



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, FEBRUARY 18, 2020 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Ron McLaughlin
Councillor Neville Abbott
Councillor Fred Bain
Councillor Norm Barmeier
Councillor Jaime Cunliffe

Staff: Chief Financial Officer and Acting Chief Administrative Officer
Pamela Rooke
Public Works Manager Nai Jaffer
Municipal Coordinator Karla Duarte
Recording Secretary Carol Lee

Delegations: 1
Public: 1

1. Call to Order

Mayor McLaughlin called the meeting to order at 7:03 p.m.

2. Adoption of Agenda

Moved/Seconded

THAT:

- (1) The agenda be varied to consider Correspondence – Item R1 following Item 5;
- (2) The agenda be varied to consider Item 4 – Public Delegation Requests Accepted by Agenda Deadline prior to Item 3;
- (3) Item 8vii – Fire Hydrant Maintenance Program be added; and
- (4) The agenda be adopted, as amended.

CARRIED

Agenda Varied

In accordance with Item 2, the agenda was varied to consider – Item 4 – Public Delegation Requests Accepted by Agenda Deadline prior to item 3.

4. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

A. 2020 Municipal Grant Presentations

Tony Cox reviewed the activities of the Lions Bay Historical Society and noted that two booklets have been created at a cost of \$3,000 each. Profits from the sale of the booklets and other Lions Bay Historical Society activities are utilized to provide contributions to the Village.

Mr. Cox reported that some of the 2020 municipal grant funds would be used to create a picture to commemorate the 50th anniversary of the Village.

Council expressed gratitude for the Lions Bay Historical Society’s contributions to the Village.

Louis Peterson distributed and reviewed a summary of the creation of the Lions Bay Seniors Social Circle (LBSCC). Dr. Peterson advised that he is seeking a successor for the position of LBSCC Chair and that consideration is being given to a name change to signal greater inclusivity.

Discussion ensued on growth in several of the activities organized by LBSCC.

Council expressed gratitude for the leadership provided by Dr. Peterson.

Moved/Seconded

THAT the report “2020 Municipal Grant Applications” be received for information purposes.

CARRIED

Audio: 00:29

Agenda Varied

The order of the agenda was resumed.

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

A. Bernadette Riedijk

Ms. Riedijk expressed concern about the construction of the 5G cell tower due to health and safety issues related to exposure to radio frequency radiation and the anticipated devaluation of the properties in the vicinity of a cell tower.

Audio: 00:35

Agenda Varied

In accordance with Item 2, the agenda was varied to consider Correspondence – Item R1 at this time.

11. Correspondence

Change in Chair

Mayor McLaughlin declared that he is an “affected neighbour”, relinquished the Chair and departed the meeting at 7:33 p.m. Councillor Abbott assumed the Chair.

Moved/Seconded

THAT the motion regarding Tree Application #98 passed at the January 14, 2020 Council meeting be reconsidered.

CARRIED
OPPOSED: CLR. BARMEIER
ABSENT: MAYOR McLAUGHLIN

Discussion ensued on:

- The minutes of the February 12, 2020 Tree Committee meeting indicate that it stands by its original recommendation
- The Tree Committee’s recommendation was based on an estimate of the previous topped height of the trees
- Concern that the January 14, 2020 decision did not consider the perspectives of both affected property owners
- The need for Council to respect and support the work done by the Tree Committee
- Suggestion that Council hear the opinions of all affected neighbours before making a decision on Tree Application #98.

Moved/Seconded

THAT:

- (1) THAT as requested, the applicant for tree application #98: 385 Oceanview Road is permitted to trim and level off the four (4) firs mentioned in the application. The trim line should be no further than the second wire down, the top wire being number one. The applicant must clean up and remove all associated debris; and
- (2) THAT the dogwood mentioned in the application should be removed. Topping is not permitted. The applicant must clean up and remove all associated debris.

CARRIED
ABSENT: MAYOR McLAUGHLIN

Audio: 00:56

Change in Chair

Mayor McLaughlin returned to the meeting at 7:56 p.m. and reassumed the Chair.

Agenda Varied

The order of the agenda was resumed.

4. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – February 4, 2020

Moved/Seconded

THAT the Regular Council Meeting Minutes of February 4, 2020 be approved as circulated.

CARRIED

Audio: 00:57

5. Business Arising from the Minutes

Councillor Abbott requested that PWM Jaffer develop a key plan to be included in the Village Update to inform residents of the realignment of the road that will be required for the Bayview Drainage and Water Improvement Project (DWIP).

