



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, JULY 3, 2018 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

AGENDA

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Public Participation (2 minutes per person totalling 10 minutes maximum)**
- 4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)**
- 5. Review & Approval of Minutes of Prior Meetings**
 - A. Regular Council Meeting – June 19, 2018 (Page 5)

THAT the Regular Council Meeting Minutes of June 19, 2018 be approved as circulated.
- 6. Business Arising from the Minutes**
- 7. Unfinished Business**
 - A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Person Responsible
32	February 6, 2018	Mayor Buhr and CAO DeJong to work on a Terms of Reference for a Lions Bay Trail Maintenance Committee	Peter and Karl
42	April 24, 2018	IRR ID 159: Liquor Primary License – Exploration of Cannabis Policy – staff to prepare a report	Peter
43	April 24, 2018	CAO to prepare a report on new TUPS and enforcement	Peter
48	May 22, 2018	Lions Bay Beach Park Parking Lot Update	Peter/Nai
51	June 5, 2018	Lions Bay Beach Park Update	Nai
52	June 19, 2018	Lions Bay Ave. Pedestrian Walkway	Peter
53	June 19, 2018	Sale of Road Closure – Kelvin Grove	Peter
54	June 19, 2018	Correspondence R1: Parking on Seaview Place – CAO to respond re. additional permit decal	Peter

55	June 19, 2018	Correspondence R2: “no parking” signage to be moved lower down – PWM to action	Nai
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- B. Unfinished and New Information and Resource Requests (IRRs) (Page 15)
 THAT the following actions be taken with respect to the IRRs [to be determined in meeting]:

8. Reports

A. Staff

- i. Office Coordinator: Sea to Sky Clean Air Society Roundtable (Page 19)
 Recommendation: THAT Council support the establishment of a Clean Air Roundtable for the Howe Sound-Sea to Sky Region with multi-stakeholder involvement across a variety of governmental and non-governmental agencies, including First Nations and private industry, along with others who have a stake in the quality of our regional airshed.

B. Mayor – None

C. Council – None

D. Committees

- i. Infrastructure Committee: Harvey Water Tank Report (Page 25)

E. Emergency Services – None

9. Resolutions

10. Bylaws

- A. Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 548, 2018 (Third Reading) (Page 27)

Recommendation:

(1) THAT Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 548, 2018 be read a third time; and

(2) THAT Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 548, 2018 be adopted.

- B. Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 549, 2018 (Third Reading) (Page 33)

Recommendation:

(1) THAT Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 549, 2018 be read a third time; and

(2) THAT Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 549, 2018 be adopted.

C. Road Closure Bylaw No. 550, 2018 (Page 37)

Recommendation:

(1) THAT Road Closure Bylaw No. 550, 2018, be introduced and given first and second reading; and

(2) THAT Notice of Intention to close that portion of Kelvin Grove Way measuring 933.5 square meters and described as:

Parcel A – Part of Road Dedicated by Plan 18530, District Lot 1575, Group 1, New Westminster District (the “Closed Road”)

on the road closure plan attached as Schedule “A” to Road Closure Bylaw No. 550, 2018 be published and distributed pursuant to section 40 of the *Community Charter*; and

(3) THAT persons who consider they are affected by the bylaw be provided with an opportunity for to make representations to council at the regular Council meeting on July 17, 2018.

(4) THAT staff determine if the adjacent property owner at 55 Kelvin Grove Way is interested in pursuing negotiations with the Municipality for the purchase of the parcel being created.

11. Correspondence

A. List of Correspondence to June 28, 2018 (Page 45)

THAT the following actions be taken with respect to the correspondence:

12. New Business

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

14. Closed Council Meeting

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

15. Reporting Out From Closed Portion of Meeting

16. Adjournment



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, JUNE 19, 2018 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Norm Barmeier
Councillor Jim Hughes
Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 2

1. Call to Order
Mayor Buhr called the meeting to order at 7:01 p.m.

2. Adoption of Agenda
Moved/Seconded

THAT item 9B – Annual Report Notice Resolution be added; and
THAT item 11A – R2: Parking on Oceanview Road be added; and
THAT the agenda be adopted, as amended.

CARRIED

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

5. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – June 5, 2018

The following was amended:

- Item 4A – add to the title “extended to 40 minutes by Council resolution” after “10 minutes maximum” in brackets, in the first sentence, add “by the property owners” after the word “hired”, in the last sentence, add “by the property owners” after the word “retained”;
- Item 7B – in the resolution under IRR 241, change the word “motion” to “resolution”;
- Item 8Aii – Strike the first sentence and replace with “PWM Jaffer advised Council that we are in a holding pattern and are waiting for a report from AECOM regarding Harvey Tank options, which is expected to arrive next week.”; and
- Item 12A – Strike the sentence and replace with “The Mayor noted that following discussion at TransLink, the rumour of the 259 bus being cancelled was in fact that it will only continue under a different operator.”

Moved/Seconded

THAT the Regular Council Meeting Minutes of June 5, 2018 be approved as amended.

CARRIED

6. Business Arising from the Minutes

7. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

Council agreed to add two items to the Follow-Up Action List from the IRRs, which include:

- 52: Traffic Delineator Posts/Pedestrian Pathway to Lions Bay Beach Park
- 53: Kelvin Grove Road Closure and Sale

Move/Seconded

THAT the Pedestrian Pathway and Kelvin Grove Road Closure and Sale be added to the FUAL from the IRR list.

CARRIED

#	Meeting Date	Description of Action Item	Action
32	February 6, 2018	Mayor Buhr and CAO DeJong to work on a Terms of Reference for a Lions Bay Trail Maintenance Committee	In progress
42	April 24, 2018	IRR ID 159: Liquor Primary License – Exploration of Cannabis Policy – staff to prepare a report	In progress

43	April 24, 2018	CAO to prepare a report on new TUPS and enforcement	In progress
45	April 24, 2018	Correspondence G2: Canada Infrastructure Plan – Mayor Buhr to respond	Remove
48	May 22, 2018	CN Lot Update	In progress – drainage pipes ordered
50	May 22, 2018	Schedule of Utilized Reserves Operating and Capital Expenditures (moved from IRRs)	Completed – remove
51	June 5, 2018	Lions Bay Beach Park Update	In progress
52	June 19, 2018	Lions Bay Beach Pedestrian Pathway	In progress
53	June 19, 2018	Sale of Road Closure Kelvin Grove	In progress - awaiting MOTI approval

Moved/Seconded

THAT the Follow-Up Action Items be received for information.

CARRIED

Audio: 00:28

B. Unfinished and New Information and Resource Requests (IRRs)

Moved/Seconded

THAT the following actions be taken with respect to the IRRs:

- IRR 227: AV Equipment – will rent equipment as needed – remove
- IRR 247: Muni Hall Parking – leave as is – remove
- IRR 248: BEO Belt-Mounted Printer and Android Phone – printer/Android phone not needed – remove
- IRR 250: Cul-de-sacs – leave as is – remove
- IRR 251: Kelvin Grove Parking Lot – leave as is – remove (CAO to send letter to resident)

CARRIED

8. Reports

A. Staff

i. CFO: Accumulated Surplus Analysis

The Accumulated Surplus Analysis Report satisfied Council's requests.

Moved/Seconded

THAT the report on Accumulated Surplus Analysis be received for information.

CARRIED

Audio: 00:59

ii. Office Coordinator: Extraordinary Vehicle Permit Application

Council granted the Extraordinary Vehicle Permit for another three years.

Moved/Seconded

THAT Council approve the Extraordinary Vehicle Permit Application for 425 Bayview Road, allowing the owners to park their horse trailer across the street from 425 Bayview Road, on Village property at \$80 per month, for up to three years expiring July 1, 2021 (the “Term”), subject to annual administrative review by and ability of the CAO to bring this provisional approval back to Council at any time within the Term for reconsideration.

CARRIED

B. Mayor

None

C. Council

Mayor Buhr and Councillor McLaughlin reported that they met with the new owners of Furry Creek to discussed items of common interest and learned of their interest in a potential boundary expansion within Electoral Area A by either West Vancouver or Lions Bay.

D. Committees

i. Trees, Views and Landscapes Committee – Tree Application #86: 249 Bayview Road

Council reviewed Tree Application #86.

Moved/Seconded

THAT as requested, the applicant is permitted to cut and clean the specified Maple and Cedars. All wood and debris must be removed.

CARRIED

E. Emergency Services

None

9. **Resolutions**

A. Canada Day Celebration

Moved/Seconded

THAT Lions Bay parking regulations be suspended near the vicinity of the venues on Canada Day, subject to safety considerations for emergency vehicles to operate, such as in front of fire hydrants, at the fire hall or in cul-de-sacs; and

THAT the Canada Day Event and its associated activities be exempted from the provisions of Noise Bylaw No. 283, 1998, as amended, pursuant to section 6 (m) thereof, up to 12 midnight; and

THAT the Lions Bay Beach Park remain open until 12 midnight.

CARRIED

B. Annual Report NoticeMoved/Seconded

THAT the Annual Report required under section 97 of the Community Charter be available for public inspection at the Village Office and via the Village website on or before June 29, 2018; and

THAT the Annual Meeting required under section 99 of the Community Charter be held in conjunction with the regular Council meeting on July 17, 2018; and

THAT the notice of the Annual Meeting under section 94 of the Community Charter be by way of:

- (a) Posting in the public notice posting places; and
- (b) Publication on the Village website and in the Village Update (Village Update distribution) on June 29, July 6, and July 13, 2018, as being reasonably equivalent to notice that would be provided by newspaper publication if it were practicable.

CARRIED

Audio: 01:12

10. Bylaws

A. Village of Lions Bay Official Community Plan Designation Bylaw No. 408, 2008, Amendment Bylaw No. 525, 2018 – Consideration of First and Second Reading and Scheduling of Public Hearing

CAO DeJong explained the differences between the previous version of the bylaw and new amending bylaw. The item was tabled to be discussed in the Closed portion of the meeting and was to be considered afterwards.

Moved/Seconded

THAT consideration of first and second reading of Lions Bay Official Community Plan Designation Bylaw No. 408, 2008, Amendment Bylaw No. 525, 2018 be tabled until after the closed portion of the meeting.

CARRIED

At 10:19 p.m. after coming out of the closed portion of the meeting, Council amended section 10.1.8 by adding to the beginning of the paragraph: “Subject to the Municipality’s rights with respect to requiring a Detailed Assessment or peer review, if...” then gave the bylaw first and second reading, as amended, and scheduled a Public Hearing for July 10.

Moved/Seconded

THAT Village of Lions Bay Official Community Plan Designation Bylaw No. 408, 2008, Amendment Bylaw No. 525, 2018, appended as Attachment C to the June 10, 2018 report be read a first and second time.

CARRIED

Moved/Seconded

THAT the Request for Decision report titled “Village of Lions Bay Official Community Plan Designation Bylaw No. 408, 2008, Amendment Bylaw No. 525, 2018 - Consideration of First and Second Reading and Scheduling of the Public Hearing” dated June 10, 2018 be received.

CARRIED

Moved/Seconded

THAT the Table of Natural Hazard Assessment Area Guidelines appended as Attachment A to the June 10, 2018 report be endorsed as a communication tool.

CARRIED

Moved/Seconded

THAT Village of Lions Bay Official Community Plan Designation Bylaw No. 408, 2008, Amendment Bylaw No. 525, 2018 be held to be consistent with the Village of Lions Bay 2018-2022 Five Year Financial Plan and the 2010 GVRD Integrated Solid Waste and Resource Management Plan.

CARRIED

Moved/Seconded

THAT a public hearing regarding Village of Lions Bay Official Community Plan Designation Bylaw No. 408, 2008, Amendment Bylaw No. 525, 2018 be held at 7:00 p.m. on Tuesday, July 10, 2018 at Broughton Hall, 400 Centre Road, Lions Bay.

CARRIED

Audio: 01:58

B. Traffic and Parking Bylaw No. 413, 2009, Amendment Bylaw No. 546, 2018 – Adoption

Moved/Seconded

THAT Traffic and Parking Bylaw No. 413, 2009, Amendment Bylaw No. 546, 2018 be adopted.

CARRIED

C. Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 548, 2018

The Zoning and Development Bylaw Amendment No. 548 is to amend the definition of cannabis, whereby currently the municipality prohibits selling or providing cannabis and production of it, but does not prohibit other activities like packing, storing, and distribution etc.

Moved/Seconded

THAT Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 548, 2018 be introduced and read a first and second time; and

THAT a public hearing regarding Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 548, 2018 be held at 6:30 p.m. on Tuesday, July 3, 2018 at Council Chambers, 400 Centre Road, Lions Bay.

CARRIED

D. Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 549, 2018

The Zoning and Development Bylaw Amendment No. 549 is to add default RS-1 zoning where a parcel is created by road closure bylaw in order to create a saleable lot, which avoids a Council resolution for each future occurrence.

Moved/Seconded

THAT Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 549, 2018 be introduced and read a first and second time; and

THAT a public hearing regarding Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 549, 2018 be held at 6:30 p.m. on Tuesday, July 3, 2018 at Council Chambers, 400 Centre Road, Lions Bay.

CARRIED

The meeting went to recess at 9:06 p.m. and resumed at 9:08 p.m.

11. Correspondence

A. List of Correspondence to Thursday, June 14, 2018

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: Letter from Pamela Goldsmith-Jones – no response (to discuss in a closed meeting)
- G2: UBCM Resolution – no response
- G3: Changes to Strata Property Act – no response
- G4: Proposed Regional DCC for Transportation – no response
- G5: UBCM Letter from Minister Robinson – no response
- G6: UBCM Letter from Premier John Horgan – no response
- R1: Parking on Seaview Place – CAO to respond re. the requirement for regulatory signage in addition to advisory signage, but that permits are only required from May to September.
- R2: Parking on Oceanview Road – “no parking” signage to be moved lower down – PWM to action

CARRIED

12. New Business

None

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

None

14. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the

view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

CARRIED

The meeting was closed to the public at 9:26 p.m.

