



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

REGULAR MEETING OF THE COUNCIL

OF THE VILLAGE OF LIONS BAY

HELD ON TUESDAY, MARCH 2, 2021

CLOSED MEETING AT 6:00 PM

OPEN MEETING AT 7:00 PM

COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY

AND VIA ZOOM VIDEO CONFERENCE

MINUTES

In Attendance:

Council: Mayor Ron McLaughlin
Councillor Neville Abbott (via video conference)
Councillor Fred Bain (via video conference)
Councillor Norm Barmeier (via video conference)

Staff: Chief Administrative Officer Peter DeJong (via video conference)
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer (via video conference)
Municipal Coordinator Karla Duarte (Recorder)

Regrets: Councillor Jaime Cunliffe

Delegations: 2

Public: 10

1. Call to Order

Mayor McLaughlin called the meeting to order at 6:02 p.m.

2. Closed Council Meeting (6 pm start preceding regular open meeting)

Proposed topics for discussion in the absence of the public:

A. Sale of Land

Moved/Seconded

(1) THAT section 90(1)(k) be added as a reason for closing; and

(2) THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter* and where required, the Council does consider that the matters could reasonably be expected to harm the interests of the municipality if they were held in public:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; and
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2).

CARRIED

The meeting was closed to the public at 6:03 p.m.

The meeting was re-opened to the public at 6:47 p.m.

3. Reporting Out from Closed Portion of Meeting (if applicable)

Council discussed confidential items regarding sale of land and zoning.

4. Adoption of Regular Meeting Agenda

Moved/Seconded

- 1) THAT item 10Av - MIA Service Provider Agreement be added; and
- 2) THAT item 10Bi - CN Police
- 3) THAT item 10Dii 50th Anniversary Committee Update be added; and
- 4) THAT the agenda be adopted, as amended.

CARRIED

5. Public Participation (2 minutes per person totalling 10 minutes maximum)

A. Marek Sredzki

M. Sredzki commented on Village spending, absence of public consultation, and adherence to the Official Community Plan principles. He asked that a Lions Bay Planning Committee be formed, noted the payment per household for WWTP and questioned Councillor Cunliffe regarding her comments on the Lions Bay Connector Project and why is she does not appear in the meetings.

Mayor McLaughlin noted that bandwidth is limited with use of the camera feature on Zoom, which impedes Councillor Cunliffe's ability to appear on video.

6. Public Delegation Requests Accepted by Agenda Deadline (10 minutes maximum)

A. K. Buhr re: community signage project

K Buhr presented on his proposal for a Community Signage Project noting,

- History of project and funding
- Overview of current signage
- Requesting that Council provide \$2,500 in funding for signage
- Clarified that all signs are included in the funding request

PWM Jaffer requested that the watershed signage not be adjusted and optional watershed signage not proceed until staff have worked through the watershed program; the existing signage for the watershed has been discussed with the Vancouver Coastal Health Drinking Water Protection Officer (16, 18 and 19 in the presentation).

K. Buhr confirmed that:

- the signs are the same as previously presented re. J. Dudley and Trail Blazers, some are duplicates and a few extras but are all improved
- text has been updated because of current circumstances

Discussion ensued:

- expense is an additional request
- cost of renewing existing signs versus Centennial trail signs

Moved/Seconded

- (1) THAT Council approve the Community Signage Project proposal presented at the March 2, 2021 regular Council meeting, with the exception of sign numbers 16, 18 and 19; and
- (2) THAT Council provide funding for the project in the amount of \$2,500; and
- (3) THAT Council accept the sign text presented, with the proviso that it may be amended based on ongoing feedback by resident Karl Buhr, who will also generate the final layouts to reduce staff burden; and
- (4) THAT Council direct staff to issue the sign production order to Sherine Industries for fastest available turnaround, and the materials order to Rona or similar, on the day they are finalized by resident Karl Buhr, for delivery to his address for pre-install fabrication; and
- (5) THAT Council direct staff to accept expense claims from resident Karl Buhr for reimbursement of hardware and auger rental costs; and
- (6) THAT Council direct staff to ensure a risk management agreement/waiver for volunteers is available on or before March 12, 2021.

CARRIED

B. Brenda Broughton

B. Broughton presented on Village Finances, noting:

- 0% tax increase with no infrastructure levy
- Village of Lions Bay Property Sales
- Kelvin Grove Parking Lot
- Lions Bay Avenue Connector Project
- Grant Applications

7. Review & Approval of Minutes of Prior Meetings

A. Special Council Meeting – February 16, 2021

Moved/Seconded

THAT the Special Council Meeting Minutes of February 16, 2021 be approved as circulated.

