



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**SPECIAL MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON JULY 26, 2018 at 4:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

AGENDA

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Public Participation**
- 4. Delegations**
- 5. Review & Approval of Minutes of Prior Meetings**
 - A. Regular Council Meeting – July 17, 2018 (Page 3)
Recommendation: THAT the Regular Council Meeting minutes of July 17, 2018 be approved as circulated.
- 6. Business Arising from the Minutes**
- 7. Unfinished Business**
- 8. Reports**
 - A. Staff
 - i. CFO: Award of Contract for Public Works Trucks (Page 15)
Recommendation: THAT resolution number 8Aviii from the July 17, 2018 Regular Council Meeting, which stated:
THAT Council award the contract for the purchase of five Public Works trucks in an amount up to \$379,000 (including GST and PST) to Dams Ford Lincoln Sales Ltd.;
and

THAT the Mayor and CAO be authorized to execute a sales contract with Dams Ford Lincoln Sales Ltd. for the purchase.

be rescinded; and

THAT the following resolution be passed instead:

THAT the contract for the purchase of five Public Works trucks in an amount up to \$410,000 (including GST and PST) be awarded to Dams Ford Lincoln Sales Ltd.; and

THAT the Mayor and CAO be authorized to execute a sales contract with Dams Ford Lincoln Sales Ltd. for the specified purchase.

- B. Mayor – None
- C. Council – None
- D. Committees – None
- E. Emergency Services – None

9. Resolutions

10. Bylaws

11. Correspondence

12. New Business

13. Public Questions & Comments

14. Closed Council Meeting

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- c) labour relations or other employee relations;
- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

15. Reporting Out from Closed Portion of Meeting

16. Adjournment



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, JULY 17, 2018 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Norm Barmeier
Councillor Jim Hughes
Councillor Ron McLaughlin

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer
Office Coordinator Shawna Gilroy (Recorder)
Fire Chief Andrew Oliver

Delegations: 0

Public: 8

1. Call to Order
Mayor Buhr called the meeting to order at 7:03 p.m.

2. Adoption of Agenda
Moved/Seconded

THAT item 9Ai be discussed after item 11A; and
THAT item 9B be discussed after item 9C; and
THAT item 9Cii be moved to the closed agenda; and
THAT item 9Cii: Councillor McLaughlin – Tree Committee Discussion be added; and
THAT item 9Ciii: Councillor Bain – Wildfire Preparedness be added; and
THAT item 13A: Strategic Planning Session be added; and
THAT 90(1)(k) be added as an additional reason for closing the meeting to the public;
and
THAT the agenda be adopted, as amended.

CARRIED

3. Public Opportunity to Comment on Road Closure Bylaw No. 550

Mayor Buhr called three times for any members of the public who wished to step forward and comment on the Road Closure Bylaw No. 550. No members of the public came forward, however an on-table submission via email was brought forward discussing a concern that the road closure would infringe on the access road near her property, but she had been notified by the CAO that it would not impact the access road or any of the infrastructure running under or adjacent to it, which had satisfied her concerns.

4. Public Participation (2 minutes per person totalling 10 minutes maximum)

A. Philip Marsh

Mr. Marsh wished to speak about his concerns with the OCP bylaw but was advised that Council could not hear further information about the bylaw after the Public Hearing was closed, per the *Community Charter*. Mr. Marsh then chose to discuss his concern with large scale developments, such as the proposed Kelvin Grove development, suggesting that it is not a good fit for Lions Bay. He noted that all Kelvin Grove homeowners signed a petition in the past against development and assume they will do so again. He also suggested that, with only a few months left in Council's term, the Kelvin Grove development be left off the table for now.

B. Vivienne O'Keeffe

Mrs. O'Keeffe wished to speak about the OCP bylaw but was advised she was unable to discuss the matter as the Public Hearing was closed, therefore no further discussions could be had as per the *Community Charter*. She indicated she wished to reiterate the points made by Mr. Marsh.

C. Penny Nelson

Mrs. Nelson expressed concern with respect to the public not having a chance to speak at the Public Hearing for the OCP amendment bylaw because of the summer timeline and that many people, including herself, were away on vacation. She queried what the rush was for adoption of the bylaw and advised Council to consider looking further into this and having another Public Hearing before third reading and adoption.

Moved/Seconded

THAT item 11A be moved forward on the agenda to consider before item 5A.

CARRIED

Audio: 00:24

5. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

None

Moved/Seconded

THAT the Lions Bay Fire Rescue Update be discussed before item 6A.

CARRIED

6. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – July 3, 2018

The following was amended:

- Item 7A: #51 notes – strike the paragraph and replace with “Councillor McLaughlin declared that a potential conflict of interest with respect to the expected discussion regarding the Lions Bay Beach Park Improvement Project concept billboard due to personal and/or financial relationships with the professional being considered for sole sourcing of the work anticipated.”

Moved/Seconded

THAT the Regular Council Meeting Minutes of July 3, 2018 be approved as amended.

CARRIED

7. Business Arising from the Minutes

None

Audio: 01:38

8. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Action
32	February 6, 2018	Mayor Buhr and CAO DeJong to work on a Terms of Reference for a Lions Bay Trail Maintenance Committee	In progress
42	April 24, 2018	IRR ID 159: Liquor Primary License – Exploration of Cannabis Policy – staff to prepare a report	In progress
48	May 22, 2018	Lions Bay Beach Park Parking Lot Update	In progress – waiting on materials
51	June 5, 2018	Lions Bay Beach Park Update	In progress – shower materials in and staff to work on installing
52	June 19, 2018	Lions Bay Ave. Pedestrian Walkway	In progress – it was noted that this is a big, unbudgeted project

			that should be pushed to the 2019 budget process – agreed by Council
55	June 19, 2018	Correspondence R2: “no parking” signage to be moved lower down – PWM to action	Completed – it was noted that Public Works’ capacity to install new poles is limited to about 4-5 per day, subject to other tasks that require immediate attention, such as flushing.
56	July 3, 2018	G4: City of North Vancouver – Notice to Withdraw from the North Shore Bylaw Notice Dispute Adjudication Registry Agreement – CAO to follow up	In progress
57	July 3, 2018	R1: Tony Cox – Parking on Cloudview Street – CAO and Public Works Manager to follow-up	Completed
58	July 3, 2018	Reporting Out – CAO to respond to owner of General Store and Café	Completed

Moved/Seconded

THAT the Follow-Up Action Items be received.

