	Water tanks engineering	32,289.63	32,289.63	
2017PP14rev	15/08/2017	Revenue Canada	2017PP14	Payroll deductions PP14	11,264.77	11,264.77	
2017PP15rev	15/08/2017	Revenue Canada	2017PP15	Payroll deductions PP15	10,045.42	10,045.42	
2017pp15mpp	18/08/2017	Municipal Pension Plan	2017pp15	Pension PP15	5,183.70	5,183.70	
2017PP16mpp	18/08/2017	Municipal Pension Plan	2017PP16	Pension PP16	5,110.65	5,110.65	
1100984354	21/08/2017	BC Hydro	11009843542	Harvey WTP - hydro	895.63	895.63	
11400974015	21/08/2017	BC Hydro	114009740156	Yard hydro	373.49	373.49	
11400974015	21/08/2017	BC Hydro	114009740157	STP hydro	566.92	566.92	
11400974015	21/08/2017	BC Hydro	114009740158	Pit Hydro	26.05	26.05	
024846	23/08/2017	Bell	170801	Satellite - Pit	110.79	110.79	
024847	23/08/2017	Bulls-Eye Speciality Ads Inc.	J59548	LBFR - Shirts	1,150.91	1,150.91	
024848	23/08/2017	Bell Mobility Inc.	170813	Fire truck data	44.80	44.80	
024849	23/08/2017	Bunbury & Associates	8009	Land Sale survey	787.50	787.50	
024850	23/08/2017	ClearTech Industries Ltd	163633 716115	Carboy Return Chlorine	- 1,506.62	1,086.62	
024851	23/08/2017	Carlson, Kirby	170822	Reimburse - SCBA Maint	40.22	40.22	
024852	23/08/2017	Dale, Jennifer	170822	Reimburse - cleaning supplies	49.89	49.89	
024853	23/08/2017	Gescan				1,955.28	yes
024854	23/08/2017	Gescan	10601379	Electrical parts - Burn Building	781.25	781.25	
024855	23/08/2017	Jury, Mike	170822	Reimburse - Keys	120.30	120.30	
024856	23/08/2017	Loutet, Susan	180817	Reimburse - office/ hall supplies	52.39	52.39	
024857	23/08/2017	Lehigh Materials	6016133 6016134	Roadbase - lot prep Sand, Roadbase - water connection	474.15 1,139.74	1,613.89	
024858	23/08/2017	Minister of Forests	170809	Water permits	790.47	790.47	
024859	23/08/2017	Mullen, Neale	170823	Reimburse - Vaccinations	100.00	100.00	

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
024860	23/08/2017	North Shore Pest Detective Ltd	84789	Klatt pest control	89.25	89.25	
024861	23/08/2017	Northside Transport Ltd.	145826	Excavator tow	283.50	283.50	
024862	23/08/2017	Pitney Bowes	1004892390	Postage ink	167.97	167.97	
024863	23/08/2017	Pique News Magazine	PQDI00051673	Notice of land sale	109.20	109.20	
024864	23/08/2017	Rescue Associates	17-08	Fire Training	1,660.00	1,660.00	
024865	23/08/2017	Rick Voth Construction Ltd.	170818	Damage Deposit return BP14-07	1,000.00	1,000.00	
024866	23/08/2017	Sea to Sky Courier & Freight	116953	Courier - contracts	14.23	14.23	
024867	23/08/2017	Scottish Line Painting LTD.	42827	Line Painting	4,198.75	4,198.75	
024868	23/08/2017	Triton Automotive	801-395278	Salter parts	33.59	33.59	
024869	29/08/2017	Lions Bay Fire Rescue	29082017	Reimburse LBFR for Donation	500.00	500.00	
2017PP17mpg	01/09/2017	Municipal Pension Plan	2017PP17	Pension PP17	5,190.15	5,190.15	
2017Seppbc	01/09/2017	Pacific Blue Cross	2017Sep	Benefits - Sep	2,276.86	2,276.86	
2017Seprfs	01/09/2017	RFS Canada/ GE	170901(reprint)	Copier leases	428.96	428.96	
024870	05/09/2017	Cook, Hayley	170831	Reimburse - mileage	56.54	56.54	
024871	05/09/2017	Loutet, Susan	170830	Reimburse - Keys	51.01	51.01	
024872	05/09/2017	Rooke, Pamela	170828	Reimburse - mileage, tea, postage	90.39	90.39	
024873	05/09/2017	Urrutia, Alberto	170828	Reimburse - flashlight, boots	170.78	170.78	
2017AugVISA	05/09/2017	Visa ScotiaBank	2017Aug	IT, FF Day, Park supplies, trailer maint	2,494.48	2,494.48	
024874	07/09/2017	ALS Canada Ltd	E1562362	Water Testing - Alberta Creek	212.89	212.89	
024875	07/09/2017	Associated Fire Safety Equipment	17508	Turn out gear - boots x 5	2,178.75	2,178.75	
024876	07/09/2017	Arida, Andrew	170907	Refund - Parking meter	44.00	44.00	
024877	07/09/2017	BC Communications	IN118435 IN118434	Radio Radios	44.80 392.00	436.80	
024878	07/09/2017	BC Hydro	116009717668 116009717667	Street lights Street lights	160.95 374.60	535.55	
024879	07/09/2017	Bulls-Eye Speciality Ads Inc.	J59613	LBFR Tees	77.28	77.28	
024880	07/09/2017	CUPE - Local 389	2017Aug	Union Dues - Aug	934.86	934.86	
024881	07/09/2017	Executive Building Maintenance	47797	Janitorial contract	819.00	819.00	
024882	07/09/2017	Glacier Media Classifieds	GCDI00022747	Notice of nomination - election	617.40	617.40	
024883	07/09/2017	Gescan	10607920 10614368 10614349-00	Electrical parts - Burn Building Electrical parts - Burn Building Credit - electrical parts return	1,893.23 62.05 -	1,333.66 621.62	
024884	07/09/2017	Hub Fire Engines & Equipment Ltd	IN00033622	Vehicle Maint. '00 Saulsbury	3,299.27	3,299.27	
024885	07/09/2017	John James	170905	Reiburse - training meals	101.85	101.85	
024886	07/09/2017	KGC Fire Rescue	234729	Holmatro Maint.	392.00	392.00	
024887	07/09/2017	Kerr Wood Leidal	72664	SCADA Data	63.00	63.00	
024888	07/09/2017	Medical Services Plan				1,015.00	yes
024889	07/09/2017	McNichol, Fran	170907	Reimburse - keyboard	33.02	33.02	
024890	07/09/2017	Maxwell, Marion	170830	DD return BP17-13	1,500.00	1,500.00	
024891	07/09/2017	North Shore Pest Detective Ltd	85140	Pest control - Yard	99.75	99.75	
024892	07/09/2017	North Construction	18062	Harvey Creek Weir - NBCF	34,863.89	34,863.89	

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
024893	07/09/2017	Northyards Contracting	0623	Fire truck service - 09 Spartan	3,625.29	3,625.29	
024894	07/09/2017	Pitney Bowes	3200572790	Postage meter lease	115.81	115.81	
024895	07/09/2017	Pique News Magazine	PQDI00052301	Notice of Nomination	185.64	185.64	
024896	07/09/2017	Protelec Alarms	553393A	Checkmate monitoring	31.50	31.50	
024897	07/09/2017	Ratushny, Greydon	170905	Reimburse - retirement gift - Allan	145.59	145.59	
024898	07/09/2017	Supersave Fuels	81708 81707 81706	Fuel - Gas Fuel - Diesel Fuel - Diesel	1,668.04 384.35 2,067.58	4,119.97	
024899	07/09/2017	Sea to Sky Network Solutions	11922 11979	WIFI - Hall IT Support	161.28 1,204.00	1,365.28	
024900	07/09/2017	Smith Cameron Pump Solutions	3521668	Pump repair - Mag WTP	2,665.60	2,665.60	
024901	07/09/2017	Shred-it International ULC	8100243172	Shredding	197.68	197.68	
024902	07/09/2017	Shaw Business	170809	Internet	145.49	145.49	
024903	07/09/2017	Telus Mobility	170821	Cell phones - various	503.38	503.38	
024904	07/09/2017	Upanup Studios	1843	Website hosting	262.50	262.50	
024905	07/09/2017	Waste Control Services Inc.	316592	Waste contract	14,508.92	14,508.92	
024906	07/09/2017	Zeemac Vehicle Lease Ltd	346062 346061 346063	Vehicle lease Vehicle lease Vehicle lease	1,136.80 1,492.96 910.56	3,540.32	
024907	07/09/2017	Medical Services Plan	2017Sept	MSP - Sep	1,050.00	1,050.00	
2017AugST	08/09/2017	School Tax	2017Aug	School Tax - Aug	4,068.97	4,068.97	
2017PP16rev	15/09/2017	Revenue Canada	2017PP16	Payoll deductions PP16	8,160.39	8,160.39	
2017PP17rev	15/09/2017	Revenue Canada	2017PP17	Payroll deductions PP17	9,114.64	9,114.64	
2017PP18mpp	15/09/2017	Municipal Pension Plan	2017PP18	Pension PP18	5,253.84	5,253.84	
102009998721	18/09/2017	BC Hydro	102009998721	Pump hydro	103.97	103.97	
102009998722	18/09/2017	BC Hydro	102009998722	Klatt hydro	375.62	375.62	
102009998723	18/09/2017	BC Hydro	102009998723	LBBP Hydro	46.78	46.78	
102009998724	18/09/2017	BC Hydro	102009998724	Hall hydro	174.56	174.56	
102009998725	18/09/2017	BC Hydro	102009998725	Office hydro	311.33	311.33	
113009836836	18/09/2017	BC Hydro	113009836836	Mag WTP hydro	296.85	296.85	
024908	20/09/2017	Bell	170901	Satellite - Pit	107.47	107.47	
024909	20/09/2017	Bell Mobility Inc.	170913	Data - fire trucks	46.14	46.14	
024910	20/09/2017	Corix Water Products	10716107373	Valve parts - water	47.04	47.04	
024911	20/09/2017	Cook, Hayley	170913	Reimburse - cable, mileage	70.81	70.81	
024912	20/09/2017	Cadwell, Nicola	170912	DD return BP#16-16	1,500.00	1,500.00	
024913	20/09/2017	Creus Engineering Ltd	13160-16	NBCF - Weir engineering	2,735.25	2,735.25	
024914	20/09/2017	Custom Air Conditioning Ltd.	252983	Furnace service	270.90	270.90	
024915	20/09/2017	AECOM Canada Ltd	38274302	Water tank engineering	38,763.52	38,763.52	
024916	20/09/2017	E-COMM	17-0584	ECOMM radios	5,645.00	5,645.00	
024917	20/09/2017	Gilroy, Shawna	170915 170920	Reimburse - mileage, parking Reimburse - mileage	48.39 64.66	113.05	

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount	Void
024918	20/09/2017	Iranshahi, Arash	170912	DD return - BP#16-19	2,925.00	2,925.00	
024919	20/09/2017	Jeffery, Karen	170912	DD Return BP#16-05	1,500.00	1,500.00	
024920	20/09/2017	Lehigh Materials	6028278	Roadbase - water leak repair	1,215.05	1,215.05	
024921	20/09/2017	Lidstone & Company	16649 16648 16647	Legal fees - Sale of lot Legal fees - Sale of land Legal Fees - Purchase of land	134.40 740.62 199.36	1,074.38	
024922	20/09/2017	Lin, Dan	170920	Refund - Tax overpayment	3,102.64	3,102.64	
024923	20/09/2017	Metro Vancouver (GVRD)	170912	BB Debt repayment - interest	1,340.52	1,340.52	
024924	20/09/2017	North Shore Pest Detective Ltd	85770 85769	Pest control - Klatt Pest control - Office	89.25 89.25	178.50	
024925	20/09/2017	Northside Transport Ltd.	147065	Excavator move - Land sale	283.50	283.50	
024926	20/09/2017	Nutech Facility Services Ltd.	3783	Cleaning contract	1,310.13	1,310.13	
024927	20/09/2017	RICOH Canada Inc.	SCO91686510	Copying	334.39	334.39	
024928	20/09/2017	Staples - Desjardins Credit Card	170831	Pens, apper, cleaning supplies	308.03	308.03	
024929	20/09/2017	Smith Cameron Pump Solutions	3521767	Solenoid Repairs - intakes	4,233.60	4,233.60	
024930	20/09/2017	Sherine Industries Ltd	12184	Signs - parks	133.24	133.24	
024931	20/09/2017	Sartori Environmental Services	20172541	Environmental monitoring - Harvey	2,774.63	2,774.63	
024932	20/09/2017	Telus Services Inc	1771397	Dispatch internet	308.00	308.00	
024933	20/09/2017	Telus Communications	170828 170901	Phones, internet, fax Chlorinator alarm	814.18 78.40	892.58	
024934	20/09/2017	Triton Automotive	801-403698	Demurrage	69.00	69.00	
024935	20/09/2017	TRC Ltd.	170912	DD Return BP#17-10	500.00	500.00	
024936	20/09/2017	Uline Canada Corporation	3651342	Safety & shop supplies	942.17	942.17	
024937	20/09/2017	Upanup Studios	1913	Website hosting	262.50	262.50	
024938	20/09/2017	Waste Control Services Inc.	316586	Brush and lumber removal	1,294.19	1,294.19	
024939	21/09/2017	French, Kyle	170921	Barbecue	334.80	334.80	
024940	21/09/2017	Gildenhuis, Mattie	170921	Training Meals	96.80	96.80	
024941	21/09/2017	Machon, Wesley	170921	Training Meals	79.28	79.28	
024942	21/09/2017	Waterson, Simon				1,553.12	yes
024943	22/09/2017	Hach Sales & Service Canada LP	314797422	Chlorine analyzer, turbidity monitor	12,000.00	12,000.00	
024944	22/09/2017	DeJong, Peter	170922	Mileage/Parking RAAC meeting	73.25	73.25	
024945	26/09/2017	Waterson, Simon	170921_revised	Reimburse - BBQ	1,509.76	1,509.76	
024946	28/09/2017	Luscombe, Bryden	170928	Reimburse - Axes	100.78	100.78	
024947	28/09/2017	McCallum, Kyle	170918	Reimburse - Work Boots	209.99	209.99	
024948	28/09/2017	Mullen, Neale	170925	Reimburse - Vaccination	100.00	100.00	
024949	28/09/2017	Ratushny, Greydon	170921	Reimburse - Spices - trailer	80.24	80.24	
2017PP19mpg	29/09/2017	Municipal Pension Plan	2017PP19	Pension PP19	5,282.42	5,282.42	
TOTAL (less void)					1,348,997.60	1,348,997.60	
<i>Does not include payroll</i>							