CARRIED

8. Business Arising from the Minutes

None

9. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

173	January 19, 2021	R3 P. Nelson, Public Consultation	Councillor Cunliffe to respond in writing
174	G1 MP Weiler	Announcing the launch of the Highly Affected Sectors Credit Availability Program	Complete
175	G2 Sav Dhaliwal, Chair, Metro Vancouver	Policy Review Summaries - Update to Metro 2040, Regional Growth Strategy update	Mayor spoke to S. Galloway, have requested that team come back in April to discuss opportunities – Complete
176	G3 Chief Superintendent Maureen Levy	Announcement that Sergeant Robert Dykstra has been appointed as Officer-In-Charge of Sea-to-Sky Detachment	Mayor McLaughlin provided an update – still not instated, but

			congratulated via current sergeant
177	R1 K. Buhr	EV Fast Charger	Complete
178	R2 M. Sredzki	Requesting information on the property at Oceanview and Highview	CAO DeJong to reply
179	R3 J. Tsang	Feedback on parcel tax for WWTP	Complete
180	R4 M. Gewurz	Urban Containment Boundary	Complete
181	R5 K. Buhr	Communication	Complete

10. Reports

A. Staff

i. Policies 1401 and 1405

CAO DeJong presented the amendments to Policies 1401 and 1405.

Discussion ensued on:

- Clarification on item 9 of Policy 1401, intent for it to be from all of Council to staff other than the CAO.
- Work in progress, living document
- Point 12, intent to get away from having debates and substantive ideas via email, should be at committee level to avoid decision making outside of meetings
- Transitory versus substantive emails
- Clarification of the word vexatious, meaning is as it pertains to vexatious litigation

The following amendment was identified for Correspondence Policy 1405:

- amend section h under Correspondence Defined to read
 “correspondence that is deemed by the Mayor and Council or the CAO, or his/her delegate, to be or to include parts that are or may be defamatory, threatening, deliberately repetitious, vexatious, or grossly inappropriate. This type of correspondence will be placed in the closed Council agenda as a matter for Council decision on how to proceed.

Moved/Seconded

(1) THAT Electronic Communications Policy 1401 be adopted, as amended.

CARRIED

Moved/Seconded

(2) THAT Correspondence Policy 1405 be adopted, as amended.

CARRIED

ii. Public Engagement and Communications

Municipal Coordinator Duarte presented the report on public engagement and communications.

Discussion ensued on:

- Councillors in the interim to provide updates to the Village Update
- Council would like input on survey
- Draft to come back to Council to a CSC on the March 16, 2021

Moved/Seconded

THAT the Information Report, “Increasing Public Engagement and Communications” be received and that a Council Strategy Committee Meeting be held on March 16, 2021 to discuss the report.

CARRIED

iii. 2021 Parking Plan

CAO DeJong presented each of the items in the report on the 2021 parking plan.

Discussion ensued on:

- Installation of parking meters
- Non-metered monetization of street parking:
 - i. Repercussions on resident parking options
 - ii. Cellular requirements
 - iii. Perception of monetization of street parking on Village image
 - iv. Advancing idea further through technology that indicates how much parking is left
 - v. requirement of signage strategy and each one reviewed on its own
- Managing parking influx from COVID-19 impacts
- Community input on parking plan
- Idea of Lions Bay Beach Parking Lot for residents only
- Not just a seasonal issue – full time enforcement now required
- Potential revenue of street parking
- Penalty structure: correlation between fine increase and compliance, proposal to increase discounts, difference and ratios between types of fines require review
- Technology to aid in identifying repeat offenders
- Expansion of hours for Bylaw Enforcement Officer

- Signage to let drivers know that the roads are shared required
- Option for registration of resident plates, abuse of parking permits
- Widening of road at Bayview
- Staff capacity and cost for managing software for parking
- Partnerships with other organizations for parking
- Perspective from the Ministry of Transportation and Infrastructure and parking in their land
- Have Your Say: request for community input
- Updating websites and other mediums for communication
- Keeping residents in mind
- Revenue potential of parking plan
- Speed readers – COVID-19 funding opportunity – request to be considered as part of the budget

Mayor McLaughlin noted the following missing items from the parking plan:

- Request for digital speed markers, request for increased washroom facilities at Sunset Trailheads, bear cans, weekend crew clean up and signage
- Brunswick Beach resident wayfaring plan
- Cliff jumping and CN Police mitigation

Council provided direction to the CAO for implementation of the following items in the parking plan:

- installation of parking meters
- increase in hours dedicated to bylaw enforcement
- improvement of the efficiency of both ticket writing and data input via a handheld automated ticketing system with Bluetooth printer and a backend module for the financial software system

Moved/Seconded

THAT Council direct staff to proceed with the installation of parking meters, an increase in hours dedicated to bylaw enforcement, improvement of the efficiency of both ticket writing and data input via a handheld automated ticketing system with Bluetooth printer and a backend module for the financial software system; and

THAT Council direct staff to finalize the 2021 Parking Plan with budget considerations and present it to Council at a future meeting.

