



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**MEMORIAL COMMITTEE MEETING
OF THE VILLAGE OF LIONS BAY
HELD ON FRIDAY, MARCH 16, 2018 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

AGENDA

- 1. Call to Order**
- 2. Appointment of Recorder**
- 3. Approval of the Agenda**
- 4. Public Questions & Comments**
- 5. Approval of Minutes**
 - A. Memorial Committee Meeting – January 19, 2018 (Page 3)
- 6. Business Arising from the Minutes**
- 7. Unfinished Business**
 - A. Veteran’s Memorial
 - i. Planning of the Site
 - a. Vision
 - i. Scope and Scale
 - ii. Intent
 - b. AECOM Drawings
 - i. Site Sketch – Highway Tank (Page 7)
 - ii. AECOM Highway Tank Project Addendum 1 (Page 9)
 - c. Design Ideas
 - iii. Funding
- 8. New Business**
- 9. Public Questions & Comments**
- 10. Adjournment**
- 11. Next Meeting - TBA**

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DRAFT
MINUTES OF THE
MEMORIAL COMMITTEE MEETING
OF THE VILLAGE OF LIONS BAY
HELD ON MONDAY, January 19th 2018 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

In attendance alphabetically:

Regrets:

Fred Bain-councillor-Chair	Karl Buhr-mayor	
Tony Greville-IC member	Tony Cox-resident	
Arlene Holstrom-resident	Pieter Dorsman-resident	
Trudi Leuthy-resident	Ute Phillips-Arts Council-Chair	
Phillip Marsh-resident		

1. Call to Order: 1905hrs
2. Appointment of Recorder
 - a) Fred Bain
3. Approval of the Agenda
 - a) Approved
4. Public Questions and Comments
 - a) None
5. Introduction
 - a) Tony Greville gave an overview of how this project came about and a general vision of the first involved.
 - Highway water tank will be replaced with an underground unit leaving an undeveloped flatish ground above it.
 - The Remebrance Day service is one of, if not, the best attended function in the Village
 - There seems to be a great deal of respect for the veterans and they should be honoured year round
 - The project has been given Council approval to research and design a suitable memorial
 - Author's notes:
 - Tony Greville first presented the Idea to Fred who then spoke to Trudi to see if

she thought there would be support in the community. Having received a “positive” from her, Fred then brought the idea to Council for their conceptual approval

6. New Business

a) Terms of Reference

- deferred until a meeting with more members present

b) Highway Tank Memorial Proposal

- Before this meeting Trudi, Tony and Fred met with Mike Hurst, and Ute Phillips, as they were unable to attend this meeting, to get some ideas flowing.
- Design ideas that came out of the discussions before and during the meeting were:
 - Include a 4–5' stone Cairn, memorial wall, maybe a water feature.
 - Layout could resemble an amphitheatre with a “dias” at the North East corner
 - Possibly a stage for presentations
 - Other than the Cairn, materials could be varied such as aluminum or wood or stone or bricks
 - Consideration must be given to the possibility of the tank needing access from above should a major repair be needed
 - This would be a remote possibility but structures directly above the tank should be movable without being damaged
 - The Cairn could be adorned with permanent pottery poppies supplied by pottery classes – a more formal feature
 - Consider a “Wall of Honour” for Veterans
 - Consider the installation of flag poles on site
 - Banners could be produced and hung from street lamps or other appropriate devices
 - The land west of the level ground could also be developed into a low maintenance area for quiet reflection with paths and benches
 - Possibly relocate the “Spirit of Lions Bay” carving to the location toward the entrance

- Site preparation should be done at the end of the tank installation
- Insights and designs are welcome from the Arts Council of Lions Bay
- Safety concerns must be factored in
- Look into a “design contest”
- Get feedback from residents via such vehicles as “Survey Monkey”
- We need input from Works as to their servicing needs for access to the water tank
- We anticipate getting a site drawing from Works that will give an accurate layout with present and future elevations
- Financial considerations:
 - Limited Village funds are available as is staff time to be involved in this project
 - Donations will be searched out
 - General donations to the Village for the project (with tax receipts)
 - Donate a bench or other for of seating (with doner plaque)
 - “Doner Wall” with plaques (not to be too close to a remembrance wall with veterans' plaques- “Wall of Honour”)
 - Grant from Veterans Affairs
 - We considered the “Community War Memorial” funding program
 - up to 50% funding of eligible expenditures, not exceeding \$50,000
 - A minimum of 25% of the applicant's overall project must be cash, while up to 25% can be contributions made in-kind
 - Eligible projects must commemorate the achievements and sacrifices of those who served Canada since Confederation (1867). The project may be related to the construction, restoration or expansion of a community war memorial. Projects must be of finite duration, with clear start and end dates.
- Other considerations:
 - As the land is of the Ministry of Transportation and Infrastructure (MOTI), permission must be received from them to extend their permission beyond the permission for using the land for the Highway Water Tank”.
 - Early indicators lead us to believe it may not be difficult to receive that

permission

- Plans should include how much electrical power, if any, would be needed
- Plans should also include the availability of volunteers and how much could be achieved via volunteers
- Fred will speak with:
 - CAO Dejong re permissions and elimination of obstacles
 - Works Manager Jaffer about drawings that may be available and works access needs to the completed project
 - CFO Rooke regarding the Veterans Affairs “Community War Memorial” funding.
 - Council to update them and receive their input

