



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, SEPTEMBER 4, 2018 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Karl Buhr
Councillor Fred Bain
Councillor Norm Barmeier
Councillor Ron McLaughlin

Regrets: Councillor Jim Hughes

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer
Office Coordinator Shawna Gilroy (Recorder)

Delegations: 0

Public: 2

1. Call to Order

Mayor Buhr called the meeting to order at 7:02 p.m.

2. Adoption of Agenda

Moved/Seconded

THAT item 8Avii – ICIP Grant Update be added; and

THAT item 8Aviii – Strategic Planning Update be added; and

THAT item 8Aix – Outdoor Water Use Level be added; and

THAT item 8Ciii – Election be added; and

THAT section 90(1)(e) and 90(2)(b) be added as additional grounds for closing the meeting to the public; and

THAT the agenda be adopted, as amended.

CARRIED

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

None

4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

None

5. Review & Approval of Minutes of Prior Meetings

A. Special Council Meeting – July 26, 2018

Moved/Seconded

THAT the Special Council Meeting Minutes of July 26, 2018 be approved as circulated.

CARRIED

6. Business Arising from the Minutes

None

7. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Action
32	February 6, 2018	Mayor Buhr and CAO DeJong to work on a Terms of Reference for a Lions Bay Trail Maintenance Committee	In progress
42	April 24, 2018	IRR ID 159: Liquor Primary License – Exploration of Cannabis Policy – staff to prepare a report	Completed – see Item 8Av of these Minutes
48	May 22, 2018	Lions Bay Beach Park Parking Lot Update	Remove (in IRRs)
51	June 5, 2018	Lions Bay Beach Park Update	Remove (in IRRs)
56	July 3, 2018	G4: City of North Vancouver – Notice to Withdraw from the North Shore Bylaw Notice Dispute Adjudication Registry Agreement – CAO to follow up	In Progress - CAO DeJong in discussions with other partners

B. Unfinished and New Information and Resource Requests (IRRs)

THAT the following actions be taken with respect to the IRRs [to be determined in meeting]:

- IRR 155: Power to Bus Shelter – move to completed

- IRR 159: Water Buoy Kelvin Grove – Update provided; in progress
- IRR 184: Sightline Branch Trimming – in PW work plan – move to pre-empted
- IRR 210: Crystal Falls Lots – report in progress - move to resolutions
- IRR 215: Project Management Tools – move to pre-empted [along with 261]
- IRR 216: Real Estate Information – staff to review; in progress
- IRR 246: Painting of PRV Box on Bayview – in PW work plan – move to pre-empted [along with 257]
- IRR 258: Bus Shelter Light – move to pre-empted
- IRR 260: Cables on Lions Bay Avenue Poles – in progress – PWM to confirm type and number of cables (i.e. power or hydro/Shaw/TELUS)

CARRIED

Audio: 00:29

8. Reports

A. Staff

i. CFO: Council Remuneration

Council discussed the rationale for Council remuneration and whether Lions Bay should reduce compensation to reflect a greater emphasis on volunteerism or consider increasing remuneration to better compensate members of Council for the effort required to fulfill their roles. Ultimately, it was decided to stick with the status quo, but to adjust the current minimal stipends to compensate for the loss of tax free status in respect of one-third of the income of local government elected officials in Canada.

Moved/Seconded

THAT Council approve an increase in the Mayor's annual salary in the amount of \$1,318.50 effective January 1, 2019; and

THAT Council approve an increase in the Councillors' annual salaries in the amount of \$659.25 effective January 1, 2019.

CARRIED

Audio: 00:48

ii. CFO: Liability Coverage for Seniors Social Circle

In order to fulfill the conditions of the Seniors Grant and assist in providing insurance rather than paying for it themselves out of municipal grant funds, staff recommended purchasing liability coverage for the Seniors Social Circle at a fee of \$250 per year, as both they and the Municipality would be better covered with this policy.

Moved/Seconded

THAT the draft Service Provider Agreement attached between the Village of Lions Bay and the Village of Lions Bay Seniors Social Circle be approved; and

THAT the Agreement be forwarded to the Seniors Social Circle for execution and then forwarded to the Municipal Insurance Association with payment of the premium of \$250.

CARRIED

iii. CAO: Strategic Goals Update

Council reviewed the 2018 Council Priorities.

Moved/Seconded

THAT the Information Report, Strategic Goals Update, be received.

CARRIED

Audio: 00:59

iv. CAO: Lions Bay Style Guide

Council reviewed the style guide as well as the comments in the report and in the On Table correspondence from the Feedback email. Council comments to be sent to the Mayor and cc'd to the CAO by September 7, 2018. Council discussed retaining the current logo but adding "The Village of Lions Bay" to it, and adopting the style guide as it stands but with minor tweaks to be reviewed by the Mayor and the CAO before being sent to the graphic designer for finalization and return to Council for consideration of adoption.