CARRIED

- iv. 2021 Preliminary Budget
CFO Rooke presented the 2021 Preliminary Budget.

CFO Rooke responded to questions, noting:

- Lions Bay Beach Park revitalization funding from grant, if successful and a draw from reserves; if not successful with grant, Council to consider other options for funding the items

Discussion ensued on:

- options for alternative methods for funding the Lions Bay Beach Park revitalization
- Deputy Emergency Program Coordinator position – need for clear deliverables

Staff responded to questions, noting:

- Additional bylaw enforcement funds at \$35,000, can be covered by the COVID-19 relief funding
- cost of laptops includes servicing, software, and installation from Sea to Sky
- Capital expense on the survey, design and construction to upsize watermain on inlet/outlet of Phase IV and Phase V tanks is to allow for decommissioning of tanks, section of watermain needs to be replaced; could not proceed until PRV project was done

At 9:59 p.m., the meeting was extended to 11:00 p.m.

Moved/Seconded

THAT the meeting be extended to 11:00 p.m.

CARRIED

Councillor Abbott requested that the road repairs budget be increased and that a link to the infrastructure levy be presented.

Staff responded to questions, noting:

- Road repairs fund – some fall under general maintenance
- Bridge repair fund takes into consideration both scenarios
- Repair for reservoir rehabilitation and inspection has not been identified, once identified would be budgeted in future capital expenditure
- Bayview road and drainage project: submitted a grant for Bayview Road Drainage & Water Improvement Project (DWIP): funding through borrowing and grant; grant outcome unknown until spring, borrowing from the Municipal Finance Authority (MFA) is a four month process, waiting for funds would not delay project
- EV Charging station: staff looking into grants and seeking clarity as to funding amounts available; line item as a placeholder until funding

amounts are confirmed; if not eligible at 75%, then would come back to Council for decision

Council requested that Chief Oliver present each item in the fire plan.

Moved/Seconded

THAT the report “2021 Preliminary Budget” be received for information purposes.

CARRIED

The order of the agenda was amended to consider item 15.

Moved/Seconded

THAT item 15 – Public Questions and Comments be considered prior to item 10Av.

CARRIED

15. Public Questions and Comments

- i. David Waller
D. Waller commented on the impacts of COVID-19 on residents and that Council consider COVID-19 relief funding for alleviation of the fiscal impacts.
- ii. Brenda Broughton
B. Broughton commented on 0% taxation, planning and community consultation, Lions Bay culture around volunteer activities, the Lions Bay Beach Park and parking.
- iii. Marek Sredzki
M. Sredzki commented on the Lions Bay Beach Park Washroom noting his willingness to contribute to the rebuilding of it.

The order of the agenda was resumed to item 10Av.

- v. MIA Service Provider Agreements
CFO Rooke presented the report on Municipal Insurance Authority (MIA) Service Provider Agreements, noting that the request is to extend coverage to the Trailblazers and the 50th Anniversary Committee and that the extension requires a Council resolution.

CFO Rooked confirmed that the Trailblazers were not covered in the past.

Moved/Seconded

THAT the draft Service Provider Agreement attached between the Village of Lions Bay and the Village of Lions Bay 50th Anniversary Committee be approved; and

THAT the Agreement be forwarded to the Village of Lions Bay 50th Anniversary Committee for execution and then forwarded to the Municipal Insurance Association with payment of the premium of \$250.

Moved/Seconded

THAT the motion on the floor be postponed until the March 23, 2021 regular Council meeting.

CARRIED

B. Mayor
None

C. Council
None

D. Committees

i. Curly Stewart Memorial Trust Fund Committee

Councillor Abbott presented the amended Curly Stewart Memorial Trust Fund Award Application.

Moved/Seconded

THAT Council approves the amended Curly Stewart Memorial Trust Fund Award Application, as presented at the March 2, 2021 regular Council meeting.