The meeting was re-opened to the public at 10:18 p.m.

15. Reporting Out From Closed Portion of Meeting

THAT the Community Signage Makeover Phase 1 Project was awarded to Philp Shore.

16. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 10:22 p.m.

Mayor

Corporate Officer

Date Approved by Council:	
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REQUESTS FOR COUNCIL										
<u>Request ID</u>	<u>Meeting Date of Request</u>	<u>Requester</u>	<u>Subject</u>	<u>Issue and Information/Resources Requested</u>	<u>Requester's Priority 1 (lo) - 5 (hi)</u>	<u>Rationale</u>	<u>Personnel and/or Financial Resources Est'd by Requester</u>	<u>Admin Owner</u>	<u>Preliminary Administration Response</u>	<u>Committee Recommendation / Council Disposition</u>
153	9/Jan/18	Buhr	Restricted Reserve re. Sale of BB ROW	Would like staff to provide a definitive mechanism for assisting Councils to understand eligible expenditures from restricted reserve re. sale of ROW				CAO	CAO review language and examples with legal advisors and provide a "test" that future Councils and staff can use.	
155	19/Apr/18	Buhr	Power to Bus Shelter	Please install power to the new bus shelter, then a powered light with schedule, on at dusk, off at 11 pm, on at 6:30 (overridden if already light), off at dawn, so that I can advise the Village.				PWM	Cobra, electrical subcontractors for BCHydro, installed timers and cables for bus shelter this past week, so just waiting for Hydro to connect the power (likely 2 weeks wait).	
159	22/May/18	Buhr	Water Buoy KG	Erect (suitable) signage on mooring, and operation of any power vessel within the boundaries of the park (from the land high water mark to a line between the marked points to the north and south), is prohibited, and enforced under Lions Bay Bylaw ___ of 2017."				PWM	Under the Canadian Shipping Act 2001 (CSA), the Vessel Operation Restriction Regulations (VORR) prohibit the placing of any signs or symbols on control buoys and keep-out buoys unless they are authorized under the CSA or another Act of Parliament, such as the Navigable Waters Protection Act. The CSA governs the design of private marker buoys used to restrict navigation (for example, speed limits, keep-out areas). Under the VORR, requests for restrictions must be originated by local authorities, and must be sent to Transport Canada's Office of Boating Safety for final review.	

REQUESTS FOR COUNCIL										
<u>Request ID</u>	<u>Meeting Date of Request</u>	<u>Requester</u>	<u>Subject</u>	<u>Issue and Information/Resources Requested</u>	<u>Requester's Priority 1 (lo) - 5 (hi)</u>	<u>Rationale</u>	<u>Personnel and/or Financial Resources Est'd by Requester</u>	<u>Admin Owner</u>	<u>Preliminary Administration Response</u>	<u>Committee Recommendation / Council Disposition</u>
184	22/May/18	Buhr	Drivethrough notes	General overhead and sightline branch trimming would assist with excessive shagginess.				PWM	Staff are currently behind on our regular operating maintenance. Once the beach park, parking signage, and water main flushing are complete, we'll try to tackle this work.	
210	5/Jun/18	Buhr	Crystal Falls Lots	Please provide a comprehensive report on the "eight lots" at Crystal Falls, suitable for publication to the community by end-June.				CAO	Will get to this at earliest opportunity.	
215	5/Jun/18	Buhr	Project Management Tools	Please report to Council on the project tracking tools and methodologies used by staff to establish and track timelines and critical paths.				CAO	Strategic Plan; Projects & Priorities Spreadsheet; White Boards; Follow Up Action Lists; Staff Meeting Agendas; IRRs; CSRs; Financial Calendars; etc, etc.	
216	5/Jun/18	Buhr	Real Estate Information	Please report on home ownership turnover last 5 years, drawn from title database. If the demographic (ages of new residents, particularly kids) can be reported, so much the better.				CAO	no demographic information available	deferred
219	5/Jun/18	Buhr	Brunswick Beach Flooding Issue	Please write (a physical letter) to resident Hilda Mayo to bring her up to date on the drainage issues at BB, copying the agenda for the record.				PWM	In progress	
221	5/Jun/18	Buhr	Council Access to Closed Materials Online	Can Closed meeting packages be made available behind a login for browse and search?				CAO	CAO to inquire with Upanup	

REQUESTS FOR COUNCIL										
<u>Request ID</u>	<u>Meeting Date of Request</u>	<u>Requester</u>	<u>Subject</u>	<u>Issue and Information/Resources Requested</u>	<u>Requester's Priority 1 (lo) - 5 (hi)</u>	<u>Rationale</u>	<u>Personnel and/or Financial Resources Est'd by Requester</u>	<u>Admin Owner</u>	<u>Preliminary Administration Response</u>	<u>Committee Recommendation / Council Disposition</u>
222	5/Jun/18	Buhr	Website Functionality	Can the website functionality that requires clicked-on links to be downloaded rather than seen be fixed?				CAO	The intent is to add descriptions with keywords to aid searchability, but will review request	
223	5/Jun/18	Buhr	Spring Loaded Door Stops	Please install proper hardware on all municipal spring-loaded doors to hold them open, instead of the current rocks and balks of wood.				PWM	Elephant feet can go on Hall doors, but cannot put on Council Chambers door per fire code - in progress	
225	5/Jun/18	Buhr	CWWF Signage	Please erect the federal CWWF project signs.				PWM	In progress	
226	5/Jun/18	Buhr	MVRD Stryfoam Ban	Please report timelines for the Metro polystyrene (Styrofoam) ban and what we will be doing about it.				PWM	The disposal ban takes effect in July. PW is planning a piece for the Village Update and information for the website to inform residents of the changes.	
230	5/Jun/18	Buhr	Garbage Can Optimization	Before buying new, please audit whether garbage cans locations are optimised for demand, and report on any moves.				PWM	Public Works moved one can from map kiosk to Kelvin Grove Parking Lot – will ask Waste Control Services for anecdotal information, if available - in progress	
236	5/Jun/18	Buhr	Pay Parking at Sunset Hrs	Sunset: how does this labelling advise parkers they can park for up to 72 hours				CAO	In progress	
246	19/Jun/18	Buhr	Electrical Box on Bayview	Please paint electrical box on Bayview Rd. across from the school, pending vinylwrap budgeting				CAO	The PWM put this on the CSR long list, but it may get vinyl wrapped next year before painting happens.	

REQUESTS FOR COUNCIL										
<u>Request ID</u>	<u>Meeting Date of Request</u>	<u>Requester</u>	<u>Subject</u>	<u>Issue and Information/Resources Requested</u>	<u>Requester's Priority 1 (lo) - 5 (hi)</u>	<u>Rationale</u>	<u>Personnel and/or Financial Resources Est'd by Requester</u>	<u>Admin Owner</u>	<u>Preliminary Administration Response</u>	<u>Committee Recommendation / Council Disposition</u>
249	19/Jun/18	Buhr	Bench at Marjorie Meadows	Please make bench at Marjorie's Meadow horizontal side to side, or move it, either way so that it can be used. Same for bench at LBBP in front of change room, front to back.				PWM	Entrance to Marjorie Meadows is used to get equipment to and from the back-side of the hall - bench is against the wall so as to be unobtrusive.	
250	19/Jun/18	Buhr	Cul-de-sacs	I had misunderstood the plan around parking signage in cul-de-sacs and other firelanes. Can we please utilise add-on tags below the No Parking sign, "Fire Lane, Tow-Away Zone" and place ONE tow company sign in the center of each such zone.				CAO	Not required. Each cul-de-sac says "No Parking". If you are so parked, you are likely to get a ticket and get towed.	
252	19/Jun/18	Buhr	Calendars	Please merge the "Agenda" and "Calendar" calendars, and rename the result "Municipal."				CAO	In progress	



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Sea to Sky Clean Air Society Roundtable		
Author	Shawna Gilroy	Reviewed By:	Peter DeJong
Date	June 26, 2018	Version	2
Issued for	July 3, 2018 Regular Council Meeting		

Recommendation:

THAT Council support the establishment of a Clean Air Roundtable for the Howe Sound-Sea to Sky Region with multi-stakeholder involvement across a variety of governmental and non-governmental agencies, including First Nations and private industry, along with others who have a stake in the quality of our regional airshed.

Attachments:

Sea to Sky Clean Air Society (SSCAS) Report

Key Information:

The Sea to Sky Clean Air Society (SSCAS) is looking for Council's support with respect to potentially establishing a "Roundtable" populated by government, corporate and citizen appointees. Currently, they are down to only four board members, of which only one is local government staff (SLRD). There are currently no active politicians on the board.

Both the Prince George and Cowichan Valley Regions have established multi-stakeholder Roundtables, called "Prince George Air Quality Roundtable or PGAIR" and "Cowichan Airshed Protection Roundtable and examples of their strategies and initiatives can be found through the links in the attached SSCAS report.

While the SSCAS has grown over the years from an ad-hoc Air Quality Coordinating Committee (AQCC), without further evolution into a similar Roundtable format, the SSCAS could revert back to the (AQCC) which would still require ongoing financial and management support from local governments. Alternatively, the Society may have no



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choice but to disband if there is a lack of willingness to re-energize the commitment to protecting the airshed in Howe Sound and the Sea to Sky Corridor.

The SSCAS has requested that the proposed options outlined in their report are brought forward to Council for consideration, and are communicated to them by July 15, 2018. They also require that Council rank their preferences and indicate willingness for ongoing program support.

Options:

- (1) Support the establishment of a Clean Air Roundtable for the Howe Sound-Sea to Sky Region with multi-stakeholder involvement across a variety of governmental and non-governmental agencies, including First Nations and private industry, along with others who have a stake in the quality of our regional airshed.
- (2) Support the reversion of the Sea to Sky Clean Air Society to a “coordinating committee” (or maintain the current Society model).
- (3) Support the disbanding of the SSCAS in favour or some other group or coordinated governance model;
- (4) Do nothing, even if that means the potential disappearance of any kind of coordinated air quality initiatives in the region.

Preferred Option:

Option 1: Support the establishment a Clean Air Roundtable for the Howe Sound-Sea to Sky Region with multi-stakeholder involvement. This would see the growth of involvement and support through the active solicitation of membership across a variety of governmental and non-governmental agencies, including First Nations and private industry, along with others who have a stake in the quality of our airshed. This is also likely the best model for financial sustainability, drawing from a wider assortment of invested members rather than simply relying on taxpayer funded initiatives from local and senior governments.

If there is lack of support for this option, then staff recommends supporting the exploration of alternative models for a coordinated governance structure that would provide more opportunities for stakeholder involvement beyond the current local government and MOE involvement (i.e. Option 3).



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If there is still lack of any traction for a wider participatory model, then staff recommends support for retaining the current Societal model or, if necessary, the Coordinating Committee approach (Option 2).

Doing nothing is not recommended in terms of supporting initiatives to protect our regional airshed. (Option 4)

Follow Up Action:

Inform the Sea to Sky Clean Air Society of Council's prioritized levels of support by July 15, 2018.



Submission for Howe Sound Forum May 4, 2018

Sea to Sky Clean Air Society – <http://seatoskyairquality.ca>

Prior to the SSCAS becoming a registered Society in 2010, members met on an ad-hoc basis as the Air Quality Coordinating Committee (AQCC) since 2002. This was, from the outset, an outgrowth of the Howe Sound Forum, and originally all members were elected officials or municipal staff. The AQCC worked collaboratively to develop the Sea-to-Sky Air Quality Management Plan (AQMP) in 2007, which was updated in 2015.

The Sea-to-Sky airshed includes the communities surrounding Howe Sound including:

- [Gibsons](#)
- [Bowen Island](#)
- [Keats Island](#)
- [Gambier Island](#)
- [West Vancouver](#)
- [Lions Bay](#)
- [Furry Creek](#)
- [Britannia Beach](#)
- [Squamish](#)
- [Whistler](#)
- [Pemberton](#)
- [Mount Currie](#)
- [D'Arcy](#)

The AQCC and subsequently SSCAS have had ongoing roles in air quality advocacy, education and policy development. As well, they have provided staffing for numerous initiatives, including:

1. Bike-to-School and Work weeks
2. Woodstove exchange program
3. Burn - it- Smart Workshops
4. Compute the Commute Transportation workshop (Squamish)
5. Interface fire mitigations convening (Whistler)
6. Provincial Open Burning Regulation Review (Squamish)

7. Air Quality Symposium (West Vancouver)- <http://seatoskyairquality.ca/march-air-quality-symposium-presentations/>
8. Idling Ambassador community outreach
9. Habitat Restoration through native species plantings (Eco-Connections Grants)

In addition, SSCAS has commented on air impacts of proposed developments- eg Burnco, Woodfibre LNG, Asphalt Plant Whistler.

It developed a template back yard and open burning protocol for adoption by member local governments, and crafted OCP/LUB language.

SSCAS has received funds from RBC Dominion in 2017 (\$1800) and 2018 (\$2000) for special programs. In 2017, this was earmarked for the AQ Symposium.

CURRENT CHALLENGES

SSCAS has seasonally restricted funding from MOE and member local government contributions. The latter have been declining and we are currently without the means to retain a new Executive Director, as Shannon Didier is moving on to pursue academic opportunities, as did her predecessor, Kim Slater.

Implementation of the AQMP is hampered by inadequate staffing, lack of authority to match the mandate, and low public/civic visibility. We are down to four board members, of which only one is local government staff (SLRD). There are currently no active politicians on the board.

PROPOSED AVENUES FORWARD

What happens to SSCAS will primarily be determined by the member Local Governments. One option, used elsewhere, is to establish a 'Roundtable' populated by government, corporate and citizen appointees. They would meet periodically and essentially determine the scope of actions to be undertaken. Examples are here:

<http://www.pgairquality.com>

<https://www.cvrld.bc.ca/DocumentCenter/View/70959/Cowichans-Regional-Airshed-Protection-Strategy---18-Nov-2015>

Alternately, SSCAS could revert to the AQCC, which would require ongoing financial and management support from the local governments.