7. Public Questions and Comments

a) None

8. Next Meeting March 16th, 2018, 1900hrs



PROJECT

WATER STORAGE REPLACEMENT PROJECT

CLIENT
VILLAGE OF LIONS BAY
Village of Lions Bay Municipal Hall
PO Box 141 – 400 Centre Rd
Lions Bay, BC V0N 2E0
(604) 921-9333
www.lionsbay.ca

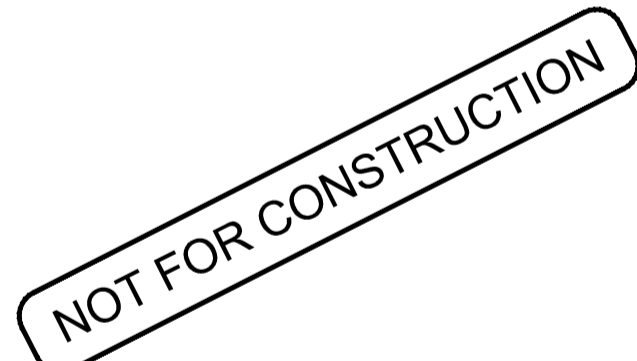


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REGISTRATION



ISSUE/REVISION

I/R	DATE	DESCRIPTION
0	24/01/2018	ISSUED FOR INFORMATION PURPOSES

KEY PLAN

PROJECT NUMBER

60546407

SHEET TITLE

HIGHWAY TANK
SITE PLAN SKETCH

SHEET NUMBER

C-XX

ISO A1 594mm x 841mm
Approved: GW
Checked: GW
Designer: AI
Project Management Initials:

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Printed on: 100% Post-Consumer Recycled Content Paper



NOTE:
 TOPOGRAPHIC SURVEY BY AECOM JUNE 24, 2017.
 • CO-ORDINATE SYSTEM: CGG 2013 ZONE 10 ON CANSEL NETWORK
 • DATUM: GEODETIC ESTABLISHED BY GPS

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PROJECT
WATER STORAGE REPLACEMENT PROJECT

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 Village of Lions Bay Municipal Hall
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 (604) 921-9333
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REGISTRATION

ISSUE/REVISION

I/R	DATE	DESCRIPTION
1	03/07/2018	ISSUED FOR ADDENDUM 1
0	02/14/2018	ISSUED FOR TENDER

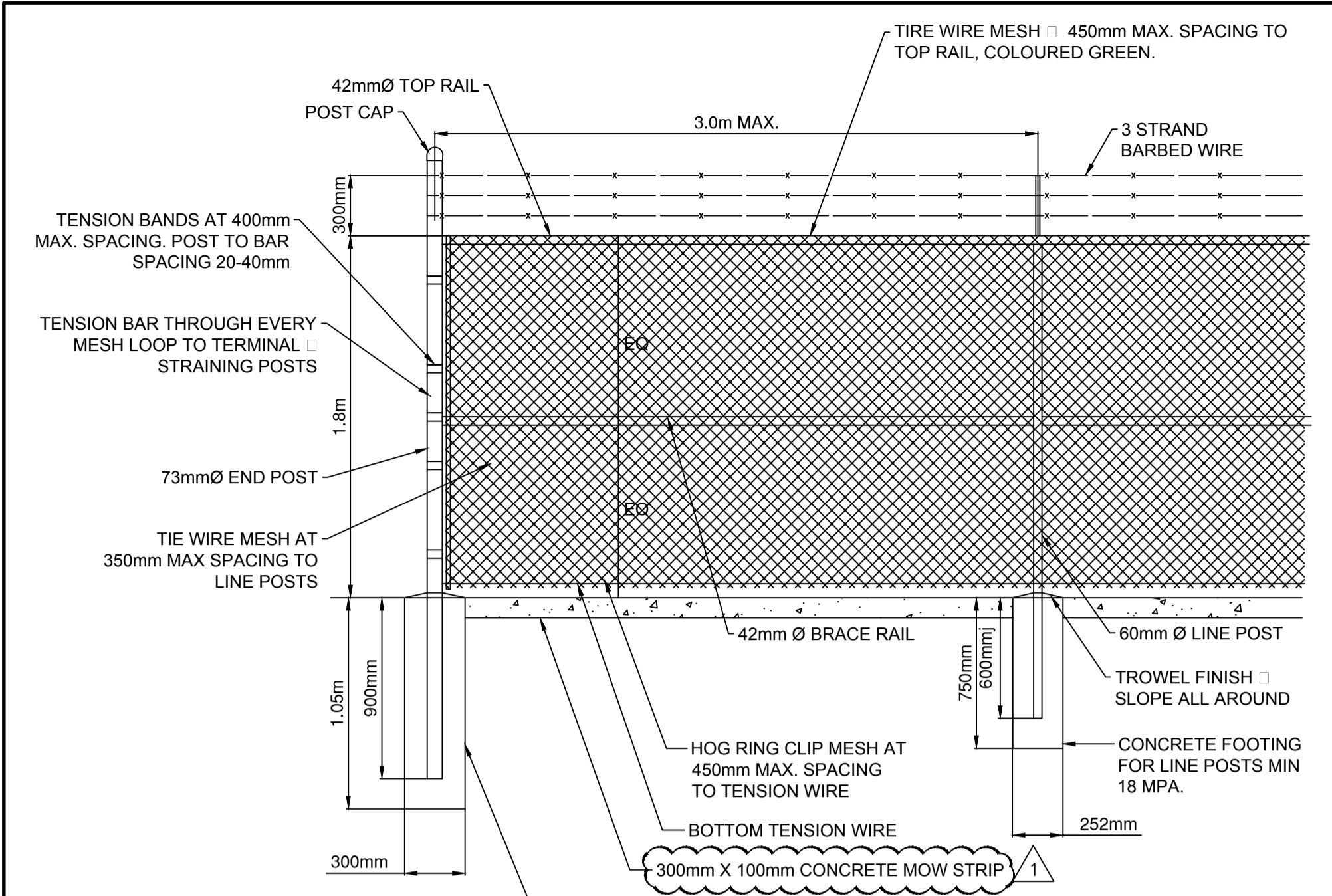
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SHEET TITLE
 STANDARD DETAILS
SHEET NUMBER
 C-402

