



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, MARCH 19, 2019 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Ron McLaughlin
Councillor Neville Abbott
Councillor Fred Bain
Councillor Norm Barmeier
Councillor Jaime Cunliffe

Staff: Chief Financial Officer Pamela Rooke, Acting Chief Administrative Officer
Public Works Manager Nai Jaffer
Recording Secretary Carol Lee

Delegations: 1
Public: 3

1. Call to Order

Mayor McLaughlin called the meeting to order at 7:02 p.m.

2. Adoption of Agenda

Moved/Seconded

THAT Item 8Civ – Wood Burning Stove Village Update be added; and
THAT item 8Di – Policy on the Infrastructure Committee Agenda be added; and
THAT the agenda be adopted, as amended.

CARRIED

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

A. Tony Cox

Mr. Cox reported that a portion of the funds raised by the Lions Bay Historical Society through the sale of books is returned to the community. He asked for Council's feedback on the proposed purchase of benches to be installed outside of the Village Hall. Council requested that the benches selected be robust and consideration be given to the maintenance requirements.

B. Farrah Azordegan

Mrs. Azordegan questioned Council regarding the process for prioritizing issues raised by the public at Council meetings. She noted that the issues she raised at the March 5, 2019 Council meeting do not appear on the agenda of the March 19, 2019 Council meeting. Mayor McLaughlin advised that CAO DeJong would be bringing an updated filming policy to Council within the next 60 days.

Mrs. Azordegan reported that the signs informing the public of the Village Bylaws in the Lower Kelvin Grove area have disappeared. She requested that the signs be replaced to ensure that there is compliance with the Village Bylaws in Lower Kelvin Grove.

C. Kambiz Azordegan

Mr. Azordegan expressed concern regarding the nuisance created by noise and cannabis consumption near his residence. He requested that he be appointed to a committee to assist the Mayor and Council to resolve the issues regarding the parking lot in Lower Kelvin Grove.

Mayor McLaughlin advised that CAO DeJong will be requested to provide an update on the Parking Plan to Council.

4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

A. Marek and Grazyna Sredzki – Drainage Issue on Oceanview Road

Mr. Sredzki advised that he purchased the property from the Village 35 years ago. The improper registration of easements and the existence of a driveway in the middle of the property have created many difficulties in the construction of a home on the property.

Mr. Sredzki expressed the opinion that the letter from the owner of the 220 Oceanview Road property, informing of a drainage issue on Oceanview Road, is not factual. The request to reinstall an expanded culvert is unnecessary and would not solve the problem, which is as yet unproven. The cost of reconstructing the culvert would be exorbitant and would destroy the garden that has been created on his property.

Mr. Sredzki proposed an alternate, inexpensive solution to the one proposed by the 220 Oceanview Road property owner, if a drainage problem does indeed exist on Oceanview Road.

Council indicated that it was deemed prudent to undertake a study, which is underway. Mr. Jaffer reported that the drainage issue was raised by the Infrastructure Committee, not by a complaint of a single resident.

Audio: 00:44

5. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – March 5, 2019

Moved/Seconded

THAT the Regular Council Meeting Minutes of March 5, 2019 be approved as circulated.

CARRIED

6. Business Arising from the Minutes

A. March 5, 2019 Regular Council Meeting

Item 3C – Mayor McLaughlin commented that the Mayor’s response to the filming issue raised by Mrs. Azordegan at the March 5, 2019 Regular Council meeting may appear in the March 22, 2019 edition of the Village Update.

7. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Action
75	March 5, 2019	G3: Ruth Simons – Howe Sound Clean Up – CAO to follow up	[strike]

B. Recovering Climate Costs Follow-Up

Mayor McLaughlin noted that the Village could correspond directly with the oil companies or lobby the provincial government to represent the Village with the oil companies. There was discussion regarding whether the Village taking action against the oil companies would provide a benefit to residents. Mayor McLaughlin read aloud the following proposed motion, which was not moved.

“THAT a letter be sent to Premier Horgan requesting that the Province of BC review the potential for legislation which will incentivize the largest greenhouse gas emitters to substantially mitigate their GHG emissions and require compensation from those which fail to do so.”

