



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**SPECIAL MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, MARCH 26, 2020 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY**

MINUTES

In Attendance:

Council: Mayor Ron McLaughlin
Councillor Neville Abbott (via video conference)
Councillor Fred Bain (via video conference)
Councillor Norm Barmeier (via video conference)
Councillor Jaime Cunliffe (via video conference)

Staff: Chief Administrative Officer Peter DeJong (via video conference)
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer (via video conference)
Municipal Coordinator Karla Duarte (Recorder)

Delegations: 0

Public: 0

1. Call to Order

Mayor McLaughlin called the meeting to order at 7:13 p.m.

2. Adoption of Agenda

Moved/Seconded

THAT:

- (1) The agenda be varied to consider 10A – Council Procedures Bylaw No. 476, 2015, Amendment Bylaw No. 575, 2020 following Item 2;
- (2) Item 8Aii - Status of Parks and Trails Locally, Provincially and Nationally be added
- (3) Item 8Bii - Mayor's Report: Canadian National Railway Enforcement be added
- (4) Item 8Biii - Mayor's Report: Village Update Statistics be added
- (5) Item 12A - AirBNB be added
- (6) THAT the agenda be adopted, as amended.

CARRIED

Agenda Varied

In accordance with Item 2, the agenda was varied to consider – Item 10A

10. Bylaws

- A. Council Procedures Bylaw No. 476, 2015, Amendment Bylaw No. 575, 2020 (Page 49)

CAO DeJong responded to questions regarding the Provincial Ministerial Order on electronic meetings issued on March 26, 2020 noting that it is only valid until the end of the Provincial State of Emergency regarding the COVID-19 pandemic but the amended bylaw provisions allowing up to 4 members of Council to participate electronically may be useful in the future, and that staff are looking into options for public participation using technology.

Council discussed public participation and technology.

Moved/Seconded

THAT Council Procedures Bylaw No. 476, 2015, Amendment Bylaw No. 575, 2020 be adopted.

CARRIED

Agenda Varied

The order of the agenda was resumed.

3. A. **Public Participation** – None
- B. **Opportunity for persons who consider they are affected by**
i. Inter-municipal TNS Business Licence Agreement Bylaw No. 572, 2020 and
ii. Inter-municipal TNS Business Licence Bylaw No. 573, 2020
to make representations to Council
None

4. **Delegations** - None

5. Minutes

- A. Regular Council Meeting – March 3, 2020

Moved/Seconded

THAT the Regular Council Meeting Minutes of March 3, 2020 be approved, as circulated.

CARRIED

- B. Regular Council Meeting – March 17, 2020

Moved/Seconded

THAT the Regular Council Meeting Minutes of March 17, 2020 be approved, as circulated.

CARRIED

C. Special Council Meeting – March 24, 2020

The following amendments to the draft minutes of the March 24, 2020 Special Council meeting were identified:

Page 3 – add “Lions Bay Beach Park” to the motion under section 5A.

Moved/Seconded

THAT the Special Council Meeting Minutes of March 24, 2020 be approved, as amended.

CARRIED

6. Business Arising from the Minutes

A. March 3, 2020 Regular Meeting Minutes

Councillor Abbott requested an update regarding volunteer week and Metro Vancouver Residential Wood Burning.

7. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

Council discussed the noise reducing pavement maintenance and contract.

#	Meeting Date	Description of Action Item	Action
104	September 17, 2019	G2: Letter from Minister of Public Safety re. Speeding on Sea to Sky – Mayor McLaughlin following up with Squamish Mayor & RCMP.	Mayor McLaughlin in contact with Province of BC – maintain contact
114	March 3, 2020	R1: Karl Buhr – Wood Burning Appliances	Complete
115	March 3, 2020	R2: Andrea & Matthew Klas – Village lots	Mayor Mclaughlin to reply

8. Reports

A. Staff

i) CFO: Information Report - 2020 Preliminary Budget

CFO Rooke presented the 2020 Preliminary Budget

Discussion ensued on:

- Parking meter revenue
- Bylaw enforcement officer contract and enforcement roles
- Emergency management
- Lions Bay Beach Bike Park Upgrades
- Asset Management
- Generator
- Geohazard mitigation of Alberta Creek debris flow risk to Timbertop and Mountain Roads
- Taxation

Moved/Seconded

THAT the report “2020 Preliminary Budget” be received for information purposes.