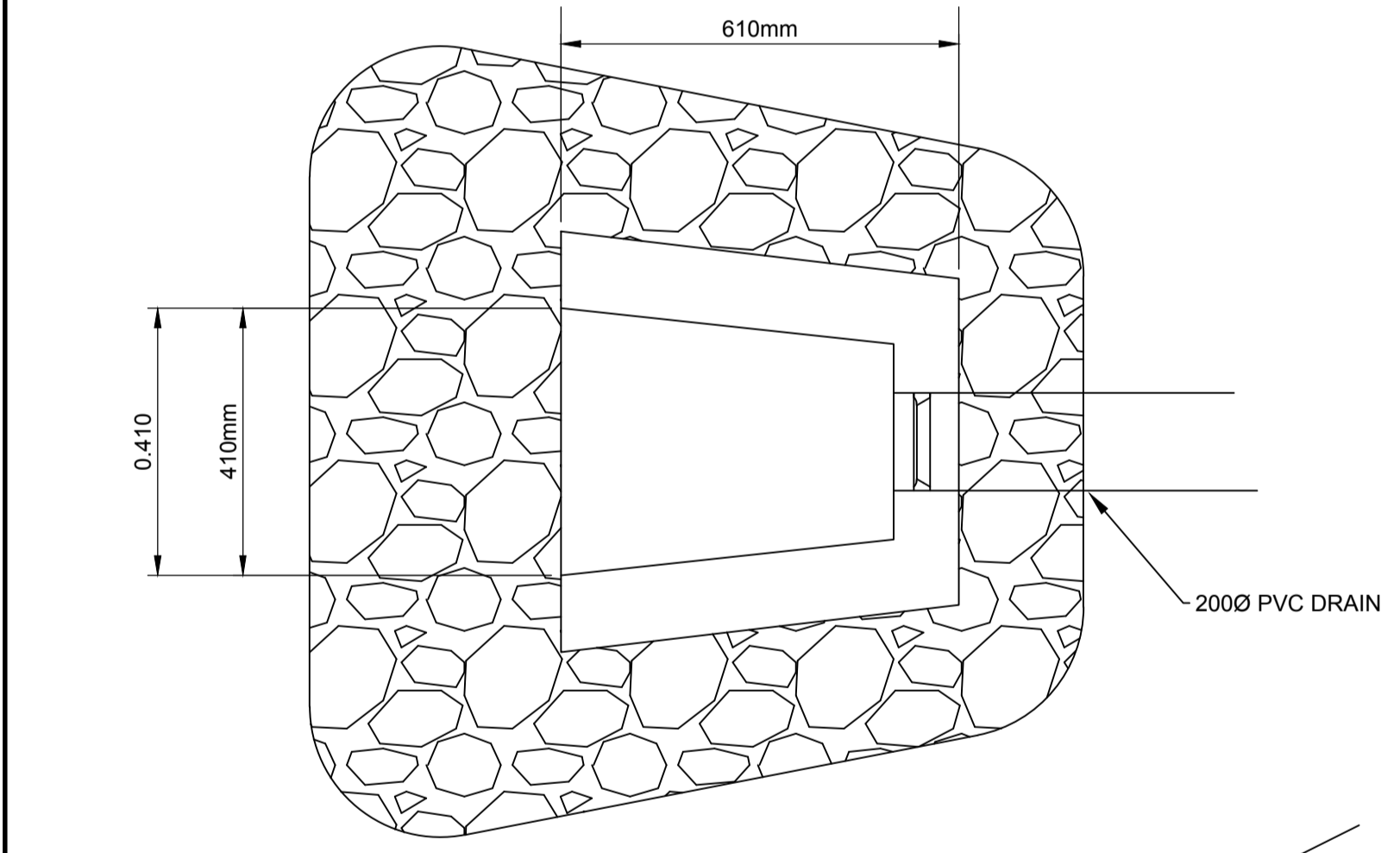
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 Checked: GW
 Designer: AI
 Project Management Initials:

