



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, APRIL 7, 2020 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY
AND ELECTRONICALLY VIA ZOOM**

MINUTES

In Attendance:

Council: Mayor Ron McLaughlin
Councillor Neville Abbott (via video conference)
Councillor Fred Bain (via video conference)
Councillor Norm Barmeier (via video conference)
Councillor Jaime Cunliffe (via video conference)

Staff: Chief Administrative Officer Peter DeJong
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer (via video conference)
Municipal Coordinator Karla Duarte (Recorder)

Delegations: 0

Public: 1 (via video conference)

1. Call to Order

Mayor McLaughlin called the meeting to order at 7:15 p.m.

2. Adoption of Agenda

Moved/Seconded

THAT

- (1) Item 7Aiv – CAO: Parking and Bylaw Enforcement Update be added
- (2) Item 7Bii - Mayor's report: Senior Government be added
- (3) Item 10B On Table Correspondence be added
- (4) Item 13C resident emails be added; and
- (5) THAT the agenda be adopted, as amended.

CARRIED

3. Public Participation (2 minutes per person totalling 10 minutes maximum)

None

4. Review & Approval of Minutes of Prior Meetings

A. Special Council Meeting – March 26, 2020

Moved/Seconded

THAT the Regular Council Meeting Minutes of March 26, 2020 be approved, as circulated.

CARRIED

5. Business Arising from the Minutes - None

6. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

#	Meeting Date	Description of Action Item	Action
104	September 17, 2019	G2: Letter from Minister of Public Safety re. Speeding on Sea to Sky – Mayor McLaughlin following up with Squamish Mayor & RCMP.	Mayor McLaughlin to maintain contact
115	March 3, 2020	R2: Andrea & Matthew Klas – Village lots	Complete
116	March 26, 2020	R1: Stephanie Beattie - bike park	Complete
117	March 26, 2020	R2: Myron Loutet - Municipal Infrastructure Focus	Complete
118	March 26, 2020	R5: Mandy Clark - Cell Tower – Mayor McLaughlin to reply	Complete
119	March 26, 2020	R1: Kelly Taylor – Signage	Complete
120	March 26, 2020	R3: Tibor Zombori – Beach Parties	Complete
121	March 26, 2020	R4: Penny Nelson – Request for Signage to be Removed	Complete

Audio 00:6:49

7. Reports

A. Staff

i. Chief Financial Officer (CFO): Draft 2020-2024 Five-Year Financial Plan

CFO Rooke presented the draft 2020-2024 Five-Year Financial Plan and responded to questions regarding:

- EV Charging station
- Parking meter revenue
- Asset Management Investment Plan (Phase 3)
- UBCM Grants
- Rebudgeting and amortization
- Water testing and maintenance

- Parcel tax
- Other revenue items

Moved/Seconded

THAT the report “Draft 2020-2024 Five-Year Financial Plan” be received for information purposes.

CARRIED

Audio 00:30:54

ii. Deputy Emergency Planning Coordinator (DEPC): RFD – Community Wildfire Protection Plan Contract Award

DEPC Whitney presented information on Community Wildfire Protection Plan and noted options for awarding the contract.

Discussion ensued on:

- Crown land boundaries and the Village’s buffer zone responsibility for wildfire protection
- Firesmart ratings and insurance impacts on housing
- Provincial requirements for Wildfire Protection Plan
- Technical merits of the proposal and potential costs

Moved/Seconded

(1) THAT the proposal by Diamond Head Consulting to complete a Community Wildfire Protection Plan (CWPP) for Lions Bay be approved; and

(2) THAT the CAO be authorized to execute an agreement with Diamond Head Consulting accordingly.

Moved/Seconded

THAT the motion on the floor be tabled until after the Closed portion of the Council meeting.

CARRIED

Audio: 00:55:42

iii. Public Works Manager (PWM) – Verbal Update re. Capital Projects

PWM Jaffer provided an update on

- the Kelvin Grove water treatment plant replacement project
- the 3 PRVs project

iv. CAO: Parking and Bylaw Enforcement Update

CAO DeJong provided an update on parking and bylaw enforcement

PMW Jaffer noted that signage has been ordered and will be available April 8, 2020, to be placed in six locations: at all the highway off ramps

Discussion ensued on:

- Bylaw Officer workdays and times
- Towing policy and enforcement
- CN enforcement and other options for enforcement
- Parking restrictions and signage
- Enforcement and signage capacity
- Signage on Mountain Drive and Oceanview

Mayor McLaughlin requested that an update on bylaw enforcement be provided each meeting for the foreseeable future.