CARRIED

Audio: 01:42

9. Reports

A. Staff

Moved/Seconded

THAT item 9Ai be discussed in the original order.

CARRIED

i. CAO: Policy No. 1703 – Community Amenities Contributions Policy

Council requested comparatives from other municipalities, such as Squamish, Bowen Island, West Vancouver, District of North Vancouver, Anmore and Belcarra and then bringing the policy back to Council after the OCP amendments come forward.

Moved/Seconded

THAT Policy No. 1703 – Community Amenities Contributions Policy be referred back to staff to obtain comparatives from other municipalities.

CARRIED

Audio: 01:48

ii. PWM: CWWF Verbal Update

This item was moved to the closed agenda.

iii. CAO: RCMP Auxiliary Program

Council reviewed the RCMP Auxiliary Program report from Bylaw Enforcement Officer Mike Kumar. Mayor Buhr noted it was a good report, albeit a disappointing result, and thanked Mr. Kumar. There was no further action.

Moved/Seconded

THAT the Information Report, “RCMP Auxiliary Program” be received.

CARRIED

Audio: 01:52

iv. CFO: Consideration of 2017 Annual Report

Council discussed the typos and graph errors in the 2017 Annual Report and referred back to staff to amend the items before posting a final version to the website.

Moved/Seconded

THAT pursuant to section 99 of the Community Charter, Council has considered the Annual Report prepared under section 98 of the Community Charter, as amended, and any oral and written submissions and questions from the public.

CARRIED

Audio: 02:02

v. CFO: Mid-Year Review

Council reviewed the 2018 Preliminary Mid-Year Review.

Moved/Seconded

THAT the report “2018 Preliminary Mid-Year Review” be received for information purposes.

CARRIED

Audio: 02:06

vi. CFO: Investing in Canada Infrastructure Program (ICIP) Resolution

CFO Rooke advised that staff have sourced Urban Systems who wrote the ICIP grant as it is expected that many other municipalities will be writing on the same grant. PWM Jaffer did not think the final version would be successful and recommended some changes that would require further discussion with Urban Systems to decide whether it be the PRVs or the Bayview drainage project. The ideas and questions were discussed. A Special Meeting will be scheduled next week to allow time to acquire further information.

Moved/Seconded

THAT the Investing in Canada Infrastructure Program discussion be received.

CARRIED

vii. CFO: Second Quarter Accounts Payable Listing

Council reviewed the second quarter Accounts Payable Listing.

Moved/Seconded

THAT the report “Accounts Payable Cheque Listing” be received for information purposes.

CARRIED

Audio: 02:20

viii. Vehicle RFP – Award of Contract (On Table)

CFO Rooke discussed the results of the Request for Proposal for the Public Works Lease Trucks and advised Council that there was a financial benefit to purchasing a fleet of trucks rather than leasing the vehicles again.

Moved/Seconded

THAT Council award the contract for the purchase of five Public Works trucks in an amount up to \$379,000 (including GST and PST) to Dams Ford Lincoln Sales Ltd.; and

THAT the Mayor and CAO be authorized to execute a sales contract with Dams Ford Lincoln Sales Ltd. for the purchase.

CARRIED

Audio: 02:36

B. Mayor

The Mayor's report was discussed after item 9C. Council discussed Mayor Buhr's report, which recommended tendering professional design layouts for the CN parking lot, the Sunset parking lot and the entire central Lions Bay area with an expected price of approximately \$5,000. Staff noted that such costs would likely be far in excess of that sum but could undertake the seeking of quotes for this scope of work.

Moved/Seconded

THAT staff seek quotes for providing the scope of work set out in the report of Mayor Buhr dated July 16, 2018.

CARRIED

C. Council

Council reports were discussed before item 9B.

i. Councillor McLaughlin – Lions Bay Beach Park Phase II Signage

Councillor McLaughlin advised Council that the execution of the signage was not complete and is not anticipated to be complete for a few more weeks. He suggested we hold back for the time being since the summer is near over. CAO DeJong advised the signage could be up in a couple of weeks in time for some key public events at the beach park such as Eat Together and Firefighter's Day. On that basis, the CAO was instructed to proceed with the signage.

ii. Councillor McLaughlin – Tree Committee Discussion

Councillor McLaughlin advised the CAO that they would like to meet with him to discuss some changes to the procedures. CAO DeJong was to look at his schedule and book a time that works with the committee.

iii. Councillor Bain – Wildfire Preparedness

Councillor Bain advised staff of a Wildfire Preparedness conference call on Thursday, July 19, 2018, which the CAO will attend.

Moved/Seconded

THAT the Lions Bay Beach Park Phase II Signage report, Tree Committee Discussion and Wildfire Preparedness reports be received.

CARRIED

Moved/Seconded

THAT the meeting be extended to 11:00 pm.

CARRIED

D. Committees

i. Trees, Views and Landscapes Committee – Tree Application #85: 325 Bayview Place

Council reviewed Tree Application #85.

Moved/Seconded

THAT as requested, the applicant is permitted to top the specified firs and cedars. All wood and debris must be removed.

CARRIED

E. Emergency Services

i. Lions Bay Fire Rescue Update

This item was discussed before item 6A. Fire Chief Andrew Oliver advised Council that they are still looking for a trainer. The reports are now going to the office to be logged. He also discussed classroom trailer updates, the burn building, and items at the fire hall, such as a new engine 63 to replace the current one to enable the Fire Department to get up into the mountain with four-wheel drive.

Moved/Seconded

THAT the Information Report, “Lions Bay Fire Rescue Update” be received.

CARRIED

Audio: 02:00

ii. RCMP Report

Council reviewed the monthly RCMP report.

Moved/Seconded

THAT the RCMP Report be received for information.

CARRIED

10. Resolutions

None

11. Bylaws

A. Official Community Plan Bylaw No. 408, 2008, Amendment Bylaw No. 525, 2018 – Third Reading & Adoption

This item was considered before item 5. Council discussed each of their opinions with respect to the amendment and all agreed that the bylaw is not where it should be yet and preferred the option of sending it back to staff for further review. Council advised they would prefer staff put their time into the water infrastructure projects first and

that in consideration of the timeline before Council's term is over, that it be left for the next Council.

Moved/Seconded

THAT the Request for Decision report titled "Village of Lions Bay Official Community Plan Designation Bylaw No. 408, 2008, Amendment Bylaw No. 525, 2018 – Consideration of Third Reading and Adoption" dated July 12, 2018 be received.