Moved/Seconded

THAT the style guide be approved in principle subject to:

- (a) Adding "Village of Lions Bay" to the current logo;
- (b) Council comments to be sent to the Mayor (with cc to CAO) by September 7, 2018;
- (c) Amendments required as a result of comments to date; and
- (d) Finalization of the Style Guide by the graphic designer for Council adoption.

CARRIED

Audio: 01:13

v. CAO: Non-Medical Cannabis Retail Store License Applications – Policy No. 1802

Council reviewed Policy No. 1802 and made the following amendments:

- In the paragraph titled "Purpose", strike "elected officials" and replace with "Council";
- Under Purpose, add the word "of" between "pieces legislation";

- Under Background, strike the word “granted” and replace with “approved”;
- In the next paragraph after section (b), change “make a comments” to read “make any comments”; and
- Under Policy, add in brackets “(as defined in Bylaw No. 520)” after *cannabis* and after *cannabis retail stores*.

Moved/Seconded

THAT the attached Policy No. 1802 - Non-Medical Cannabis Retail Store License Applications, as amended, be adopted; and

THAT staff provide a certified copy of the adopted Policy No. 1802 to the Liquor and Cannabis Regulation Branch.

CARRIED

Audio: 01:20

vi. PWM: Award of Contract for Servicing of New Lot at 35 Kelvin Grove Way
Council discussed the scope of work involved in order to service and upgrade the new lot at 35 Kelvin Grove Way. They queried the costs and scope of work for Creus Engineering Ltd. and the benefits of hiring external contractors rather than completing the project scope internally.

Moved/Seconded (as amended)

THAT Council approve the contract for the construction management for the servicing of Kelvin Grove Rem Lot 50 [as defined by Road Closure Bylaw No. 550, 2018] to Creus Engineering Ltd. in the amount of up to \$14,980.00.

CARRIED

Moved/Seconded

THAT Council award the construction contract for the servicing of Kelvin Grove Rem Lot 50 [as defined by Road Closure Bylaw No. 550, 2018] to Capilano Highway Services Company for \$141,290.00.

CARRIED

COUNCILLOR BARMEIER OPPOSED

Moved/Seconded

THAT Council authorize the Mayor and CAO to execute these contracts, in substantially the same form as attached to this Council Report, and any associated documents pertaining to the fulfillment of the contracts.

CARRIED

Audio: 01:50

vii. ICIP Grant Update

CFO Rooke advised Council that the ICIP grant application was due August 29 and was submitted on time. The cost came in at just over \$700,000 so the Grant portion would be approximately \$550,000. She noted that the program is believed to be underfunded and oversubscribed so we may have an advantage with a low dollar request. We should hear back in approximately 1-2 months.

Moved/Seconded

THAT the ICIP Grant report be received.

CARRIED

viii. Strategic Planning Update

CAO DeJong is waiting to hear back from Allison Habkirk and will confirm dates for the next Strategic Planning session in due course.

ix. Outdoor Water Use Level

Staff recommended going to Level 2 Water Consumption immediately (September 5) as the Harvey tank refill rates are becoming too long as creek supply has diminished to 350 gpm, and the amounts of precipitation forecast over the next 10 days is uncertain.

Moved/Seconded

THAT Council receive the Outdoor Water Use Level verbal report.

CARRIED

B. Mayor

None

C. Council

i. Councillor McLaughlin: Historical Society Change

Councillor McLaughlin suggested the Mayor send Tony Cox a letter and a mention in the Village Update thanking him for his service as he is retiring as Chair of the Lions Bay Historical Society.

ii. Councillor McLaughlin: Lions Bay Arts Fundraising Event

Councillor McLaughlin discussed the Lions Bay Arts Council fundraising event, noting that they are well on the way to becoming self-sufficient this year and may potentially not need a municipal grant next year.

iii. Councillor McLaughlin: Election

As a result of Mayor Buhr deciding not to run again for Mayor next term, Councillor McLaughlin, on behalf of Council and many residents, expressed his sincere thanks to Mayor Buhr for his tireless service as Mayor this past term, and that he will be sorely missed. CAO DeJong also expressed thanks to Mayor Buhr on behalf of staff.

D. Committees

None

E. Emergency Services

None

Audio: 02:09

9. Resolutions

A. Appointment of Chief Election Officer and Deputies

Moved/Seconded

THAT Peter DeJong, CAO and Corporate Officer, be confirmed as the Chief Election Officer for the 2018 General Election;

THAT the Chief Election Officer be authorized to enter into service agreements as may be necessary in respect of the election; and

THAT Pamela Rooke and Hayley Cook be appointed as Deputy Chief Election Officers for the 2018 General Election.