The final option is disbanding, but that leaves no local bodies to uphold the AQMP and various OCP policies in member community legislation.

ACTION REQUEST

Please bring these proposed options forward for consideration at your respective Councils, and communicate with SSCAS by July 15, 2018. Please rank the preferences and indicate willingness for ongoing program support.

Thank you.

Peter Frinton – SSCAS Chair, retired politician and Charter AQCC member (2002-10)
pfrinton@shaw.ca (604) 947-9412

DRAFT REPORT TO COUNCIL FOR THE JULY 3RD REGULAR MEETING

In the Infrastructure Committee meeting of June 25th, 2018, the Infrastructure Committee (IC) recommends the following:

1. The committee is concerned about the high costs of construction at this time due to the large amount of infrastructure funding in the market.
 - A. If the Harvey tank can be saved for the the short term (5-15 years), monies could be applied to the other needed upgrades and repairs as outlined in our CWWF funding application to such items as PRVs, controls, Bayview water main, drainage and road repairs, etc, then replace the Harvey tank if and when it would be more affordable.
2. To determine if the Harvey tank can be saved, a second stage in the staged assessment should be conducted as it is believed that the tank was not built to the original design as the “as built” drawings indicate a departure from those original drawings.
 - A. The inspection should be done by a Materials Engineer to test for both tensioning cable and internal concrete degradation.
 - I. First the tensioning, then the internal. If the tensioning inspection finds a negative outcome then do not go further.
 - B. The suspicion of the IC is that, with the departure from the original design drawings, the lower part of the tank walls was not able to be properly tensioned allowing for seepage to occur between the wall panels. This in turn may have damaged the tensioning cables.
 - I. If this is true, then there would be no benefit in continuing with the present Harvey tank as its integrity would be proven to be compromised and subject to future failure.
3. The IC recommends also that the bidding process continue as the above may dictate the need

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Zoning Amendment Bylaw No. 548		
Author	CAO, Peter DeJong	Reviewed By:	Steve Olmstead, Planner
Date	June 28, 2018	Version	
Issued for	July 3, 2018 Council Meeting		

Recommendation:

- (1) THAT Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 548, 2018 be read a third time; and
- (2) THAT Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 548, 2018 be adopted.

Attachments:

Draft Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 548, 2018.

Key Information:

While the current zoning expressly prohibits selling or providing cannabis, and production other than lawful production, it does not expressly prohibit other activities like packaging, storing, or other types of distribution, such as warehousing and selling via shipping or other delivery. This amendment bylaw broadens the definition of *cannabis retail store* to include such other uses in the prohibition.

Options:

- (1) Approve the recommended resolutions;
- (2) Amend the bylaw prior to 3rd reading;
- (3) Give the bylaw 3rd reading but defer adoption to the next meeting;



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

(4) Direct staff otherwise.

Preferred Option: Option 1, approve the recommended resolutions. Alternatively, proceed with Option 3.

Legal Considerations: A Public Hearing was advertised in two consecutive editions of a local newspaper with the second ad appearing no less than 3 days and no more than 10 prior to the hearing, along with posting of the Public Hearing on official notice boards. Pursuant to section 480 of the *Local Government Act*, a council may adopt a zoning bylaw at the same meeting at which the bylaw passed third reading, notwithstanding section 135 (3) of the *Community Charter*.

Follow Up Action: Per Council direction.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 548, 2018

Adopted: xxx

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 548, 2018

The **Council** of the **Village** of Lions Bay, in open meeting assembled, enacts as follows:

General

1. This Bylaw may be cited as “Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 548, 2018”.
2. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this Bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Amendments

3. Section 2.1 of Zoning and Development Bylaw No.520, 2017 is amended by deleting the existing definition of *retail store, cannabis*, which reads as follows:

retail store, cannabis means premises where *cannabis* is sold or otherwise provided to a person who attends at the premises, with or without a medical prescription;

and replacing the definition of *retail store, cannabis* with the following:

retail store, cannabis means premises at which *cannabis* is packaged, stored, dispensed, distributed, traded or sold, or otherwise provided to a person with or without a medical prescription, but excludes activity or conduct that is authorized and licenced pursuant to the *Access to Cannabis for Medical Purposes Regulations*;

READ A FIRST TIME on	June 19, 2018
READ A SECOND TIME on	June 19, 2018

PUBLIC HEARING held on	[July 3, 2018]
------------------------	----------------

READ A THIRD TIME on	[July 3, 2018]
ADOPTED by Council on	[July 3, 2018]

Mayor

Corporate Officer

Certified a true copy of Zoning and Development
Bylaw No.520, 2017, Amendment Bylaw No. 548, 2018,
as adopted

Corporate Officer

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Zoning Bylaw Amendments		
Author	CAO, Peter DeJong	Reviewed By:	Steve Olmstead, Planner
Date	June 13, 2018	Version	
Issued for	June 19, 2018 Council Meeting		

Recommendation:

- (1) THAT Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 549, 2018 be read a third time; and
- (2) THAT Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 549, 2018 be adopted.

Attachments:

Draft Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 549, 2018.

Key Information:

In anticipation of future road closure bylaws (i.e. to create a saleable lot), staff recommends amending the current zoning definition section 6.2 by adding default zoning for such situations.

Options:

- (1) Approve the recommended resolutions;
- (2) Amend the bylaw prior to any readings;
- (3) Give the bylaw 3rd reading but defer adoption to the next meeting;
- (4) Direct staff otherwise.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Preferred Option: Option 1, approve the recommended resolutions. Alternatively, proceed with Option 3.

Legal Considerations: Public Hearing must be advertised in two consecutive editions of a local newspaper with the second ad appearing no less than 3 days and no more than 10 prior to the hearing, along with posting on official notice boards. Pursuant to section 480 of the *Local Government Act*, a council may adopt a zoning bylaw at the same meeting at which the bylaw passed third reading, notwithstanding section 135 (3) of the *Community Charter*.

Follow Up Action: Per Council direction.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Zoning and Development Bylaw No. 520, 2017, Amendment Bylaw No. 549, 2018

Adopted: xxx

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0
Phone: 604-921-9333 Fax: 604-921-6643
Email: office@lionsbay.ca Web: www.lionsbay.ca

**Zoning and Development Bylaw No. 520, 2017,
Amendment Bylaw No. 549, 2018**

The Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

General

- 1. This Bylaw may be cited as “Zoning and Development Bylaw No.520, 2017, Amendment Bylaw No. 549, 2018”.
- 2. If a portion of this bylaw is held invalid by a Court of competent jurisdiction, then the invalid portion must be severed and the remainder of this Bylaw is deemed to have been adopted without the severed section, subsection, paragraph, subparagraph, clause or phrase.

Amendments

- 3. Section 6.2 of Zoning and Development Bylaw No.520, 2017 is amended by adding the following subsection:

6.2.3 Where a parcel is created by road closure bylaw, it shall be deemed to be zoned RS-1 unless and until such time as this bylaw is amended in respect of the new parcel.

READ A FIRST TIME on	June 19, 2018
READ A SECOND TIME on	June 19, 2018
 PUBLIC HEARING held on	 [July 3, 2018]
 READ A THIRD TIME on	 [July 3, 2018]
ADOPTED by Council on	[July 3, 2018]

Mayor

Corporate Officer

Certified a true copy of Zoning and Development
Bylaw No.520, 2017, Amendment Bylaw No. 549, 2018,
as adopted

Corporate Officer



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Kelvin Grove Road Closure Bylaw No. 550, 2018		
Author	Peter DeJong	Reviewed By:	
Date	June 28, 2018	Version	1
Issued for	July 3, 2018 Council Meeting		

Recommendation:

(1) THAT Road Closure Bylaw No. 550, 2018, be introduced and given first and second reading; and

(2) THAT Notice of Intention to close that portion of Kelvin Grove Way measuring 933.5 square meters and described as:

Parcel A – Part of Road Dedicated by Plan 18530, District Lot 1575, Group 1, New Westminster District (the “Closed Road”)

on the road closure plan attached as Schedule “A” to Road Closure Bylaw No. 550, 2018 be published pursuant to Section 40(3) of the *Community Charter*; and

(3) THAT persons who consider they are affected by the bylaw be provided with an opportunity for to make representations to council at the regular Council meeting on July 17, 2018.

(4) THAT staff determine if the adjacent property owner at 55 Kelvin Grove Way is interested in pursuing negotiations with the Municipality for the purchase of the parcel being created.

Attachments:

Road Closure Bylaw No. 550, 2018;

Key Information:

Council directed staff to look into the potential sale of the excess road right of way at the corner of Kelvin Grove Way and the northbound Highway 99 offramp (the “ROW”). This excess portion of road is not currently being used for highway or public access and is not suited for those purposes.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

There is, however, sufficient room to create a lot, particularly by moving some of the existing infrastructure closer to the highway offramp. The feasibility of that action has been explored with the Ministry of Transportation and Infrastructure and they have granted us preliminary approval to proceed with this plan, subject to taking out a permit to work in or adjacent to their highway right of way. Staff is preparing to obtain quotes for this work simultaneous to the road closure process laid out below.

The following is a list of the steps required in order to sell this portion of the ROW:

- (a) The portion of highway to be closed would need to be surveyed and a survey plan created for attachment to the Road Closure Bylaw, and for lodging in the Land Title Office in order to raise indefeasible title to the portion of lands to be conveyed. [Survey completed, subject to site pinning and updating of survey prior to adoption.]
- (b) An appraisal by a licenced appraiser should be obtained for the Village of Lions Bay based upon Schedule "A" to Road Closure Bylaw No. 550, 2018, and RS-1 zoning for the new parcel. [Appraisal completed and Council has been advised of the value in closed meeting. The zoning to RS-1 will be deemed to take effect upon the adoption of Bylaw No. 549, 2018, for which Council just held a Public Hearing and considered 3rd reading and adoption.]
- (c) Road Closure Bylaw No. 550, 2017 is required per section 40 of the *Community Charter* to close a portion of the highway (which includes undeveloped road rights of way). Notice of Intention to Close Road must be given in accordance with section 40(3) and 94 of the *Community Charter* so that persons who consider they are affected by the bylaw are given an opportunity to make representations to Council; staff is recommending that this take place at the upcoming Council meeting on July 17, 2018, after which Council may consider 3rd reading of the bylaw.
- (d) As well, pursuant to section 40(4) of the *Community Charter*, the operators of utilities whose transmission or distribution facilities or works the council considers will be affected by the closure must receive notice of Council's Intention to Close Road.
- (e) The adjacent property owner at 55 Kelvin Grove Way will be contacted to determine if they wish to pursue negotiations with the municipality for purchase of the parcel being created. Notice of Disposition of Land requirements will need to be met per s.26 and 94 of the *Community Charter*, the terms of which will depend upon whether the disposition is available to the public for acquisition. Staff will report back to Council soon on these



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

steps.

- (f) There will also be a requirement to obtain approval by the Minister of Transportation and Infrastructure of the road closure bylaw under section 41 (3) of the *Community Charter*, due to the closure being within 800 metres of an arterial highway. If directed by Council, Road Closure Bylaw No. 550, 2018, as at 3rd reading, will be sent off to the Ministry for formal approval.

Options:

1. Proceed with the recommendations laid out at the beginning of this report if Council is of the view that doing so is in the public interest;
2. Amend Road Closure Bylaw No. 550, 2018 prior to giving it any readings;
3. Provide staff with alternative directions;
4. Instruct staff to provide further information before proceeding;
5. Instruct staff to table Road Closure Bylaw No. 550, 2018 indefinitely.

Preferred Option:

The preferred option is option 1. This will enable staff to move the matter along as swiftly as possible through the necessary procedural steps.

Legal Considerations: Legal advice was received in respect of the last road closure bylaw regarding 52 Brunswick Beach Road and, to the extent of similarities in these matters, staff is confident that all necessary substantive and procedural requirements have been anticipated.

Follow Up Action: The Notice of Intention to Close Road will be published this week and next in a newspaper, and in the Village Update. The bylaw will be brought back on July 17th for public opportunity to comment and for Council to consider 3rd reading after receiving any such comment by anyone who feels their interests are affected.

If given 3rd reading, it will be sent to the Minister of Transportation and Infrastructure for approval; prior to adoption of the bylaw, the Notice of Disposition of Land will be published in accordance with the *Charter*. After adoption, the bylaw will be registered with the Land Title Office and the parcel created; simultaneously during August, an RFP will go out to the real estate community in respect of services required to sell the parcel, assuming the adjacent property owner is not interested.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY



Road Closure Bylaw No. 550, 2018

Adopted:

PO Box 141, 400 Centre Road, Lions Bay, BC V0N 2E0

Phone: 604-921-9333 Fax: 604-921-6643

Email: office@lionsbay.ca Web: www.lionsbay.ca

Road Closure Bylaw No. 550, 2018

A Bylaw to Close and Remove the Dedication as Highway of a Portion of Kelvin Grove Way

WHEREAS, pursuant to Section 40 of the *Community Charter*, Council may, by bylaw, close a portion of a highway to traffic and remove the dedication of the highway, if prior to adopting the bylaw, Council gives notice of its intention in accordance with section 94 of the *Community Charter* and provides an opportunity for persons who consider they are affected by the bylaw to make representations to Council.

AND WHEREAS Council deems it to be in the best interests of the Village of Lions Bay to close to traffic and remove the dedication of highway of a portion of Kelvin Grove Way;

AND WHEREAS the Council does not consider that the road closure will affect the transmission or distribution facilities or works of utility operators;

AND WHEREAS, pursuant to section 41 (3) of the *Community Charter*, if the highway or part of a highway to be closed is within 800 meters of an arterial highway, the bylaw may only be adopted if it is approved by the minister responsible for the *Transportation Act*.

