



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, JULY 3, 2018 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Norm Barmeier
Councillor Ron McLaughlin

Regrets: Councillor Jim Hughes

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 4

1. Call to Order

Mayor Buhr called the meeting to order at 7:12 p.m.

2. Adoption of Agenda

Moved/Seconded

THAT item 12A – Watermain Flushing be added; and

THAT the agenda be adopted, as amended.

CARRIED

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

A. Craig Doherty

Mr. Doherty introduced himself as one of the proprietors of the General Store and Café in the Village. Since taking the business over a year and a half ago, he has been more

proactive in providing more regular events in the community, particularly with the patio to the café now licensed to serve alcohol. He informed Council that he frequently has people mention that if the store provided what they are looking for (i.e. community-oriented events) then they would be more inclined to do business there. He requested that Council allow him to advertise his community events in the Village Update, as he has been told by Municipal staff that because he is a business they cannot fulfill his requests. He stated that he understands the reluctance if there was a competing business, but since it is the only such business in town, it would be nice if functions were promoted by way of advertisement in order to bring the community together.

Audio: 00:06

4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

None

5. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – June 19, 2018

Moved/Seconded

THAT the Regular Council Meeting Minutes of June 19, 2018 be approved as circulated.

CARRIED

6. Business Arising from the Minutes

A. June 19, 2018

Mayor Buhr queried how residents were notified of the parking regulations on Canada Day and mentioned that the Bylaw Officer was apparently not aware. Staff advised Council that information was in the Village Update and the Bylaw Officers were made aware of the Canada Day parking regulations.

7. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Action
32	February 6, 2018	Mayor Buhr and CAO DeJong to work on a Terms of Reference for a Lions Bay Trail Maintenance Committee	In progress
42	April 24, 2018	IRR ID 159: Liquor Primary License – Exploration of Cannabis Policy – staff to prepare a report	In progress
43	April 24, 2018	CAO to prepare a report on new TUPS and enforcement	Completed
48	May 22, 2018	Lions Bay Beach Park Parking Lot Update	In progress
51	June 5, 2018	Lions Bay Beach Park Update	<i>See notes below</i>

52	June 19, 2018	Lions Bay Ave. Pedestrian Walkway	In progress
53	June 19, 2018	Sale of Road Closure – Kelvin Grove	Bylaw on this Agenda – remove from Follow Up Action Items
54	June 19, 2018	Correspondence R1: Parking on Seaview Place – CAO to respond re. additional permit decal	Completed
55	June 19, 2018	Correspondence R2: “no parking” signage to be moved lower down – PWM to action	In progress

#51 – Councillor McLaughlin declared that a potential conflict of interest with respect to the expected discussion regarding the Lions Bay Beach Park Improvement Project concept billboard due to personal and/or financial relationships with the professional being considered for soul sourcing of the work anticipated.

Councillor McLaughlin recused himself from the meeting at 7:32 p.m.

Council discussed the billboard work intended to show residents a concept sketch for Phase 2 of the Lions Bay Beach Park project and the award of the work to Lions Bay Beach Park Advisory Committee member Russ Meiklejohn.

Moved/Seconded

THAT Council waive the Purchasing Policy in order to sole source the anticipated billboard work of over \$2000 without going to tender, with the work awarded to Russ Meiklejohn.

CARRIED

Councillor McLaughlin re-joined the meeting at 7:37 p.m.

Moved/Seconded

THAT the Follow-up Action Items be received.

CARRIED

Audio: 00:28

B. Unfinished and New Information and Resource Requests (IRRs)

Moved/Seconded

THAT the following actions be taken with respect to the IRRs:

- IRR 219: Letter to resident re. Brunswick Beach Flooding Issue – move to completed

- IRR 249: Bench at Marjorie Meadows – bench is sloping, place block underneath – move to pre-empted and place on CSR list.
- IRR 250: Cul-de-sac Towing – staff to add tow company signage to cul-de-sacs and the website and also inquire whether towing vehicles to the Payless Towing Squamish location would be a suitable option – move to pre-empted

CARRIED

Audio: 00:33

8. Reports

A. Staff

i. Office Coordinator: Sea to Sky Clean Air Society Roundtable

Moved/Seconded

THAT Council support the establishment of a Clean Air Roundtable for the Howe Sound-Sea to Sky Region with multi-stakeholder involvement across a variety of governmental and non-governmental agencies, including First Nations and private industry, along with others who have a stake in the quality of our regional airshed.