CARRIED

B. Firefighters' Day Resolution

Moved/Seconded

THAT Council approve the request from the Fire Chief to allow angle parking along Lions Bay Avenue, and to allow relaxation in permit parking spaces during the 2018 Firefighters' Day on Saturday, September 8, 2018 from 2:00 p.m. to 11:00 pm at Lions Bay Beach Park; and

THAT Council grants the approval of the establishment of the beer garden by the Lions Bay Fire Department between 2:00 p.m. and 11:00 p.m. on September 8, 2018; and

THAT Council extend the hours of Lions Bay Beach Park until 12:00 midnight to allow for clean-up after the event.

CARRIED

Audio: 02:10

10. Bylaws

A. Kelvin Grove Road Closure Bylaw No. 550, 2018 – Adoption
Moved/Seconded

THAT Road Closure Bylaw No. 550, 2018, be adopted.

CARRIED

Moved/Seconded

THAT staff continue to pursue cancellation of the Minister’s right of resumption in accordance with provincial enactments.

CARRIED

B. Fees Bylaw No. 497, 2016, Amendment Bylaw No. 551, 2018 – Three Readings
Moved/Seconded

THAT Fees Bylaw No. 497, 2016, Amendment Bylaw No. 551, 2018 be introduced and given first, second and third reading.

CARRIED

Audio: 02:12

11. Correspondence

A. List of Correspondence to Thursday, August 30, 2018
Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: Cannabis Update – CAO DeJong to follow up per Policy No. 1802
 - G2: EComm Radio Program – no response
 - G3: Metro 2040 – Land Use Designation Amendment Request – no response
 - G4: BC Ombudsperson 2017-18 Annual Report – no response
 - G5: Employer Health Tax Letters of Support – no response
 - G6: 8th Annual UBCM Reception Invite – no response
 - G7: UBCM Green Communities Committee – no response
 - R1: Resident Beach Parking – Meghann Trollip – Mayor Buhr responded, no further response
 - R2: Kelvin Grove Parking – Liz Bell – Mayor Buhr to respond
- Moved/Seconded

THAT Council amend the correspondence list to add Marion Maxwell’s correspondence.

CARRIED

- Marion Maxwell – Mayor Buhr responded, no further response
- R3: Parking Permit Stickers – Laszlo George – no response
- R4: Gate at End of Lions Bay Avenue – Max Wyman – CAO DeJong to respond
- R5: Concerns at Brunswick Beach – Paula Vendargon – CAO DeJong responded and staff reviewing, no further response at this time.

CARRIED

12. New Business

None

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

Mr. Doug Pollock

Mr. Pollock reflected on the following items that were discussed during the Council meeting:

- With respect to the Kelvin Grove mooring signage discussion earlier on, it was noted that Mr. Pollock had misunderstood which beach Council was referring to, however he still suggested dropping a couple of buoys at Lions Bay Beach by the Marina to offer as a deterrent for boaters going too close to the swimming raft where many children swim during the summer months as they often come close at high speeds, and suggested proceeding with Kelvin Grove in any event;
- Regarding Firefighters' Day angle parking, he suggested there be a sign stating "Temporary Angle Parking Only" as in previous years, those that come early parallel park and cause issues for the remainder of the day;
- With respect to the low water supply discussion, he touched on global warming and less water available seeming to be a trend moving forward, as well as the potential for more people to live in Lions Bay He noted that nothing has been done at this point to increase the Village's water supply, particularly in the event that we run short for emergencies. He advised Council that Alberta Creek always has water supply and it would take someone measuring the water to accurately tell what comes out at that channel, so the amount of water above must be equal to where the channel starts, and suggested investigating what must be done to provide such necessary water.
- In regards to the correspondence from Max Wyman and the broken gate, he noted that historically whoever owned the house previously at the end of Lions Bay Avenue had applied for an application back in the 80's, which he was unsure of the details, but that it allowed for the owner to have control over the use of the easement where the fence and gate currently reside. He noted that the fence has not been maintained since it was installed and is in terrible disrepair and that if it were fixed, a lock would in fact be a good solution to the trespassing. He suggested that if the current owner still has control over that piece of land, they should have a responsibility for maintaining the access and if

they do not want to take control of that land, then it should be designated to the municipality to have control. [CAO DeJong will look into this situation further].

14. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- c) labour relations or other employee relations;
- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];
- j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the Freedom of Information and Protection of Privacy Act;

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

CARRIED

The meeting was closed to the public at 9:42 p.m.

The meeting was re-opened to the public at 11:01 p.m.

15. Reporting Out From Closed Portion of Meeting

That Council approved payment to Urban Systems in the amount of up to \$6,300 to do a Water Conservation Plan in support of all grant applications.

16. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 11:02 p.m.

Mayor

Corporate Officer

Date Approved by Council:	September 18, 2018
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