



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

INAUGURAL MEETING OF THE COUNCIL OF THE VILLAGE OF LIONS BAY HELD ON TUESDAY, NOVEMBER 6, 2018 at 7:00 PM IN BROUGHTON HALL, 400 CENTRE ROAD, LIONS BAY

AGENDA

- 1. Call to Order**
Corporate Officer, Peter DeJong
- 2. Swearing-In Ceremony**
The Honourable Judge Reginald Harris
(Page 3)

Mayor-Elect: Ron McLaughlin
Councillors-Elect: Neville Abbott
Fred Bain
Norm Barmeier
Jaime Cunliffe
- 3. Signing Ceremony**
 - A. Ethical Conduct Policy for Elected Officials (Page 9)
 - B. Code of Ethics – Model of Excellence (Page 11)
- 4. Approval of Agenda**
- 5. Inaugural Address**
Mayor McLaughlin
- 6. Reports**
 - A. CAO: Verbal Report re. Transition of Councils
 - B. Chief Election Officer: 2018 General Election Results (Page 13)
Recommendation: THAT the Information Report, “2018 General Election Results” be received.
- 7. Resolutions**
 - A. Resolution to Appoint Director and Alternate Director to Metro Vancouver Regional District (MVRD) Board of Directors
Recommendation: THAT Council appoint Mayor Ron McLaughlin as the Village of Lions Bay’s Municipal Director to the Metro Vancouver Regional District (MVRD) Board of Directors, effective November 6, 2018; and

THAT Council appoint Councillor _____ as the Village of Lions Bay's Alternate Municipal Director to the Metro Vancouver Regional District (MVRD) Board of Directors, effective November 6, 2018.

B. Resolution to Appoint Member and Alternate to the TransLink Mayor's Council on Regional Transportation

Recommendation: THAT Council appoint Mayor Ron McLaughlin to the Mayor's Council on Regional Transportation (TransLink); and

THAT Council appoint Councillor _____ as Mayor McLaughlin's Alternate to the Mayor's Council on Regional Transportation (TransLink).

C. Resolution to Appoint Banking Signatories

Recommendation: THAT Mayor McLaughlin be added as a banking signatory in accordance with the requirements of the Bank of Nova Scotia.

D. Resolution to Adopt Acting Mayor Schedule

Recommendation: THAT the following Acting Mayor's Schedule be approved:

November – January: Neville Abbott

February – April: Fred Bain

May – July: Norm Barmeier

August – October: Jaime Cunliffe

8. Public Questions & Comments

9. Adjournment

Reception to follow



SOLEMN OATH OF OFFICE

I, Ronald McLaughlin, do solemnly swear that:

I am qualified to hold the office of Mayor for the Village of Lions Bay to which I have been elected;

I have not, by myself or any other person, knowingly contravened the *Local Government Act*, respecting vote buying or intimidation in relation to my election to the office;

I will faithfully perform the duties of my office and will not allow any private interest to influence my conduct in public matters;

As required by the *Community Charter*, I will disclose any direct or indirect pecuniary interest I have in a matter and will not participate in the discussion of the matter and will not vote in respect of the matter.

Ronald McLaughlin, Mayor

Sworn by the above named Mayor
before me at Lions Bay, British Columbia
this 6th day of November, 2018

The Honourable Judge Reginald Harris



SOLEMN OATH OF OFFICE

I, Neville Abbott, do solemnly swear that:

I am qualified to hold the office of Councillor for the Village of Lions Bay to which I have been elected;

I have not, by myself or any other person, knowingly contravened the *Local Government Act*, respecting vote buying or intimidation in relation to my election to the office;

I will faithfully perform the duties of my office and will not allow any private interest to influence my conduct in public matters;

As required by the *Community Charter*, I will disclose any direct or indirect pecuniary interest I have in a matter and will not participate in the discussion of the matter and will not vote in respect of the matter.