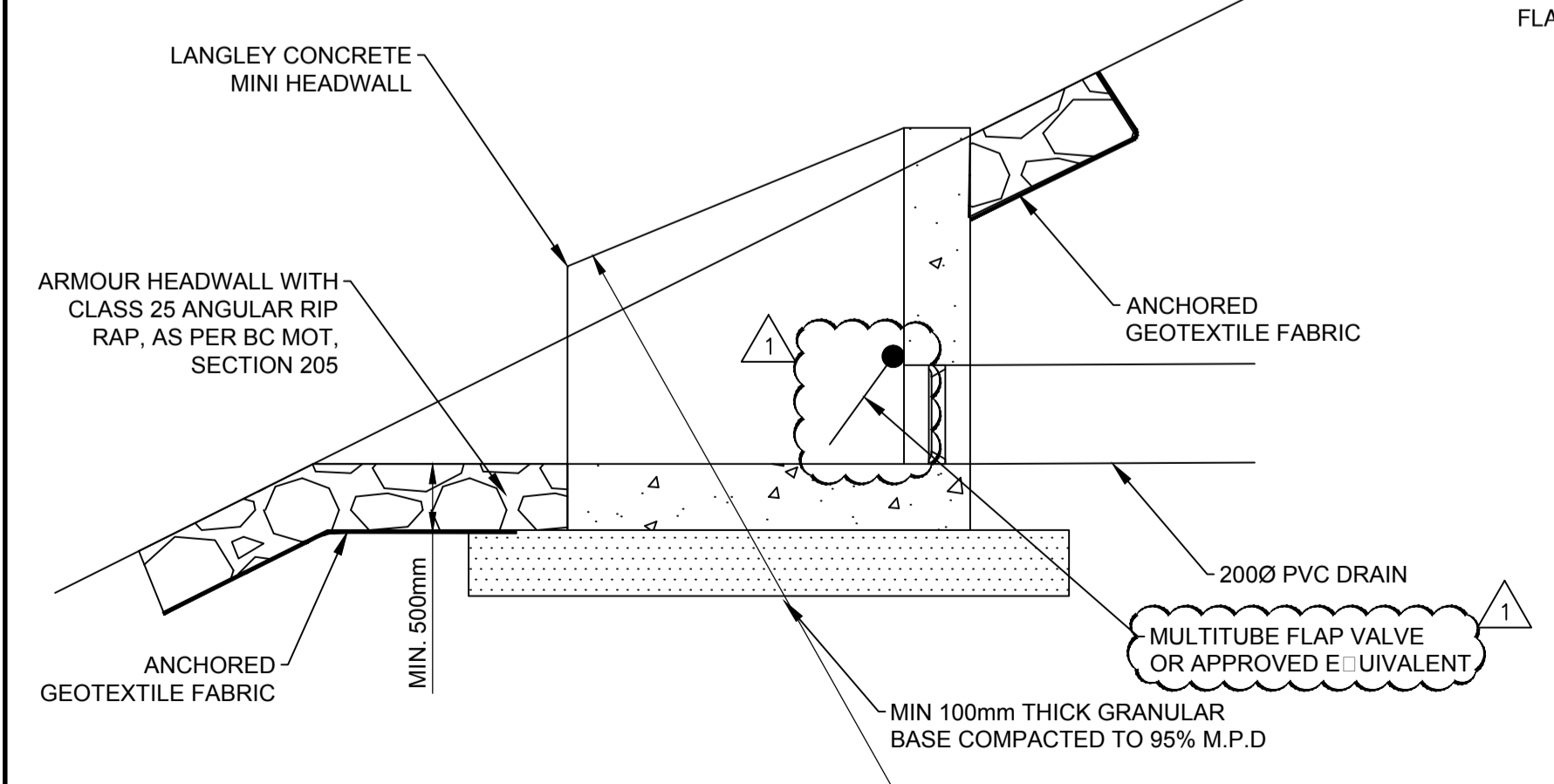
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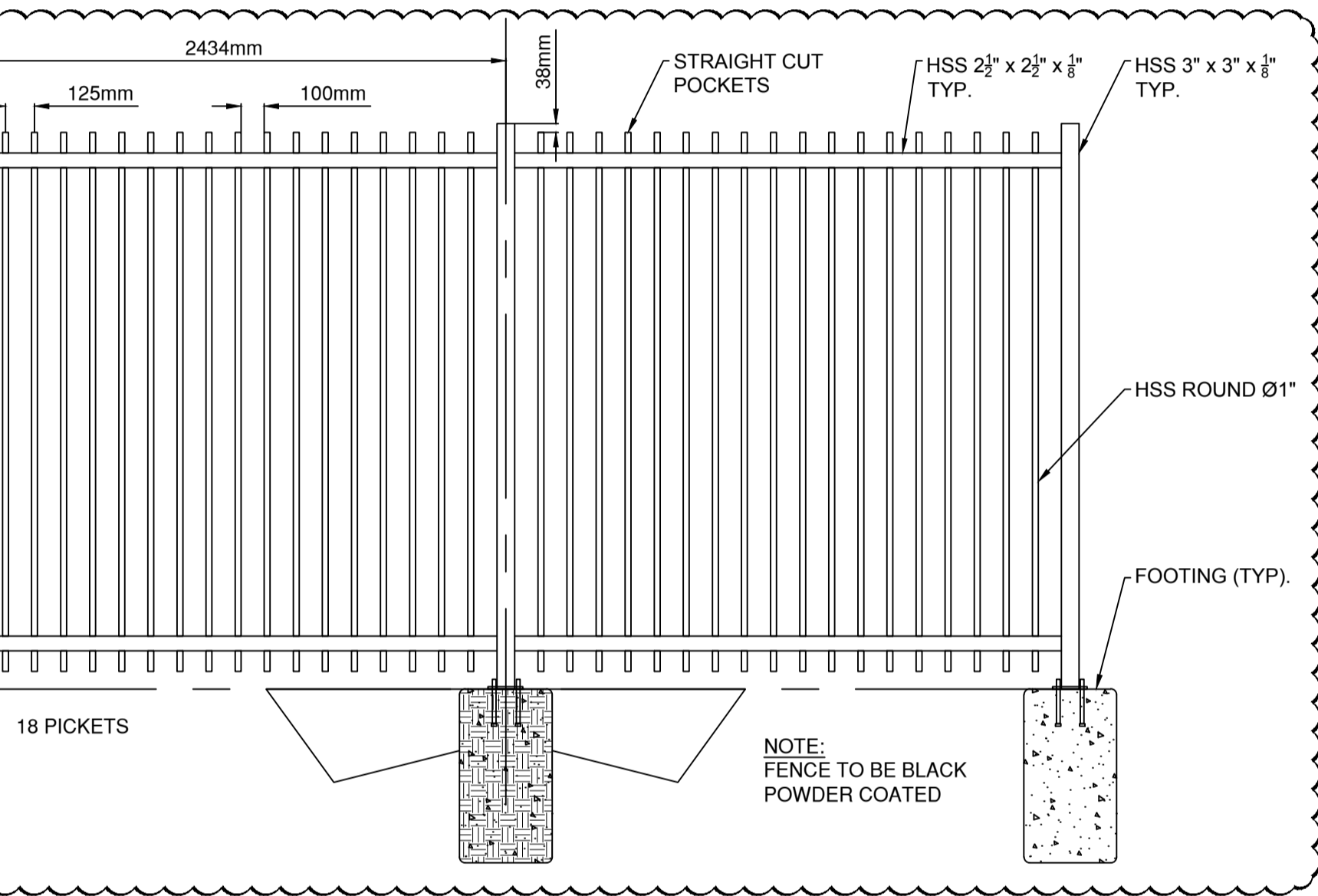
HARVEY SITE FENCE DETAIL
 Scale: 1:25



