



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, MARCH 20, 2018 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

AGENDA

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Public Participation (2 minutes per person totalling 10 minutes maximum)**
- 4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)**
- 5. Review & Approval of Minutes of Prior Meetings**
 - A. Special Council Meeting – February 26, 2018 (Page 5)
 THAT the Regular Council Meeting Minutes of February 26, 2018 be approved as circulated.
- 6. Business Arising from the Minutes**
- 7. Unfinished Business**
 - A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Person Responsible
32	February 6, 2018	Mayor Buhr and CAO DeJong to work on a Terms of Reference for a trail maintenance committee	Peter and Karl

- B. Information and Resource Requests (IRRs)
 See Mayor’s Recommendation to Council at Item 8.B. for the most current IRRs.
- 8. Reports**
 - A. Staff
 - i. CFO: 2017 Fourth Quarter Preliminary Financial Review (Page 9)
 THAT the report “2017 Fourth Quarter Preliminary Financial Review” be received for information purposes.
 - ii. PWM: Clean Water Waste Water Fund (CWWF) Verbal Update

THAT the CWWF verbal update be received.

- iii. CAO: RFD - Curly Stewart Memorial Trust Fund Award Committee Terms of Reference and Selection of Committee Members (Page 33)
 - (1) THAT the draft Curly Stewart Memorial Trust Fund Award Committee Terms of Reference be adopted; and
 - (2) THAT the following persons be appointed to the Curly Stewart Memorial Trust Fund Award Committee [*to be selected in closed meeting and reported out*].

B. Mayor

- i. Recommendation to Council (Page 39)

THAT staff report back to Council at the April 10, 2018 Council meeting re:

 - i. Details of plans for onsite disposition of water tank demolition waste including location map, estimated volume, site preparation, safety, future remediation, planned signage;
 - ii. Strategic Parking Plan for 2018, including but not limited to Bylaw Officer Terms of Reference, proposed CN Lot parking layout for Council approval, final camera-ready designs of decals and permits, anticipated installation of signage;
 - iii. What "Alternative Solutions" are in general, and what they are specifically to allow for compliance with the secondary suite safety provisions of the Lions Bay Building Bylaw (not BC Building Code) requirements, as introduced by the CAO to the mayor;
 - iv. 2017 fire department report, including but not limited to asset list (acquisition and disposition values, reserves required for future major assets), 2017 call analysis (including shorthanded calls, if any), personnel (including training status, turnover and current housing status and pressures), sustainability of department, long term-trends, comparators to norms ITO call volume, size of department for size of community;

- v. Estimated costs for design and construction to add needed water main upsizing to the shovel-ready “Mid-Bayview” project, including but not limited to when the existing main was upgraded if ever, would upsizing still be needed if there was no public school/private school/other institution, have fireflow standards changed (and hence should the SD contribute) or was the line sized wrong from the beginning;
- vi. An update on the issue of the “eight lots” at Crystal Falls and the current status of those lands;
- vii. A list of our three managers’ current priorities against the strategic priorities poster.

C. Council

D. Committees

- i. Trees, Views & Landscapes Committee – Recruitment of New Member (Page 41)
 THAT the Information Report, “Recruitment of New Member for Trees, Views & Landscapes Committee” be received.
- ii. Lions Bay Beach Park Advisory Committee Meeting Minutes – February 8, 2018 and February 21, 2018 (Page 43)
 THAT the Lions Bay Beach Park Advisory Committee Meeting minutes of February 8, 2018 and February 21, 2018 be received for information.
- iii. Lions Bay Beach Park Advisory Committee Recommendations (Page 49)
 (1) THAT Council implement LBBPAC’s Phase I recommendations now; and

 (2) THAT Council consider the Phase II recommendation and make it part of the Five Year Financial Plan discussion.

E. Emergency Services

- i. RCMP Monthly Report (Page 57)
 THAT the RCMP Monthly Report be received.
- ii. LBFR Update Report from Fire Chief Oliver
 THAT the LBFR Update Report be received.

9. Resolutions

A. UBCM Asset Management Planning Program Resolution (Page 59)

THAT Council direct staff to submit a UBCM Asset Management Planning Program grant application for an Asset Management Investment Plan and to provide overall grant management of the project.

10. Bylaws

11. Correspondence

A. List of Correspondence to March 15, 2018 (Page 61)

THAT the following actions be taken with respect to the correspondence:

12. New Business

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

14. Closed Council Meeting

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- c) labour relations or other employee relations;
- i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

15. Reporting Out From Closed Portion of Meeting

16. Adjournment



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**SPECIAL MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON MONDAY, FEBRUARY 26, 2018 at 6:30 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Norm Barmeier
Councillor Jim Hughes (via Skype)
Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong (Recorder)
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer

Delegations: 0

Public: 0

1. Call to Order

Mayor Buhr called the meeting to order at 6:30 p.m.

2. Adoption of Agenda

Moved/Seconded

THAT item 10B – Consent to MVRD Regional Parks Service Amendment Bylaw No. 1260, 2018 be added; and

THAT the agenda be adopted, as amended.

CARRIED

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

None

4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

None

5. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – February 20, 2018

The following items were amended:

- Item 4A – strike the word “noted” and replace with the word “submitted”.
- Item 8Ai – the first resolution is missing the words: “with the remaining budget to come from surplus and reserves” so that the whole resolution reads: “THAT a general tax increase of 3% be approved with the remaining budget to come from surplus and reserves.”
- Item 8Bi – In the summary, strike the word “Council” after District of Squamish and replace with “Committee of the Whole”; and add “to their Council” at the end of the summary.
- Item 13 – strike the word “noted” and replace it with the word “suggested”.

Moved/Seconded

THAT the Regular Council Meeting Minutes of February 20, 2018 be approved as amended.

CARRIED

6. Business Arising from the Minutes

A. Rescind adoption of Secondary Suite Surcharge Bylaw No. 536, 2018 and adopt Secondary Suite Surcharge Bylaw No. 513, Amendment Bylaw No. 536, 2018

Moved/Seconded

THAT adoption of Secondary Suite Surcharge Bylaw No. 536, 2018, which was not the bylaw that had received three readings as amended on February 6, 2018, be rescinded.

CARRIED

Moved/Seconded

THAT Secondary Suite Surcharge Bylaw No. 513, Amendment Bylaw No. 536, 2018, which had been given 3 readings as amended on February 6, 2018, as attached, be adopted.

CARRIED

7. Unfinished Business

8. Reports

A. Staff

None

B. Mayor

None

C. Council

None

D. Committees

None

E. Emergency Services

None

9. Correspondence

None

10. New Business

A. Cancel Regular Meeting of March 6, 2018

Moved/Seconded

THAT the Regular Council Meeting scheduled for March 6, 2018 be cancelled pursuant to section 8(3)(a) of Council Procedures Bylaw No. 476, 2015, as amended.

CARRIED

B. Consent to MVRD Regional Parks Service Amendment Bylaw No. 1260, 2018

Metro Vancouver's Corporate Officer requested that Lions Bay Council re-approve their Parks Service Amendment Bylaw, as the Inspector of Municipalities required a technical change. The previous Bylaw No. 1255 was not adopted by MVRD.

Moved/Seconded

THAT the Village of Lions Bay Council approve adoption of *Metro Vancouver Regional District Regional Parks Service Amending Bylaw No. 1260, 2018* by providing consent on behalf of the electors of the Village of Lions Bay.

CARRIED

11. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

None

12. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

CARRIED

The meeting was closed to the public at 6:40 p.m.

The meeting was re-opened to the public at 6:47 p.m.

13. Reporting Out From Closed Portion of Meeting

THAT Council report out the resolutions passed in closed meeting on November 7, 2017 as follows:

THAT Council disband the current ad hoc Curly Stewart Memorial Trust Fund Award Committee by replacing it with a Select Committee, appointed before April 30 each year, chaired by a member of Council with members being Lions Bay residents selected by Council from a conventional application process open to all, meeting under the Charter and Council Procedures Bylaw, in Closed session as necessary.

AND FURTHER THAT staff in consultation with Mayor and Councillors recommend new terms of reference for the Committee that reflect the prestige of the award (to the extent that changes are available under the terms of the award trust), for Council adoption before appointment of the first committee members hereunder.

AND THAT staff be directed to bring new terms of reference for the Committee and a list of potential Committee members to the March 20, 2018 regular Council meeting.

AND THAT staff advertise the call for nominations to the Committee in the Village Update for the March 2nd, 9th, and 16th, editions.

14. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 6:47 p.m.

 Mayor

 Corporate Officer

Date Approved by Council:	
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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Council		
Title	2017 Fourth Quarter Preliminary Financial Review		
Author	Pamela Rooke	Reviewed By:	Peter DeJong
Date	March 15, 2018	Version	
Issued for	March 20, 2018 Regular Council Meeting		

RECOMMENDATION

THAT the report “2017 Fourth Quarter Preliminary Financial Review” be received for information purposes.

ATTACHMENTS

- Fourth Quarter Preliminary Financial Review

KEY INFORMATION

The attached fourth quarter review includes:

1. Preliminary Consolidated Financial Results at December 31, 2017
2. Schedule of 2017 Re-Budgets
3. Revenue Summary at December 31, 2017
4. Departmental Expense Summaries at December 31, 2017
5. Capital Expenditure Summary at December 31, 2017

The reports compare the actual results to the 2017-2021 Five Year Financial Plan Bylaw which was adopted May 5, 2017.

Revenues:

Revenue was \$103.5k favourable to budget (after re-budgets) mainly due to the following:

- Fees, Licenses and Permits - finished the year favourable to budget due to higher than anticipated building permit revenue (31.0k), and unbudgeted parking meter revenue (\$14.8k).



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

- Grants - finished the year unfavourable to budget due to the CN Railway grant (84.2k) which was not received and the TransLink grant which was budgeted for \$25k, but was awarded for \$12.5k. The CN Railway grant revenue shortfall was offset by the related project expenses (\$107.2k) that were not spent.
- Other Revenue – included \$110.7k of unbudgeted insurance proceeds for the fire training trailer and contents that were destroyed by fire. The revenue was offset by both operating and capital expenses to replace the trailer and contents.

Operating Expenses:

Expenses were \$193.3k favourable to budget (after re-budgets) mainly due to the following:

- Public Works – finished the year \$95.1k favourable (after re-budgets) due to \$107.2k of budgeted railway crossing maintenance that was not completed because the CN Railway grant (\$84.2k) was not received. The net expense of \$23.0k has been re-budgeted to put towards the completion of the Kelvin Grove railway crossing in 2018.
- Water – finished the year 97.2k favourable to budget (after re-budgets). \$18k was budgeted for water modelling which will be covered by the CWWF grant and rock slope remediation (\$30k) was not completed due to later than expected completion of the NBCF works at Magnesia and Harvey intakes. Salaries were favourable due to reduced intake visits and inspections – fewer were required because of the contractors working at the intakes. Overall, all Public Works salaries (Water, Sewer, PW, Parks/Rec/Facilities) finished the year at 96.8% of budget.

Capital Expenditures:

Capital expenditures were \$74k unfavourable to budget (after re-budgets) mainly due to the unbudgeted expense to replace the fire trailer (\$86.5k). This expense was fully offset by the insurance proceeds.



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More detailed variance explanations are provided on the attached revenue, departmental and capital summaries.

FOLLOW UP ACTION

Staff will be available to respond to any questions at the March 20, 2018 Council meeting.

Village of Lions Bay
For the year ended December 31, 2017

Preliminary Consolidated Financial Results

	2017			2016
	YTD Actual	Budget	%	YTD Actual
Revenues				
Taxation	1,453,647	1,453,628	100.0%	1,407,804
Utility Fees and Rates	1,087,634	1,087,239	100.0%	1,031,686
Fees, Licenses, Permits and Fines	212,800	152,253	139.8%	110,746
Grants	755,133	2,897,116	26.1%	530,322
Other	297,110	3,790,952	7.8%	132,653
	3,806,324	9,381,188	40.6%	3,213,211
Expenditures				
Administration	940,821	992,275	94.8%	894,734
Council	59,552	70,853	84.0%	71,623
EOC	12,240	40,285	30.4%	9,795
Fire Department	310,623	310,017	100.2%	258,111
Bylaw Services	25,039	34,233	73.1%	25,482
Public Works	350,431	475,086	73.8%	336,601
Planning and Development	104,614	120,925	86.5%	48,061
Parks, Recreation and Facilities	216,149	207,307	104.3%	175,342
Solid Waste	181,090	184,784	98.0%	198,645
Sewer Fund	69,819	71,677	97.4%	83,558
Water Fund	719,448	818,654	87.9%	802,670
	2,989,825	3,326,097	89.9%	2,904,622
Surplus/(Deficit)	816,499	6,055,091		
Amortization	507,494	507,494		
MFA Actuarial Gain on Debt	(20,422)	(20,422)		
Cash Surplus	1,303,571	6,542,163		
Repayment of Debt Principal	(109,521)	(109,521)		
Capital Expenditures	(1,510,561)	(4,041,280)		
Transfer from (to) Reserves	(56,502)	(2,391,362)		
Transfer (from) to Reserves	(373,013)	0		
2017 Re-Budgets:				
Revenue	5,678,400			
Operating Expenses	(142,936)			
Capital Expenditures	(2,604,756)			
Transfer to Reserves (net proceeds of land sale)	(2,469,250)			
Net Surplus	88,445			

Village of Lions Bay
For the year ended December 31, 2017

Preliminary Consolidated Financial Results

	YTD Actual	Budget	Difference	Re-Budgets	Net Difference
Revenues					
Taxation	1,453,647	1,453,628	19	-	19
Utility Fees and Rates	1,087,634	1,087,239	395	-	395
Fees, Licenses, Permits and Fines	212,800	152,253	60,547	-	60,547
Grants	755,133	2,897,116	(2,141,984)	2,046,561	(95,422)
Other	297,110	3,790,952	(3,493,842)	3,631,839	137,997
	3,806,324	9,381,188	(5,574,864)	5,678,400	103,536
Expenditures					
Administration	940,821	992,275	51,455	37,800	13,655
Council	59,552	70,853	11,302	-	11,302
EOC	12,240	40,285	28,045	20,000	8,045
Fire Department	310,623	310,017	(606)	7,207	(7,814)
Bylaw Services	25,039	34,233	9,194	-	9,194
Public Works	350,431	475,086	124,655	29,553	95,102
Planning and Development	104,614	120,925	16,311	34,076	(17,765)
Parks, Recreation and Facilities	216,149	207,307	(8,843)	12,300	(21,143)
Solid Waste	181,090	184,784	3,694	-	3,694
Sewer Fund	69,819	71,677	1,859	-	1,859
Water Fund	719,448	818,654	99,206	2,000	97,206
	2,989,825	3,326,097	336,272	142,936	193,335
Surplus/(Deficit)	816,499	6,055,091	(5,238,592)	5,535,464	296,872
Amortization	507,494	507,494	-	-	-
MFA Actuarial Gain on Debt	(20,422)	(20,422)	-	-	-
Cash Surplus	1,303,571	6,542,163	(5,238,592)	5,535,464	296,872
Repayment of Debt Principal	(109,521)	(109,521)	-	-	-
Capital Expenditures	(1,510,561)	(4,041,280)	2,530,719	(2,604,756)	(74,037)
Transfer from (to) Reserves	(56,502)	(2,391,362)	2,334,860	(2,469,250)	(134,390)
Net Surplus	(373,013)	0	(373,013)	461,458	88,445

**Village of Lions Bay
For the year ended December 31, 2017**

2017 Re-Budgets

Revenue

CWWF Grant - Water Tanks	2,036,761	
Loan Proceeds	412,589	
Land Sale	3,219,250	
MOTI grant	9,800	
Total Revenue Re-Budgets		5,678,400

Operating Expenses

Administration

Records Management	17,800	Map scanning commenced in 2017
Asset Management	20,000	RFP and Grant Application completed in 2018
		37,800

EOC

Emergency Management Consultant	20,000	20,000
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Fire Department

Fire Dept. - Flashlights	2,955	back ordered - delivered in January
Fire Dept. - Install of Radios for Trucks (E-Comm)	4,252	directly invoiced - not part of E-Comm levy
		7,207

Public Works

CN Railway Grade Crossing upgrades	23,053	put towards \$35,300 KG Railway grade crossing
UV Wiper Motor Screws	6,500	back ordered
		29,553

**Village of Lions Bay
For the year ended December 31, 2017**

2017 Re-Budgets

Planning and Development

Planning Consultant	31,000		
Planning Consultant - Steve Olmstead	3,076		to offset cost of 3 day a week planner balance of \$7,500 2017 budget
		34,076	

Parks, Recreation and Facilities

Village Office Landscaping	12,300		work started in 2017
		12,300	

Water

Cash support for UBC Hydrology Study	2,000		to be paid in 2018
		2,000	

Total Operating Expense Re-Budgets

142,936

Capital Expenditures

CWWF Grant - Water Tanks	2,453,929		
Water Sampling Stations/Automated Blow Offs	14,760		
Detailed Bridge Inspections	15,619		
Lions Bay Beach Park	29,814		put towards LBPPAC recommendations
Kelvin Grove Stairs to Beach	0		to be funded with proceeds from land sale
Bus Shelter	7,680		electrical work outstanding
Emergency Generator - Village Hall/Broughton Hall	15,000		
Parking & Traffic Signage/Community Signage	25,000		
Fire Dept. - Hall Exhaust System	18,939		obtaining quotes
Fire Dept. - Burn Building	24,015		

Total Capital Expenditure Re-Budgets

2,604,756

Village of Lions Bay
For the year ended December 31, 2017

Revenue Summary

	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Taxation					
General Municipal Property Tax	1,404,485	1,404,442	100.0%	1,105,803	
Fire Levy - from Municipal Taxation	-	-	n/a	231,703	
Parcel Taxes	10,585	10,585	100.0%	35,931	
Grants in Lieu	38,577	38,601	99.9%	34,367	
	1,453,647	1,453,628	100.0%	1,407,804	
Utility Fees and Rates					
Water User Rates	834,605	834,605	100.0%	786,865	
Sewer User Rates	67,234	67,234	100.0%	44,822	
Solid Waste User Rates	185,795	185,400	100.2%	199,999	
	1,087,634	1,087,239	100.0%	1,031,686	
Fees, Licenses and Permits					
Building Permits	89,503	58,500	153.0%	11,357	
Board Of Variance Application Fee	2,000	3,000	66.7%	1,000	
Secondary Suite Surcharge Fees	22,476	18,200	123.5%	17,098	
Dumpster Bin Permit Fees	2,245	750	299.3%	1,505	
Other Permits	1,450	-	n/a	225	
Fire Training Programs	900	300	300.0%	300	
Recreation Programs	2,695	3,700	72.8%	3,855	
Hall Rental	8,501	7,500	113.3%	9,113	
In-Kind Revenue	3,160	3,160	100.0%	5,715	
Boat Space Rentals	9,894	7,250	136.5%	5,800	
Rental Agree - BC Ambulance	25,113	25,113	100.0%	25,113	
Parking Fines	9,614	8,000	120.2%	8,098	
Parking Passes	2,980	2,000	149.0%	2,520	
Parking Meters	19,323	4,500	n/a	4,513	
Dog Licences / Animal Control Fines	4,875	4,000	121.9%	5,235	
Filming Revenue	3,100	1,750	177.1%	2,200	
Tree Cutting Applications	450	750	60.0%	400	
Tax Information Charges	2,430	1,800	135.0%	2,160	
Miscellaneous	2,092	1,980	105.6%	4,541	
	212,800	152,253	139.8%	110,746	1
Grants					
Small Community Grant	298,898	295,000	101.3%	296,372	
Grant - New Build Canada	141,039	144,509	97.6%	73,860	
CWWF Grant	213,369	2,250,130	9.5%	-	2
Gas Tax Funding	56,502	56,450	100.1%	56,451	
CN Railway Grant	-	84,152	0.0%	-	3
Whistler Grant	20,375	20,375	100.0%	-	
TransLink Grant	12,524	25,000	50.1%	-	4
Other Grants	12,425	21,500	57.8%	103,639	5
	755,133	2,897,116	26.1%	530,322	
Other Revenue					
External Borrowing - Water	43,702	460,870	9.5%	-	6
Land Sales	-	3,219,250	0.0%	-	7
Insurance Proceeds	110,692	-	n/a	-	8
Fire Department Callouts Highway	15,833	26,000	60.9%	35,711	9