Audio: 00:48

8. Reports

A. Staff

i. CFO: 2019 Preliminary Budget

CFO Rooke reviewed the 2019 Preliminary Budget and noted the reduction in the tax increase to 3%, in accordance with direction from Council. The 2019 Budget will be presented for review and discussion at the April 2, 2019 Council meeting, as part of the 2019–2023 Five Year Financial Plan. The 2019–2023 Five Year Financial Plan Bylaw will also be presented for first and second reading at the April 2, 2019 Council meeting. CFO Rooke advised that there is a legislative requirement for the 2019–2023 Five Year Financial Plan Bylaw to be adopted by May 15, 2019.

CFO Rooke advised that capital commitments cannot be authorized without an approved budget in place. There is a need for a resolution to approve funding for the CN Parking Lot Improvements prior to the adoption of the 2019–2023 Five Year Financial Plan Bylaw.

There was discussion on the efforts required to communicate and engage Village residents on the 2019 budget.

Mayor McLaughlin requested that CAO DeJong and CFO Rooke provide wording regarding the type of projects that would be funded through the segregated infrastructure reserve at the April 2, 2019 Council meeting.

Moved/Seconded

- (1) THAT the attached budget, which includes a 3% tax increase to cover operational expenses as well as the proposed capital and supplemental expenses, is received;
- (2) THAT the tax increase will be 13%, representing 3% to cover operational expenses as well as minor capital and supplemental expenses and 10% to be segregated in an infrastructure reserve fund; and
- (3) THAT the 2019–2023 Five Year Financial Plan will show 13% compound tax increases.

CARRIED

Moved/Seconded

THAT Council approve the 2019 budget for the CN Parking Lot Improvements in the amount of \$29,200 to enable work to commence on the CN Lot prior to adoption of the 2019–2023 Five Year Financial Plan Bylaw.

CARRIED

Audio: 01:24

ii. CAO: Council Remuneration

CFO Rooke reported that on October 2, 2018, Council adopted the Council Remuneration Bylaw No. 522, 2018. The Bylaw states that “Council remuneration increases shall be made annually effective the first day of January and shall be based on the percentage the BC Consumer Price Index (CPI) increased over the previous calendar year”. Based on the 2018 BC CPI, Council will receive a 2.72% remuneration increase, retroactive to January 1, 2019. Mayor McLaughlin noted comparable compensation paid to Mayors and Councillors of similar-sized municipalities in Metro Vancouver.

Moved/Seconded

THAT the report “Council Remuneration” be received for information.

CARRIED

Audio: 01:33

iii. CAO: Resident Parking Permits

Acting CAO Rooke reviewed the parking permit options provided in the report dated March 12, 2019, that was provided with the agenda material. Non-transferrable parking passes must be affixed to the vehicle while hanging permits would be transferrable amongst vehicles. There was discussion of the advantages and disadvantages of transferrable and non-transferrable parking passes. It was questioned whether it is necessary to issue new parking permits annually.

The discussion was tabled to the April 2, 2019 Council meeting with direction to Staff to investigate options for transferrable parking permits that are valid for multiple years.

CARRIED

Audio: 01:37

B. Mayor

i. E-Comm Information Session

Mayor McLaughlin reported that the upcoming E-Comm Information Session is open to all Councillors interested in attending.

C. Council

i. Councillor Barmeier: RFD – Electric Vehicle DC Fast Charging Station

Councillor Barmeier provided a Government of Canada document titled “Electric Vehicle and Alternative Fuel Infrastructure Deployment Initiative – Eligibility” on table. He noted that, in addition to the federal grant, a BC grant of \$2,500 is available for electric vehicle charging infrastructure. The federal grant application must be submitted by May 16, 2019. Using the Express 250 charger as an example, and assuming the federal and provincial grants are received, it would be necessary for the Village to contribute capital funds of approximately \$20,000 to install a DC fast charging station.

Councillor Barmeier reviewed the report dated March 14, 2019 that was provided with the agenda material, noting the need for Lions Bay to show leadership in the area of zero emission vehicles (ZEVs) and to investigate providing DC fast charging infrastructure. He suggested that Staff initiate discussions with BC Hydro to determine whether to pursue the initiative.

There was discussion on concerns with the availability of staff resources to pursue the initiative and whether the residents would benefit from the Village assuming the costs of installing and operating a DC fast charging station.