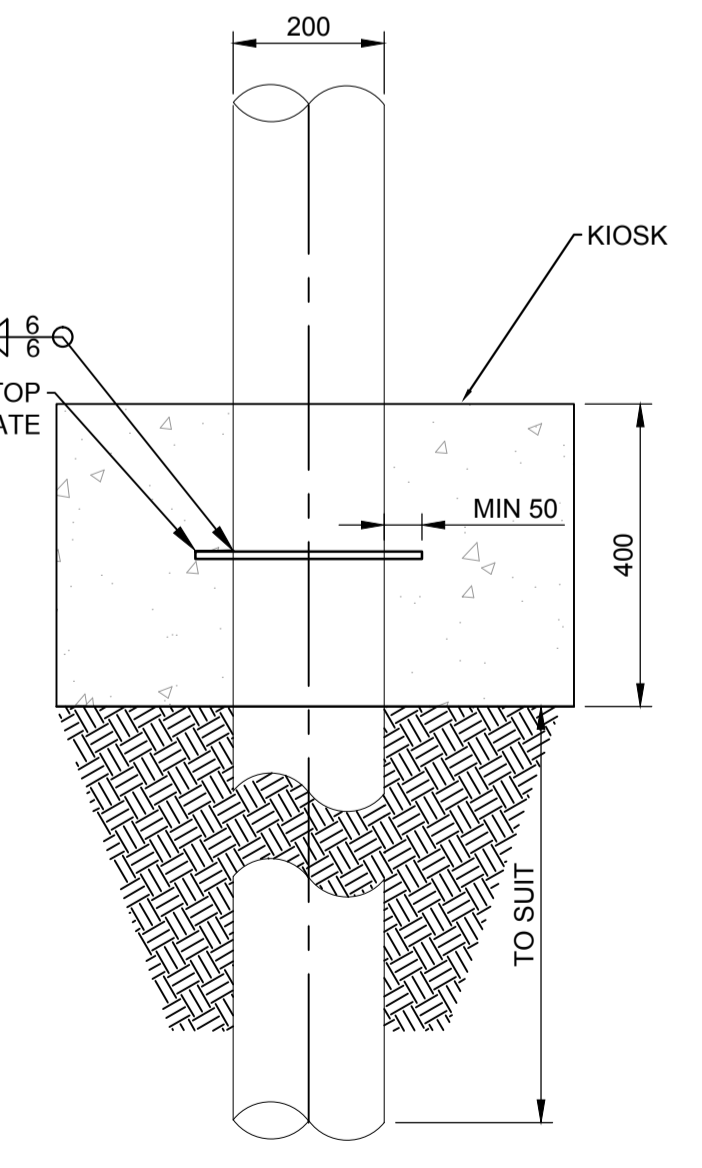
HEADWALL OUTLET - AT HIGHWAY
 Scale: N.T.S