Village of Lions Bay
For the year ended December 31, 2017

Revenue Summary					
	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Donations to LB Fire Department	1,000	10,000	10.0%	9,118	
Fire Fighter Day Revenue	23,234	20,000	116.2%	25,152	
Tax Penalties and Interest	23,528	22,800	103.2%	24,983	
Admin Fees - Schools Taxes	2,959	2,800	105.7%	2,856	
MFA Actuarial Interest	20,422	20,422	100.0%	17,506	
Bank Return on Investment	22,174	6,110	362.9%	13,152	
Miscellaneous	17,609	1,500	1173.9%	4,082	10
Connection Fees	15,958	1,200	1329.9%	94	11
	297,110	3,790,952	7.8%	132,653	
Total Revenues	3,806,324	9,381,188	40.6%	3,213,211	

Notes:

- 1 Fees, licenses and permits were favourable largely due to higher than budgeted building permit revenue and unbudgeted parking meter revenue.
- 2 An advance payment of the provincial portion of the grant in the amount of \$715,704 was received in April. \$213,369 was spent in 2017 - the balance has been deferred to 2018.
- 3 The Village's CN Rail grant application was not successful. The Public Works budget included maintenance expenses of \$107k which were to be partially offset by the 80% grant. The maintenance for one railway crossing has been re-budgeted in 2018.
- 4 The Village was awarded a \$12.5k TransLink grant (budgeted \$25k). Funds were to be used for the Lions Bay Avenue stairs to Bus Stop project, but the bids were too high to proceed. The grant was used instead for the bus shelter in front of the Village Hall.
- 5 The Village received \$20,000 from MOTI for the execution of a landscaping plan. \$10,200 was spent in 2017 - the balance of \$9,800 has been deferred to 2018 to offset the remaining costs to complete the project.
- 6 99% of the funds were received from the MFA in October - 1% is withheld until loan repaid. \$43,702 was spent in 2017 - the balance has been deferred until 2018.
- 7 The property at 52 Brunswick Avenue had not been sold at the end of the year.
- 8 Insurance proceeds were received to cover the replacement of the fire training trailer and contents located at the Brunswick Pit which was destroyed by fire.
- 9 Fire highway callouts were lower than budgeted - this is partially offset by lower fire volunteer wage costs.
- 10 Miscellaneous revenue includes \$7.6k of ICBC insurance proceeds for a hydrant replacement and \$3.3k for proceeds received from the sale of the old forklift (both unbudgeted).
- 11 Connection fees are charged to residents to reimburse the Village for the actual costs incurred by Public Works to install the water and sewer connections.

Village of Lions Bay
For the year ended December 31, 2017

General Fund - Administration					
	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Expenditures					
Amortization	332,235	332,235	100.0%	309,558	
Communications	48,213	59,437	81.1%	51,395	
Fiscal Charges	4,835	3,750	128.9%	3,729	
Insurance	30,211	30,900	97.8%	32,197	
Internal Allocations	(53,500)	(53,500)	100.0%	(53,500)	
Maintenance	3,559	7,212	49.4%	5,006	
Material, Supplies and Equipment	11,394	12,477	91.3%	9,571	
Professional Fees / Contract Services	51,550	104,500	49.3%	53,033	1
Salaries and Benefits	493,579	474,219	104.1%	462,362	
Sundry	3,308	2,942	112.4%	5,233	
Training / Professional Development	13,592	15,445	88.0%	14,325	
Utilities	1,845	2,658	69.4%	1,825	
	940,821	992,275	94.8%	894,734	

Notes:

- 1 2017 budget included \$20k for asset management and \$20k for records management which will be re-budgeted in 2018. In addition, legal expenses were less than budgeted.

**Village of Lions Bay
For the year ended December 31, 2017**

General Fund - Council					
	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Expenditures					
Communications	372	250	148.6%	11,655	
Material, Supplies and Equipment	297	200	148.7%	144	
Professional Fees / Contract Services	1,926	-	n/a	-	1
Salaries and Benefits	37,648	43,003	87.5%	38,884	2
Election	11,816	14,000	84.4%	13,208	3
Sundry	5,749	7,400	77.7%	4,540	
Training / Professional Development	1,744	6,000	29.1%	3,192	4
	59,552	70,853	84.0%	71,623	

Notes:

- 1 The cost of the consultant for the Council Strategic Planning Session was unbudgeted.
- 2 Favourable due to the Councillor vacancy (vacant for 8 months).
- 3 Budget included \$10k for the by-election and \$4k for the election reserve. By-election costs were lower than than budgeted due to reduced training costs.
- 4 Training/PD/Conferences were underspent at the end of the year. The 2018 budget was reduced to \$3,000.

Village of Lions Bay
For the year ended December 31, 2017

General Fund - EOC					
	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Expenditures					
Communications	3,178	3,750	84.7%	1,701	1
Grants	2,886	4,535	63.6%	2,331	2
Maintenance	5,162	6,000	86.0%	4,476	
Material, Supplies and Equipment	-	500	0.0%	0	
Training / Professional Development	-	21,000	0.0%	299	3
Utilities	1,014	4,500	22.5%	989	
	12,240	40,285	30.4%	9,795	

Notes:

- 1 Budget Included \$2,000 for the LB Alert - Emergency communication system which came in under budget.
- 2 Budget included a \$3.9k grant for ESS - expenses were submitted at the end of the year and were less than budgeted.
- 3 Budget included \$20k for Emergency Management Planning which was not spent. Amount will re-budgeted in 2018.

Village of Lions Bay
For the year ended December 31, 2017

General Fund - Fire Department

	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Expenditures					
Communications	53,852	57,825	93.1%	46,631	1
Fiscal Charges	157	200	78.4%	190	
Insurance	12,221	12,316	99.2%	11,318	
Maintenance	53,212	38,750	137.3%	36,828	2
Material, Supplies and Equipment	60,818	32,400	187.7%	33,819	3
Salaries and Benefits	98,517	119,676	82.3%	98,852	4
Training / Professional Development	29,632	45,950	64.5%	29,100	5
Utilities	2,214	2,900	76.4%	1,373	
	310,623	310,017	100.2%	258,111	

Notes:

- 1 Budget included an increase in the E-Comm levy for new radios to be purchased in July. The radios were not received until the end of the year resulting in a favourable variance. \$4.3k will be re-budgeted in 2018 for the installation costs for the truck radios.
- 2 Includes trailer fire costs of \$12.9k not covered by insurance (removing oil tank and parking area prep).
- 3 Includes trailer fire costs of \$24.2k offset by insurance claim revenue.
- 4 Lower shift payments (not fully staffed) and lower call-outs (offset by lower call-out PEP revenue).
- 5 Lower than budgeted training - new trainer started in the Fall and will implement a full training schedule in 2018.

**Village of Lions Bay
For the year ended December 31, 2017**

General Fund - Bylaw Services

	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Expenditures					
Communications	1,139	850	134.0%	797	
Material, Supplies and Equipment	2,908	4,300	67.6%	1,661	
Professional Fees / Contract Services	1,625	2,000	81.2%	1,523	
Salaries and Benefits	19,368	24,583	78.8%	19,017	1
Training / Professional Development	-	2,500	0.0%	2,484	
	25,039	34,233	73.1%	25,482	

Notes:

- 1 Actual hours worked were less than budgeted; there was only one 8 hour shift on Saturdays versus the two 6 hour shifts budgeted.

**Village of Lions Bay
For the year ended December 31, 2017**

General Fund - Public Works					
	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Expenditures					
Communications	11,064	15,606	70.9%	15,296	1
Interest Payments	14,392	16,526	87.1%	15,016	2
Insurance	12,141	11,500	105.6%	10,959	
Internal Allocations	(15,000)	(15,000)	100.0%	(15,000)	
Maintenance	96,719	214,399	45.1%	76,218	3
Material, Supplies and Equipment	37,145	31,121	119.4%	23,392	4
Professional Fees / Contract Services	11,758	20,000	58.8%	29,588	
Salaries and Benefits	172,809	168,935	102.3%	171,882	5
Training / Professional Development	1,370	6,000	22.8%	3,343	6
Utilities	8,034	6,000	133.9%	5,909	
Total Expenditures	350,431	475,086	73.8%	336,601	

Notes:

- 1 Budget included an increase in the E-Comm levy for new radios to be purchased in July. The radios were not received until the end of the year resulting in a favourable variance.
- 2 Budget included 6 months of interest for the backhoe lease which was not purchased until November.
- 3 The 2017 budget included \$107,205 for the improvement of the KG and BB railway grade crossings offset by budgeted grant revenue of \$84,152 (80% of costs). The grant was not received and the work was not completed. The 2018 budget includes \$35,300 to complete the work on the KG railway grade crossing offset by a re-budget of the unspent 2017 railway grade crossing budget.
- 4 Costs were higher than budgeted due to a theft of fuel from the Works Yard resulting in \$1,600 of costs to replace the fuel. Additional expenses were also incurred due to the failure of the motor on the large aluminum salter unit and the purchase of new cutting edges for the plows.
- 5 In total, all Public Works salaries (Water, Sewer, PW and Parks and Rec) came in at 96.8% of budget. The overall favourable variance was largely due to absences resulting from two WCB claims.
- 6 Training/PD was underspent - staff did not have time to attend courses due to understaffing caused by two WCB claims and staff turnover (one position).

**Village of Lions Bay
For the year ended December 31, 2017**

General Fund - Planning and Development

	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Expenditures					
Communications	2,357	1,200	196.5%	900	1
Professional Fees / Contract Services	73,528	86,868	84.6%	782	2
Salaries and Benefits	26,724	29,657	90.1%	45,171	
Sundry	525	750	70.0%	213	
Training / Professional Development	1,480	2,450	60.4%	995	
	104,614	120,925	86.5%	48,061	

Notes:

- 1 Includes \$1.5k of unbudgeted advertising costs for the zoning bylaw public meetings.
- 2 Budget included \$60k for a planning consultant, of which only \$29.0k was spent (\$24.6k for a Natural Hazards Assessment study and \$4.4k for S. Olmstead). \$31k will be re-budgeted in 2018 to offset the cost of a part-time planner.
Actual costs include \$24k of unbudgeted expense to build a carport at 51 Brunswick Beach Rd.

**Village of Lions Bay
For the year ended December 31, 2017**

General Fund - Parks, Recreation and Facilities

	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Expenditures					
Communications	594	350	169.8%	595	
Grants	26,593	27,940	95.2%	33,691	
Insurance	2,400	2,746	87.4%	2,400	
Maintenance	44,939	27,615	162.7%	19,797	1
Material, Supplies and Equipment	3,545	4,000	88.6%	3,564	
Professional Fees / Contract Services	10,200	22,500	45.3%	2,418	2
Hall Programs	2,294	2,960	77.5%	3,354	
Salaries and Benefits	119,489	112,219	106.5%	105,318	3
Sundry	105	515	20.4%	471	
Utilities	5,990	6,461	92.7%	3,735	
	216,149	207,307	104.3%	175,342	

Notes:

- 1 Maintenance expenses were higher than budgeted due to mould remediation and window repair in the Village Hall upper meeting room and the removal and replacement of the Village Hall oil tank.
- 2 Budget included \$22.5k for a landscaping plan of which \$20k was funded by MOTI. Removal of the invasive species was completed in November. The balance of funds will be re-budgeted in 2018 to implement the landscaping plan approved by Council.
- 3 In total, all Public Works salaries (Water, Sewer, PW and Parks and Rec) came in at 96.8% of budget. The overall favourable variance was largely due to absences resulting from two WCB claims.

**Village of Lions Bay
For the year ended December 31, 2017**

General Fund - Solid Waste

	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Revenues					
Garbage User Fees	185,795	185,400	100.2%	199,999	
Secondary Suite Fees	3,710	3,000	123.7%	-	
Miscellaneous Revenue	192	100	192.0%	112	
	189,697	188,500	100.6%	200,111	
Expenditures					
Supplies and Education	776	3,100	25.0%	1,250	
Collection Contract	60,777	60,112	101.1%	96,218	
Recycle Removal Contract	43,943	43,671	100.6%	32,871	
Green Waste Contract	61,123	62,901	97.2%	53,253	
Prompt Payment Discounts	4,971	5,500	90.4%	5,554	
Internal Allocations	9,500	9,500	100.0%	9,500	
	181,090	184,784	98.0%	198,645	

**Village of Lions Bay
For the year ended December 31, 2017**

Sewer Fund					
	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Expenditures					
Amortization	14,628	14,628	100.0%	29,725	
Insurance	2,123	2,123	100.0%	2,230	
Maintenance	30,222	26,000	116.2%	27,737	1
Material, Supplies and Equipment	212	1,000	21.2%	351	
Professional Fees / Contract Services	-	2,000	0.0%	2,254	
Salaries and Benefits	13,619	16,409	83.0%	14,961	2
Sundry	1,772	1,917	92.5%	317	
Training / Professional Development	185	1,500	12.3%	-	
Utilities	3,058	2,100	145.6%	1,982	
Internal Allocations	4,000	4,000	100.0%	4,000	
	69,819	71,677	97.4%	83,558	

Notes:

- 1 Annual pump out costs exceeded the budget due to the identification and repair of a broken shaft coupler during the annual maintenance.
- 2 In total, all Public Works salaries (Water, Sewer, PW and Parks and Rec) came in at 96.8% of budget. The overall favourable variance was largely due to absences resulting from two WCB claims.

**Village of Lions Bay
For the year ended December 31, 2017**

Water Fund					
	2017			2016	Notes
	YTD Actual	Budget	%	YTD Actual	
Expenditures					
Amortization	160,631	160,631	100.0%	150,939	
Communications	2,761	2,700	102.3%	2,764	
Interest Payments	74,930	74,930	100.0%	75,225	
Emergency Repairs	-	-	n/a	99,113	
Insurance	22,752	22,752	100.0%	23,077	
Maintenance	45,669	50,577	90.3%	46,398	1
Material, Supplies and Equipment	17,984	25,144	71.5%	24,266	2
Professional Fees / Contract Services	38,342	94,000	40.8%	34,887	3
Salaries and Benefits	268,395	295,678	90.8%	263,722	4
Sundry	20,410	17,858	114.3%	14,901	
Training / Professional Development	1,063	5,200	20.4%	3,168	5
Utilities	11,511	14,183	81.2%	9,210	
Internal Allocations	55,000	55,000	100.0%	55,000	
	719,448	818,654	87.9%	802,670	

Notes:

- 1 Maintenance was underspent at the end of the year: some SCADA maintenance was deferred due to the CWWF project SCADA upgrades and minimal maintenance was required at the intakes due to NBCF works at Magnesia and Harvey intakes by North Construction.
- 2 Parts and supplies required for UV reactors maintenance were under budget due to a back order of UV wiper motor screws. \$6,500 will be re-budgeted in 2018 for the purchase.
- 3 Budget included \$30k for rock slope remediation which was not completed this year due to later than expected completion of the NBCF works at Magnesia and Harvey intakes and \$18k for water modelling that will be covered by the CWWF grant.
- 4 In total, all Public Works salaries (Water, Sewer, PW and Parks and Rec) came in at 96.8% of budget. The overall favourable variance was largely due to absences resulting from two WCB claims.
- 5 Training/PD was underspent at the end of the year - staff did not have time to attend courses due to understaffing caused by two WCB claims and staff turnover (one position).

**Village of Lions Bay
2017 Preliminary Yearend Capital Expense Summary
as at December 31, 2017**

2017 Capital Expenditures	Actual	Budget	Status / Notes
CWWF Grant - Water Tanks	\$257,071	\$2,711,000	Project deadline has been extended to March 31, 2019. Project tender closes March 29, 2018.
Cellular Communications (SCADA)	\$0	\$23,500	SCADA communications is now being reviewed as a component of the CWWF project. Re-budget is not required.
Chlorine Analyzers / Turbidity Meters / Automated Blow Off's	\$23,240	\$38,000	Two turbidity meters and two chlorine analyzers were purchased. The automated blow offs were not purchased - staff were able to construct their own automated blow off units with existing parts. Staff request a re-budget of the remaining funds for water sampling stations and aotomated blow offs.
Mag Intake Safety Improvements (Infiltration Gallery)	\$45,966	\$47,135	Complete - final grant payment has been received.
Harvey Intake Safety Improvements (Weir)	\$165,097	\$169,129	Complete - final grant payment has been received.
Purchase of 63 Brunswick Beach Road	\$757,605	\$750,000	Complete. Agreement of Purchase and Sale closed October 31, 2017.
Detailed Bridge Inspections	\$14,881	\$20,000	Council approved an increase in budget to \$30,500 so all bridge inspections could be completed in 2017. Review and analysis of findings and final bridge inspection report will be completed in 2018. \$15.6k will be re-budgeted in 2018 to complete the project.
Lions Bay Beach Park	\$6,294	\$36,108	Not completed - to be re-budgeted in 2018.
Kelvin Grove Stairs to Beach	\$0	\$15,000	Not completed - work to be done in 2018. Project estimates have come in higher than budgeted (\$22,000). No re-budget required - the project will be funded from the Land Reserve (proceeds from sale of 52 Brunswick Beach Road).

**Village of Lions Bay
2017 Preliminary Yearend Capital Expense Summary
as at December 31, 2017**

2017 Capital Expenditures	Actual	Budget	Status / Notes
Lions Bay Avenue Stairs to Bus Stop / Bus Shelter	\$27,870	\$25,000	The Village was awarded a \$12.5k TransLink TRRIP grant for the Lions Bay Ave. stairs to Bus Stop project, but the bids were too high to proceed. The grant was used instead for a new bus shelter in front of the Village Hall. Electrical work to be completed in 2018 - \$7,680 to be re-budgeted.
Works Yard Fencing	\$2,817	\$10,000	Complete.
Bayview Road Engineering & Design	\$11,707	\$13,750	Complete.
Air Compressor Works Yard	\$1,605	\$1,000	Complete.
Forklift	\$21,207	\$13,000	Complete. Council approved additional funds to purchase a 2011 unit with approx. 3,000 hours. Received \$3,300 for the old forklift.
AV Suite for Council Chambers	\$1,136	\$3,000	Complete. Surplus used to enhance WIFI within the Broughton Hall/Library areas.
Emergency Generator - Village Hall/Broughton Hall	\$0	\$15,000	Not completed - to be re-budgeted in 2018.
Broughton Hall Threshold/Humidifier/Doors/Locks	\$13,504	\$14,102	Complete.
Street Signage - Parking Plan	\$0	\$25,000	Not completed - to be re-budgeted in 2018 for parking and traffic signage and for community signage.
Heat Pump for Ambulance Station (Klatt)	\$5,265	\$5,265	Complete.
Fire Training Trailer - Brunswick Pit	\$86,462	\$0	Costs to replace the trailer and contents that were destroyed by fire. Insurance proceeds have been received to cover the replacement costs.
Brunswick Pit - Septic Holding Tank	\$5,447	\$0	Costs to replace the septic holding tank that needed to be relocated to allow for the trailer installation. Costs were not covered by insurance.