Intentionally Blank



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for decision or direction of Council		
Title	Veterans' Memorial Proposal		
Author	Fred Bain	Reviewed By:	CAO DeJong
Date	2017-11-29	Version	
Issued for	2017/12/05 Council Meeting		

RECOMMENDATION

THAT the Village of Lions Bay Council Consider a proposal to research turning the site above ground the soon to be in-ground highway water tank into a Memorial or Cenotaph to honour our Veterans of war.

1. **BACKGROUND**

After this year's Remembrance Day service at Broughton Hall one of the Infrastructure Committee members presented the above concept to this writer.

2. **ADDITIONAL BACKGROUND**

This writer spoke to our resident who organized our Remembrance Day service to see if there would be support for such an idea. Another resident weighed in with further comments, presumably after speaking with the first resident.

3. **FEEDBACK RECEIVED**

- "...we are a community that pulls on all the strings, the Remembrance Day Ceremony being one of many. "
- "That spot/location you have mentioned has been talked about in meetings I have attended over the months and maybe even years. "
- "We have so much talent in our community. I see it as a beautiful coming together. I am certain the LB Historical Society would be honoured to be involved...."
- "it may be a very good idea to launch an initiative to have something like this built in Lions Bay, on a central location. "
- "I want to put this forward to council to think about ..."

4. **OPTIONS**

1. Endorse a volunteer assembly of like-minded residents to research the feasibility of a permanent Memorial or Cenotaph at the above location looking at:

- site;
- design;
- resourcing;
- funding;
- public support.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

2. Defer such a concept until a date in the future
3. Do not support it.

5. **Preferred option:**
Option 1 through formation of a Select Committee to consider the matter and provide recommendations to Council.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**MEETING OF THE LIONS BAY BEACH PARK ADVISORY COMMITTEE
HELD ON TUESDAY, NOVEMBER 9, 2017 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr (Ex Officio)
Councillor Ron McLaughlin (Chair)

Staff: Public Works Manager Nai Jaffer
Administrative Assistant Susan Loutet

Advisory Committee Members:

Oliver Brunke
Robin Spano
Russ Meiklejohn

Regrets: Heather Hood
Mattie Gildenhuis

1. Call to Order

Councillor McLaughlin called the meeting to order at 7:02 p.m.

2. Approval of Agenda

Moved/Seconded

THAT item 6A. be changed to Discuss and Resolve Survey Monkey;

THAT item 6B be added to discuss the in-house design drawings for washrooms and VLB contactors for quotes;

THAT item 6C be added for Budget considerations; and

THAT the agenda be adopted as amended.

CARRIED

3. Approval of Minutes

Moved/Seconded

THAT the minutes of the Lions Bay Beach Park Advisory Committee meeting of October 26, 2017 be approved as circulated.

CARRIED

4. Business arising from the minutes

Ongoing Operating

- The cedar tree at the centre of the park is to be accessed by Burley Brothers Tree Service the week of November 13, 2017.
- The current tot's playground is deteriorating, the slide had to be removed and several fasteners and metal pieces are showing signs of rust and metal fatigue – due to its obsolescence, repair parts are no longer available. Nai looked into pricing playground equipment from John Lawson Park and found the project was tendered as a single lump sum price – individual pieces could not be broken out. The committee discussed materials provided in the agenda package showing various playground components and pricing. A tot's playground from Habitat Systems which was recently installed in Cowichan looked promising and the total costs installed was estimated at \$40,000. Key discussion points included:
 - Fundraising will be more than probable
 - The preferred safety ground material is sand
 - The spring-mounted fire truck can be reused
- A new two seat swing set, similar to what we have is \$2,000.
- Non-fixed plastic picnic tables are about \$1,000.
- Washroom cleaning and garbage collection for the weekends during the summer months, in progress. The cleaners for the LB Marina is a possibility. Public Works will check with the Marina.
- The committee reviewed several examples of washroom structures and prices as provided in the agenda package. Pricing for these structures included design, demolition and construction. Each of the examples shown had a design cost of approximately \$30,000 and demolition construction costs ranging from \$250,000 to \$300,000.
- Costs for tubular galvanized boat/paddle board storage unit, in progress.
- There was a general discussion on the different playscapes, their placement in the park and which ones would be best suitable. The tot's playground could move to the Lori Beck area, so the children can be easily seen from the beach. Terracing or different levels of play areas, was discussed. The boat storage rack could move to the opposite side of the park, along the Marina fence.
- Russ will work on a landscape design / plan for the park that will consider the removal of the large cedar which has been topped and is showing signs of deterioration, landscape terraces, a larger washroom with outside shower, cleaning facilities and a water bottle refilling station, a new larger boat/paddle board storage facility, and an expanded covered public area, as well as other features. Public Works will provide what documentation it can to Russ.

5. Unfinished Business

- A. Landscape Design - The landscape design in a work in progress and Russ suggested a topographical survey of the park would likely be required. This will likely need to be a multi-year project with each phase to be completed and useable each summer.

6. New Business

- A. Discuss and Resolve Survey Monkey – Karl Buhr, as technical advisor, Heather Hood, and Oliver Brunke as leader, are working on the questions for the Survey Monkey. Some feedback was received from The Village Update. Questions must include what the public see as most important to the project.
 - The survey questions will be ready for the next meeting agenda on November 23, 2017.
- B. In-house design/drawings and construction of washrooms -
 - The committee discussed approaching architects in the community for the design of a washroom structure and having local builders bid on the construction, the idea being that local builders with a stake in the community would offer better pricing than contractors who bid through the BC Bid process, although that process will still need to be undertaken.
 - Robin Spano to check with the Arts Council for a volunteer architect to design the new washrooms.
- C. Budget Considerations -
 - Work in progress. This will need to be a multi-year project.
 - Heather advised the Events Committee is willing to fundraise for components e.g. Tot's playground structure.
 - Project should be initiated early in New Year with target completion in early summer.

7. Public Questions and Comments

- none

8. Adjournment

It was agreed that the next meeting would be November 23, 2017 at 7:00 PM in Council Chambers.

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:10 p.m.

Intentionally Blank

LIONS BAY INFRASTRUCTURE COMMITTEE MEETING
WEDNESDAY NOVEMBER 27th 2017 AT 7:00 PM
COUNCIL CHAMBERS, 400 CENTER ROAD, LIONS BAY

MINUTES OF THE MEETING

In Attendance:

Karl Buhr – Mayor
Fred Bain – Councillor and Committee Chair
Jim Mutrie – Resident
Tony Greville – Resident
Naizam Jaffer – Public Works Manager

Regrets:

Brian Ulrich – Resident
Norm Barmeier – Councillor

1. **Call to Order**

Meeting was called to order at 19:08 pm.

2. **Appointment of Recorder**

Fred Bain and Nai Jaffer were appointed co-recorders

3. **Public Participation**

No Public Questions or comments

4. **Approval of the Agenda**

The Agenda was approved as circulated.

5. **Approval of the Minutes of October 23rd, 2017**

Approved as circulated

6. **Business Arising from the Minutes**

a. Cell Towers

- Staff met with lead proponent (SBA) – still some key points to work through
- a new lease for the Magnesia site may be needed from FLNRO as it is not VOLB property
- Need to determine who should apply Proponent or VOLB Still see the benefit to VOLB:
 - Improved cell service
 - Aid to UBC Hydrology study
 - VOLB SCADA system improvements

7. Unfinished Business

a. Water Storage Facility Replacement

- Nai reported on the progress of the bidding and grant funding as to the short timelines and hoped for grant funding extension
 - tender for project has been let
 - optional items benefits were discussed but need to be worked through a very tight timeline
 - Watermain bridge over Alberta
 - Control PVR on Mountain
 - Bayview partial watermain replacement
 - Some discussion about the need to increase fire flow capacity for the school
 - the optional items are to resolve that issue with the priority being the control PRV on Mountain, then the Bayview watermain replacement, and finally the Watermain bridge over Alberta Creek.

b. Magnesia and Harvey Condition

- There was a partial blockage at the Harvey Creek intake which self-scoured itself and remains clear while Magnesia was shut down twice due to plugging of the infiltration gallery.
- Magnesia was plugged cleared today (Monday November 27th)
 - Staff, using a 185 cubic feet/minute compressor, toiled for approximately six (6) hours to clear the infiltration gallery
 - Nai discussed using a 250 to 360 cfm compressor in the event of a future blockage in order to minimize the time to clear the gallery.
 - A discussion followed about methods of using air pressure or water under pressure for clearing the gallery, it was agreed that water would likely provide a more thorough clearing of the gallery
 - Public Works staff will investigate the use of a water pump to clear the gallery and invite the IC members to witness the test

ACTION: Tony to investigate flow needs

c. UBC Water Hydrology Study

- No change

d. Boydel Project

- Recommend for Boydel to not continue with their efforts in preparing an estimate of their equipment for our wastewater treatment plant (WWTP)
- Discussion followed about our needs, options and possibilities for our WWTP
- It is prudent to also wait until the Kelvin Grove development proponents have studied the needs of their development in light of our existing WWTP and the overall needs of Kelvin Grove

ACTION: Tony to contact Boydel

8. New Business

- a. Highway Tank Memorial Project
 - Discussion around making the above ground area above the anticipated buried Highway tank a memorial (or cenotaph) for the people who lost their lives in wars
 - Decided this topic should go to Council for discussion
- b. Kelvin Grove Beach Park Stairs
 - Update: Satori Environmental suggested concrete stairs “keyed” down into ground below.

9. Public Questions and Comments

None

10. Next Meeting

January 22nd, 2018

11. Adjournment

Meeting was adjourned at 21:47

Intentionally Blank



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Fire Bylaw No. 428, 2011 - Amendments to Sprinklering Provisions		
Author	Peter DeJong	Reviewed By:	
Date	November 30, 2017	Version	
Issued for	December 5, 2017 Regular Council Meeting		

Recommendation:

THAT Fire Bylaw No. 428, 2011, Amendment Bylaw No. 535, 2017 be adopted, as amended.

Attachments:

Fire Bylaw No. 428, 2011, Amendment Bylaw No. 535, 2017

Key Information:

The current sprinklering provisions in Fire Bylaw No. 428 do not provide a clear means of determining the trigger point for the requirement to add sprinklering for renovations of residential buildings in Lions Bay. The wording is ambiguous and has caused issues of interpretation in the past for the Building Inspector and the Fire Chief vis-à-vis owners and developers seeking to avoid the requirement.

The intent is that sprinklering be included in all new residences and in any substantial renovations of existing residences. This is a particularly important policy position in any community with a volunteer fire department. Sprinklering is acknowledged to provide additional time to the fire department to get to the scene of a fire before the fire reaches the “flashover” point (the near-simultaneous ignition of most of the directly exposed combustible material in an enclosed area). This substantially enhances the safety of the occupants (along with smoke detectors) and improves the potential for the fire department to protect persons and property and to prevent the fire from spreading to adjoining homes and/or forested areas, a key consideration in suppressing the ignition of the wildland interface.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

The new wording stipulates that all residential buildings in Lions Bay must have a fire sprinkler system or fire suppression system. This does not mean that everyone has to go out and retrofit their existing premises. All non-compliant buildings are “legally non-conforming” and are not required to install such a system until they are rebuilt or substantially renovated. In terms of seeking an appropriate measure for triggering the requirement in a renovation, staff initially looked to section 532 of the Local Government Act for guidance in selecting a measure of “75% of the assessed value of the building”.