CARRIED

Moved/Seconded

THAT the Report of the Public Hearing held at Broughton Hall, 400 Centre Road, Lions Bay, BC, July 10, 2017 and certified fair and correct by Mayor Karl Buhr, Chair, be received and adopted by Council as the Public Hearing Record.

AMENDED MOTION:

Moved/Seconded

THAT the date be corrected so that the motion reads as follows: THAT the Report of the Public Hearing held at Broughton Hall, 400 Centre Road, Lions Bay, BC, July 10, 2018 and certified fair and correct by Mayor Karl Buhr, Chair, be received and adopted by Council as the Public Hearing Record.

CARRIED

Moved/Seconded

THAT the bylaw be referred back to staff to research and report back to Council comparing options implemented in other jurisdictions.

CARRIED

B. Road Closure Bylaw No. 550, 2018 – Third Reading

Council considered Road Closure Bylaw No. 550, 2018. noting the lack of public feedback, other than the one concerned resident who had her concern satisfactorily addressed.

Moved/Seconded

THAT Road Closure Bylaw No. 550, 2018, be:

- (a) amended by substituting the attached signed survey plan EPP84147 completed July 4, 2018 by Martin Jones, BC Land Surveyor, for the preliminary survey plan attached to the bylaw for first and second reading, and
- (b) given third reading, as amended.

CARRIED

Moved/Seconded

THAT a certified copy of Road Closure Bylaw No. 550, 2018, as at 3rd reading, be sent to the Ministry of Transportation and Infrastructure for approval prior to the bylaw coming back to Council for consideration of adoption.

CARRIED

C. Soil Deposit, Soil Removal and Land Alteration Bylaw No. 510, 2018 – Adoption
 Moved/Seconded

THAT Soil Deposit, Soil Removal and Land Alteration Bylaw No. 510, 2018 be adopted.

CARRIED

12. Correspondence

A. List of Correspondence to July 12, 2018

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: Human Trafficking – no response
- R2: Parking on Seaview Place – CAO responded, no further response
- R2: Objection to Upper Kelvin Grove Development – reviewed, no response

CARRIED

13. New Business

A. Strategic Planning Session

Councillor McLaughlin requested that the CAO reach out to the Strategic Planning Session consultant previously used to plan tentative dates in late November or early December, if possible, for the next Council.

14. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

None

15. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- c) labour relations or other employee relations;

- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;
- k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

CARRIED

The meeting was closed to the public at 10:12 p.m.

The meeting was re-opened to the public at 11:42 p.m.

16. Reporting Out From Closed Portion of Meeting

Council approved a three month extension of the listing agreement with Thyra McKilligan for a property the Village has for sale at 52 Brunswick Beach Road, a test for the expenditure of Reserve Funds under s.41 of the *Community Charter* with respect to the sale of lands that provide access to the water has been adopted by Council and will be added to the policies section of the Village website, a further amendment was made to the Temporary Use Permit (TUP) Policy which is to be added to the Village website, and a Special meeting was set for Thursday, July 26 at 4:00 pm for Council to consider matters related to the next round of grant funding.

17. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 11:44 p.m.

Mayor

Corporate Officer

Date Approved by Council:	
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DRAFT



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Award of Contract for Public Works Trucks		
Author	Pamela Rooke	Reviewed By:	Peter DeJong
Date	July 24, 2018	Version	
Issued for	July 26, 2018 Special Council Meeting		

RECOMMENDATION

THAT resolution number 8Aviii from the July 17, 2018 Regular Council Meeting, which stated:

THAT Council award the contract for the purchase of five Public Works trucks in an amount up to \$379,000 (including GST and PST) to Dams Ford Lincoln Sales Ltd.; and

THAT the Mayor and CAO be authorized to execute a sales contract with Dams Ford Lincoln Sales Ltd. for the purchase.

be rescinded; and

THAT the following resolution be passed instead:

THAT the contract for the purchase of five Public Works trucks in an amount up to \$410,000 (including GST and PST) be awarded to Dams Ford Lincoln Sales Ltd.; and

THAT the Mayor and CAO be authorized to execute a sales contract with Dams Ford Lincoln Sales Ltd. for the specified purchase.

ATTACHMENTS:

- July 17, 2018 Council Report "Award of Contract for Public Works Trucks"

KEY INFORMATION

At the July 17, 2018 Council meeting, Council passed a resolution awarding the contract for the purchase of five Public Works trucks in the amount up to \$379,000 to Dams Ford Lincoln Sales Ltd. Subsequent to the meeting, staff conducted a further review of the specs and



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noted a few required changes that impacted the price, requiring an increase to \$410,000. These changes included a missed requirement for 4-Wheel Drive on one of the trucks and a mismatch between the specified crane size and the flatbed upon which it was to be installed. These changes are necessary to meet the operational needs of the Public Works Department. As a result, the July 17th resolution needs to be rescinded and a new resolution with the corrected amount is required to approve the adjusted price.

OPTIONS

1. Approve the recommendations set out at the beginning of this report;
2. Amend the resolutions as set out above before passing them;
3. Refer the matter back to staff with alternate directions.

PREFERRED OPTION

Option 1. This will enable staff to obtain the correct specifications on the vehicles in question and get the trucks ordered, as the delivery process will still take some time to complete.

FOLLOW UP ACTION

Staff will be available to respond to any questions at the July 26, 2018 Council meeting.



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Request for Decision		
Title	Award of Contract for Public Works Trucks		
Author	Pamela Rooke	Reviewed By:	Peter DeJong
Date	July 17, 2018	Version	
Issued for	July 17, 2018 Regular Council Meeting		

RECOMMENDATION

THAT Council award the contract for the purchase of five Public Works trucks in an amount up to \$379,000 (including GST and PST) to Dams Ford Lincoln Sales Ltd.; and
That the Mayor and CAO be authorized to execute a sales contract with Dams Ford Lincoln Sales Ltd. for the purchase.

ATTACHMENTS:

- RFP 18-05 Public Works Lease Trucks (Appendix B)

KEY INFORMATION

On June 12, 2018, staff issued an RFP for Public Works Trucks. The RFP closed on July 13, 2018 and three proposals were received. The proposal requested costing for the lease or purchase of four Public Works Trucks (with the option of one additional truck) that met the specifications outlined in the RFP. All three proposals were of high quality and met the requirements of the RFP. Staff reviewed the proposals, and analyzed the cost differences between leasing and purchasing the vehicles; there was a clear financial benefit to purchasing rather than leasing the vehicles. Based upon the evaluation criteria outlined in the RFP, staff recommend the purchase of five Public Works trucks from Dams Ford Lincoln Sales Ltd.