**Village of Lions Bay
2017 Preliminary Yearend Capital Expense Summary
as at December 31, 2017**

2017 Capital Expenditures	Actual	Budget	Status / Notes
Fire Capital Maintenance	\$36,977	\$55,916	Balance of \$18,939 to be re-budgeted for Hall Exhaust System to be completed in 2018 (currently obtaining quotes which are higher than original \$6,500 budget).
Turn-Out Gear (funded by Whistler grant)	\$20,424	\$20,375	Complete - \$20,375 grant received from Whistler Blackcomb Foundation.
Fire Department Burn Building	\$5,985	\$30,000	Permission from FLNRO has been obtained. Engineer has inspected site and will issue a report. Anticipate completion in 2018.
	\$1,510,561	\$4,041,280	
2018 Capital Re-Budgets			
CWWF Grant - Water Tanks	\$2,453,929		
Water Sampling Stations (2)	\$14,760		
Detailed Bridge Inspections	\$15,619		
Lions Bay Beach Park	\$29,814		
Kelvin Grove Stairs to Beach	\$0		
Bus Shelter	\$7,680		
Emergency Generator - Village Hall/Broughton Hall	\$15,000		
Parking Plan - Parking and Traffic Signage	\$13,460		
- Community Signage	\$11,540		
Fire Hall Exhaust System	\$18,939		
Burn Building	\$24,015		
	\$4,115,316	\$4,041,280	

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Curly Stewart Memorial Trust Fund Award Committee Terms of Reference and Selection of Committee Members		
Author	Peter DeJong	Reviewed By:	
Date	March 15, 2018	Version	
Issued for	March 20, 2018 Council Meeting		

Recommendation:

- (1) THAT the draft Curly Stewart Memorial Trust Fund Award Committee Terms of Reference be adopted; and
- (2) THAT the following persons be appointed to the Curly Stewart Memorial Trust Fund Award Committee [*to be selected in closed meeting and reported out*].

Attachments:

- (1) Draft Curly Stewart Memorial Trust Fund Award Committee Terms of Reference (including Application Form).

Key Information:

Council dissolved the old Curly Stewart Memorial Trust Fund Award Committee in order that this body be properly constituted under the Community Charter, with a refreshed Terms of Reference and new appointees to serve on the Committee. The CAO and Mayor have jointly drafted the attached Terms of Reference for consideration of Council. The Closed Meeting Agenda contains the applications received to serve on this Committee.

Options:

- (1) Adopt the Terms of Reference;
- (2) Amend the Terms of Reference and then adopt;
- (3) Appoint 5 or 7 members to the Committee, including a Council member who will serve as Chair [*to be selected in Closed Meeting and reported out*];
- (4) Direct staff otherwise.

Preferred Option: Options 1 and 3 are the preferred recommended options.

Communication Plan: Report out and notify Committee applicants accordingly.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Curly Stewart Memorial Trust Fund Award Committee Terms of Reference

Purpose of the Committee

The purpose of the Curly Stewart Memorial Trust Fund Award Committee (the “Committee”) is to advise Council on the selection of an applicant for the annual award of a scholarship from the Curly Stewart Memorial Trust Fund (the “Award”).

Establishment and Authority

Section 142 of the Community Charter provides Council with the authority to establish a select committee to consider or inquire into any matter and to report its findings and opinion to Council. The Committee’s role is advisory; it has no authority to approve or implement decisions. The Committee shall report directly to Council through its Chair.

Composition

The Committee shall be comprised of 5 or 7 members, with the Chair to be a member of Council and the remaining members to be residents of Lions Bay as appointed by Council. For initial appointments to the Committee, one half of the members shall be for a term of one year and the other half shall be for a term of two years, with all appointments expiring on February 28th of their respective years. Thereafter, terms shall be for two years each, expiring February 28th.

Each year in January, the Committee members whose term is expiring the following month shall advise the CAO and Council if they will stand for re-appointment. If any members wish to resign, the CAO will advertise in the Village Update and bring the names of new applicants to the last Council meeting in February where Council will appoint or re-appointment members to the Committee in respect of those positions expiring.

Committee Responsibility

The Committee shall recommend one award per year, based upon the criteria encapsulated in the application form, and review these Terms of Reference and the Application Form, and recommend any changes for the consideration of Council. This should be the first task of a newly convened Committee each year.

Committee Procedure

The Committee will meet as often as is required between the close of applications on April 30th each year and the last Council meeting in June of each year. Meetings will be convened in “open



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

meeting” and only closed to the public as required pursuant to the grounds enumerated in section 90 of the *Community Charter*. The Committee’s recommendations shall be by consensus; where consensus cannot be reached, each member shall have one vote.

The conflict of interest provisions of the *Community Charter* shall apply to all members, and any member with a conflict shall so declare and recuse themselves from the decision-making process. If, as a result of recusal of a member the Committee is unable to make a recommendation by consensus or by voting, the Chair shall cast the deciding vote.

The Committee will appoint one of its members to take descriptive, succinct minutes to be vetted by the Chair and approved by the Committee at a subsequent meeting.

Staff Role and Responsibility

Municipal staff will assist the Committee by preparing and posting Notices of Meeting, Agendas and Minutes of the open portion of meetings. Staff will not attend Committee meetings, unless requested to do so by the Committee or its Chair. Background or financial information from staff may be requested by the Chair to assist the Committee.

Adopted by Council:	
Amended:	



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Schedule "A"

CONFIDENTIAL

Application for the Curly Stewart Memorial Trust Fund Award

The Curly Stewart Memorial Trust Fund was established to honour the life and public service of the first mayor of the Village of Lions Bay, Allan M. "Curly" Stewart, who served from 1971 to 1981. A \$500 scholarship is awarded annually from the trust fund, to the applicant who best exemplifies the criteria described in the official terms of reference for the award, which are, in no particular order:

- Lions Bay, British Columbia, Canada and world citizenship (for example, leadership, fundraising, volunteering, organisations, travel, family);
➤ Academic, athletic, arts or personal achievement (for example, schooling, offices held, awards and prizes, team participation, work experience);
➤ Future plans (for example, study, travel, career, service).
➤ And such other qualifying requirements as may be set out in this application.

All application materials are confidential to Lions Bay staff and the Award Committee. Do not supply originals: applications are not returned. Applications must be received at the municipal office by close of business on April 30th (or the next business day), by mail to PO Box 141, Lions Bay, BC V0N 2E0, by hand to 400 Centre Road, Lions Bay, BC V0N 2E0, or by email to office@lionsbay.ca .

PLEASE NOTE THAT THE FOLLOWING INFORMATION WILL BE CONFIDENTIAL TO STAFF AND MEMBERS OF THE MAYOR CURLY STEWARD MEMORIAL TRUST FUND AWARD COMMITTEE.

Name: _____ Phone: _____

Date of birth: _____ Application date: _____

Graduating from which secondary institution (independent and private schools included):

Applicants must be under 20 years old on the date of application, and have been resident in the Village of Lions Bay for at least four months in each of the past 3 years. Provide street address(es), adult guardian name(s) and dates here (use a separate sheet for more space):



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Name and city of intended CICIC-accredited post-secondary institution:

Intended field of study: _____

I hereby certify that I have truthfully represented my qualifications for the Curly Stewart Memorial Trust Fund Award with this application.

Signature of applicant: _____

Application checklist (submit only when complete)

- ✓ This completed form.
- ✓ Applicant’s 500-1000 word statement of their achievements and intentions against the selection criteria.
- ✓ A letter to the Award Committee from a resident of Lions Bay on one or more aspects of the applicant’s participation in the community.
- ✓ A letter to the Award Committee from the applicant’s current school on their school career.
- ✓ Applicant’s final 11th year and most recent 12th year (or equivalent) grade/mark reports.

Applicants will not be contacted for further input, so this application should stand on its own. Council’s award is based on the Award Committee’s recommendation and is final. The full name of the Award recipient is publically announced on the Village website, in one or more weekly Village Update newsletters, and at the Village’s Canada Day commemoration on July 1st (in respect of which it is preferred but not mandatory that the Award is announced and a plaque presented to the recipient in person by the Mayor or Acting Mayor).

The \$500 monetary component of the award is paid to the recipient in Canadian funds upon delivery to the municipal office of an official half- or full-year course official transcript demonstrating full-time study (as defined by the applicable institution) at any Canadian Information Centre for International Credentials (CICIC)-accredited post-secondary education institution. Recipients may defer delivery of such transcript to the end of the second scholastic year following the award, after which time the monetary component, but not the award itself, is rescinded.

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VILLAGE OF LIONS BAY

Type	Recommendation to Council		
Title	Direction to staff to report on 7 issues		
Author	Mayor Buhr	Reviewed By:	N/A
Date	March 15, 2018	Version	1 of 1
Issued for	March 20, 2018 Regular Council Meeting		

BACKGROUND

As Council knows, I believe that a prime strategic goal of any small municipality's Council is to ensure that 1) the municipality has the right professional staff in place, then 2) to fund the resources they need, and then 3) to continually monitor that what Council expects to be happening, is happening.

I think Council will agree that parts 1) and 2) are happening, but I am not sure that we are doing our duty on the last part. Accordingly, I request that Council direct staff to report for the public record as follows.

RECOMMENDATION FOR COUNCIL RESOLUTION

That Council direct staff to produce 1-2 page reports, as distinct to IRRs, for the April 10 Council meeting on the following topics:

1. Changing the Council-approved CWWF Phase 1 project scope, by now disposing of the project's concrete/rebar demolition waste within the Village, including but not limited to: location map, estimated volume, site preparation, safety, future remediation, planned signage. The goal here is that the public does not discover by accident that a large volume of construction waste has been sequestered in the Village.
2. The Strategic Parking Plan for 2018, including but not limited to Bylaw Officer Terms of Reference, proposed CN Lot parking layout for Council approval, final camera-ready designs of decals and permits, anticipated installation of signage.
3. What "Alternative Solutions" are in general, and what they are specifically to allow for compliance with the secondary suite safety provisions of the Lions Bay Building Bylaw (not BC Building Code) requirements, as introduced by the CAO to the mayor.
4. 2017 fire department report, including but not limited to asset list (acquisition and disposition values, reserves required for future major assets), 2017 call analysis (including shorthanded calls, if any), personnel (including training status, turnover and current housing status and pressures), sustainability of department, long term-trends, comparators to norms ITO call volume, size of department for size of community.

5. Estimated costs for design and construction to add needed water main upsizing to the shovel-ready "Mid-Bayview" project, including but not limited to when the existing main was upgraded if ever, would upsizing still be needed if there was no public school/private school/other institution, have fireflow standards changed (and hence should the SD contribute) or was the line sized wrong from the beginning.
6. The "eight lots" at Crystal Falls recently reported to be not in any way devolveable to the municipality, including but not limited to feedback input from provincial ministries on the mechanism that may have been used to in fact allow transfer of the parcels to Lions Bay control.
7. A list of our three manager's current priorities against the strategic priorities poster.

For Council's consideration.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Information Report		
Title	Recruitment of New Member for Trees, Views & Landscapes Committee		
Author	S. Gilroy	Reviewed By:	P. DeJong
Date	March 7, 2018	Version	
Issued for	March 20, 2018 Regular Council Meeting		

Recommendation:

THAT the Information Report, "Recruitment of New Member for Trees, Views & Landscapes Committee" be received.

Attachments:

None

Key Information:

The individual members of the Trees, Views and Landscapes Committee have recruited a replacement for a retiring member of the Committee and are seeking a Council resolution to appoint the new person to the Committee. Council consideration of the new person is on the closed agenda for discussion.

Follow Up Action: Consider appointment of the new member in the closed meeting.

Communication Plan: Report out in the open meeting the results of the closed meeting discussion.

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**MEETING OF THE LIONS BAY BEACH PARK ADVISORY COMMITTEE
HELD ON THURSDAY, FEBRUARY 8, 2018 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance

Council: Councillor Ron McLaughlin (Chair)

Advisory Committee Members:

Oliver Brunke
Robin Spano
Russ Meiklejohn

Staff: Public Works Manager Nai Jaffer

Regrets: Heather Hood
Mattie Gildenhuis
Mayor Karl Buhr

1. Call to Order

Councillor McLaughlin called the meeting to order at 7:02 p.m.

2. Approval of Agenda

Moved/Seconded

THAT the agenda be adopted with the addition of the correspondence from Heather Hood and Public Works Manager Jaffer's spread sheet. **CARRIED**

3. Public Participation

None

4. Approval of Minutes

Moved/Seconded

THAT the minutes of the Lions Bay Beach Park Advisory Committee meeting of Jan. 18/18 be approved as circulated. **CARRIED**

5. Unfinished Business arising from the minutes

A. Draft Recommendations report for discussion and amendment.

Public Works Manager Jaffer came with an On Table Excel spread sheet which highlighted the Phase I projects in the draft Recommendations report. Discussion ensued and the projects selected for Phase I were as follows.

Design and	
Communication	5,500
New Kayak Rack	20,000
Shower/Foot	
Rinse/Water	
Fountain/Refill	
Station	2,500
Pavers & Handrail	
at South Steps	1,500
Book Hut	<u>500</u>
	\$30,000

The Committee was of the opinion having an outside professional provide a 3D visual of the project and prepare signage to advise residents of details of the revitalization were very important. The PW Manager was of the view that a prefab shelving units could be repurposed and deliver 100 kayak spots. The financial allocation would also cover the cost of paddle board holders. The shower/rinse/water station was also deemed a nice to have that could be accommodated. Other than Design & Communication all materials and labor would be provided by PW.

Refer to the On Table correspondence item from PW Manager Jaffer for further details.

B. Publishing of Survey results by staff.

Councillor McLaughlin noted that staff had not put the survey results on the Village web site. PW Manager Jaffer advised this would be done immediately.

6. New Business

A. Chair:

- Budget discussion at Council meeting of February 6th.
Councillor McLaughlin advised that at the regular Council meeting the 2018 Budget discussions had continued. He had previously requested an additional \$20,000 to be expended on the beach revitalization for 2018. This was not possible and the \$30,000 from the prior year re-budget was all that was available at this time.
- Final Recommendations report to Council.
Councillor McLaughlin asked that the Committee amalgamate their recommendations and submit them for Council's consideration in March. Robin was updating the draft report during the course of the meeting. It is envisaged the main points of the report should be agreed upon at the next meeting.

7. Correspondence (On Table)

- From Heather Hood dated February 4/18. No response required. Heather suggested Village fundraising could assist the revitalization. The Committee acknowledged the idea had merit but the idea will be tabled until Phase II goes to the planning stage.
- From PW Manager Jaffer dated February 8/18.

8. Public Participation

None.

9. Next Meeting

Moved/Seconded

The next meeting is to be Wednesday, February 21st, same time and place.

CARRIED

10. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:20 p.m.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**MEETING OF THE LIONS BAY BEACH PARK ADVISORY COMMITTEE
HELD ON WEDNESDAY, FEBRUARY 21, 2018 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Councillor Ron McLaughlin (Chair)

Advisory Committee Members:

Robin Spano
Heather Hood
Russ Meiklejohn

Staff: Public Works Manager Nai Jaffer (Recorder)

Regrets: Mattie Gildenhuis
Mayor Karl Buhr (Ex Officio)
Oliver Brunke

1. Call to Order

Councillor McLaughlin called the meeting to order at 7:02 p.m.

2. Approval of Agenda

Moved/Seconded

THAT the agenda be adopted with the correction of the Day of the meeting from Thursday to Wednesday.

CARRIED

3. Public Participation

None

4. Approval of Minutes

Moved/Seconded

THAT the minutes of the Lions Bay Beach Park Advisory Committee meeting of February 8, 2018 be approved as circulated.

CARRIED

5. Business arising from the minutes

None

6. Unfinished Business

The Committee reviews and made amendments to the draft report to Council. Russ presented a draft landscape plan indicating the main design elements. Robin will finalize the report and Ron will prepare a report to Council for the March 20, 2018 meeting.

7. New Business

None

8. Correspondence

A. All correspondence was acknowledged and assisted in confirming the Committee's recommendations.

9. Public Participation

None.

10. Next Meeting

To be determined.

10. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 7:48 p.m.

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Lions Bay Beach Park Advisory Committee (LBBPAC) Recommendations		
Author	Ron McLaughlin	Reviewed By:	Peter DeJong
Date	March 8, 2018	Version	1
Issued for	March 20, 2018 Council Meeting		

Recommendation:

- (1) THAT Council implement LBBPAC's Phase I recommendations now, and;
- (2) THAT Council consider the Phase II recommendation and make it part of the Five Year Financial Plan discussion.

Attachments:

- (1) LBBPAC Recommendations Working Paper.

Key Information:

The LBBPAC was struck in late 2017 to explore opportunities for improvement to the central Lions Bay Beach Park. Throughout the course of their meetings, the LBBPAC considered the current condition of the park, consulted with the residents of Lions Bay through a survey, reviewed and prepared recommendations for improvements to the beach park, and prepared a Recommendations Working Paper outlining their recommendations for changes to be made to the beach park over the next 2 years. This would result in a 30-year useful life, fully renovated facility.

Recommended Phase I improvements covers minor repairs, cosmetic and practical improvements, and provision of a new kayak, canoe, and paddle board facility. Funding for Phase I is derived from a 2017 budget carry forward. All Phase I work is to be completed in 2018 and provides the public with some immediate "nice to have's" at a modest cost pending implementation of Phase II.

Phase II is the LBBPAC's forward vision for the beach park but it lacks a funding source at this time which is why it is requested to be included in the Five Year Financial Plan discussions.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Improvements to the Lions Bay Beach Park often play second fiddle to the wide range of infrastructure realities in the Village. That said, the beach park is a source of pride and the Community has a keen interest in the beach park and is anticipating improvements. A one-time investment in this gem of the Village will bring many years of enjoyment for young and old alike.

Options:

- (1) Instruct staff to immediately begin implementation of the Recommendations Working Paper Phase I improvements. This would be logical as the funding is in place and many of the items have been addressed in previous Council meetings, and observed in the LBBPAC minutes that have been received by Council.
- (2) Place Phase II (financial commitment) on the Five Year Financial Plan discussion agenda. In addition to the merits of the Phase II recommendations, the key issue for the improvements is funding. The appropriate place for the discussion is in conjunction with the Five Year Financial Plan.
- (3) Do nothing: While this is a potential option, not accepting the recommendations would likely appear to the Community as a waste of the committee's and the community's interests and time.

Preferred Options:

That Options 1 and 2 are passed by Council for the reasons noted. Until funded funding plan is in place for Phase II, the LBBPAC will be standing down.

Communication Plan:

Information regarding the LBBPAC's recommendations should be included in the next Village Update along with Council's thanks for the work done by the Committee.

