



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL

OF THE VILLAGE OF LIONS BAY

HELD ON TUESDAY, DECEMBER 3, 2019 at 7:00 PM

COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

MINUTES

In Attendance:

Council: Mayor Ron McLaughlin
Councillor Neville Abbott
Councillor Fred Bain
Councillor Norm Barmeier
Councillor Jaime Cunliffe

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer
Executive Assistant Nicole Dumas (Recorder)

Delegations: 0

Public: 0

1. Call to Order

Mayor McLaughlin called the meeting to order at 7:02 p.m.

2. Adoption of Agenda

Moved/Seconded

THAT item 8Aiii PWM: Verbal Report - Kelvin Grove Water Treatment Plant Update be added;

THAT item 8Aiv PWM: Verbal Report - Ocean View Road Engineering Study Update be added;

THAT item 8Av PWM: Verbal Report – Water Quality Article be added;

THAT item 8Bi Mayor: Verbal Report – Mayor’s Council & RCMP be added;

THAT item 8Bii Mayor: Verbal Update –MLA Sturdy be added;

THAT item 8Biii Mayor: Verbal Report – Pianos be added;

THAT item 8Biv Mayor: Verbal Report – Metro Wood Burning Update be added;
 THAT item 8Bv Mayor: Verbal Report – LGMA Exchange be added;
 THAT item 8Bvi Mayor: Verbal Report – Village of Anmore Cell Tower Revenue be added;
 THAT item 8Bvii Mayor: Verbal Report – Cell Tower Time Table be added;
 THAT item 8Di. Infrastructure Committee be added;
 THAT item – Fee Bylaw amendment be added as an On Table addition to item 10A; and
 THAT the agenda be adopted, as amended.

CARRIED

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

None

4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

None

5. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – November 19, 2019

Moved/Seconded

THAT the Regular Council Meeting Minutes of November 19, 2019 be approved as circulated.

CARRIED

6. Business Arising from the Minutes

A. Action Items 113 & 114: Acting Mayor - Response to be Circulated

Councillor Jaime Cunliffe will circulate the response.

Audio: 00:09:58

7. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Action
104	September 17, 2019	G2: Letter from Minister of Public Safety re. Speeding on Sea to sky – CAO DeJong to contact the CAO's of Squamish, Whistler and Pemberton	In progress
115	October 15, 2019	Bill Srigley of 205 Panorama Place and Stewart Nimmo of 202 Panorama Place - Public Works Manager and CAO to follow up by November 19 th	In progress
116	October 15, 2019	G3: Climate Leaders Institute – Councillor Cunliffe to respond	Completed

117	November 19, 2019	G2: Letter re: Notification Regarding Update to Metro 2040 –Mayor to ask Metro if they can tailor the presentation for Lions Bay and include a presentation on wood-burning	Completed
118	November 19, 2019	R2: Ian Mackie re: Air Quality in Lions Bay – Received; Mayor to respond	Completed – discuss at next meeting

8. Reports

A. Staff

i. EA: Information Report – Public Feedback on Funding the 3rd PRV with Borrowing or Reserves

CAO DeJong advised Council that to date, responses include 18 in Favour, 7 not in favour, 3 that did not seem to have a preference. Percentage wise: 65% in favour, 25% against, 10% not applicable. He also reminded Council that these responses are neither a referendum nor an alternative approval process, but rather just public feedback to take into consideration.

Public Works Manager Jaffer explained that the design for the 3rd PRV was provided by AECOM; it is a standard design that we can use as a template. In terms of the two-PRV project - The PRV for Upper Bayview is typical; however, the mountain control valve is not a typical PRV as it allows water to automatically transfer from the Harvey side to the Magnesia side via SCADA control. As such, the design for the Bayview School PRV is the same as the Upper Bayview PRV.

Moved/Seconded

THAT the Information Report, “Public Feedback on Funding the 3rd PRV with Borrowing or Reserves” be received.

