



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, JANUARY 9, 2018 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Norm Barmeier
Councillor Jim Hughes
Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 1

Public: 2

1. Call to Order

Mayor Buhr called the meeting to order at 7:00 p.m.

2. Adoption of Agenda

Moved/Seconded

THAT item 8Av – CWWF Project Tender be added; and

THAT the agenda be adopted, as amended.

CARRIED

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

None

4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

A. Louis Peterson - Volunteerism

Mr. Peterson spoke about his past volunteer work in the Village over the years. He also updated Council on the successful funds raised from the Resource Directory, totalling about \$9,000 with about \$2,000 in expenses, and the \$2,500 grant funding from Council. He noted that the directory was intended to be a community project, which lead him into the idea of starting a not for profit group called the “Lions Bay Community Association”. Mr. Peterson’s hope was to connect with the Seniors Social Circle, Arts Council, Historical Society, Playschool Association, PAC etc. and work collaboratively as a community to create a profile of the Village which would suggest to newcomers of Lions Bay what a great place it is, but getting buy in from all the individual groups has been a difficult process and perhaps Council could get involved. Mayor Buhr thanked Mr. Petersen but noted that the organization of volunteer groups needs to be left to those volunteer groups as Council’s role is somewhat constrained by the Community Charter.

5. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – December 19, 2017

The following was amended:

- Item 8Ai – Purchase of Bus Shelter – add the following sentence “It was noted that Council had taxed \$15,000 for a bus shelter a few years ago, but had not proceeded with the project and the funds went to general unrestricted reserves.” into the summary comments
- Item 8Aiii – Parking and Traffic Signage Purchase Order Report – change all occurrences of “Precision ParkLink” to “Precise ParkLink”.

Moved/Seconded

THAT the Regular Council Meeting Minutes of December 19, 2017 be approved as amended.

CARRIED

B. Council Strategy Committee Meeting – May 2, 2017

Moved/Seconded

THAT the approved Council Strategy Committee Meeting Minutes of May 2, 2017 be rescinded and approved in the next Council Strategy Committee meeting.

CARRIED

6. Business Arising from the Minutes

A. Regular Council Meeting – December 19, 2017

Item 6A regarding library fees was to be moved to the Follow-Up Action Items List. The Mayor also queried whether staff was parking at the top parking lot and staff noted that lighting was an issue in the evenings on the staircase up to the parking lot and could be hazardous.

7. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Action
31	December 19, 2017	Correspondence R2: Nicola Cadwell	Complete, add response to next meeting.

B. Information and Resource Requests (IRRs)

Under the resolutions section, staff provided updates on the following IRRs which had already been given direction in previous meetings: ID 87, ID 102, ID 103, ID 124, ID 27 and ID 128, and the new IRRs were discussed.

Moved/Seconded

THAT the IRRs be updated in accordance with the following:

- ID 149: 8 Lots at Crystal Falls – lots no longer exist in Land Titles – move to pre-empted
- ID 150: Website Performance Reporting – in progress
- ID 151: Fire Department Report – in progress, will report quarterly
- ID 152: Tax Bill Layout – move to pre-empted
- ID 153: Restricted Reserve re. Sale of Brunswick Beach Right of Way – in progress

CARRIED

MAYOR BUHR & COUNCILLOR MCLAUGHLIN OPPOSED TO ID 152

Moved/Seconded

THAT Council recess the meeting to check the audio device.

CARRIED

Council recessed the meeting at 8:05 pm to check the audio device which was not recording; the meeting continued at 8:06 pm with the recording device operational.

8. Reports

A. Staff

i. CFO: 2018 Draft Water, Sewer and Solid Waste Budgets

CFO Rooke briefed on the 2018 Draft Water, Sewer and Solid Waste Budgets report and Council provided their input and queries. Council was pleased with the budgets as they stood, therefore staff will provide the same budgets at the next meeting in order to go to first reading.

Moved/Seconded

THAT the report “2018 Draft Water, Sewer and Solid Waste Budgets” be received for information purposes.

CARRIED

Audio: 00:22

ii. CFO: 2018 Preliminary Budget

CFO Rooke briefed Council on the 2018 Preliminary Budget report and Council provided their input and queries. Councillor McLaughlin requested prior years Capital X allocations and expenditures be revealed. CFO Rooke expressed concern with the ability to go back in time with respect to those items, but also with respect to the purpose of the request. Council requested that any Municipal Grant Applications over \$2000 be required to present to Council in person, namely: Lions Bay Events Committee, Seniors Social Circle, Lions Bay Arts Council and Lions Bay House Concerts.

An On-Table Proposed Capital and Operational Requests report was provided and discussed.

Moved/Seconded

THAT the report “2018 Preliminary Budget” be received for information purposes.

CARRIED

Audio: 01:39

iii. CFO: BDO Planning Report

Council reviewed the BDO Planning Report.

Moved/Seconded

THAT the Information Report “BDO Planning Report” be received for information purposes.

CARRIED

Audio: 01:46

iv. CFO: Contracted Services Agreement – Cleaners

Moved/Seconded

THAT Council approve the Contracted Services Agreement with Nutech Facility Services Limited and authorize the Mayor and the Chief Administrative Officer to sign the contract.

CARRIED

Audio: 01:49

At 9:55 pm, the meeting was extended by one hour until 10:55 pm.

Moved/Seconded

THAT the meeting be extended until 10:55 pm.

CARRIED

v. CWWF Project Tender

Councillor Barmeier was concerned with the timeline of the CWWF project tender. PWM Nai Jaffer explained that once the final drawings are provided by AECOM and other critical details are settled, the tender will go out providing bidders about 1 month to respond. Council will be updated as the schedule unfolds and Mr. Jaffer assured Councillor Barmeier that he has been pushing AECOM and that the necessary work is in progress.

Audio: 01:59

B. Mayor

None

C. Council

None

D. Committees

i. Lions Bay Beach Park Advisory Committee Meeting Minutes – November 23, 2017

Councillor McLaughlin noted the next meeting is Thursday, January 18, 2018 and there will be one more meeting prior to that until final decisions can be made on the Beach Park upgrades.

Moved/Seconded

THAT the Lions Bay Beach Park Advisory Committee Meeting Minutes of November 23, 2017 be received for information.

CARRIED

E. Emergency Services

None

9. Resolutions

None

10. Bylaws

None

11. Correspondence

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: Cannabis Tax Revenue – no response
- G2: Quagga and Zebra Mussels – no response
- G3: Managing Residential Wood Smoke in Metro Vancouver – staff will add Metro information with the tax bill
- G4: CAEH Housing First Training Invitation – no response

CARRIED

12. New Business

None

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

A. Deirdre Bain

Mrs. Bain wanted to say publicly that she appreciates staff for all of the work they do and the attitude with which they do it.

14. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- c) labour relations or other employee relations;
- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report].

CARRIED

The meeting was closed to the public at 10:09 p.m.

The meeting was re-opened to the public at 11:21 p.m.

15. Reporting Out From Closed Portion of Meeting

Council reported out that the Terms of Reference for the Memorial Project Select Committee were approved by Council and will be duly to the website, and the following members were appointed: Wendy Conway-Mair, Tony Cox, Pieter Dorsman, Tony Greville, Arlene Holstrom, Trudi Leuthy, Phillip Marsh, Ute Phillips, Ruth Simons, Fred Bain (Chair) and Mayor Buhr (Ex-Officio) with the first meeting to take place on January 19, 2018.

16. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 11:22 p.m.

Mayor

Corporate Officer

Date Approved by Council:	January 23, 2018
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