RECOMMENDATIONS WORKING PAPER

The Lions Bay Beach Park Advisory Committee (LBBPAC), after several meetings, public consultation, and investigation, recommends the following changes be made to the beach park over the next 2 years.

PHASE ONE

Budget: \$30,000

(includes \$1,000 from "Horns" movie filmed at Ruth Simons' house)

Estimated costs reviewed and confirmed by staff

Timeline: Some pieces sooner but all items by the end of 2018

DESIGN AND COMMUNICATION (\$5,500)

- We recommend that a landscape architect or professional designer develop a conceptual plan and that a rendering of this basic design be placed upon a billboard within the park for the public to view and comment upon.

STAND-UP SHOWER/FOOT RINSE/DRINKING WATER & BOAT WASH STATION (\$2,500)

- We recommend the installation of a concrete pad at the top of the south steps for the placement of a fixture that will include a stand-up shower, a foot rinse, a water refill station, and/or drinking tap, and a hose bib for washing down kayaks, canoes, and paddleboards.
- The LBBPAC requests that Public Works labour costs come from their operating budget with only the materials provided through the LBBPAC budget.

PAVERS AND HANDRAILS AT SOUTH STEPS (\$1,500)

- We recommend the installation of a metal handrail at the south steps and a level paving stone area where the existing slope is showing signs of erosion.
- The LBBPAC requests that Public Works labour costs come from their operating budget with only the materials provided through the LBBPAC budget.

Staff looking into whether this can come from the restricted water access fund.

NEW KAYAK RACK (\$20,000)

- We recommend the construction and installation of a new kayak/canoe/paddle board facility along the south fence of the lower parcel (adjacent to the Marina parking lot). Paddleboards would be stored in the upright position. The new unit is estimated to hold up to 100 vessels.

- The configuration of this new unit should be stepped and paved for easier access. The unit should be angled with vessels loaded and unloaded from the uphill side.
- Existing users of the current facility should be provided with adequate time to relocate their vessels upon completion of the new unit. Upon completion of this move the old unit would be deleted and preparation of the space for the future relocation of the tot's playground could begin.
- The LBBPAC requests that Public Works labour costs come from their operating budget with only the materials provided through the LBBPAC budget.

Staff looking into whether this can come from the restricted water access fund, but doubtful.

LITTLE FREE BOOK HUT (\$500)

- We recommend the design and installation of a small book hut with a door to keep the books dry. A sign reading, "Take a book or leave a book or both" would accompany this unit.
- The LBBPAC requests that Public Works labour costs come from their operating budget with only the materials provided through the LBBPAC budget.

REMOVAL OF MIDDLE CEDAR/FIR TREE (\$6,000)

- We recognize that the middle cedar and fir trees have been reviewed by a certified arborist and deemed unhealthy and unsafe.
- We recommend that the estimated cost of removal be drawn from the Public Works dangerous tree removal budget.

REPLACE OR REPAIR WOOD STEPS

- We recognize that the existing steps down from the play structure area to the lower grassed area is deteriorating. We recommend replacement of these steps as part of a comprehensive plan to be completed as part of the Phase 2 process.
- We recommend that Public Works provide a temporary repair to make the steps safe for the interim.
- The LBBPAC requests that Public Works labour costs come from their operating budget with only the materials provided through the LBBPAC budget.

PICNIC TABLES

- We recommend the purchase and installation of picnic tables as part of the Phase 2 process.

DEMOLISH ENTRANCE ARCH

- We recommend Public Works attend to the deteriorating arch and that this work be performed as part of their operating budget.

OPENING HOURS

- We recommend that Council consider implementing a summer park closure time of 11:00 PM from May through September.

MAINTENANCE (ONGOING COSTS)

- We recommend that Public Works monitor the *cleaning* frequency over this summer and work with the contractors employed by the Village to improve/correct any deficiencies.
- We recommend that Public Works monitor the enhanced *waste collection* frequency over the summer and work with the contractors employed by the Village to improve/correct any deficiencies.

PHASE TWO

Budget: \$630,000

Estimated costs reviewed by staff

Timeline: If funds available, operational by summer 2019,
we recommend that the staff maintain up to date estimated costs.

TENDER READY, DESIGN AND PLANS (\$50,000)

- Tender ready design to include electrical, mechanical, and structural drawings for a new washroom facility.
- Tender ready design for the landscaping to include drawings containing details of soft and hard landscaping features including a new gazebo, steps, retaining walls, etc.

REPLACE OR REPAIR WOOD STEPS (FIRM ESTIMATE IN 2017 - \$30,000)

- Replacement of the steps from the play structure area to the lower grass area is estimated to cost \$30,000.

Staff looking into whether the capital costs of replacement can come from the restricted water access fund.

TOTS' PLAYGROUND (\$25,000- \$40,000 DEPENDING ON SELECTION)

- The existing tot's play structure is deteriorating and replacement parts are difficult to source. We

recommend the installation of a new tot playground at the current location of the kayak rack and Lori Beck Pavilion.

- Pricing is dependent upon the manufacturer and the components of the structure. We recommend a simple, small structure that works aesthetically with nature and that it include a side-by-side double slide to encourage and engage tots in playing together.
- We recommend that the Lori Beck pavilion be deconstructed as part of this Phase 2 work and that salvageable material from the existing pavilion be repurposed for benches or to form part of the new pavilion.

TOTS' SLIDE (\$11,000)

- We recommend the installation of a hill slide with the location to be determined but with the option of having it lead from the new location of the tot's playground to the beach providing it is safe and meets playground safety regulations.

LARGER SHADED AREA, GAZEBO OR BANDSTAND, AND TERRACING (\$150,000)

- We recommend the design consider the inclusion of a new gazebo or bandstand in the approximate location of the middle cedar/fir tree. We suggest that the roof be sloped to accommodate the view and sun with benches strategically placed.

WASHROOM REPLACEMENT (\$300,000)

- We recommend that a new washroom facility be designed and constructed and that this new facility have a larger footprint than the existing facility.
- We recommend that the facility be designed such that it does not require winterizing and can be kept open in the winter – at the very least for the weekends.
- We recommend that the LBBPAC be involved in the design and provide the background and comparatives to assist with the new design.

JETTY UPGRADE & SAND BEACH ENHANCEMENT (\$50,000)

- We recommend that the jetty located adjacent to the existing kayak racks be restored and enhanced to be a park feature.
- We recommend that the rocks strewn about the beach near the northern steps be removed and used in the restoration of the jetty.

EXTRAS REQUIRING MORE DISCUSSION AS PHASE II IS GIVEN A GO AHEAD

- Ping-pong tables. Install one or two permanent outdoor ping-pong tables that can double as regular tables (food buffet, silent auction, etc.) for events. (These cost approx. \$2,500 each, installed.)

- Sport Court including equipment (\$15,000)
- Garbage Pits. Highly desired alternative to garbage pile up but logistical issues need to be worked out if this is to proceed. Also addressed under Maintenance heading in Phase One. If garbage pits are not feasible and greater capacity is required, then we recommend additional Bear Smart cans (\$2,000 each).
- Fundraising by the residents for specific features considered but tabled until Phase II plan is approved.

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Royal Canadian Mounted Police Gendarmerie royale du Canada

Inspector Jeff CHRISTIE
A/OIC Sea to Sky RCMP
1000 Finch Drive
Squamish, BC
V8B 0M5

Village of Lions Bay
400 Centre Road
Lions Bay, BC
V0N 2E0

2018-03-05

To Whom it May Concern,

Lions Bay Activity Report
Report period: January and February 2018

The following is a list describing Calls for Service to the RCMP from in and around the area of Lions Bay.

HWY 99 (within jurisdiction of Lions Bay):

- Traffic - Moving/Non-Moving Violations x 26
- Impaired Driving Investigations x 0
- Collision - Damage Over / Under \$1000 / Non-fatal x 3
- Collision - Fatal x 0
- Parking Violations x 1
- Other: all remaining call types x 5

35 Calls for Service

Lions Bay Village:

- Cause Disturbance/Breach of Peace x 3
- 911 - False/Abandoned x 3
- False Alarms x 4
- Suspicious Circumstances x 3
- Theft / Theft of Vehicle / Theft from Motor Vehicle x 2
- Break and Enter Residence/Business x 0
- Mischief x 2
- Collision x 1
- Bylaw / Parking Violations x 0
- Other x 5

23 Calls for Service

Total = 58

Should you have any questions, please do not hesitate to contact the Squamish RCMP Detachment at (604)892-6100.

Kind regards,

J. (Jeff) CHRISTIE, Inspector
A/OIC Sea to Sky RCMP

/hm

Security Classification/Designation
Classification/désignation sécuritaire

Unclassified

Your File Votre référence

Our File Notre référence

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	UBCM Asset Management Planning Program Resolution		
Author	Pamela Rooke	Reviewed By:	Peter DeJong
Date	March 15, 2018	Version	
Issued for	March 20, 2018 Regular Council Meeting		

RECOMMENDATION

THAT Council direct staff to submit a UBCM Asset Management Planning Program grant application for an Asset Management Investment Plan and to provide overall grant management of the project.

KEY INFORMATION

As part of the 2018 budget, staff have proposed hiring a consultant to develop an Asset Management Investment Plan for the Village and applying for a UBCM Asset Management Planning Program grant to cover 50% of the cost to a maximum of \$15,000. The grant application requires a Council resolution indicating local government support for the proposed project and a willingness to provide overall grant management. Staff anticipate the project will commence in May and be completed in October.

FINANCIAL CONSIDERATIONS

The cost of the Asset Management Investment Plan (\$30,000) and the Asset Management Planning Program grant (\$15,000) will be included in the 2018-2022 Five Year Financial Plan Bylaw.

FOLLOW UP ACTION

Assuming the Resolution is approved, it will be included in the Asset Management Planning Program grant application submitted to the Local Government Program Services (UBCM) by the March 31, 2018 deadline.

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VILLAGE OF LIONS BAY

Incoming Correspondence - March 20, 2018

General Correspondence:

- G-1: Revenue from Cannabis Sales (Page 1)
- G-2: New Abandoned Boats Program Deadline: March 15, 2018 (Page 7)
- G-3: New Municipal Tax Class (Page 9)
- G-4: It's Time Project (Page 13)
- G-5: Child Sex Trafficking in BC Municipalities (Page 16)
- G-6: Budget 2018 (Page 30)
- G-7: UBCM Working Group (Page 32)
- G-8: Abandoned Boats Assessment and Removal Funding Announcement (Page 35)
- G-9: Maple Ridge Council to Minister Carole James RE Employer Health Tax (Page 36)

Resident Correspondence:

- R-1: Susan Gardi (Page 37)
- R-2: Iola Knight (Page 39)
- R-3: Jerry Blackwell (Page 40)
- R-4: Letter of Apology (Page 42)
- R-5: Farrah Azordegan (Page 45)
- R-6: Kambiz Azordegan (Page 47)
- R-7: Louis Peterson (Page 49)
- R-8: Oliver Ganske (Page 51)
- R-9: Jon Povill (Page 52)



Village of Chase

PO Box 440, 826 Okanagan Ave,
Chase, British Columbia V0E 1M0
Office: 250.679-3238
Fax: 250.679-3070
www.chasebc.ca

COPY

January 18, 2018

Honourable Mike Farnworth
Minister of Public Safety and Solicitor General
PO Box 9101 Stn Prov Govt
Victoria, BC
V8W 9E2

Dear Minister Farnworth:

RE: Revenue from Cannabis Sales – Equitable Share between Province and Local Governments

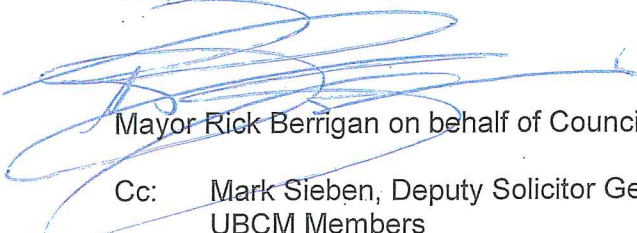
As the decriminalization of cannabis by the Federal Government is fast approaching, Local Governments in British Columbia have been discussing and developing draft regulations that will dictate land use, business operations and enforcement activities necessary to properly manage the sale and use of cannabis in our communities.

We understand the arrangement has been set by the Federal Government to share 75% of the sales revenue with the Provinces and Territories. We fully understand that the Province of BC will have significant costs associated with the creation and implementation of distribution processes and procedures for both wholesale and retail sales.

Local Governments in BC will also have significant costs in the creation and administration of various bylaws, policies, and procedures to ensure the safe and appropriate siting of sales outlets, the administration of sales and usage as well as the ultimate enforcement of these activities.

We respectfully request that you as Minister of Public Safety and Solicitor General urge your colleagues in Cabinet to consider sharing the revenues received from the Federal government equally between the Province and the Local Governments as a 50/50 split. We support other communities' requests for the same revenue sharing formula, and are of the opinion that this is equitable and appropriate to cover the costs associated with the responsibilities of each level of government in BC.

Sincerely,
VILLAGE OF CHASE


Mayor Rick Berrigan on behalf of Council

Cc: Mark Sieben, Deputy Solicitor General ✓
UBCM Members
City of Kelowna Mayor and Councilors ✓

February 28, 2018

File: 0400-20-01

The Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Parliament Buildings
Victoria, BC V8V 1X4

Dear Minister Robinson:

Re: Cannabis Sales Revenue Sharing

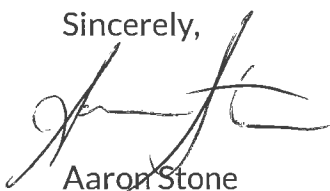
On behalf of the Council of the Town of Ladysmith, please accept this letter regarding the need for cannabis sales revenue sharing with local governments within the Province of BC.

The Town of Ladysmith is joining with other BC local governments to request that we be involved in the process of establishing a regulatory approach to the legalization of cannabis and that cannabis tax revenue be fairly distributed amongst all levels of government. Current discussions regarding revenue sharing involve the federal and provincial governments with no inclusion of local governments.

The Town of Ladysmith Council is requesting your support by agreeing to 50 percent of the provincial share of the cannabis tax sharing formula be provided to local government. This is an adequate and equitable share to help support costs and services incurred by local governments.

Thank you for your consideration.

Sincerely,



Aaron Stone
Mayor

C: UBCM Member Municipalities



HARRISON HOT SPRINGS

Naturally Refreshed

File: 0530-01

March 6, 2018

District of Sicamous
PO Box 219
446 Main Street
Sicamous, BC V0E 2V0

Attention: Mayor Terry Rysz

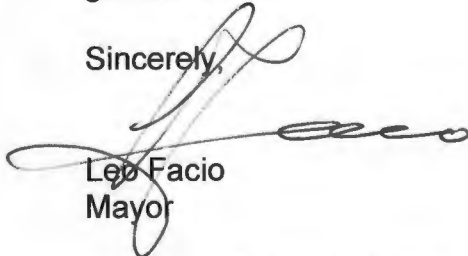
Dear Mayor Rysz and Council:

Subject: Cannabis Sales Revenue Sharing

Thank you for your letter of February 14, 2018 seeking Council's support regarding current discussions surrounding revenue sharing generated from the implementation of the legalization of cannabis.

Your letter was before Council at its Regular meeting on March 5, 2018 for consideration and I am happy to report that Council endorsed and supported your Council's request to have 50% of the provincial share of the cannabis tax sharing formula be provided to local governments. We view this request to be a fair and equitable share to recover costs that will be incurred by local governments.

Sincerely,



Leo Facio
Mayor

cc: Union of British Columbia Municipalities

March 1, 2018

Hon. Mike Farnworth
Minister of Public Safety and Solicitor General
PO Box 9101 Stn Prov Govt
Victoria, BC
V8W 9E2

Dear Minister Farnworth:

RE: Revenue from Cannabis Sales – Equitable Share between Province and Local Government

With the decriminalization of cannabis by the Federal Government, the Village of Port Alice supports the sharing of revenue generated by the sale of cannabis with local governments.

The legalization of cannabis will have a significant impact on local governments who will have significant costs preparing and administering bylaws and policies. The financial burden on local governments will include social services, land use planning, business licensing, bylaw enforcement, etc.

The Village of Port Alice respectfully requests that the Province share at least 50% of the revenue from the sale of cannabis with local governments to help off-set some local costs associated with its legalization. Its important that our taxpayers are not unduly burdened by this decision.

Sincerely,



Mayor Jan Allen

C.c. Hon. Selina Robinson, Minister of Municipal Affairs and Housing
Mark Sieben, Deputy Solicitor General
UBCM Member Municipalities



VILLAGE OF VALEMOUNT

Let the mountains move you

February 20, 2018

The Honourable Selina Robinson
Minister of Municipal Affairs and Housing
Parliament Buildings
Victoria, BC V8V 1X4

RE: Cannabis Tax Revenue Sharing

Dear Minister Robinson:

Please accept this letter from the Village of Valemount regarding BC local governments' concerns related to the legalization of cannabis in Canada. The Village of Valemount, along with other BC local governments would like to be involved in the process of establishing a regulatory approach to the legalization of cannabis, and request that cannabis tax revenue be fairly distributed amongst all levels of government.

Current discussions regarding revenue sharing involve the Federal and Provincial governments with no inclusion of local governments. Therefore, we implore you to address this matter soon and present a formal funding agreement for BC municipalities. Fifty percent (50%) of the provincial share of the cannabis tax sharing formula being provided to local governments is suggested as an adequate and equitable share to support costs and services incurred by local governments.

Thank you for your time and consideration.

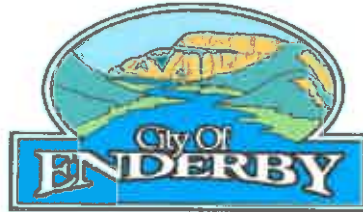
Sincerely,

A handwritten signature in black ink, appearing to read 'Jeanette Townsend', is written over a horizontal line.

Jeanette Townsend
Mayor

cc: UBCM Member Municipalities

www.Valemount.ca



619 Cliff Avenue
P. O. Box 400
Enderby, B. C. V0E 1V0

The Corporation of the City of Enderby
Where the Shuswap Meets the Okanagan

Tel: (250) 838-7230
Fax: (250) 838-6007
Website: www.cityofenderby.com

February 20, 2018

Hon. Mike Farnworth
Minister of Public Safety and Solicitor General
PO Box 9101 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Farnworth:

Re: Revenue from Cannabis Sales – Equitable Share between Province and Local Government

As expressed by other local governments, the City of Enderby strongly supports the sharing of revenue generated by the sale of cannabis with local government.

The legalization of cannabis will result in additional costs for local government. The financial impact on local governments include social services, land use, planning, business licensing, bylaw enforcement, and fire services.

The City of Enderby respectfully requests that the Province agrees to share at least 50% of its cannabis-related revenues with local governments. This will help local governments offset some of the costs associated with legalization and ensure that taxpayers, and the local government programs they rely on, are not unduly burdened by this decision.

