



THE MUNICIPALITY OF THE VILLAGE OF LIONS BAY

**REGULAR MEETING OF THE COUNCIL
OF THE VILLAGE OF LIONS BAY
HELD ON TUESDAY, SEPTEMBER 14, 2021 at 7:00 PM
COUNCIL CHAMBERS, 400 CENTRE ROAD, LIONS BAY
AND VIA ZOOM VIDEO CONFERENCE**

MINUTES

In Attendance:

Council: Mayor Ron McLaughlin
Councillor Neville Abbott (via video conference)
Councillor Fred Bain (via video conference)
Councillor Norm Barmeier (via video conference)
Councillor Jaime Cunliffe (via video conference)

Staff: Chief Administrative Officer Peter DeJong (via video conference)
Chief Financial Officer Pamela Rooke
Public Works Manager Nai Jaffer (via video conference)
Municipal Coordinator Karla Duarte (Recorder)

Delegations: 0

Public: 10

1. Call to Order

Mayor McLaughlin called the meeting to order at 6:02 p.m.

2. Closed Council Meeting

Proposed topics for discussion in the absence of the public:

- A. Procurement
- B. Inter-governmental Matters
- C. Disposition/Acquisition of Property
- D. Labour Relations/Personnel
- E. Legal Matters
- F. Bylaw Enforcement Matters

Moved/Seconded

THAT the meeting be closed to the public on the basis of matters to be considered under the following sections of the *Community Charter*:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2); and

90 (2) A part of a council meeting must be closed to the public if the subject matter being considered relates to one or more of the following:

- (b) in other cases, if the council considers this necessary.

CARRIED

The meeting was closed to the public at 6:03 p.m.

The meeting was re-opened to the public at 6:53 p.m.

Council anticipates reconvening the closed meeting to continue the closed agenda.

3. Reporting Out from Closed Portion of Meeting

N/A

4. Adoption of Agenda

Moved/Seconded

THAT item 9Aviii Reconsideration of Lions Bay’s Land Use Designation Under Metro Vancouver’s Regional Growth Strategy report be added; and
THAT item 9Diii Climate Action Committee Verbal Update be added; and
THAT the agenda be adopted, as amended.

CARRIED

5. Public Participation (2 minutes per person totalling 10 minutes maximum)

None

6. Review & Approval of Minutes of Prior Meetings

A. Regular Council Meeting – July 27, 2021

The following items were identified as amendments to the July 27, 2021 regular Council meeting:

1. Item 9Av. Strike “Councillor Abbott will send questions to appear at the September 14th meeting and an update will be provided by the CFO” and replace with “An updated version will appear in the September 14th meeting for comments”.
2. Item 5A Oliver Ganske, add “noting that it risks outside entities formulating local policy” after the word “Bylaw”.

Council discussed the request regarding the issue of the Urban Containment Boundary under item 9A, noting that the intent was not to receive a report, but rather, bring the issue back for discussion.

Moved/Seconded

THAT the Regular Council Meeting Minutes of July 27, 2021 be approved as amended.

CARRIED

B. Special Council Meeting – September 8, 2021

Moved/Seconded

THAT the Special Council Meeting Minutes of September 8, 2021 be approved, as circulated.

CARRIED

7. Business Arising from the Minutes

- CAO DeJong clarified that the Village does not have jurisdiction to enforce parking under the bylaw on private property, including school property; school board does not have jurisdiction to assign private property rights to the municipality to enforce parking; Village jurisdiction relates to Village roads (highways).

- CAO DeJong provided an update on the current work of the Deputy Emergency Coordinator, noting the logistics with the Klatt building upgrade and the Emergency Operation Centre location and that a meeting will be set up with staff and volunteers shortly. The evacuation planning will resume and has been delayed due to grant deadlines.

- Staff noted that drip irrigation can be used under water restriction levels one and two and the installation of irrigation for the Kelvin Grove Berm will come back as a 2022 budget item for Council’s consideration.

- CAO DeJong confirmed that LBAAlert can be used for beach closures; caution that it is not overused for too many different things to maintain effectiveness.

Mayor McLaughlin requested that the correspondence from H. Mossakowski be added to unfinished business for the next agenda.