CARRIED

Audio: 00:18:45

ii. CAO: Request for Decision – Funding the 3rd PRV – MFA Borrowing or Reserves

CAO DeJong highlighted the key parts of the report, namely, that it is important to retain the reserves for upcoming infrastructure projects as grant funding is becoming more difficult to obtain and some will not qualify for grants at all.

Mayor McLaughlin put forward that he is in favour of funding the 3rd PRV via MFA Borrowing. Councillor Abbott expressed that he prefers to spend reserve money, including funds from last year’s Infrastructure Levy, so taxpayers can receive the benefit of that now. Councillor Barmeier stated he would like to defer to the professional opinion of the Chief Financial Officer.

Moved/Seconded

THAT the third PRV adjacent to the school be funded via MFA borrowing.

CARRIED
OPPOSED: COUNCILLOR ABBOTT

Moved/Seconded

AND THAT staff take all required steps associated with this direction.

CARRIED
Audio: 00:28:31

iii. PWM: Verbal Report - Kelvin Grove Water Treatment Plant Update

Public Works Manager Jaffer explained that based on feedback received from the Infrastructure Committee, we'll be issuing an RFP instead of a tender, in order to provide more flexibility in the parameters for selection of the best overall bid. The document has been rewritten and reviewed by our Engineer; however, we can't issue it until we receive our bypass permit from the Ministry Environment as it will contain strict requirements on monitoring and sampling. We hope to receive the permit by December 11, 2019 and get the RFP published shortly thereafter.

iv. PWM: Verbal Report - Ocean View Road Engineering Study Update

Public Works Manager Jaffer stated that we are currently hoping for a report by 18th of December, which will allow time for staff to review and bring back to the Infrastructure Committee for their review by mid-January.

v. PWM: Verbal Report – Water Quality Article

This matter was deferred to the closed meeting for further discussion.

B. Mayor

i. Mayor's Council Verbal & RCMP

Mayor McLaughlin stated that during a recent Mayor's Council meeting, he had an opportunity to meet Brenda Butterworth-Carr, Assistant Deputy Minister and Director of Police Services for the Province reporting to Minister of Public Safety and Solicitor General, Mike Farnworth. The Mayor and the CAO will follow up with her regarding any opportunities to advance the proposition for Average Speed Over Distance (ASOD).

ii. MLA Sturdy

Mayor McLaughlin stated that he will attend the upcoming visit.

iii. Pianos

Five Pianos were offered as donations to the Village of Lions Bay, and Mayor McLaughlin has accepted one offer of a very good condition piano that comes with a chair and stand. A second piano donation will be accepted with the intention that it will be for public use down at the beach, if practicable.

iv. Metro Wood Burning

Mayor McLaughlin indicated there will be more to report on this topic in the new year.

v. LGMA Exchange

Lions Bay feature article to be in next issue - work in progress.

vi. City of Anmore Cell Tower Revenue

The mayor indicated the Village of Anmore is considering suggested the CAO have a chat with the Anmore CAO about projected revenues.

vi. Cell Tower Time Table

Sometime in January staff should receive the feedback report from SBA. Should come back to Council shortly thereafter. CAO DeJong will bring a report back to Council regarding options for the Municipality.

C. Council

i. Councillor Barmeier: Decision re: EV Charging Station Location

The corner of Crosscreek Rd. and Oceanview Dr. was determined as the best location for the EV charging station. An electrical contractor and BC Hydro will need to be engaged next, and a site plan developed. Staff indicated they are searching LTO for relevant surveys but will likely need to engage a surveyor. Councillor Barmeier suggested an architect would be needed to develop site plan with costs in the range of \$1,500 - \$1,800.

D. Committees

i. Infrastructure Committee

Councillor Bain advised that the Infrastructure Committee had endorsed the 3rd PRV on safety grounds at their last meeting. The discussion regarding a Village Update article was deferred to the Closed meeting.