Unfortunately, when that measure was applied against the average assessed value of improvements in Lions Bay (\$225,500) or the median assessed value of improvement in Lions Bay (\$172,000), it was clear that a percentage of such values would produce a very low threshold for triggering the requirement to sprinkler the whole building being renovated (Code requires that the whole building be sprinklered, rather than just an addition or renovated area).

Recognizing that sprinklering of existing buildings can be a much more substantial undertaking than sprinklering of new buildings (eg: walls and ceilings needing to be accessed, some of them vaulted, digging up driveways to bring an additional ¾” water line for the sprinkler system, etc.), Council indicated a desire not to impose too strict a requirement. In other words, the renovation should be of such a substantial nature that the life of an older building is being extended rather than replaced and as a result it should be sprinklered to support the principle that safety considerations, for both the subject residence and neighbouring properties and/or the surrounding vegetation, be elevated in priority for substantial renovation applications.

After much discussion, it was decided to determine a substantial renovation as one which exceeds 75% of the replacement value of the building, as determined by multiplying the gross floor area of the building by \$300. Therefore, for example, on a home of 3,000 square feet x \$300 x 75%, the sprinklering threshold would be set at \$675,000.

Subsequently, staff have determined that both Pitt Meadows and Maple Ridge use much lower thresholds of 25% and 50% respectively of the assessed value. However, it was also learned that in Maple Ridge, most retrofit sprinkler installations are designed with a holding tank and pump system supplied by the existing potable water system, rather than forcing the installation of a new ¾” water line. The systems still have to be designed by a sprinkler



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

system registered professional, but this option provides a very cost effective alternative which substantially mitigates the cost of the requirement. Other costs with sprinklering a renovation do not generally appear to be prohibitive.

As a result, the staff recommendation for 50% instead of 75% remains, but the bylaw for adoption as attached is drafted at 75% per Council's policy decision at 3rd reading.

Options:

- (1) Adopt the bylaw;
- (2) Rescind third reading, amend the bylaw, and then give it third reading;
- (3) Send the bylaw back to staff for further information.

Preferred Option: Option 1 – adopt the bylaw.

Legal Considerations: The December 15, 2017 In Force date for key sections of new Building Act will prevent any further amendments of sprinklering bylaws after that date. The issue of sprinklering is being reviewed by the Province and it is expected that a new sprinklering regulation will be published, which local governments may elect to implement as their only option. Until then, we can rely on our provisions.

Follow Up Action: Assuming adoption, the bylaw would be posted on the Village website.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Fire Bylaw No. 428, 2011, Amendment Bylaw No. 535, 2017

Adopted: _____, 2017

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Fire Bylaw No. 428, 2011, Amendment Bylaw No. 535, 2017

The Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as “Fire Bylaw No. 428, 2011, Amendment Bylaw No. 535, 2017”.
2. The section 1 citation for Fire Bylaw No. 428, 2011 (“Bylaw 428”) is amended by deleting “Fire Bylaw Number ____” and substituting “Fire Bylaw No. 428, 2011”.
3. Sections 44 through 47 of Fire Bylaw No. 428, 2011 (“Bylaw 428”) are hereby deleted and the following substituted therefore:

“44. All residentially zoned buildings in the Village of Lions Bay must have a fire sprinkler system or fire suppression system designed by a registered professional and accepted by the Building Inspector.

45. If a person makes an alteration to a residentially zoned building which does not have a sprinkler system, and the value of the alteration as specified in the applicable building permit is more than 75% of the replacement value of the building, as determined by multiplying the gross floor area of the building by \$300, then the entire building must have a fire sprinkler system or fire suppression system designed by a registered professional and accepted by the Building Inspector. In this section, the monetary multiplier for the gross floor area shall be adjusted annually based upon the most recent percentage change in the Statistics Canada Construction Price Index for New Housing for Vancouver, BC.

46. Every dwelling unit, as defined in Zoning and Development Bylaw No. 520, 2017, must contain a minimum five pound A.B.C dry chemical ULC, UL or CSA approved fire extinguisher, which must be located in or on the same floor level as the kitchen.

47. Every dwelling unit, as defined in Zoning and Development Bylaw No. 520, 2017, must contain smoke alarms installed in accordance with the current BC Building Code, and every owner of a dwelling unit must replace each smoke alarm in accordance with the manufacturer’s rated service life for the smoke alarm.”

READ A FIRST TIME
READ A SECOND TIME

November 7, 2017
November 7, 2017

READ A THIRD TIME

November 21, 2017

ADOPTED

December __, 2017

Mayor

Corporate Officer

**Certified a true copy of Fire Bylaw No. 428, 2011,
Amendment Bylaw No. 535, 2017 as adopted.**

Corporate Officer



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Fees Bylaw No. 497, 2016, Amendment Bylaw No. 534, 2017		
Author	Shawna Gilroy	Reviewed By:	Peter DeJong
Date	November 30, 2017	Version	1
Issued for	December 5, 2017 Regular Council Meeting		

Recommendation:

THAT Fees Bylaw No. 497, 2016, Amendment Bylaw No. 534, 2017 be read a third time, as amended.

Attachments:

- (1) Draft Fees Bylaw No. 497, 2016, Amendment Bylaw No. 534, 2017
- (2) Draft Consolidation of Fees Bylaw No. 497, 2016

Key Information:

The Fees Bylaw is looked at yearly in order for updated fees to take effect on January 1st of each year. Schedules 1-10 have been reviewed and amended, as outlined in the draft consolidation.

Two amendments were made since second reading: a Temporary Use Permit Application Fee (non-refundable) has been added, and the Park Event Rental Fees have been removed solely for the purposes of allowing staff more time to prepare policies for Council's consideration before adding fees to the bylaw.

Options:

- (1) Give the bylaw third reading;
- (2) Rescind second reading, amend the bylaw and then give it second reading;
- (3) Send the bylaw back to staff with other instructions.

Preferred Option:

- (1) Give the bylaw third reading to allow for adoption at the December 19th meeting so that the fees can take effect on January 1, 2018.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



**Fees Bylaw No. 497, 2016,
Amendment Bylaw No. 534, 2017**

Adopted: _____

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Fees Bylaw No. 497, 2016, Amendment Bylaw No. 534, 2017

A bylaw to amend Fees Bylaw No. 497, 2016

WHEREAS, pursuant to the provision of the *Community Charter and the Local Government Act*, the Village of Lions Bay may impose municipal fees in respect of all or part of a service of the municipality, the use of municipal property, the exercise of authority to regulate, prohibit or impose requirements, or in respect of such other matters permitted by an enactment;

NOW THEREFORE the Council of the Village of Lions Bay in open meeting assembled enacts as follows:

Part 1 – CITATION:

1.1 This Bylaw may be cited for all purposes as "Fees Bylaw No. 497, 2016, Amendment Bylaw No. 534, 2017".

Part 2 – REPEAL

2.1 Schedules 1-10 attached to Fees Bylaw No. 497, 2016 are hereby repealed.

Part 2 – SCHEDULES

2.1 The municipality hereby imposes the fees for the provision of services and information as specified in Schedules 1 to 10 inclusive, which are attached hereto and form part of this bylaw.

- Schedule 1: General Administration
- Schedule 2: Development, Land and Building Services
- Schedule 3: Engineering and Public Works
- Schedule 4: Animal Control & Licencing
- Schedule 5: Traffic & Parking Fees
- Schedule 6: Community Facility Rentals
- Schedule 7: Filming
- Schedule 8: Fire Rescue/Emergency Permits & Fees
- Schedule 9: Memorials and Dedications
- Schedule 10: General

READ A FIRST TIME

November 21, 2017

READ A SECOND TIME

November 21, 2017

READ A THIRD TIME

_____, 2017

ADOPTED

_____, 2017

Mayor

Corporate Officer

**Certified a true copy of Fees
Bylaw No. 497, 2016, Amendment
Bylaw No. 534, 2017, as adopted.**

Corporate Officer

SCHEDULE 1 – GENERAL ADMINISTRATION

Description	Fee
Freedom of Information and Protection of Privacy Act Fees payable for requests made under the <i>Freedom of Information and Protection of Privacy Act and Regulation</i>	As per <i>Freedom of Information and Protection of Privacy Act and Regulation</i> , Schedule of Maximum Fees.* *Note: For commercial applicants, for each service listed, the actual cost to the public body of providing that service shall be determined at the rate of \$10.00 per ¼ hour.
Locating, retrieving, producing or preparing records for disclosure	\$7.50 per ¼ hour
Shipping documents	Actual cost of shipping method chosen by applicant
Photocopying / printing / scanning documents (FOI)	\$0.25 per page (black & white) \$1.65 per page (colour)
Copy of house plans	\$75 plus actual costs
NSF cheque fee (returned cheques)	\$30 per cheque
Tax certificates	\$30 each
Property title search from Land Title Office	\$25
Reprinted tax / utility documents	\$20 per document (no charge for property owner)
Lions Bay Flag	\$100
Lions Bay Historical Society Booklet	\$10
Lions Bay stickers	\$2
Community Garden	\$25 per plot annually
Permit under Outdoor Water Use Bylaw No. 484	\$40
Biodegradable Organics Bags	\$4 plus GST

SCHEDULE 2 – DEVELOPMENT, LAND AND BUILDING SERVICES

Description	Fee
Official Community Plan Amendment (Residential)	\$2500 or \$3000 if combined with rezoning application, plus actual advertising cost, plus 10% thereof, with \$700 refunded if no public hearing.
Zoning Bylaw Amendment (Residential)	\$2500, plus actual advertising cost, plus 10% thereof, with \$700 refunded if no public hearing.
OCP or Zoning Amendment (Non-Residential)	\$2500 for first 465 m2 of building area plus \$500 for each additional 100 m2 or part thereof.
Request for Preliminary Review of Subdivision Development Proposal (Initial Meeting)	\$250
Request for Preliminary Review of Subdivision Development Proposal (Preliminary Review Process)	\$2000 plus \$300 for each additional lot after first lot created. Additional expenses may apply per Bylaw No. 431, as amended.
Land Subdivision (Final Approval) Application	\$1000 plus \$200 for each additional lot or strata lot after first lot or strata lot created
Development Permit	\$1200
Development Variance Permit	\$750
<u>Temporary Use Permit Application Fee (non-refundable)</u>	<u>\$250</u>
Temporary Use Permit	\$1,000 plus \$750 for renewal application
Inspection fee for Temporary Use Permit for Short Term Rentals	\$250 – Includes initial inspection plus one additional inspection. Each additional inspection \$75/hour
Board of Variance	\$500
Building Permit Application Fee (non-refundable)	\$100
Pre-Building Permit Application Consultation Fee	\$75 per hour
Building Permits (based on value of construction):	
Minimum fee (<\$1,000)	\$150
• \$1,000-\$9,999	\$150 plus \$12 per \$1,000
• \$10,000-\$49,999	\$250 plus \$11 per \$1,000
• \$50,000-\$99,999	\$300 plus \$10 per \$1,000
• \$100,000 and greater	\$400 plus \$9 per \$1,000
<i>The minimum fee for a building permit for a <u>new dwelling</u> shall be not less than the fee for a building having a value of \$300,000 (\$3,100.00).</i>	<i>Building permits are valid for a maximum of two years, at which time they expire. A permit may be renewed once only in accordance with Building Bylaw No. 234, 1994, as amended.</i>

Permit renewals <i>A building permit is valid for a maximum of two years, at which time it expires. A permit may be renewed once only in accordance with Building Bylaw No. 234, 1994, as amended.</i>	75% of current Building Permit Fee
Damage Deposit (based on value of construction): <ul style="list-style-type: none"> • Up to \$10,000 • Up to \$50,000 • Up to \$250,000 • Greater than \$250,000 <p><i>A Damage Deposit is required when taking out a Building Permit or a Demolition Permit, or when performing other works requiring an engineer's certificate or heavy machinery on Village highways. An occupancy certificate is needed with respect to a Building Permit and an inspection by the Public Works Manager is required prior to a Damage Deposit being returned.</i></p>	\$500 \$1,500 \$3,000 \$5,000
Demolition Permit fees: Accessory building or structure All other buildings	\$100 per building \$1000 per building
Site Alteration Permit (includes soil and other material deposit or removal and land clearing)	\$250
Reconsideration by Council	\$750
Change of Address	\$500
Blasting permit application fee	\$250
Secondary suite surcharge	40% of Annual Utility Billing
Secondary suite inspection fee	Initial inspection plus one additional inspection free. Each additional inspection \$75/hour
Tree cutting permit applications	\$75 (non-refundable)
Lawn sprinkling permit application	\$40
Oil Tank Inspection Fee	\$250
Plumbing Fee	\$100 plus \$25 for each fixture
Sprinkler Permit Fee: New construction	\$125 plus \$2.50 per sprinkler head
Renovations requiring sprinkling	\$250 plus \$2.50 per sprinkler head
Alternate Solutions: Building Inspector (additional charge if required on more involved issues per Building Bylaw) Code Professional (additional charge if required on more involved issues per Building Bylaw)	\$75 per hour (\$225 minimum) Actual cost plus 10%
Extra Inspections (after second inspection)	\$100 per inspection