CARRIED

ii. 50th Anniversary Committee Update

Mayor McLaughlin presented an update from the 50th Anniversary Committee, noting that they are requesting permission to create a mural at three locations in the Village:

1. Water tower at top of Oceanview
2. Water tower (green) at entrance to Lions Bay
3. Walls under the overpass

And that the committee is proposing a 50th anniversary emblem in flowers and plants at the off ramp to Lions Bay on the left side.

Staff confirmed that water towers are available for murals and will confirm with the MoTI regarding the overpass and off ramp.

- E. Emergency Services
None

11. Resolutions

12. Bylaws

- A. Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 591, 2021

CAO DeJong presented the amendments to the bylaw, noting that it clarifies definition and limits for green waste.

PWM Jaffer noted that the provider is placing limits on the amount of green waste, as there has been an increase in green waste over time.

Councillor Bain commented on his strong opposition to the amendments, providing the history for unlimited green waste provision to residents and noting that the contract should expire prior to considering changes.

PWM Jaffer noted that the contract did not stipulate for amounts and that the service provider has requested a reduction in green waste provisions if the Village would like to continue for renewal of the contract. He noted that the service provider faces a capacity issue when the truck becomes full and has to return to finish the route.

Discussion ensued on:

- Older bylaw will be updated
- Poor communication to Council and residents
- Contract terms
- Providers and capacity to manage unlimited green waste: not likely that others will
- Cost in fuel, truck time and labour
- Green Waste provision standards across the North Shore
- Storage options for green waste
- Going to tender might result in higher overall waste
- Need to discuss and review with the provider

At 11:00 p.m., the meeting was extended to 11:30 p.m.

Moved/Seconded

THAT the meeting be extended to 11:30 p.m.

CARRIED

Moved/Seconded

THAT Garbage and Recycling Collection Bylaw No. 455, 2013, Amendment Bylaw No. 591, 2021 be introduced and read a first, second and third time.

Moved/Seconded

THAT the motion on the floor be postponed to March 23, 2021 regular Council meeting.

CARRIED

13. Correspondence

A. List of Correspondence to February 26, 2021

Moved/Seconded

THAT the following actions be taken with respect to the correspondence:

G1 N. Davidowicz	BC Transit/Translink	Received
G2 R. Simons	Howe Sound Cumulative Effect Project	Received
G3 MP Weiler	Sectoral Initiatives Program funding	Received
G4 MP Weiler	Canada Healthy Communities Initiative Application Launch	Received
G5 MP Weiler	Environment and Climate Change Canada Grants	Received
G6 MP Weiler	Feminist Response and Recovery Fund	Received
G7 MP Weiler	LGBTQ2 Community Capacity Fund	Received
G8 B. Locke & J. Hundial	Surrey Police Transition	Received
G9 MP Weiler	Abandoned Boats Program	Received
G10 MP Weiler	Tax credits for Seniors	Received
R1 R. Darr	Parent/Tot gym	Staff in discussion with PHO
R2 J. Schneider	Urban Containment Boundary	Councillor Bain to respond that it will come back in April
R3 R. Dudley	Lions Bay Connector Project	Councillor Bain to respond
R4 M. Sredzki	Village Finances	Received
R5 T. Luethy	Public Engagement	Staff to place sandwich board outside – Councillor Bain to respond

R6 J Vantomme	PRV Station	Councillor Abbott to respond
R7 C. Brien	PRV Station	Councillor Abbott to respond

At 11:30, the meeting was extended to 11:45 p.m.

Moved/Seconded

THAT the meeting be extended to 11:45 p.m.

CARRIED

R8 M. Gewurz	COVID-19 Funds	Received
R9 P. Craig	PRV Station	Councillor Abbott to respond
R10 D. Waller	COVID-19 Funds	CFO Rooke clarified that COVID-19 relief funds cannot be used to lower taxes Respond after next meeting
R11 F. Azordegan	KG Parking lot change of clothes	Councillor Bain to respond
R12 P. May	Requesting that Indigenous land acknowledgement be place on Village website	Mayor McLaughlin to respond
R13 F. Potgieter	Requesting fenced in dog run	Councillor Bain to respond Councillor Abbott to present ideas
R14 B. Bull	PRV Station	Councillor Abbott to respond
R15 B. Broughton	Village Finances	Councillor Bain to respond
K. Buhr	Resignation from Infrastructure Committee	Received
Various	Responses to letters from previous meetings	For Information

CARRIED

14. New Business

None

16. Continuation of Closed Council Meeting (if applicable)

Not applicable

17. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 11:59 p.m.

Mayor

Corporate Officer

Date Approved by Council:	March 23, 2021
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