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FINANCIAL CONSIDERATIONS

The 2018-2022 Five Year Financial Plan Bylaw adopted by Council on May 11, 2018 included the cost of a capital lease for four Public Works trucks to replace the existing three trucks that were at the end of their five year lease. The lease payments were to be funded by taxation. Upon analysis of the lease cost versus the purchase cost, the cost to buy five trucks and finance the purchase through the MFA Equipment Loan Program with a 5 year loan is \$27,904.80 more than the total lease cost over the same 60 month period. At the end of the 60 month term, the loan would be fully paid and the Village would own the trucks. The estimated resale value of the trucks at that time would be \$67,621.48. If the trucks were leased, they would just be returned at the end of the lease.

In terms of the Village's borrowing capacity, a capital lease and a loan have the same impact on the Liability Servicing Limit calculation for MFA borrowing.

FOLLOW UP ACTION

Staff will be available to respond to any questions at the July 17, 2018 Council meeting.

APPENDIX B

TRUCK SPECIFICATIONS

Truck 1 – 7,000 G.V.W.R. 4 WD extended cab full box pickup truck

Truck 2 – 11,000 G.V.W.R. 4 WD crew cab flatbed truck

Truck 3 – 19,500 G.V.W.R. 4 WD regular cab dump truck

Truck 4 – 19,500 G.V.W.R. 4 WD extended cab dump truck

Truck 5 – 6,500 G.V.W.R. 2 WD extended cab pickup truck

SPECIFICATION SHEET – TRUCK 1 [7,000 G.V.W. PICKUP]

<i>The Quoted Vehicle must comply with government regulation and requirements - Federal government Motor Vehicle Safety Act, BC Motor Vehicle Act, and BC Work Safe Regulations.</i>	Check (✓) if equipment complies to specification	If equipment does not comply, or if providing an equivalent alternative, indicate Manufacturer's specifications of equipment offered
Make:		
State the make of the vehicle.		
Model:		
State the model of the vehicle.		
Year:		
State the year of the vehicle.		
GVW:		
State the vehicle's GVWR.		
State the vehicle's GCVWR.		
8' pickup box		
Engine:		
Gas Engine (>350 HP). State Engine:		
Extra heavy-duty alternator 200 A or better. State how many amps.		
Dual battery system		
Extra heavy-duty radiator and cooling system.		
State the engine torque and horsepower.		
State the fuel rating in the city and on the highway (L/100km).		
Snow plow prep package.		

Transmission		
Heavy-duty automatic with OD, transmission oil cooler.		
State the type of transmission is with the vehicle.		
Axles:		
Four wheel drive.		
State rear axle ratio.		
Locking differential		
Single rear wheels.		
Suspension:		
Heavy-duty suspension.		
Brakes:		
Four wheel disc brakes.		
Four wheel, four channel ABS		
Tires and wheels:		
Highway Service Radials (LT-C range or better). Include spare. State tires:		
Rims are to be steel		
Body:		
Must be White.		
Extended cab design		
Adjustable trailer tow mirrors.		
Chrome front bumper.		
Factory box liner installed in rear pickup box		

Interior:		
Front HD dark cloth 40/20/40 bench seat including armrest and cup holders. If not dark colour then state colour of seats offered:		
Door pockets with storage		
Power windows, locks, mirrors, and remote locking mechanism		
AM/FM Radio		
Integrated Bluetooth		
Factory integrated backup camera		
Air Conditioning.		
Tilt Steering.		
Flooring must be rubber vinyl		
Defrost mirrors and rear window		
High idle control		
Six-upfitter interface module. Switch #s #1 = amber beacon; #2 = amber strobes; #3 = side work lights; #4 = rear work lights; #5 inverter (on/off); #6 = High Idle (on/off)		
Trailer tow:		
Factory integrated electric brake controller		
½" tow plate with 2 5/16" ball/pintle and 7-way plug		
Keys:		
Set of four programmed keys per vehicle are required.		

Operating Manuals / Service Manuals:		
Must come with Operators Manual and One complete service Manual.		
A complete recommended service schedule		
Fuel:		
Deliver with a full tank of fuel.		
Miscellaneous:		
(2) LED amber strobe lights (Whelen, Code 3 , or better) mounted in grille (state brand):		
(2) LED amber strobe lights (Whelen, Code 3 , or better) mounted at the rear of the vehicle (state brand):		
LED amber beacon (Whelen, Code 3 , or better) mounted on bulkhead (state brand):		
(2) Side-facing LED work lights mounted on front bulkhead		
(2) Rear-facing LED work lights mounted on front bulkhead		
Headache rack		
Factory integrated backup alarm		
Full length aluminum rails down either side of box		
110 v inverter greater than 14 amp 1600 w or better with power to rear of box (2 plug ins)		

SPECIFICATION SHEET – TRUCK 2 [11,000 G.V.W. FLAT DECK]

<i>The Quoted Vehicle must comply with government regulation and requirements - Federal government Motor Vehicle Safety Act, BC Motor Vehicle Act, and BC Work Safe Regulations.</i>	Check (✓) if equipment complies to specification	If equipment does not comply, or if providing an equivalent alternative, indicate Manufacturer's specifications of equipment offered
Make:		
State the make of the vehicle.		
Model:		
State the model of the vehicle.		
Year:		
State the year of the vehicle.		
GVW:		
State the vehicle's GVWR.		
State the vehicle's GCVWR.		
56" Cab to axle		
Engine:		
Diesel Engine. State Engine:		
Dual extra heavy-duty alternators. State # of amps per alternator:		
Dual battery system		
Extra heavy-duty radiator and cooling system.		
Auxiliary engine braking (e.x. exhaust brake)		
State the engine torque and horsepower.		
State the fuel rating in the city and on the highway (L/100km).		

Snow plow prep package.		
Transmission		
Heavy-duty automatic with OD, transmission oil cooler.		
State the type of transmission is with the vehicle.		
Axles:		
Four wheel drive.		
State rear axle ratio.		
Locking differential.		
Single rear wheels.		
Suspension:		
Heavy-duty suspension.		
Brakes:		
Four wheel disc brakes.		
Four wheel, four channel ABS		
Tires and wheels:		
Highway Service Radials (LT-E range or better); high scrub steering tires. Include spare. State tires:		
Heat dissipating aluminum wheels		
Body:		
Must be White.		
Crew cab design		
Adjustable trailer tow mirrors.		