Lot grading (trucking receipt required)	\$250 (up to 10 loads) \$500 (11-20 loads) \$1000 (more than 20 loads)
Pre-inspection of a building being moved within the Village	\$500 per structure
When a permit is surrendered and cancelled before any construction begins and the owner has provided written notification that the project will not be undertaken	50% of the building permit fee and 100% of the deposit shall be refunded to the property owner.
Plan review for building design modifications	\$75 per hour
Transfer of building permit	\$125
Unregistered Encroachment Agreement	\$400
Review & registration of Section 219 covenant placed according to the Land Title Act	\$400
For discharge of Section 219 covenant placed according to the Land Title Act	\$100

**NOTE: All permits include one inspection. All security deposits are refunded, less costs incurred, after Final Inspection*

SCHEDULE 3 – ENGINEERING & PUBLIC WORKS

Description	Fee
Water service connection fees	\$600 plus actual costs
Sewer service connection fees	\$600 plus actual costs
Locate water leak / water shutoff valve on private property / turn water on or off	Regular hours (7 am to 3 pm): \$75 per hour or portion, plus equipment costs After hours: \$115 per hour (3 hour minimum)
Locate Sewer Pipes / Connection	Regular hours (7 am to 3 pm): \$75 per hour or portion, plus equipment costs After hours: \$115 per hour (3 hour minimum)
Public Works hourly rate per worker (regular business hours)	\$75 per hour
Emergency after hours call-out	\$115 per hour (3 hour minimum)
Bear Smart garbage container	\$175
Driveway Crossing Permit	\$100

SCHEDULE 4 – ANIMAL CONTROL & LICENCING

Description	Fee
Annual licence for altered dog	\$30 if paid before March 31 st or within 30 days of becoming a new resident or obtaining a new dog \$60 for all others
Annual licence for unaltered dog	\$60 if paid before March 31 st or within 30 days of becoming a new resident or obtaining a new dog \$90 for all others
Rebate of annual licence fee for dog altered subsequent to licence being paid	\$30
Tag replacement	\$10

SCHEDULE 5 – TRAFFIC & PARKING FEES**FEES FOR PERMITS**

Description	Fee
Extra annual resident parking permit – obtainable by a resident, allows parking in “resident parking” zones	\$40 per year (1 free permit for each volunteer firefighter not otherwise receiving a free permit with a property tax notice)
Worksite parking permit for building-site workers for three months – obtainable by homeowners or construction managers on projects, allows parking in “resident parking” or “construction parking” zones	\$40 for three months
Film company parking Film worker’s personal vehicle Film company truck	Refer to Schedule 7: Filming
Visitor parking day pass – obtainable for visitors, allows parking for one day in “resident only” zones	\$15 per vehicle
Special occasion parking for visitors – obtainable by residents, allows parking for one day for guests	\$0 per vehicle
Operating a vehicle or combination of vehicles in excess of 63,500 kgs licensed gross vehicle weight on highway	\$35 per vehicle load
Monthly fee for parking of extraordinary vehicle or trailer on Village property, with permission of Council Extraordinary vehicle or trailer under 6.1 metres in length Extraordinary Vehicle or trailer 6.1- 6.5 metres in length Extraordinary Vehicle or trailer 6.5-7.7 metres in length Extraordinary Vehicle or trailer over 7.7 metres in length	\$80 per month/\$960 per year \$80 per month/\$960 per year \$110 per month/\$1,320 per year \$135 per month/\$1,620 per year
Daily fee for placing dumpster on highway	\$35

Where work is performed by the Village in cleaning up spills or deposits on a highway, or remediating damage to a highway, fees per hour of work will be charged as shown below, to cover staff time plus use of Village equipment. Actual extra costs to the Village for items such as fuel, materials, turf, plants, storage in commercial premises, and equipment rentals required for clean-up or remediation work, will also be charged, based on invoices or receipts for materials or equipment. If work is performed by a commercial contractor under contract to the Village, the actual cost of the contract will be charged, in addition to a \$150 flat fee for Village administration time.

Clean-up of spills or deposits on highway	Regular hours (7 am to 3 pm): \$75 per hour or portion, plus equipment costs After hours: \$115 per hour (3 hour minimum)
---	--

Remediation of damage to highway	Regular hours (7 am to 3 pm): \$75 per hour or portion, plus equipment costs After hours: \$115 per hour (3 hour minimum)
Administration fee for commercial contract	\$150

FEES FOR REMOVALS FROM HIGHWAY

Where vehicles, obstructions and chattels are removed from a highway, fees per hour of work are charged for removals and towing. If these items are not claimed and must subsequently be advertised and sold at auction, a flat fee is charged to cover the cost of storage, administration time and advertising.	
Removal of chattels, obstructions and things seized from highway	Regular hours (7 am to 3 pm): \$75 per hour or portion, plus equipment costs After hours: \$115 per hour (3 hour minimum) plus \$50 per day fee for storage
Towing of vehicle	Actual cost plus Regular hours (7 am to 3 pm): \$75 per hour or portion, plus equipment costs After hours: \$115 per hour (3 hour minimum)\$100 per
Sale of chattels, obstructions and things seized from highway	\$1000 flat fee

FEES FOR METERED PARKING

Description	Fee
Lions Bay Beach Park Lot (adjacent to train tracks) <i>*Permit holders NOT exempt from fee.</i>	\$2/hour or portion thereof up to \$16/day (Day is 24 hours - maximum 3 days)
Kelvin Grove Beach Park Lot <i>*Permit holders exempt from fee.</i>	\$1/hour or portion thereof up to \$8/day (Day is 8 am-10 pm – closed 10 pm-8 am)
Sunset Trailhead Lot <i>*Permit holders exempt from fee.</i>	\$1/hour or portion thereof up to \$8/day (Day is 24 hours - maximum 3 days)

[Amended by Bylaw No. 530]

SCHEDULE 6 – COMMUNITY FACILITY RENTALS

Rental fee includes use of kitchen, tables, chairs and music player.

Description	Fee*
Hall Rental for private events: Examples of use: dances, weddings, ceremonies, etc.	\$220 if liquor being served \$110 if no liquor being served <i>If event occurs over multiple days, the rate above applies per day</i>
Hall Rental for children’s Birthday parties	\$60 per event (maximum 4 hours)
Hall Rental for program use: Examples of use: programs contracted through the Village.	20% of revenue per session, or minimum payment amount of \$40.00 per month, whichever is greater.
Hall Rental for non-profit groups: Community group activities, meeting a maximum of once per week to a maximum of 12 hours per month. Additional fee for events exceeding the maximum Non-profit community groups (single event)	\$40 per month \$25 per event \$25 per event <i>This is the fee rate applicable to requests for fee waivers under the Municipal Grant program.</i>
Hall Drop-In Rate: Examples of use: drop in for casual sports and fitness use (drop in rate does not apply for programs).	Youth: \$5 per person per hour Adult (18+): \$10 per person per hour <i>Youth must be supervised by an adult while using Village facilities.</i>
Meeting Room Rental (accommodates up to 10 persons): Meeting Room A (includes washroom) Meeting Room A and B	\$10 per hour (2 hour minimum) per room
Rental of Tennis Courts for Program Use (max 2 hours per day)	20% of revenue per session or minimum payment amount of \$40.00 per month, whichever is greater.
Park Event Rental Fees: Lions Bay Beach Park Kelvin Grove Beach Park Wade Park	

Insurance costs (if required)	Actual cost as determined by Village's insurer
Cancellation Fee:	Refer to policy: POL-1408 Refunds & Cancellations
Staff Assistance (assemble/disassemble equipment on-site – excluding stage):	\$50 set up \$50 take down
Stage (assemble/disassemble):	\$100
Sound System:	\$50
<i>No offsite rental for stage and sound equipment.</i>	
Equipment Rental Rates (for off-site use):	
Table rental	\$10 each
Chair rental (No outside use of chairs without explicit written authorization)	\$1 each (\$10 minimum)
<i>Equipment not returned within 72 hours will result in forfeiture of deposit.</i>	
Projector and Laptop Rental:	\$25 per use
<i>No offsite rental for projector and laptop.</i>	
Deposit for facility / equipment rental:	Equal to rental fee or minimum of \$50, whichever is greater. Refundable in accordance with policy POL- 1407 Community Facility Rentals. Note: Liability for damage or loss is not limited to the deposit amount.

**plus deposit*

SCHEDULE 7 – FILMING

Description	Fee
Filming application fee	\$250
Filming fee (per day)	\$300
Damage deposit	\$5000 (refundable)
Filming in VOLB parks	\$500
Parking fees:	
Car	\$25/day
Truck	\$100/day
Filming Liaison	\$40/hour
Municipal Services	\$80/hour
Fire Rescue Services	\$100/hour
Fireworks (pyrotechnics) permit	\$100

SCHEDULE 8 – FIRE RESCUE / EMERGENCY PERMITS & FEES

Description	Fee
Fire investigation	\$200 per person per hour or portion plus actual site security costs
Fire Safety Plan Review	\$100
Inspection of buildings other than routine inspections (after 2 nd inspection) under the Fire Services Act	\$100
Inspection of buildings other than routine inspections (after 3 rd and subsequent inspection) under the Fire Services Act	\$200
Inspections – special request	\$150
Special events fire permit/inspection	\$100 per person per hour or portion thereof
Fireworks Permit	\$50
Cost recovery for work performed in removal or remediation of a fire hazard at or around a building or premises	<p>\$100 per person per hour or portion thereof to cover time plus use of municipal equipment.</p> <p>Actual extra costs for items such as equipment rentals required for clean up or remediation work will also be charged, based on invoices or receipts for materials or equipment.</p> <p>Actual costs of a commercial contractor under contract to the municipality will be charged in addition to a flat fee of \$150 for municipal administration.</p>

**Note: all permits include one inspection*

SCHEDULE 9 – MEMORIALS AND DEDICATIONS

Description	Fee
Bench Dedication	\$1,200 - \$1,500 includes cost and installation of bench, cost and installation of plaque and ongoing maintenance.

SCHEDULE 10 – GENERAL

Description	Fee
Boat space rental permit at Lions Bay Beach Park	\$125 per calendar year if paid by March 31 st \$150 if paid after March 31 st , but before May 31 st (after May 31 st , boat will be seized and removed) <i>*If a boat space is obtained after March 31st, the \$150 permit fee shall be prorated based on the months left in the year. No refunds will be issued for permits terminated during the year.</i> \$100 plus \$20/day for storage
Seizure and removal of boat from boat space rental area for failure to pay annual fee by June 1 st .	\$500 flat fee
Sale of seized boat if unclaimed for 120 days after seizure.	



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Fees Bylaw No. 497, 2016

Office Consolidation

This document is an office consolidation of Fees Bylaw No. 497, 2016 with subsequent amendments adopted by the Village of Lions Bay.

All persons making use of this consolidation are reminded that it has no Council sanction, that amendments have been incorporated only for convenience of reference, and that for all purposes of interpretation and application, the original bylaws should be consulted. The Village of Lions Bay will, in no event, be liable or responsible for damages of any kind arising out of the use of this consolidation.

This is not the official version of Fees Bylaw No. 497, 2016, as amended, nor is it admissible in a court of law. For such purposes, official certified copies of the original bylaws can be obtained from the Village Office or by contacting us at: admin@lionsbay.ca

List of Amending Bylaws

Bylaw No.	Section	Description	Adopted
519	3	Deletes section 5.1.13	April 4, 2017
526	2.1	Amends schedule 1	May 5, 2017
530	2(a)	Adds metered parking fees to schedule 5	July 4, 2017
534	<u>2.1</u>	<u>Replaces Schedules 1-10</u>	

Fees Bylaw No. 497, 2016

A bylaw to provide for the imposition of fees.

WHEREAS, pursuant to the provision of the *Community Charter and the Local Government Act*, the Village of Lions Bay may impose municipal fees in respect of all or part of a service of the municipality, the use of municipal property, the exercise of authority to regulate, prohibit or impose requirements, or in respect of such other matters permitted by an enactment;

NOW THEREFORE the Council of the Village of Lions Bay in open meeting assembled enacts as follows:

Part 1 – CITATION:

1.1 This Bylaw may be cited for all purposes as "Fees Bylaw No. 497, 2016".

Part 2 – SEVERABILITY:

2.1 If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Part 3 – FEES AND CHARGES

3.1 The municipality hereby imposes the fees for the provision of services and information as specified in Schedules 1 to 10 inclusive, which are attached hereto and form part of this bylaw.

Schedules

Schedule 1: General Administration

Schedule 2: Development, Land and Building Services

Schedule 3: Engineering and Public Works

Schedule 4: Animal Control & Licencing

Schedule 5: Traffic & Parking Fees

Schedule 6: Community Facility Rentals

Schedule 7: Filming

Schedule 8: Fire Rescue / Emergency Permits & Fees

Schedule 9: Memorials and Dedications

Schedule 10: General

- 3.2 Fees imposed under this bylaw for the provision of services or information apply instead of any fees imposed under other bylaws for the same services or information, in the event of any conflict between this bylaw and any other bylaw.