Neville Abbott, Councillor

Sworn by the above named Councillor
before me at Lions Bay, British Columbia
this 6th day of November, 2018

The Honourable Judge Reginald Harris



SOLEMN OATH OF OFFICE

I, Frederic Bain, do solemnly affirm that:

I am qualified to hold the office of Councillor for the Village of Lions Bay to which I have been elected;

I have not, by myself or any other person, knowingly contravened the *Local Government Act*, respecting vote buying or intimidation in relation to my election to the office;

I will faithfully perform the duties of my office and will not allow any private interest to influence my conduct in public matters;

As required by the *Community Charter*, I will disclose any direct or indirect pecuniary interest I have in a matter and will not participate in the discussion of the matter and will not vote in respect of the matter.

Frederic Bain, Councillor

Affirmed by the above named Councillor
before me at Lions Bay, British Columbia
this 6th day of November, 2018

The Honourable Judge Reginald Harris



SOLEMN OATH OF OFFICE

I, Norman Barmeier, do solemnly affirm that:

I am qualified to hold the office of Councillor for the Village of Lions Bay to which I have been elected;

I have not, by myself or any other person, knowingly contravened the *Local Government Act*, respecting vote buying or intimidation in relation to my election to the office;

I will faithfully perform the duties of my office and will not allow any private interest to influence my conduct in public matters;

As required by the *Community Charter*, I will disclose any direct or indirect pecuniary interest I have in a matter and will not participate in the discussion of the matter and will not vote in respect of the matter.

Norman Barmeier, Councillor

Affirmed by the above named Councillor
before me at Lions Bay, British Columbia
this 6th day of November, 2018

The Honourable Judge Reginald Harris



SOLEMN OATH OF OFFICE

I, Jaime Cunliffe, do solemnly affirm that:

I am qualified to hold the office of Councillor for the Village of Lions Bay to which I have been elected;

I have not, by myself or any other person, knowingly contravened the *Local Government Act*, respecting vote buying or intimidation in relation to my election to the office;

I will faithfully perform the duties of my office and will not allow any private interest to influence my conduct in public matters;

As required by the *Community Charter*, I will disclose any direct or indirect pecuniary interest I have in a matter and will not participate in the discussion of the matter and will not vote in respect of the matter.

Jaime Cunliffe, Councillor

Affirmed by the above named Councillor
before me at Lions Bay, British Columbia
this 6th day of November, 2018

The Honourable Judge Reginald Harris

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VILLAGE OF LIONS BAY
ETHICAL CONDUCT POLICY
FOR ELECTED OFFICIALS

Purpose:

This policy provides a framework for the conduct of the Mayor and Council members in representing the electors and residents of Lions Bay. This policy is not intended to replace any existing or future legislation that must take precedence. Any conduct of the Mayor or a Council member may be subject to review under this policy and such conduct may be subject to the consequences described.

The Mayor and Council members will be referred to in this policy as “Members”.

Principles:

As representatives of the Village of Lions Bay, Members are to conduct business in a manner that is respectful of all residents, taxpayers, staff and other Members. To this end, the following principles guide the conduct of Members:

Respect for People:

- Members will ensure that they comply with the Village’s Harassment Policy.
- Members will not engage in personal comments at any time, in or out of Public Meetings, which may serve to discredit, abuse or otherwise reflect on the character or motives of other Members.
- Members will not make negative comments to any person about the performance of any staff member, volunteer or Administrator of the Village, except during In Camera discussions to the Administrator.

Respect for Privilege:

- Members will not disclose or discuss details of any person or organisation being considered for employment with any person other than those directly involved in the selection process.
- Members will not discuss or divulge any In-Camera items with parties other than those involved in the In-Camera discussions.
- Members will demonstrate respect for the bylaws by adhering to all Village bylaws and policies, and will never instruct or encourage any individual to violate any Village policy or bylaw.
- Members will not accept any gifts or favours that may be perceived as influencing decisions or votes.
- Members will not use public resources, staff time or supplies not available to the public for personal reasons.

Respect for Process:

- Members will adhere to the Village’s council-manager structure of government, where Council determines the policies and the Administrator conducts the administrative functions of the Village. Members, therefore, will defer to the authority and responsibility of the Administrator all matters relating to the management of staff or their duties.

- Members will not undermine or be seen as undermining any bylaw or take any action that will discredit the bylaws or policies of the Village.
- Once a bylaw or policy is passed by majority vote, Members will represent the official policies or positions of Council and support the will of the majority.
- Members are required to maintain and contribute to the positive image and credibility of the offices of the Mayor and Council.