Audio 1:46:00

B. Mayor

i. Village Update

Mayor McLaughlin provided a verbal update on the Village Update electronic newsletter link hits

ii. Senior Government

Mayor McLaughlin provided an update on other levels of government noting:

- Conference calls with MP, MLA and VCH
- Budget and taxation deadlines looming while Province delaying decisions
- Metro COVID-19 Mayors' Task Force formed

C. Council

None

Audio 1:52:00

D. Committees

i. Trees, Views and Landscapes Committee – Tree Application #97 – 420 Bayview Road

CAO DeJong responded to questions regarding bird nesting season noting that the permit that is issued is valid for a year and that no tree cutting during nesting season (March 1st– July 31st), unless approved by an arborist.

Moved/Seconded

THAT all the trees in the application flagged with green tape (with the exception of the Hemlock, which was noted in the application as a Fir), can be removed completely. They are not to be topped. The applicant must clean up and remove all associated debris.

**OPPOSED: CLR. ABBOTT
CARRIED**

Moved/Seconded

THAT the question of implementing a moratorium on tree cutting during bird nesting season, and the parameters of that season in the bylaw, be referred to the Trees, Views and Landscapes Committee.

CARRIED

Audio 2:03:45

ii. Trees, Views and Landscapes Committee – Tree Application #101 – 435
Timbertop Drive

THAT Council approves Tree Application #101 with the following conditions:

- a) The Maple may be topped at a height of at least 8” below the original topping level per photo attached to application. The applicant must clean up and remove all associated debris.
- b) The Cedars are to be topped to the height of the top power/electrical line, per photo attached to application. The applicant must clean up and remove all associated debris.
- c) The Cedars to the west of the Cedars in (b) may also be topped to a similar level per photo attached to [amended] application. The applicant must clean up and remove all associated debris.
- d) This work must be carried out within 30 days, provided the arborist confirms there are no nests in any of the trees.
- e) AND THAT the tree cutting permit be valid for a period of three years subject only to confirmation prior to any cutting, or repeated cutting, within that period of:
 - i. A traffic control plan approved by Public Works, and
 - ii. Damage deposit, arborist/contractor’s Worksafe BC certificate and insurance in compliance with Municipal requirements.

**OPPOSED: CLR. ABBOTT
CARRIED**

E. Emergency Services - None

8. Resolutions

- A. Village of Lions Bay Liaison for the Sea to Sky Invasive Species Council
THAT Joanne Ronsley be confirmed as the Village of Lions Bay liaison/director for the Sea to Sky Invasive Species Council.

CARRIED

Audio 2:11:30

9. Bylaws

- A. 2020-2024 Five Year Financial Plan Bylaw No. 574, 2020
THAT the 2020-2024 Five Year Financial Plan Bylaw No. 574, 2020 be read a first and second time.

CARRIED

Audio 2:12:54

10. Correspondence

- A. List of Correspondence to April 2, 2020
Moved/Seconded
THAT the following actions be taken with respect to the correspondence:
G1: City of Prince George - UBCM Resolution - received
R1: Michelle Osry - trails - received
R2: Penny Nelson - trails - received
R3: Brigitta Shore - trails – received
R4: Gary Brown - request for traffic calming – PWM Jaffer to respond

CARRIED

Council discussed traffic calming measures.

CAO DeJong and PWM Jaffer noted options for signage for traffic calming measures.

Moved/Seconded
THAT staff provide a report on options for traffic calming measures in the Village of Lions Bay.

CARRIED

B. On-table Correspondence

- R1: Emilie Montgomery re: services for residents - received
R2: Charlie Bradbury re: parking – PWM Jaffer to respond
R3: Liz Bell re: parking – PWM Jaffer to respond

CARRIED

11. New Business

None

12. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

None

13. Closed Council Meeting

Proposed topics for discussion in the absence of the public:

- A. Quotations for capital projects
- B. Regional issues
- C. Resident Emails

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the

federal government or both, or between a provincial government or the federal government or both and a third party;

- d) a matter that, under another enactment, is such that the public must be excluded from the meeting.

CARRIED

Moved/Seconded

THAT the meeting be extended to 11pm

CARRIED

The meeting was closed to the public at 9:53 p.m.

The meeting was re-opened to the public at 11:49 p.m.

Item 7Aii: Deputy Emergency Planning Coordinator (DEPC): RFD – Community Wildfire Protection Plan Contract Award

Item 7Aii was retrieved from the table and the following resolution was recorded:

Moved/Seconded

THAT Council directs staff to work with the top two proponents that replied to the Request for Proposal for provision of a Community Wildfire Protection Plan (CWPP) for the Village of Lions Bay, to provide an addendum to their proposals addressing Council concerns with the application of firesmart principles in the Village of Lions Bay and other concerns that are relevant to the Municipality prior to executing an agreement for a CWPP.

CARRIED

14. Reporting Out From Closed Portion of Meeting

None (other than Item 7Aii)

15. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 11:52 p.m.

Mayor

Corporate Officer

Date Approved by Council:

April 21, 2020