E. Emergency Services

None

9. Resolutions

A. Borrowing Resolution

Moved/Seconded

THAT Council approve borrowing from the Municipal Finance Authority of British Columbia, as part of the 2020 Spring Borrowing Session, \$600,000 as authorized through “Infrastructure Master Plan Financing Loan Authorization Bylaw No. 508, 2016” and that the Metro Vancouver Regional District be requested to consent to our borrowing over a twenty (20) year term and include the borrowing in their Security Issuing Bylaw.

CARRIED

OPPOSED: CLR. ABBOTT

10. Bylaws

A. Fees Bylaw Amendment

CAO DeJong highlighted the amendments made since the last Council meeting, with special attention paid to the storage container or office trailer fees.

Moved/Seconded

THAT Fees Bylaw No. 497, 2016, Amendment Bylaw No. 567, 2019 be amended further by adding subsections 2 (e)(ii) and (iii), as amended.

CARRIED

Moved/Seconded

THAT Fees Bylaw No. 497, 2016, Amendment Bylaw No. 567, 2019 be given third reading, as amended.

CARRIED

B. Emergency Plan Bylaw

Moved/Seconded

THAT Emergency Plan Bylaw No. 566, 2019 be amended to make the bylaw more generic by removing the word “their” throughout.

CARRIED

Moved/Seconded

THAT Emergency Plan Bylaw No. 566, 2019 be read a third time, as amended.

CARRIED

11. Correspondence

A. List of Correspondence to November 30, 2019

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: Ltr to Premier – MVA Modernization - Received
- G2: Order of BC – 2020 Call for Nominations – Staff to include in the next Village Update
- R1: Ian Mackie re: Air Quality – Mayor to Respond
- R2: Bill Srigley re: View Bylaw – Has been answered by CAO
- R3: Valori McKay re: View Bylaw – Received
- R4: John Dudley re: Tree Bylaw – Received
- R5: Anne-Marie Halliday re: View Bylaw – Received
- R6: David Halliday re: View Bylaw – Received
- R7: PWM Response to Anonymous Correspondence re. PRVs – Received
- R8: CAO Response to Correspondence from Penny Nelson re. PRVs - Received

CARRIED

Councillor Abbott requested that the last two items be added to the Feedback Report regarding this matter at Item 8Ai.

12. New Business

A. Exercise Circuit Budget

Mayor McLaughlin conveyed a request from a resident to develop an exercise circuit in the vicinity of Marjorie Meadows and the Highway Tank. To be put on the list for budget discussion.

B. December 17, 2019 - Meeting

Mayor McLaughlin noted that many of his Metro colleagues were cancelling Council meetings leading up to Christmas holidays. Staff indicated a need to bring a few matters of import to the December 17th meeting, such as adoption of the Fees Bylaw amendments, so cancelling the meeting would be problematic.

C. 52 Brunswick

CAO DeJong advised that the owners of 52 Brunswick currently have a storage container on our highway in front of their lot and are requesting permission to keep it, or an office trailer, in place for an estimated 6 – 8 months. CAO DeJong asked that Council approve the request, subject to the requirements of the Fees Bylaw.

Moved/Seconded

THAT the owners of 52 Brunswick Beach Road be permitted to place on the highway in front of their lot a storage container, office trailer or similar chattel as needed in association with their Building Permit, subject to subject to siting approval by the Public Works Manager and payment of the applicable fee.

CARRIED

13. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

14. Closed Council Meeting

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(c) labour relations or other employee relations;

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and

(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party;

CARRIED

Council does not anticipate reconvening the open meeting for any purpose other than to adjourn the meeting generally and report out if applicable.

The meeting was closed to the public at 8:38 p.m.

The meeting was re-opened to the public at 8:55 p.m.

15. Reporting Out From Closed Portion of Meeting

16. Councillor Bain, as the Infrastructure Committee Chair, to ask one of the IC members to write an article with Public Works Manager Jaffer for the Village Update regarding water quality in Lions Bay.

17. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 8:55 p.m.

Mayor

Corporate Officer

Date Approved by Council:

December 17, 2019