Sincerely,



Greg McCune
Mayor

Cc: Hon. Selina Robinson, Minister of Municipal Affairs and Housing
UBCM Member Municipalities

From: Pam.Goldsmith-Jones@parl.gc.ca
To: Pam.Goldsmith-Jones@parl.gc.ca
Subject: New Abandoned Boats Program Deadline: March 15, 2018
Date: Wednesday, February 21, 2018 9:30:51 AM

Dear Friends and Neighbours,

We are sending this reminder that Transport Canada is currently accepting applications for assessment and removal of abandoned and/or wrecked small boats for 2018-19. If you applied for funding from the 2017-18 allowance, we encourage you to apply again each time a new funding envelope opens. **The application deadline is**

The **Assessments and Removals (A&R) Component** of Transport Canada's Abandoned Boats Program (ABP) funds the permanent removal of abandoned and/or wrecked small boats that pose a hazard in Canadian waters.

The ABP provides funding to:

- Conduct boat assessments for removals
- Remove and dispose abandoned and/or wrecked small boats

Eligible recipients include:

- Provinces, territories, municipalities and local governments
- Indigenous groups, communities and organizations
- Private ports or marinas*
- Canadian Port Authorities
- For-profit and not-for-profit organizations

*Abandoned and/or wrecked boats in a federally-owned small craft harbour are NOT eligible for funding under this program. Please contact the Department of Fisheries and Oceans.

More information on the Abandoned Boats Program **Assessments and Removals (A&R) Component** can be found here: <https://www.tc.gc.ca/eng/apply-abp-ar-r-funding.html>. Further information, including eligibility, available funding, selection criteria, and more, please visit: <https://www.tc.gc.ca/eng/abp-ea-r-applicant-guide.html#funding>.

Please feel free to email Morgan in our parliamentary office if you have any questions: pam.goldsmith-jones.a2@parl.gc.ca. You may also contact Lucie McKiernan who can offer assistance with your application: pam.goldsmith-jones.c1b@parl.gc.ca.

In order to ensure that our communities are properly looked after, please copy our office on your application submission.

Sincerely,

|



Pamela Goldsmith-Jones

Member of Parliament

West Vancouver-Sunshine Coast-Sea to Sky Country
Parliamentary Secretary to the Minister of International Trade
Room 583, Confederation Building
Ottawa, ON K1A 0A6
Tel. 613.947.4617
pam.goldsmith-jones@parl.gc.ca
Website: <http://pgoldsmithjones.ca/>

HARRISON HOT SPRINGS

Naturally Refreshed

File: 0530-01

March 6, 2018

District of West Vancouver
750 17th Street
West Vancouver, BC V7V 3T3

Attention: Mayor Michael Smith

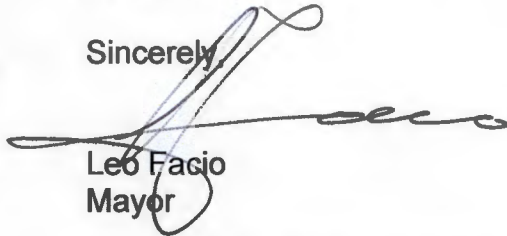
Dear Mayor Smith and Council:

Subject: New Municipal Tax Classes – submission for LMLGA

Thank you for your letter of February 23, 2018 seeking Council's support of your resolution regarding your request for the creation of new municipal tax classes.

Your letter was before Council at its Regular meeting on March 5, 2018 for consideration. I am happy to report that Council supported the District of West Vancouver's resolution which will be submitted for consideration at the LMLGA 2018 Convention.

Sincerely,



Leo Facio
Mayor

cc: Union of British Columbia Municipalities



LEGISLATIVE SERVICES
750 17th Street West Vancouver BC V7V 3T3
T: 604-925-7004 F: 604-925-7006

February 23, 2018

File: 0055-20-LMLGA

LMLGA Member Municipalities:

**Re: District of West Vancouver Resolution - New Municipal Tax Classes
- Submitted for consideration at LMLGA 2018 Convention**

The District of West Vancouver Council at its February 19, 2018 regular meeting passed the following motion:

WHEREAS many municipalities in BC are facing a very significant and well-documented housing affordability issue with property prices significantly higher than local residents' ability to pay and in many cases the highest average housing prices in the country;

AND WHEREAS currently, municipalities have only nine tax classes that can be used to set property taxes to achieve municipal goals:

Class 1 - Residential;

Class 2 - Utilities;

Class 3 - Supportive Housing;

Class 4 - Major Industry;

Class 5 - Light Industry;

Class 6 - Business Other;

Class 7 - Managed Forest Land;

Class 8 - Recreational Property, Non-Profit Organization; and

Class 9 - Farm;

and while there have been minor amendments, the basic structure of this property tax class system has not been substantially amended since the 1980s;

AND WHEREAS with the creation of new tax classes each municipality could set different tax rates for each class based on their individual needs and circumstances. As an example, different residential classes could be created to address vacant houses, non-resident ownership, etc;

THEREFORE BE IT RESOLVED THAT the provincial government amend the Community Charter to allow municipalities to create additional tax classes so they can each accomplish their own community goals.

The District of West Vancouver Council respectfully requests your support of the resolution. This serious housing affordability issue continues to affect many in our Lower Mainland communities. Thank you for your consideration.

Sincerely,


Michael Smith, Mayor

Attachment



MEMORANDUM

8.2.

Date: February 2, 2018
To: Council
From: Mayor Smith and Councillor Gambioli
Re: Notice of Motion regarding New Municipal Tax Classes

File: 0120-06

Notice of the following motion regarding "New Municipal Tax Classes" will be given at the February 5, 2018 regular Council meeting. At the February 19, 2018 regular Council meeting, after the proposed motion is moved and seconded, discussion on the proposed motion will be held.

Take notice that at the February 19, 2018 regular Council meeting, Councillor Gambioli, with a seconder, will Move:

WHEREAS many municipalities in BC are facing a very significant and well-documented housing affordability issue with property prices significantly higher than local residents' ability to pay and in many cases the highest average housing prices in the country.


AND WHEREAS currently, municipalities have only nine tax classes that can be used to set property taxes to achieve municipal goals:

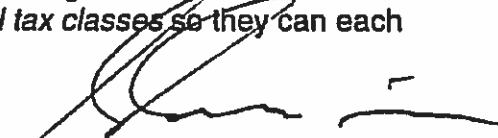
- Class 1 - Residential;
- Class 2 - Utilities;
- Class 3 - Supportive Housing;
- Class 4 - Major Industry;
- Class 5 - Light Industry;
- Class 6 - Business Other;
- Class 7 - Managed Forest Land;
- Class 8 - Recreational Property, Non-Profit Organization; and
- Class 9 - Farm;

and while there have been minor amendments, the basic structure of this property tax class system has not been substantially amended since the 1980s;

AND WHEREAS with the creation of new tax classes each municipality could set different tax rates for each class based on their individual needs and circumstances. As an example, different residential classes could be created to address vacant houses, non-resident ownership, etc.

THEREFORE BE IT RESOLVED THAT the provincial government amend the *Community Charter* to allow municipalities to *create additional tax classes* so they can each accomplish their own community goals.


MOVER: Councillor Nora Gambioli


SECONDER: Mayor Michael Smith

1344220

Information Supporting the Notice of Motion

District staff would like to enter into discussions with Provincial Government staff about the possibility of creating additional tax classes that would allow municipalities to charge additional tax, or possibly even charge lower tax to discourage/incentivize certain behaviours to achieve municipal goals. Through the creation of new tax classes, each municipality could set different tax rates for these classes to achieve each municipalities' own particular goals. Funds raised through these new tax classes could be designated so they are only to be spent on each municipality's pre-established goals.



Public invited to provide more feedback on *It's Time* mobility pricing study

Online engagement platform open from February 26 – March 14 provides details on potential decongestion charging approaches

February 26, 2018 (Vancouver, BC) -- Today, the *It's Time* project launched the second phase of its public engagement program, inviting Metro Vancouver residents to share their thoughts with the Mobility Pricing Independent Commission. The online engagement, which outlines several examples of how distance-based charges or congestion point charges could be introduced to combat traffic congestion in the region, will be open from February 26 – March 14.

“In our first engagement, more than 6,000 residents and stakeholders shared their perspectives on congestion, and principles such as fairness and affordability that we are considering as we study new ways to approach mobility pricing,” said Allan Seckel, Chair of the Mobility Pricing Independent Commission. “Now that we have some examples of how decongestion charging could work, we need more feedback to ensure that the Commission’s recommendations are informed by the needs and priorities of the public.”

The Commission’s study is the first step in a multi-year process that will require additional research before local and provincial governments can make an informed decision as to whether or how to proceed with changes to mobility pricing.

The online engagement platform launching today presents short videos, maps, and potential strengths and weaknesses of a series of examples, including:

- Maintaining, reducing or eliminating the fuel tax
- Charging based on distance driven
- Charging at specific congestion points (areas or crossings)

The platform also asks for general feedback such as whether people would prefer a scenario where “everyone pays a little bit every time they drive” versus “only those people who drive in congested areas and at busy times are charged.” Residents are also being



asked to comment on what choices are available to them if decongestion charging was introduced.

The engagement platform is available in [English](#), [Simplified Chinese](#), [Traditional Chinese](#) and [Punjabi](#), and can be found on the *It's Time* website.

Other members of the Metro Vancouver community are also encouraging the public to engage in the *It's Time* project:

- “The It’s Time project team’s research will help us understand the strengths and limitations of our current transportation infrastructure and inform our decisions as we seek to address emerging needs. All of us have to be open minded to hear about and work hard to understand the research. We have to be thoughtful in our approach to solutions and determined to act and see them through. Most of all, we have to be flexible enough to change our approach when circumstances require it. If history teaches us anything, we always have more to learn.” **Dave Earle, President & CEO, BC Trucking Association**
- “The sheer growth in the number of people in the region is a huge factor in the congestion we’re experiencing in our cars and on transit. The reality looking forward is that if the current system remains, we will simply not be to handle the proportionate number of people in cars that we are seeing today. That is why this research to address congestion is hugely important. We need to understand that there are millions of stories from millions of people about how they get around the region. We need to hear about people’s unique challenges so that we can identify approaches that are going to be as fair as possible to as many people as possible.” **Marc Lee, Senior Economist, Canadian Centre for Policy Alternatives**
- “Buying time is a good investment in our happiness. Commuting is one of the most unpleasant activities in most people’s day, and shaving off minutes from the time we spend commuting could help to improve people’s wellbeing on a day to day basis.” **Dr. Elizabeth Dunn, Happiness Researcher and Professor, Department of Psychology, University of British Columbia**



- “Research is an important method to solving any problem, and helps us understand our current conditions and what is needed to successfully approach issues we face. Public input is fundamental in helping researchers, like the It’s Time Project team, understand how congestion affects our region, and ensure that the needs of our communities, including fairness and affordability, are considered.” **Mairi Lester, Sustainability Coordinator, Kwantlen Student Association**

The Mobility Pricing Independent Commission will provide its recommendations this spring in a report to the TransLink Board of Directors and Mayors' Council on Regional Transportation, who will decide on next steps.

[About the *It's Time* project](#)

The *It's Time* project is a public engagement and research initiative led by the Mobility Pricing Independent Commission to explore decongestion charging as part of a plan for the future of transportation in the Metro Vancouver region. The project is designed to research and gather information about decongestion charging including learning about how charging has worked in other cities, and hearing from residents and businesses about what decongestion charging means from a local perspective. The Commission is made up of 14 community leaders from across Metro Vancouver. www.ItsTimeMV.ca

[Media contacts](#)

media@ItsTimeMV.ca / 604-618-5231 / 604-505-9048

From: [Lions Bay Reception](#)
To: [Agenda](#)
Subject: FW: Child sex trafficking in BC Municipalities and how to stop it
Date: Tuesday, February 27, 2018 9:04:15 AM
Attachments: [WHAT CAN I DO AS A PARENT TO STOP MY CHILD FROM BEING TRAFFICKED.docx](#)
[Some Ways to Prevent Your Child from Being Recruited Into Prostitution.docx](#)
[UBCM & Bill C-36.docx](#)
[Ontario unveils funds for Human trafficking.docx](#)
Importance: High

For Incoming Correspondence for next Council Meeting

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 1000 | Fax: (604) 921-6643

This email is intended only for the persons addressed and may contain confidential or privileged information. If you received this email in error, it'd be appreciated if you'd notify the sender and delete it. Statements and opinions herein are made by their authors in a personal capacity, and are not binding on the Municipality of the Village of Lions Bay ("Municipality") until contracted. This email is the property of the Municipality and may not be reproduced or further disseminated in whole or part without the Municipality's consent. It may be exempt from disclosure under the British Columbia Freedom of Information and Protection of Privacy Act and other freedom of information or privacy legislation, and no admissible disclosure of this email can be made without the consent of the Municipality.

From: Cathy Peters [mailto:ca.peters@telus.net]
Sent: Monday, February 26, 2018 5:08 PM
To: Lions Bay Reception <reception@lionsbay.ca>
Subject: Child sex trafficking in BC Municipalities and how to stop it
Importance: High

Dear Mayor Karl Buhr and City Councillors,

Child Sex trafficking (including child pornography) is the fastest growing crime in the world, Canada and in BC.

I have been raising awareness to this issue for the past 5 years.

I have included two attachments addressing how to stop this crime and the UBCM 2015 Resolutions on Human trafficking/Rape culture.

BC needs a properly funded Human Trafficking Task Force (like Ontario) for awareness, education and training for law enforcement.

Also, the current Federal Law, "Protection of Communities and Exploited Persons Act" needs to be properly enforced.

ASK: Would you please write a letter to the BC Premier John Horgan and the Public Safety Minister/Solicitor General Mike Farnworth that we need a Human Trafficking Task Force AND the Federal Law enforced (it is in the rest of the country), and send me a copy of that letter.

#MeToo and #TimesUp are 2 timely anti- sexual abuse campaigns. Please write me if you support these campaigns.

Sincerely, Mrs. Cathy Peters BC's anti-human trafficking educator, speaker, advocate
#302-150 W. 15th St., North Vancouver, BC V7M 0C4

Mission statement: A Modern Equal Society does not buy and sell women and children.

My goal: to traffick-proof every community in BC and insure there is not another Robert Pickton (Port Coquitlam serial killer) situation.

Strategy: the 2 E's- **Education** (of the problem), **Enforcement** (of the Law, The Protection of Communities and Exploited Persons Act)

Result: to make it known that British Columbia is a bad place (for buyers of sex, traffickers, facilitators) for the business of sexual exploitation.

Ontario unveils \$72-million plan to fight human trafficking

[Tavia Grant](#)

The Globe and Mail

Published Thursday, Jun. 30, 2016 10:37AM EDT

Last updated Thursday, Jun. 30, 2016 8:28PM EDT

The Ontario government will spend up to \$72-million over four years in a new anti-trafficking strategy, with support for indigenous-led approaches to tackling the issue as one of its priorities.

Government ministers unveiled the strategy on Thursday at Covenant House in Toronto, a shelter for homeless youth. They said the money will be used to bolster support for culturally appropriate services for indigenous survivors of trafficking, establish a provincial anti-trafficking coordination centre and create a specialized prosecution team for human-trafficking crimes.

Ontario is the third province in Canada to adopt a plan to fight human trafficking. The province has about 65 per cent of the human trafficking cases reported to police in the country, and the RCMP has identified Ontario as a major hub for trafficking in Canada.

Human trafficking “is a deplorable crime that robs the safety, livelihood and dignity of those who are being exploited and abused,” Attorney-General Yasir Naqvi said at the announcement.

Indigenous women and girls are disproportionately affected, he said in an interview. “We know the number is high. A lot of indigenous women, unfortunately, get trafficked, and that is why we wanted to have an indigenous approach as a wraparound for this entire strategy. It is disproportionate, absolutely.”

A Globe and Mail [investigation](#) earlier this year showed that, despite a raft of studies, reports and surveys showing that aboriginal youth and women comprise an outsized share of trafficking victims, relatively little dedicated federal funding has gone to prevention or protection.

Covenant House has provided services to 60 victims of sex trafficking so far this year, which already surpasses last year’s numbers. The agency has estimated about a quarter of cases involve indigenous girls and young women.

Trafficking charges have resulted in few convictions. The rate, specifically for human trafficking, is less than 10 per cent of charges in the Ontario Court of Justice. Mr. Naqvi said that reflects the complexity of the crime and difficulty in getting victims to testify.

The provincial government did not break down how the \$72-million will be spent. It did say it will expand supports for at-risk youth leaving care and bolster services for survivors, such as trauma counselling and job skills training.

Barbara Gosse, CEO of the Canadian Centre to End Human Trafficking, said she would have liked the plan to include education for judges on the issue, and more emphasis on data collection. “We need a coordinated and integrated system of collecting data from law-enforcement, frontline service providers and non-profit organizations who provide services and supports to victims,” she said, so that governments can develop policies based on evidence.

Canada’s national action plan on human trafficking expired in March. Public Safety Canada, which coordinated the federal response to trafficking, said the government is determining “next steps.”

Human trafficking is defined as recruiting, transporting or exercising control over a person to exploit them, typically through sexual exploitation or forced labour. The majority of trafficking cases in Canada are domestic, rather than international or cross-border, and most domestic cases are sex trafficking, the RCMP says.

The province’s announcement came as a global report said Canada remains a source, transit and destination for sex trafficking. Canada is also a destination country for men and women subjected to forced labour, the U.S. State Department said in its annual global report on trafficking in persons.

“Women and girls from Aboriginal communities; migrants, including those newly arrived, at-risk youth; runaway youth; and girls in the child welfare system are especially vulnerable,” it said.

The report recommended Canada “significantly increase” specialized services and shelter for victims. Data collection should be improved, while inter-agency co-ordination between the provinces has been “uneven.” It said training efforts – particularly for prosecutors and judges – should be increased.

It also said the government “did not provide adequate funding for specialized victim services; and the range, quality, and timely delivery of services varied across the provinces.”

Globally, human trafficking is now a \$150-billion industry, the report said.

Follow Tavia Grant on Twitter: [@taviagrants](https://twitter.com/taviagrants)

More Related to this Story

- [The Taken: Five women, five serial killers and how their paths came to meet](#)
- [The Trafficked: Sexual exploitation is costing Canadian women their lives](#)

Some Ways to Prevent Your Child from Being Recruited Into Prostitution

- Recruiters frequent malls, movie theaters, bowling alleys, parks, typical teen hang out areas, and around school grounds. Make sure your children are supervised and not alone when in these areas.
- Recruiters are always looking for girls who are alone or isolated; if your child is with a group, she is much less likely to be targeted.
- Make sure your child is not alone when they are going to or from school or other extracurricular activities.
- Check your child's emails, social media, and internet activities. Many recruiters will build a relationship with children through the internet over time in order to gain their trust.
- Screen any boyfriend by checking his age and status in the community. Check with his parents to verify his age, any gang affiliation, or any criminal history. Recruiters are notorious for lying about their age and who they are in order to gain a girl's—and even her parent's—trust.
- Know where your child is all times. It may be annoying to your child, but it also could mean saving their life.
- Adding a GPS tracker to your child's phone is a great form of protection, as it allows you to find out exactly where your child is at any time.
- Have a code word or phrase. For example, saying “I'm fine” means “*Not okay! I need help!*”. This way, if they are in the hands of an abductor they can text you this code without raising the suspicion of the abductor or recruiter.
- Use the percentage sign or some unique symbol that will allow your child to text you one quick symbol to tell you they are in trouble.
- Have specific and periodic check in times with your children. Setting a recurring alarm on your child's phone will help them remember to check in. If your child misses a check in time, you can set a response in motion assuming that they are in trouble.
- Ethical Modeling agencies do not typically solicit girls who are alone. Thoroughly screen any solicitation for your child to model or to go somewhere with someone who has not been vetted.
- Talk to your child about what to do if they get into trouble with someone who is threatening them. The basic rule is to never go to the second location once you realize you are in danger. No matter what the threat, advise them to go to a figure of authority *immediately*.
- It is a difficult discussion to have, especially with junior high age children, but 8 to 14 year-olds are the primary targets of recruiters. Children really need to be coached on how to respond to that type of threat if it happens to them.
- If your child is going to a party, make sure that you know it is held at a safe place with the supervision of people you trust. Recruiters for sex trafficking will often frequent parties that teenagers attend and wait until a child is alone, single them out, and actually take them during the party. Many times the recruiter will take them to a back room where any kind of disturbance would not be heard due to the noise of the party.
- Advise your child to never leave any drink, even water, unattended at any party or event. Recruiters will drop what they call a “roofie” into the drink which causes the victim to become submissive to anyone without bringing attention to the situation.