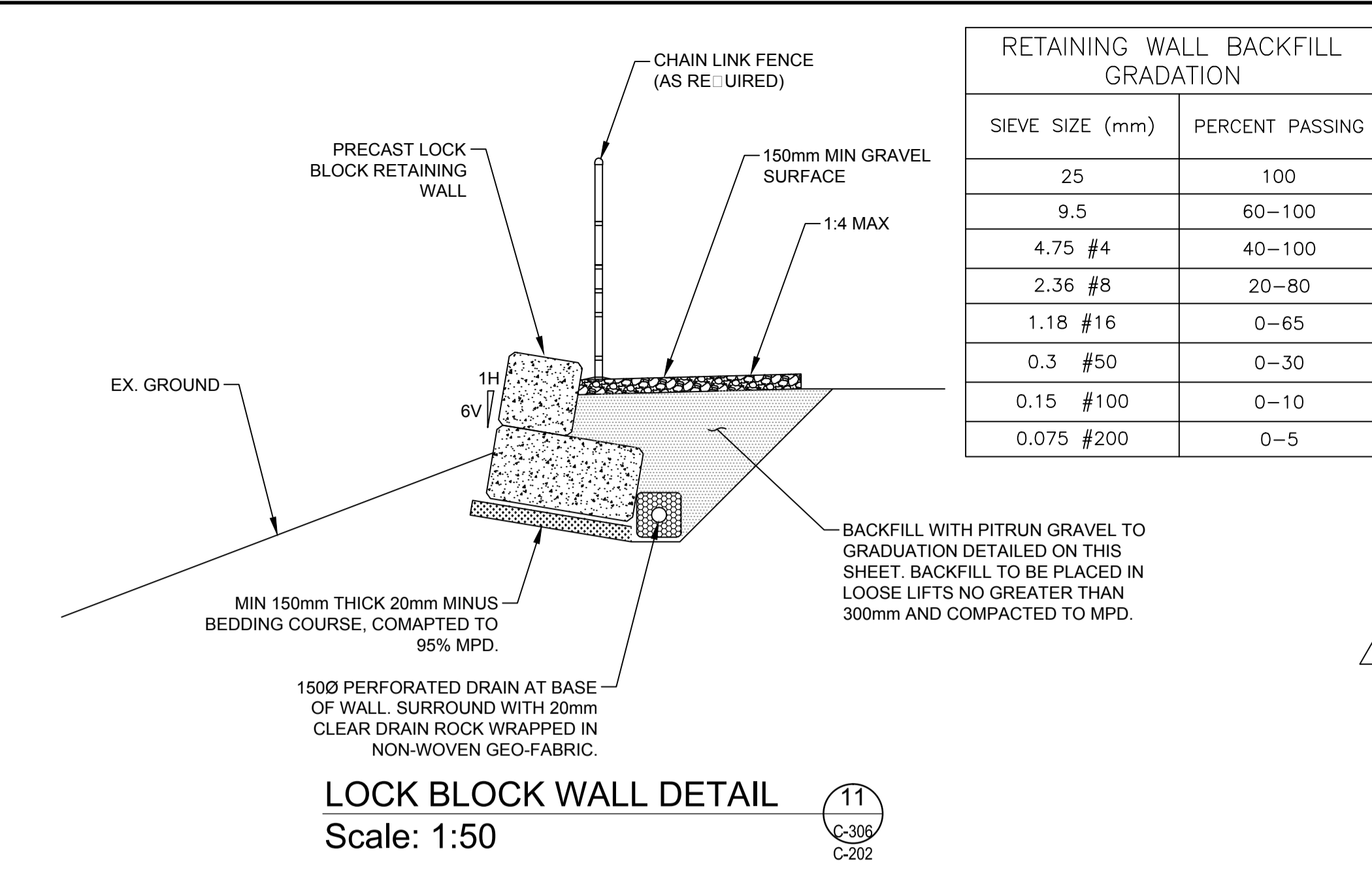
THRUST PLATE DETAIL
 Scale: 1:10



HIGHWAY SITE FENCE DETAIL
 Scale: 1:25



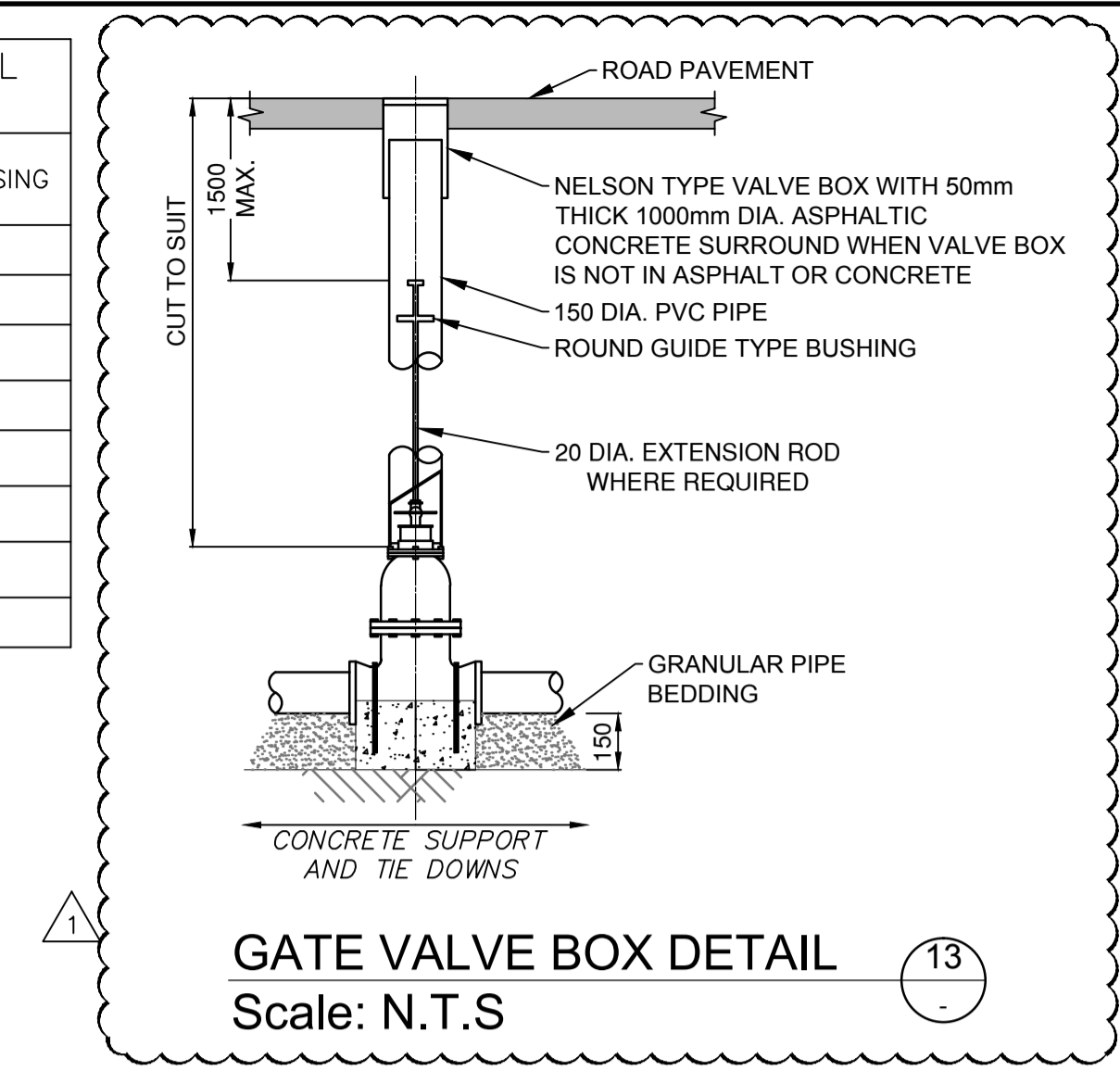