NOW THEREFORE the Council of the Village of Lions Bay, in open meeting assembled, enacts as follows:

1. Attached to this bylaw as Schedule "A" and forming part of this bylaw is a reduced copy of the road closure reference plan EPP84147, prepared by Bunbury and Associates Land Surveying Ltd. (the "Road Closure Plan").
2. The Village of Lions Bay hereby authorizes the closure to traffic of all kinds and the removal of highway dedication of the 933.5 square meter portion of highway shown in bold and described on the Road Closure Plan as "Parcel A – Part of Road Dedicated by Plan 18530, District Lot 1575, Group 1, New Westminster District (the "Closed Road").
3. On deposit of the Road Closure Plan and all other documentation for the closure of the Closed Road in the Land Title Office, the Closed Road will cease to be public highway, its dedication as a highway cancelled and it will be owned by the Village of Lions Bay.

- 4. The Mayor and Corporate Officer are authorized to execute all plans and other documentation necessary to effect this road closure and cancellation of highway dedication, and registration of the title to the property in the name of the Village of Lions Bay.

- 5. This bylaw may be cited as "Road Closure Bylaw No. 550, 2018".

READ A FIRST TIME on the 3rd day of July, 2018.

READ A SECOND TIME on the 3rd day of July, 2018.

READ A THIRD TIME on the 17th day of July, 2018.

NOTICE GIVEN IN ACCORDANCE WITH SECTIONS 40 (3) and 94 OF THE *COMMUNITY CHARTER* on the 5th day of July, 2018, and on the 12th day of July, 2018.

AN OPPORTUNITY WAS PROVIDED FOR PERSONS WHO CONSIDER THEY ARE AFFECTED BY THE BYLAW TO MAKE REPRESENTATIONS TO COUNCIL on the 17th day of July, 2018.

APPROVED BY THE MINISTER RESPONSIBLE FOR THE TRANSPORTATION ACT PURSUANT TO SECTION 41(3) OF THE *COMMUNITY CHARTER* on the ____ day of _____, 2018.

RECONSIDERED, FINALLY PASSED AND ADOPTED on the ____ day of _____, 2018.

Mayor

Corporate Officer

Certified a true copy of Road Closure
Bylaw No. 550, 2018, as adopted

Corporate Officer

SCHEDULE "A"

attached to and forming part of Road Closure Bylaw No. 550, 2018

**REFERENCE PLAN TO ACCOMPANY THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY
 BYLAW No. XXX, 2018 TO CLOSE A PART OF ROAD DEDICATED BY PLAN 18530,
 DISTRICT LOT 1575, GROUP 1, NEW WESTMINSTER DISTRICT.**

PLAN EPP84147

BCGS 92G044
 Pursuant to section 120 of the Land Title Act
 and section 40 of the Community Charter.



The intended plot size is 560mm in width
 by 844mm in height (D Size) when plotted
 at a scale of 1:200.

This plan shows horizontal ground-level distances
 unless otherwise specified. To compute grid distances,
 multiply ground-level distances by the average combined
 factor of 0.9999335. The average combined factor has
 been determined based on an ellipsoid elevation of 51.8 metres.

LEGEND:

- Found Placed
- Standard Iron Post
 - △ Traverser Hub
 - sqm Denotes Square Metres
 - REF Denotes Reference

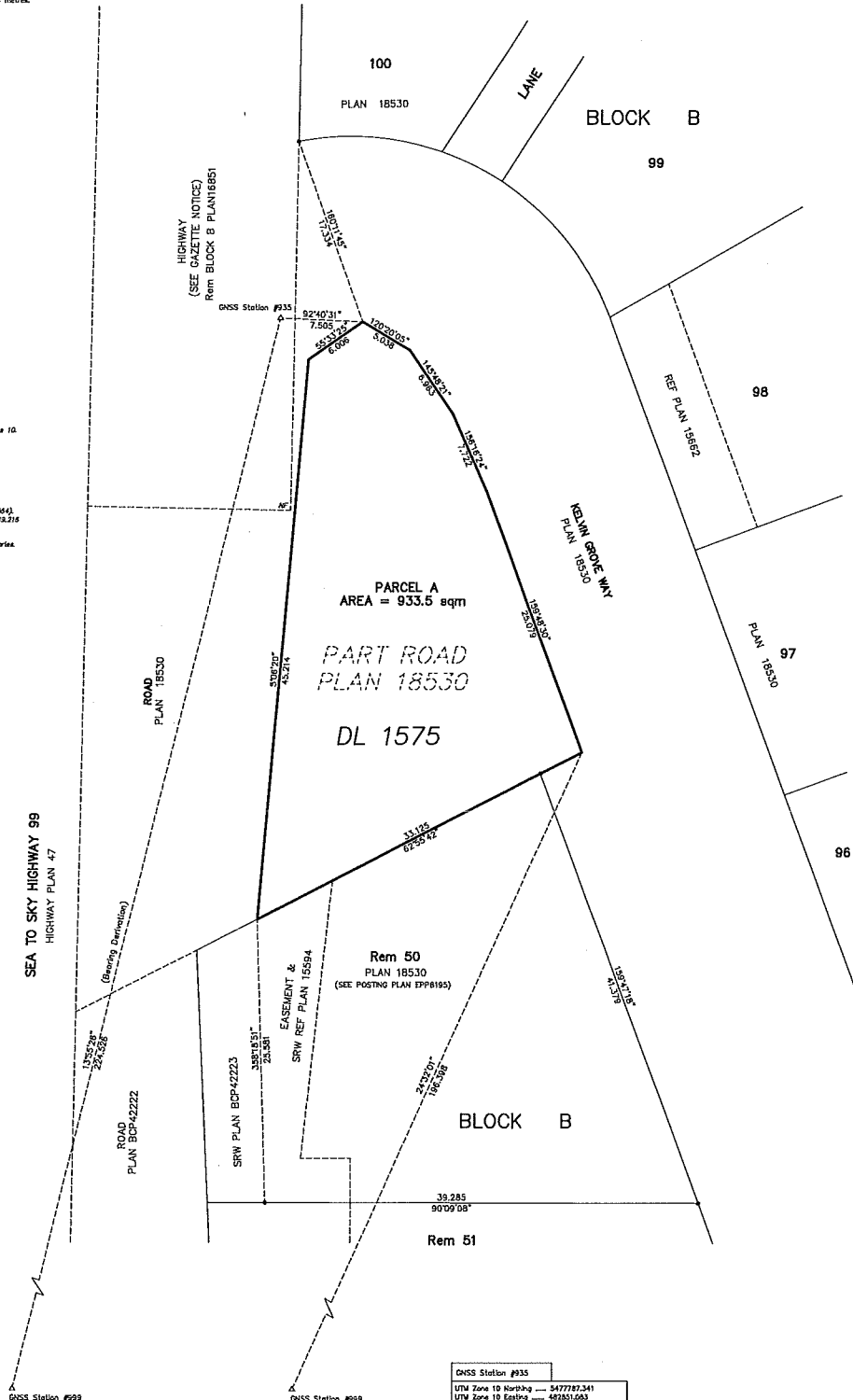


Map projection - Universal Transverse Mercator (UTM), Zone 10.
 Datum - NAD83(CRS3) 4.0.0.BC1

Grid bearings and are derived from dual frequency GNSS
 observations and are referred to the central meridian
 of UTM Zone 10 (12° west).

The UTM coordinates and estimated network accuracies
 are derived from dual frequency differential GNSS fix to
 Canadian Active Control System station "Orisk" (CGW 934364).
 Used published UTM coordinates: N 5445336.187 | E 572293.218

Coordinates shown are for mapping purposes only
 and may not be used to define property corners or boundaries.



GNSS Station #935
 UTM Zone 10 Northing = 547787.341
 UTM Zone 10 Easting = 482851.063
 Estimated horizontal positional
 accuracy is 0.06 metres.
 Combined Scale Factor = 0.9999949

GNSS Station #999
 UTM Zone 10 Northing = 5477583.500
 UTM Zone 10 Easting = 482797.077
 Estimated horizontal positional
 accuracy is 0.06 metres.
 Combined Scale Factor = 0.9999982

This plan lies within the
 Greater Vancouver Regional District
 The field survey represented by this plan
 was completed on the 1st day of July, 2018.
 Martin R. Jones, BCLS #782.

BUNBURY & ASSOCIATES
 LAND SURVEYING LTD.
 5041 WILSON RD - 2ND FLOOR - WESTYAK 604-632-3770
 File No. 2017-273-EPP84147.dwg
 FB 2123 Pg 36-48

VILLAGE OF LIONS BAY

Incoming Correspondence - July 3, 2018

General Correspondence:

G-1: 2018 UBCM Convention (Page 1)

G-2: National Housing Co-Investment Fund Application Letter (Page 23)

G-3: Child Sex Trafficking in BC (Page 24)

G-4: City of North Vancouver - Notice to Withdraw from the North Shore Bylaw Notice Dispute Adjudication Registry Agreement (Page 27)

Resident Correspondence:

R-1: Tony Cox - Parking on Cloudview Street (Page 31)



MEMORANDUM

June 18, 2018

UBCM Members (**sent via email only**)

Re: Meetings with Provincial Government Staff

**2018 UBCM Convention – Theme: “Communication, Collaboration, Cooperation”
Whistler, September 10 – 14, 2018**

Further to Minister Robinson’s June 11, 2018 letter regarding the 2018 UBCM Convention, I am pleased to attach the 2018 Provincial Appointment Book for your use in requesting meetings with provincial government staff (ministries, agencies, commissions and corporations – MACCs) available to meet with delegates at Convention.

To request a meeting, please complete the form located at: [Provincial Government Staff \[MACC\] Meetings](#).

The deadline for submitting online meeting requests is **Friday, July 27, 2018**. Meeting confirmation details will be sent to the contact identified on your meeting request form.

After July 27, 2018, requests for appointments can be made at the Provincial Appointments Desk, during Convention at the following locations:

Monday, September 10

Grand Foyer, Whistler Conference Centre
8:30 am – 4:00 pm

Tuesday, September 11 - Thursday, September 13

Lobby, Cheakamus Room, Hilton Whistler Hotel
8:30 am – 4:00 pm

For information on requesting meetings with the [Premier/Cabinet Ministers](#), and for the Honourable Selina Robinson, [Minister of Municipal Affairs and Housing](#), please see the attached 2018 Provincial Appointment Book (page 2) or click on the links above.

If you have any questions, please contact Laura Smith, by telephone at: 778 698-3263, or by email at: MAH.UBCM.MeetingRequests@gov.bc.ca. Thank you.

B. Schmidt

Birgit Schmidt
Director, Operations and Client Relations
Local Government Division

pc: Laura Smith, Provincial Staff-UBCM Meeting Coordinator
Nicole Gibbings, Minister of Municipal Affairs and Housing UBCM Meeting Coordinator

Attachment

2018 PROVINCIAL APPOINTMENT BOOK

**Meeting Requests with
Provincial Government Staff
from Ministries, Agencies, Commissions and
Corporations (MACC)**

at the

2018 UBCM CONVENTION

**September 10 – 14, 2018
Whistler Conference Centre
Whistler, British Columbia**



Introduction..... 2

Meeting Requests..... 2

 Honourable John Horgan, Premier and Cabinet Ministers (*except Minister of Municipal Affairs and Housing*).....2

 Honourable Selina Robinson, Minister of Municipal Affairs and Housing2

 Provincial Government Staff *Ministries, Agencies, Commissions and Corporations (MACC)*.....2

Ministries, Agencies, Commissions and Corporations (MACC) Meeting Information 3

 Ministry of Advanced Education, Skills and Training.....4

 Ministry of Agriculture.....4

 Ministry of Attorney General.....5

 Ministry of Attorney General Continued...6

 Ministry of Children and Family Development.....7

 Ministry of Citizens’ Services8

 Ministry of Education9

 Ministry of Energy, Mines and Petroleum Resources9

 Ministry of Energy, Mines and Petroleum Resources Continued.....10

 Ministry of Environment and Climate Change Strategy11

 Ministry of Finance12

 Ministry of Forests, Lands, Natural Resource Operations and Rural Development.....12

 Ministry of Health.....13

 Ministry of Indigenous Relations and Reconciliation14

 Ministry of Jobs, Trade and Technology.....15

 Ministry of Labour15

 Ministry of Mental Health and Addictions16

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 Ministry of Public Safety and Solicitor General17

 Ministry of Social Development and Poverty Reduction.....18

 Ministry of Tourism, Arts and Culture18

 Ministry of Transportation and Infrastructure19

 Provincial Agencies, Commissions and Corporations.....20

The Provincial Appointment Book is provided to help schedule meetings at the 2018 UBCM Convention. All Provincial Government Ministries, Agencies, Commissions and Corporations (MACC) with staff attending the Convention and available to meet with local government delegates, are listed. Links to meeting requests forms with the Premier and Cabinet Ministers, and the Minister of Municipal Affairs and Housing are also included.

Meeting Requests

Honourable John Horgan, Premier and Cabinet Ministers *(except Minister of Municipal Affairs and Housing)*

Click: <https://UBCMreg.gov.bc.ca>

Invitation Code: MeetingRequest2018 *(case sensitive)*

Deadline: Friday, July 13, 2018

Questions: Contact the Premier's UBCM Meeting Request Coordinator, by email at: UBCM.Meetings@gov.bc.ca, or by telephone at: 250 213-3856.

Honourable Selina Robinson, Minister of Municipal Affairs and Housing

Click: [Municipal Affairs and Housing Minister's Meeting Requests](#)

Deadline: Friday, July 13, 2018

Questions: Contact the Minister's UBCM Meeting Request Coordinator, Nicole Gibbings, by email at: MAH.UBCM.MeetingRequests@gov.bc.ca, or by telephone at: 778 698-3203.