Most importantly, get involved in your child's life and be their parent, not their buddy. They may resist, but it is our job as parents to protect our children from the predators that seek to destroy their lives.

CANADIAN FEDERAL LAW:

“The Protection of Communities and Exploited Persons Act”

1. **Targets the demand** by targeting the buyer of sex; the predator, pimp, trafficker, john are criminalized 2. Recognizes the seller of sex is a victim; usually female and is not criminalized 3. Exit strategies put in place to assist the victim out of the sex trade.

UBCM RESOLUTIONS September 2015:

B53

HUMAN TRAFFICKING; NCLGA Executive

WHEREAS human trafficking is a real and devastating issue in British Columbia; AND WHEREAS significant work & research has been done as of late to aid in the prevention and prosecution of human trafficking throughout Canada:

THEREFORE BE IT RESOLVED that UBCM call on the RCMP, local police forces and local governments to work collaboratively in order to implement the recommendations found within the National Task Force on Sex Trafficking of Women and Girls in Canada's recent report ("NO MORE' Ending Sex -Trafficking In Canada") as well as the Province of British Columbia's "Action Plan to Combat Human Trafficking."

ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION
UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

B80

RAPE CULTURE IN CANADA; NCLGA Executive

WHEREAS sexual assaults continue to be committed across Canada, and victims are of every age, race, income and gender;

AND WHEREAS sexual assaults are under reported, and prosecution and conviction rates are low:

THEREFORE BE IT RESOLVED that UBCM advocate for an intergovernmental task force to be convened to determine the steps needed to erase the “rape culture” that is pervasive in schools, universities, workplaces and elsewhere across Canada;

AND BE IT FURTHER RESOLVED that the task force be mandated to elicit testimony from victims in order to determine the steps needed to improve the reporting, arrest and conviction rates across Canada.

ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION
UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

WHAT CAN I DO AS A PARENT? Here are five things that you can do to help prevent your child from being lured away by a trafficker:

1. Set a high standard of “love” within your home.

The way you define and express love shapes your children’s self-image, confidence and opinions of future relationships. Treat them the way you want their future spouses to treat them. Help them to distinguish between real love and empty promises or cheap gifts.

2. Talk to your children about sexual abuse.

According to the US Department of Justice, every two minutes someone in the US is sexually assaulted, of which 29% are ages 12-17. Let your children know that if anyone has or ever does hurt them, they can talk to you. This is the most important thing you can say. Don’t assume they have not been hurt by sexual violence before. Leave the door open for your child to talk about past circumstances that they haven’t shared with you.

3. Talk to your children about sex trafficking.

Discuss ways children and teens are targeted for sex trafficking. Let them know that traffickers specifically try to woo young girls and boys with promises of a better life – whether it’s promises of love and attention or promises of nice things and trips – these pimps look for ways of exploiting dreams. Traffickers can be male or female, even classmates. Traffickers may even use kids to recruit other kids.

4. Talk to your children about the dangers of social media.

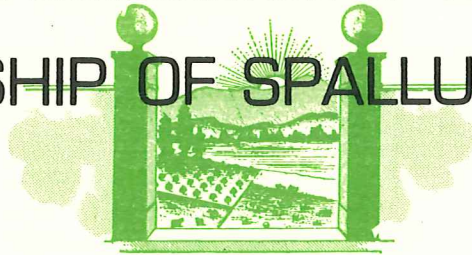
It’s important to provide practical safety tips like: don’t share personal information on the Internet; don’t accept Facebook requests from unknown people; NEVER share naked photos of yourself with anyone; and tell a parent or a trusted adult if you feel threatened or uncomfortable online. Also, children need help in defining friendships. Social media has distorted our childrens’ understanding of what friendship means. Teach them that a friend is not someone you met yesterday and that a “friend” on Facebook is not the same thing as a friendship.

5. Pay attention to your children.

Monitor your children’s social media accounts, look for ways to meet their friends, their friends’ parents and those they hang out with. Be alert to boyfriends who are much older, or friendships that tend to isolate your child from other friends or family. Notice if your child has new clothing items, makeup products, cell phone or other items and inquire about how they acquired them.

THE CORPORATION OF THE
TOWNSHIP OF SPALLUMCHEEN

TEL. (250) 546-3013
FAX. (250) 546-8878
OUR FILE NO.



4144 Spallumcheen Way
Spallumcheen, B.C. V0E 1B6

Email: mayor@spallumcheentwp.bc.ca

www.spallumcheentwp.bc.ca

OFFICE OF THE MAYOR

March 8th, 2018

Honorable John Horgan
Premier of British Columbia
PO Box 9041
STN PROV GOVT
Victoria, BC
V8W 9E1

Honorable Mike Farnworth
Minister of Public Safety and Solicitor General
Room 128
Parliament Buildings
Victoria, BC
V8V 1X4

Dear Premier Horgan and Minister Farnworth,

Re: Human Trafficking Task Force

At its most recent Regular Meeting on March 5th, 2018, the Township of Spallumcheen Council received the attached email from Cathy Peters, BC's Anti-Human Trafficking Educator, Speaker and Advocate, dated February 26th, 2018. As such, Council passed the following resolution:

“THAT the Township of Spallumcheen Council direct staff to send a letter to the BC Premier John Horgan and the Public Safety Minister/Solicitor General Mike Farnworth that we need a Human Trafficking Task Force and the Federal Law enforced as requested in an Email from Cathy Peters, BC's Anti-Human Trafficking Educator, Speaker and Advocate, dated February 26th, 2018 – Re: Child Sex Trafficking in BC Municipalities and How to Stop It.”

Thank you for your attention to this matter, if you have any questions in this regard please contact the undersigned.

Respectfully,

Janice Brown
Mayor

Attach: Email from Cathy Peters dated February 26th, 2018 Re: Child Sex Trafficking in BC Municipalities and How to Stop It.

cc: Cathy Peters, BC's Anti-Human Trafficking Educator, Speaker and Advocate
All UBCM member municipalities

Maureen Williamson

From: Cathy Peters <ca.peters@telus.net>
Sent: Monday, February 26, 2018 9:19 PM
To: Maureen Williamson
Subject: Child sex trafficking in BC Municipalities and how to stop it
Attachments: WHAT CAN I DO AS A PARENT TO STOP MY CHILD FROM BEING TRAFFICKED.docx; Some Ways to Prevent Your Child from Being Recruited Into Prostitution.docx; UBCM & Bill C-36.docx; Ontario unveils funds for Human trafficking.docx

Importance: High

Mayor	
Mayor & Council	
MAR. 5/18 Council Agenda	✓
I/C Agenda	
City Agenda	
CCO	
CCO	
DEV SVS	
FILE	✓
BLDG INS	
OTHER	weekly sum 3

Dear Mayor Janice Brown and City Councillors,
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#MeToo and #TimesUp are 2 timely anti- sexual abuse campaigns. Please write me if you support these campaigns.

Sincerely, Mrs. Cathy Peters BC's anti-human trafficking educator, speaker, advocate
 #302-150 W. 15th St., North Vancouver, BC V7M 0C4

Mission statement: A Modern Equal Society does not buy and sell women and children.
My goal: to traffick-proof every community in BC and insure there is not another Robert Pickton (Port Coquitlam serial killer) situation.
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Result: to make it known that British Columbia is a bad place (for buyers of sex, traffickers, facilitators) for the business of sexual exploitation.

MAR 05 2018
 REGULAR COUNCIL MEETING
 ITEM: 8 (b) (v)

WHAT CAN I DO AS A PARENT? Here are five things that you can do to help prevent your child from being lured away by a trafficker:

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The way you define and express love shapes your children’s self-image, confidence and opinions of future relationships. Treat them the way you want their future spouses to treat them. Help them to distinguish between real love and empty promises or cheap gifts.

2. Talk to your children about sexual abuse.

According to the US Department of Justice, every two minutes someone in the US is sexually assaulted, of which 29% are ages 12-17. Let your children know that if anyone has or ever does hurt them, they can talk to you. This is the most important thing you can say. Don’t assume they have not been hurt by sexual violence before. Leave the door open for your child to talk about past circumstances that they haven’t shared with you.

3. Talk to your children about sex trafficking.

Discuss ways children and teens are targeted for sex trafficking. Let them know that traffickers specifically try to woo young girls and boys with promises of a better life – whether it’s promises of love and attention or promises of nice things and trips – these pimps look for ways of exploiting dreams. Traffickers can be male or female, even classmates. Traffickers may even use kids to recruit other kids.

4. Talk to your children about the dangers of social media.

It’s important to provide practical safety tips like: don’t share personal information on the Internet; don’t accept Facebook requests from unknown people; NEVER share naked photos of yourself with anyone; and tell a parent or a trusted adult if you feel threatened or uncomfortable online. Also, children need help in defining friendships. Social media has distorted our children’s understanding of what friendship means. Teach them that a friend is not someone you met yesterday and that a “friend” on Facebook is not the same thing as a friendship.

5. Pay attention to your children.

Monitor your children’s social media accounts, look for ways to meet their friends, their friends’ parents and those they hang out with. Be alert to boyfriends who are much older, or friendships that tend to isolate your child from other friends or family. Notice if your child has new clothing items, makeup products, cell phone or other items and inquire about how they acquired them.

Some Ways to Prevent Your Child from Being Recruited Into Prostitution

- Recruiters frequent malls, movie theaters, bowling alleys, parks, typical teen hang out areas, and around school grounds. Make sure your children are supervised and not alone when in these areas.
- Recruiters are always looking for girls who are alone or isolated; if your child is with a group, she is much less likely to be targeted.
- Make sure your child is not alone when they are going to or from school or other extracurricular activities.
- Check your child's emails, social media, and internet activities. Many recruiters will build a relationship with children through the internet over time in order to gain their trust.
- Screen any boyfriend by checking his age and status in the community. Check with his parents to verify his age, any gang affiliation, or any criminal history. Recruiters are notorious for lying about their age and who they are in order to gain a girl's—and even her parent's—trust.
- Know where your child is all times. It may be annoying to your child, but it also could mean saving their life.
- Adding a GPS tracker to your child's phone is a great form of protection, as it allows you to find out exactly where your child is at any time.
- Have a code word or phrase. For example, saying “I'm fine” means “*Not okay! I need help!*”. This way, if they are in the hands of an abductor they can text you this code without raising the suspicion of the abductor or recruiter.
- Use the percentage sign or some unique symbol that will allow your child to text you one quick symbol to tell you they are in trouble.
- Have specific and periodic check in times with your children. Setting a recurring alarm on your child's phone will help them remember to check in. If your child misses a check in time, you can set a response in motion assuming that they are in trouble.
- Ethical Modeling agencies do not typically solicit girls who are alone. Thoroughly screen any solicitation for your child to model or to go somewhere with someone who has not been vetted.
- Talk to your child about what to do if they get into trouble with someone who is threatening them. The basic rule is to never go to the second location once you realize you are in danger. No matter what the threat, advise them to go to a figure of authority *immediately*.
- It is a difficult discussion to have, especially with junior high age children, but 8 to 14 year-olds are the primary targets of recruiters. Children really need to be coached on how to respond to that type of threat if it happens to them.
- If your child is going to a party, make sure that you know it is held at a safe place with the supervision of people you trust. Recruiters for sex trafficking will often frequent parties that teenagers attend and wait until a child is alone, single them out, and actually take them during the party. Many times the recruiter will take them to a back room where any kind of disturbance would not be heard due to the noise of the party.
- Advise your child to never leave any drink, even water, unattended at any party or event. Recruiters will drop what they call a “roofie” into the drink which causes the victim to become submissive to anyone without bringing attention to the situation.

Most importantly, get involved in your child's life and be their parent, not their buddy. They may resist, but it is our job as parents to protect our children from the predators that seek to destroy their lives.

CANADIAN FEDERAL LAW:

“The Protection of Communities and Exploited Persons Act”

1. **Targets the demand** by targeting the buyer of sex; the predator, pimp, trafficker, john are criminalized 2. Recognizes the seller of sex is a victim; usually female and is not criminalized 3. Exit strategies put in place to assist the victim out of the sex trade.

UBCM RESOLUTIONS September 2015:

B53

HUMAN TRAFFICKING; NCLGA Executive

WHEREAS human trafficking is a real and devastating issue in British Columbia; AND WHEREAS significant work & research has been done as of late to aid in the prevention and prosecution of human trafficking throughout Canada:

THEREFORE BE IT RESOLVED that UBCM call on the RCMP, local police forces and local governments to work collaboratively in order to implement the recommendations found within the National Task Force on Sex Trafficking of Women and Girls in Canada's recent report ("NO MORE' Ending Sex -Trafficking In Canada") as well as the Province of British Columbia's "Action Plan to Combat Human Trafficking."

ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION
UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

B80

RAPE CULTURE IN CANADA; NCLGA Executive

WHEREAS sexual assaults continue to be committed across Canada, and victims are of every age, race, income and gender;

AND WHEREAS sexual assaults are under reported, and prosecution and conviction rates are low:

THEREFORE BE IT RESOLVED that UBCM advocate for an intergovernmental task force to be convened to determine the steps needed to erase the “rape culture” that is pervasive in schools, universities, workplaces and elsewhere across Canada;

AND BE IT FURTHER RESOLVED that the task force be mandated to elicit testimony from victims in order to determine the steps needed to improve the reporting, arrest and conviction rates across Canada.

ENDORSED BY THE NORTH CENTRAL LOCAL GOVERNMENT ASSOCIATION
UBCM RESOLUTIONS COMMITTEE RECOMMENDATION

Ontario unveils \$72-million plan to fight human trafficking

Tavia Grant

The Globe and Mail

Published Thursday, Jun. 30, 2016 10:37AM EDT

Last updated Thursday, Jun. 30, 2016 8:28PM EDT

The Ontario government will spend up to \$72-million over four years in a new anti-trafficking strategy, with support for indigenous-led approaches to tackling the issue as one of its priorities.

Government ministers unveiled the strategy on Thursday at Covenant House in Toronto, a shelter for homeless youth. They said the money will be used to bolster support for culturally appropriate services for indigenous survivors of trafficking, establish a provincial anti-trafficking coordination centre and create a specialized prosecution team for human-trafficking crimes.

Ontario is the third province in Canada to adopt a plan to fight human trafficking. The province has about 65 per cent of the human trafficking cases reported to police in the country, and the RCMP has identified Ontario as a major hub for trafficking in Canada.

Human trafficking “is a deplorable crime that robs the safety, livelihood and dignity of those who are being exploited and abused,” Attorney-General Yasir Naqvi said at the announcement.

Indigenous women and girls are disproportionately affected, he said in an interview. “We know the number is high. A lot of indigenous women, unfortunately, get trafficked, and that is why we wanted to have an indigenous approach as a wraparound for this entire strategy. It is disproportionate, absolutely.”

A Globe and Mail investigation earlier this year showed that, despite a raft of studies, reports and surveys showing that aboriginal youth and women comprise an outsized share of trafficking victims, relatively little dedicated federal funding has gone to prevention or protection.

Covenant House has provided services to 60 victims of sex trafficking so far this year, which already surpasses last year’s numbers. The agency has estimated about a quarter of cases involve indigenous girls and young women.

Trafficking charges have resulted in few convictions. The rate, specifically for human trafficking, is less than 10 per cent of charges in the Ontario Court of Justice. Mr. Naqvi said that reflects the complexity of the crime and difficulty in getting victims to testify.

The provincial government did not break down how the \$72-million will be spent. It did say it will expand supports for at-risk youth leaving care and bolster services for survivors, such as trauma counselling and job skills training.

Barbara Gosse, CEO of the Canadian Centre to End Human Trafficking, said she would have liked the plan to include education for judges on the issue, and more emphasis on data collection. “We need a coordinated and integrated system of collecting data from law-enforcement, frontline service providers and non-profit organizations who provide services and supports to victims,” she said, so that governments can develop policies based on evidence.

Canada’s national action plan on human trafficking expired in March. Public Safety Canada, which coordinated the federal response to trafficking, said the government is determining “next steps.”

Human trafficking is defined as recruiting, transporting or exercising control over a person to exploit them, typically through sexual exploitation or forced labour. The majority of trafficking cases in Canada are domestic, rather than international or cross-border, and most domestic cases are sex trafficking, the RCMP says.

The province’s announcement came as a global report said Canada remains a source, transit and destination for sex trafficking. Canada is also a destination country for men and women subjected to forced labour, the U.S. State Department said in its annual global report on trafficking in persons.

“Women and girls from Aboriginal communities; migrants, including those newly arrived, at-risk youth; runaway youth; and girls in the child welfare system are especially vulnerable,” it said.

The report recommended Canada “significantly increase” specialized services and shelter for victims. Data collection should be improved, while inter-agency co-ordination between the provinces has been “uneven.” It said training efforts – particularly for prosecutors and judges – should be increased.

It also said the government “did not provide adequate funding for specialized victim services; and the range, quality, and timely delivery of services varied across the provinces.”

Globally, human trafficking is now a \$150-billion industry, the report said.

Follow Tavia Grant on Twitter: [@taviagrant](https://twitter.com/taviagrant)

More Related to this Story

- [The Taken: Five women, five serial killers and how their paths came to meet](#)
- [The Trafficked: Sexual exploitation is costing Canadian women their lives](#)

From: [Lions Bay Reception](#)
To: [Agenda](#)
Subject: FW: Letter from the Honourable Katrine Conroy and the Honourable Katrina Chen
Date: Tuesday, February 27, 2018 3:47:56 PM

For Incoming Correspondence for next Council meeting

Thank you

Susan Loutet

Administrative Assistant

The Municipality of the Village of Lions Bay. www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 CANADA

Tel: (604) 921-9333 ext. 1000 | Fax: (604) 921-6643

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From: MCF Info MCF:EX [mailto:MCF.Info@gov.bc.ca]
Sent: Tuesday, February 27, 2018 3:20 PM
To: Lions Bay Reception <reception@lionsbay.ca>
Subject: Letter from the Honourable Katrine Conroy and the Honourable Katrina Chen

VIA E-MAIL
Ref: 236620

His Worship Mayor Karl Buhr
Mayor
Village of Lions Bay
E-mail: reception@lionsbay.ca

Dear Mayor Buhr:

It is with great pleasure that we share *Budget 2018* materials, including [Child Care BC](#), [Caring for Kids](#), [Lifting up Families](#). This blueprint serves as our path to universal child care and wouldn't have been made possible without your insight. By sharing your concerns about the lack of affordable, accessible and quality child care over the past few months, we were able to clearly define what absolutely needs to change and map out a plan that will ultimately bring universal child care to British Columbia.