CARRIED

ii) Status of Parks and Trails Locally, Provincially and Nationally

CAO DeJong provided a summary of the report, noting:

- different actions taken by different jurisdictions regarding park and trail closures
- discussions with Recreation Sites and Trails BC and MOTI regarding multi-jurisdictional issues for trails in and around Lions Bay

Council discussed trail closures and media communication.

Moved/Seconded

THAT Council reconsider the following resolution from the March 24, 2020 Special Meeting:

THAT Council directs staff to close the following community parks and facilities, to maintain community health and safety through the COVID-19 pandemic, until further notice:

Lions Bay Beach Park;
Lions Bay Beach Parking Lot;
Kelvin Grove Beach Park;
Kelvin Grove Beach Parking Lot;
Sunset North Parking Lot;
Centennial Trail and all other trails within Village of Lions Bay boundaries;
Brunswick Beach Park;
Lands at 63 Brunswick Beach; and
Lions Bay Tennis Courts;

AND THAT communication of the closures be released by March 25, 2020 through a media release to the general public and through the Village Update.

VOTE TO RECONSIDER CARRIED

Moved/Seconded

THAT Council directs staff to close the following community parks and facilities, to maintain community health and safety through the COVID-19 pandemic, until further notice:

Lions Bay Beach Park;
Lions Bay Beach Parking Lot;
Kelvin Grove Beach Park;
Kelvin Grove Beach Parking Lot;
Sunset North Parking Lot;
Lands at 63 Brunswick Beach; and
Lions Bay Tennis Courts;

AND FURTHER THAT communication of the updated closure list be published in the Village Update.

CARRIED

B. Mayor

i) Metro Climate Action Committee (CAC) - Verbal Update

Mayor McLaughlin advised that the wood-burning bylaw amended to provide Lions Bay with an extra 7 years to reach full compliance was recommended to the Metro Board by the Metro CAC.

ii) Canadian National (CN) Railway Enforcement

Mayor McLaughlin noted that CN is prepared to provide additional resources for enforcement.

iii) Village Update Stats

Mayor McLaughlin noted that:

- he had not received any press responses to the Media Release that was issued on March 25, 2020 regarding community parks and facilities closures.
- Village Update publication has a 72%-74% open rate and provided statistics on individual link hits

C. Council

None

D. Committees

None

E. Emergency Services

i) RCMP Monthly Report

Moved/Seconded

THAT the Royal Canadian Mounted Police (RCMP) report dated March 5, 2020 be received for information.

CARRIED

9. **Resolutions**

A. Essential Services

Moved/Seconded

THAT Council considers functioning critical infrastructure as imperative during the response to the COVID-19 emergency for both public health and safety as well as community well-being; and

THAT Council confirms the wastewater collection and treatment system in Kelvin Grove is an essential service and that all services and materials required to ensure its functionality, including the wastewater treatment plant replacement project, are deemed to be essential services upon which the Municipality is strongly relying; and

THAT Council confirms the Magnesia Creek and Harvey Creek water treatment and distribution system is an essential service and that all services and materials required to ensure their functionality are deemed to be essential services upon which the Municipality is strongly relying.

CARRIED

10. **Bylaws**

B. Inter-municipal TNS Business Licence Agreement Bylaw No.572, 2020 and Inter-municipal TNS Business Licence Bylaw No. 573, 2020 (Page 83)

Moved/Seconded

THAT Inter-municipal TNS Business Licence Agreement Bylaw No.572, 2020 be adopted

CARRIED

Moved/Seconded

THAT Inter-municipal TNS Business Licence Bylaw No.573, 2020 be adopted.