Part 4 – REPEAL

- 4.1 The following bylaws are hereby repealed:

1. Security Alarm System Regulation Bylaw No. 272, 1997;
2. Fees and Charges Bylaw No. 462, 2014;
3. Repeal of Prior Fees and Charges Bylaw No. 465, 2014;
4. Fees and Charges Amendment Bylaw No. 480, 2014; and
5. Fees and Charges Amendment Bylaw No. 490, 2015.

Part 5 – CONSEQUENTIAL AMENDMENTS

- 5.1 The following bylaws are hereby amended as follows:

1. Water Rates and Regulation Bylaw No. 2, 1971, as amended:
 - (a) Section 4 is amended to read: "Fees for services that may be or are provided under this Bylaw shall be payable as set out in Fees Bylaw No. 497, 2016, as amended"; and
 - (b) Schedule A is amended by deleting section 2, Connection Charges.
2. Village of Lions Bay Sewer Bylaw #101, 1984, as amended:
 - (a) Section 3 is amended by striking the heading and substituting therefore the heading "Fees";
 - (b) Section 3 is further amended by deleting the existing wording and substituting therefore: "Fees for services that may be or are provided under this Bylaw shall be payable as set out in Fees Bylaw No. 497, 2016, as amended";
 - (c) Section 17 is hereby renumbered as Section 18; and
 - (d) The following is hereby inserted as Section 17:

"17. The tie-in of the building sewer shall be made into a wye at the property line. The owner shall be required to install this wye. A plug shall be inserted into the upper end of the wye to prevent any flow into the sewer system. After the acceptance of the house plumbing by the building inspector and after the building sewer from the wye to the house has been tested successfully, the plug shall be removed in the presence of a representative of the Village. The wye branch shall then be plugged and the excavation backfilled with suitable material. Under no

- circumstances shall the building sewer be used for drainage purposes during construction.
- (e) Schedule A is hereby deleted.
3. Subdivision Bylaw No. 141, 1985, as amended:
- (a) Section 5 is amended to read: "Fees for services that may be or are provided under this Bylaw or Development Application Procedures and Fees Bylaw No. 431, 2011, as amended, shall be payable as set out in Fees Bylaw No. 497, 2016, as amended. These fees shall be in addition to any fees prescribed under the *Land Title Act*, RSBC 1996, Chapter 250".
4. Lions Bay Soil and Material Deposit Bylaw No. 157, 1987:
- (a) Section 6 is amended to read: "Fees for services that may be or are provided under this Bylaw shall be payable as set out in Fees Bylaw No. 497, 2016, as amended".
5. Village of Lions Bay Blasting Bylaw No. 170, 1988:
- (a) Section 5 is amended to read: "Fees for services that may be or are provided under this Bylaw shall be payable as set out in Fees Bylaw No. 497, 2016, as amended".
6. Building Regulation Bylaw 234, 1994:
- (a) The heading for Section 21 is hereby amended by adding the words: "and Fees" to the word: "Schedules";
- (b) The existing Section 21 is hereby renumbered as Section 21(b);
- (c) The following shall be inserted as Section 21(a): "Fees for services that may be or are provided under this Bylaw shall be payable as set out in Fees Bylaw No. 497, 2016, as amended"; and
- (d) Schedule D, Village of Lions Bay Permit Fees, is hereby deleted.
7. Animal Control and Licencing Bylaw No. 461, 2014:
- (a) All references in Sections 5, 11 and 12 to Village of Lions Bay Fees and Charges Bylaw No. 462, 2014 are hereby deleted and replaced with references to Fees Bylaw No. 497, 2016, as amended.
8. Village of Lions Bay Trees, Views and Landscapes Bylaw No. 393, 2007, as amended:
- (a) The reference in Section 3.4.1.4 to Fees and Charges Bylaw No. 462, 2014 is hereby replaced with a reference to Fees Bylaw No. 497, 2016, as amended.
9. Traffic and Parking Bylaw No. 413, 2009, as amended:

(a) The following is inserted as Section 35: "Fees for services that may be or are provided under this Bylaw shall be payable as set out in Fees Bylaw No. 497, 2016, as amended".

10. Fire Bylaw No. 428, 2011, as amended:

- (a) Section 53 is hereby renumbered as Section 54;
- (b) The following is hereby inserted as Section 53: "Additional fees for services that may be or are provided under this Bylaw shall be payable as set out in Fees Bylaw No. 497, 2016, as amended".
- (c) Appendix B is hereby deleted.

11. Development Application Procedures and Fees Bylaw No. 431, 2011, as amended:

- (a) All references in Sections 3 and 12 to Village of Lions Bay Fees and Charges Bylaw No. 462, 2014 are hereby deleted and replaced with references to Fees Bylaw No. 497, 2016, as amended.

12. Village of Lions Bay Outdoor Water Use Bylaw No. 484, 2015:

- (a) The reference in Section 4 of Schedule B to the Village of Lions Bay Fees and Charges Bylaw is hereby deleted and replaced with a reference to Fees Bylaw No. 497, 2016, as amended.

Part 6 – EFFECTIVE DATE

6.1 This bylaw shall come into force and take effect on January 1, 2017.

READ A FIRST TIME	December 15, 2015
READ A SECOND TIME	December 15, 2015
READ A THIRD TIME	December 6, 2016
ADOPTED	December 20, 2016

Mayor

Corporate Officer

**Certified a true copy of Fees
Bylaw No. 497, 2016 as adopted.**

Corporate Officer

SCHEDULE 1 – GENERAL ADMINISTRATION

Description	Fee
Freedom of Information and Protection of Privacy Act Fees payable for requests made under the <i>Freedom of Information and Protection of Privacy Act and Regulation</i>	As per <i>Freedom of Information and Protection of Privacy Act and Regulation</i> , Schedule of Maximum Fees.* *Note: For commercial applicants, for each service listed, the actual cost to the public body of providing that service shall be determined at the rate of \$10.00 per ¼ hour.
Locating, retrieving, producing or preparing records for disclosure	\$7.50 per ¼ hour
Shipping documents	Actual cost of shipping method chosen by applicant
Photocopying / printing / scanning documents (FOI)	\$0.25 per page (black & white) \$1.65 per page (colour)
Copy of house plans	\$75 plus actual costs
NSF cheque fee (returned cheques)	\$30 per cheque
Tax certificates	\$30 each
Property title search from Land Title Office	\$25
Reprinted tax / utility documents	\$20 per document (no charge for property owner)
Lions Bay Flag	\$100
Lions Bay Historical Society Booklet	\$10
Lions Bay stickers	\$2
Community Garden	\$25 per plot annually
Permit under Outdoor Water Use Bylaw No. 484	\$40
Biodegradable Organics Bags	\$4 plus GST

SCHEDULE 2 – DEVELOPMENT, LAND AND BUILDING SERVICES

Description	Fee
Official Community Plan Amendment (Residential)	\$2500 or \$3000 if combined with rezoning application, plus actual advertising cost, plus 10% thereof, with \$700 refunded if no public hearing.
Zoning Bylaw Amendment (Residential)	\$2500, plus actual advertising cost, plus 10% thereof, with \$700 refunded if no public hearing.
OCP or Zoning Amendment (Non-Residential)	\$2500 for first 465 m2 of building area plus \$500 for each additional 100 m2 or part thereof.
Request for Preliminary Review of Subdivision Development Proposal (Initial Meeting)	\$250
Request for Preliminary Review of Subdivision Development Proposal (Preliminary Review Process)	\$2000 plus \$300 for each additional lot after first lot created. Additional expenses may apply per Bylaw No. 431, as amended.
Land Subdivision (Final Approval) Application	\$1000 plus \$200 for each additional lot <u>or strata lot</u> after first lot <u>or strata lot</u> created
Development Permit	\$1200
Development Variance Permit	\$750
Temporary Use Permit Application Fee (non-refundable)	\$250
Temporary Use Permit	\$1,000 plus \$750 for renewal application
<u>Inspection fee for Temporary Use Permit for Short Term Rentals</u>	<u>\$250 – Includes initial inspection plus one additional inspection. Each additional inspection \$75/hour</u>
Board of Variance	\$500
Building Permit Application Fee (non-refundable)	\$100
Pre-Building Permit Application Consultation Fee	\$75 per hour
Building Permits (based on value of construction):	
Minimum fee (<\$1,000)	\$150
• \$1,000-\$9,999	\$150 plus \$12 per \$1,000
• \$10,000-\$49,999	\$250 plus \$11 per \$1,000
• \$50,000-\$99,999	\$300 plus \$10 per \$1,000
• \$100,000 and greater	\$400 plus \$9 per \$1,000
<i>The minimum fee for a building permit for a <u>new dwelling</u> shall be not less than the fee for a building having a value of \$300,000 (\$3,100.00).</i>	<i>Building permits are valid for <u>a maximum of two years</u>, at which time <u>they expire</u>. a <u>A renewal permit is required may be renewed once only in accordance with Building Bylaw No. 234, 1994, as amended.</u></i>

<p>Permit renewals <i>A building permit is valid for <u>a maximum of two years</u>, at which time<u>time it expires</u>. a<u>A renewal permit is required</u><u>may be renewed once only in accordance with Building Bylaw No. 234, 1994, as amended.</u></i></p>	75% of <u>current</u> Building Permit Fee
<p>Damage Deposit (based on value of construction):</p> <ul style="list-style-type: none"> • Up to \$10,000 • Up to \$50,000 • Up to \$250,000 • Greater than \$250,000 <p><i>A Damage Deposit is required when taking out a Building Permit or a Demolition Permit, or when performing other works requiring an engineer's certificate or heavy machinery on Village highways. An occupancy certificate is needed with respect to a Building Permit and an inspection by the Public Works Manager is required prior to a Damage Deposit being returned.</i></p>	<p>\$500 \$1,500 \$3,000 \$5,000</p>
<p>Demolition <u>Permit</u> fees: Accessory building or structure All other buildings</p>	<p>\$100 per building \$1000 per building</p>
<p>Site Alteration Permit (includes soil and other material deposit or removal and land clearing) Reconsideration by Council</p>	<p>\$250 \$750</p>
<p>Change of Address</p>	\$500
<p>Blasting permit application fee</p>	\$250
<p>Secondary suite surcharge</p>	40% of Annual Utility Billing
<p><u>Secondary suite inspection fee</u></p>	<u>Initial inspection plus one additional inspection free. Each additional inspection \$75/hour</u>
<p>Tree cutting permit applications</p>	\$75 (non-refundable)
<p>Lawn sprinkling permit application</p>	\$40
<p>Oil Tank Inspection Fee</p>	\$250
<p>Plumbing Fee</p>	\$100 plus \$25 for each fixture
<p>Sprinkler Permit Fee: New construction Renovations requiring sprinkling</p>	<p>\$125 plus \$2.50 per sprinkler head \$250 plus \$2.50 per sprinkler head</p>
<p>Alternate Solutions: Building Inspector (additional charge if required on more involved issues per Building Bylaw) Code Professional (additional charge if required on more involved issues per Building Bylaw)</p>	<p>\$75 per hour (\$225 minimum) Actual cost plus 10%</p>
<p>Extra Inspections (after second inspection)</p>	\$100 per inspection

Lot grading (trucking receipt required)	\$250 (up to 10 loads) \$500 (11-20 loads) \$1000 (more than 20 loads)
Pre-inspection of a building being moved within the Village	\$500 per structure
When a permit is surrendered and cancelled before any construction begins and the owner has provided written notification that the project will not be undertaken	50% of the building permit fee and 100% of the deposit shall be refunded to the property owner.
Plan review for building design modifications	\$75 per hour
Transfer of building permit	\$125
Unregistered Encroachment Agreement	\$400
Review & registration of Section 219 covenant placed according to the Land Title Act	\$400
For discharge of Section 219 covenant placed according to the Land Title Act	\$100

**NOTE: All permits include one inspection. All security deposits are refunded, less costs incurred, after Final Inspection*

SCHEDULE 3 – ENGINEERING & PUBLIC WORKS

Description	Fee
Water service connection fees	\$600 plus actual costs
Sewer service connection fees	\$600 plus actual costs
Locate water leak / water shutoff valve on private property / turn water on or off	Regular hours (7 am to 3 pm): \$75 per hour or portion, plus equipment costs After hours: \$115 per hour (3 hour minimum)
Locate Sewer Pipes / Connection	Regular hours (7 am to 3 pm): \$75 per hour or portion, plus equipment costs After hours: \$115 per hour (3 hour minimum)
Public Works hourly rate per worker (regular business hours)	\$75 per hour
Emergency after hours call-out	\$115 per hour (3 hour minimum)
Bear Smart garbage container	\$175
Composter Earth Machine	\$73.50
Composter turner	\$16.30
Carry box	\$6.50
<u>Driveway Crossing Permit</u>	<u>\$100</u>