THRUST PLATE DETAIL
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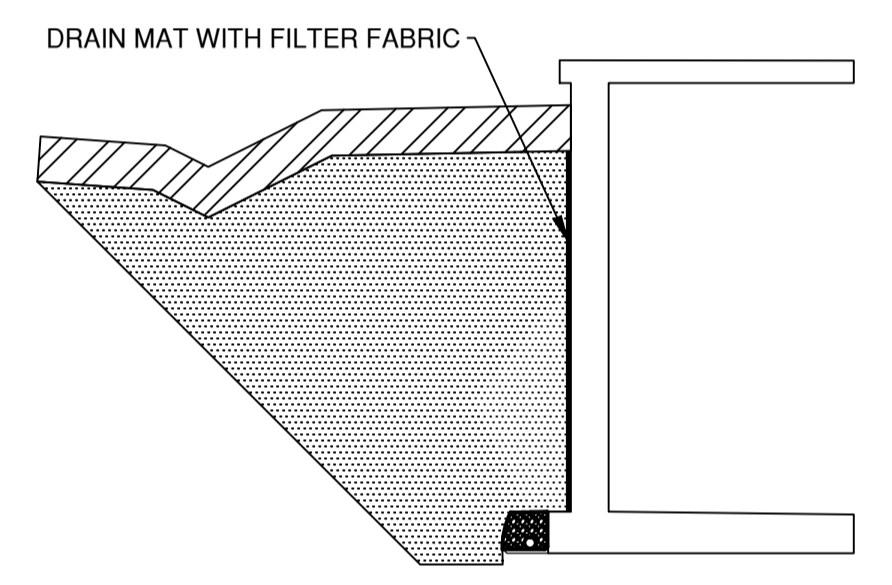
LOCK BLOCK WALL DETAIL
 Scale: 1:50