8. Unfinished Business

A. Follow-Up Action Items from Previous Meetings

No.	Date	Item Description	Action
210	June 15, 2021	R3 M. Clark re Green Bins	Staff to provide options as part of Bear strategy and to provide information to residents
225	July 6, 2021	R5 M. Barreto re parking	Complete
226	July 6, 2021	R6 I. Mencke re parking	Complete
229	July 6, 2021	On Table correspondence J. Phillips re: berm	Will appear as Council budget item
230	July 5, 2021	R1 T. Brandvold	Complete

Discussion ensued on:

- Feedback on parking through community-wide survey

9. Reports

A. Staff

i. CFO Rooke: 2021 YTD Capital Expense Summary

CFO Rooke responded to questions noting:

- Confirmed that the Kiosk wrap is funded by a combination of borrowed funds and balance of the CWWF grant for water upgrades
- staff continually monitor for grant opportunities and are currently awaiting next intake of the ICIP grant

- Lions Bay Beach Connector Project: working with the Ministry of Transportation and Infrastructure (MoTI) on items; a concept plan will be presented for public feedback
- ESS/EOC equipment is eligible for funding regardless of rural or urban designation; Metro communities are not eligible for the Rural Dividend Fund, but that fund now being directed to logging communities in need and those affected by wildfires
- Confirmed that a column can be added to the Expense Summary that notes grant status and what percentage is grant funded
- Waste water treatment plant is complete, budget was a best estimate on what was left for project in the 2021 fiscal year
- Klatt building upgrade grant did not cover equipment like the washer and dryer; budget for upgrades is tight and cost will be higher and will include in-kind work by firefighters
- Computer equipment is for fire trucks
- AMAIS is the accounting software and purchased a module for parking to automate tickets
- Engine 63 is the wildland fire first response truck
- Staff will bring back the Lions Bay Beach Park plan; the design was approved and should be followed as was presented to the Province when applying for the grant

Moved/Seconded

THAT the report “2021 YTD Capital Expense Summary” be received for information purposes.

CARRIED

- ii. PWM Jaffer: Upper Bayview PRV Kiosk Wrap
PWM Jaffer provided a summary regarding the bids for the Kiosk Wrap.

PWM Jaffer responded to questions, noting:

- Strictly for aesthetics
- Residents were asked and they wanted a camo wrap, not an art project
- one time payment

Moved/Seconded

- (1) THAT Council award the Upper Bayview Kiosk Wrap contract to Century Signs and Awnings in the amount of \$7,008.50; and
- (2) THAT Council authorize the Mayor and Corporate Officer to execute contract documents substantially in the form attached.

CARRIED

Opposed: Cllr. Barmeier

- iii. PWM Jaffer: Lions Bay 2021 Paving Work Program
PWM Jaffer provided an overview regarding the paving work in the Village and the balance of the budget for the paving work program.

PWM Jaffer responded to questions, noting:

- Quantities are determined by staff and the contractor by walking the areas to be paved together and jointly determining scope of work.
- No additional costs anticipated – similar to last year’s paving
- Unit rates are determined by the West Vancouver competitive bid process using their pavement quantities in the tendering process.

Moved/Seconded

- (1) THAT Council authorize staff to engage with BA Blacktop to perform the Municipality’s 2021 paving related works substantially in accordance with the unit rates identified in this report; and
- (2) THAT Council authorize the Mayor and Corporate Officer to execute contract documents for the Municipality’s paving related works substantially in accordance with the confidential unit rates referenced in this report.

CARRIED

- iv. Municipal Coordinator: Results of the 2021 Communication Survey
Municipal Coordinator provided an overview of the Communication Survey results.

Discussion ensued on:

- Continuing discussion at Council Strategy Session
- Thank you to residents who responded

CAO DeJong confirmed that the subdivision of land depends on circumstance of the request and is dependent on:

- i. finalizing a Community Amenities Contribution policy as the mandate is in the current zoning bylaw; and
- ii. setting policy thresholds in respect of geohazards.

Moved/Seconded

THAT the report “Lions Bay Communication Survey Results” be received.

CARRIED

- v. CAO: Procedure Bylaw Amendments

Discussion ensued:

- Electronic meetings have potential to reduce GHG emissions
- Allows residents to tune in and participate electronically

- Good for public participation
- Flexibility desired

Moved/Seconded

THAT the Information Report, “Procedure Bylaw Amendments” be received; and

THAT Council direct staff to review potential bylaw amendments and produce an electronic meeting policy as per the guidelines for Council consideration.