SCHEDULE 4 – ANIMAL CONTROL & LICENCING

Description	Fee
Annual licence for altered dog	\$30 if paid before March 31 st or within 30 days of becoming a new resident or obtaining a new dog \$60 for all others
Annual licence for unaltered dog	\$60 if paid before March 31 st or within 30 days of becoming a new resident or obtaining a new dog \$90 for all others
Rebate of annual licence fee for dog altered subsequent to licence being paid	\$30
Tag replacement	\$10

SCHEDULE 5 – TRAFFIC & PARKING FEES

FEES FOR PERMITS

Description	Fee
Extra annual resident parking permit – obtainable by a resident, allows parking in “resident parking” zones	\$40 per year (1 free permit for each volunteer firefighter not otherwise receiving a free permit with a property tax notice)
Worksite parking permit for building-site workers for three months – obtainable by homeowners or construction managers on projects, allows parking in “resident parking” or “construction parking” zones	\$40 for three months
Film company parking Film worker’s personal vehicle Film company truck	Refer to Schedule 7: Filming
Visitor parking day pass – obtainable for visitors, allows parking for one day in “resident only” zones	\$15 per vehicle
Special occasion parking for visitors – obtainable by residents, allows parking for one day for guests	\$0 per vehicle
Operating a vehicle or combination of vehicles in excess of 63,500 kgs licensed gross vehicle weight on highway	\$35 per vehicle load
Monthly fee for parking of extraordinary vehicle or trailer on Village property, with permission of Council Extraordinary vehicle or trailer under 6.1 metres in length Extraordinary Vehicle or trailer 6.1- 6.5 metres in length Extraordinary Vehicle or trailer 6.5-7.7 metres in length Extraordinary Vehicle or trailer over 7.7 metres in length	\$80 per month/ <u>\$960 per year</u> \$80 per month/ <u>\$960 per year</u> \$110 per month/ <u>\$1,320 per year</u> \$135 per month/ <u>\$1,620 per year</u>
Daily fee for placing dumpster on highway	\$35

Where work is performed by the Village in cleaning up spills or deposits on a highway, or remediating damage to a highway, fees per hour of work will charged as shown below, to cover staff time plus use of Village equipment. Actual extra costs to the Village for items such as fuel, materials, turf, plants, storage in commercial premises, and equipment rentals required for clean-up or remediation work, will also be charged, based on invoices or receipts for materials or equipment. If work is performed by a commercial contractor under contract to the Village, the actual cost of the contract will be charged, in addition to a \$150 flat fee for Village administration time.

Clean-up of spills or deposits on highway	Regular hours (7 am to 3 pm): \$75 per hour or portion, plus equipment costs After hours: \$115 per hour (3 hour minimum)
---	--

Remediation of damage to highway	Regular hours (7 am to 3 pm): \$75 per hour or portion, plus equipment costs After hours: \$115 per hour (3 hour minimum)
Administration fee for commercial contract	\$150

FEES FOR REMOVALS FROM HIGHWAY

Where vehicles, obstructions and chattels are removed from a highway, fees per hour of work are charged for removals and towing. If these items are not claimed and must subsequently be advertised and sold at auction, a flat fee is charged to cover the cost of storage, administration time and advertising.	
Removal of chattels, obstructions and things seized from highway	Regular hours (7 am to 3 pm): \$75 per hour or portion, plus equipment costs After hours: \$115 per hour (3 hour minimum) plus \$50 per day fee for storage
Towing of vehicle	Actual cost plus Regular hours (7 am to 3 pm): \$75 per hour or portion, plus equipment costs After hours: \$115 per hour (3 hour minimum)\$100 per
Sale of chattels, obstructions and things seized from highway	\$1000 flat fee

FEES FOR METERED PARKING

Description	Fee
Lions Bay Beach Park Lot (adjacent to train tracks) <i>*Permit holders NOT exempt from fee.</i>	\$2/hour or portion thereof up to \$16/day (Day is 24 hours - maximum 3 days)
Kelvin Grove Beach Park Lot <i>*Permit holders exempt from fee.</i>	\$1/hour or portion thereof up to \$8/day (Day is 8 am-10 pm – closed 10 pm-8 am)
Sunset Trailhead Lot <i>*Permit holders exempt from fee.</i>	\$1/hour or portion thereof up to \$8/day (Day is 24 hours - maximum 3 days)

[Amended by Bylaw No. 530]

SCHEDULE 6 – COMMUNITY FACILITY RENTALS

Rental fee includes use of kitchen, tables, chairs and music player.

Description	Fee*
Hall Rental for private events: Examples of use: dances, weddings, ceremonies, etc.	\$220 if liquor being served \$110 if no liquor being served <i>If event occurs over multiple days, the rate above applies per day</i>
Hall Rental for children’s Birthday parties	\$60 per event (maximum 4 hours)
Hall Rental for program use: Examples of use: programs contracted through the Village.	20% of revenue per session, or minimum payment amount of \$40.00 per month, whichever is greater.
Hall Rental for non-profit groups: Community group activities, meeting a maximum of once per week to a maximum of 12 hours per month. Additional fee for events exceeding the maximum Non-profit community groups (single event)	\$40 per month \$25 per event \$25 per event <i>This is the fee rate applicable to requests for fee waivers under the Municipal Grant program.</i>
Hall Drop-In Rate: Examples of use: drop in for casual sports and fitness use (drop in rate does not apply for programs).	Youth: \$5 per person per hour Adult (18+): \$10 per person per hour <i>Youth must be supervised by an adult while using Village facilities.</i>
Meeting Room Rental (accommodates up to 10 persons): Meeting Room A (includes washroom) Meeting Room A and B	\$10 per hour (2 hour minimum) per room
Rental of Tennis Courts for Program Use (max 2 hours per day)	20% of revenue per session or minimum payment amount of \$40.00 per month, whichever is greater.
Park Event Rental Fees: <u>Lions Bay Beach Park</u> <u>Kelvin Grove Beach Park</u> <u>Wade Park</u> <small>(CAO1)</small>	

Insurance costs (if required)	Actual cost as determined by Village's insurer
Cancellation Fee:	Refer to policy: POL-1408 Refunds & Cancellations
Staff Assistance (assemble/disassemble equipment on-site – excluding stage):	\$50 set up \$50 take down
Stage (assemble/disassemble):	\$100
Sound System:	\$50
<i>No offsite rental for stage and sound equipment.</i>	
Equipment Rental Rates (for off-site use):	
Table rental	\$10 each
Chair rental <u>(No outside use of chairs without explicit written authorization)</u>	\$1 each (\$10 minimum)
<i>Equipment not returned within 72 hours will result in forfeiture of deposit.</i>	
Projector and Laptop Rental:	\$25 per use
<i>No offsite rental for projector and laptop.</i>	
Deposit for facility / equipment rental:	Equal to rental fee or minimum of \$50, whichever is greater. Refundable in accordance with policy POL- 1407 Community Facility Rentals. Note: Liability for damage or loss is not limited to the deposit amount.

**plus deposit*

SCHEDULE 7 – FILMING

Description	Fee
Filming application fee	\$250
Filming fee (per day)	\$300
Damage deposit	\$5000 (refundable)
Filming in VOLB parks	\$500
Parking fees:	
Car	\$25/day
Truck	\$100/day
Filming Liaison	\$40/hour
Municipal Services	\$80/hour
Fire Rescue Services	\$100/hour
Fireworks (pyrotechnics) permit	\$100

SCHEDULE 8 – FIRE RESCUE / EMERGENCY PERMITS & FEES

Description	Fee
Fire investigation	\$200 per person per hour or portion plus actual site security costs
Fire Safety Plan Review	\$100
Inspection of buildings other than routine inspections (after 2 nd inspection) under the Fire Services Act	\$100
Inspection of buildings other than routine inspections (after 3 rd and subsequent inspection) under the Fire Services Act	\$200
Inspections – special request	\$150
Special events fire permit/inspection	\$100 per person per hour or portion thereof
Fireworks Permit	\$50
Cost recovery for work performed in removal or remediation of a fire hazard at or around a building or premises	<p>\$100 per person per hour or portion thereof to cover time plus use of municipal equipment.</p> <p>Actual extra costs for items such as equipment rentals required for clean up or remediation work will also be charged, based on invoices or receipts for materials or equipment.</p> <p>Actual costs of a commercial contractor under contract to the municipality will be charged in addition to a flat fee of \$150 for municipal administration.</p>

**Note: all permits include one inspection*

SCHEDULE 9 – MEMORIALS AND DEDICATIONS

Description	Fee
Bench Dedication	\$1,200 - \$1,500 <u>\$1,500 - \$1,750</u> includes cost and installation of bench, cost and installation of plaque and ongoing maintenance.

SCHEDULE 10 – GENERAL

Description	Fee
Boat space rental permit at Lions Bay Beach Park	<p>\$125 per calendar year if paid by March 31st \$150 if paid after March 31st, but before May 31st (after May 31st, boat will be seized and removed)</p> <p><i>*If a new boat space is obtained after March 31st, the \$150 lesser permit fee shall <u>apply if payment received within 30 days; the greater permit fee shall apply if payment received after 30 days.</u> be prorated based on the number of months left in the year. No refunds will be issued for permits terminated during the year.</i></p>
Seizure and removal of boat from boat space rental area for failure to pay annual fee by June 1 st .	\$100 plus \$20/day for storage
Sale of seized boat if unclaimed for 120 days after seizure.	\$500 flat fee

Intentionally Blank

VILLAGE OF LIONS BAY

Incoming Correspondence - December 5, 2017

General Correspondence:

G-1: UBCM Convention ([Page 1](#))

G-2: Passenger Directed Vehicle Services - Mayor Response ([Page 3](#))

G-3: TransLink Winter 2017-18 Bus Service Changes ([Page 6](#))

G-4: Cannabis Consultation - Village of Lions Bay ([Page 14](#))

Resident Correspondence:

R-1: Remembrance Day Veterans Memorial ([Page 15](#))

R-2: Encroachment Agreement ([Page 16](#))



NOV 08 2017

361309

His Worship Mayor John McEwen
Village of Anmore
2697 Sunnyside Road
Anmore BC V3H 5G9

His Worship Mayor Ralph Drew
Village of Belcarra
4084 Bedwell Bay Road
Belcarra BC V3H 4P8

His Worship Mayor Murray Skeels
District of Bowen Island
981 Artisan Lane
Bowen Island BC V0N 1G2

His Worship Mayor Karl Buhr
Village of Lions Bay
Box 141
Lions Bay BC V0N 2E0

Dear Mayors:

It was a pleasure to meet with some of you and your councillors and CAOs at the UBCM Convention. I appreciated hearing about some of the unique challenges faced by your small, mostly residential, communities in close proximity to major centres in Metro Vancouver and the transitions you are making to increase service levels. As in many of my meetings, I also heard about the effects that increased housing prices are having on both businesses and residents.

In our meeting, you requested that the Province consider changes to the home owner grant that would address the effects of the home owner grant threshold in your communities, and to consider applying the Northern and Rural Home Owner Benefit in your communities as well. Some of you noted that as your municipalities were incorporated more recently, you do not have municipal Crown land banks that some nearby municipalities enjoy, and asked the Province to consider transferring Crown land. I also noted your interest in accessing the Strategic Priorities Fund.

Housing issues were a common topic in my conversations during the week, and our government is taking action to control the cost of housing, increase access to affordable rental units, and help families make their dream of homeownership come true. My colleague the Honourable Selina Robinson and I appreciate hearing your feedback on your communities' housing markets, and we will keep your input in mind as we develop a comprehensive housing strategy.

.../2

- 2 -

Our government is committed to building partnerships with local government to make life more affordable for all British Columbians, to improve service delivery and to promote a strong economy that creates sustainable jobs. The UBCM convention was a valuable opportunity to connect with you on issues that impact our communities, and I greatly appreciated hearing directly from you and other local governments over the course of the week. I look forward to working with you in the coming years to address priority issues for all British Columbians.

Thank you again to your delegation for taking the time to meet with me.

Sincerely,

A handwritten signature in black ink that reads "Carole James". The signature is written in a cursive, flowing style.