Audio: 01:00

6. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Action
104	September 17, 2019	G2: Letter from Minister of Public Safety re. Speeding on Sea to Sky – Mayor McLaughlin following up with Mayor of Squamish and RCMP	Mayor McLaughlin
107	January 14, 2020	Post Request for Expressions of Interest for the 2 vacancies on CSMTFA Committee. Any Expressions of Interest received will be provided at the February 18, 2020 Council meeting for consideration	CAO DeJong
110	January 28, 2020	Volunteer Week Update by end of February 2020	Councillor Cunliffe
111	February 4, 2020	G6: Sunshine Coast Bear Alliance Request – PWM Jaffer to forward to the Lions Bay Bear Smart Committee and enquire if they wish to respond	Completed

Audio: 01:02

7. Reports

A. Staff

i. CFO: 2020 Municipal Grants

CFO Rooke referenced the report that was provided with the agenda material and noted a revised grant had been submitted by the Lions Bay Historical Society.

Discussion ensued on the need to acknowledge the funds generated by the Lions Bay Events Committee and the significant contribution it makes to the Village.

Moved/Seconded

THAT Council approve the 2020 Lions Bay Historical Society's Municipal Grant.

CARRIED

Audio: 01:05

ii. CFO: 2020 Preliminary Budget

CFO Rooke referenced the reports that were provided with the agenda material and noted:

- The Supplementals are not included in the preliminary budget
- A refined budget will be presented at the March 3, 2020 Council meeting.

Discussion ensued on:

- Whether the installation of an electric vehicle (EV) charging station will proceed only if it is fully funded by a grant:
 - \$20,000 to be included as a Supplemental Request for the Village contribution to the EV charging station as currently grants only cover 75% of the cost
- \$5,000 to be included as a Supplemental Request for Climate Committee projects
- The Small Community Grant is an unconditional grant provided by the Province
- Expectation that the PW maintenance budget may need to be increased when updated quotes are received to upgrade the three railway crossings for public safety
- Supplemental Request for one extra eight-hour day of bylaw enforcement during the summer:
 - The Public Works Department currently issues tickets typically in response to complaints
- Request for information on the insurable life of the fire trucks and the replacement cost
- Suggestion that Council consider the request to add two means of egress from the back of the fire hall as it is a safety issue

- Request that a 10% infrastructure levy and a 3% operational increase be included in the 2020 budget to be presented at the March 3, 2020 Council meeting
- The Supplemental Requests will be funded from reserves/surplus
- Request that the CFO provide the per household dollar impact of the tax increase.

Moved/Seconded

THAT the report “2020 Preliminary Budget” be received for information purposes.

CARRIED

Audio: 01:55

iii. CFO: Accounts Payable Cheque Listing

PWM Jaffer and CFO Rooke responded to questions from Council.

Discussion ensued on:

- The nature of the purchases charged to the credit card
- The refund of property taxes

Moved/Seconded

THAT the report “Accounts Payable Cheque Listing” be received for information purposes.

CARRIED

Audio: 02:03

iv. PWM: Kelvin Grove WWTP Engineering and SCADA

PWM Jaffer referenced the report provided with the agenda material detailing the costs for project management for the Kelvin Grove WWTP, hardware upgrades and SCADA configuration.

Discussion ensued on:

- The project management contract is a sole source procurement
- Confirmation that the EHD Consulting Ltd. contract has a maximum upset price.

Moved/Seconded

THAT:

- (1) Council award the project management and contract administration for the replacement of the Kelvin Grove wastewater treatment plant to EHD Consulting Ltd. in the amount of \$58,200.00 plus taxes;
- (2) The CFO and Mayor be authorized to execute contract documents in substantially the form attached; and

- (3) The CFO be directed to add an additional \$8,000.00 to the budget for the Kelvin Grove Wastewater Treatment Plant replacement to cover the costs of hardware upgrades and SCADA configuration required at the Works Yard.

CARRIED

Audio: 02:08

v. CAO: Invitation to UNESCO and Idries Shah Foundation “World Tales” Short Story Competition

Acting CAO Rooke referenced the report provided with the agenda material and noted the May 15, 2020 deadline to select the winner.

Discussion ensued on:

- The need to pursue the opportunity in the interest of young writers in the Village
- Agreement to announce the competition in the February 28, 2020 edition of the Village Update
- Request that Councillors submit names of members for a Steering Committee to judge the entries
- The report be brought back to the March 3, 2020 Council meeting for further discussion.

Moved/Seconded

THAT Council receive the report “Invitation to UNESCO and Idries Shah Foundation ‘World Tales’ Short Story Competition”.

CARRIED

Audio: 02:17

vi. PWM: Kelvin Grove Wastewater Treatment Plant Replacement Award

PWM Jaffer reported that the Kelvin Grove Wastewater Treatment Plant 2019 Annual Report was submitted to the Ministry of Environment and Climate Change Strategy by the January 31, 2020 deadline.

Discussion ensued on:

- The reason for the non-compliance events during 2019
- The risk posed by the shortage of qualified operators:
Staff are accumulating the hours required to obtain the required certification and it is anticipated another member will become certified in 2020.

Moved/Seconded

THAT the “Kelvin Grove Wastewater Treatment Plant Annual Report for 2019” be received for information.