We know that we can't deliver our vision for universal child care alone. Over the coming months, we will work to foster connections with local government to better support the needs

of individual communities and strengthen early childhood development and early learning care across the province.

Thank you for your input as we have developed our plan over the past few months. Your expertise is invaluable and your priorities for immediate change are reflected in [Budget 2018](#), which brings down fees for parents, builds more licensed spaces, and increases the number of early childhood educators.

Our plan to bring universal child care to British Columbia will take time to deliver, and we will continue to consult with you as we move beyond our three-year start. We look forward to continued discussions as we ramp up delivery of our child-care plan.

You are important partners and, in anticipation of some of the questions you may have, we have developed a [Frequently Asked Questions](#) (FAQ) document to help guide you through program changes over the coming months. This document is a work in progress and will be updated and [posted](#) regularly as we receive feedback from you. If you don't see your concerns reflected in the attached materials, please reach out to us at EarlyYears@gov.bc.ca.

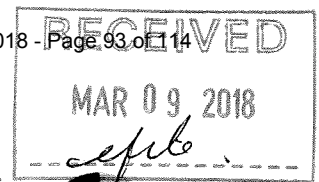
Together, we have delivered British Columbia's biggest-ever investment in child care. You have our assurance that this blueprint is only the beginning. The path we continue to travel together on will not be easy, just as the path to universal health care and education was long. Together we are making a real difference in the lives of British Columbia families today.

Sincerely,

Katrine Conroy
Minister

Katrina Chen
Minister of State for Child Care

VILLAGE OF LIONS BAY
 FILE TO I/C ✓
 FILE TO PROPERTY FILE
 OTHER



March 6, 2018

RE: Update on the Working Group on Responsible Conduct

Dear Mayor and Council, Chair and Board and Chief Administrative Officers:

This letter provides an update on the status of the work being undertaken by the Working Group on Responsible Conduct (Working Group).

Responsible conduct -- which broadly refers to how local government elected officials conduct themselves with their elected colleagues, with staff, and with the public -- continues to be an important topic of interest in British Columbia. In fall 2016, the Working Group was formed to better understand issues related to responsible conduct and to explore how British Columbia's responsible conduct framework could be further strengthened. The Working Group is a staff level committee with members from the Union of British Columbia Municipalities (UBCM), the Local Government Management Association (LGMA) and the Ministry of Municipal Affairs and Housing (MAH).

At the 2017 UBCM Convention, UBCM members endorsed a policy paper prepared by the Working Group that included several recommendations to strengthen British Columbia's responsible conduct framework. The Working Group has since been collaboratively working to start implementing the recommendations.

Foundational principles of responsible conduct are now available for use

As its first priority, the Working Group has identified and defined four foundational principles -- *integrity, accountability, respect, and leadership and collaboration* -- that can be used as a resource to guide the conduct of both individual elected officials and the collective council/board. While the principles are already reflected in the actions of elected officials in communities across British Columbia, they will be of real value in enhancing everyone's shared understanding of expectations around responsible conduct.

We encourage each of you to use these principles by integrating them into your everyday actions, as well as your governments' policies and practices, as you see fit. As a start, for instance, there may be value in including these principles in information materials for prospective candidates, and in orientation materials for when new councils and boards are elected after October 2018.

Working Group members have begun to integrate the foundational principles into resources, such as education materials for the 2018 general local elections, and will continue to incorporate them into other guidance materials as opportunities arise. The LGMA will also be working with its members to determine how the foundational principles could be further embedded into other local government documents, such as oaths of office, procedure bylaws, and existing codes of conduct, in advance of the 2018 elections.

.../2

What are foundational principles?

This document outlines four key foundational principles – *integrity, accountability, respect, and leadership & collaboration* – to guide the conduct of local government elected officials in B.C.

The foundational principles provide a basis for how local government elected officials fulfill their roles and responsibilities, including in their relationships with each other, with local government staff and with the public.

These principles are intended to guide both the conduct of individual elected officials and the collective behaviour of the local government council or board. The principles are also meant to guide local governments in fulfilling their corporate functions and responsibilities to their communities.

Responsible conduct at all of these levels is key to furthering a local government's ability to provide good governance to its community.

“The foundational principles provide a basis for how local government elected officials fulfill their roles and responsibilities, including in their relationships with each other, with local government staff and with the public.”

Integrity: being honest and demonstrating strong ethical principles.

- Be truthful, honest and open in all dealings.
- Behave in a manner that promotes public confidence in local government, including actively avoiding any perceptions of conflicts of interest, improper use of office, or unethical conduct.
- Uphold the public interest, serving citizens diligently to make decisions in the best interests of the community.
- Ensure alignment between stated values and actions, including following through on commitments, engaging in positive communication with the community, and correcting errors in a timely, transparent manner.

Accountability: an obligation and willingness to accept responsibility or to account for one's actions.

- Be transparent in how an elected official individually, and a council/board collectively, conducts business and carries out their duties.
- Ensure information is accessible, and citizens can view the process and rationale behind each decision and action, while protecting confidentiality where appropriate or necessary.
- Accept and uphold that the council/board is collectively accountable for local government decisions, and that individual elected officials are responsible and accountable for the decisions they make in fulfilling their roles as council/board members.
- Listen to and consider the opinions and needs of the community in all decision making, and allow for discourse and feedback.

Respect: having due regard for others' perspectives, wishes, and rights; displaying deference² to the offices³ of local government, and the role of local government in community decision making.

- Treat every person, including other members of council/board, staff and the public, with dignity, understanding and respect.
- Show consideration at all times for colleagues and staff, including by honouring people's values, beliefs, ideas, roles, contributions and needs.
- Create an environment of trust, including displaying awareness and sensitivity around comments and language that may be perceived as offensive or derogatory.
- Value the role of diverse perspectives and debate in decision making.
- Act in a way that is respectful of the roles and responsibilities of the offices of Mayor/Chair and Councillor/Director.
- Value the distinct roles and responsibilities of local government staff and the community in local government considerations and operations, and commit to foster a positive working relationship between staff, the public and elected officials.
- Call for and expect respect from the community towards elected officials and staff, and their roles and responsibilities within the local government system.

² Displaying deference is acting in a way that is respectful of both the tradition and legacy enshrined in the various local government positions, as well as their intended functions.

³ 'Offices' of local government refers to the roles/responsibilities of the various roles and positions within the local government system, such as Mayor, Chair, Councillor or Director.

Leadership and Collaboration: *an ability to lead, listen to, and positively influence others; coming together to create or meet a common goal through collective efforts.*

- Demonstrate behaviour that builds and inspires public trust and confidence in local government.
- Calmly face challenges and provide considered direction on the issues of the day, while empowering colleagues and staff to do the same.
- Create space for open expression by others, take responsibility for one's own actions and reactions, and accept the decisions of the majority.
- Accept that it is the equal responsibility of the individual elected official, the council/board as a collective, the community and stakeholders to work together to achieve common goals.
- Be an active participant in ensuring the foundational principles are followed in all local government dealings (e.g., including among elected officials, between council/board members and staff, with community members, with other orders of government, in the decisions of a council/board, and in services and other activities of the local government).

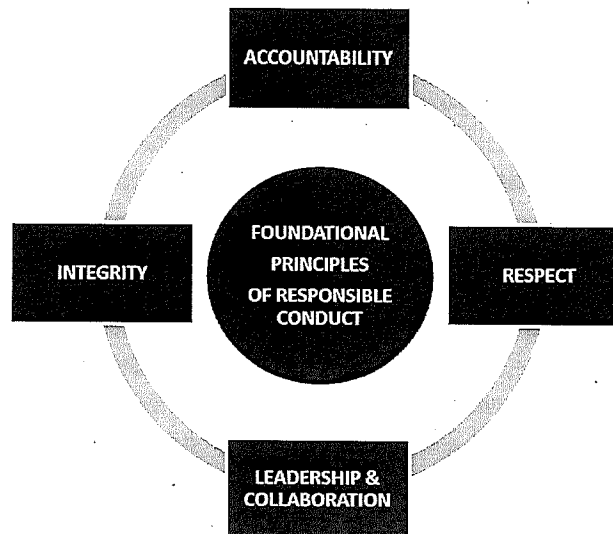


The Working Group on Responsible Conduct is a joint initiative between the UBCM, LGMA and the Ministry of Municipal Affairs & Housing. The Group was formed to undertake collaborative research and policy work around issues of responsible conduct of local government elected officials.

How do the principles “fit” with legal obligations?

It is the duty of elected officials to understand and abide by all legal requirements that apply to elected officials and local governments¹, and nothing in this document should be interpreted as taking precedence over such legal obligations.

Local government elected officials should interpret the principles described below in accordance with the responsibilities and obligations set out in B.C.'s local government legislation, other applicable legislation, the common law and the policies and bylaws of the local government.



¹ Many legal obligations apply to elected officials and local governments, including but not limited to rules about: ethical standards such as conflict of interest; open meetings; protecting confidential information; workplace safety such as harassment; and expenditure of local government funds.

Foundational Principles Of Responsible Conduct

PAGE 34

FOR B.C.'S LOCAL GOVERNMENTS

Key Foundational Principles

- ◇ INTEGRITY
- ◇ ACCOUNTABILITY
- ◇ RESPECT
- ◇ LEADERSHIP & COLLABORATION

PRODUCED BY THE WORKING GROUP ON RESPONSIBLE CONDUCT

January 2018

From: Pam.Goldsmith-Jones.C1B@parl.gc.ca
To: Pam.Goldsmith-Jones.C1B@parl.gc.ca
Subject: Abandoned Boats Assessment and Removal Funding Announcement
Date: Wednesday, March 14, 2018 12:26:26 PM

This message is being sent to individuals and groups involved with or concerned about the issue of derelict vessels. Please excuse us if you receive this message more than once.

MP Pamela Goldsmith-Jones will announce the first funding recipients under the Abandoned Boats Assessment and Removal Program on the Sunshine Coast on Thursday March 15. Two announcements will be made:

11:00 am PST – Porpoise Bay Government Wharf, 5770 Wharf Street, Sechelt, BC

12:30 pm PST – Pender Harbour Legion, 12829 Lillies Lake Rd., Madeira Park, BC

This initiative will assist with the clean-up of existing abandoned or wrecked boats.

Please join MP Goldsmith-Jones at either of these locations if you can and thank you all for your continuing work in this area.

Lucie McKiernan

Constituency Assistant Sunshine Coast

Office of Pamela Goldsmith-Jones, M.P. | Bureau de Pamela Goldsmith-Jones, députée

Parliamentary Secretary to the Minister of International Trade

Secrétaire parlementaire du ministre du Commerce international

West Vancouver-Sunshine Coast-Sea to Sky Country

Constituency Office | 6367 Bruce Street, West Vancouver, BC V7W 2B8

Office: 604-913-2660 | Mobile: 604-787-3274

www.pgoldsmithjones.ca

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Office of the Mayor

March 14, 2018

Honourable Carole James
Minister of Finance
PO Box 9048 Stn Prov Govt
Victoria, BC V8W 9E2

RE: Employer Health Tax

Dear Minister Carole James,

We appreciate the recently announced Employer Health Tax is administratively more efficient and replaces a regressive form of taxation; however, it results in a significant cost increase to municipalities.

The direct impact of this change for the City of Maple Ridge will be a doubling of what was paid under Medical Service Plan (MSP) premiums. It is likely that there will also be indirect cost increases with Employer Health Tax implications being passed on by contracted service providers. Municipalities, unlike businesses, have not benefited from recent business tax reductions.

Municipalities have few options to cover cost increases. If unchanged, the payroll tax will result in increases to property taxes or reductions to municipal services resulting from funds being reallocated to cover the Employer Health Tax. School Districts have even fewer options to cover the increased costs, unless the Province decides to make exemptions or other adjustments to compensate.

Please consider options to attempt to make the transition to the Employer Health Tax cost neutral for municipalities.

Respectfully,

Nicole Read
Mayor

cc: UBCM Members (via emails)
Maple Ridge Council
Paul Gill, Chief Administrative Officer
Kelly Swift, General Manager: Parks, Recreation & Culture
Frank Quinn, General Manager: Public Works & Development Services

City of Maple Ridge

From: [REDACTED]
To: [Peter DeJong](#)
Cc: [Council @ Lions Bay; Agenda](#)
Subject: Re: Mooring Buoys at Kelvin Grove
Date: Friday, February 16, 2018 5:35:16 PM

Hi Peter,

Thank you so much for the update.

So do you mean you're trying to replicate what the City of Vancouver does with the water around English Bay and False Creek? And would it be legal for Lions Bay to do so? But maybe you mean something entirely different?

I'm all for provincial parks and government sinking permanent buoys. The marine life down below is then protected from multiple anchors being dropped, and more boats can be safely moored in close quarters. A great example is Plumper cove on Keats Island. No overnighters unless a fee is paid, and also a maximum on nights per stay allowed. If you had an honour system drop box, you would definitely get our money with pleasure!

I would bet the people building the new fancy house down there, probably the best lot I've seen in my life, will not want to see that floating wreck of a house boat... complete with mouldy sofa, in their view!

Again, thanks very much for the consideration.

Regards,

Susan Gardi.

Sent from my iPhone

On Feb 16, 2018, at 5:14 PM, Peter DeJong <cao@lionsbay.ca> wrote:

Hello Susan:

Thanks for your email. It has been included in the upcoming Agenda for the next Council meeting scheduled for Tuesday, Feb.20th. In the interim, I can advise that the Municipality intends to move forward this year with an application for a Licence of Occupation over the waters in Kelvin Grove zoned W-2. This should assist us with our enforcement issues in these waters.

Peter DeJong, BA, LLB, CRM
Chief Administrative Officer

<!--[if !vml]--><image002.jpg><!--[endif]-->**The Municipality of the Village of Lions Bay** www.lionsbay.ca

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0 , Canada
Village Office (604) 921-9333 | Fax (604) 921-6643

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----- Original message -----

From: Susan Gardi [REDACTED]
Date: 2018-02-15 14:52 (GMT-08:00)
To: "Council @ Lions Bay" <council@lionsbay.ca>, Agenda <agenda@lionsbay.ca>
Subject: Mooring buoy's at Kelvin Grove

Hello council members.

As I'm just at Kelvin Grove beach now and am looking at your request for input notice, I'm wondering who to complain to in regards to private mooring buoy's.

It's been bothering me since we bought our boat 3yrs ago. As you are aware, there is very limited anchorage in Howe Sound. The bay at Kelvin Grove is one of the only sheltered spots that you can anchor and enjoy a swim with late afternoon sun.

We were moored beside an unoccupied buoy one afternoon, when a sailboat under power came charging up and the owners demanded we leave immediately. They were very hostile and "in a bloody hurry" etc. We, being new boaters, left with our tails between legs, thinking we'd done something wrong.

There are 3 or 4 anchor buoys dropped now. In summer when these people (including the heinously unattractive and large houseboat) are bobbing around, there isn't room for an other boat owner to enjoy the bay.

What can be done about this? It's not right that these boat owners think they own this safe cove.

We live in the area as well!

Regards,

Susan.

Sent from my iPhone

From: [Shawna Gilroy](#)
To: [Shawna Gilroy](#)
Subject: FW: Village Update -- correspondance for next agenda
Date: Tuesday, March 06, 2018 4:14:35 PM

From: Ron McLaughlin
Sent: Saturday, February 17, 2018 11:29 AM
To: lola Knight [REDACTED]
Cc: Peter DeJong <cao@lionsbay.ca>; Agenda <agenda@lionsbay.ca>; Council @ Lions Bay <council@lionsbay.ca>
Subject: Re: Village Update -- correspondance for next agenda

Thank you for your note lola. Your correspondence will be added to the agenda of March 6th.
Best regards.....Ron

From: lola Knight [REDACTED]
Sent: Friday, February 16, 2018 8:38 PM
To: Ron McLaughlin
Subject: Re: Village Update

From lola Knight, No. 12 Brunswick Beach Road - please bring this item to attention of Council

I don't mean to be a cranky BBer. The houses on the 'waterfront' road facing Horseshoe Bay and No. 1, No. 3, No. 5 & No. 7 fronting above "Clothing Optional" beach - in summer with warm sunny weekends this "Lions Bay Strip Beach Park" is well attended by people outside our own area. Last summer, people desiring toilet needs have no place to go, except bush, beach water or? They have been coming to a house seeking bathroom use.

Is there any way a couple PortaPottys could be set up at end of trail to "CC Beach". Last summer, the parking situation had improved - park on roadside on North Exit and walk down to beach - bylaw officer took good care of that problem. However, peoples' toilet needs require attention.

lola Knight

On Fri, Feb 16, 2018 at 8:02 PM, lola Knight [REDACTED] > wrote:

Am forwarding Lions Bay Weekly News - there's at the end, an interesting story about a lost kitty

From: [Lions Bay Reception](#)
To: [Agenda](#)
Cc: [Peter DeJong](#)
Subject: FW: Re Proposed bylaw amendment - comments PLEASE FORWARD
Date: Tuesday, February 20, 2018 4:16:10 PM

From: Jerry Blackwell [mailto: [REDACTED]]
Sent: Tuesday, February 20, 2018 4:04 PM
To: Lions Bay Reception <reception@lionsbay.ca>
Subject: Re Proposed bylaw amendment - comments PLEASE FORWARD

Comments regarding: [Schedule A; Village of Lions Bay Official Community Plan Designation Bylaw No. 408, 2008, Amendment Bylaw No. 525, 2018 \("the Bylaw"\)](#)

By: Jerry Blackwell, 253 Stewart Road Lions Bay, BC

February 20, 2018

Dear Councillors and Advisors,

I note and make reference to the proposed Amending Bylaw and supporting document "The Village of Lions Bay, Natural Hazards Development Permit Area Strategy: Coastal, Creek and Hillslope Hazards" ("the Report") by Cordilleran Geoscience ("Cordilleran") dated January 18, 2018. Please be advised that I am also a P.Geo, licensed in BC, that my area of practice is not engineering, terrain studies or geohazard risk analysis. Also know that I spoke by telephone with Mr Friele of Cordilleran in order to discuss some aspects of Lions Bay and clarify some aspects of his report. Overall I commend the report and its findings.

The Bylaw

I do have concerns as is excessively regulatory, far reaching in scope (going well beyond the Report) and it may be contrary to the reasons many residents live here. Some specifics include:

1. Vegetation trimming and removal; this is not practical;
2. Construction materials referred to in 10.5.3; the jury is out on how effective and healthy-safe the various roof and deck surfaces and other fire-retardant materials are; and who will cut the chains from the residents that insist on hugging their precious living fire hazards shading their homes(?);
3. Costs: There are two P.Geos in BC that specialize in the same field as Mr Friele. Neither is a structural engineer. So residents will pay for a P. Geo plus a P.Eng or turn to a large firm and pay for a lead P. Eng with associates to cover areas of non-practice. Don't get me wrong, I think the studies and reports are necessary, but it is our money, not yours that you are spending; and
4. Enforcement: All these regulations that the current council are considering or have passed are great in concept but please, the Village has little capacity to enforce. And I hate the thought of Council or Administration hiring additional staff or expand union positions when we can barely afford those we already employ.
5. Text: the backgrounder or text referencing the Report is lengthy and not necessary in my view, including:

- a. Where is Mountainview? On the same shelf, next to MountainDew? If you are going to copy and paste text from a document, make sure it is correct.
 - b. If council believes that the Bylaw is necessary and that it has the power to legislate then it should just do it. Delete 10.1.1, re-write 10.1.2, and review 10.1.6 (2) with Engineers and Geoscientists BC (“EGBC”) to ensure it conforms to EGBC’s professional practice guidelines. I’d also suggest trimming most of Sections 10.2 through 10.4, primarily because this is covered in the Report and the more specifics the Bylaw goes into the easier it is to find loopholes (thereby making geologists, engineers AND lawyers more rich at the expense of residents).
6. Completeness: I discussed with Mr Friele several other considerations that might be considered. One I point-out here: Geothermal drilling – while of noble intent I think residents need advance notice, a public copy of the report and drill hole(s) specifications, a log of hole and ground water conditions and the use of grout.