Chrome front bumper.		
Factory installed running boards		
Interior:		
Front HD dark cloth 40/20/40 bench seat including armrest and cup holders. If not dark colour then state colour of seats offered:		
Door pockets with storage		
Power windows, locks, mirrors, and remote locking mechanism		
AM/FM Radio		
Integrated Bluetooth		
Factory integrated backup camera		
Air Conditioning.		
Tilt Steering.		
Flooring must be rubber vinyl		
Defrost mirrors and rear window		
Six-upfitter interface module. Switch #s #1 = amber beacon; #2 = amber strobes; #3 = side work lights; #4 = rear work lights; #5 inverter (on/off); #6 = Spare.		
Trailer tow:		
Factory integrated electric brake controller		
1/2" tow plate and 7-way plug		
Keys:		
Set of four programmed keys per vehicle are required.		

Operating Manuals / Service Manuals:		
Must come with Operators Manual and One complete service Manual.		
Fuel:		
Deliver with a full tank of fuel.		
Flat Deck:		
Chassis to come complete with flat deck package suitable for tools, parts, equipment, 2 yd. salter, plate tampers, etc...		
Aluminum flat bed with 8" fold down sides and single point latches.		
Deck to be 81" wide x 96" long – low deck height with non-skid surface		
Full aluminum construction with removable tailgate, low deck height,		
All LED body lighting		
Rubrail around deck		
1000 KG hydraulic crane with 4m max reach		
Headache rack		
Miscellaneous:		
(2) LED amber strobe lights (Whelen, Code 3 , or better) mounted in grille (state brand):		
(2) LED amber strobe lights (Whelen, Code 3 , or better) mounted at rear of vehicle (state brand):		
LED amber beacon (Whelen, Code 3 , or better) mounted on bulkhead (state brand):		

(2) Side-facing LED work lights mounted on front bulkhead		
(2) Rear-facing LED work lights mounted on front bulkhead		
Factory integrated backup alarm		
Heavy duty mud flaps with supports to be mounted fore and aft rear wheels (4) total		
Ladder on either side of box with grab handles for access		
110 – 12v invertor (3000 watt / 28 A) with 110 v plugs (x2) on left and right side of bulkhead (4 total).		
Snow Plow:		
Straight 9' Front plow for municipal (roads) service.		
2 spare cutting edges – hard plate		
In cab electronic joystick controller		
Two halogen headlamps		
Two wear resistant cast iron shoes		
Trip Edge design		
Snow spray deflector on top of plow		
Quick mount / dismount system		

SPECIFICATION SHEET – TRUCK 3 [19,500 G.V.W. DUMP TRUCK]

<i>The Quoted Vehicle must comply with government regulation and requirements - Federal government Motor Vehicle Safety Act, BC Motor Vehicle Act, and BC Work Safe Regulations.</i>	Check (✓) if equipment complies to specification	If equipment does not comply, or if providing an equivalent alternative, indicate Manufacturer's specifications of equipment offered
Make:		
State the make of the vehicle.		
Model:		
State the model of the vehicle.		
Year:		
State the year of the vehicle.		
GVW: - Not less than 19,500lbs		
State the vehicle's GVWR.		
State the vehicle's GCVWR.		
60" Cab to axle		
Engine:		
Turbo Diesel Engine. State Engine:		
Extra heavy-duty alternator 200 A or better. State how many amps.		
Extra heavy-duty radiator and cooling system.		
State the engine torque and horsepower.		
Auxiliary engine braking (e.x. exhaust brake)		
State the fuel rating in the city and on the highway (L/100km).		
Snow plow prep package.		

Transmission		
Heavy-duty automatic with OD, transmission oil cooler.		
State the type of transmission is with the vehicle.		
Axles:		
Four wheel drive.		
State rear axle ratio.		
Locking rear differential or LSD		
Dual rear wheels.		
State turning radius		
Suspension:		
Heavy-duty suspension.		
Extra payload / max towing option		
Brakes:		
Four wheel disc brakes.		
Four wheel, four channel ABS		
Tires and wheels:		
Highway Service Radials (LT-G range or better); high scrub steering tires. Include spare. State tires:		
Rims are to be steel		
Body:		
Must be White.		
Extended cab design		
Adjustable trailer tow mirrors.		

Chrome front bumper.		
Factory installed running boards		
Interior:		
Front HD dark cloth 40/20/40 bench seat including armrest and cup holders. If not dark colour then state colour of seats offered:		
Door pockets with storage		
Power windows, locks, mirrors, and remote locking mechanism		
AM/FM Radio		
Integrated Bluetooth		
Factory integrated backup camera		
Air Conditioning.		
Tilt Steering.		
Flooring must be rubber vinyl		
Defrost mirrors and rear window		
Six-upfitter interface module. Switch #s #1 = amber beacon; #2 = amber strobes; #3 = side work lights; #4 = rear work lights; #5 High Idle (on/off); #6 = Spare.		
Trailer tow:		
Factory integrated electric brake controller		
1/2" tow plate and 7-way plug		
Keys:		
Set of four programmed keys per vehicle are required.		

Operating Manuals / Service Manuals:		
Must come with Operators Manual and One complete service Manual.		
Fuel:		
Deliver with a full tank of fuel.		
Dump Body:		
Chassis to come complete with dump body package		
State dump body make:		
State dump body Model:		
9' Dump Body with 3 to 4 yard capacity		
State weight of dump body.		
Dump body is to be painted finish with 2 part epoxy pain endure et. With corrosion prevention		
Heavy-duty steel.		
¼ Cab shield		
Body inside width shall be 87"		
Body outside width shall be 96"		
The under structure shall be a crossmemberless design for protection against rolling floor		
Longsills shall be fabricated, trapezoidal design		
9 Ton underbody scissor hoist		
double acting cylinder power up/down		
50 Degree dumping angle		
Full length sub-frame		

Body prop to support empty body weight painted yellow		
State box thickness		
Sides:		
State front steel thickness:		
State side steel thickness:		
Fold down sides		
Fold down sides shall incorporate greasable hinges and latches		
Sides shall be able to fold down for ease of access to load from the side of the body		
Rear pillars shall incorporate LED running, turn, and brake lights mounted in rubber grommets		
Rear apron shall incorporate clearance lights		
Fold down sides must be single lever design		
Tailgate:		
Upper tailgate release lever shall be offset to curb side for operator safety		
Single point latch		
Release mechanism shall be recessed within the boxed section		
Forward broadcast/release lever		
The top and bottom of the tailgate shall be formed box sections with braces or formed steel		
Tailgate to come complete with high strength adjustable 3/8" chain provided to hold the tailgate open for spreading aggregate material		