Provincial Government Staff *Ministries, Agencies, Commissions and Corporations (MACC)*

Click: [Provincial Staff \(MACC\) Meeting Requests](#)

Deadline: Friday, July 27, 2018

Questions: Contact the UBCM MACC Meeting Request Coordinator, Laura Smith, by email at MAH.UBCM.MeetingRequests@gov.bc.ca, or by telephone at: 778 698-3263.

Once Provincial Government MACC Staff meetings are scheduled, confirmation will be sent to local governments **via email**.

Ministries, Agencies, Commissions and Corporations (MACC) Meeting Information

ON-SITE PROVINCIAL APPOINTMENTS DESK

Provincial Appointments Desk staff will be available to schedule meetings with Provincial Government MACC Staff at the following locations:

Monday, September 10, 2018

Grand Foyer, Whistler Conference Centre
8:30 am – 4:00 pm

Tuesday, September 11, 2018 – Thursday, September 13, 2018

Lobby, Cheakamus Room, Hilton Whistler Hotel
8:30 am – 4:00 pm

MEETING LOCATIONS WITH PROVINCIAL GOVERNMENT MACC STAFF AT CONVENTION:

Tuesday, September 11, 2018 – Thursday, September 13, 2018

Cheakamus Room, Hilton Whistler Hotel

Questions: Contact the MACC UBCM Meeting Request Coordinator, Laura Smith, by email at MAH.UBCM.MeetingRequests@gov.bc.ca, or by telephone at: 778 698-3263.

Ministry of Advanced Education, Skills and Training

DIVISION/BRANCH	TOPIC
Governance, Legislation and Corporate Planning Division	Post-secondary governance, legislation, sector quality assurance, private career training regulation, data support, audit, institutional accountability, corporate planning, international education, intergovernmental relations, and sector labour relations.
Post-Secondary Policy and Programs and Division Responsible for Learner Supports	25 public post-secondary institutions and their programs including skills and training, Aboriginal Education, Adult Basic Education, English Language Learning, strategic policy, StudentAid BC, Science, Technology, Engineering and Math (STEM), and medical and health.
Finance, Technology and Management Services and Division Responsible for Student Housing	Operating and capital grants to 25 public post-secondary institutions (PSIs), FTE and PSI financial health monitoring and reporting, Ministry's 10 year capital plan, PSI property acquisition and disposition, manage Ministry budget, maintain Ministry IT systems and digital information security, Administrative Service Delivery Transformation Initiative, lead Ministry's business continuity and emergency response readiness with PSIs. Leading the development of 5000 additional student housing beds on Post-Secondary campuses in B.C.
Workforce Innovation and Division Responsible for Skills Training	Development and management of targeted labour market programs, policies, the dissemination of labour market information, and oversight of the Industry Training Authority to help British Columbians advance their skills and employment and support employers to meet their workforce needs.

Ministry of Agriculture

DIVISION/BRANCH	TOPIC
Food Safety and Inspection Branch	Establish provincial and regulatory standards along the food system (processors, packers, distributors), assess industry food safety compliance, and support industry to adopt food safety standards.
Sector Development Branch	Builds (agricultural) industry capacity by supporting business development, First Nations agriculture, youth participation and succession, and agroforest and range use development; provides in-depth knowledge of the challenges and needs of various sectors, and emergency preparedness and coordination required for the Agrifood sector in B.C.
Business Risk Management Branch	Helps producers manage risks that cause income losses and lead to financial instability, including weather hazards, natural disasters, wildlife, diseases, pests and market declines. The Branch delivers three programs to help farmers manage financial risk: Production Insurance - which offers insurance protection for agricultural crops against weather perils; Agri-Stability - which protects farm enterprises from the financial impacts of significant margin declines which can be caused by increasing input costs or reduced agricultural revenues; and Wildlife Damage Compensation - compensates farmers for losses due to wildlife.
Innovation and Adaptation Service Branch	Provides innovative solutions to the agriculture, food and seafood sectors as essential parts of the social and economic fabric of B.C.; facilitates competition, adaptation and innovation in response to economic, environmental, social influences and market change.

DIVISION/BRANCH	TOPIC
<p>Associate Deputy Minister's Office</p>	<p>Responsible for oversight of three Crown corporations (ICBC, BC Lottery Corporation and BC Liquor Distribution Branch) and two regulatory agencies (Gaming Policy and Enforcement Branch and Liquor Control and Licensing Branch):</p> <ul style="list-style-type: none"> -ICBC provides universal auto insurance to B.C. drivers and is responsible for driver licensing and vehicle registration and licensing. -The BC LDB is one of two branches of government responsible for the beverage alcohol industry. It operates 195 BC Liquor Stores and is one of the largest retailers in B.C. -The BC Lottery Corporation conducts and manages gambling in a responsible manner while focusing on innovation, strategic partnerships and community outreach. -The Gaming Policy and Enforcement Branch regulates all gambling in B.C., including both commercial and charitable gambling -The Liquor Control and Licensing Branch regulates and monitors the liquor industry in B.C. by issuing licences for the manufacture and sale of liquor and supervising the service of liquor in licensed establishments. <p>The ADMO is also the co-lead (with the Ministry of Public Safety and Solicitor General) for the current Traffic Fine Revenue Sharing agreement consultation.</p>
<p>BC Prosecution Service</p>	<p>Approving and conducting criminal and regulatory prosecutions.</p> <p>Initiating and responding to appeals.</p> <p>Providing criminal law advice to the government.</p> <p>Developing policies and procedures on the administration of criminal justice.</p> <p>Collaborating with partners and stakeholders on justice reform initiatives.</p>
<p>Justice Services Branch</p>	<p>Promoting access to justice through funding and oversight of legal aid programs, collaborative solutions to criminal justice problems through the integration of justice, health and social services, and overseeing the Province's commitment to federal/provincial/territorial criminal justice reform initiatives.</p> <p>Promoting access to justice through dispute resolution alternatives, procedural efficiencies and case management in civil courts, agencies, boards, commissions, tribunals, and government ministries.</p> <p>Facilitating resolution of family disputes and operating justice access centres, family justice centres and the Parenting After Separation program.</p> <p>Facilitating the successful payment of child and spousal support orders in the province through Maintenance Enforcement and Locate Services.</p> <p>Co-leading the partnership between the province and the BC Aboriginal Justice Council to collaboratively develop a future-focused Indigenous Justice Strategy and implement a portfolio of projects intended to realize the vision. The Indigenous Justice Strategy endeavours to reduce the overrepresentation of Indigenous people in the justice system as well as improve experiences within the justice system.</p> <p>Coordinating regular Justice Summits to consult with major justice participants and stakeholders.</p>

<p>Court Services Branch</p>	<p>Court Administration- delivering all court administration services, including:</p> <ul style="list-style-type: none"> -Filing court documents and forms in Provincial, Supreme and Court of Appeals matters, including the areas of criminal, civil, family, divorce, adoption, probate and bankruptcy law. -Processing bail applications, pardon applications, and waivers. -Accepting payments for fines, including traffic tickets, criminal and civil matters. -Filing traffic disputes and processing applications for traffic adjournments. -Providing pamphlets and blank documents for Provincial court forms and some Supreme Court forms. -Providing access to court files as required by policies set by the Court of Appeal, BC Supreme Court and the Provincial Court. -Public access to computers to search criminal and civil case tracking systems. -Public listening stations for digital audio recordings of court proceedings. <p>Sheriff Services- provide for the safety and security of the courts of BC and the participants in the judicial system, including:</p> <ul style="list-style-type: none"> -Providing security services to the Provincial, Supreme and Appeal Courts of BC, as well as planning for and staffing high security trials at all levels of court. -At the Supreme Court level, overseeing the jury administration and selection process for criminal and civil trials. -Supplying protection services and jury administration for Coroner’s court inquiries in B.C. -Offers security services to other agencies, including public commissions or public hearings. -Escorting accused persons, convicted persons, and persons confined under the <i>Mental Health Act</i> from correctional institutions, as well as material witnesses, persons under hospital guard, individuals whose federal parole has been revoked and persons arrested in civil matters. -Returning accused persons from out-of-province on outstanding warrants under the Fugitive Return Program.
<p>Legal Services Branch</p>	<p>Responsible for advising the B.C. government, its ministers and officials on all matters of law. LSB provides legal and legislative services to government and supports the Attorney General in his role as official legal advisor to government.</p>

DIVISION/BRANCH	TOPIC
Strategic Priorities / Strategic Initiatives	Strategic Initiatives Branch is responsible for the leadership, coordination and oversight of key ministry program and practice initiatives for the following priority portfolios: - Supports and Services in local communities to support youth transitioning out of care or for youth formerly in care including post-secondary supports, tuition waivers and agreement with young adults. - Caregiver training and family-based caregiver rates. -System of care future change.
Strategic Priorities/ Project & Support Services Branch	Projects & Support Services Branch is responsible for project management and project support to a portfolio of projects linked to the ministry Strategic Plan including monitoring an implementation schedule and change management activities affecting front line staff. It also coordinates the development of corporate plans such as the Service Plan and Strategic Plan.
Strategic Priorities/ Internal Communications Branch	Internal Communications Branch is responsible to plan, develop and deliver the ministry internal communications plan and the ministry's internet and intranet websites.
Policy and Legislation	Child Welfare and Adoption Policy. Child and Youth Mental Health Policy. Legislation and Litigation. Intergovernmental Relations.
Early Years and Inclusion	Child Care Policy and Programs. Early Years Policy and Programs. Policy and Provincial Programs for Children and Youth with Special Needs.
Service Delivery Division	Service Delivery Division is committed to providing children, youth and families across the province with an effective, integrated and coordinated service delivery system. The division is responsible for the delivery of community services, working closely with Delegated Aboriginal Agencies, foster caregivers and the community social service sector. Divisional staff also work in collaboration with other ministry divisions, social sector partners, schools, Health Authorities, and First Nations communities to implement ministry and government strategic initiatives.

DIVISION/BRANCH	TOPIC
Corporate Information and Records Management Office	Provides corporate information management services to government including: Freedom of Information; proactive disclosures of information; privacy, records management and elements of information security. Additional related responsibilities include the development of corporate information management strategies, legislation, policies, standards, training and compliance.
Service BC	Service BC Division is government's leading provider of citizen and business centred services. The Division enables the design and delivery of accessible, responsive and cost-effective services, making it easier for citizens and businesses to interact with government. The Division also has the mandate to deliver secure and privacy-enhancing identity services to support access to digital government services and information. Includes Service BC centres in 62 communities in British Columbia; the Service BC Contact Centre; BC Registries and Online Services; the Provincial Identity Information Management (IDIM) program for BC Services Card and BCeID authentication services; and, Lean BC.
Procurement and Supply	The Division plays a leadership role in government procurement and supply services. These activities serve the provincial government, the broader public sector, the public and, in some cases, municipalities. For example, municipalities use BC Bid to provide vendors with information on upcoming procurement operations and Asset Investment Recovery to dispose of municipal surplus assets in a convenient, environmentally friendly manner that returns a fair market value to the municipality.
Real Property	The Real Property Division (RPD) provides everything needed to design, set up and manage a government workplace. RPD is responsible for the Province's real estate portfolio (excluding schools, post-secondary and hospitals), and for office space inventory, furniture procurement, project and construction management, and real estate services for special-purpose facilities (such as courthouses, laboratories and correctional facilities). RPD provides cost-effective services for environmental management, leasing, facilities management, strategic real estate advice, acquisitions, dispositions and workplace planning. RPD's client base includes ministry (mandated) as well as broader sector (voluntary) customers.
Office of Chief Information Officer	Leads strategy, policy and standards for information technology, IT security and the management of the Information Management/IT investment portfolio for the Province. Accountable for the operation of a broad government technology infrastructure as a key enabler of digital service delivery and business transformation for Government, Broader Public Sector organizations and through participation inter-jurisdictionally on initiatives to evolve technology and business.
Information, Communication and Technologies	Information, Communication and Technologies Division provides coordination, facilitation and support for the expansion of internet connectivity throughout the province. In addition, the Division provides guidance on planning for telecommunications infrastructure investment to municipal and regional governments, administers the BC Broadband Satellite Initiative, and oversees the Connecting British Columbia program administered by the Northern Development Initiative Trust. The Division further provides a leadership role in supporting the government and the broader public sector goals for economic development, health, education and public safety by enabling an innovative and digital government through maximizing value from IT investments and closing the digital divide for British Columbians in every corner of our province.

DIVISION/BRANCH	TOPIC
Libraries Branch	The Libraries Branch works together with public library boards, library staff and local government to improve and ensure the public's access to information, resources, and services under the <i>Library Act</i> . Responsible for areas covering legislation, provincial funding, digital infrastructure, provincial-wide services and provincial policies.
Capital Division	The Capital Division establishes and administers the Ministry of Education's Capital Program, estimated at \$550 million annually, and includes the following program areas: Annual Facilities Grant, Seismic Mitigation, New and Additional Schools, Replacement Schools, Routine Capital Investment, Building Envelope Program, Bus Replacement Program and the Carbon Neutral Capital Program. The Division establishes the Capital Objectives, the priorities for capital investment across the province through the ministry's Capital Planning process, establishes the Capital Standards, defines the scope of capital investments, establishes contractual relationship with school districts, enforces contractual requirements and processes payments.
Resource Management and Corporate Services Division	The Resource Management and Corporate Services Division is responsible for the oversight and management of approximately \$6 billion in operating funding to the K-12 sector; the K-12 funding formula; and school district shared services initiatives. In addition, the division is responsible for the ministry's overall budget and financial oversight and a wide range of corporate services: financial services; strategic human resources; correspondence; Freedom of Information requests; risk management; and planning/reporting.