Liability and Shifting Burdens

It appears that the Village is attempting to shift liability away from itself on to the resident. Instances where structures need extensive repair can often be traced back to the original construction permits and approvals. In this case the Village touched it; it owns it. Also there are too many instances where a lack of action by the Village results in hazardous situations. These include (amongst others) uncontrolled drainage, failing to maintain infrastructure, lack of bylaw enforcement and deferred capital expenditures. Whether justified or not, you might expect residents to shift as much liability back onto the village as possible. Are you prepared? This bylaw could serve as an incentive.

Thank you for the opportunity to comment. If any questions or to discuss other concerns not identified here, please contact me at [REDACTED] or by email [REDACTED]

Regards

Jerry Blackwell

Sent from [Mail](#) for Windows 10

Dear the Village of Lions Bay,

To start off, we are sincerely sorry for our actions at Lions Bay School. Our actions were not intended to vandalize but only to have fun, we did not realize that what we were doing would cause damage to the field. Clearly this judgement was very wrong and mistakes were made, causing damage to be done to the community and the field. We are willing pay for all damage that needs to be repaired, and we have already attempted to fill in the marks with grass scattered around. We understand what this may have done to the community, and words can not explain how sorrow we are.

Sincerely,

William and Lucas





**Farrah Azordegan
100 Tidewater Way,
Lions Bay, B.C. V0N 2E0**

To: Mayor of Lions Bay and the Councils

Subject: Lower Kelvin Grove Parking Lot Issue

Date: March 5, 2018

Dear Mayor and the Councils of Lions Bay,

It has been several years now that I have not attended the Council meetings because regardless of number of times I have participated, I did not see any improvement in enforcing by-laws during the year, except some summer days we had by-law officer who came to LKG and gave tickets to a few who parked in non-visitor parking.

Unfortunately, I had 3 head injuries since May 2014 and I suffer with severe headaches and pain in most part of my bodies. Due to server pain, I need to rest in quite place. During summer time it gets very hot and I am not able to open the windows during nice days to get some air due to so much noise that comes from the parking lot area.

For many years I have complaint about all issues in the LKG parking lot that are typically caused by outsiders and non-residents of Lions Bay. In Nov of 2005, I moved to Lions Bay and pay high price to live here; I accepted long drive to anywhere in metro Vancouver area only to be able to live somewhere in the city that is quiet and I can have peace and tranquility. Unfortunately, just the opposite happened. If I lived anywhere else in Vancouver, all by-laws are enforced. But here in Lions Bay, by-laws are only made and not executed or enforced!

My health is at risk because I cannot rest due to so much noise in the LKG parking lot. In addition to my health, my safety is also at risk since once couple teenagers throw rocks to my windows and broke my large glass windows. It cost me over \$5,000 to replace those glass windows. This happened because I asked these teenagers to leave and go party somewhere else and they got upset and decided to break my windows.

The council and the Mayor must do something about the LKG parking lot issue. The resident of LKG have more rights than strangers that come to Lions Bay only to do things that they cannot do anywhere else in Vancouver. Such as use of drugs, use of alcohol while driving, changing their clothing and become naked right in the parking lot, having sex at night in their car while parked in the LKG parking lot, eating and leaving their rubbish in the parking lot, and use of loud music in their car, especially after 10 PM.

Last summer several families came to LKG parking lot and they literally throw party. They had a large van and another family had SUVs. They opened the back of their cars and had alcohol, food, snacks, etc.

They played very loud music for hours and ate, drank, danced to their loud music, smoked, and then left after midnight and left pile of rubbish behind. Due to my recent accident last Friday right here in Lions Bay during snowy day, I got hurt again in a car accident and no longer able to take on any type of noise. For this reason, I decided to write again and ask for your support.

Please let me know what is your plan for resolving these parking lot issues? Spring break is just around the corner and LKG parking lot will be full of teens, punks and strangers, and outsiders.

I would like to remind you that we as residents pay taxes and we have more rights than they do. Please let me know who is in charge of resolving the parking lot issue and by when?

Thank you

Yours truly,

Farrah Azordegan

100 Tidewater way

From: [REDACTED]
To: [Karl Buhr](#); [Peter DeJong](#); [Peter DeJong](#); [Shawna Gilroy](#); [Nikki Hoglund](#); [Council @ Lions Bay](#); [Ron McLaughlin](#); [Lions Bay Reception](#)
Subject: Follow Up on LKG Issue
Date: Wednesday, March 14, 2018 10:01:25 PM

Dear All,

I would like to remind everyone that in order to resolve the parking issues in the LKG we need to find and resolve the ROOT CAUSE and eliminate it.

As we know the Cliff Jumping is very attractive to the Vancouver residents and visitors, especially teenagers. It is obvious if we close the access to the Cliff, and make the the end left corner of the parking lot for the divers, and the rest of it for the Lions Bay residents; that would resolve the issue by 95%.

I spoke with my legal advisor and he mentioned the very good point that if by any chance an accident happens at the cliff and a person will be hurt and or Paralyzed, then the Lions Bay Municipality will be responsible because they provided parking space for them.

If Lions Bay gets sued by parents of any teen that may eventually get hurt, then we as tax payers have to pay for a very long time for legal damages. Also we don't want any young teen to hurt themselves here in Lions Bay.

If you think of risk management, this is one of the high risk with high probability of happening if we don't do something about the cliff. In the past other teens and/or younger people have been hurt at the cliff and just because we have not yet been sued by parents, that does not mean the risk does not exist.

In order to mitigate this risk, we should not provide means of providing parking space for teens to come to the cliff. And as stated above, we have to find a way to remove the ropes and swings at the cliff or just close the access to it.

I hope you as decision makers consider this and if you don't agree with my mitigation strategy, please propose your new approach to resolve and remove this risk before it becomes an issue.

By the way, I have to remind you again that most signage have been removed and we need to re-install them back again for the residents and for the divers.

I do appreciate your respond by e-mail.

Thank you

Regards,
Kambiz Azordegan
■ Tidewater Way

From: [Shawna Gilroy](#)
To: [Shawna Gilroy](#)
Subject: FW: Scholarship support
Date: Friday, March 16, 2018 11:31:43 AM

-----Original Message-----

From: Louis Peterson [REDACTED]
Sent: Thursday, March 15, 2018 9:24 AM
To: Karl Buhr <mayor.buhr@lionsbay.ca>
Cc: Peter DeJong <cao@lionsbay.ca>; Ron McLaughlin <councillor.mclaughlin@lionsbay.ca>
Subject: RE: Scholarship support

'morning Karl,

My recollection of a 30.5% school levy was based on a memory of a recent local Municipal pie diagram that I haven't yet re-located. However I happened upon my Municipal Property Tax bill for 2015.. A comparison limited to the school levy and the general municipal levy indicates a 36% : 64% ratio.

Taking the entire tax package into consideration, the local schools levy was 29.7% in 2015.

These data do not consider the wider financial support of schools and education that comes from taxes paid Provincially and Federally.

More later abut "uniqueness_

Regards, Louis.

----- Original Message -----

From: Karl Buhr <mayor.buhr@lionsbay.ca>
To: Louis Peterson <[REDACTED]>
Cc: Peter DeJong <cao@lionsbay.ca>, Ron McLaughlin <councillor.mclaughlin@lionsbay.ca>
Sent: Wed, 14 Mar 2018 10:43:27 -0700 (PDT)
Subject: RE: Scholarship support

Hello Louis,

I'll take this one. It is not a board but in fact a select committee of Council that we are striking, because it is Council that administers the Curly Stewart Scholarship fund and the annual award arising, and a committee is how Council has chosen to do so.

Yes, other funds have arisen, and more are likely, perhaps to reach more recipients, perhaps to leave a legacy, perhaps to provide an alternative to the municipality's award. These are private efforts not in the municipality's purview, subject to funding and rules instituted by their "owners." That said, I do know that some portion of the annual \$500 Curly Stewart award is supplemented by taxpayer funds each year. LBCSF's one-time grant was almost twice that this year and I believe the Curly Stewart fund balance is nowhere near \$70,000. But your comment is well taken--what makes one fund deserving of municipal funding and another not? It may be that a more formal policy is required. I will find out and get back to you.

Regards,
Karl

PS: how does "30.5% school tax" arise?

-----Original Message-----

From: Louis Peterson [REDACTED]
Sent: Wednesday, March 14, 2018 9:59 AM
To: Ron McLaughlin <councillor.mclaughlin@lionsbay.ca>
Cc: Karl Buhr <mayor.buhr@lionsbay.ca>; Peter DeJong <cao@lionsbay.ca>
Subject: Scholarship support

Good morning Ron,

I note in the Village Update ("Mayor's Message") that Council is calling for volunteers to come forward to create a new "Board" to be involved in the operation of the Curly Stewart Award or Scholarship.

There are 3 other groups in the Village that may wish to be considered as equally or even more meritorious or deserving of Municipal support and largesse than is the case for the Curly Stewart. The other groups are the Lions Bay Community Scholarship Foundation (LBCSF, a registered Charitable Foundation), the Norman Kirby Award, and the Brenda Broughton Scholarship.

I am particularly interested in the LBCSF, partly because:

- a) The LBCSF came about as a "grass-roots" organization that "reaches out" to all Grade 12 students in Lions Bay, and it initially happened that I became the ad hoc Chairperson;
- b) Because of its fund-raising efforts and community-based support, the LBCSF has established a respectable fund (>\$70,000), without recourse to the tax base of the Municipality. A Municipal Grant (\$900) this year in support of the LBCSF 15th Anniversary Fund is greatly appreciated. In its 15+ year history, the LBCSF has made 43 awards to Lions Bay students, an average of 3 per year, sometimes reaching 5 or 6 awards;
- c) My role as Chair of the LBCSF is soon coming to an end, at a time when raising funds, maintaining viability, and securing "succession "in perpetuity" is becoming increasingly more difficult. The impact of high school taxes (30.5%) cannot be overlooked.
- d) From its inception, the LBCSF established a Constitution, a set of Rules & Regulations, and a performance-based ranking system to evaluate applications for awards. All criteria is in a (somewhat) state of flux and a review is underway.

These are my personal opinions, not necessarily shared by all LBCSF Board members.

Regards,

Louis.

From: [Shawna Gilroy](#)
To: [Shawna Gilroy](#)
Subject: FW: the risk of living in coastal mountain terrain - not just lions bay
Date: Friday, March 16, 2018 11:39:39 AM

-----Original Message-----

From: Ganske O [REDACTED]
Sent: Friday, March 9, 2018 10:56 PM
To: Lions Bay Feedback <feedback@lionsbay.ca>
Cc: Karl Buhr <karl.buhr@gmail.com>
Subject: the risk of living in coastal mountain terrain - not just lions bay

To whom it may concern - chiefly those trying to allegedly do the right thing.

If you or I have made a decision to purchase into an area of the globe that is well documented to be at serious risk of a massive and destructive earthquake, then I believe any attempt to splice hairs about environmental risk beyond that fact seems rhetorical to me.

Perhaps all of the energy devoted to risk mitigation in relation to new development could be devoted to making life better in the present. Why do we pay for quake insurance if our government is going to place the burden of the insurers back on us? Who knows when the planet will reset and hand us the big one - we are all here in full awareness.

Please quit holding our hands and pave roads, provide local energy sources, fight invasive species, give us recycling that takes styrofoam and plastic bags - please manage human life and interactions and not the forces of nature.

I do appreciate your concern but we are grow-ups. Please respect that fact.

I am here because the place is amazing and unparalleled. It is because I can touch big trees from my deck, it is because the continental plate crumpling into a subduction zone has lifted my property to an elevation giving me a view I could not have if I spent many millions more to live in Santa Barbara, it is because compared to many places on earth this is village of largely likeminded fellow human beings and I care about them, my boys care about them.

Life is not a safe endeavour. The planet is a dynamic place. British Columbia is dramatic because nature and physics have defined it so for millions of years. This magic is something you and I can choose to live in. We can also choose to play it safe if we are concerned and move elsewhere. Regulations however will not change either the magic or the risk, they will only make our lives more onerous and expensive. I suppose it is a sign of the times but there is value in not running with the crowd - at least I think so.

You may disagree, but if you do then take your life and change it and please do not try to change mine.

Respectfully,

Oliver Ganske

From: [Shawna Gilroy](#)
To: [Shawna Gilroy](#)
Subject: FW: Risk tolerance
Date: Friday, March 16, 2018 11:41:52 AM

From: [REDACTED] **On Behalf Of** Jon Povill
Sent: Tuesday, March 13, 2018 5:23 PM
To: Lions Bay Feedback <feedback@lionsbay.ca>
Subject: Risk tolerance

Hi,

My perspective is that ALARP would seem to be a good starting point insofar as development is concerned. Certainly all reasonable steps should be taken to reduce hazard risk, including a careful review of all possible options to achieve hazard reduction. To me, the relatively minimal difference between 1:100,000 and 1:10,000 events indicates that the 1:10,000 threshold is sufficiently safe.

The (much) thornier issue is the question of wildfire safety verses slope retainment and stability. Lot sizes throughout most of Lions Bay are not sufficiently large to eliminate vegetation within 10 meters of a home without substantially increasing the risk of slope failures. Both wildfires and landslides are likely to affect multiple homes in an affected area. The principal difference between the two calamities is that there is generally some warning with respect to wildfires that presents the opportunity to evacuate and save lives, while landslides essentially strike without warning. Additionally, it is possible to fight fires and put them out, but there's no way to stop an advancing landslide. Based on that, it would seem to me that the dangers presented by slope destabilization are greater than those presented by wildfires. Additionally, trees are an essential element of the beauty of our community. By and large, overgrowth of vegetation is kept in check by the desire to preserve views here in Lions Bay, so I would think that we can keep in relative balance by solving the issue of view obstruction, which would enable us to thin out the trees while keeping enough in place to keep our hillsides as stable as possible. Essentially, hillside stability should be a factor that is addressed in any tree-cutting request or proposal.

Many thanks,
Jon Povill



Intentionally Blank

ON-TABLE ITEMS



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Information Report		
Title	Lions Bay Fire Rescue Update		
Author	Fire Chief, Andrew Oliver	Reviewed By:	CAO, Peter DeJong
Date	March 20, 2018	Version	
Issued for	March 20, 2018 Council Meeting		

Recommendation:

THAT the Information Report, “Lions Bay Fire Rescue Update” be received.

Attachments:

Call outs for the period January 1 - February 28, 2018 (Highway/Village)

Key Information

Callouts:

See attached.

Classroom Trailers:

The new classroom trailers at Brunswick Pit are on site and functional, but there are some deficiencies we are following up on with the vendor.

Burn Building:

In the process of getting quotes for completion of Burn Building with 3 mechanical contractors quoting for the exhaust extraction system at the fire hall – similar system will be used to extract fog and heat from Burn Building.

Membership and Training:

Six of our members got on with career departments last year and three more this year so far. One additional member went to a dispatch operation and two more members are in the process of getting hired elsewhere.

We have six new members signed up who have completed the entrance exam as well as fully trained now on auto extrication last month.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

We also have 8 members registered and in the process of doing their driving and pumping course. We are speaking with someone about providing the S100 forest fire training. Britannia Beach has contacted us again about entering into a mutual aid agreement – this will be discussed with CAO DeJong.

Follow Up Action: Next quarterly update will be in June.

LBFR Call-Outs: January and February 2018

Incident Begin Time	Incident Nun	Street Name	Incident Type Description	Incident Duration	Incident End Time
2/28/2018 20:54	18-14308	KELVIN GROVE	MESA-D	0 Hrs 22 Mins 0 Secs	2/28/2018 21:16
2/28/2018 16:44	18-14262	STEWART	ALARMS - SF RESIDENTIAL	0 Hrs 21 Mins 41 Secs	2/28/2018 17:06
2/23/2018 16:05	18-13014	TIDEWATER	MVA - RESCUE REQUIRED	1 Hrs 28 Mins 54 Secs	2/23/2018 17:34
2/22/2018 17:00	18-12700	LIONS BAY	MISC/OTHER/SPECIAL/NOT LISTED	0 Hrs 34 Mins 45 Secs	2/22/2018 17:34
2/15/2018 23:52	18-10977	KELVIN GROVE	MESA-D	0 Hrs 17 Mins 24 Secs	2/16/2018 0:10
2/12/2018 15:40	18-10234	BRUNSWICK BEACH	BURNING COMPLAINT	0 Hrs 23 Mins 47 Secs	2/12/2018 16:04
2/9/2018 6:44	18-09412	HWY 99	MVA - RESCUE REQUIRED	1 Hrs 4 Mins 29 Secs	2/9/2018 7:49
2/5/2018 22:28	18-08671	PANORAMA	MESA-D	0 Hrs 28 Mins 43 Secs	2/5/2018 22:57
2/5/2018 22:07	18-08668	LIONS BAY	MESA-B	0 Hrs 20 Mins 32 Secs	2/5/2018 22:28
2/2/2018 15:12	18-07908	CENTRE	MESA-D	0 Hrs 10 Mins 58 Secs	2/2/2018 15:23
2/2/2018 10:23	18-07848	HWY 99	MESA-C	0 Hrs 38 Mins 35 Secs	2/2/2018 11:02
1/21/2018 21:29	18-05106	STRACHAN POINT	STRUCTURE FIRE - RESIDENTIAL	0 Hrs 42 Mins 58 Secs	1/21/2018 22:12
1/21/2018 21:07	18-05102	STRACHAN POINT	ALARMS - SF RESIDENTIAL	0 Hrs 10 Mins 38 Secs	1/21/2018 21:18
1/21/2018 12:36	18-04956	BAYVIEW	HYDRO POLE FIRE	0 Hrs 46 Mins 59 Secs	1/21/2018 13:23
1/21/2018 9:39	18-04861	HIGHVIEW	ASSIST CALL	0 Hrs 22 Mins 39 Secs	1/21/2018 10:02
1/21/2018 0:33	18-04699	HWY 99	HYDRO POLE FIRE	0 Hrs 27 Mins 24 Secs	1/21/2018 1:01
1/20/2018 23:20	18-04684	PANORAMA	ASSIST CALL	0 Hrs 18 Mins 52 Secs	1/20/2018 23:39
1/1/2018 2:29	18-00033	HIGHVIEW	MESA-C	0 Hrs 22 Mins 38 Secs	1/1/2018 2:51

Summary: MVA - 2; MESA - 7; Hydro/Structure Fire - 3; Beach Fires - 2; Public Assists - 2; Alarms Ringing - 2

MESA is an acronym for Medical Emergency Service Assist. The letter denotes the seriousness of the incident. A is minor and E is serious.