



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

---

**REGULAR MEETING OF THE COUNCIL  
OF THE VILLAGE OF LIONS BAY  
HELD ON TUESDAY, MARCH 20, 2018 at 7:00 PM  
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

---

**MINUTES**

In Attendance:

Council: Mayor Karl Buhr  
Councillor Fred Bain  
Councillor Norm Barmeier  
Councillor Jim Hughes

Regrets: Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong  
Chief Financial Officer Pamela Rooke  
Public Works Manager Nai Jaffer  
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 4

**1. Call to Order**

Mayor Buhr called the meeting to order at 7:00 p.m.

**2. Adoption of Agenda**

Moved/Seconded

THAT item 8Eii be discussed after item 4, along with an On Table report; and

THAT item 7B and 8Bi be struck; and

THAT item 8Aiii and 8Di be discussed after item 15; and

THAT item 8Div – Memorial Committee Verbal Update be added; and

THAT the agenda be adopted, as amended.

**CARRIED**

**3. Public Participation (2 minutes per person totalling 10 minutes maximum)**

None

**4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)**

None

*The following item was moved to be discussed after item 4.*

**8Eii. LBFR Update Report On-Table from Fire Chief Oliver**

Fire Chief Oliver advised Council that Britannia Fire Rescue is now active on the highway and Lions Bay will no longer go further north than Porteau, unless specifically requested to assist with respect to a bad accident. Due to this, LBFR calls have been quieter. The Fire Chief discussed the on-table report referencing call-outs, the new classroom trailer, the burn building, membership and training. He also requested that the parking signage outside of the Fire Hall not be changed as they need all of the spaces for their call-outs.

Moved/Seconded

THAT the LBFR Update Report be received.

**CARRIED**

*Audio: 00:32*

**5. Review & Approval of Minutes of Prior Meetings**

**A. Special Council Meeting – February 26, 2018**

Moved/Seconded

THAT the Special Council Meeting Minutes of February 26, 2018 be approved as circulated.

**CARRIED**

**6. Business Arising from the Minutes**

None

**7. Unfinished Business**

**A. Follow-Up Action Items from Previous Meetings**

#	Meeting Date	Description of Action Item	Action
32	February 6, 2018	Mayor Buhr and CAO DeJong to work on a Terms of Reference for a trail maintenance committee	In progress

B. Information and Resource Requests (IRRs)

This item was struck from the agenda.

**8. Reports**

A. Staff

i. CFO: 2017 Fourth Quarter Preliminary Financial Review

Council reviewed the 2017 Fourth Quarter Preliminary Financial Review.

Moved/Seconded

THAT the report “2017 Fourth Quarter Preliminary Financial Review” be received for information purposes.

**CARRIED**

*Audio: 01:09*

ii. PWM: Clean Water Waste Water Fund (CWWF) Verbal Update

PWM Jaffer advised Council that the closing date for the tender was extended to March 28, 2018 to provide more time for potential bidders in order to prepare their submissions. The new closing date is March 29, 2018 at 12 pm. AECOM will provide recommendations and staff will report back to Council at the April 10, 2018 meeting. It was noted that the PWM has not heard back from the Queen’s Printer regarding the required federal signage associated with the project. PWM Jaffer also noted that Council may need to consider relaxation of the noise bylaw so that construction could take place outside the parameters of the current bylaw provisions.

*Audio: 01:13*

B. Mayor

i. Recommendation to Council

This item was struck from the agenda.

C. Council

None

D. Committees

ii. Lions Bay Beach Park Advisory Committee Meeting Minutes – February 8, 2018 and February 21, 2018

Moved/Seconded

THAT the Lions Bay Beach Park Advisory Committee Meeting minutes of February 8, 2018 and February 21, 2018 be received for information.

**CARRIED**

iii. Lions Bay Beach Park Advisory Committee Recommendations

Council reviewed the LBBPAC recommendations, with a Phase I total of \$30,000, and a Phase II total of \$630,000. Each of the Phase I items were considered in detail. Phase II will be discussed during the Five Year Financial Plan.

*At 8:27 p.m. the meeting was recessed to change batteries in the audio recording device. The meeting resumed at 8:29 p.m.*

Moved/Seconded

THAT Council implement LBBPAC's Phase I recommendations now.

**CARRIED**

Moved/Seconded

THAT Council consider the Phase II recommendations as part of the Five Year Financial Plan discussion.

**CARRIED**

*Audio: 01:40*

iv. Memorial Committee Verbal Update

Councillor Bain updated Council on the last Memorial Committee Meeting. He advised that the Committee looked into a Veterans' Affairs Grant to assist with funding. PWM Jaffer has provided the Committee with copies of the plans for the burial of the Highway Tank and the Committee has selected a subcommittee to investigate designs and will report back to the full Committee at their next meeting. It is hoped that the funding grant application can be submitted by April 30th as limited funds are available.