Ministry of Energy, Mines and Petroleum Resources

DIVISION/BRANCH	TOPIC
Mines and Mineral Resources Division	Responsible for management and development of the province's mineral and coal resources (including sand and gravel), and regulating health and safety on all mine sites through exploration, development, production, reclamation, and closure; ensuring robust compliance and enforcement; and collecting fees associated with permits and tenures.
Electricity and Alternative Energy Division	<p>The Division is responsible for British Columbia's electricity and alternative energy sectors. These sectors are made up of diverse interests that develop electricity generation, transmission and distribution infrastructure, clean or renewable energy sources, including biomass, biogas, hydrogen, geothermal, hydro, solar, ocean, wind and low- carbon transportation fuels, and advance energy efficiency.</p> <p>The Division focuses on increasing electrification and energy efficiency across the economy, reducing the carbon intensity of transportation fuels, expanding electric vehicle infrastructure, and coordination with utilities on programs to reduce energy use, greenhouse gas emissions, and power bills for residential, commercial and industrial ratepayers.</p> <p>The Division is responsible for B.C.'s low-carbon energy market transformation, driving a range of actions to support all stages of clean energy development and adoption. The Division also administers the Innovative Clean Energy (ICE) Fund, a special account used to further the energy and environmental priorities of the government.</p>
Oil Infrastructure Group	Responsible for facilitating the development and implementation of interprovincial oil pipelines and related infrastructure projects that benefit British Columbia through liaising with oil transmission pipeline proponents, and providing the central point of contact on proposed interprovincial oil transmission pipelines to British Columbia's coast.

Ministry of Energy, Mines and Petroleum Resources Continued...

<p>Oil and Gas Division</p>	<p>Responsible for management of the province's oil and gas resources, including facilitating infrastructure development to improve access to oil and gas resources; developing and implementing policies and programs, including the province's royalty regime; consulting with First Nations and other stakeholders; and engaging in external relations and providing information to the public.</p> <p>Also responsible for negotiating and implementing agreements with other governments, First Nations, and non-governmental organizations regarding the fiscal, regulatory, scientific, health, safety, environmental, socio-economic, and financial aspects of oil and gas development.</p> <p>Responsible for development of the province's liquefied natural gas (LNG) industry and other industries that add value to British Columbia's oil and gas resources to strengthen and further diversify the provincial economy, including engagement with proponents, joint venture and investment interests, and liquefied natural gas and value-added gas importing countries; project implementation; and the development of a value-added oil and gas industry.</p> <p>Supports engagement on cross-jurisdictional issues relating to liquefied natural gas and value-added oil and gas, including financial and economic analysis; and relationship building with stakeholders and participation in relevant conferences and forums.</p>
<p>Strategic and Indigenous Affairs Division</p>	<p>Responsible for leadership and support in strategic planning and reporting; budget estimates; risk framework; Better BC plan; regulatory reform; managing Crown Corporation planning and reporting requirements; and the development of an Energy Roadmap for B.C.</p> <p>Provides leadership and support in cross ministry policy and intergovernmental relations; building investor confidence in mining through outreach; and positioning B.C.'s interests/objectives in the Canadian Energy Strategy and Energy and Mines Ministers' Conference.</p> <p>Also, responsible for the management of the ministry's Indigenous relations; contributing to reconciliation with First Nations; support for First Nations policy development relating to mining and other specific initiatives; support for Treaty Land Entitlement negotiations; UNDRIP implementation; and support for negotiations with First Nations on specific issues.</p> <p>Leads implementation of the Environmental Stewardship Initiative (ESI), and also responsible for the management of the legislative and legal affairs of the ministry.</p>
<p>Woodfibre Implementation Group</p>	<p>Responsible for facilitating the development and implementation of the Woodfibre LNG facility by liaising with federal, provincial, municipal governments and First Nations. Providing a central point of contact for the proponent of Woodfibre LNG on regulatory and issues management.</p>

DIVISION/BRANCH	TOPIC
BC Parks	Responsible for all matters (policy, planning and management) of conservation, recreation and cultural values in the province's parks and protected areas.
Climate Change Strategy	Province-wide coordination and management with other ministries of systems to address and respond to climate change including climate policy, energy and the Climate Action Charter commitments in association with Ministry of Municipal Affairs and Housing, legislated short and long-term, province-wide greenhouse gas reduction targets, carbon tax, Carbon Neutral Government (Public Sector Organizations - schools, universities and colleges and hospitals), carbon offsets, Climate Solutions and Clean Growth Advisory Council and climate action pieces of legislation related to Greenhouse Gas Industrial Reporting and Control, Climate Action Accountability (formerly called Greenhouse Gas Reduction Targets), Carbon Tax, Greenhouse Gas Reduction (Emissions Standards), Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements, Greenhouse Gas Reduction (Vehicle Emissions Standards), Green Communities, Utilities Commission and <i>Clean Energy Act</i> .
<p data-bbox="77 699 464 856">Conservation Officer Service</p> <p data-bbox="77 856 464 1014">Environmental Assessment Office</p> <p data-bbox="77 1014 464 1255">Environmental Protection Division</p> <p data-bbox="77 1255 464 1824">Environmental Sustainability and Strategic Policy</p>	<p data-bbox="464 699 1539 856">A natural resource law enforcement agency responsible for enforcing federal and provincial statutes, public safety as it relates to human-wildlife conflict and interactions, commercial environmental and industrial investigations and compliance and enforcement activities.</p> <p data-bbox="464 856 1539 1014">Environmental assessment (EA) process. Federal EA Substitution and Equivalency. Relationship to federal environmental assessment and review processes, including National Energy Board (NEB). Compliance and enforcement of certified projects. Public consultation regarding EAs or EA certificate amendment applications.</p> <p data-bbox="464 1014 1539 1255">Air quality, reducing toxins, pollution prevention, environmental emergencies/provincial spill response, <i>Environmental Management Act</i>, contaminated sites, brownfields, hazardous and industrial waste, <i>Integrated Pest Management Act</i>, extended producer responsibility, recycling, zero waste, circular economy, waste management (incineration, landfilling, municipal liquid and solid waste), permitting and compliance reporting for industrial operations' emissions.</p> <p data-bbox="464 1255 1539 1824">Species at Risk policy and legislation development; conservation and sustainability of living resources; conservation science; fish and wildlife inventory, monitoring, and reporting; ecosystem stewardship; Conservation Data Centre; ecosystem data and information; terrestrial ecosystem mapping; habitat supply modelling; climate change adaptation strategies. <i>Water Sustainability Act</i>: development of water legislation, regulations, policy, standards and guidance; integrated watershed and aquifer science; water quality objectives development and policy; well registration and reporting; water governance framework; provincial water strategies, intergovernmental agreements; First Nations and stakeholder outreach on water legislation; policy for water conservation, source water protection, water quality monitoring, groundwater hydrology, groundwater protection; monitoring and network management for surface water and groundwater quantity and quality, snow survey, ambient air quality, water stewardship outreach, environmental and natural resource sector laboratory (analytical chemistry) and library services. Overarching policy and legislation, compliance planning, intergovernmental relations, State of Environment Reporting and Service Plan. Professional Reliance Review.</p>

DIVISION/BRANCH	TOPIC
Tax Policy Branch	Provincial tax policy including: <ul style="list-style-type: none"> • Provincial property taxes (school, rural, police) • Property Transfer Tax • Provincial Sales Tax • Carbon Tax • Provincial Income Tax Indigenous Taxation

Ministry of Forests, Lands, Natural Resource Operations and Rural Development

DIVISION/BRANCH	TOPIC
Integrated Resource Operations	Archaeology; Compliance and Enforcement; GeoBC; Heritage; Mountain Resorts; Recreation Sites & Trails
Resource Stewardship	Fish and Aquatic Habitat; Resource Planning and Assessment; Species at Risk Recovery; Water Management; Wildlife and Habitat. Includes resource practices, land based investment planning, sustainable forest management, resource management objectives, fish and wildlife management, habitat management, water management, river forecasting, dam safety, flood safety, water use planning, utility regulation, water stewardship.
Timber Operations, Pricing and First Nations	BC Timber Sales, Engineering, First Nations Relations, Resource Roads, Timber Pricing Includes resource worker safety, Softwood Lumber Agreement.
Office of the Chief Forester	Forest Analysis & Inventory; Forest Improvement and Research Management Branch; Climate Change and Integrated Planning; Resource Practices.
Regional Operations	FrontCounter BC, resource management coordination, land use planning and implementation, Crown land and forest authorizations, community forest agreements, species at risk program delivery, urban deer, clean energy projects, First Nations consultation, ecosystem based management, range.
Rural Development, Lands and Innovation	LNG, Crown Land Opportunities and Restoration, Competitiveness & Innovation, Forest Tenures, Land Tenures, Compensation & Business Analysis, Rural Policy and Programs.

DIVISION/BRANCH	TOPIC
Clinical Integration, Regulation and Education	Education, Recruitment and Retention Initiatives for Health Professionals; Professional Regulation and Oversight, and Emergency Medical Assistant Licensing; Nursing Policy Secretariat
Hospital, Diagnostic and Clinical Services	Acute and Provincial Services (<i>Medical Assistance in Dying [MAiD] , Trans Care BC</i>); HealthLink BC; Laboratory, Diagnostics and Blood Services; Precision Medicine and Genetic Services; Virtual Care Strategy; Wait Time Strategy (<i>Colonoscopy Services, Surgical Services, MRI</i>)
Pharmaceutical Services	BC PharmaCare Program
Population and Public Health	Health Protection; Healthy Living and Health Promotion; Public Health Services
Primary and Community Care	Primary Care Access (<i>Improving access to primary care services for all of British Columbians, with a focus on those living in rural and remote areas and Indigenous peoples, access to Urgent Family Care Services</i>); Chronic Disease Management (<i>Chronic Pain services, Clinical Guidance for Physicians</i>); Home and Community Care Services (<i>includes assisted living and residential care</i>) for clients with complex medical conditions, including frailty and dementia, and those living with mental health and substance use; Mental Health and Substance Use: Provide stewardship for mental health and substance use services, such as adult mental health and substance use services, mental health and substance use services linked to Primary Care Networks, mental health and substance use crisis intervention services and adult mental health and substance use publicly funded residential care and treatment and recovery facilities.
Workforce Planning, Compensation and Beneficiary Services	Compensation Policy and Programs; Negotiations and Agreements; Publicly-funded Medical Services; Workforce Planning; MSP Beneficiary Policy and the Medical Services Commission
Finance and Corporate Services	Finance and Decision Support (<i>ministry budget and financial administration</i>); Regional Grants and Decision Support (<i>health authorities and other agencies</i>); Capital Services; Audit and Investigations; Business Transformation
Health Sector Information, Analysis and Reporting	Business Services and Transformation; Data Management and Stewardship; Integrated Analytics: Hospital, Diagnostic and Workforce/Community and Cross Sector; Performance Monitoring and Evaluation; Vital Statistics Agency; Strategic Initiatives
Health Sector Information Management/Information Technology	Business Management Office; Business Transformation Office; Health Information Privacy, Security and Legislation; Health Information Technology Strategy; Information Technology Services
Partnership and Innovation	Research and Technology; Legislation, Intergovernmental Relations and Knowledge Management
Health Sector Change and Transformation	Office of Indigenous Health (<i>policy support and partnership with BC First Nations and Health Canada</i>); Emergency Management (<i>policy leadership for emergency response preparation</i>); Performance and Issues Management (<i>in partnership with health authorities</i>)

DIVISION/BRANCH	TOPIC
Negotiations and Regional Operations Division	Leading provincial engagement with First Nations to advance reconciliation initiatives, including negotiating and implementing agreements with First Nations partners in conjunction with other provincial agencies, federal and local government, and working with stakeholders to ensure the success of reconciliation initiatives.
Reconciliation Transformation & Strategies Division	Leads the development of reconciliation policy and works with all governments on topics including governance, rights recognition, self-determination, capacity building, implementation of adoption of the United Nations Declaration on the Rights of Indigenous Peoples, the Truth and Reconciliation Commission Calls to Action, and the Tsilhqot'in Supreme Court decision. Responsible for developing a cross-government vision for reconciliation for the province in collaboration with Indigenous peoples.
Implementation and Lands Services	<p>Leads key functions for the completion and implementation of agreements with First Nations in the province, including:</p> <ul style="list-style-type: none"> • Provincial representative on treat Implementation Committees; • Tri-partite treaty closing to reach Effective Date; • Research/advice and survey for crown land negotiations; and, • Implementation best practices to ensure agreement obligations met.
Socio-Economic Initiatives	Leads and/or supports cross-government and community-based initiatives aimed at closing the socio-economic gap between Indigenous and non-Indigenous people by supporting Indigenous communities, urban Indigenous and Métis people, culture and languages, economic development, children and families, ending violence against women and girls, and closing gaps in health, housing, poverty, justice, education/skills training and employment.
Major Project and Cross Gov't Initiatives	Work in partnership across Government, with proponents, and First Nations to ensure aboriginal citizens participate in and benefits from major project development. Leads strategic engagement with other levels of Government and aboriginal organizations as well as leading the Ministry's Provincial-level stakeholder engagement in coordination with others in the Ministry and across Government. Provides leadership, guidance and support to government decision makers on consulting and accommodating First Nations.