Carole James
Minister and Deputy Premier

cc: Honourable Selina Robinson
Minister of Municipal Affairs and Housing

From: [Karl Buhr](#)
To: municipal.BCreview@haraassociates.com
Cc: [Council @ Lions Bay](#); [Peter DeJong](#)
Subject: RE: Message from Hara Associates - Passenger Directed Vehicle Services
Date: Tuesday, November 14, 2017 10:58:00 AM
Attachments: [image001.png](#)
[image002.png](#)

Hello Brian, et al.,

Herewith, input as requested on behalf of Lions Bay Council, and representative of the municipality's position:

- Can the recent review done for the City of Vancouver, plus other good ones done for jurisdictions worldwide, be incorporated at least by reference?
- Can we not call it Ride Sharing (which is what Uber and Lyft are) or Ride Hailing (Uber and Lyft, plus taxis), rather than "Passenger Directed Vehicle Services?"
- This re-review cannot be seen as a whitewash of the status quo and if you are only surveying taxi companies, that's not a good start. What would be the point of it? We all know without a review what the taxi companies want, and that the public is overwhelmingly in favour of ride hailing services.
- The review should be careful to distinguish between taxi *drivers* and taxi *companies*. It may be that the province would need to make taxi companies whole by buying back their permits (being careful to control suddenly inflated reported costs) but the public would understand and support such an approach, carefully presented. We do hear of permits being resold for millions, but with local governments issuing new permits on demand we wonder how much that happens. A schedule of the fate of every taxi permit ever issued in BC would add credence to any explicit claims.
- *Drivers* will be exploited *less* in a free market than they are now, and can even become entrepreneurs. Safety claims against ride sharing are a stretch: users know far more about their Uber/Lyft driver than some random taxi driver. We already assume that government would oversee inspection and licensing of vehicles, vetting and training of drivers, and generally ensuring that no one gets taken for a ride. Current "passenger directed vehicle services" are in the stone age: companies only being allowed to pick up in their arbitrary license area, vehicle "leasing" exploiting recent immigrants, pricing that makes it usable only by people on expense accounts. Under a technology-driven service model, the product will improve, locally-based drivers become community ambassadors, and today's cadre of passive-aggressive lost taxi drivers will be a fading memory.

Like all community-focused leaders, I am looking forward to the day when Lions Bay's older and younger residents can get safe convenient affordable transport into, out of, and around our steep, spread-out town. As a member of Translink's governing Mayors' Council, I already know of Translink's early consideration of linking ride hailing and transit, for example in multi-origin multi-destination roving van service for outlying areas where the final mile is a barrier.

Ride hailing is a vital component of a new paradigm for real mobility, both urban and rural, and we have an opportunity for BC to do it right. Properly regulated, how can it be anything other than a good thing?

In short, it's time (I do know that's the Mobility Commission's catchphrase). I appreciate the opportunity to offer Lions Bay Council's consensus input and we hope to see it informing the review.

Regards,
Karl Buhr

Karl Buhr

Mayor of Lions Bay and CEO of the Municipality

The Village of Lions Bay, www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, British Columbia V0N 2E0 CANADA

Mobile +1(604) 562-8997, Village offices +1(604) 921-9333, Municipal fax +1(604) 921-6643

This email may contain confidential or privileged information intended only for the persons addressed. If you received it in error, it'd be appreciated if you notify the sender and delete it. Statements and opinions herein are made by their authors in a personal capacity, and are not binding on the Village of Lions Bay unless and until contracted. This email is the property of the Village of Lions Bay and may not be further disseminated in whole or part without consent. It may be exempt from disclosure under British Columbia's Freedom of Information and Protection of Privacy Act or freedom of information or privacy legislation of other jurisdictions, so no admissible disclosure of this email can be made without the consent of the Village of Lions Bay. Conversely, be aware that any response to this email may be subject to disclosure under a future freedom of information request.

From: CivicInfo BC [<mailto:info@civicinfo.bc.ca>]
Sent: Thursday, October 26, 2017 10:46 AM
To: CivicInfo BC <info@civicinfo.bc.ca>
Subject: Message from Hara Associates - Passenger Directed Vehicle Services

This message is being sent by CivicInfo BC to local governments in Metro Vancouver on behalf of Hara Associates.

Subject: Passenger Directed Vehicle Services
Intended Recipient(s): Mayor and Council/Chief Administrative Officer

Attachments: None (0). See message below

If you have received this message in error, we ask that you forward it to the appropriate person in your office.

MESSAGE:

Hara Associates (Hara) has been engaged by the Province of British Columbia to consult with stakeholders concerning passenger directed vehicle services, as discussed in these links:

<https://news.gov.bc.ca/releases/2017TRAN0260-001759>

<http://www.th.gov.bc.ca/rpt/index.htm>

As part of this process Hara will be consulting with municipalities, and has identified a number of ways your municipality can participate:

- a. Your municipality may email comments to municipal.BCreview@haraassociates.com
- b. Your municipality may participate in a workshop of municipalities from Metro Vancouver (other than Vancouver) that will be held the afternoon of Tuesday November 21, 2017 in the Coquitlam area. If your municipality would like to attend this meeting, please advise so we will have a sense of the number of attendees and can book an appropriate facility.
- c. Hara will contact a sample of municipalities by telephone. If your municipality cannot attend the meeting, it may email municipal.BCreview@haraassociates.com to indicate a preference to be included in this sample.

Your interest in this matter would be welcome.

Brian Bourns
Associate Principal
Hara Associates

From: [Lions Bay Reception](#)
To: [Agenda](#)
Subject: FW: Translink Winter 2017-18 Bus Service Changes
Date: Monday, November 27, 2017 1:12:51 PM
Attachments: [image001.png](#)
[TransLink Winter 2017-18 Bus Service Changes.pdf](#)

For Incoming Correspondence

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 1000 | Fax: (604) 921-6643

This email is intended only for the persons addressed and may contain confidential or privileged information. If you received this email in error, it'd be appreciated if you'd notify the sender and delete it. Statements and opinions herein are made by their authors in a personal capacity, and are not binding on the Municipality of the Village of Lions Bay ("Municipality") until contracted. This email is the property of the Municipality and may not be reproduced or further disseminated in whole or part without the Municipality's consent. It may be exempt from disclosure under the British Columbia Freedom of Information and Protection of Privacy Act and other freedom of information or privacy legislation, and no admissible disclosure of this email can be made without the consent of the Municipality.

From: Bianca Fary [mailto:Bianca.Fary@metrovancover.org]

Sent: Monday, November 27, 2017 10:31 AM

Subject: Translink Winter 2017-18 Bus Service Changes

THIS MESSAGE SENT TO REGIONAL PLANNING ADVISORY COMMITTEE (MUNICIPAL MEMBERS AND ASSOCIATE MEMBERS)

Dear RPAC Members and Associate Members,

This email provides details on two sets of winter transit service changes coming into effect on December 18th 2017 and January 1st 2018, as well as a temporary two week holiday schedule effective between December 18th and 31st. Over the course of each year, TransLink makes regular quarterly and seasonal bus service changes, both to bring more service to where customers need it most and to reflect temporary changes in demand.

Thanks to the 2016 Mayors' Council approval of Phase One of the [10-Year Vision for Metro Vancouver Transit and Transportation](#), the roll-out of this plan continues with the addition of more than 29,000 hours of bus service this winter.

As part of these upcoming service changes:

- **Twelve** bus routes are receiving improvements through 10-Year Vision funding; **seven** routes are receiving improvements through our regular adjustment of the network. These improvements include:

- Increasing service at busy times for the 5, 6, 319, 323, 351, 555, and 95 B-Line, to reduce overcrowding.
 - Increasing service for the 128, 130, 337, C5, and C7, to reduce wait times.
 - Increasing service on weekends for the 99 B-Line – already the busiest bus route in Metro Vancouver – to better match customer demand.
 - Splitting the current 106 into two separate routes, to improve reliability:
 - The revised 106 will travel between New Westminster Station and Edmonds Station.
 - The new 119 will travel between Edmonds Station and Metrotown Station.
 - Extending service hours to start earlier in the morning or end later in the evening for the 372, 733, and 741.
 - Extending service hours for the N35 NightBus, to provide round-the-clock service along the Hastings corridor when combined with the 95 B-Line.
 - Launching an all-door boarding pilot for the 95 B-Line and the 96 B-Line, to improve performance and reliability.
- A special **two week holiday schedule** goes into effect **December 18, 2017** through **December 31, 2017**, to reflect reduced seasonal demand on routes serving post-secondary schools during that time. Regular service resumes Monday, January 1, 2018. Our website will be updated to include detailed holiday service information on December 4th, information which can be found at www.translink.ca/holidayservice.
 - Special schedules will be in place for many routes on Christmas Day, Boxing Day and New Year's Eve.

On December 4th TransLink will release a media advisory for the two week holiday schedule which will be promoted through our social media channels. Between December 18th, 2017 and January 5th, 2018, we will also run a communications and outreach campaign to ensure the public is well informed about the permanent service changes that take effect December 18th and January 1st 2018.

Attached is detailed information regarding all winter service changes across the region. We encourage you to forward this information to interested colleagues at your agency, and note that elected officials are also receiving this service change information. As of December 18th, our web site will be updated to include detailed information on the upcoming permanent service changes, information which can be found at www.translink.ca/servicechanges.

If you have any questions regarding these changes or any other TransLink related matters, feel free to contact Joanna Brownell, Manager of Partner Planning, joanna.brownell@translink.ca.

Regards,

Sarah Ross

Director, System Planning
Transportation Planning & Policy, TransLink

Bianca Fary

Program Assistant I, Regional Planning
Parks, Planning and Environment
t. 604-432-6369



Effective November 14, 2017, Metro Vancouver is moving to Metrotower III. Our new address is 4730 Kingsway, Burnaby B.C. V5H 0C6. Please note that the main entrance to the building is from Central Boulevard.



Winter 2017/2018 Bus Service Changes

TransLink makes bus service changes every quarter to reflect seasonal changes in demand and bring more service to where customers need it most.

This December and January, we're improving bus service across the region to reduce overcrowding and wait times, expand service hours, and increase reliability. Winter Service Changes are the fourth in a series of bus service improvements made as part of the 10-Year Vision, and improvements will continue to roll out over the next two years.

Highlights of the Winter 2017/2018 Service Changes include:

- More than **29,000 annual hours** of bus service will be added as part of Winter Service Changes on December 18 and January 1.
- **Twelve** bus routes are receiving improvements through 10-Year Vision funding; **seven** routes are receiving improvements through our regular adjustment of the network. These improvements include:
 - Increasing service at busy times for the 5, 6, 319, 323, 351, 555, and 95 B-Line, to reduce overcrowding.
 - Increasing service for the 128, 130, 337, C5, and C7, to reduce wait times.
 - Increasing service on weekends for the 99 B-Line – already the busiest bus route in Metro Vancouver – to better match customer demand.
 - Splitting the current 106 into two separate routes, to improve reliability:
 - The revised 106 will travel between New Westminster Station and Edmonds Station.
 - The new 119 will travel between Edmonds Station and Metrotown Station.
 - Extending service hours to start earlier in the morning or end later in the evening for the 372, 733, and 741.
 - Extending service hours for the N35 NightBus, to provide round-the-clock service along the Hastings corridor when combined with the 95 B-Line.
 - Launching an all-door boarding pilot for the 95 B-Line and the 96 B-Line, to improve performance and reliability.
- A special **two week holiday schedule** goes into effect **December 18, 2017** through **December 31, 2017**, to reflect reduced seasonal demand on routes serving post-secondary schools during that time. Regular service resumes Monday, January 1, 2018. Our website will be updated to include detailed holiday service information on December 4th, information which can be found at www.translink.ca/holiday-service.
- Special schedules will be in place for many routes on Christmas Day, Boxing Day and New Year's Eve.

Descriptions below reflect revised/updated service frequencies. For more information about service changes, visit translink.ca/servicechanges.

Vancouver/UBC

PERMANENT IMPROVEMENTS (EFFECTIVE DECEMBER 18, 2017)

5 Downtown/Robson

We're increasing service at busy times throughout the week to reduce overcrowding.

Weekdays:

- Every 5 minutes between 8 a.m. and 9 a.m.
- Every 6 minutes between 4 p.m. and 7 p.m.

Saturdays:

- Every 7 to 9 minutes between 5 p.m. and 7 p.m.

**Sundays:**

- Every 8 minutes between 5 p.m. and 6 p.m.

6 Davie/Downtown

We're increasing service at busy times throughout the week to reduce overcrowding.

Weekdays:

- Every 5 minutes between 8 a.m. and 9 a.m.
- Every 6 to 7 minutes between 4 p.m. and 7 p.m.

Saturdays:

- Every 8 to 9 minutes between 5 p.m. and 7 p.m.

Sundays:

- Every 7 minutes between 5 p.m. and 6 p.m.

PERMANENT IMPROVEMENTS (EFFECTIVE JANUARY 1, 2018)

95 B-Line SFU/Burrard Station

We're increasing service at busy times throughout the week to reduce overcrowding. When combined with the improvements to the N35, round-the-clock bus service of 30 minutes or better is available along the Hastings corridor.

Weekdays:

- Every 5 minutes between 7 a.m. and 9 a.m.
- Every 6 to 9 minutes between 4 p.m. and 7 p.m.
- Every 12 minutes between 7 p.m. and 11 p.m.

Saturdays:

- Every 10 to 15 minutes between 4 p.m. and 1 a.m.

Sundays:

- Every 12 minutes between 9 a.m. and 2 p.m.
- Every 10 to 15 minutes between 4 p.m. and 1 a.m.

We're also piloting all-door boarding on the 95 B-Line, to improve performance and reliability.

99 B-Line UBC/Commercial-Broadway Station

We're increasing service on the weekends to reduce overcrowding.

Saturdays:

- Every 7 to 10 minutes between 7 a.m. and 9 a.m.
- Every 6 to 7 minutes between 9 a.m. and 11 a.m.
- Every 6 to 7 minutes between 3 p.m. and 7 p.m.
- Every 9 minutes between 10 p.m. and 11 p.m.