CARRIED

B. Mayor

None

C. Council

None

D. Committees

i. Infrastructure Committee: Harvey Water Tank Report

An updated on-table version of the Harvey Water Tank Report was provided. Councillor Bain advised Council that the Infrastructure Committee is concerned about the high costs of construction at this time due to the large amount of Infrastructure funding in the market. CAO DeJong recommended that, because the timing was too short, staff need to continue proceeding with re-tendering the tank.

Moved/Seconded

THAT Council receive the Harvey Water Tank Report for information and take no further action.

CARRIED

Audio: 00:48

E. Emergency Services

None

9. Resolutions

None

10. Bylaws

A. Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 548, 2018

This bylaw went to Public Hearing prior to the Council meeting and was advertised in the two consecutive editions of the Pique Newsmagazine, the Post Office notice board, the Village Office notice board and in two editions of the Village Update.

Moved/Seconded

THAT Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 548, 2018 be read a third time.

CARRIED

Moved/Seconded

THAT Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 548, 2018 be adopted.

CARRIED

B. Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 549, 2018

This bylaw went to Public Hearing prior to the Council meeting and was advertised in two consecutive editions the Pique Newsmagazine, the Post Office notice board, the Village Office notice board, and in two editions of the Village Update.

Moved/Seconded

THAT Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 549, 2018 be read a third time.

CARRIED

Moved/Seconded

THAT Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 549, 2018 be adopted.

CARRIED

Audio: 01:04

C. Road Closure Bylaw No. 550, 2018

Moved/Seconded

(1) THAT Road Closure Bylaw No. 550, 2018, be introduced and given first and second reading; and

(2) THAT Notice of Intention to close that portion of Kelvin Grove Way measuring 933.5 square meters and described as:

Parcel A – Part of Road Dedicated by Plan 18530, District Lot 1575, Group 1, New Westminster District (the “Closed Road”)

on the road closure plan attached as Schedule “A” to Road Closure Bylaw No. 550, 2018 be published and distributed pursuant to section 40 of the *Community Charter*; and

(3) THAT persons who consider they are affected by the bylaw be provided with an opportunity for to make representations to council at the regular Council meeting on July 17, 2018.

(4) THAT staff determine if the adjacent property owner at 55 Kelvin Grove Way is interested in pursuing negotiations with the Municipality for the purchase of the parcel being created.

CARRIED

11. Correspondence

A. List of Correspondence to June 28, 2018

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: 2018 UBCM Convention – Mayor Buhr attending, no response
- G2: National Housing Co-Investment Fund Application Letter – no response
- G3: Child Sex Trafficking in BC – no response
- G4: City of North Vancouver – Notice to Withdraw from the North Shore Bylaw Notice Dispute Adjudication Registry Agreement – CAO to follow-up
- R1: Tony Cox – Parking on Cloudview Street – CAO and Public Works Manager to follow-up

CARRIED

12. New Business

A. Watermain Flushing

Mayor Buhr noted that staff had not completed their annual flushing of the watermains before the June 1, 2018 water restrictions, resulting in poor conservation optics. . PWM Jaffer advised that we are required by Vancouver Coastal Health (VCH) to flush twice per year, which had been scheduled for April and October, but a variety of work projects this year had resulted in delayed flushing, set to commence July 9th. It was noted that VCH can pull our permit if watermains are not flushed. Staff to add an explanation for the late flushing in the next Village Update.

Moved/Seconded

THAT the verbal update on Watermain Flushing be received.

CARRIED

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

None

14. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

The meeting was closed to the public at 8:33 p.m.

The meeting was re-opened to the public at 9:58 p.m.

15. Reporting Out From Closed Portion of Meeting

Council approved amendments to Policy No. 1702 - Temporary Use Permits for Short Term Rentals. Council also directed the CAO to respond to the owners of the General Store and Café, explaining that the Municipality is unable to advertise events by the

business in the Village Update due to the prohibition in the Community Charter against providing assistance to a business.

16. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 9:59 p.m.

Mayor

Corporate Officer

Date Approved by Council:	July 17, 2018
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