Tailgate to be 3-way (dump through, spread, lay flat) With chafe protection; dirt shedding top rails; and greasable latch pins		
Single lever, quick-drop design for easy "one-man" operation		
Hydraulics:		
Electric over hydraulic dual acting power pack with controller in cab		
Lighting:		
All lighting is to meet CMVSS Regulations		
All lighting to be LED – lights and reflectors to be rubber grommet mounted.		
Miscellaneous:		
(2) LED amber strobe lights (Whelen, Code 3 , or better) mounted in grille (state brand):		
(2) LED amber strobe lights (Whelen, Code 3 , or better) mounted at the rear of the vehicle (state brand):		
LED amber beacon (Whelen, Code 3 , or better) mounted on bulkhead (state brand):		
(2) Side-facing LED work lights mounted on front bulkhead		
(2) Rear-facing LED work lights mounted on front bulkhead		
Factory integrated backup alarm		
Heavy duty mud flaps with supports to be mounted fore and aft rear wheels (4) total		
Ladder on either side of box with grab handles for access		

½" tow plate with 2 5/16" ball/pintle and 7-way plug		
D-rings (>12,000 Lbs.). Gross trailer weight. Not Class V hitch.		
Six 9000 Lb. 3/8" weld-on D-rings for cargo		
2 part epoxy paint		
Manual rewind tarp system mounted to bulkhead		
24" Underbody tool box mounted on passenger side with venting		
24" Aluminum Crossbox between dump and cab. Cabinet to have full height doors with (2) shelves on the inside.		
Cone holder mounted under dump on passenger side		
Sign holder mounted on outside of crossbox		
CVI and Weigh Scale Certificate		
Snow Plow:		
Straight 9' Front plow for municipal (roads) service.		
2 spare cutting edges – hard plate		
In cab electronic joystick controller		
Two halogen headlamps		
Two wear resistant cast iron shoes		
Trip Edge design		
Snow spray deflector on top of plow		
Quick mount / dismount system		

SPECIFICATION SHEET – TRUCK 4 [19,500 G.V.W. DUMP TRUCK]

<i>The Quoted Vehicle must comply with government regulation and requirements - Federal government Motor Vehicle Safety Act, BC Motor Vehicle Act, and BC Work Safe Regulations.</i>	Check (✓) if equipment complies to specification	If equipment does not comply, or if providing an equivalent alternative, indicate Manufacturer's specifications of equipment offered
Make:		
State the make of the vehicle.		
Model:		
State the model of the vehicle.		
Year:		
State the year of the vehicle.		
GVW: - Not less than 19,500lbs		
State the vehicle's GVWR.		
State the vehicle's GCVWR.		
84" Cab to axle		
Engine:		
Turbo Diesel Engine. State Engine:		
Extra heavy-duty alternator 200 A or better. State how many amps.		
Extra heavy-duty radiator and cooling system.		
Auxiliary engine braking (e.x. exhaust brake)		
State the engine torque and horsepower.		
State the fuel rating in the city and on the highway (L/100km).		
Snow plow prep package.		

Transmission		
Heavy-duty automatic with OD, transmission oil cooler.		
State the type of transmission is with the vehicle.		
Axles:		
Four wheel drive.		
State rear axle ratio.		
Locking rear differential		
Dual rear wheels.		
Turning Radius. State turning radius		
Extra payload/towing options: State options		
Suspension:		
Heavy-duty suspension.		
Brakes:		
Four wheel disc brakes.		
Four wheel, four channel ABS		
Tires and wheels:		
Highway Service Radials (LT-G range or better); high scrub steering tires. Include spare. State tires:		
Rims are to be steel (heat dissipating aluminum)		
Body:		
Must be White.		
Regular cab design		
Adjustable trailer tow mirrors.		

Chrome front bumper.		
Factory installed running boards		
Interior:		
Front HD dark cloth 40/20/40 bench seat including armrest and cup holders. If not dark colour then state colour of seats offered:		
Door pockets with storage		
Power windows, locks, mirrors, and remote locking mechanism		
AM/FM Radio		
Integrated Bluetooth		
Factory integrated backup camera		
Air Conditioning.		
Tilt Steering.		
Flooring must be rubber vinyl		
Defrost mirrors and rear window		
High idle control		
Upfitter interface module		
Six-upfitter interface module. Switch #s #1 = amber beacon; #2 = amber strobes; #3 = side work lights; #4 = rear work lights; #5 High Idle (on/off); #6 = Spare.		
Trailer tow:		
Factory integrated electric brake controller		
½" tow plate and 7-way plug		

Keys:		
Set of four programmed keys per vehicle are required.		
Operating Manuals / Service Manuals:		
Must come with Operators Manual and One complete service Manual.		
Fuel:		
Deliver with a full tank of fuel.		
Dump Body:		
Chassis to come complete with dump body packages installed		
State dump body make:		
State dump body model:		
9' Dump Body with 3 to 4 yard capacity made of heavy-duty steel. State weight of dump body:		
Dump body is to be painted finish in Epoxy 2 part paint (Endura, etc.) with corrosion protection measures.		
Dumb body width:		
Body inside width shall be 87"		
Body outside width shall be 96"		
Floor to be heavy gauge steel suitable for rocks, sand, gravel and other debris. State thickness:		
The under structure shall be a crossmemberless design		
Six (6) – 9000Lb weld-on D-rings (3/8")		
9 Ton underbody scissor hoist		

Double acting cylinder (power up / down)		
50 Degree dumping angle		
Full length sub-frame		
Body prop (painted in high vis colour) to support empty body.		
Folding ladders on each side of box		
State box thickness:		
Sides:		
State front steel thickness:		
State side steel thickness:		
Fold down sides		
Fold down sides shall incorporate greasable hinges and latches		
Sides shall be able to fold down for ease of access to load from the side of the body		
Rear pillars shall incorporate LED running, turn, and brake lights mounted in rubber grommets		
Rear apron shall incorporate clearance lights		
Fold down sides must be single lever design		
Tailgate:		
Upper tailgate release lever shall be offset to curb side for operator safety		
Single point latch		
Release mechanism shall be recessed within the boxed section		
Forward broadcast/release lever		