Sundays:

- Every 10 to 12 minutes between 7 a.m. and 9 a.m.
- Every 8 to 10 minutes between 9 a.m. and 11 a.m.
- Every 7 to 9 minutes between 1 p.m. and 7 p.m.

N35 SFU/Downtown NightBus

We're increasing service to reduce wait times and provide extended service throughout the night. This change provides round-the-clock service of every 30 minutes or better along the Hastings corridor when combined with the 95 B-Line.



Burnaby/New Westminster

PERMANENT IMPROVEMENTS (EFFECTIVE DECEMBER 18, 2017)

106 New Westminster Station/Edmonds Station

We're splitting the previous 106 Metrotown Station/New Westminster into two routes to improve reliability:

- The revised 106 route will travel between New Westminster Station (Bay 7) and Edmonds Station (Bay 4).
- The new 119 route will travel between Edmonds Station (Bay 3) and Metrotown Station (Bay 7).

This change comes following the Network Review Consultation in 2016.

119 Edmonds Station/Metrotown Station

We're splitting the previous 106 Metrotown Station/New Westminster into two routes to improve reliability:

- The new 119 route will travel between Edmonds Station (Bay 3) and Metrotown Station (Bay 7).
- The revised 106 route will travel between New Westminster Station (Bay 7) and Edmonds Station (Bay 2).

This change comes following the Network Review Consultation in 2016.

PERMANENT IMPROVEMENTS (EFFECTIVE JANUARY 1, 2018)

95 B-Line SFU/Burrard Station

We're increasing service at busy times throughout the week to reduce overcrowding. When combined with the improvements to the N35, round-the-clock bus service of 30 minutes or better is available along the Hastings corridor.

Weekdays:

- Every 5 minutes between 7 a.m. and 9 a.m.
- Every 6 to 9 minutes between 4 p.m. and 7 p.m.
- Every 12 minutes between 7 p.m. and 11 p.m.

Saturdays:

- Every 10 to 15 minutes between 4 p.m. and 1 a.m.

Sundays:

- Every 12 minutes between 9 a.m. and 2 p.m.
- Every 10 to 15 minutes between 4 p.m. and 1 a.m.

We're also piloting all-door boarding on the 95 B-Line, to improve performance and reliability.

128 Braid Station/22nd Street Station

We're increasing service on weekdays to reduce wait times.

Weekdays:

- Every 20 minutes between 9 a.m. and 3 p.m.

130 Metrotown Station/Hastings/Kootenay Loop/Phibbs Exchange/Capilano University

We're increasing service on Saturday evenings to reduce wait times.

Saturdays:

- Every 15 minutes between 9 p.m. and 10 p.m.

C5 Edmonds Station/Royal Oak Station

We're increasing service for eastbound trips to Edmonds Station on weekday mornings to reduce wait times and provide better connections to SkyTrain.

Weekdays:

- Every 15 minutes between 6 a.m. and 9 a.m.



C7 Edmonds Station/Metrotown Station

We're increasing service for eastbound trips to Edmonds Station on weekday mornings to reduce wait times and provide better connections to SkyTrain.

Weekdays:

- Every 15 minutes between 6 a.m. and 8:30 a.m.

N35 SFU/Downtown NightBus

We're increasing service to reduce wait times and provide extended service throughout the night. This change provides round-the-clock service of every 30 minutes or better along the Hastings corridor when combined with the 95 B-Line.

South of Fraser (Surrey, Delta, Langley (City/Township), White Rock)

PERMANENT IMPROVEMENTS (EFFECTIVE JANUARY 1, 2018)

319 Scott Road Station/Newton Exchange

We're increasing service for northbound trips to Scott Road Station on Saturday mornings to reduce overcrowding.

Saturdays:

- Every 15 minutes between 6 a.m. and 7 a.m.

323 Surrey Central/Newton Exchange

We're increasing service for southbound trips to Newton Exchange on weekday mornings to reduce overcrowding.

Weekdays:

- Every 12 to 15 minutes between 8 a.m. and 9 a.m.

337 Fraser Heights/Guildford/Surrey Central Station

We're increasing service on weekday evenings to reduce wait times.

Weekdays:

- Every 15 minutes between 7 p.m. and 9 p.m.
- Every 20 minutes between 9 p.m. and 10 p.m.

351 Bridgeport Station/Crescent Beach

We're increasing service for northbound trips to Bridgeport Station on weekday mornings to reduce overcrowding.

Weekdays:

- Every 8 minutes between 7 a.m. and 8 a.m.

372 Clayton Heights/Langley Centre

We're increasing service on Sunday evenings to extend the schedule later.

Sundays:

- Every 30 minutes between 8 p.m. and 9 p.m.

555 Lougheed Station/Carvolth Exchange

We're increasing service on weekday mornings to reduce overcrowding.

Weekdays:

- Every 5 to 6 minutes between 6 a.m. and 7 a.m.
- Every 5 minutes between 7 a.m. and 8 a.m.
- Every 5 to 10 minutes between 8 a.m. and 9 a.m.

96 B-Line Guildford/Newton Exchange

We're piloting all-door boarding on the 96 B-Line, to improve performance and reliability.



Maple Ridge/Pitt Meadows

PERMANENT IMPROVEMENTS (EFFECTIVE JANUARY 1, 2018)

733 Rock Ridge/Haney Place

We're increasing service on Sunday mornings to extend the schedule earlier.

Sundays:

- Service starting at 7:37 a.m.

741 Anderson Creek/Haney Place

We're increasing service on Sunday mornings to extend the schedule earlier.

Sundays:

- Service starting at 7:41 a.m.

Northeast Sector (Coquitlam, Port Coquitlam, Port Moody)

PERMANENT IMPROVEMENTS (EFFECTIVE JANUARY 1, 2018)

555 Lougheed Station/Carvolth Exchange

We're increasing service on weekday mornings to reduce overcrowding.

Weekdays:

- Every 5 to 6 minutes between 6 a.m. and 7 a.m.
- Every 5 minutes between 7 a.m. and 8 a.m.
- Every 5 to 10 minutes between 8 a.m. and 9 a.m.

183 Coquitlam Central Station/Moody Centre Station

We're responding to community input by switching to a Community Shuttle Bus during weekday mornings as well as evening hours throughout the week. Routing and frequency remain unchanged.

North Shore

PERMANENT IMPROVEMENTS (EFFECTIVE JANUARY 1, 2018)

130 Metrotown Station/Hastings/Kootenay Loop/Phibbs Exchange/Capilano University

We're increasing service on Saturday evenings to reduce wait times.

Saturdays:

- Every 15 minutes between 9 p.m. and 10 p.m.

Richmond

PERMANENT IMPROVEMENTS (EFFECTIVE JANUARY 1, 2018)

351 Bridgeport Station/Crescent Beach

We're increasing service for northbound trips to Bridgeport Station on weekday mornings to reduce overcrowding.

Weekdays:

- Every 8 minutes between 7 a.m. and 8 a.m.



Pamela Goldsmith-Jones

Member of Parliament
West Vancouver - Sunshine Coast - Sea to Sky Country

November 28, 2017

Village of Lions Bay
PO Box 141
400 Centre Road
Lions Bay, B.C.
V0N 2E0

Dear Mayor and Council,

As part of our commitment to keeping cannabis out of the hands of youth and profits out of the hands of criminals we introduced the Cannabis Act last April and intend to bring this into effect by July 2018.

The Government is asking for feedback from stakeholders and businesses on the proposed framework for excise duties on all cannabis products. Written comments should be sent to fin.cannabis-taxation-cannabis.fin@canada.ca on or before December 7, 2017.

We have heard concerns from local municipalities about shouldering the burden of enforcement and invite you to share your feedback.

Sincerely,

A handwritten signature in blue ink that reads "P. Goldsmith-Jones".

Pamela Goldsmith-Jones, MP
West Vancouver-Sunshine Coast-Sea to Sky Country

From: [REDACTED]
To: [Karl Buhr; Council @ Lions Bay; Agenda](#)
Cc: [REDACTED]
Subject: Cenotaph
Date: Sunday, November 26, 2017 2:06:53 PM

Dear Mayor & Council,

At the last Remembrance Day ceremony we informally discussed the establishment of a more permanent memorial for our veterans. With the generation that fought in World War II now passing away and the centenary of World War I coming up next year it may be a very good idea to launch an initiative to have something like this built in Lions Bay, on a central location.

In my mind it would not be hard to initiate a competition among artists, organize a fundraiser and have this unveiled next year such that the names of Lions Bay servicemen and women will be remembered and honoured year round. One can think of a marble or granite monument with the name of these veterans as well as some references to the military conflicts in which they served.

At the same time I think this could be also something to harness the community's enthusiasm across a number of generations, and possibly involve the school in this.

I want to put this forward to council to think about, I copy Louis Peterson who was involved in the discussion as well as Trudi Luethy who organizes the annual Remembrance Day event.

Regards,

Pieter Dorsman
LB Resident & West Van School District Trustee

From: [Peter DeJong](#)
To: [Shawna Gilroy](#)
Subject: FW: Encroachment Agreement for 85 Creekview Place
Date: Thursday, November 30, 2017 4:41:17 PM

For Correspondence

Peter DeJong, BA, LLB, CRM
Chief Administrative Officer

The Municipality of the Village of Lions Bay www.lionsbay.ca
PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 , Canada
Village Office (604) 921-9333 | Fax (604) 921-6643

This email is intended only for the persons addressed and may contain confidential or privileged information. If you received this email in error, it'd be appreciated if you notify the sender and delete it. Statements and opinions herein are made by their authors in a personal capacity, and are not binding on the Municipality of the Village of Lions Bay until contracted. Be aware that this email is the property of the Municipality and may not be disseminated in whole or part without consent. This email may be exempt from disclosure under the British Columbia Freedom of Information and Protection of Privacy Act and other freedom of information or privacy legislation, and no admissible disclosure of this email can be made without the consent of the Municipality. Conversely, be aware that any response to the sender may be subject to disclosure under a freedom of information request.

From: Peter DeJong
Sent: Thursday, November 30, 2017 2:17 PM
To: [REDACTED]
Cc: Karl Buhr <mayor.buhr@lionsbay.ca>; Naizam Jaffer <njaffer@lionsbay.ca>
Subject: Encroachment Agreement for 85 Creekview Place

Hello Mr. and Mrs. Morton:

I am in receipt of your email below and refer you to pp.45-55 of the November 7, 2017 Agenda package on our website regarding the details of the application and agreement. For ease of reference, please click here:

https://www.lionsbay.ca/sites/2/files/docs/meeting/agenda/171107_rcm_package.pdf

The encroachment agreement is administrative in nature (as opposed to a policy decision of Council) and covers the municipality's land from the subject property's boundary to the paved roadway. There are no changes to your driveway apron on Creekview Place. The municipality does not regulate landscaping upon private property, unless retaining walls are constructed over 1.2 meters in height, so there is no permit required here. The drawings attached to the agreement are all we require. If you are seeking further information, I suggest you contact your neighbours at 85 Creekview Place.

Please let me know if you have any other questions or concerns. Thank you.

Peter DeJong, BA, LLB, CRM

Chief Administrative Officer

The Municipality of the Village of Lions Bay www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 , Canada

Village Office (604) 921-9333 | Fax (604) 921-6643

This email is intended only for the persons addressed and may contain confidential or privileged information. If you received this email in error, it'd be appreciated if you notify the sender and delete it. Statements and opinions herein are made by their authors in a personal capacity, and are not binding on the Municipality of the Village of Lions Bay until contracted. Be aware that this email is the property of the Municipality and may not be disseminated in whole or part without consent. This email may be exempt from disclosure under the British Columbia Freedom of Information and Protection of Privacy Act and other freedom of information or privacy legislation, and no admissible disclosure of this email can be made without the consent of the Municipality. Conversely, be aware that any response to the sender may be subject to disclosure under a freedom of information request.

-----Original Message-----

From: Jasmine [REDACTED]

Sent: Thursday, November 30, 2017 11:24 AM

To: Council @ Lions Bay <council@lionsbay.ca>; Agenda <agenda@lionsbay.ca>

Cc: andrew morton [REDACTED]

Subject: Drive way construction at 85 Creekview Place

Good Morning,

My husband, Andrew Morton, and I live at 75 Creekview Place. I noticed in your meeting minutes from November 7th, that an Encroachment Application was approved for the driveway construction proposed for 85 Creekview Place. Could you please explain this to me in further detail? Our interest in this project is twofold. We want to make sure that that any construction/excavation done doesn't encroach upon the line that divides our two properties, or compromise the slope that is present along this line. We also want to make sure that any design of the new driveway along Creekview place doesn't interfere with our ability to back safely down our driveway. What official avenues can we take to make sure that our voice as stakeholders is heard, specifically in the event that a variance is applied for? Our concerns have been raised, as a property peg in the area has recently disappeared. Lastly, how can we apply to see the plans and permits for any proposed construction of the driveway and structures at 85 Creekview Place? Thank-you for your time and consideration.

Sincerely,

Jasmine Morton

Sent from my iPad