Division/Branch	Topic
Workforce, Immigration and Major Investments	Provincial Nominee Program, immigration programs, settlement and integration services, foreign qualifications recognition, interprovincial labour mobility; Major Investments Office
Small Business, Regulatory & Service Improvement	Small business initiatives, programs, resources and available supports including the Small Business Task Force; Regulatory and Service Improvement
Technology & Innovation	Coordination and support of research, innovation, technology and commercialization across B.C.; Innovate BC; BC Knowledge Development Fund; B.C.'s Technology Strategy; #BCTECH Summit; Smart Communities
International Business Development	Overseas trade and investment representative (TIR) presence in US, Europe and Asia; International trade development programs including international trade missions, initiatives to attract and retain international investors and businesses, and align efforts with B.C. communities and federal programs
International Strategy & Competitiveness	International and domestic trade negotiations and agreements; International strategy, business intelligence and international marketing; Venture Capital tax credit program, BC Tech Fund and venture capital policy, Forest Innovation Investment, BC Renaissance Capital Fund, BC Immigrant Investment Fund
Economic Development	Provincial Economic Development Strategy; Emerging Economy Task Force; Manufacturing sector, including industries such as aerospace and marine; Indigenous economic development including Indigenous Business and Investment Council and Indigenous Business Listings; tools and resources to support local economic development including workshops, webinars, websites, Regional Economic Trusts and surveys

Ministry of Labour

DIVISION/BRANCH	TOPIC
Labour Relations	Administration of the <i>Labour Relations Code</i> through the independent quasi-judicial B.C. Labour Relations Board. The Ministry also promotes stable labour relations by monitoring collective bargaining disputes and providing formal and informal assistance to the parties. Also, responsible for the <i>Fire and Police Services Collective Bargaining Act</i> .
Employment Standards	Administration of the <i>Employment Standards Act</i> to ensure employees receive basic standards of compensation and conditions of employment, including the minimum wage. Provide fair and efficient procedures for resolving workplace disputes. Responsible for the Employment Standards Branch and the Employment Standards Tribunal.
Workers' Compensation	Administration of the <i>Workers Compensation Act</i> and responsible for WorkSafeBC (provincial Workers' Compensation Board). WorkSafeBC provides compensation services, health care and vocational rehabilitation to injured workers. WorkSafeBC also has authority to develop, enact and enforce the <i>Occupational Health and Safety Regulation</i> . The Ministry is also responsible for the Employers' Advisers Office, the Workers' Advisers Office, and the Workers' Compensation Appeal Tribunal.

DIVISION/BRANCH	TOPIC
Mental Health and Addictions	Leading the immediate response to the overdose public health emergency, including harm reduction, public awareness, treatment and recovery services and prevention initiatives; Policy development, program evaluation and research in relation to mental health and addictions, including in relation to designated facilities within the meaning of the Mental Health Act; Provincial Mental Health and Addictions Strategy including e-Mental Health; Provincial Child and Youth Mental Health and Addictions Strategy

Ministry of Municipal Affairs and Housing

DIVISION/BRANCH	TOPIC
Community and Legislative Services Division	
Community Gaming Grants	Community Gaming Grants support eligible not-for-profit organizations delivering community programs that benefit the citizens of British Columbia. Grants are awarded in several sectors including; Arts & Culture, Sport, Public Safety, Environment, Human & Social Services and Parent Advisory Councils. Eligible not-for-profit can also apply for Capital Grants through the program.
Community Policy and Legislation	TransLink legislation and governance; Ministry liaison with Auditor General for Local Government; Coordination of Ministry-wide legislation, regulations and board appointments.
Property Assessment Services	Provincial property assessment policy and legislation as it pertains to valuation and classification, including valuation of restricted use properties, redevelopment lands and impacts on business and housing affordability.
Local Government Division	
Governance Structures Governance Services Governance Relations	Incorporation, restructure, boundary extensions, structure-related legislation and processes, and local and regional governance. Local government administration, elections, governance operations-related legislative requirements/powers and local and regional services. Local government First Nations relations and Crown Grant/Nominal Rent Tenure sponsorships.
Local Government Finance	Local government finance, including: budgeting and financial plans; audited financial statements; unconditional grants; reserve funds; investments and municipal corporations; long-term liabilities; development financing (including Development Cost Charges); user-fees; and taxation (including tax sale).
Infrastructure and Engineering	Asset management, drinking water, wastewater, stormwater, solid waste, green energy and other capital grants, infrastructure planning grants and infrastructure programs (Investing in Canada Infrastructure Program, Clean Water and Wastewater Fund and Small Communities Fund).
Planning and Land Use Management Programs / Negotiations and Corporate Initiatives Local Government Climate Action Dispute Resolution Guidance	Local government planning and land use management framework, including: new legislation related to rental zoning, housing needs reports and TransLink development cost charges; other local planning and land use tools; and Regional Growth Strategies (RGSs). Climate Action Charter, Climate Action Revenue Incentive Program (CARIP), joint provincial-UBCM Green Communities Committee (GCC), support for local government climate mitigation and adaptation action. Dispute resolution guidance related to Regional District service review/withdrawal, RGS and other intergovernmental disputes.
Local Government Policy, Research and Legislation	Overall responsibility for local government legislation development for <i>Community Charter, Local Government Act, Local Elections Campaign Financing Act</i> and other local government legislation. Broad responsibility for forward-looking policy development in relation to various local government authorities.

Office of Housing and Construction Standards	
Housing and Policy Branch	Housing policy and program development, including market and non-market housing, supportive housing and homelessness; liaison with BC Housing, which partners with local government, non-profit and private developers to build affordable housing; legislation governing strata properties, as well as actions in the <i>Homes for BC: A 30-Point Plan For Housing Affordability</i> ; BC Housing.
Building and Safety Standards Branch	Buildings, Construction, and Technical Systems: Governance of the regulatory system for buildings and technical systems, including development of building, plumbing, fire, electrical, gas elevator and energy codes, site specific regulations (e.g., tall wood), safety standards for technical systems (e.g., refrigeration in arenas), homeowner protection (e.g., home warranties), oversight of certain industry professionals and trades (e.g., home builder licensing), and policy advice relating to the built environment, including climate leadership. Liaison with BC Housing Licensing and Consumer Services, Technical Safety BC, Building Officials Association of BC, and National Research Council.
Residential Tenancy Branch	The regulatory framework for landlords and tenants, including conventional residential and manufactured home park tenancies; and, adjudication of landlord and tenant disputes.

Ministry of Public Safety and Solicitor General

DIVISION/BRANCH	TOPIC
Policing and Security Branch	Police Services: provides central oversight of all policing and law enforcement in the province by developing and administering policing policy and programs. Ensures the adequate and effective levels of policing throughout the province. Security Programs: administration of the Protection Order Registry, the Criminal Records Review Program, and the regulation of the security industry in B.C.
Community Safety and Crime Prevention Branch	Civil Forfeiture; Victim Services; Violence Against Women and Children; Crime Prevention; and, Combating Trafficking in Persons.
Corrections Branch	Community Corrections: supervision and programs to reduce reoffending for offenders who live outside of correctional centres. Adult Custody: operation of correctional centres.
RoadSafety BC	Operates provincial road safety programs and is the policy and regulatory agency responsible for ensuring the safe and responsible operation of motor vehicles in B.C.
Emergency Management BC **Meeting requests for the Minister will be held with the Parliamentary Secretary for Emergency Preparedness.	Emergency Management BC (EMBC) is the lead co-ordinating agency in the provincial government for all emergency management activities. The overall purpose of EMBC is to make individuals and communities in B.C. safer. EMBC works with local governments, First Nations, federal departments, industry, non-governmental organizations, and volunteers to support the emergency management phases of mitigation and prevention, preparedness, response, and recovery. Additionally, EMBC engages with provincial, national and international partners to enhance collective emergency preparedness. Also within EMBC is the Office of the Fire Commissioner (OFC). The OFC is the senior fire authority in the province with respect to fire safety and prevention.

DIVISION/BRANCH	TOPIC
Research, Innovation and Policy Division	Poverty Reduction – Development of a Poverty Reduction plan through extensive consultations with the public, community groups, labour, business, First Nations, plus the federal and municipal governments.
Service Delivery Division	<p>Accessibility – Working across government to increase accessibility and decrease barriers for people with disabilities in B.C.</p> <p>Income and Disability Assistance - Income Assistance provides support and shelter payments to help low income singles and families while they are looking for work. Disability assistance provides support and shelter payments to people who are low-income with a severe disability, and can't fully support themselves or gain independence. Income and Disability Assistance programs and services are delivered at 47 ministry office locations and 36 partnership Service BC offices around the province. Clients can also access services through the ministry's toll-free phone line or through the online client portal My Self-Serve.</p>
Employment and Labour Market Services Division	<p>How to access employment supports through the Employment Program of BC and the 84 WorkBC Employment Service Centres located throughout the province.</p> <p>How to apply for project based funding under the Community Employer Partnership initiative in order to increase local employment opportunities for British Columbians.</p>

Ministry of Tourism, Arts and Culture

DIVISION/BRANCH	TOPIC
BC Arts Council	Application and peer review adjudication process for programs of the BC Arts Council; responsibility for arts and cultural development in communities through grants to individual artists and organizations; funding for community arts organizations and regional arts organizations; support for Indigenous artists and arts organizations; support for youth and emerging practitioners through scholarships and early career development; support for touring.
Arts and Cultural Development	Research, analysis and policy and program development that aims to enrich communities, provide broad access to the arts and leverage partnerships for impactful and innovative programming in all corners of B.C. Provides oversight of the Royal BC Museum.
Sport	Sport policy issues; programs supporting the delivery of services through provincial sport organizations; sport event hosting.
BC Athletic Commission	Legislation and regulatory oversight of professional boxing and mixed martial arts, as well as amateur kickboxing, mixed martial arts, Muay Thai and pankration. .
Tourism	Policy development and strategic issues management to support BC's tourism sector; manages the Resort Municipality Initiative, Tourism Event Program and Municipal Regional District Tax program (jointly with DestinationBC and Ministry of Finance.) Provides oversight of Destination BC (tourism marketing/development) and BC Pavilion Corporation (BC Place and Vancouver Convention Centre) and leads development and implementation of provincial tourism strategy.
Creative Sector	Policy development, research and inter-government relations work in support of B.C.'s creative industries including, film, television, interactive digital media, music, and publishing. Provides oversight of Creative BC and the Knowledge Network.
Multiculturalism	Multiculturalism Community Grant program, Organizing Against Racism and Hate Program, Multicultural Advisory Council, Premier's Chinese Canadian Advisory Council Secretariat.

DIVISION/BRANCH	TOPIC
<p>Highways Department</p>	<p>The Highways Department plans, designs, constructs, operates, rehabilitates and maintains the provincial public highway system. Develops province-wide engineering and environmental solutions and implements standards, policies and procedures regarding provincial transportation engineering. Project manages and delivers hundreds of expansion, rehabilitation and safety improvement projects annually including maintenance contracts, centreline marking contracts and electrical contracts. Oversees and manages privatized road and bridge maintenance. Approves subdivisions in rural areas near provincial highways, issues highway permits for access, utilities and special events and approves zoning near provincial highways. Ensures commercial vehicle safety by managing the National Safety Code, the Vehicle Inspection and Standards and enforcement of the Motor Vehicle Act in relation to commercial vehicles.</p>
<p>Infrastructure Department</p>	<p>The Infrastructure & Major Projects Department is responsible for all aspects of strategic planning, programming, procurement and major projects delivery within the province including development and management of the provincial 10 year Transportation Investment Plan, management of federal and community cost sharing programs, and the delivery of the major transportation projects throughout the province.</p>
<p>Partnership Department</p>	<p>The Partnerships Department is responsible for the development and delivery of plans and strategies that support the growth of integrated transportation infrastructure and trade in and through British Columbia; to maintain and optimize the delivery of transit services in participating communities throughout the province; and to provide oversight of provincial transportation property holdings.</p>
<p>Transportation Policy & Programs Department</p>	<p>The Transportation Policy and Programs Department is responsible for all aspects of strategic transportation policy. This includes air, rail and marine modes, passenger transportation regulations and licensing, inter-governmental relations, cycling and airport grant programs, climate leadership, corporate planning, strategic initiatives and writing services. The department also has provincial oversight of the inland and coastal ferry system in British Columbia.</p>

ORGANIZATION	TOPIC
Agricultural Land Commission	Information and advice regarding the Agricultural Land Reserve (ALR) and work of the Provincial Agricultural Land Commission (ALC). ALC Chair and/or Chief Executive Officer will be in attendance.
Auditor General for Local Government	The office of the Auditor General for Local Government conducts performance audits of local governments in order to provide them with objective information and relevant advice that will assist them in their accountability and the achievement of value for money in their operations. Our work emphasizes a collaborative approach in working with local governments and we would be pleased to meet and discuss areas of risk or concerns and how our office can assist in addressing these issues.
BC Emergency Health Services (BCEHS)	BCEHS governs the emergency medical services system in BC and provides pre-hospital emergency and inter-facility patient transfer services. Under the oversight of BCEHS, BC Ambulance Service (BCAS) is the primary provider of pre-hospital emergency care and medically necessary transport (ground and air) for British Columbians. BCEHS also oversees the BC Patient Transfer Network (BCPTN) which coordinates the transfer of acute and critically ill patients to the appropriate level of care both within and outside of B.C. Members of the BCEHS Executive will be in attendance and look forward to participating in productive and engaging sessions.
BC Hydro	Our vision is to be the most trusted, innovative utility company in North America by being smart about power in all we do. BC Hydro's Community Relations staff will be present at the Convention and look forward to addressing any questions that you may have related to their operations.
BC Oil and Gas Commission	The BC Oil and Gas Commission regulates oil and gas activities for the benefit of British Columbians and looks forward to addressing any questions you may have on our regulatory oversight.
BC Transit	From small towns to large urban centres outside of Metro Vancouver, BC Transit provides safe, effective, customer focused transportation solutions that connect people and communities to a more sustainable future. BC Transit would be pleased to discuss any questions you may have regarding our services. In order to provide you with the best information possible, please provide specifics relating to your questions within the online meeting request.
Insurance Corporation of British Columbia (ICBC)	ICBC provides universal compulsory auto insurance (basic insurance) to drivers in British Columbia, with rates regulated by the British Columbia Utilities Commission (BCUC), and also sells optional auto insurance in a competitive marketplace. Our insurance products are available across B.C. through a network of independent brokers, and claims services are provided at ICBC claims handling facilities located throughout the province. We also invest in road safety and loss management programs to reduce traffic-related deaths, injuries and crashes, auto crime and fraud. In addition, we provide driver licensing, vehicle registration and licensing services, and fines collection on behalf of the provincial government at locations across the province. ICBC will have staff present at the Convention who would be pleased to discuss or meet on any issues related to ICBC's operations.
Royal Canadian Mounted Police (RCMP)	Various police issues.