CARRIED

- vi. CAO: Supporting Community Activities and Events (Hall Insurance)
Council provided comments regarding the report, noting:
- Village volunteer policy: how much effort for new draft, will new draft address concerns
 - Quantify effort for creation of recreation services
 - Consideration of staff time for a case-by-case basis for supervision
 - Distinguishing between renters and volunteers providing a service to community
 - Council needs to decide what are programs that are of service to the community
 - Low-risk activities: risk assessment worth pursuing to put into context
 - Risk tolerance exercise request
 - Provide budget and timeline for creation of recreation and culture service department
 - Volunteerism is key
 - Request for Service Provision Agreement for the four events noted at the July 27, 2021 meeting
 - Issue is not with the cost of insurance, it is with the liability to hold the Village harmless, not reasonable for volunteers

Moved/Seconded

THAT Council consider the topic of Supporting Community Activities and Events (Hall Insurance) that was presented at the September 14, 2021 regular Council meeting at a Council Strategy Committee meeting.

CARRIED

- vii. CAO: Oceanview Road Right of Way – Verbal Update
CAO DeJong provided an update regarding the Oceanview Road Right of Way, noting that he is working with the Fire Chief who has reached out to different developers; an update will provided at the next meeting.

Moved/Seconded

THAT Council receives the verbal update regarding the Oceanview Road Right of Way.

CARRIED

- viii. CAO: Metro Vancouver Urban Containment Boundary (UCB)
Discussion ensued:
- Striking the UCB report from the agenda
 - request was to bring topic back for discussion on what kind of public engagement to pursue
 - Accuracy of requirement of Official Community Plan review
 - Clarification of timing of Metro 2050 plan – can still go ahead with public feedback discussion and submit application to Metro the timing of which is dependent on Metro 2050 readings at the Board level
 - Accuracy of bus service levels statement
 - Conversation needs to stay active
 - Concern of impact of large urban bylaws on Village
 - Struggling to see benefits of being part of UCB; projections are not accurate
 - Economy of scale – higher costs in Lions Bay; conversation needs to happen on how to pay for local infrastructure
 - Questions that need to happen: what is benefit of being part of UCB?
 - Moderated conversation with the public to find out what the public wants; respond to constituents
 - Council initiative for Have Your Say

CAO DeJong noted that there is a process to amend the Official Community Plan and Regional Context Statement. This does not preclude a public feedback initiative such as 'Have your Say'.

The discussion continued:

- Climate Action Initiative – wood burning stove
- Not just about wood burning stove; more than one issue
- Conversation with Metro regarding timing to submit application

Moved/Seconded

THAT Council does not receive the additional information presented for item 9Avii. and THAT Council initiate a Have Your Say public feedback initiative for the Urban Containment Boundary issue.

CARRIED

B. Mayor

i. Metro Vancouver Climate Action Committee Update – residential wood burning

Mayor McLaughlin presented the work plan from Metro regarding the wood burning device initiative for information, highlighting the increases in rebates under the Wood Stove Exchange Program.

C. Council

i. Councillor Abbott: Support of Bear Smart Initiatives

Councillor Abbott thanked the Bear Smart volunteers and provided an overview of the requests in the recommendation.

Councillor Abbott confirmed that the infographics attached to the report will be used to disseminate information.

Moved/Seconded

THAT Council receive the information contained in the “Support of Bear Smart Initiatives” report presented at the September 14, 2021 regular Council meeting; and

THAT Council direct staff to work with the Lions Bay Bear Smart Team (BST) to support the Communication Plan outlined in the report, including the mail out of the brochures and the addition of the lionsbaybearsmart.ca website to the Village website; and

THAT Council provide further direction for continuing to adhere to Bear Smart community procedures, including consideration of revitalizing a Bear Smart Committee or continuing as the informal Bear Smart Team.