Moved/Seconded

- (1) THAT Council directs Staff to investigate the best location for an Electric Vehicle DC Fast Charging Station for two vehicles, in terms of access to power and space; and
- (2) THAT Council authorize Staff to initiate a connection request with BC Hydro and pay the associated design deposit of approximately \$500; and
- (3) THAT Council budget \$5,000 for preliminary charging station design to support the initial BC Hydro connection request; and
- (4) THAT Council direct the Infrastructure Committee to pursue DC fast charging station “terms of reference” including ownership, maintenance, reliability and user payment format.

CARRIED

Audio: 01:37

ii. Councillor Cunliffe – Volunteer Week (Verbal)

Councillor Cunliffe provided an email dated March 17, 2019 regarding “Volunteer Week Party!” on table.

Acting CAO Rooke noted challenges with holding the event on Lions Bay Beach and the liquor license requirement to establish a separated area for the serving and consumption of alcohol. Councillor Cunliffe will investigate the possibility of a single liquor license being applicable to a secondary site.

iii. Councillor Cunliffe – New to the Village Celebration (Verbal)

This item was discussed under Item 8Cii.

iv. Councillor Abbott – Wood Burning Stove Village Update

Councillor Abbott reported that a reminder of the deadline for responses to the resident survey on Metro Vancouver’s proposed bylaw to restrict wood burning appliances will be included in the March 22, 2019 edition of the Village Update. Councillor Abbott undertook to provide the text regarding the reminder of the deadline.

Councillor Abbott suggested that the time for public participation at the April 2, 2019 Council meeting be extended to receive comments regarding the proposed bylaw, in lieu of the suggestion to hold a Town Hall Meeting.

D. Committees

i. Councillor Bain – Policy on the Infrastructure Committee Agenda

Councillor Bain requested Council input on the possibility of establishing a policy regarding items to be included on agendas for Infrastructure Committee meetings.

There are instances where there is no new information to be considered and it may not be worthwhile to schedule a meeting that will unnecessarily consume the time of committee members and Staff.

Council requested that Staff consider the creation of a policy and report back to Council.

E. Emergency Services

i. RCMP Monthly Report

Moved/Seconded

THAT the RCMP Monthly Report be received for information.

CARRIED

9. Resolutions

A. Rural Dividend Program

Mayor McLaughlin reported that Metro Vancouver has offered to provide a letter indicating its support for Lions Bay to be considered eligible for the Rural Dividend Program. Lions Bay is currently ineligible because it is considered an urban area, due to its membership in Metro Vancouver.

Moved/Seconded

THAT a letter be sent to the Chair and Board of Metro Vancouver seeking support for our request to be considered eligible for the Rural Dividend Program.

CARRIED

10. Bylaws

None

11. Correspondence

A. List of Correspondence to March 14, 2019

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: Legislative Assembly of British Columbia – CAO DeJong to respond advising that accessibility standards will be investigated when the Building Bylaw is reviewed
- G2: Federal Lands Initiative – no action
- R1: Don Shaw – Train Whistle – E-mail from P. Goldsmith-Jones was provided on table. CAO DeJong to respond advising that whistling cessation applications are very involved and require costly processes which the Municipality is not presently in a position to pursue.
- R2: George Liu – Climate Change – Mayor McLaughlin to respond advising of the outcome of discussions at the March 19, 2019 Council meeting

- R3: Jon Povill – Recovering Climate Change Delegation – Mayor McLaughlin to respond advising of the outcome of discussions at the March 19, 2019 Council meeting
- R4: Gordon Cornwall – Recovering Climate Change Delegation – Mayor McLaughlin to respond advising of the outcome of discussions at the March 19, 2019 Council meeting
- R5: Elizabeth Hodgson – IC Questions and Answers – no further action
- R6: Farrah Azordegan – Road Asphalt – no further action
- R7: Bruce and Paula McLachlan – no further action

CARRIED

12. New Business

None

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

None

14. Closed Council Meeting

Proposed topics for discussion in the absence of the public:

A. Lions Bay Fire Rescue

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90(1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations.

CARRIED

At 9:58 pm the meeting was extended until 10:15 pm.

Moved/Seconded

THAT the meeting be extended until 10:15 pm.

CARRIED

Mayor McLaughlin advised that Council does not anticipate reconvening the open meeting for any purpose other than to adjourn the meeting generally.

The meeting was closed to the public at 9:59 p.m.

15. Reporting Out from Closed Portion of Meeting
None

16. Adjournment
Moved/Seconded
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 10:10 pm.

Mayor

Acting Corporate Officer

Date Approved by Council:	April 2, 2019
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