Pamela Goldsmith-Jones

Member of Parliament

West Vancouver - Sunshine Coast - Sea to Sky Country



June 20, 2018

Dear Mayor and Council, Chairs and Board of Directors, and community leaders in affordable housing,

Re: National Housing Co-Investment Fund Applications are Welcome

As you know, on May 2nd the Honourable Jean-Yves Duclos, Minister of Families, Children and Social Development announced the launch of the National Housing Co-Investment Fund (NHCF). These funds are intended to flow directly to municipalities, as we strive to support dynamic local partnerships. The fund is intended to apply to unique housing circumstances and need.

Further details on the application process can be found here: <https://www.nhs-snl.ca/en/national-housing-co-investment-fund-new-construction-stream>. We are here to help you at all times in preparing an application.

Here are your contacts for further information or assistance:

In Ottawa, Morgan McCullough: pam.goldsmith-jones.a2@parl.gc.ca

For West Vancouver-Sea to Sky Corridor, Ravneet Minhas: pam.goldsmith-jones.c1c@parl.gc.ca

For the Sunshine Coast, Lucie McKiernan: pam.goldsmith-jones.c1b@parl.gc.ca

It is very helpful to us if you could please copy our office on your application submission.

Sincerely,

A handwritten signature in blue ink that reads "P. Goldsmith-Jones".

Pamela Goldsmith-Jones, M.P.
West Vancouver-Sunshine Coast-Sea to Sky Country

Confederation Building, Room 583 | 6367 Bruce Street
Ottawa, ON K1A 0A6 | West Vancouver, BC V7W 2G5
Tel: 613 947 4617 Fax: 613 947 4620 | Tel: 604 913 2660 Fax: 604 913 2664

pam.goldsmith-jones@parl.gc.ca
www.pgoldsmithjones.ca

From: [Shawna Gilroy](#)
To: [Shawna Gilroy](#)
Subject: FW: present to UBCM; CST- Child Sex Trafficking in BC and how to stop it
Date: Friday, June 29, 2018 11:11:05 AM
Attachments: [2018_06_25_13_30_40.pdf](#)
Importance: High

Subject: present to UBCM; CST- Child Sex Trafficking in BC and how to stop it
Importance: High

Dear Mayors, City Councils, Premier and Solicitor General of British Columbia,
FYI, I have included a newspaper article from the Chilliwack Progress newspaper dated last Friday.
The article describes the pandemic of CST and a summary of my presentation to the Chilliwack Youth
and Children Committee.

ASK: please write a letter to the UBCM to support my presentation request for Whistler UBCM
Convention in September.

I hope to hear from your communities. Our children are not safe in BC.

Thank you, Sincerely, Mrs. Cathy Peters BC anti-human trafficking educator, speaker, advocate
Phone- 604-828-2689 #302-150 W. 15th St., North Vancouver, BC V7M 0C4

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The Chilliwack Progress

Friday



Black Press

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B.C. anti-child sex trafficking advocate, Cathy Peters, visited Chilliwack to motivate the community to help put an end to what she's calling "The new pandemic: Child sex trafficking in B.C. and how we can stop it." (Sarah Gawdin/The Progress)

Chilliwack's children are at risk, says B.C. child sex trafficking watchdog

Cathy Peters wants Chilliwack to be a positive example for the province

Sarah Gawdin
The Progress

A B.C. former teacher turned advocate wants to help "make Chilliwack an example for the rest of the province," when it comes to putting an end to child sex trafficking.

Cathy Peters says she's always had a soft-spot for children, but it wasn't until her son began working for a Manitoba MP that the safety of children became her key priority.

Where Peters taught in

Delta was near what's called "a kiddie stroll," she said. "A place where children would walk up and down the street to sell their bodies." At the time, her goal was just to get her students to successfully complete Grade 10.

Today, her mission has expanded from getting kids to a certain point in their education, to preventing them from ever being sold into the sex trade. As a result, Peters has been presenting all over the province to police, city councils, schools, churches,

and whomever else she can, to talk about what she's calling a new pandemic: child sex trafficking in B.C.

In the past two-and-a-half years, Peters has presented to more than 180 groups free of charge.

"British Columbia is the best place in Canada and North America for sex buyers," said Peters during her presentation in Chilliwack's Neighbourhood Learning Centre on June 19.

And Peters wants to make sure Chilliwack, with its close proximity to the American border, has its eyes wide open when it comes to the safety of the community's children.

"Don't fool yourselves," she said, looking around at the dozens of people who attended her presentation. "You have a very big problem here. Don't be surprised if you find prostitution rings in the high schools."

"Where children play, predators prey," Peters said simply.

"Child sex trafficking is all about the money," continued the retired schoolteacher. The average pimp, says Peters, can get anywhere from \$280,000 to \$360,000 per year per victim. And right now, the most popular commodity on the sex trade market are young, white girls between nine- and

Continued on Page A6

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PAGE 25

News

Participants urged to report sex trafficking

Continued from Page A1

14-years-old. "And our aboriginal girls are getting destroyed by this," added Peters.

Const. Isabelle Christensen, who has been a member of the RCMP for more than two decades, sat in on Peters' discussion.

"I think when we hear human trafficking we think of something different than what it is," said the community liaison officer. "We'd like to think we don't have that problem in Chilliwack, but seeing how it's defined, it's more like the old version of prostitution and johns."

And the best way to combat that model says Peters, is to focus on what she calls the "Two Es:" education and enforcement.

In 2014, Canada enacted Bill C-36, the Protection of Communities and Exploited Persons Act, which made the buyers of sex criminals, and those selling sex victims. However, Pe-

ters says it's poorly enforced, which has lit the region up like a beacon to those looking to buy illicit sex.

"Our federal government is on the trajectory to fully decriminalize prostitution ... We already have johns who act with impunity ... and this will lead to brothels in every community. We are headed for hundreds

over the course of a month to make her presentation. "Don't take (issues) on personally, get the police involved.

"I hear all the time from police, 'We just don't get the reports.' So I beg of you, report it," Peters continued.

And while the police reports help tremendously, Peters says the other aspect of ending this pandemic is ensuring a community has the right services to help victims escape with their lives.

Having seen a lot in her career with the RCMP, Christensen says one of the most important things that she walked away from Peters' presentation with was the resources we have available at our fingertips.

"It opened my eyes to the services we have," said the community-based officer. "The possibility of help is there."

For more information on the services Chilliwack has to offer, visit the local services website at www.comserv.bc.ca, or the Child and Youth services web-

"Where children play, predators prey"

Cathy Peters,

Anti-child sex trafficking advocate

of (Robert) Picktons (at this rate)," continued Peters.

But even in the darkest of places, the smallest bit of light helps. And Peters says Chilliwack is primed to be a leader in ridding the province of this criminal blight.

"You have a great detachment here, work with them!" exclaimed Peters, who met with each of the city's four watches

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From: [Guy Gusdal](#)
To: "[Carol Walker](#)"; "[Sarah Almas](#)"; "[Rick Farina](#)"; [Shawna Gilroy](#); "bbrokenshire@bimbc.ca"
Cc: [Francis Rawlings](#); [Karla Graham](#)
Subject: FW: Clerk's letter - NS Bylaw Notice Dispute Adjudication Registry Agreement
Date: Thursday, June 28, 2018 12:37:06 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[201806281213.pdf](#)

Good Afternoon everyone,

Just want to let you know that on Monday, June 25, 2018 Council approved a resolution to withdraw the City from the North Shore Bylaw Notice Dispute Adjudication Registry Agreement. The attached letter is the City of North Vancouver's written 6 months' notice to withdraw from the Agreement.

The original letter will arrive by regular mail in the near future.

Please let me know if you have any questions.

Sincerely,

Guy Gusdal

Manager Bylaw Services, Bylaw Services Division, Community Services Department
t: 604.983.7307 | e: ggusdal@cnv.org

Bylaw Services Information/Complaints: 604.982.8302
RCMP Non-emergency Phone #: 604.985.1311

City of North Vancouver

141 West 14th Street, North Vancouver, BC V7M 1H9
Reception: 604.985.7761 | www.cnv.org



-----Original Message-----

From: Karla Graham
Sent: Thursday, June 28, 2018 12:20 PM
To: Guy Gusdal <ggusdal@cnv.org>
Subject: Clerk's letter - NS Bylaw Notice Dispute Adjudication Registry

Hi Guy,

Attached is my letter to the 5 municipalities of the Registry.

Thanks, Karla

Karla Graham
City of North Vancouver, City Clerk
t: 604.990.4234



June 28, 2018

File: 09-4000-01-0001/2018

The Corporation of the
District of West Vancouver
750 – 17th Street
West Vancouver, BC V7V 3T3

The Corporation of the
District of North Vancouver
355 West Queens Road
North Vancouver, BC V7N 4N5

Bowen Island Municipality
981 Artisan Lane PO Box 279
Bowen Island, BC V0N 1G0

The District of Squamish
37955 Second Avenue PO Box 310
Squamish, BC V8B 0A3

The Municipality of the Village of Lions Bay
400 Centre Road PO Box 141
Lions Bay, BC V0N 2E0

Dear Sir/Madam:

Re: City of North Vancouver – Notice of Withdrawal from the North Shore Bylaw Notice Dispute Adjudication Registry Agreement (the “Agreement”)

Pursuant to Item 30 of the Agreement dated August 1, 2015, which states “Any Party may withdraw from this Agreement upon six month’s written notice to the other Parties”, I am notifying you that at its Regular meeting of June 25, 2018, Council approved the following resolution:

THAT Council instruct the Chief Administrative Officer to exercise the City of North Vancouver's authority pursuant to Item 30 of the North Shore Bylaw Notice Dispute Adjudication Registry Agreement to withdraw the City of North Vancouver from the North Shore Bylaw Notice Dispute Adjudication Registry;

As such, the City of North Vancouver shall cease to be a party to the Agreement effective January 1, 2019, and this letter is to provide the required 6 months' written notice. Further, the City of North Vancouver will not be preparing any operating budget for the Registry for 2019.

Continued...

If desired, City of North Vancouver staff are prepared to assist with transferring the Registry's administrative duties to a remaining Agreement partner. Please coordinate with Guy Gusdal, Manager, Bylaw Services, to make the appropriate arrangements (phone 604-983-7307 or email ggusdal@cnv.org).

Yours truly,

A handwritten signature in black ink, appearing to read "K. Graham". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Karla Graham, MMC
City Clerk

c: Guy Gusdal, Manager, Bylaw Services

From: [REDACTED]
To: [Shawna Gilroy](#)
Subject: Parking on Cloudview Street
Date: Monday, June 25, 2018 8:17:50 PM

To Mayor and Council.

Next January I shall have lived in Lions Bay for 50 years at the end of Cloudview Street.

I am well aware of parking problems in our street during that time including one car parked for several days and others where people 'sleep off the night before' in cars. These incidents happened in the 'turn around part' of the street which were always considered No Parking.

At that time I proposed to Council a No Parking sign should be placed on the side of the road where the turn around begins indicating a left arrow to the turn around.

The right hand side of the pole on the grass verge could accommodate 2 or 3 cars. Nothing happened to my proposal.

I was therefore happy to see the sign indicating Permit Only sign put up recently.

I was also surprised to see this week a sign indicating no parking at all on the street where cars used to park.

I think we can make the 'end zone' or 'turn around' to allow the fire department to operate safely and still allow a couple of cars to park on the grass to the right hand side of an appropriate sign.

If this could be done it would allow a visitor to park for a little while without them having to search for parking in another street.

Another option would be to eliminate the No Parking sign recently placed as the Permit Only sign should also cover everything.

I would appreciate your looking in to this situation.

Many Thanks

Tony Cox

Intentionally Blank

ON-TABLE ITEMS



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Report to Council		
Title	Recommendation to Council for the CWWF Infrastructure Repairs/Replacements		
Author	Fred Bain	Reviewed By:	Infrastructure Committee (IC)
Date	2018-06-27	Version	
Issued for	Council meeting of July 3 rd , 2018		

The Infrastructure Committee is concerned about the high costs of construction at this time due to the large amount of infrastructure funding in the market.

Pursuant to the Infrastructure Committee meeting of June 25th, 2018, the Infrastructure Committee (IC) recommends the following:

1. If the Harvey tank can continue to be safely used for the short term (5-15 years), monies could be more cost effectively applied to the other needed upgrades and repairs as outlined in our CWWF funding application. Such items as PRVs, controls, Bayview water main, drainage and road repairs, etc, could be done now with nothing or very little done to the tank. Then we would revisit replacement of the Harvey tank later when it would hopefully be more affordable.
2. To determine if the Harvey tank can continue to be used, we recommend proceeding to the second stage of our staged assessment plan. We believe that the tank was not built to the original design intent since the “as built” drawings indicate a departure from the original drawings.
 - A. For stage two, inspection should be done by a Materials Engineer to test for degradation of both the tensioning cables and the internal surfaces of the concrete structure.
 - I. We recommend inspecting the tensioning cables first, and then the internal surfaces. If the tensioning cable inspection finds a negative outcome (unacceptable deterioration of the cables) then there is no need for any further inspection.
 - a. If the tension cables are determined to be sound we will then want to look inside the tank to determine the integrity of the concrete. It might have been compromised by low pH water over a 20 year span of high chlorine additions.
 - B. The suspicion of the IC is that, with the departure from the original design intent, the lower part of the tank walls were not able to be properly tensioned allowing for seepage to occur in the joints between the wall panels. This in turn may have damaged the tensioning cables which are essential to the integrity of the structure.
 - I. If the cables are damaged, then there would be no benefit in continuing with the present Harvey tank as its integrity would be proven to be compromised and subject to future failure.

3. The IC recommends also that the current bidding preparation process for full tank replacement continue as the above assessment results may dictate the need for a new tank and there should be no further delays if the replacement tank is needed.

For Council's consideration.