Enforcement:

Behaviour, which is deemed to be in conflict of the above principles, will be subject to such sanctions as are appropriate. These sanctions include (but are not limited to):

- a) Removal of “acting mayor” designation and responsibilities and any related compensation
- b) Removal of one or more portfolios and any associated compensation
- c) Removal from appointment to committees and any associated compensation
- d) Removal from speaking on behalf of the Village to the media, to any Regional, Provincial or Federal government.

Any Member or the Administrator may report infractions in writing, with details including the nature, timing and evidence of potential infractions.

Assessment of any infraction is within the purview of the Mayor to ensure good government and maintain the credibility and integrity of the lawmakers of the Village of Lions Bay.

The Mayor may, but is not obliged to, seek the advice of the Members in assessing the validity of an infraction.

Should the Mayor engage in violating this policy, the Members will assess by majority the validity of any claims and the associated consequence.

To ensure fairness, Members who are accused of violating any provision of this policy may respond within two weeks of notification to Members as a whole before sanctions are imposed.

Implementation:

This policy is intended to be self-enforcing. Members will receive a copy of this policy when first elected/appointed and be requested to sign a statement affirming they have read and understood the Village’s Ethical Conduct Policy.

As a member of Council for the Municipality of the Village of Lions Bay, I agree to uphold this Ethical Conduct Policy and conduct myself accordingly. I affirm that I have read and understood this policy.

Date:

Signature:



Village of Lions Bay Code of Ethics

MODEL OF EXCELLENCE

**Council and Staff of the Village of Lions Bay,
Council Appointees to Boards, Committees, Commissions, & Task Forces**

MEMBER STATEMENT

As a member of the Village of Lions Bay Council or staff, or of a Village Committee, Board, Commission or Task Force, I agree to uphold the Code of Ethics adopted by the Village and conduct myself by the following model of excellence. I will:

Recognize the diversity of backgrounds, interests and views in our community;

Help create an atmosphere of open and responsive government;

Conduct public affairs with integrity, in a fair, honest and open manner;

Respect one another and the unique role and contribution each of us has in making the Village a better place to work and live;

Strive to keep the decision-making process open, accessible, participatory, understandable, timely, just, and fair;

Avoid and discourage conduct that is not in the best interests of the Village;

Treat all people with whom I come in contact in the way I wish to be treated.

I affirm that I have read and understood the Village of Lions Bay Code of Ethics.

Name: _____ Date: _____

Office: _____

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THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

Type	Information Report		
Title	2018 General Election Results		
Author	Peter DeJong, Chief Election Officer	Reviewed By:	
Date	October 24, 2018	Version	
Issued for	November 6, 2018 Inaugural Council Meeting		

Recommendation:

THAT the Information Report, "2018 General Election Results" be received.

Attachments:

(1) Declaration of Election by Acclamation

Key Information:

On September 24, 2018, after the close of the period for contesting the nominations of candidates in the 2018 General Election, there were equal numbers of candidates and public offices to be filled and accordingly I declared all candidates acclaimed as follows:

Mayor: Ron McLaughlin
 Councillors: Neville Abbott
 Fred Bain
 Norman Barmeier
 Jaime Cunliffe

All elected officials are to take their oath or affirmation of office at the November 6, 2018 Inaugural Meeting of the new Council.

Legal Considerations:

This report is prepared in accordance with section 158 of the *Local Government Act*.

Form No. 4-1.1

(Optional – Declaration may be verbal)

LGA s.98

VC s.48

VILLAGE OF LIONS BAY

DECLARATION OF ELECTION BY ACCLAMATION

I, Peter DeJong, Chief Election Officer for the Village of Lions Bay, do hereby declare, pursuant to section 98 of the *Local Government Act*, the following candidates elected by acclamation:

Office of Mayor

McLaughlin, Ron

Office(s) of Councillor

Abbott, Neville

Bain, Fred

Barmeier, Norman

Cunliffe, Jaime

Given under my hand at the Village of Lions Bay, British Columbia, this 24th day of September, 2018.



Peter DeJong, Chief Election Officer
Village of Lions Bay