CARRIED

D. Committees

i. Tree Application 113

Moved/Seconded

THAT Council approves Tree Cutting Permit Application No. 113, subject to the following:

1. Topping, Trimming and Removal is to be in accordance with the photos and requested work in the application materials;
2. The applicant must clean up and remove all associated debris;
3. Compliance with the bylaw restrictions regarding bird nesting season,
4. A traffic control plan approved by Public Works,
5. Damage deposit, arborist/contractor's WorkSafe BC certificate and insurance in compliance with Municipal requirements, and any other Municipal bylaw requirements

CARRIED

ii. 50th Anniversary Committee Meeting

Moved/Seconded

THAT Council approves the proceeds from the sale of the 50th Anniversary shirts and 50th Anniversary banner proceeds to the Lions Bay Fire Department.

Moved/Seconded

THAT the motion on the floor be postponed to the next meeting.

CARRIED

iii. Climate Action Committee – Verbal Update

Councillor Barmeier provided an update regarding the Climate Action Committee, noting that two recommendations will be presented to Council at the October 5th meeting regarding purchasing policy and Strategic Session considerations.

Councillor Barmeier requested that staff provide an inventory of municipal internal combustion engine equipment and whether staff have looked at the Green and Inclusive Community Program for consideration in upcoming Village projects and whether sustainable purchasing principles will be applied to those projects.

E. Emergency Services

i. July and August 2021 RCMP Report

Moved/Seconded

THAT the July and August 2021 RCMP Report be received.

CARRIED

- ii. August 2021 Lions Bay Fire Rescue Fire Dispatch Monthly Report
 Moved/Seconded
 THAT the August 2021 Lions Bay Fire Rescue Fire Dispatch Month Report be received.

CARRIED

10. Resolutions

None

11. Bylaws

None

12. Correspondence

- A. List of Correspondence to September 9, 2021

THAT the following actions be taken with respect to the correspondence:

G1 Metro Vancouver	Draft Metro 2050: Referral for Comment	Received
G2 Langley City	Resolution re: Improvement to Pre-Hospital Care System	Received
G3 MP Weiler	Call for proposal for Health Canada's Substance Use and Addictions Program	Received
G4 MP Weiler	BC Indigenous Agriculture Development Program	Received
G5 Council of Canadians	Fish Farms Out of Coastal Waters campaign	Received
G6 Help Cities Lead	Update	Received
G7 MP Weiler	consultation on proposed Luxury Tax	Received
G8 MP Weiler	Zero Emission Transit Fund	Received
G9 MP Weiler	High-Speed Internet for Low-Income Seniors and Families	Received
G10 Wood WORKS! BC	North American Wood Design Awards book	Received
G11 K. Beaudry	survey for municipalities on progress for Calls to Action	Received
G12 Vancouver Coastal Health	2020 Annual Drinking Water Quality Report	Councillor Bain thanked staff

G13 Ambulance Paramedics and Emergency Dispatchers of BC	Overview of what they do	Received
G14 M Dean	Foster Family Month	Received
R1 J. Dino	Speed Bumps	CAO DeJong noted that the Ministry may not be considered on Highway 99; RCMP resources to our area is sporadic – Mayor McLaughlin to respond
R2 T. Luethy	Remembrance Day celebration lead	Mayor McLaughlin noted that an event will be held similar to last year; looking for succession
R3 E. Goetting	Speeding on Highway	Mayor McLaughlin to respond
R4 K. Buhr	signage	Received
M. Reuter	Urban Containment Boundary	Councillor Abbott to respond
various	responses to previous	For Information

13. New Business

None

14. Public Questions & Comments (2 minutes on any topic discussed in this meeting)

None

15. Closed Council Meeting – Continuation, if applicable

At 9:32 p.m. Council resumed the Closed Council Meeting session.

16. Reporting Out from Closed Portion of Meeting

Mayor McLaughlin reported out that Council passed the following resolution:

- (1) THAT the Village of Lions Bay recognizes September 30, 2021 as a day of commemoration to mark Truth and Reconciliation Day;
- (2) THAT the Municipality use this opportunity to consider what each of us can do as individuals to advance reconciliation with Indigenous peoples and to recommit to understanding the truth of our shared history, to accept and learn from it and in doing so, help to create a better, more inclusive community;

(3) THAT staff post supportive communications on the website and provide links to relevant documents; and

(4) THAT the day be treated as a statutory holiday this year with the Village Office closed and all staff provided with the day off with pay and with notice to the Union.

And that Council will hold a special meeting as soon as possible regarding personnel and labour relations.

17. Adjournment

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 10:44 p.m.

Mayor

Corporate Officer

Date Approved by Council:	October 5, 2021
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