RETAINING WALL BACKFILL GRADATION

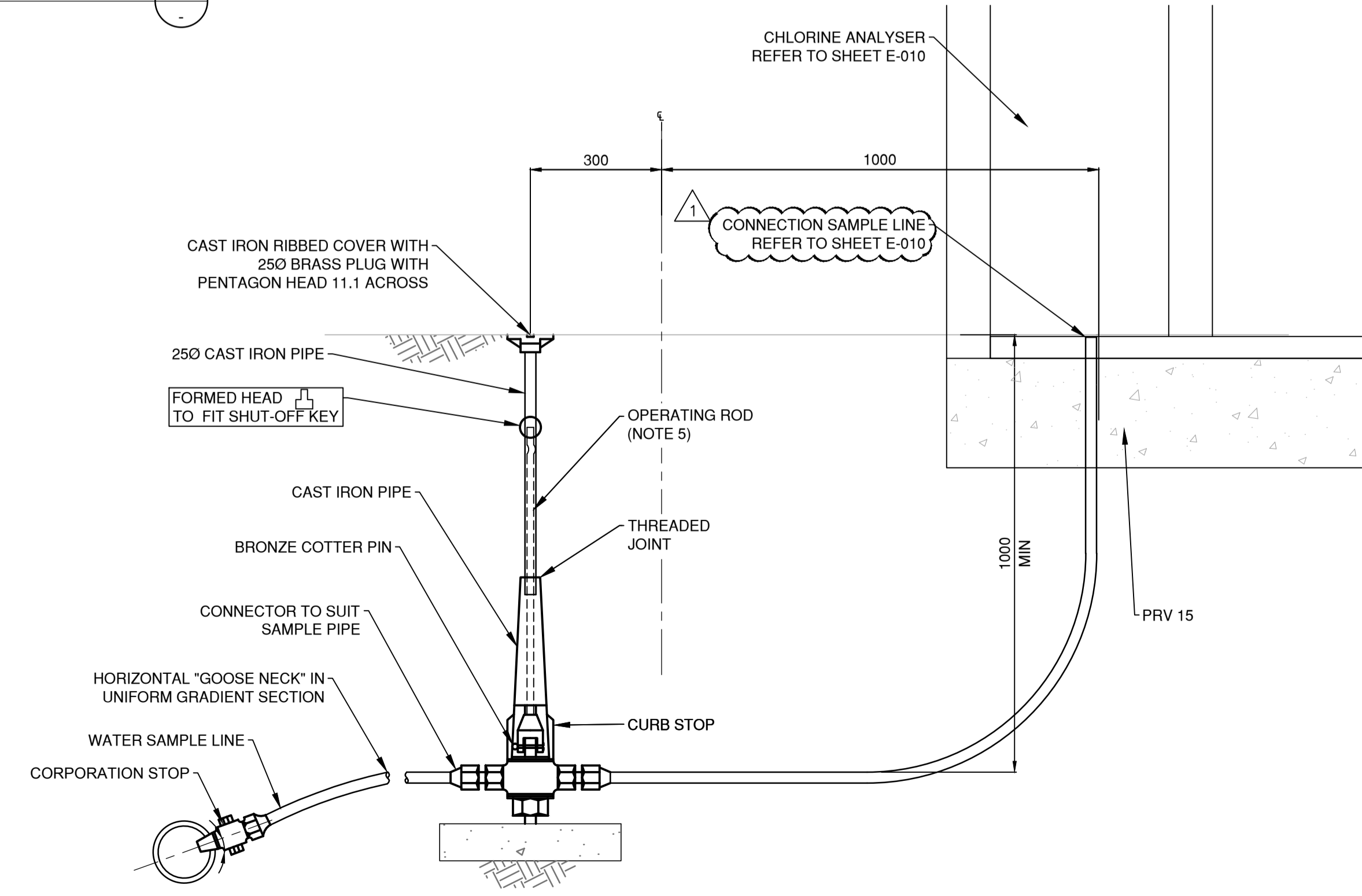
SIEVE SIZE (mm)	PERCENT PASSING
25	100
9.5	60-100
4.75 #4	40-100
2.36 #8	20-80
1.18 #16	0-65
0.3 #50	0-30
0.15 #100	0-10
0.075 #200	0-5



GATE VALVE BOX DETAIL
 Scale: N.T.S



HIGHWAY - PERFORATED PERIMETER DRAIN DETAIL
 Scale: N.T.S



WATER SAMPLE LINE DETAIL
 Scale: N.T.S

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