The top and bottom of the tailgate shall be formed box sections with braces or formed steel		
Tailgate to come complete with high strength adjustable 3/8" chain provided to hold the tailgate open for spreading aggregate material		
Tailgate to be 3-way (dump through, spread, lay flat) With chafe protection; dirt shedding top rails; and greasable latch pins		
Single lever, quick-drop design for easy "one-man" operation		
Hydraulics:		
Electric over hydraulic dual acting power pack with controller in cab		
Lighting:		
All lighting is to meet CMVSS Regulations		
All lighting to be LED – lights and reflectors to be rubber grommet mounted.		
Miscellaneous:		
(2) LED amber strobe lights (Whelen, Code 3 , or better) mounted in grille (state brand):		
(2) LED amber strobe lights (Whelen, Code 3 , or better) mounted at the rear of the vehicle (state brand):		
LED amber beacon (Whelen, Code 3 , or better) mounted on bulkhead (state brand):		
(2) Side-facing LED work lights mounted on front bulkhead		
(2) Rear-facing LED work lights mounted on front bulkhead		

Factory integrated backup alarm		
Heavy duty mud flaps with supports to be mounted fore and aft rear wheels (4) total		
Ladder on either side of box with grab handles for access		
½" tow plate with 2 5/16" ball/pintle and 7-way plug		
D-rings (>12,001 Lbs.). Gross trailer weight. Not Class V hitch		
2 part epoxy paint		
Manual rewind tarp system mounted to bulkhead		
24" Underbody tool box mounted on passenger side with venting		
24" Aluminum Crossbox between dump and cab. Cabinet to have full height doors with (2) shelves on the inside.		
Cone holder mounted under dump on passenger side		
Sign holder mounted on outside of crossbox		
CVI and Weigh Scale Certificate		
Snow Plow:		
Straight 9' Front plow for municipal (roads) service.		
2 spare cutting edges – hard plate		
In cab electronic joystick controller		
Two halogen headlamps		
Two wear resistant cast iron shoes		

Trip Edge design		
Snow spray deflector on top of plow		
Quick mount / dismount system		

SPECIFICATION SHEET – TRUCK 5 [6,500 G.V.W. PICKUP]

<i>The Quoted Vehicle must comply with government regulation and requirements - Federal government Motor Vehicle Safety Act, BC Motor Vehicle Act, and BC Work Safe Regulations.</i>	Check (✓) if equipment complies to specification	If equipment does not comply, or if providing an equivalent alternative, indicate Manufacturer's specifications of equipment offered
Make:		
State the make of the vehicle.		
Model:		
State the model of the vehicle.		
Year:		
State the year of the vehicle.		
GVW: -		
State the vehicle's GVWR.		
State the vehicle's GCVWR.		
8' pickup box		
Engine:		
Gas Engine (>285 hp). State Engine:		
State the engine torque and horsepower.		
State the fuel rating in the city and on the highway (L/100km).		
Transmission		
Heavy-duty automatic with OD, transmission oil cooler.		
State the type of transmission in the vehicle.		

Axles:		
Two-wheel drive.		
State rear axle ratio.		
Single rear wheels.		
Suspension:		
Low deck height. State height		
Brakes:		
Four wheel disc brakes.		
Four wheel ABS.		
Tires and wheels:		
Highway Service Radials (LT-C range or better)		
Rims are to be steel		
Body:		
Must be White.		
Extended cab design		
Adjustable trailer tow mirrors.		
Chrome front bumper.		
Factory box liner installed in rear pickup box		
Interior:		
Front HD dark cloth 40/20/40 bench seat including armrest and cup holders. If not dark colour then state colour of seats offered:		
Door pockets with storage		

Power windows, locks, mirrors, and remote locking mechanism		
AM/FM Radio		
Integrated Bluetooth		
Factory integrated backup camera		
Air Conditioning.		
Tilt Steering.		
Flooring must be rubber vinyl		
Defrost mirrors and rear window		
Upfitter interface module:		
Upfitter interface module with 6 switches: #1 = amber beacon; #2 = amber strobes; #3 = side work lights; #4 = rear work lights; #5 and #6 = spare		
Keys:		
Set of four programmed keys per vehicle are required.		
Operating Manuals / Service Manuals:		
Must come with Operators Manual and One complete service Manual.		
Fuel:		
Deliver with a full tank of fuel.		
Miscellaneous:		
(2) LED amber strobe lights (Whelen, Code 3 , or better) mounted in grille (state brand):		
(2) LED amber strobe lights (Whelen, Code 3 , or better) mounted at the rear of the vehicle (state brand):		

LED amber beacon (Whelen, Code 3 , or better) mounted on bulkhead (state brand):		
(2) Side-facing LED work lights mounted on front bulkhead		
(2) Rear-facing LED work lights mounted on front bulkhead		
Headache rack		
Factory integrated backup alarm		
Full length aluminum rails down either side of box		
Integrated folding aluminum tailgate ramp for walking on/loading tools, lawnmowers, etc. 500lb rating; full platform; not ladder rungs.		