CARRIED

C. Parks Regulations Bylaw No. 448, 2012, Amendment Bylaw No. 576, 2020 (Page 119)

Moved/Seconded

THAT Parks Regulations Bylaw No. 448, 2012, Amendment Bylaw No. 576, 2020 be adopted.

CARRIED

D. Bylaw Notice Enforcement Bylaw No. 385, 2006, Amendment Bylaw No. 577, 2020 (Page 131)

Moved/Seconded

THAT Bylaw Notice Enforcement Bylaw No. 385, 2006, Amendment Bylaw No. 577, 2020 be adopted.

CARRIED

11. Correspondence

A. List of Correspondence to March 17, 2020

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

- G1: UBCM resolutions process – received
- G2: Forest Enhancement Society of BC Accomplishments – received
- G3: Dennis Dugas - Provincial Funding for Emergency and Fire Equipment - received
- G4: RCBC - 46th Conference on Circular Economy - received
- G5: City of New Westminster - Requesting support for a National Pharmacare Program – received
- R1: Stephanie Beattie - bike park – Mayor McLaughlin to reply
- R2: Myron Loutet - Municipal Infrastructure Focus – Mayor McLaughlin to reply
- R3: Karl Buhr - Wood Burning Stoves – received and replied
- R4: Meighan Jury - Oceanview/Highview Road End – received and replied
- R5: Mandy Clark - Cell Tower – Mayor McLaughlin to reply (staff to ensure part of cell tower correspondence materials when that matter comes forward)
- R6: Craig Doherty - Delivery Services – received and replied

CARRIED

B. List of Correspondence to March 24, 2020

THAT the following actions be taken with respect to the correspondence:

- R1: Kelly Taylor – Signage – PWM Jaffer to reply
- R2: Heather Hood – Uplifting Activity Suggestion – received
- R3: Tibor Zombori – Beach Parties – Mayor McLaughlin to reply
- R4: Penny Nelson – Request for Signage to be Removed – Councillor Abbott to reply
- R5: Emilie Montgomery - Request for Tennis Court to be Open – received
- R6: Rhonda Chevrette - Front Line Care Providers – received
- R7: Helen Waterson - Lions Bay Neighbours – received
- R8: Hans Brandvold - Sunset Dr. Hikers – received

CARRIED

Moved/Seconded

THAT Council extends the March 26, 2020 Special Council meeting until 10:45 pm

CARRIED

12. New Business

A. Correspondence regarding trail closures (On Table)

Moved/Seconded

THAT Council receives the correspondence regarding trail closures.

CARRIED

B. AirBNB/VBRO

Mayor McLaughlin raised the issue of AirBNBs in the Village. CAO DeJong noted there is only one licensed premises under the Temporary Use Permits with two more applications in the pipe. Other applicants are at various stages or terminated. Files will be followed up on in due course.

13. Public Questions & Comments

None

14. Closed Council Meeting

Proposed topics for discussion in the absence of the public:

A. 2020 Budget Supplementals

Moved/Seconded

THAT the Council considers that disclosure could reasonably be expected to harm the interests of the municipality if discussion regarding the acquisition, disposition or expropriation of land or improvements is held in open meeting.

CARRIED

B. Citizen of the year and Citizen of Distinction Awards

C. Human Resources/Labour Relations

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- c) labour relations or other employee relations;

- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

CARRIED

The meeting was closed to the public at 10:11 p.m.

The meeting was re-opened to the public at 10:54 p.m.

15. Reporting Out From Closed Portion of Meeting

Council selected the recipients for the Citizen of the Year and Citizen of Distinction Awards that will be issued at a later date.

16. Adjournment

Moved/Seconded
THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 10:55 p.m.

Mayor

Corporate Officer

Date Approved by Council:	April 7, 2020
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