Moved/Seconded

THAT the Memorial Committee Verbal Update be received.

**CARRIED**

E. Emergency Services

i. RCMP Monthly Report

Moved/Seconded

THAT the RCMP Monthly Report be received.

**CARRIED**

*Audio: 01:49*

**9. Resolutions**

A. UBCM Asset Management Planning Program Resolution  
Moved/Seconded

THAT Council direct staff to submit a UBCM Asset Management Planning Program grant application for an Asset Management Investment Plan and to provide overall grant management of the project.

**CARRIED**

**10. Bylaws**

None

**11. Correspondence**

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: Revenue from Cannabis Sales – no action
- G2: New Abandoned Boats Program Deadline: March 15, 2018 – no action
- G3: New Municipal Tax Class – no action
- G4: It's Time Project – Council passed the following motion:

Moved/Seconded

THAT the Mayor is authorized to submit for consideration of the LMLGA a resolution seeking support for the use of average-speed-over-distance technology to explicitly control driving speeds in designated BC highway safety corridors such as Highway 99 through Lions Bay..

**CARRIED**

**Councillor Hughes OPPOSED**

- G5: Child Sex Trafficking in BC Municipalities – no action
- G6: Budget 2018 – no action
- G7: UBCM Working Group – no action
- G8: Abandoned Boats Assessment and Removal Funding Announcement – no action
- G9: Maple Ridge Council to Minister Carole James RE Employer Health Tax – Mayor Buhr to respond
- R1: Susan Gardi – CAO to further respond

- R2: Iola Knight – a bigger issue to be resolved, Porta Potty’s not being a solution – CAO to respond
- R3: Jerry Blackwell – CAO to respond
- R4: Letter of Apology – in progress – CAO to follow-up
- R5: Farrah Azordegan – Mayor Buhr to respond
- R6: Kambiz Azordegan – Mayor Buhr to respond
- R7: Louis Peterson – Mayor Buhr previously responded
- R8: Oliver Ganske – no response to feedback – discussion to come in future
- R9: Jon Povill – no response to feedback – discussion to come in future

**CARRIED**

**12. New Business**

None

**13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)**

Scott Gordon & Rene Rose (*given consent from the Chair to raise a matter not discussed in the meeting*)

Mr. Gordon and Ms. Rose queried whether there was an update regarding the 12 barking dogs at Lions Bay Avenue as they have not heard back from the municipality since their delegation to Council. CAO DeJong advised them that the tenants have been informed of the complaints about barking dogs and that they must comply within a requested timeframe. Mr. Gordon and Ms. Rose expressed their frustration with the length of time it has taken for remediation of the noise issue, and that 10 others have signed a petition regarding the matter, stating they are not the only people complaining.

**14. Closed Council Meeting**

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

**90** (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- c) labour relations or other employee relations;

i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

**90** (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

**CARRIED**

Moved/Seconded

THAT item (f) “law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment” be added as an additional ground for closing the meeting.

**CARRIED**

*The meeting was closed to the public at 9:38 p.m.*

*The meeting was re-opened to the public at 11:40 p.m.*

**15. Reporting Out From Closed Portion of Meeting**

- A. THAT Jay Barber was appointed to the Trees, Views and Landscapes Committee to replace Tony Clayton, effective immediately;
- B. THAT the following persons were appointed to the Curly Stewart Memorial Trust Fund Award Committee:
  - Carole Conlin
  - Rose Dudley
  - Myron Loutet
  - Lauren Cuthbertson
  - Mayor Karl Buhr, Chair;
- C. THAT Village of Lions Bay Council authorized the Chief Administrative Officer and his designated exempt Management staff, as bargaining representatives acting on behalf of the Municipality, to enter into negotiations to renew the 2012-2015 Collective Agreement with representatives of CUPE Local 389, with any tentative agreement negotiated being subject to ratification by Village of Lions Bay Council; and
- D. THAT a Special meeting be held on Tuesday, April 3, 2018 at 7:00 p.m.

*The following two items were moved to be discussed after item 15.*

8Aiii. CAO: RFD – Curly Stewart Memorial Trust Fund Award Committee Terms of Reference and Selection of Committee Members

Council were notified that a few updates were made to the Curly Stewart Memorial Trust Fund Award Committee application.

Moved/Seconded

THAT the draft Curly Stewart Memorial Trust Fund Award Committee Terms of Reference be adopted.

**CARRIED**

**16. Adjournment**

Moved/Seconded

THAT the meeting be adjourned.

**CARRIED**

*The meeting was adjourned at 11:44 p.m.*

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Corporate Officer

Date Approved by Council:	April 10, 2018
---------------------------	----------------