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ON-TABLE ITEMS



THE VILLAGE OF
lions bay

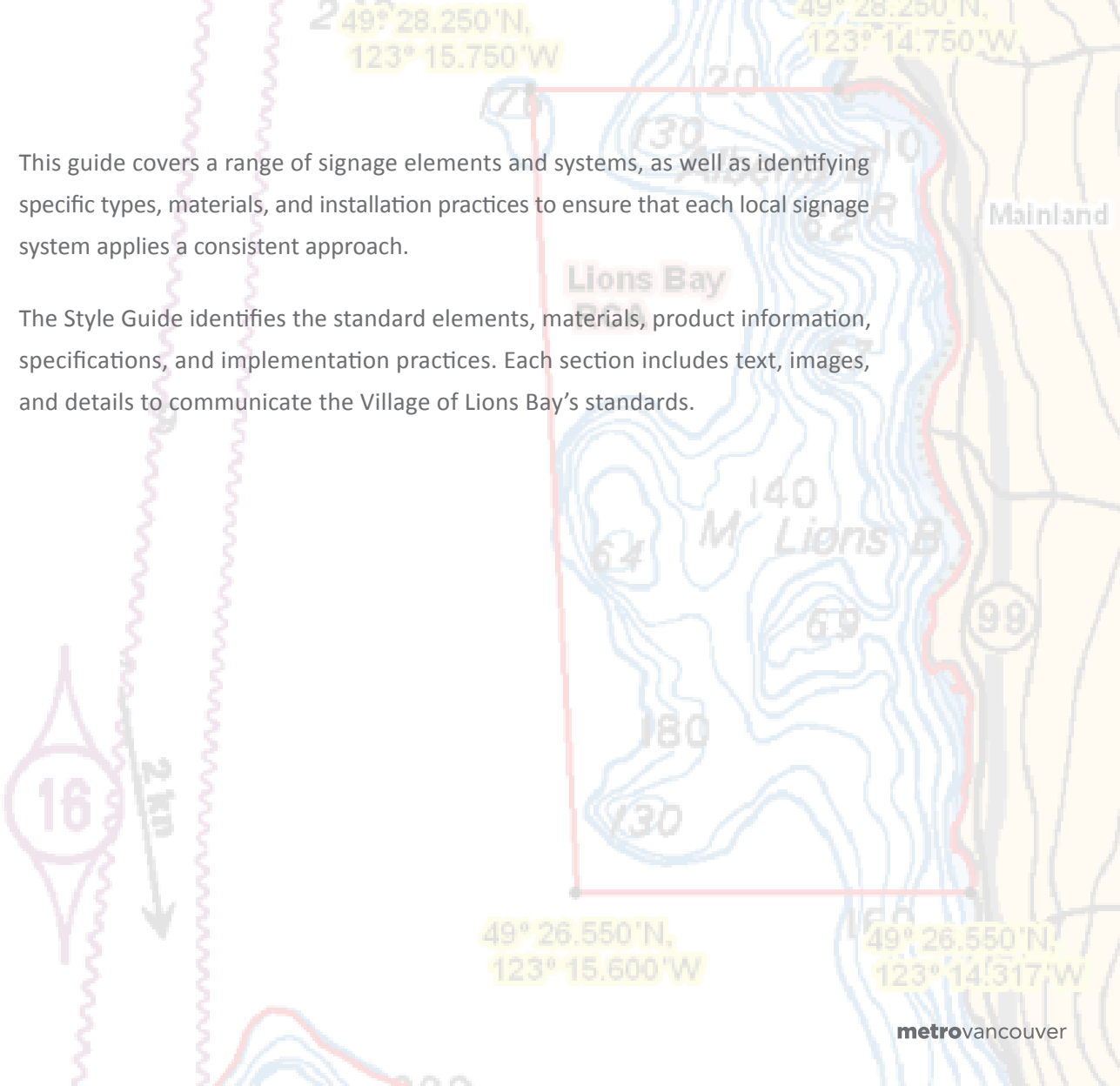
COMMUNITY SIGNAGE
style guide



INTRODUCTION

Lions Bay is a small, mostly residential community in British Columbia, Canada, located between Vancouver and Squamish on the eastern shore of Howe Sound. Originally a boat-access summer camping destination for Vancouverites, Lions Bay began to be permanently settled in the 1960s. The community was incorporated as a village municipality in January 1971.

The Lions Bay City Council has developed this style guide containing specifications and requirements of informational signage to be installed within the municipality that illustrate and highlight the history, recreational opportunities, and scenic beauty of Lions Bay.



This guide covers a range of signage elements and systems, as well as identifying specific types, materials, and installation practices to ensure that each local signage system applies a consistent approach.

The Style Guide identifies the standard elements, materials, product information, specifications, and implementation practices. Each section includes text, images, and details to communicate the Village of Lions Bay's standards.

FUNCTIONAL SIGNAGE TYPES



Proposed retro shape for Historical/Naming signage



HISTORICAL/NAMING

White text on Pantone 363 green. Retro shape; with rounded corners.



ARCHITECTURAL

Pantone 295 dark blue text and border on sandblasted cedar.



REGULATORY

Black text and border on 7930 Engineer (ASTM 1), 3930 Hi-Intensity (ASTM 3), 4090 Diamond Grade (ASTM 9), in Clearview font.



TEMPORARY

Black text and border on Pantone 166 orange with rounded corners.



RECREATIONAL/INTERPRETIVE

White text and border on Pantone 470 brown. Rockwell Bold font intended to increase legibility, reduce officialness.



MUNICIPAL

White text and border on Pantone 285 blue with rounded corners.

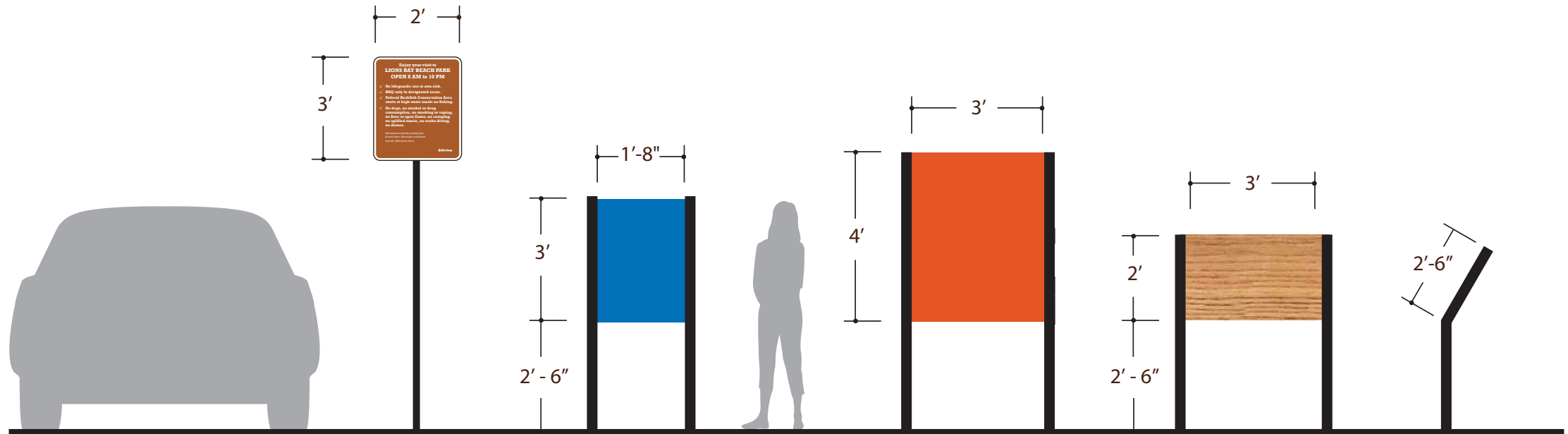


WARNING

Black text and border on Pantone 108 yellow with rounded corners.



Proposed retro shape for Historical/Naming signage



RECREATIONAL/
INTERPRETIVE SIGNS

MUNICIPAL SIGNS

TEMPORARY SIGNS

ARCHITECTURAL SIGNS