CARRIED

Audio: 02:23

vii. PWM: Fire Hydrant Maintenance Program

PWM Jaffer reported that one to two fire hydrants can be serviced by the Public Works Department per day and all 78 hydrants will be serviced during the year.

Audio: 02:25

B. Mayor

Mayor McLaughlin reported on:

- February 22, 2020 Metro Vancouver Council of Council meeting
- Decision to defer the declaration of a climate emergency
- Statistics on resident interest in the Village Update
- Availability of ride-sharing services to Lions Bay.

Audio: 02:28

C. Council

Councillor Barmeier reported that a meeting is scheduled for February 21, 2020 to initiate the site plan and layout for the EV charging station.

Audio: 02:33

D. Committees

I: Infrastructure Committee – Oceanview Road Drainage Study

Councillor Bain referenced the report provided with the agenda material and noted the recommendation of the Infrastructure Committee to include funding in the 2020 budget to address the Oceanview Road drainage issues.

Discussion ensued on:

- Potential sources of funding to address the drainage issues
- Suggestion to include only engineering costs in the 2020 supplemental budget requests to be reviewed at the March 3 Council meeting
- Suggestion to undertake engineering when there is a decision to proceed with the project.

Moved/Seconded

THAT:

- (1) Council receive the IC Report regarding the Oceanview Road Drainage Study for information purposes; and
- (2) Council consider the IC recommendation for remediation of the Oceanview Road drainage issues during the 2020 Budget process.

CARRIED

Audio: 02:38

ii. Trees, Views and Landscapes Committee – Tree Application #100: 315 Bayview Road

Moved/Seconded

THAT:

- (1) The applicant of Tree Application #100: 315 Bayview Road be permitted to remove the trees on municipal land completely. If any of the trees are on the neighbour's property, they must seek approval from them. The applicant must clean up and remove all associated debris; and; and
- (2) No planting is required. The slope has a mixture of natural and planted hearty vegetation.

CARRIED

Audio: 02:40

E. Emergency Services

None

8. Resolutions

None

9. Bylaws

A. Secondary Suite Surcharge Bylaw No. 513, 2017, Amendment Bylaw No. 571, 2020 – Adoption

Moved/Seconded

THAT Secondary Suite Surcharge Bylaw No. 513, 2017, Amendment Bylaw No. 571, 2020 be adopted

CARRIED

B. Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 568, 2020 – Adoption

Moved/Seconded

THAT Water Rates and Regulations Bylaw No. 2, 1971, Amendment Bylaw No. 568, 2020 be adopted.

CARRIED

C. Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 569, 2020 – Adoption

Moved/Seconded

THAT Sewer User Rates Bylaw No. 122, 1984, Amendment Bylaw No. 569, 2020 be adopted.

CARRIED

D. Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 570, 2020 – Adoption

Moved/Seconded

THAT Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 570, 2020 be adopted

CARRIED

Audio: 02:42

10. Correspondence (Continued)

A. List of Correspondence to February 13, 2020

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: 2020 Spring Mayor's Caucus & LMLGA Conference – Mayor McLaughlin to attend, subject to Council approval
- G2: MP Patrick Weiler - Draft Science Assessment of Plastic Pollution – Mayor McLaughlin to publicize the link for submission of public comments
- G3: Request for Support for Pharmacare Program – Received
- R1: Charlie Bradbury - Appeal to Tree Cutting Application #98: 385 Oceanview Road) – Completed
- R2: Gillian Smith - Noise Reduction Pavement – Mayor McLaughlin to respond
- R3: Rose Dudley - Dog Bags and Collection (Response) – Received.

Moved/Seconded

THAT Council:

- (1) Council approve the expenses for Mayor McLaughlin to attend the Spring 2020 Mayors' Caucus and the Lower Mainland Local Government Association from May 5 to 8, 2020; and
- (2) Request Mayor McLaughlin to report back to Council on the benefits.

CARRIED

Audio: 02:53

11. New Business

None

12. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

None

13. Closed Council Meeting

Proposed topics for discussion in the absence of the public:

- A. Curly Stewart Memorial Trust Fund Award Committee
- B. Municipal Trees.

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

- 90(1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
 - g) litigation or potential litigation affecting the municipality;
 - n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

CARRIED

Mayor McLaughlin advised that Council does not anticipate reconvening the open meeting for any purpose other than to adjourn the meeting generally and report out if applicable.

At 9:55 p.m. the meeting was extended until 10:30 p.m.

The meeting was closed to the public at 9:55 p.m.

The meeting was reopened to the public at 10:06 p.m.

14. Reporting Out from Closed Portion of Meeting

Mayor McLaughlin reported that during the Closed portion of the meeting, Council appointed Kit McLean to the Curly Stewart Memorial Trust Fund Award Committee for a two-year term.

15. Adjournment

Moved/Seconded
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 10:07 p.m.

Mayor

Corporate Officer

Date Approved by Council:	March 3, 2020
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